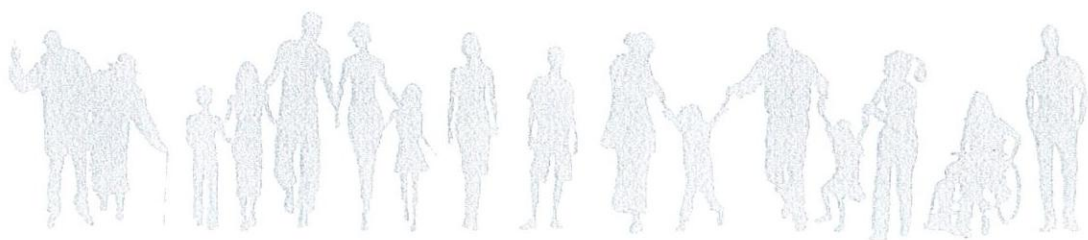


St John's Church Kenilworth

Trustees' Annual Report

Year Ended 31st December 2023

Charity No. 1126412



Here to bring real change

This Trustees' Annual Report relates to activities for the year ended 31st December 2023 of The Parochial Church Council Of The Ecclesiastical Parish Of St. John The Evangelist, Kenilworth, which is situated at 205 Warwick Road, Kenilworth, Warwickshire, CV8 1HY and is a parish within the Coventry Diocese of the Church of England.

St. John's was consecrated in 1854 so has been producing annual reports over many years. Since 2009 the Annual Reports have been filed with the Charity Commission and the most recent reports are available for download via the web site of the Charity Commission at <http://www.charitycommission.gov.uk/>.

If you wish to receive more information about St. John's, we would encourage you to look at the church web site and/or to contact the PCC Secretary (pcc@stjohn316.co.uk).

The parish of St John's covers the southern half of the town of Kenilworth with the northern border defined approximately by Fishponds Road, Greville Road, Station Road, Whitemoor Road and Leyes Lane (see map at the end of the document). The northern part of the town lies in the parish of St. Nicholas, Kenilworth <http://www.stnicholaskenilworth.org.uk/> who are our close friends and who founded St. John's.

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1. Letter from the Vicar

Thank you all! At this time of year I always want to express a big 'Hooray!' loudly to the multitude of people who contribute in so many ways to the life of our church. From the very visible to the more hidden ministries: you are so very much valued, especially by God. Remember that God sees and cares. Thank you all!

Establishing a new culture After around seven or so years, I am now thinking that the new disciple-making culture is beginning to take root. It has been so exciting to see a lot of individuals and emerging missional communities learning how to reach out as a family on mission together. So many are now on this journey.

It was shortly after the Pandemic that I discerned God's desire to reclaim our original name; St. John the Evangelist, and this has been a real help in showing us who we are deep down. Though we are called to serve, we are clearer on our call to witness, share the message of Christ, and actually help people become followers of Jesus.

Additionally, many are discovering that this missional lifestyle is in fact the best way to grow too. We personally grow in Christ's likeness when we reach out in dependence on God. So everybody wins! As I've said before, the lessons we are learning with youth are impacting adults too: the introduction of missional prayer has revealed so much potential. I'm really looking forward to see how our 'public' ministry develops! 'LTP' we're calling it! (Here to Listen, Talk & Pray). And to have several new faces join us; specifically attracted by the church vision has been a particular encouragement! People who are keen to join the work are so very welcome!

Likewise, we are clearer on what we believe: so, thank you church for holding to God's word! In all this I am very encouraged!

Closer and Closer still My sense at this time is not to presume we now understand how to do what we're doing. God is still calling us to refine and develop our imitation of Christ and the Acts 2 church. One aspect of my Sabbatical will include further study of scripture: I intend to go deeper into the core principles and patterns of what Jesus expected of his church. True faithfulness to him will always require a better understanding of his life and ways, and what he wants us to do in 2024 onwards. One church leader recently said that, in this era, *we will need a higher dependency on God, as there are no well-worn paths anymore*. I'm confident that the Word and the Spirit will guide us. Who knows, we may need to tweak our vision statement at some point; holding onto the core things we know in our bones to be true, but maybe thinking again of bible-inspired words/ideas that might say it even better. Let's see what I learn.

A season of rest for both Lindsey and I So as I head towards a Sabbatical (25th May - 8th Sept), I am looking forward to some rest, some creativity with artwork, and some refreshment from God. Both Lindsey and I will be both away and around, so we look forward to informal 'non-worky' catch ups, even if I'm off-duty. I have already sorted a lot of Sabbatical Sunday rotas and some interim oversight. Everything will be fine.

My big hope is that the church too can have a relaxing summer! I would be very glad to hear that you are enjoying God and community, without any distractions. I do hope that you can know the peace of God throughout the whole time I'm away.

So, God bless you, and thank you again! Ax

2. Churchwardens' Report

Reflecting on the last year, it would be an understatement to say that it has been a busy 12 months in the life of this church and this Diocese, as well as the national church. Having said goodbye to Bishop Christopher on his appointment as Dean of Windsor in November, we are now without a Diocesan Bishop and a Suffragan Bishop (John Stroyan retired as Bishop of Warwick earlier in the year). Please pray for Bishop Ruth (Suffragan Bishop of Taunton) and Bishop Saju (Suffragan Bishop of Loughborough) as they fill the gap, as well as keeping an eye on their other posts.

There is plenty of work to do to spread the Gospel so that lives can be transformed by the love of Jesus. The COVID-19 pandemic interrupted this process (though it may be too early to assess the long-term impact) but we should be encouraged by some of the great initiatives that are being undertaken in this church (and elsewhere). The Learning Communities event in February highlighted a number of these (and the great work that many people are putting in); time and space restrict me to mention but a couple.

Friday Drop-In continues to flourish. Numerically, growth is encouraging: taking a sample attendance over a 4-week period in June, the average attendance in 2022 was 39 people, rising to 69 in 2023. An average in February 2024 shows an average attendance of 59 each week (2023 = 62). Attendance figures aren't everything; a sustained period of attendance and engaging with people who attend reveals a wide range of reasons why people attend; for many people, a search for identity, community, belonging and answers regarding meaning. All of these we can provide through the love of Jesus.

The youth work in which this church is engaged, both independently and with Kenilworth Youth For Christ, continues to produce encouraging stories of young people exploring faith, cementing their faith and making a commitment. The KYFC weekend away at Whitemoor Lakes in February was attended by 30 young people - praise God for that! - and Catalyst events continue to be well attended. While there is more to be done with younger age groups, this is not uncommon in the Church of England at the present time.

There is much to be thankful to God for, in the life of our church; we are blessed with many people who contribute their time, tithe and talents to advancing the Kingdom of God in this place and I am profoundly grateful to you.

In the past year, our Church Architect, Mark King, has retired from professional practice. He has been a great help to the church for many years and we wish him a happy retirement. I am pleased to say that we have engaged a replacement for Mark. She is Sarah Baldwin of Hawkes Edwards and she brings with her many years' experience of advising on church buildings. Sarah's first task has been to work with Rob Cheetham on completing the faculty for the repairs required to the church roof. This process has now been successfully completed and (as I write) work will commence shortly – weather permitting. While on the subject of church fabric, I would like to pay tribute to Rob and the Monday Morning Maintenance team who brave all weathers to keep the church grounds safe and looking presentable. We are very fortunate to have such a dedicated team of volunteers - please do feel free to join them: the pay and conditions aren't attractive, but the camaraderie and the sense of achievement are well worth it. You can even have a free ride on our new lawnmower...

In the autumn, we restructured the church's financial investments after identifying a potential risk which might have left our finances exposed. As a result, we have opened a new account with Kingdom Bank and have spread our investments between Kingdom Bank, CCLA and CAF, thus significantly strengthening our financial position.

We are currently in a period of discernment, as we seek God's will in considering whether we should redevelop the church site, providing facilities for both the church itself and for the wider community, especially with the new housing developments in mind. We had a very positive

meeting with Warwick District Council to discuss how we might work together to provide facilities that would serve the Thickthorn (Kenilworth Gate) development in particular and we are continuing this dialogue. It is early days, but please pray for the PCC as we seek God's will.

Congratulations to Steve Coomber on being appointed Chair of the Diocesan Board of Finance (the formal name for the charity that runs the Diocese): definitely a case of the right person for the right job at the right time. Do pray for Steve – he needs your prayers!

The Church of England's most recent Statistics for Mission publication (2019-2022) indicates a declining Worshipping Community (-12%) and a significant reduction in weekly attendance (approximately 23%), though there is some sign of a slight increase in the last year, but this needs to be set against the reduction of 30% in adult attendance nationally since 1979. The C of E continues to debate the next steps in the Living in Love and Faith / Prayers of Love and Faith arena despite the fact that denominations upholding Biblically orthodox teaching are seeing an increase in attendance. There is clearly a need for mission and sound doctrine. The church of St John the Evangelist is committed to be faithful to the authority of Scripture, to adhere to the articles of faith as enshrined in the Book of Common Prayer and to uphold Canon Law, under which the Church of England operates. Too much time has been needlessly spent on this topic at the national level, while the Great Commission has been relegated to the status of an optional extra (as evidenced by the national church attendance figures) and the instruction of God to "be holy for I am Holy" is ignored. We seem to have forgotten that "Man's chief end is to glorify God". In the parish of St. John the Evangelist, we shall continue to extend the love of Jesus Christ to all who are seeking God, welcome them warmly into the church family and model Christian discipleship that puts the values of the kingdom of God above the values of the society around us.

To preserve our theological integrity and remain true to the mission of the Church of England, the PCC decided in December to channel our Parish Share contributions to the Diocese through The Ephesian Fund, a mechanism set up by the Church of England Evangelical Council (CEEC). We are in the fortunate position of being a 'contributing' parish – we contribute to the Diocese a sum over and above our own ministry costs which is used to support the ministry of less fortunate parishes in the Diocese. By making our contributions to the Diocese through The Ephesian Fund, we are able to ensure that our surplus contribution is directed specifically to Biblically-orthodox parishes that fall into this category.

I was personally saddened by the recent death of John Radford. John and Jean were two of the first people that Julie and I met when we first came to St John's in 1982 – and they had already been serving the church here for 21 years by then! We owe them both, and John in particular, a great debt as a church. John was a faithful servant as churchwarden and PCC member for many years and, up until very recently, was still undertaking the banking of the collection money for us. I was going to conclude by remarking that John can now rest in glory, but I can't imagine John 'resting' in glory – I'm sure he'll find many ways in which he can continue to serve God in heaven: that's the sort of person he is, a great example to us all.

Finally, I would like to record my sincere thanks to Roger Homes, as PCC Secretary; Peter Jackson, for his astute financial advice and work behind the scenes; Charlie Palmer for his steady hand on the safeguarding wheel; the PCC, as a whole, for their support and provision of prudent corporate oversight during the year in dealing with a number of issues across a wide-range of subjects. A number of other parishes, laity and clergy look to St John's as a leader and example; this is in no small way a reflection on our PCC.

3. PCC Report

The PCC has met 5 times since last year's APCM, 4 times in 2023 on 11th May, 25th July, 28th September and 6th December, and twice this year on 30th January and 19th March. The main item which has dominated discussion in the past year has been the General Synod's decision to allow prayers for same sex couples. The PCC has been in agreement on the path to follow including the use of our parish share. I am grateful to Phil Swards for his leadership on this very delicate issue.

The Standing Committee comprises Rev Andrew Attwood, Phil Swards (Warden) and Roger Homes (PCC Secretary) and meets approximately every 3-4 weeks. At the current time, there is no Treasurer, but we are extremely grateful to Peter Jackson for his continued work on the book-keeping and preparation of accounts.

I am also very grateful to every PCC member and others who have served in the past year for your dedication and hard work, many of you serving in so many ways which are often unseen, but which are vital for the smooth running of the church.

Notable Decisions made this Year

Examining the implications of the Covenant for Clergy Well, examining how we as a PCC and as a church may better look after Andrew and his family.

A plaque has been bought and placed in the ground to mark the Garden of Remembrance.

There have been updates to the Health and Safety and Risk Policy, the Safeguarding Action Plan and Risk Assessment, the Whistleblowing Policy, the Social Media Policy, the Missional Giving and Support Policy, HR and the Conflict of Interest Policy. The list of Official Church Ministries has also been updated.

Acceptance of the Church of England Evangelical Council (CEEC) Statement of Faith and the Diocesan Evangelical Fellowship (DEF) position on Prayers on Love and Faith dated 25th January 2024.

Repair work to part of the church roof is planned for the early part of 2024.

Members of the church are invited before every meeting to submit questions to the PCC as a way of improving communication between members and the wider church.

Finally, there are vacancies on the PCC, so I would like to invite you to consider whether God is calling you to serve Him in this way.

Safeguarding

The PCC has complied with its duty to have due regard to the House of Bishops' guidance on safeguarding vulnerable children and adults (under section 5 of the Safeguarding and Clergy Discipline Measure 2016).

Many blessings and love

Roger Homes (PCC Secretary)
pcc@stjohn316.co.uk

4. Safeguarding Officer's Report

The purpose of the Safeguarding Officers report is to show that the Church's work with youth and vulnerable adults is compliant with Diocesan and National Church of England Policy.

I have been the safeguarding officer since May 2017.

Progress with Safeguarding in the Parish

Highlights and successes of the past 12 months have included:

- Both training and DBS checks are now on a three-year cycle.
- Monthly emails have significantly reduced the training backlog. Monthly emails have therefore been discontinued.
- Basic and Foundation Safeguarding training courses remain online.
- Safer recruitment procedures are better understood in the church.

Some details:

- Currently 43 church members are working with Children or Vulnerable Adults or are PCC members. Of these, 42 have current DBS checks, and 1 has a new check underway.
- We need to ensure we follow safer recruitment procedures when we recruit new volunteers to roles in church needing a DBS check.
- We are well supported by the Diocesan Safeguarding Officer and team when casework issues arise.
- Key document reference library, church notices, safeguarding jobs and website info and the Parish Safeguarding Dashboard are all kept up to date.
- 35 of the 43 church members working with Children or Vulnerable Adults (or PCC members) are recorded as having completed safeguarding training in the last 3 years.

Training Courses

All church officers (paid or volunteer) need to complete Basic Safeguarding Training every three years.

All church members involved in ministry with young or vulnerable people need to be aware of the need for three-yearly Diocesan training. Dates and venues available on the Diocesan webpage (<https://www.coventry.anglican.org/safeguarding-training.php>). There are three courses:

- C0 Basic course to be completed before C1
- C1 Foundation course for all those working with Children or Vulnerable Adults
- C2 Leadership course for those in leadership roles including: clergy, readers, Church Wardens, Parish Safeguarding Officers and other lay leaders

The Parish Safeguarding Dashboard

The Parish Dashboard helps churches to ensure that they know all the current safeguarding requirements, and can assess their current position and plan further work. Using the Dashboard allows the PCC to be confident that it has complied with its duty to have due regard to the House of Bishops' guidance on safeguarding vulnerable children and adults (under section 5 of the Safeguarding and Clergy Discipline Measure 2016).

The dashboard is up to date (March 23). Red items (urgent), currently comprise:

- Update the list of Church Activities
- Yellow (for action) items:
- Some people need to complete safeguarding training
 - Some information about church and non-church activities needs completing

Casework

Sadly, this has been a busy year for casework. We have been very well supported by the Parish Safeguarding Team. The work has often been heartbreaking and traumatic for the families involved. As you would expect, Andrew has been at the heart of all of it, and has done an excellent job, often in challenging and stressful circumstances.

Plans for the next 12 months include:

- Maintain the On-line Parish Safeguarding Dashboard.
- Maintain DBS checks for PCC members and volunteers with children or vulnerable adults.
- Work with leaders to update activity information for church and non-church activities for children or vulnerable adults.
- Continue to develop job descriptions and risk assessments for all roles in church requiring a DBS check
- Maintain Sources of Help information on the back of toilet doors in church and hall.¹
- Integrate the requirements of new training on Domestic Abuse into our work.

More detail is included in the [Safeguarding Action Plan](#).

Finally, many thanks to everyone in the parish for their help with this work.

Charlie Palmer

Safeguarding Officer

20th February 2024

safeguarding@stjohn316.co.uk

¹ Thanks to Emma Latham for doing the research and suggesting this.

5. Deanery Synod Business Summary

Firstly, I would like to thank Felicity Hawke and Anthony Manning for their years of service as our church representatives on the Deanery Synod.

Although I was vaguely familiar with the term, I wasn't really sure as to what being a member of this entails.

Currently we have four representatives: Matt King, Kim Matthews, Phil Sowards and myself. St John's is a member of the Kenilworth Deanery which comprises the following benefices: Berkswell, Ferncumbe, Leek Wootton, Meriden, St Nicholas Kenilworth and Stoneleigh & Ashow.

Our area Dean is Revd David Hammond (Bridge Church) and the assistant Dean is Revd Jim Perryman (Leek Wootton).

Last year I attended two of the meetings in the year and, if I'm honest, I was expecting it to be a duty I was doing for our church. I was therefore more than pleasantly surprised to find the meetings were informative, positive and enjoyable! In particular prayer was a significant feature.

Typically, we start with a time of worship and then there are short 5- minute presentations from three of the benefices under the headings of Battle (areas of current challenge), Breakthrough (areas where green shoots of growth are appearing) and Blessings (areas where God's blessings are being experienced). Benefices are encouraged to ask the laity to do the presentations.

We then enter a time of prayer where we move to one of three geographical areas in the building and pray for one of the three benefices who have just presented as we feel led. We then cover any business that needs discussion.

The meeting in October 2023 was particularly memorable for me because Rob Harrison, the Diocesan Director of Ministry and Leadership, was speaking about Lay Ministry. One of the images he presented was of a symphony hall where the church is presented as a place where those who are trained do the ministry and others watch. He suggested that the better picture is one of a rehearsal room in which the church becomes a place where Christian ministry is practiced and not performed; speaking, praying, loving difficult people in order to be able to go out and do the same outside the church in the week to come after Sunday. The aim is to have people who are competent enough to share their faith in order to enrich the lives of others around them.

We have three meetings planned in 2024: 5th March, 11th June and 14th November.

Please pray that these meetings will be an encouragement to the representatives and enhance a common vision and purpose: To proclaim the Good News of Jesus Christ in our locality.

Kal Rai

6. Report from the Diocesan Synod

The Diocesan Synod met three times in 2023, as normal, in March, June and November.

Business covered

in March, Bishop Christopher informed Synod of the appointment of the Right Reverend Dr Edward Condry as Assistant Bishop to replace David Evans, who is stepping down. Bishop Edward was formerly Bishop of Ramsbury and one-time Team Rector of Rugby. (An Assistant Bishop is (usually) a retired Bishop who can be called on for counsel, not just for bishops but also for clergy. Assistant Bishops can undertake confirmations, licensing and perform other episcopal duties).

A new system of reporting back from General Synod was introduced, with the six representatives taking it in turns.

A Code of Conduct for Diocesan Synod meetings was approved.

The Diocesan Disability Advisor, Rev Charles Higgins, presented on the work happening across the diocese. Expressing why disability mattered, Charles reminded Synod that Jesus meets us in bodily form and interacts with people. To be embodied is at the heart of Christian faith. There is a huge variety of bodily experience and we all have some experience of disability. To live this out across the diocese, we must cherish the life and faith of disabled people.

At the June meeting, Bishop Christopher announced that he was to be appointed Dean of Windsor, starting in November. Synod reflected sadness at this loss to the Diocese, but joy and thanks to God for this opportunity to minister to the King and the Royal Family. This news initiated the 'Vacancy in See' process, beginning the journey to appoint a new Bishop of Coventry.

The Director of Education reported on the **Alive 23** event held at Stoneleigh NAC, a vibrant praise party designed to allow children from church schools to join in praising Jesus. The event came in under the budget of £220k, with a final cost of £190k, (equating to £19 per child). The event was free to enable any child to attend and the legacy lives on as attending schools were provided with free resources. The next challenge is to obtain funding for future events as the dream is to hold this event every 3 to 4 years so that every child could attend before leaving primary school.

Synod formally thanked John Stroyan, who retired after serving 18 years as Suffragan Bishop of Warwick.

At the November meeting, Ruth Worsley (Suffragan Bishop of Taunton) was introduced, along with Bishop Saju Muthalaly (Suffragan Bishop of Loughborough). They will be filling the gap until a new Diocesan Bishop is appointed.

The 2024 budget was approved.

There was a report on the progress of Net Zero progress in the Diocese.

There was a report on the progress of the Vacancy in See process. [Since that meeting the Vacancy in See Committee has successfully published the Diocesan 'Statements of Needs' and has elected six members to join the Crown Nominations Committee to appoint the new Bishop. Further details can be found here: [Vacancy in See - Diocese of Coventry \(anglican.org\)](https://www.anglican.org/vacancy-in-see-diocese-of-coventry)]

Please do contact me for further information regarding the Diocesan Synod.

Phil Sowards
Chair of the House of Laity

7. Electoral Roll Report

Every six years each parish is required to create a new electoral roll and this was last completed in 2019. This year the roll has been revised to include any new applicants and remove any people who have asked to be removed, have died, or are known to have moved away from the parish and no longer worship at St John the Evangelist.

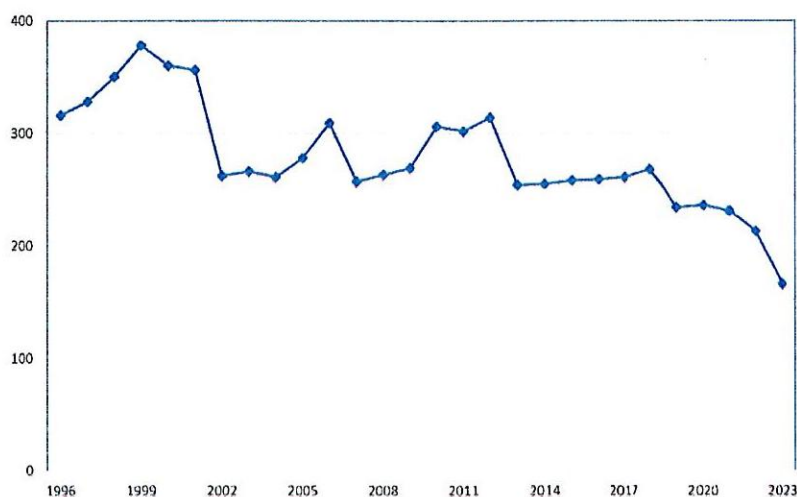
Since last year when there were 213 names on the roll, there have been 3 new names added, 7 deaths, 43 people who have left Kenilworth and 0 people who have asked for their names to be removed.

Hence the new roll consists of **167** names.

The numbers on the roll for this and previous years are as follows:

| | | |
|--------------------------|--------------------------|--------------------------|
| 1996 316 | 2006 309 | 2016 259 |
| 1997 328 | 2007 257 (Revision Year) | 2017 261 |
| 1998 350 | 2008 | 2018 268 |
| 1999 378 | 2009 269 | 2019 234 (Revision Year) |
| 2000 360 | 2010 306 | 2020 236 |
| 2001 356 | 2011 302 | 2021 231 |
| 2002 262 (Revision Year) | 2012 314 | 2022 212 |
| 2003 266 | 2013 254 (Revision Year) | 2023 167 |
| 2004 261 | 2014 255 | |
| 2005 278 | 2015 258 | |

St John the Evangelist Electoral Roll



Sue Dawson, Electoral Roll Officer

31 January 2024

8. Financial Review

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

Treasurer

Peter Jackson stepped down from the role of Treasurer at the APCM on 30th April 2023. The PCC has not been successful in recruiting a replacement treasurer. To cover the financial obligations of the PCC, Peter Jackson agreed to carry out book keeping services voluntarily for the PCC for the 2023 financial year, with the formal responsibility of Treasurer being undertaken by the Churchwarden, in accordance with Paragraph 3(a) of Section M20 in Part 9 of the Church Representation Rules (2022).

Finance Committee

During the year the treasurer consulted members of the Finance Committee as necessary to assist the book keeper in the execution of his duties. The current membership of the committee in 2023 comprised of Steve Coomber, Phil Swards, Peter Jackson and Andy Garsed. The major purpose of consultation was in respect of cost management.

Review of key variances – Income Statement 2023 vs 2022

| | Unrestricted | | Variance | | Commentary |
|---------------------------|---------------------|----------------|-----------------|-------------|---|
| | <u>2023 £k</u> | <u>2022 £k</u> | <u>£k</u> | <u>%</u> | |
| Voluntary income | | | | | |
| Planned giving | 162.1 | 180.6 | (18.5) | (10)% | Losses of £34k offset by gains of £16k |
| Tax recoverable | 34.6 | 40.3 | (5.7) | (14)% | |
| Collection | 7.9 | 9.7 | (1.8) | (19)% | £2k moved to Planned Giving in 2023 |
| Donations | 0.0 | 0.2 | (0.2) | N/A | |
| Legacies | 19.2 | 0.0 | 19.2 | N/A | One legacy in 2023 |
| Sub-Total | 223.8 | 230.8 | (7.0) | (3)% | |
| Other Income | | | | | |
| Hall Lettings | 27.2 | 21.3 | 5.9 | 28% | New rates and higher utilisation |
| Interest Income | 6.6 | 0.7 | 5.9 | N/A | Improved interest rates |
| Funeral and Wedding Fees | 5.2 | 4.4 | 0.8 | 18% | |
| 23 Leyes Lane | 16.8 | 16.8 | 0.0 | 0% | |
| Other (including GSHP) | 14.8 | 9.0 | 5.8 | 64% | 2023 improved GSHP income, Diocese energy grant and utility refund. |
| Sub-Total | 70.6 | 52.2 | 18.4 | 35% | |
| Unrestricted Total | 294.4 | 283.0 | 11.4 | 4% | |
| | Restricted | | Variance | | Commentary |
| | <u>2023 £k</u> | <u>2022 £k</u> | <u>£k</u> | <u>%</u> | |
| Voluntary Income | | | | | |
| Donations | 0.0 | 1.9 | -1.9 | N/A | |
| Interest Income | 5.1 | 0.0 | 5.1 | N/A | Interest on balance |
| Restricted Total | 5.1 | 1.9 | 3.2 | N/A | |

| | Unrestricted | | Variance | | Commentary |
|---------------------------|---------------------|----------------|-----------------|------------|----------------------------------|
| | <u>2023 £k</u> | <u>2022 £k</u> | <u>£k</u> | <u>%</u> | |
| Expenditure | | | | | |
| Missionary Giving | 24.3 | 28.2 | 3.9 | 14% | |
| Diocesan Quota | 85.0 | 105.0 | 20.0 | 19% | Quota for 2023 reduced |
| Ministry | 2.3 | 2.6 | 0.3 | 12% | |
| Youth Work (net) | 0.0 | 0.9 | 0.9 | 100% | |
| Outreach | 1.8 | 0.2 | (1.6) | (800)% | |
| Cleaning etc | 18.4 | 18.3 | (0.1) | (1)% | |
| Insurance and Utilities | 28.2 | 19.9 | (8.3) | (42)% | Higher utility costs |
| Administration | 22.8 | 19.8 | (3.0) | (15)% | 2023 full year for administrator |
| Maintenance | 7.8 | 8.1 | 0.3 | 4% | |
| 23 Leyes Lane | 5.4 | 2.2 | (3.2) | (145)% | Higher maintenance and repairs |
| Depn | 2.1 | 1.3 | (0.8) | (62)% | New equipment added in 2023 |
| Other | 15.6 | 13.3 | (2.3) | (17)% | |
| Unrestricted Total | 213.7 | 219.8 | 6.1 | 3% | |
| | | | | | |
| | Restricted | | Variance | | Commentary |
| | <u>2023 £k</u> | <u>2022 £k</u> | <u>£k</u> | <u>%</u> | |
| Voluntary Income | | | | | |
| Expenditure | 1.0 | 8.8 | 7.8 | N/A | 2023 grant to KYFC |
| Restricted Total | 1.0 | 8.8 | 7.8 | N/A | |

Leyes Lane

We are required (under FRS102) to adjust the value of the property to reflect the current value as an investment property. Following a valuation by Loveitts the 2023 accounts reflected a cumulative gain on revaluation of fixed assets of £405,000.

Kings Table Legacy Fund

The charity received one grant application during 2023. Consequentially a grant of £1,038 was made Kenilworth Youth For Christ to support their community and outreach work. Interest income was added to the balance of retained funds during the year.

Volunteers

The charity makes use of volunteers. These contributions cannot be economically quantified and these services are therefore not recognised in the financial statements.

Free Cash

The following table gives an indication of Free Cash at the end of 2023 compared to the same metric at the end of 2022. This simulation provides a measure of the number of months expenses, excluding depreciation, that could be sustained assuming no cash income. At the end of 2023 this is 11.4 months compared to 8.6 months at the end of 2022.

| Free Cash (£k) | 2023 £k | 2022 £k |
|-----------------------------------|----------------|----------------|
| Closing Cash Balance | 428.9 | 334.6 |
| Add Debtors | 14.8 | 13.5 |
| Deduct Current Liabilities | (27.5) | (11.2) |
| Deduct Mission and Tithe Bala | (25.6) | (25.0) |
| Deduct Restricted Funds | (126.9) | (122.8) |
| Deduct Roof Repairs | (60.0) | (55.0) |
| Free Cash | 203.7 | 134.1 |
| Budgeted Expenditure | 305.1 | 269.7 |
| Deduct Mission and Tithe | (25.6) | (25.0) |
| Deduct Depreciation | (2.3) | (1.8) |
| Deduct Roof Repairs | (60.0) | (55.0) |
| Total | 217.2 | 187.9 |
| Average per month | 18.1 | 15.7 |
| Number of months cash availat | 11.3 | 8.6 |

Reserves Policy

During the year the Trustees agreed a reserves policy with the aim that the charity keeps free reserves (not fixed assets or restricted funds) of between 6 and 7 months of a single month's expenditure.

Employees

The PCC had one employee at 31 December 2023 (2022 1). The PCC continues to evaluate the funding of a Youth Worker role.

Short Term Deposits

The Charity has funds invested with CCLA Investment Management Ltd in The CBF Church of England Deposit Fund. Surplus cash is deposited with this organisation, and moved to the current account in order to satisfy working capital requirements. The PCC takes a low risk approach to managing cash reserves.

Budget 2024

The following is a summary of the final budget approved by the PCC on 30th January 2024.

The budget presented below shows both the unrestricted budgeted income and expenditure for 2024 compared to actuals for 2023.

The budgeted deficit is attributed to roof repairs which are necessary to safeguard the fabric of the building. The PCC consider it appropriate to commence this work as soon as possible.

2024 Budget compared to 2023 Actual

| | <u>Budget</u> | <u>Actual</u> | <u>Budg</u> <u>vs Act</u> | |
|---|----------------|----------------|------------------------------|--|
| | <u>2024 £k</u> | <u>2023 £k</u> | <u>£k</u> | <u>Comments</u> |
| <u>Unrestricted Income</u> | | | | |
| Planned giving | 142.2 | 162.1 | (19.9) | Net of attrition and new giving. |
| Tax recoverable | 34.0 | 34.6 | (0.6) | |
| Collection | 6.4 | 7.9 | (1.5) | |
| Donations | 0.0 | 0.0 | 0.0 | |
| Legacies | 0.0 | 19.2 | (19.2) | None budgeted |
| Hall Lettings | 25.9 | 27.2 | (1.3) | |
| Interest Income | 5.5 | 6.6 | (1.1) | |
| Funeral and Wedding Fees | 4.2 | 5.2 | (1.0) | |
| 23 Leyes Lane Rental Income | 17.5 | 16.8 | 0.7 | |
| Other (including GSHP) | 11.9 | 14.8 | (2.9) | |
| Total Income | 247.6 | 294.4 | (46.8) | |
| <u>Unrestricted Resource Expense</u> | 0.0 | 0.0 | 0.0 | |
| Missionary Giving | 26.0 | 24.3 | (1.7) | |
| Diocesan Quota | 89.5 | 85.0 | (4.5) | |
| Ministry | 2.5 | 2.3 | (0.2) | |
| Youth Work (net) | 1.3 | 0.0 | (1.3) | |
| Outreach | 3.3 | 1.8 | (1.5) | |
| Cleaning etc | 20.7 | 18.4 | (2.3) | |
| Insurance and Utilities | 33.9 | 28.2 | (5.7) | Increased utility costs (3 year fix ended in 2024) |
| Administration | 24.8 | 22.8 | (2.0) | |
| Maintenance | 81.7 | 7.8 | (73.9) | 2024 Roof repairs, hall repairs and decorations |
| 23 Leyes Lane | 4.5 | 5.4 | 0.9 | |
| Depn | 2.3 | 2.1 | (0.2) | |
| Other | 14.6 | 15.6 | 1.0 | |
| Total Expense | 305.1 | 213.7 | (91.4) | |
| Surplus/(Deficit) | -57.5 | 80.7 | (138.2) | |

The Finance sub-committee and PCC will need to continue to ensure that the resources needed in future years are available by careful management of costs. Importantly, church members where possible need to continue to give at or above their current level of giving if the church is to fulfil its stated aims and purposes. The PCC, with guidance from the Finance Committee, will need to consider the sustainability of the current level of costs and will continue to review where savings can be made during 2024.

Summary

Our responsibility for 2024 will continue to properly resource the mission of this Parish.

I would like to express my thanks to everyone who has supported me in various ways.

If anyone wishes to ask any questions about the figures or Considered Giving please contact Phil Swards.

9. Parish People

The section lists clergy and readers currently licensed to the parish, Churchwardens and other key people. It also lists PCC members, Policies, and Employees.

9.1 Parish Officers and Advisers

| | |
|---|---|
| Vicar: | Revd. Andrew Attwood (inducted 20 th April 2010) |
| Curate: | |
| Non-Stipendiary Minister: | Revd. Mary Rai |
| Retired clergy: | Revd. Pam Stote Revd. Jane Mullaney Revd. Rob Latham |
| Readers: | Phil Swards Val Whiteman |
| Parish Administrator: | Sue Dawson St John the Evangelist Church, 205 Warwick Road, Kenilworth CV81HY Tel 01926 853203 Email: admin@stjohn316.co.uk |
| Churchwardens: | Phil Swards |
| PCC Treasurer: | Position vacant |
| PCC Secretary: | Roger Homes |
| PCC Standing Committee: | The Vicar, PCC Treasurer (currently vacant), PCC Secretary, Churchwarden(s) |
| Bank: | CAF Bank Limited, 25 King's Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ |
| Independent Examiner: | Flemons & Co, 70 Priory Rd, Kenilworth, CV8 1LQ |
| Electoral Roll Officer: | Sue Dawson |
| Safeguarding Officer: | Charles Palmer |
| Cathedral Liaison Officer: | Vacant |
| Churches Together in Kenilworth and District Reps: | Revd Andrew Attwood |
| Parish Information Officer | Vacant |
| Charity Correspondent ¹ | Sue Dawson |
| Website | http://www.stjohn316.co.uk/ |
| Charity Commission Link | http://www.charitycommission.gov.uk/find-charities/ (enter 1126412 in the box "search for a charity") |

¹ The person authorised to make changes to the online filed details for the PCC and to give and receive correspondence on behalf of the PCC from the Charity Commission including web and email instructions

9.2 Parochial Church Council (PCC)

| | |
|------------------------|--|
| | The Trustees: |
| PCC Chairman | Revd. Andrew Attwood (ex-officio) |
| PCC Chair for meetings | Phil Swards |
| PCC Members | Revd Andrew Attwood |
| | Jeremy Bryans (from 2023) |
| | Luke Coomber |
| | Ruth Coomber |
| | Steve Coomber (from 2023) |
| | Andy Garsed |
| | Naomi Grew (resigned 2023) |
| | Felicity Hawke (until 2023) |
| | Roger Homes (from 2023) |
| | Peter Jackson (from 2023) |
| | Matt King (from 2023) |
| | Roseta Lee (from 2023) |
| | Anthony Manning (until 2023) |
| | Kim Matthews (from 2023) |
| | Andy Powell |
| | Kalwant Rai (from 2023) |
| | Julie Swards |
| | Phil Swards (from 2023) |
| Deanery Synod Members | Felicity Hawke (until 2023), Matt King, Anthony Manning (until 2023), Kim Matthews, Kalwant Rai, Phil Swards |
| Diocesan Synod Members | Phil Swards |

9.3 PCC Policies

The PCC has developed or has in place the following policies (available on our website at <https://www.stjohn316.co.uk/pcc-public>)

- Safeguarding Policy
- Policy Statement on the Recruitment of Ex-Offenders
- Conflict of Interests Policy
- HR Policy
- Finance Policy, including Financial Controls, Mission Giving and Support
- Church Premises Policy (under review)
- Garden of Remembrance Policy and procedures
- Health & Safety Policy
- Lone Working Policy
- Fire Safety Policy
- Data Protection Policy
- Risk Management Policy
- Complaints Policy
- Infant Baptism Guidelines
- Children at Communion Policy
- Access and Inclusion Policy
- Complaints Policy
- Home Visiting Policy
- Social Media Policy
- Policy for use of ICT
- Whistleblowing Policy

9.4 PCC Employees:

Church Administrator: Sue Dawson (part-time, 26 hours per week)

10. Our Leadership and Organisation

The Vicar (Andrew Attwood) is the person commissioned by the Bishop to share with them in the 'cure of souls', within the parish. In simple terms this asks Andrew to exercise mission and ministry for the benefit of 11,000+ people. Our agreed three Purposes are used as our compass towards this broad task, and Andrew, with the PCC, oversees the work of the collective church as we move forward as a missional community in Kenilworth.

The Vicar is the primary 'keeper of this vision' - and carries responsibility to ensure that everything we do is in line with our Purposes and our Vision.

10.1 Our purposes:

We want to see:

1. Everyone becoming like Jesus by knowing and following Him, through the Holy Spirit.
2. A welcoming, loving community that encourages use of our gifts and abilities to serve God and each other.
3. Society transformed by the love of Jesus as we engage with Kenilworth and the world around us. (Formally agreed by the PCC on 2nd May 2017).

10.2 Vision:

In May 2017, the PCC reviewed the vision and Purposes and introduced a new single sentence summary of them:

PARISH PHRASE: Becoming like Jesus, Making disciples, Bringing real change

There was an extended period of listening by the whole church during early 2016 to prayerfully seek God about the future direction for St John's. Following that period of listening, a number of new ideas are being progressed and St John's is exploring the use of Mission Shaped Communities (MSCs) as a tool to help live out the Purposes more effectively.

10.3 PCC:

The PCC meets regularly to assess ongoing ministry across all areas of parish life and makes decisions on future proposals and plans, all on the basis that we move steadily towards our Purposes and Vision.

The PCC agenda is focused on the responsibilities listed under Parochial Church Councils (Powers) Measure 1956 (see below) and the PCC has the roles of:

- Governance, including compliance, legal, financial, health & safety and employment
- Reviewing vision
- Reviewing strategy as recommended by the Leadership Teams and Staff Team
- Parish wide policies
- Parish Budget, financial accounts, ensuring accounts are audited
- Coherence across parish purposes, plans and activities
- Keeping boundaries between the respective teams

The PCC will operate using sub-committees, where appropriate, to conduct the necessary due diligence and development of plans and execution of governance. Such sub-committees will develop detailed recommendations for the PCC to approve and be responsible for carrying out the decisions of the PCC and working with the rest of the parish organisations, including the Leadership Teams. In addition, the Standing Committee of the PCC (see below) is empowered to make decisions on behalf of the PCC at its discretion and report back to the PCC.

PCC responsibilities according to Parochial Church Councils (Powers) Measure 1956 include:

- To care for, maintain, preserve and take out adequate insurance cover for the fabric, goods and ornaments of the Church
- To agree a budget and to be responsible for the income and expenditure of the parish
- To maintain proper financial records and accounting procedures
- To prepare annual financial statements and an annual report and present them to the Annual Parochial Church Meeting (APCM). In particular SORP 2005 requires the following to be provided:
 - o Reference and administrative details of the charity, its trustees and advisers
 - o Structure governance and management
 - o Objectives and activities
 - o Achievements and performance
 - o Financial review
 - o Plans for future periods
 - o Funds held as custodian trustee for others
 - o Risk management, governance, operational, financial, external and compliance with laws
- To arrange for independent examination or audit of the financial statements
- To care for and maintain the Churchyard
- To consult with the incumbent on matters of general concern and importance to the parish
- To co-operate with the incumbent in promoting the mission of the Church
- To make representations to the Bishop about any matter affecting the welfare of the parish
- PCC as employer:
 - o Compliance with legislation (12 separate Acts listed)
 - o Wages and salaries, reviews and increases, National minimum wage, NI and tax
 - o Job descriptions
 - o Contract or statement of conditions of employment
 - o Expenses policy
 - o Induction, grievance and discipline
 - o Policies for equal opportunities, health & safety and child protection, protection of the vulnerable
 - o Use of volunteers

10.4 Churchwardens and Standing Committee

In 2023 there was one churchwarden, Phil Sowards.

10.5 Staff Team (Operational Ministry)

Presently the Staff Team consists of Andrew Attwood (Vicar) and Sue Dawson (Church Administrator).

The Administrator's role is to provide administrative support for the vicar in helping him to meet the purposes and vision of the church.

10.6 Leadership Teams: their goal, support and accountability

Several Leadership Teams exist to deliver the mission and ministry of St John's, overseeing different communities and areas of ministry. This delegating model empowers others to be the key implementers on behalf of the Vicar and PCC.

With the help of the Vicar, the Leadership Teams guide individuals and groups to fulfil the agreed Purposes and Vision.

Each team is supported in this task and given tailored help over time to fit each stage of the community's development. Each Leadership Team is directly accountable to the Vicar and PCC, and provides regular updates to PCC summarising progress and plans for the future. The Vicar meets with each Leadership Team regularly.

This genuinely delegated and empowered leadership, overseen but not run by the Vicar, is practically supported by the Staff Team (and other resources) to move the existing communities towards our Purposes and Vision.

The Leadership Teams of each of our distinctive communities are:

8am Leadership Team

Revd Andrew Attwood, Mary Rai, Ian Macdonald, Phil Swards

10am Leadership Team

Revd Andrew Attwood and Co-leaders (Karen Mills, Michelle Harris, Kal Rai, Mary Rai, Lindsey Attwood, Roger Homes)

Midweek Community

Revd Andrew Attwood, Catherine Pennington, Jane Mullaney, Rob Latham, Mary Rai and Pam Stote

6pm Service

Revd Andrew Attwood, Rob Cheetham, Ann Gibbons, Felicity Hawke, Lynda Howells, Rob Latham, Anthony Manning

Family & Children's Ministry

Simone Royle

Youth Strategy Team

Revd Andrew Attwood, Lindsey Attwood, Tom Charton, Liz Charton, Michelle Harris

Listen Talk, Pray (Saturday Morning Outreach)

Revd Andrew Attwood

11. Charity Compliance

11.1 Name

The full legal name of the PCC as a charity is "The Parochial Church Council of the Ecclesiastical Parish of St. John the Evangelist, Kenilworth" and it has a working name of St. John's PCC, Kenilworth.

11.2 Registered Number

St. John's PCC, Kenilworth was registered as a charity on the 23rd October 2008 under registered number 1126412.

11.3 Address

St. John the Evangelist Church 205 Warwick Road KENILWORTH
Warwickshire CV8 1HY

11.4 Governing Documents

The Parochial Church Councils (Powers) Measure 1956 as amended and The Church Representation Rules (contained in Schedule 3 to the Synodical Measure 1969 as amended).

The type of governing documents at the time of registration were treated as "excepted", are the approved governing documents issued by the Church of England and were adopted 2nd January 1957. The objects clause has not been changed. Readers of this Annual Report who would like to find out more about the governing documents are recommended to visit the web site www.parishresources.org.uk/pccs/governing-documents/ (link last checked 07 Feb 17).

The PCC is governed by charity law which is administered by the Charity Commission. Registration for previously exempt charities like the PCC was made compulsory for charities with income in excess of £100k p.a. under the Charities Act 2006. St. John's PCC was one of the first parishes to register, as Coventry and York acted as pilot dioceses in the Church of England.

11.5 Trustees

Please refer to the section in this Annual Report on "Parish People" for the names of the trustees. Some PCC members are elected at each Annual Parochial Church Meeting in accordance with the Church Representation Rules to serve for three years. As well as elected members, there are also other people on the PCC, such as the Vicar and Churchwardens, and all PCC members are trustees of the charity.

Trustees' full details are known to the Charity Commission but only their names and other trusteeships are made public. The Charity Commission is able to contact individual trustees directly although it rarely does so. Although trustees usually have to be aged 18 or older, in the case of PCCs the charity commission accepts that PCC members can be legally elected aged 16 years or above and so the commission accepts such PCC members as trustees. One of the duties of the Charity Correspondent is to keep the details filed with the Commission up to date, so as PCC members change the details are updated with the Commission. Compliance statistics are now published for all charities on the Charity Commission web site.

It is important that all PCC members understand their individual legal responsibilities as trustees. Parish Resources www.parishresources.org.uk has produced jointly with the Charity Commission a booklet "Trusteeship: An Introduction for PCC Members" and the Charity Commission regularly update their publication "The Essential Trustee" which is required reading for all trustees. These booklets have been provided to all existing PCC members and will be made available to new PCC members. Further resources for PCC members can be found on the "Parish Resources" web site maintained by the Church of England to assist PCCs with their obligations.

The definition of Trustees extends to all PCC members and not just those elected at the Annual Meetings so Deanery Synod, Diocesan Synod and Co-Opted members, ex-officio members and all other members have to be registered with the Charity Commission and their details kept up to date by the Charity Correspondent.

Legal responsibilities continue to grow and so all PCC members need to be familiar with the Charity Commission web site which is the main source of advice and statutory requirements established by the Charity Commission. The web site of Parish Resources mentioned above is a specific source of advice to PCCs.

11.6 Web site and internet

Web site: <https://www.stjohn316.co.uk/>

Email contact: admin@stjohn316.co.uk

11.7 Charity Correspondent

Sue Dawson is the Charity Correspondent. This means that she is the contact on the public record and is the person through whom the Charity Commission communicates with the trustees. She submits the statutory filing requirements including the Annual Report and Accounts (this report) and also an Annual Return which has to be submitted, although this is relatively straightforward as it can be submitted online. Compliance statistics appear against the PCC's charity records on the Charity Commission website: enter its charity number 1126412 in the search for a charity facility at <http://apps.charitycommission.gov.uk/showcharity/registerofcharities/RegisterHomePage.aspx>.

11.8 Public Benefit Statement

A requirement of charity law is the reporting of public benefit, i.e. the charity must show that its activities are of benefit to the public. This is addressed below.

Under the Act it is a legal obligation for trustees of a charity to report the extent to which the activities for the year have met the public benefit requirements that any charity must meet. The Charity Commission has issued specific guidance to charities advancing religion. This is available on their website if you wish to understand this in more detail. Please follow the link to

<http://forms.charitycommission.gov.uk/media/95013/advancement-of-religion-for-the-public-benefit.pdf>

It is accepted by the Charity Commission that the purpose and activities of the Church of England meet fully the definition of charitable purposes in charity law but of course the PCC should have regard to, and are required to report that they have had regard to, assessing the public benefit activities of St. John's parish.

The PCC has done so by considering and assessing the activities of the parish for the last year as covered in this report. To assist readers of this report we list below the activities for which the PCC has registered as a charity.

The activities under which the PCC registered as a charity are broadly the same as for any Church of England parish:

1. Regular public worship open to all.
2. The provision of sacred space for personal prayer and contemplation.
3. Pastoral work, including visiting the sick and bereaved.
4. Teaching of Christianity through sermons, courses, and small groups.
5. Taking of religious assemblies and other religious activities in schools.
6. Provision of youth clubs and other youth activities with a Christian ethos.
7. Promotion of Christianity through the staging of events and meetings, and distribution of literature and other media, including web site.
8. Promoting the whole mission of the church through provision of activities for senior citizens, parents and toddlers, children and youth, and other special need groups.
9. Supporting other charities in the UK and overseas.

The PCC considers that the activities for the last year have fully met the public benefit requirements and it is hoped that public benefit will increase in future as we continue to put our vision for future mission into practice.

11.9 Charity Commission

The Charity Commission for England and Wales <http://www.charitycommission.gov.uk> is established by law as the regulator and registrar of charities in England and Wales. Its aim is to provide the best possible regulation of charities in order to increase charities' efficiency and effectiveness, and public confidence and trust in them.

The webpage http://www.charitycommission.gov.uk/About_us/About_the_Commission/default.aspx describes in more detail the values of the Charity Commission and how it operates as a regulator.

14. Independent Examiner's Report to the Trustees of the Parochial Church Council of St John Kenilworth

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023 which are set out on pages ~~xx~~ to ~~xx~~

27 40

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J. D. Groves ACA, CTA
For and on Behalf of Flemons & Co Limited.
70 Priory Rd
Kenilworth
CV8 1LQ

12. Statement of Trustees' Responsibilities

Law applicable to charities in England & Wales requires the PCC as trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing financial statements giving a true and fair view, the PCC as trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC as trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Church Accounting Regulations and the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

13. Approval

This report, as set out on pages 4 to 40, was approved by the Parochial Church Council on 19th March 2024 and signed on its behalf by



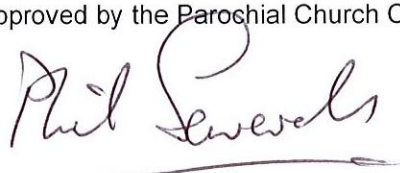
Roger Homes (PCC Secretary)

16. Parochial Church Council of St. John, Kenilworth Balance Sheet at 31 December 2023

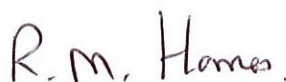
| | | 2023 £ | 2022 £ |
|---|--------------|-----------------|-----------------|
| FIXED ASSETS | Notes | | |
| Tangible assets | 5 | <u>563,812</u> | <u>551,694</u> |
| CURRENT ASSETS | | | |
| Debtors | 6 | 14,820 | 13,454 |
| Short Term Deposits | | 263,572 | 10,290 |
| Cash at bank and in hand | | <u>165,335</u> | <u>324,347</u> |
| | | <u>443,727</u> | <u>348,091</u> |
| Creditors - amounts falling due within one year | 7 | <u>(27,485)</u> | <u>(11,155)</u> |
| NET CURRENT ASSETS | | <u>416,242</u> | <u>336,936</u> |
| Total assets less current liabilities | | 980,054 | 888,630 |
| Creditors - amounts falling due after one year | 8 | <u>-</u> | <u>(3,325)</u> |
| TOTAL NET ASSETS | | <u>980,054</u> | <u>885,305</u> |
| PARISH FUNDS | | | |
| Unrestricted - General | 9 | 448,184 | 367,515 |
| Unrestricted - Revaluation | 9 | 405,000 | 395,000 |
| Restricted | 9 | <u>126,870</u> | <u>122,790</u> |
| | | <u>980,054</u> | <u>885,305</u> |

The notes on pages 29 to 29 form part of these accounts.

Approved by the Parochial Church Council on 19th March 2024 and signed on its behalf by



Mr Philip Swards (Warden)



Mr Roger Homes (Secretary)

15. Parochial Church Council of St John Kenilworth: Statement of Financial Activities for the year ending 31 December 2023

| | Notes | Unrestricted Funds | Restricted Funds | Total Funds 2023 | Total Funds 2022 |
|---|-------|-----------------------|---------------------|------------------------|---------------------|
| | | £ | £ | £ | £ |
| INCOMING RESOURCES | | | | | |
| Voluntary income | 2a | 223,803 | - | 223,803 | 232,221 |
| Activities for generating funds | 2b | 27,175 | - | 27,175 | 21,326 |
| Income from investments | 2c | 6,609 | 5,118 | 11,727 | 1,185 |
| Income from charitable activities | 2d | 5,222 | - | 5,222 | 4,350 |
| Other incoming resources | 2e | 31,573 | - | 31,573 | 25,807 |
| TOTAL INCOMING RESOURCES | | 294,382 | 5,118 | 299,500 | 284,889 |
| RESOURCES EXPENDED | | | | | |
| Church activities | 3a | 212,103 | 1,038 | 213,141 | 226,885 |
| Governance costs | 3b | 1,610 | - | 1,610 | 1,690 |
| TOTAL RESOURCES EXPENDED | | 213,713 | 1,038 | 214,751 | 228,575 |
| NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES | | 80,669 | 4,080 | 84,749 | 56,314 |
| OTHER RECOGNISED GAINS AND LOSSES | | | | | |
| Gain on revaluation of fixed assets | | 10,000 | - | 10,000 | 90,000 |
| NET MOVEMENT IN FUNDS | | 90,669 | 4,080 | 94,749 | 146,314 |
| BALANCES B/FWD 1 JANUARY 2023 | | 762,515 | 122,790 | 885,305 | 738,991 |
| BALANCE C/FWD 31 DECEMBER 2023 | | 853,184 | 126,870 | 980,054 | 885,305 |

The notes on pages 29 to 39 form part of these accounts

17. Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2023

Note 1 ACCOUNTING POLICIES

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

These financial statements have been prepared on a going concern basis in GBP which is the functional currency of the charity and are rounded to the nearest pound.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objectives provided in the terms of the trust or bequest, and (b) donations or gifts received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Rental income is recognised for the period which it relates to. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to amounts due. Dividends are accounted for when receivable, interest is accrued when due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme for employees. Contributions are payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed on the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 1998 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 1998 have been capitalized and depreciated in the accounts over their anticipated useful economic life. All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings is written off.

Land and residential buildings are not depreciated. Other buildings are depreciated on a straight line basis over 40 years.

Other fixtures, fittings and equipment Individual items with a purchase price of less than £1,000 are written off when the asset is acquired (unless these are acquired as part of a programme).

Other fixtures, fittings and equipment acquired after 1 January 2005 are depreciated as follows: Computer equipment over a period of 3 years, with the first year bearing a full years charge, other equipment over a period of 5 years with the first year bearing a full years charge.

Current Assets

Amounts owing to the P.C.C. in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Amounts owed by the P.C.C. in respect of services provided or goods received are shown as creditors. Short-term deposits include cash held on deposit with the C.B.F. Church of England Funds.

Concessionary loans

Concessionary loans include those payable to third parties which are interest free and are made to advance charitable purposes. All loans are measured initially at the amount received.

Related Party Transactions

Owing to the anonymous nature of some of the donations received, it is not possible to fully disclose the aggregate value of donations made by the trustees and related parties.

Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2023

| Note 2 INCOMING RESOURCES | Unrestricted Funds | Restricted Funds | Total Funds 2023 | Total Funds 2022 |
|---|--------------------|------------------|------------------|------------------|
| | £ | £ | £ | £ |
| 2a Voluntary income | | | | |
| Planned Giving | | | | |
| Gift Aid Donations | 162,092 | - | 162,092 | 180,635 |
| Tax Recoverable | 34,648 | - | 34,648 | 40,269 |
| Collections | 7,888 | - | 7,888 | 9,746 |
| Donations, appeals, etc. | - | - | - | 1,571 |
| Legacies | 19,175 | - | 19,175 | - |
| | <u>223,803</u> | <u>-</u> | <u>223,803</u> | <u>232,221</u> |
| 2b Activities for generating funds | | | | |
| Hall lettings | <u>27,175</u> | <u>-</u> | <u>27,175</u> | <u>21,326</u> |
| 2c Investment income | | | | |
| Interest income | <u>6,609</u> | <u>5,118</u> | <u>11,727</u> | <u>1,185</u> |
| 2d Income resources from charitable activities | | | | |
| Wedding and Funeral fees | <u>5,222</u> | <u>-</u> | <u>5,222</u> | <u>4,350</u> |
| | <u>5,222</u> | <u>-</u> | <u>5,222</u> | <u>4,350</u> |
| 2e Other incoming resources | | | | |
| Rental income | 16,800 | - | 16,800 | 16,800 |
| Income from GSHP & Miscellaneous | 14,773 | - | 14,773 | 9,007 |
| Income | <u>31,573</u> | <u>-</u> | <u>31,573</u> | <u>25,807</u> |
| TOTAL INCOMING RESOURCES | <u>294,382</u> | <u>5,118</u> | <u>299,500</u> | <u>284,889</u> |

Parochial Church Council of St. John, Kenilworth **Notes to the financial statements for the year ending 31** **December 2023**

| | Unrestricted Funds | Restricted Funds | Total Funds 2023 | Total Funds 2022 |
|----------------------------------|-----------------------|---------------------|------------------------|------------------------|
| | £ | £ | £ | £ |
| Note 3 RESOURCES EXPENDED | | | | |
| 3a Church activities | | | | |
| Missionary and charitable giving | | | | |
| Overseas: | | | | |
| Bethlehem School | 2,500 | - | 2,500 | 2,500 |
| Bible Society | 1,700 | - | 1,700 | 1,700 |
| CMS | 2,750 | - | 2,750 | 2,750 |
| Crosslinks | 2,750 | - | 2,750 | 2,750 |
| Uyogo | 2,200 | - | 2,200 | 2,200 |
| CHIT | 500 | - | 500 | 500 |
| Home: | | | | |
| Kenilworth Youth for Christ | 3,000 | 1,038 | 4,038 | 3,185 |
| Church Army | 1,800 | - | 1,800 | 1,800 |
| Crossteach | 1,800 | - | 1,800 | 1,800 |
| Spring Playgroup | 2,530 | - | 2,530 | 11,000 |
| Dave & Kay Stoker | - | - | - | 2,750 |
| Foodbank* | 500 | - | 500 | 1,000 |
| Flourish | 1,800 | - | 1,800 | 1,800 |
| Taste Life | 500 | - | 500 | 500 |
| Compassionate Kenilworth | - | - | - | 435 |
| Carried forward | 24,330 | 1,038 | 25,368 | 36,670 |

Parochial Church Council of St. John, Kenilworth **Notes to the financial statements for the year ending 31** **December 2023**

| | Unrestricted Funds | Restricted Funds | Total Funds 2023 | Total Funds 2022 |
|--|-----------------------|---------------------|------------------------|------------------------|
| | £ | £ | £ | £ |
| Note 3 RESOURCES EXPENDED | | | | |
| 3a Church activities (continued) | | | | |
| Brought forward | 24,330 | 1,038 | 25,368 | 36,670 |
| Ministry: diocesan quota | 85,000 | - | 85,000 | 105,000 |
| Ministry: vicar and curate expenses | 2,301 | - | 2,301 | 2,617 |
| Ministry: youth worker's salary and exps | 0 | - | 0 | 98 |
| Junior Church and youth work | 28 | - | 28 | 776 |
| Adult training courses and materials | 1,218 | - | 1,218 | 3,012 |
| Funeral and Wedding fees (Diocese) | 2,777 | - | 2,777 | 3,339 |
| Funeral and Wedding fees (St Johns) | 3,381 | - | 3,381 | 1,782 |
| Outreach (including Alpha) | 1,846 | - | 1,846 | 220 |
| Insurance | 5,799 | - | 5,799 | 5,549 |
| Utilities | 22,417 | - | 22,417 | 14,461 |
| Cleaning, caretaking and waste disposal | 18,370 | - | 18,370 | 18,278 |
| Maintenance – Warwick Road Church | 6,524 | - | 6,524 | 5,357 |
| Maintenance – Hall and car park | 1,249 | - | 1,249 | 2,706 |
| Maintenance – 23 Leyes Lane | 5,443 | - | 5,443 | 2,167 |
| Depreciation – Church Hall building | 526 | - | 526 | 526 |
| Depreciation – Equipment | 1,603 | - | 1,603 | 754 |
| Church music costs | 2,999 | - | 2,999 | 2,355 |
| Other | 5,124 | - | 5,124 | 3,127 |
| Parish office salaries and expenses | 16,845 | - | 16,845 | 13,819 |
| Finance salaries | 0 | - | 0 | - |
| PCC pension costs | 260 | - | 260 | 182 |
| Stationery, postage and copying | 1,636 | - | 1,636 | 1,957 |
| Computer and other office equipment | 459 | - | 459 | 288 |
| Legal and Professional Fees | 1,868 | - | 1,868 | 1,694 |
| Bank charges | 100 | - | 100 | 151 |
| Total Church activities | 212,103 | 1,038 | 213,141 | 226,885 |
| 3b Governance costs (Independent examiner's remuneration) | 1,610 | - | 1,610 | 1,690 |
| TOTAL RESOURCES EXPENDED | 213,713 | 1,038 | 214,751 | 228,575 |

Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2023

Note 4 STAFF COSTS

| | 2023 | 2022 |
|----------------------------------|---------------|---------------|
| | £ | £ |
| 4a Wages and salaries | | |
| Wages and salaries | 16,845 | 13,819 |
| Social security costs | - | - |
| Pension costs | 260 | 182 |
| Redundancy and Termination costs | - | - |
| | <u>17,105</u> | <u>14,001</u> |

4b The P.C.C. employed one part-time person at the end of the year. The average monthly number of employees during the year was 1.0 (2022: 0.8).

4c Apart from the above no other members of the P.C.C. or connected persons received any reimbursement of expenses or remuneration other than to reimburse for miscellaneous disbursements made on behalf of the P.C.C.

4d No employees received emoluments in excess of £60,000.

Note 5 TANGIBLE FIXED ASSETS

| | Freehold land and buildings £ | Church and other equipment £ | Total £ |
|------------------------------------|-------------------------------------|------------------------------------|----------------|
| COST and REVALUATION | | | |
| At 1 January 2023 | 591,294 | 182,682 | 773,976 |
| Additions | - | 4,247 | 4,247 |
| Revaluation of investment property | 10,000 | - | 10,000 |
| Disposals | - | (2,858) | (2,858) |
| At 31 December 2023 | 601,294 | 184,071 | 785,365 |
| DEPRECIATION | | | |
| At 1 January 2023 | 46,865 | 175,417 | 222,282 |
| Charge for the year | 526 | 1,603 | 2,129 |
| Disposals | - | (2,858) | (2,858) |
| At 31 December 2023 | 47,391 | 174,162 | 221,553 |
| NET BOOK VALUE | | | |
| At 1 January 2023 | 544,429 | 7,265 | 551,694 |
| At 31 December 2023 | 553,903 | 9,909 | 563,812 |

The freehold land and buildings comprise:

The church hall complex in Warwick Road, Kenilworth.

The house at 23 Leyes Lane, Kenilworth (cost £145,000). The trustees sought professional advice from Loveitts Chartered Surveyors regarding the value of the investment property and subsequently revalued the property in 2019 to £450,000, in 2020 to £540,000 and in 2023 to £550,000.

Parochial Church Council of St. John, Kenilworth **Notes to the financial statements for the year ending 31** **December 2023**

Note 6 DEBTORS (UNRESTRICTED FUNDS)

| | 2023 | 2022 |
|-------------------------------|---------------|---------------|
| | £ | £ |
| Tax recoverable | 7,601 | 8,538 |
| Other debtors and prepayments | 7,219 | 4,916 |
| | <u>14,820</u> | <u>13,454</u> |

Note 7 CURRENT LIABILITIES (UNRESTRICTED FUNDS)

| | 2023 | 2022 |
|-----------------|---------------|---------------|
| | £ | £ |
| Other creditors | 27,485 | 11,155 |
| | <u>27,485</u> | <u>11,555</u> |

Note 8 LIABILITIES FALLING DUE BEYOND ONE YEAR

| | 2023 | 2023 |
|------------------------------------|----------|--------------|
| | £ | £ |
| Other creditors due in 1 - 2 years | - | 3,325 |
| | <u>-</u> | <u>3,325</u> |

Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2023

Note 9a FUNDS 2023

| | Balance at 1 January 2023 | Incoming resources | Resources expended | Transfers | Balance at 31 December 2023 |
|-------------------------------------|---------------------------------|-----------------------|-----------------------|-----------|--------------------------------------|
| | £ | £ | £ | £ | £ |
| Unrestricted Funds | | | | | |
| General Funds | 85,926 | 291,978 | (188,749) | (25,975) | 163,180 |
| Designated Funds | | | | | |
| General Maintenance (note 11) | 73,500 | - | - | - | 73,500 |
| Hall building | 7,974 | - | - | - | 7,974 |
| Mission & charities (Tithe balance) | 24,990 | - | (24,330) | 25,975 | 26,635 |
| Contingency reserve (note 11) | 25,000 | - | - | - | 25,000 |
| Leyes Lane Property Cost | 145,000 | - | - | - | 145,000 |
| Leyes Lane Property | 395,000 | 10,000 | - | - | 405,000 |
| Revaluation | | | | | |
| Other | 5,125 | 2,404 | (634) | - | 6,895 |
| Total Designated Funds | 676,589 | 12,404 | (24,964) | 25,975 | 690,004 |
| Total Unrestricted Funds | 762,515 | 304,382 | (213,713) | - | 853,184 |
| Restricted Funds | | | | | |
| Kenilworth – Dresden link | 2,694 | - | - | - | 2,694 |
| Fun & Food | 1,721 | - | - | - | 1,721 |
| KT Legacy | 114,777 | 5,118 | (1,038) | - | 118,857 |
| Other | 3,598 | - | - | - | 3,598 |
| Total restricted funds | 122,790 | 5,118 | -1,038 | - | 126,870 |
| Total All Funds | 885,305 | 309,500 | (214,751) | - | 980,054 |

Parochial Church Council of St. John, Kenilworth **Notes to the financial statements for the year ending 31** **December 2023**

Note 9b FUNDS 2022

| | Balance at 1 January 2022 £ | Incoming resources £ | Resources expended £ | Transfers £ | Balance at 31 December 2022 £ |
|-------------------------------------|---|----------------------------|----------------------------|-----------------|---|
| Unrestricted Funds | | | | | |
| General Funds | <u>19,873</u> | <u>283,008</u> | <u>(191,655)</u> | <u>(25,300)</u> | <u>85,926</u> |
| Designated Funds | | | | | |
| General Maintenance (note 11) | 73,500 | - | - | - | 73,500 |
| Hall building | 7,974 | - | - | - | 7,974 |
| Mission & charities (Tithe balance) | 27,860 | - | (28,170) | 25,300 | 24,990 |
| Contingency reserve (note 11) | 25,000 | - | - | - | 25,000 |
| Leyes Lane Property Cost | 145,000 | - | - | - | 145,000 |
| Leyes Lane Property | 305,000 | 90,000 | - | - | 395,000 |
| Revaluation | | | | | |
| Other | <u>5,125</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>5,125</u> |
| Total Designated Funds | <u>589,459</u> | <u>90,000</u> | <u>(28,170)</u> | <u>25,300</u> | <u>676,589</u> |
| Total Unrestricted Funds | <u>609,332</u> | <u>373,008</u> | <u>(219,825)</u> | <u>-</u> | <u>762,515</u> |
| Restricted Funds | | | | | |
| Kenilworth – Dresden link | 2,694 | - | - | - | 2,694 |
| Fun & Food | 1,971 | - | (250) | - | 1,721 |
| KT Legacy | 121,396 | 1,881 | (8,500) | - | 114,777 |
| Other | <u>3,598</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>3,598</u> |
| Total restricted funds | <u>129,659</u> | <u>1,881</u> | <u>(8,750)</u> | <u>-</u> | <u>122,790</u> |
| Total All Funds | <u>738,991</u> | <u>374,889</u> | <u>(228,575)</u> | <u>-</u> | <u>885,305</u> |

Parochial Church Council of St. John, Kenilworth **Notes to the financial statements for the year ending 31** **December 2023**

Note 9c FUNDS 2022-2023 Total

| | Balance at 1 January 2022 £ | Incoming resources £ | Resources expended £ | Transfers £ | Balance at 31 December 2023 £ |
|-------------------------------------|---|----------------------------|----------------------------|----------------|---|
| Unrestricted Funds | | | | | |
| General Funds | <u>19,873</u> | <u>574,986</u> | <u>-380,404</u> | <u>-51,275</u> | <u>163,180</u> |
| Designated Funds | | | | | |
| General Maintenance (note 11) | 73,500 | - | - | - | 73,500 |
| Hall building | 7,974 | - | - | - | 7,974 |
| Mission & charities (Tithe balance) | 27,860 | - | -52,500 | 51,275 | 26,635 |
| Contingency reserve (note 11) | 25,000 | - | - | - | 25,000 |
| Leyes Lane Property Cost | 145,000 | - | - | - | 145,000 |
| Leyes Lane Property | 305,000 | 100,000 | - | - | 405,000 |
| Revaluation | | | | | |
| Other | 5,125 | 2,404 | -634 | - | 6,895 |
| Total Designated Funds | <u>589,459</u> | <u>102,404</u> | <u>-53,134</u> | <u>51,275</u> | <u>690,004</u> |
| Total Unrestricted Funds | <u>609,332</u> | <u>677,390</u> | <u>-433,538</u> | <u>-</u> | <u>853,184</u> |
| Restricted Funds | | | | | |
| Kenilworth – Dresden link | 2,694 | - | - | - | 2,694 |
| Fun & Food | 1,971 | - | -250 | - | 1,721 |
| KT Legacy Outreach | 121,396 | 6,999 | -9,538 | - | 118,857 |
| Other | 3,598 | - | - | - | 3,598 |
| Total restricted funds | <u>129,659</u> | <u>6,999</u> | <u>-9,788</u> | <u>-</u> | <u>126,870</u> |
| Total All Funds | <u>738,991</u> | <u>684,389</u> | <u>-443,326</u> | <u>-</u> | <u>980,054</u> |

Note 10 ANALYSIS OF NET ASSETS (BY FUND)

| | General Funds £ | Designated Funds £ | Total Unrestricted £ | Total Restricted £ | Total Funds £ |
|------------------------------------|-----------------------|--------------------------|----------------------------|--------------------------|---------------------|
| Tangible fixed assets (note 5) | 0 | 563812 | 563,812 | - | 563,812 |
| Current assets | 190,665 | 126192 | 316,857 | 126870 | 443,727 |
| Liabilities | | | | | |
| Amounts falling due in one year | (27,485) | - | (27,485) | - | (27,485) |
| Amounts falling due after one year | - | - | - | - | - |
| Total Funds | <u>163,180</u> | <u>690,004</u> | <u>853,184</u> | <u>126,870</u> | <u>980,054</u> |

Parochial Church Council of St. John, Kenilworth

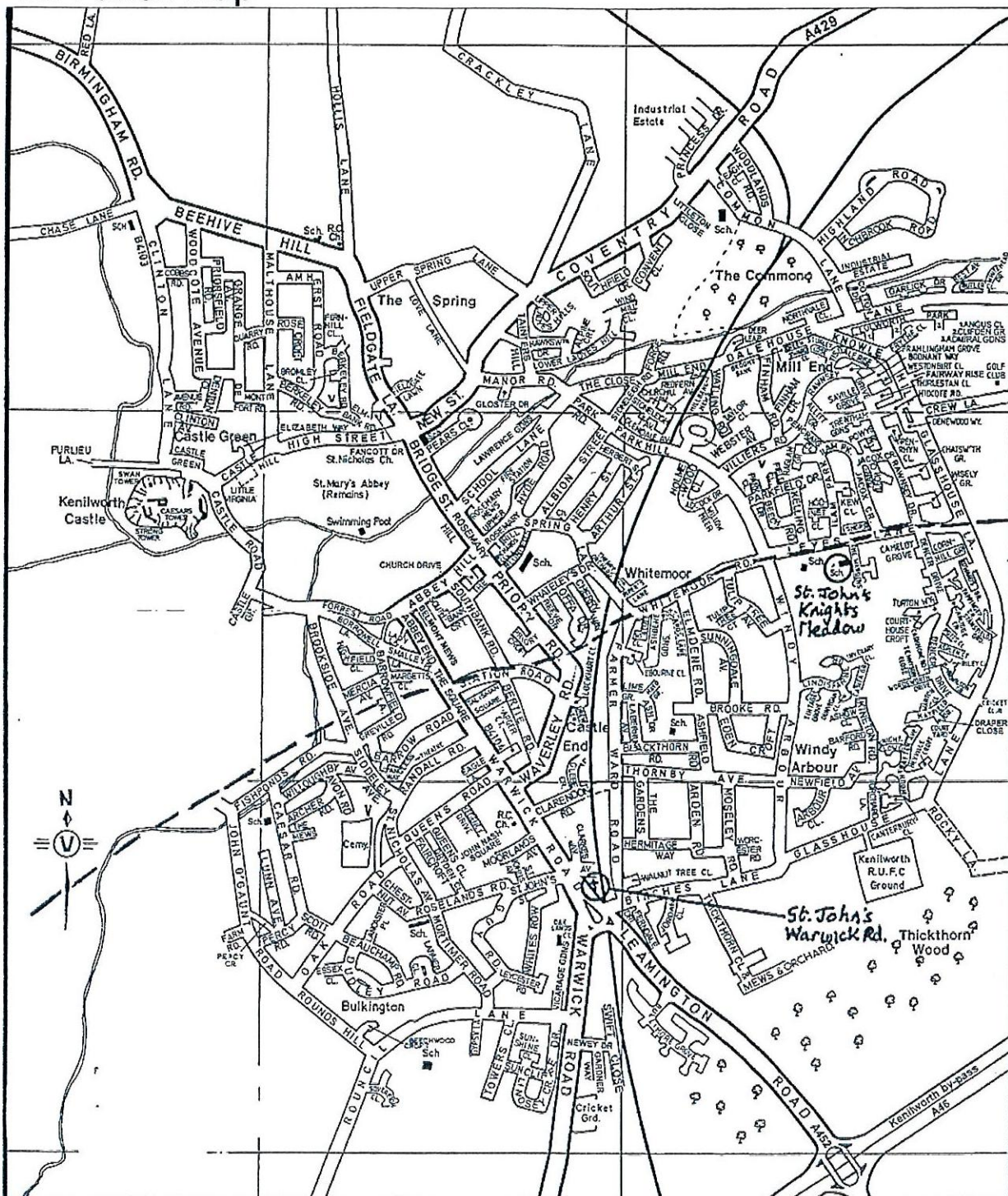
Notes to the financial statements for the year ending 31 December 2023

Note 11 FUND BALANCES

Fund balances at 31 December 2023 include the following:

| | £ |
|--|--------|
| General Maintenance Fund | |
| Bell frame | 2,500 |
| Grand piano – major overhaul | 1,500 |
| Church roof (Planned for 2024) | 60,000 |
| Car park maintenance | 1,500 |
| DDA measures | 3,000 |
| Other quinquennial work | 8,000 |
| Provision for replacement equipment | 2,000 |
| | <hr/> |
| | 78,500 |
| Contingency Reserve Fund | |
| The PCC has considered it prudent to set aside a sum of money as an emergency fund. It is the equivalent of approximately one month's budgeted expenditure for 2023. | 25,000 |
| | <hr/> |

18. Parish Map



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