THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE EVANGELIST, KENILWORTH

England & Wales · Charity number 1126412

Details

Other names	ST JOHN'S PCC, KENILWORTH
Status	Registered
Legal form	Previously excepted
Registered	2008-10-23
Register	View on the Charity Commission register

Contact

Address	St. John the Evangelist Church 205 Warwick Road Kenilworth CV8 1HY
Phone	01926 853203
Email	admin@stjohn316.co.uk
Website	https://www.stjohn316.co.uk/

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Public worship. Providing sacred space for personal prayer and contemplation. Pastoral work, teaching of Christianity, religious assemblies in schools. Provision of youth activities. Promoting Christianity and the mission of the church through activities for senior citizens, parents and toddlers, children and youth and other special need groups. Supporting other charities in the UK and overseas.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£304,300	£334,600	-	-
2023-12-31	£295,000	£214,751	-	-
2022-12-31	£284,889	£228,575	-	-
2021-12-31	£438,183	£254,718	-	-
2020-12-31	£308,802	£254,558	-	-

Trustees

Name	Role	Appointed
Rev ANDREW MICHAEL ATTWOOD	Chair	
Asher Benjamin Petit		2026-04-26
Dr KALWANT RAI		2023-05-30
Elizabeth Maylor		2025-04-27
Helen Thomas		2025-04-27
Julie Sewards		2018-04-22
Kimberley Matthews		2018-04-22
Luke Coomber		2017-04-09
Matthew George King		2023-07-25
Ruth Perkins		2022-06-30
STEVE COOMBER		2011-04-18
Samson Peter		2026-04-26
Vikki Anderson		2026-04-26
peter jackson		2019-04-21

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE EVANGELIS

England & Wales - Charity number 1126412

Accounts

St John the Evangelist Church Kenilworth

Trustees' Annual Report

Year Ended 31st December 2024

Charity No. 1126412



Here to bring real change

This Trustees' Annual Report relates to activities for the year ended 31st December 2024 of The Parochial Church Council Of The Ecclesiastical Parish Of St. John The Evangelist, Kenilworth, which is situated at 205 Warwick Road, Kenilworth, Warwickshire, CV8 1HY and is a parish within the Coventry Diocese of the Church of England.

St. John's was consecrated in 1854 so has been producing annual reports over many years. Since 2009 the Annual Reports have been filed with the Charity Commission and the most recent reports are available for download via the web site of the Charity Commission at http://www.charitycommission.gov.uk/.

If you wish to receive more information about St. John's, we would encourage you to look at the church web site and/or to contact the PCC Secretary (pcc@stjohn316.co.uk).

The parish of St John's covers the southern half of the town of Kenilworth with the northern border defined approximately by Fishponds Road, Greville Road, Station Road, Whitemoor Road and Leyes Lane. The northern part of the town lies in the parish of St. Nicholas, Kenilworth http://www.stnicholaskenilworth.org.uk/ who are our close friends and who founded St. John's.

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1. Letter from the Vicar

Dear members of St. John the Evangelist.

This has been a very rich 12 months since our last APCM. Personally speaking I was away on sabbatical from late May to early September, and I'm glad to say I'm still feeling the benefits of it! A time of creativity and writing (both of which I am still keeping up!). I was also heartened on my return to see that the life and missional heart of the church was still doing well - this was a real indication to me that we have genuinely embraced the developing vision to share Jesus, become more like him, making new disciples as we go.

I have recently been engaging in a personal tour of Core Teams: the key people who are at the centre of various missional or church ministry groups. This has been a very positive experience, with a lot of people feeling clearer on what God has called them to do and many learning to share faith in various ways. Though different groups are operating in a variety of contexts, I recognise the core values and principles everywhere.

I can see how blessed we are with so many committed members. This church is a lovely family who pull together well. We seem to be learning how to have more fun together too - the big intergenerational disco at Ian's birthday party was a sight to behold! Inevitably we have lost some well known and much loved people through old age and sickness. These losses always hurt, but we have the comfort of knowing that we shall see our brothers and sisters again.

Looking ahead, as we incorporate monthly fasting into our rhythm (to add more depth to our praying and serving), I sense that the spiritual temperature will continue to rise. I am hoping that we can draw closer to God, whilst seeing even more new people (of all ages) come to a knowledge of Jesus Christ. Wouldn't it be great to baptise some more people!

Can I thank you for all you do. No contribution goes unseen - God sees everything. And I am confident that our witness will continue to shine, both locally and as a witness to even those in the unseen realm (Eph. 3:10-11). Keep in step with the Spirit!

Ax

Revd Andrew Attwood (Vicar)

February 2025

2. Churchwarden's Report

I think one can safely say that the Church of England does not have a great reputation at the present moment. Sadly, most of the damage is self-inflicted and stretches back many years, but the chickens are coming home to roost...

I am sure that you will all have been dismayed at the contents of the Makin report, which shone a light into some dark places in the upper echelons of the Church of England.

The Makin report may have stirred uncomfortable memories for you. I want to reassure you that we take the whole area of Safeguarding very seriously. We are fortunate to have a very experienced and efficient Parish Safeguarding Officer, Charlie Palmer, so if you want to talk to someone, please contact Charlie. We are aware of the importance of Charlie's role and the considerable burden it carries. Therefore, I am pleased to be able to report that we are advertising for some support to Charlie. We pray for God's guidance on our national Church.

On a more positive subject, I happy to report that Bishop Sophie was officially confirmed in her election as the new Bishop of Coventry in February and will be installed on June 7th at Coventry Cathedral. Previously Suffragan Bishop of Doncaster in the Diocese of Sheffield, we welcome her to Coventry Diocese and look forward to working with her. She has worked in the past with CMS (like a previous Bishop of Coventry, Simon Barrington-Ward) and has some links with St Johns!

Moving closer to home, the last year has seen us as a Parish experiencing, not for the first time, the abundance of God's provision. We started 2024 looking at a budgeted loss of £57.4k. In the end this turned out to be a small profit.

At the PCC meeting this January, I quoted Psalm 115 verse 1: "Not to us, Lord, not to us but to your name be the glory, because of your love and faithfulness." God has been very good to us and we should praise His holy name accordingly. It is by His grace that we are where we are. He blesses us financially, but He also blesses us with the resources to manage His gifts wisely.

In all this, the astute financial guidance of Peter Jackson must be recognised. For over 20 years, Peter and Steve Coomber have provided a priceless service to the church in this regard and they are to be sincerely thanked. God provides.

At the start of 2025, we were able to repair the large potholes in the car park, again out of church funds and, on the subject of the church car park, you'll be pleased to know that the problem that causes the appearance of an ornamental lake in the car park when it rains has been located in a drain beyond our boundary; that's one expense we won't have...

There are some other repairs we shall have to carry out: the vestry roof; the completion of the ceiling in the Small Hall kitchen; the front doors of the church. We also have the Quinquennial Inspection due this year, which may identify some other little projects.

Yet, we are in a position where we can start to think about furthering the mission of the church in spreading the gospel of salvation in Jesus Christ, by recruiting other members of staff. The PCC are actively looking at this. One area may be youth ministry: our close working relationship with Kenilworth Youth For Christ has had many positive results – for example, again the week-end away saw 28 young people engaging with Jesus – but a ministry catering for other ages, as well as 'youth' is needed to help develop some of the amazing work being done by groups such as Toddlers.

In November 2024, Food Diverse, who administer the Fareshare scheme, advised us that we did not comply with certain standards, such as food hygiene. They gave us a deadline of December 3rd to meet these standards or cease operations. Having negotiated an extension to December 13th, we were able to meet the required standards and processes. Thus, we are able to continue providing Foodshare food to those who need it, albeit on a slightly reduced scale, and to include the retired clergy living in Margetts Close. Talking of food: Meet & Eat restarted in February. My thanks to the team for making this happen.

Andrew was able to take a long-overdue sabbatical in the summer, well-timed to miss some of the issues we had with installing the new church phone and WiFi system (for which, I am pleased to say, we were recompensed). During Andrew's sabbatical, to maintain a proper check and balance on PCC business, the Standing Committee – SC was augmented by Peter Jackson, Steve Coomber and Kim Matthews, as required. My thanks to each of them.

From Hamish and Jenny Blair: "In September 2024 a group from St. John's was invited to travel with partner church "Maria am Wasser" in Dresden-Hosterwitz (Germany) to join in their celebration of 20 year's friendship with a church in Brenna-Górki (Poland). This coincided with the 30th year of St. John's partnership with churches in Dresden. Four representatives from St. John's, Hamish & Jenny Blair and Andrew & Christine Haines, chose to drive rather than fly, while another, Fiona Trewick from Leek Wootton, went by plane. After a fascinating and enjoyable journey across Belgium, Luxembourg and Germany, we all joined members of Hosterwitz church for morning service and on behalf of St. John's we presented a lovely painting by Lindsey Attwood with the text, "The leaves of the tree are for the healing of the nations" (Rev. 22:2). Unfortunately one of us went down with COVID the day after this, meaning that we had to abandon the Polish leg of the trip. However Fiona was happily still able to travel with the wider group to Brenna-Górki and presented an identical painting to them. Both paintings were received with much appreciation. It was lovely to catch up with so many old friends once again, and they are very keen to send a group here in 2026 if sufficient hosts can be found in Kenilworth."

As another year rolls by, we find ourselves in a world of uncertainty. We pray to our Father in Heaven for guidance or, as the Book of Common Prayer puts it:

O almighty God, who alone canst order the unruly wills and affections of sinful men; Grant unto thy people, that they may love the thing which thou commandest, and desire that which thou dost promise; that so, among the sundry and manifold changes of the world, our hearts may surely there be fixed, where true joys are to be found; through Jesus Christ our Lord.

So, despite the unruly wills and afflictions we see around us, despite the sundry and manifold changes of the world, the church of St John the Evangelist is committed to be faithful to the authority of Scripture, to adhere to the articles of faith as enshrined in the Book of Common Prayer and to uphold Canon Law, under which the Church of England operates. We pray that the name of Jesus might be faithfully proclaimed in this nation, that His people might obediently follow His word and diligently lead His people. Amen.

On behalf of the PCC, thank you to everybody who contributes to the life of St John's.

God bless you all.

Phil Sewards (Churchwarden)

February 2025

3. PCC Report

The PCC has met 6 times since last year's APCM, 4 times in 2024 on 6th June, 11th July, 25th September and 12th December, and twice this year on 21st January and 13th March. One of the main items which has dominated discussion in the past year continues to be Prayers of Love and Faith. The PCC has been in broad agreement on the path to follow, including the use of our parish share. I am grateful to Phil Sewards for his continued leadership on this very delicate issue.

I am also very grateful to Charlie Palmer, our Safeguarding Officer, for his knowledge and leadership at a time of great upheaval in the leadership of the Church of England.

The Standing Committee comprises Rev Andrew Attwood, Phil Sewards (Warden) and Roger Homes (PCC Secretary) and meets approximately every 4 weeks. At the current time, there is no Treasurer, but we are extremely grateful to Peter Jackson for his continued work on the book-keeping and preparation of accounts.

I am also very thankful for every PCC member and others who have served in the past year for your wisdom and dedication and giving up your time to ensure the smooth running of the church.

Notable Decisions made this Year

Repairs have been made to the church roof and car park.

There have been updates to the Health and Safety and Risk Policy, the Safeguarding Action Plan and Risk Assessment, Fire Safety Policy and Risk Assessment, Church Building Policy, Lone Worker Policy and Guidelines and Social Media Policy.

We have also continued to act as trustees of the King's Table Fund granting requests that meet the relevant criteria.

Members of the church are invited, before every meeting, to submit questions to the PCC as a way of improving communication between members and the wider church.

Finally, there are vacancies on the PCC, so I would like to invite you to consider whether God is calling you to serve Him in this way.

Safeguarding

The PCC has complied with its duty to have due regard to the House of Bishops' guidance on safeguarding vulnerable children and adults (under section 5 of the Safeguarding and Clergy Discipline Measure 2016).

Much love

Roger Homes (PCC Secretary)

February 2025

4. Safeguarding Officer's Report

The purpose of the Safeguarding Officers report is to show that the Church's work with youth and vulnerable adults is compliant with Diocesan and National Church of England Policy.
I have been the safeguarding officer since May 2017.

Progress with Safeguarding in the Parish

Highlights and successes of the past 12 months have included:

- Both training and DBS checks and training are now on a three year cycle.
- The Parish Safeguarding Hub is now being used to record church roles, DBS checks, and training courses, alongside the Parish Dashboard.
- Our first Safeguarding Sunday was celebrated in Nov 24.
- Safer recruitment procedures are becoming better understood in the church.

Some details

- As the need for new DBS checks arises, they are being transferred to the new Safeguarding Hub.
- While we are between two systems this year, it is difficult to confirm precise numbers of up to date DBS checks and training.
- We need to ensure we follow safer recruitment procedures when we recruit new volunteers to roles in church working with children or vulnerable adults.
- We are well supported by the Diocesan Safeguarding Officer and team when casework issues arise.
- Key document reference library, church notices, safeguarding jobs and website info and Parish Safeguarding Dashboard are all kept up to date.

The Makin Report

Safeguarding Sunday was highlighted in St John's for the first time this year. November 17th also saw the Makin Report in the national news. The report investigated the abuse committed by John Smyth. In the aftermath, Justin Welby resigned.

For me, the report has prompted some reflection on forgiveness. The national church has sometimes been too quick to offer forgiveness to those accused of abuse, and also too quick to encourage survivors to forgive. Elizabeth Penlington from Stoneleigh Church, the first Diocesan Safeguarding Adviser in the country, along with others in our own church, have helped me reflect on this.

Training Courses

All church officers (paid or volunteer) need to complete Basic Safeguarding Training every three years.

All church members involved in ministry with young or vulnerable people need to be aware of the need for three-yearly Diocesan training. Dates and venues available on the Diocesan webpage (https://www.coventry.anglican.org/safeguarding-training.php).There are three courses:

- C0 Basic course to be completed before C1
- C1 Foundation course for all those working with Children or Vulnerable Adults
- C2 Leadership course for those in leadership roles including: clergy, readers, Church Wardens, Parish Safeguarding Officers and other lay leaders

The Parish Safeguarding Dashboard and Hub

The Parish Dashboard helps churches to ensure that they know all the current safeguarding requirements, and can assess their current position and plan further work. Using the Dashboard allows the PCC to be confident that it has complied with its duty to have due regard to the House of Bishops' guidance on safeguarding vulnerable children and adults (under section 5 of the Safeguarding and Clergy Discipline Measure 2016).

The dashboard is up to date (Feb 25). Red items (urgent), currently comprise:

- Update the list of Church Activities (to be updated shortly)
- Report to PCC needed (APCM report)

Yellow (for action) items:

- Some people need to complete safeguarding training
- Some information about church and non-church activities needs completing
- Lone working arrangements need to be confirmed
- Appropriate boundaries need discussing
- Arrangements to support victims and survivors need confirming
- PCC discussion of promoting a healthy and safe culture confirmation

Casework

I am pleased to be able to report that this has been a quieter year for casework. Only one new referral has been made to the Diocesan Team and they continue to provide excellent support.

Plans for the next 12 months

- Maintain the On-line Parish Safeguarding Dashboard and expand the use of the Hub to all church roles requiring a DBS check.
- Maintain DBS checks for PCC members and volunteers with children or vulnerable adults.
- Work with leaders to update activity information for church and non-church activities for children or vulnerable adults.
- Continue to develop job descriptions and risk assessments for all roles in church requiring a DBS check.
- Develop proportionate selection procedures for volunteer roles with children and/or vulnerable adults.
- Maintain Sources of Help information on the back of toilet doors in church and hall.[1]
- Integrate the requirements of new training on Domestic Abuse into our work.
- Develop new guidance for church members undertaking home visits.
- Seek PCC approval to appoint an additional Safeguarding Officer to work alongside me.

Finally, many thanks to everyone in the parish for their help with this work.

Charlie Palmer (Safeguarding Officer)

February 2025

[1] *Thanks to Emma Latham for doing the research and suggesting this.*

5. Deanery Synod Report

Synod is a forum for collaboration, discussion and debate, and operates at three levels in the Church of England, with deanery (local), diocesan and general (national) synods. Deanery Synod links us with other parishes in our Deanery, namely St Nicholas, Leek Wootton, Berkswell, Ferncumbe, Meriden and Stoneleigh & Ashow, and meets three times a year.

In 2024, synod meetings followed the same format as previous years, with presentation of 'battles', 'breakthroughs' and 'blessings' from three parishes, followed by joint prayer for these parishes. It has been a great encouragement to hear from various people around the deanery, and to pray together with brothers and sisters from different churches who we don't usually cross over with in day-to-day church life.

Each meeting a learning topic is also presented, this year we have looked at Net Zero, support for women in the church with Esther Peers, Dean of Women's Ministry, and tips on fundraising.

For several years Kenilworth and Coventry South deaneries have been meeting as a joint Synod. In 2025 we will trial meeting separately with a view to returning to two separate synods, given the geographical and demographic differences of the two deaneries.

2025 will also mark the retirement of Jim and Nicola Perryman who have worked very hard in the administration of the Deanery Synod for many years. They will be missed! Thank you Jim and Nicola.

Matt King (Deanery Synod member)

February 2025

Deanery Synod Representatives
Phil Sewards (also Lay Chair of Diocesan Synod)
Kim Matthews
Kal Rai
Matt King

6. Report from the Diocesan Synod

The Diocesan Synod met three times in 2024, as normal, in March, June and November.

The main item of importance in 2024 was the process to appoint a new bishop, following Bishop Christopher's appointment as Dean of Windsor.

Shortlisting for the new bishop was undertaken by the Crown Nominations Committee (including six representatives from the Coventry Diocese Vacancy in See Committee) in the spring of 2024, with interviews held in September. At the end of the process, Sophie Jelley, Suffragan Bishop of Doncaster, was selected.

Further to the formal approval of the Canons of Coventry Cathedral in January, and the legal Confirmation of Election at Lambeth Palace on February 15th, +Sophie will be installed as Bishop of Coventry on June 7th 2025 at Coventry Cathedral.

March

At the March meeting, Synod were provided with an update on the Diocese's response to the Lament to Action on racial diversity and inclusion. Work has started on: "Amazing Grace," Race and Bible talks, Unconscious Bias Awareness Training and setting up a Clergy Advisory Group from ethnic diverse churches which meets on a quarterly basis to discuss issues, provide support and consider how national developments can be implemented. Further current activities include:

- West Midlands Regional Racial Justice Bid which could result in a grant to fund a Training Officer and Theological Officer to work on Racial Justice.
- Identifying parishes with a higher proportion of UKME/GMH in order to obtain the views of UKME/GMH and find out how the church is serving them.
- Let's talk About Race workshop offered to holistic groups to generate debate
- The Race Equality Advisory Group, to share experiences and viewpoints.

Our Shared Future – Healthy People

The Revd Tim Cockell shared the clergy wellbeing working group work plan which covers six areas of work distilled from the 2022 clergy wellbeing survey:

1. Publish Dignity & Work Policy - the policy is for clergy and lay people regardless of role.
2. Restate commitment in the Clergy Covenant for Clergy Care and Wellbeing
3. Publish Menopause Policy
4. Improve understanding of neurodiversity and wellbeing
5. Review and recommend improvement to Ministerial Development Review Process. Work-life balance and physical and spiritual wellbeing will be looked at with the view of a revised programme being in operation in 2025.
6. Re-establish proactive pastoral care for clergy

There are two further policies that are not listed on the workplan:

- Clergy Sickness Policy, covering how the diocese will respond to long term sickness.
- Process for Clergy Approaching 70

The March Synod, requesting the Church Commissioners to increase its share of annual running costs, voted to submit a Diocesan Synod motion (DSM) to General Synod, requesting increases in funding in specific areas to distributed by Dioceses to PCCs to directly support parishes in areas where it is needed most.

July

April Gold, Diocesan Director of Education provided an update on the legacy of Alive 2023 – Staying Alive. Continuing the partnership with iSingPOP, the DBE have a dedicated iSingPOP worker, Emma Kenyon who to date has led on: 7 main events, 14 workshops, the Fosse MAT Jamboree, two year 6 leavers' events, conducted an interview project, attended MotoFest and led worship at the Head Teacher Conference, and there is much more planned including every school receiving a new Pop-box. So far this has impacted 52 schools, with 29 workshops for 4,000 children, 16 main events for 3,500 families, leavers services for 120 rural families, a jamboree for 800 children and classroom worship and Pop-box for 15,000 children. This means that the £76,000 cost equates to £5 per child. April shared a video which included some of the initial findings of the interview project, this showed how much children enjoy singing and dancing together and how they like to celebrate each other's success. The children also have ideas of how to get their parents involved with church.

The Revd Gail Philip, Associate Archdeacon, as a member of the first cohort of mediators for the Conflict Transformation Group explained the aims and progress for the establishing Conflict Transformation Group as outlined in DS 24-15. Place for Hope who have experience in the church context is the leading and training organisation. Trained mediators are assigned to cases in pairs. Initially a pair will consist of a mediator from Place for Hope and from our first cohort but this will evolve through training to be pairs from our Conflict Transformation Group. The referral process for a situation to receive mediators is via the archdeacons' team who will triage cases. Gail shared a video from a participant, who highlighted that this is a key ministry, "It is not a rescue mission but a facilitated process to empower people."

Bishop Ruth moved the motion:

That this Synod

"a) call upon the Church Commissioners and Archbishops' Council to undertake everything necessary to effect a redistribution of financial resources directly to Diocesan Stipend Funds to reflect the value of contributions made by Diocesan Boards of Finance to the Church of England Funded Pension Scheme since it was established by the settlement of 1997 (£2.6 billion); and

b) call upon Diocesan Boards of Finance to manage the funds redistributed as a result of the above to support parish ministry in the ways discerned locally to be most effective in enabling growth and sustaining the Church of England's commitment to be a Christian presence in every community."

This was approved with 1 abstention.

November

Steve Coomber, Chair of the Coventry Diocese Board of Finance, welcomed Karen Birch, the new Director of Finance, and moved:

That this Synod:

- Approve the 2025 budget, as recommended by Bishop's Council
- Authorise expenditure in 2025 up to a maximum of £14.232m
- Note the use of unapplied total return approved in prior years

The motion was passed.

Synod passed a motion to:

I. *recognise the great disappointment caused whenever an appointment is not made for a diocesan bishop,*

II. *recognise in industry and national charitable organisations, that senior director roles are sometimes not filled after the first round of interviews, and that in many parishes several rounds of interview are required before a successful appointment,*

III. *recognise the disappointment that must be felt in Carlisle and Ely, which after a failure to appoint a Bishop will each have to wait roughly a year before another set of interviews,*

IV. *request the Crown Nominations Commission to draft new proposals that enable more rapid return to shortlisting and interviews whenever an initial CNC process has concluded with no appointment, such proposals should limit delay for any further rounds of interviews to be no longer than two months.*

This motion has gone forward to General Synod.

Phil Sewards (Chair of the House of Laity, Diocesan Synod)

February 2025

7. Electoral Roll Report

Every six years each parish is required to create a new electoral roll and this was last completed in 2019. This year the roll has been revised to include any new applicants and remove any people who have asked to be removed, have died, or are known to have moved away from the parish and no longer worship at St John the Evangelist.

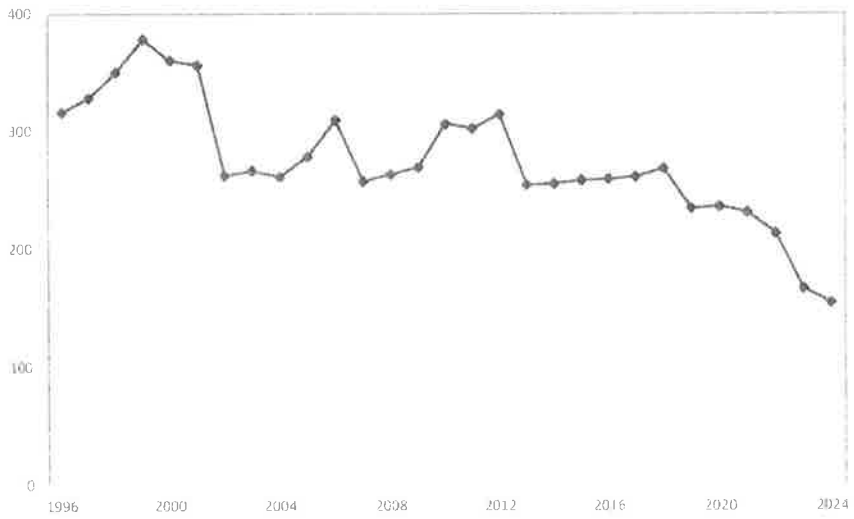
Since last year when there were 167 names on the roll, there have been 0 new names added, 6 deaths, 4 people who have left Kenilworth and 3 people who have asked for their names to be removed.

Hence the new roll consists of **154** names.

The numbers on the roll for this and previous years are as follows:

1996 316	2006 309	2016 259
1997 328	2007 257 (Revision Year)	2017 261
1998 350	2008 271	2018 268
1999 378	2009 269	2019 234 (Revision Year)
2000 360	2010 306	2020 236
2001 356	2011 302	2021 231
2002 262 (Revision Year)	2012 314	2022 212
2003 266	2013 254 (Revision Year)	2023 167
2004 261	2014 255	2024 **154**
2005 278	2015 258	

St John the Evangelist Electoral Roll



Sue Dawson (Electoral Roll Officer)

February 2025

8. Financial Review

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

As mentioned in the Churchwarden's Report, we started 2024 looking at a budgeted loss of £57.4k. In the end this turned out to be a small profit . This was despite a slight overspend on the church roof and the installation of a new phone/internet service. Indeed, it should be noted that, as a church, we spent £70k on the repairs to the church roof, without having to ask the Diocese for a grant. In addition, as a parish, we are a 'net contributor' to the Diocese, paying over and above the cost of ministry in this parish. Indeed, we pay the third highest Parish Share in the Diocese, enabling other, less-fortunate churches to operate.

Treasurer

Following the resignation of Peter Jackson as Treasurer in April 2023 the PCC has not been successful in recruiting a replacement treasurer. To cover the financial obligations of the PCC, Peter Jackson continues to carry out book keeping services voluntarily for the PCC for the 2024 financial year, with the formal responsibility of Treasurer being undertaken by the Churchwarden, in accordance with Paragraph 3(a) of Section M20 in Part 9 of the Church Representation Rules (2022).

Finance Committee

During the year the treasurer consulted members of the Finance Committee as necessary to assist the book keeper in the execution of his duties. The current membership of the committee in 2024 comprised of Steve Coomber, Phil Sewards and Peter Jackson. The major purpose of consultation was in respect of cost management.

Review of key variances – Income Statement 2024 vs 2023

	Unrestricted		Variance		Commentary
	2024 £k	2023 £k	£k	%	
Voluntary income					
Planned giving	158.7	162.1	(3.4)	(2)%	2024 included £8k one off donations (2023 £14k)
Tax recoverable	35.8	34.6	1.2	0	
Collection	7.6	7.9	(0.3)	(4)%	
Donations	25.0	0.0	25.0	N/A	One donation in 2024
Legacies	1.0	19.2	(18.2)	N/A	One legacy in 2024 (2023 one)
Sub-Total	228.1	223.8	4.3	0	
Other Income					
Hall Lettings	28.9	27.2	1.7	6%	New rates
Interest Income	12.6	6.6	6.0	N/A	Improved interest rates
Funeral and Wedding Fees	4.1	5.2	(1.1)	(21)%	
23 Leyes Lane	16.2	16.8	(0.6)	(4)%	PCC agreed concessions related to issues in 2024
Other (including GSHP)	8.9	14.8	(5.9)	(40)%	2024 Reduced GSHP income due to breakdown (2023 GSHP income, Diocese energy grant and utility refund).
Sub-Total	70.7	70.6	0.1	0%	
Unrestricted Total	298.8	294.4	4.4	1%	

	Restricted		Variance		Commentary
	2024 £k	2023 £k	£k	%	
Voluntary Income					
Donations	0.0	0.0	0.0	N/A	
Interest Income	5.5	5.1	0.4	N/A	Interest on balance
Restricted Total	**5.5**	**5.1**	0.4	**N/A**	

	Unrestricted		Variance		Commentary
	2024 £k	2023 £k	£k	%	
Expenditure					
Missionary Giving	26.4	24.3	(2.1)	(9)%	
Diocesan Quota - Parish Ministry	89.5	85.0	(4.5)	(5)%	Quota for 2024 increased
Ministry Contribution	2.3	2.3	0.0	0	
Youth Work (net)	0.8	0.0	(0.8)		
Outreach	0.0	1.8	1.8	100%	
Cleaning etc	20.3	18.4	(1.9)	(10)%	
Insurance and Utilities	29.7	28.2	(1.5)	(5)%	
Administration	23.5	22.8	(0.7)	(3)%	
Maintenance	83.2	7.8	(75.4)	(967)%	2024 major roof repairs
23 Leyes Lane	2.5	5.4	2.9	54%	Higher maintenance and repairs in 2023
Depn	2.1	2.1	0.0	0	
Other	16.2	15.6	(0.6)	(4)%	
Unrestricted Total	296.5	213.7	(82.8)	(39)%	

	Restricted		Variance		Commentary
	2024 £k	2023 £k	£k	%	
Voluntary Expenditure					
Expenditure	38.1	1.0	(37.1)	N/A	2024 Springs £15.8k, KYFC £12.5k, Ashow Church £1.4k , URC Church £4k, Dresden £2.7k, Other £1.7k
Restricted Total	38.1	1.0	(37.1)	N/A	

Leyes Lane

We are required (under FRS102) to adjust the value of the property to reflect the current value as an investment property. Following a valuation by SBK the 2024 accounts reflected a cumulative gain on revaluation of fixed assets of £445,000.

Kings Table Legacy Fund

The charity received a number of grant applications during 2024. The following grants were made during the year:

Springs Preschool	£15,800
Kenilworth Youth For Christ.	£12,450
Ashow PCC	£ 1,400
Abbey Hill URC	£ 3,978
Total	**£33,628**

Interest income was added to the balance of retained funds during the year.

Volunteers

The charity makes use of volunteers. These contributions cannot be economically quantified and these services are therefore not recognised in the financial statements.

Free Cash

The following table gives an indication of Free Cash at the end of 2024 compared to the same metric at the end of 2023. This simulation provides a measure of the number of months expenses, excluding depreciation, that could be sustained assuming no cash income. At the end of 2024 this is 12.7 months compared to 11.3 months at the end of 2023.

Free Cash (£k)	2024 £k	2023 £k	2022 £k
Closing Cash Balance	381.2	428.9	334.6
Add Debtors	15.7	14.8	13.5
Deduct Current Liabilities	(8.8)	(27.5)	(11.2)
Deduct Mission and Tithe Balance	(27.5)	(25.6)	(25.0)
Deduct Restricted Funds	(94.3)	(126.9)	(122.8)
Deduct Car Park Repairs	(8.8)	0.0	0.0
Deduct Roof Repairs	0.0	(60.0)	(55.0)
Free Cash	257.5	203.7	134.1
Budgeted Expenditure	282.2	305.1	269.7
Deduct Mission and Tithe	(27.5)	(25.6)	(25.0)
Deduct Depreciation	(2.3)	(2.3)	(1.8)
Deduct Car Park Repairs	(8.8)	0.0	0.0
Deduct Roof Repairs	0.0	(60.0)	(55.0)
Total	243.6	217.2	187.9
Average per month	20.3	18.1	15.7
Number of months cash available	12.7	11.3	8.6

Reserves Policy

During the year the Trustees agreed a reserves policy with the aim that the charity keeps free reserves (not fixed assets or restricted funds) of between 6 and 7 months of a single month's expenditure.

Employees

The PCC had one employee at 31 December 2024 (2023 1).

Short Term Deposits

The Charity has funds invested with CCLA Investment Management Ltd in The CBF Church of England Deposit Fund. Surplus cash is deposited with this organisation, and moved to the current account in order to satisfy working capital requirements. The PCC takes a low risk approach to managing cash reserves.

Budget 2025

The following is a summary of the final budget approved by the PCC on 21st January 2025.

The budget presented below shows both the unrestricted budgeted income and expenditure for 2025 compared to actuals for 2024.

2025 Budget compared to 2024 Actual

	Budget 2025 £k	Actual 2024 £k	Budg vs Act £k	Comments
Unrestricted Income				
Planned giving	137.3	158.7	(21.4)	Net of attrition and new giving.
Tax recoverable	32.0	35.8	(3.8)	
Collection	6.8	7.6	(0.8)	
Donations	0.0	25.0	(25.0)	2024 One off
Legacies	0.0	1.0	(1.0)	None budgeted
Hall Lettings	31.5	28.9	2.6	
Interest Income	7.5	12.6	(5.1)	Reduced rates and balances
Funeral and Wedding Fees	3.8	4.1	(0.3)	
23 Leyes Lane Rental Income	17.6	16.2	1.4	
Other (including GSHP)	11.7	8.9	2.8	
Total Income	248.2	298.8	(50.6)	
Unrestricted Resource Expense				
Missionary Giving	27.3	26.4	(0.9)	
Diocesan Quota - Parish Ministry	93.5	89.5	(4.0)	
Diocesan Quota - Ministry Contribution			0.0	
Ministry	2.7	2.3	(0.4)	2024 Sabatical
Youth Work (net)	0.7	0.8	0.1	
Outreach	3.0	0.0	(3.0)	
Cleaning etc	22.5	20.3	(2.2)	
Insurance and Utilities	33.2	29.7	(3.5)	GSHP breakdown affects usage
Administration	24.0	23.5	(0.5)	
Maintenance	53.7	83.2	29.5	2024 Roof repairs, 2025 Car park, hall repairs and decorations
23 Leyes Lane	4.5	2.5	(2.0)	
Depn	2.3	2.1	(0.2)	
Other	14.8	16.2	1.4	
Total Expense	282.2	296.5	14.3	
Surplus/(Deficit)	(34.0)	2.3	(36.3)	

The Finance sub-committee and PCC will need to continue to ensure that the resources needed in future years are available by careful management of costs. Importantly, church members where possible need to continue to give at or above their current level of giving if the church is to fulfil its stated aims and purposes. The PCC, with guidance from the Finance Committee, will need to consider the sustainability of the current level of costs and will continue to review where savings can be made during 2025.

Summary

Our responsibility for 2025 will continue to properly resource the mission of this Parish.

I would like to express my thanks to everyone who has supported me in various ways.

If anyone wishes to ask any questions about the figures or Considered Giving please contact Phil Sewards.

Phil Sewards (Acting Treasurer)

February 2025

9. Parish People

The section lists clergy and readers currently licensed to the parish, Churchwardens and other key people. It also lists PCC members, Policies, and Employees.

9.1 Parish Officers and Advisers

Vicar:	Revd. Andrew Attwood (inducted 20th April 2010)
Curate:	
Non-Stipendiary Minister:	Revd. Mary Rai
Retired clergy:	Revd. Pam Stote Revd. Rob Latham
Readers:	Phil Sewards
	Val Whiteman
Parish Administrator:	Sue Dawson St John the Evangelist Church, 205 Warwick Road, Kenilworth CV81HY Tel 01926 853203 Email: admin@stjohn316.co.uk
Churchwardens:	Phil Sewards
PCC Treasurer:	Position vacant
PCC Secretary:	Roger Homes
PCC Standing Committee:	The Vicar, PCC Treasurer (currently vacant), PCC Secretary, Churchwarden(s)
Bank:	CAF Bank Limited, 25 King's Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Independent Examiner:	Bernard Rogers & Co, Bank Gallery, High Street, Kenilworth CV8 1LY
Electoral Roll Officer:	Sue Dawson
Safeguarding Officer:	Charles Palmer
Cathedral Liaison Officer:	Vacant
Churches Together in Kenilworth and District Reps:	Revd Andrew Attwood
Parish Information Officer	Vacant
Charity Correspondent[1]	Sue Dawson
Website	http://www.stjohn316.co.uk/
Charity Commission Link	http://www.charitycommission.gov.uk/find-charities/ (enter 1126412 in the box "search for a charity")

[1] The person authorised to make changes to the online filed details for the PCC and to give and receive correspondence on behalf of the PCC from the Charity Commission including web and email instructions

9.2 Parochial Church Council (PCC)

	The Trustees:
PCC Chairman	Revd. Andrew Attwood (ex-officio)
PCC Chair for meetings	Phil Sewards
PCC Members	Revd Andrew Attwood
	Jeremy Bryans (resigned 2024)
	Luke Coomber
	Ruth Perkins
	Steve Coomber
	Andy Garsed (until 2024)
	Roger Homes
	Peter Jackson
	Matt King
	Roseta Lee (resigned 2024)
	Kim Matthews
	Andy Powell
	Kalwant Rai
	Julie Sewards
	Phil Sewards
Deanery Synod Members	Matt King, Kim Matthews, Kalwant Rai, Phil Sewards
Diocesan Synod Members	Phil Sewards (Chair of the House of Laity)
	Steve Coomber (Chair of CDBF)

9.3 PCC Policies

The PCC has developed or has in place the following policies (available on our website at https://www.stjohn316.co.uk/pcc-public)

- Safeguarding Policy
- Policy Statement on the Recruitment of Ex-Offenders
- Conflict of Interests Policy
- HR Policy
- Finance Policy, including Financial Controls, Mission Giving and Support
- Church Premises Policy
- Garden of Remembrance Policy and procedures
- Health & Safety Policy
- Lone Working Policy
- Fire Safety Policy
- Data Protection Policy
- Risk Management Policy
- Complaints Policy
- Infant Baptism Guidelines
- Children at Communion Policy
- Access and Inclusion Policy
- Complaints Policy
- Home Visiting Policy
- Social Media Policy
- Policy for use of ICT
- Whistleblowing Policy

9.4 PCC Employees:

Church Administrator: Sue Dawson (part-time, 26 hours per week)

10. Our Leadership and Organisation

The Vicar (Andrew Attwood) is the person commissioned by the Bishop to share with them in the 'cure of souls', within the parish. In simple terms this asks Andrew to exercise mission and ministry for the benefit of 11,000+ people. Our agreed three Purposes are used as our compass towards this broad task, and Andrew, with the PCC, oversees the work of the collective church as we move forward as a missional community in Kenilworth.

The Vicar is the primary 'keeper of this vision' - and carries responsibility to ensure that everything we do is in line with our Purposes and our Vision.

10.1 Our purposes:

We want to see:

1. Everyone becoming like Jesus by knowing and following Him, through the Holy Spirit.
2. A welcoming, loving community that encourages use of our gifts and abilities to serve God and each other.
3. Society transformed by the love of Jesus as we engage with Kenilworth and the world around us. (Formally agreed by the PCC on 2nd May 2017).

10.2 Vision:

In May 2017, the PCC reviewed the vision and Purposes and introduced a new single sentence summary of them:

PARISH PHRASE: Becoming like Jesus, Making disciples, Bringing real change

There was an extended period of listening by the whole church during early 2016 to prayerfully seek God about the future direction for St John's. Following that period of listening, a number of new ideas are being progressed and St John's is exploring the use of Mission Shaped Communities (MSCs) as a tool to help live out the Purposes more effectively.

10.3 PCC:

The PCC meets regularly to assess ongoing ministry across all areas of parish life and makes decisions on future proposals and plans, all on the basis that we move steadily towards our Purposes and Vision.

The PCC agenda is focused on the responsibilities listed under Parochial Church Councils (Powers) Measure 1956 (see below) and the PCC has the roles of:

- Governance, including compliance, legal, financial, health & safety and employment
- Reviewing vision
- Reviewing strategy as recommended by the Leadership Teams and Staff Team
- Parish wide policies
- Parish Budget, financial accounts, ensuring accounts are audited
- Coherence across parish purposes, plans and activities
- Keeping boundaries between the respective teams

The PCC will operate using sub-committees, where appropriate, to conduct the necessary due diligence and development of plans and execution of governance. Such sub-committees will develop detailed recommendations for the PCC to approve and be responsible for carrying out the decisions of the PCC and working with the rest of the parish organisations, including the Leadership Teams. In addition, the Standing Committee of the PCC (see below) is empowered to make decisions on behalf of the PCC at its discretion and report back to the PCC.

PCC responsibilities according to Parochial Church Councils (Powers) Measure 1956 include:

- To care for, maintain, preserve and take out adequate insurance cover for the fabric, goods and ornaments of the Church
- To agree a budget and to be responsible for the income and expenditure of the parish
- To maintain proper financial records and accounting procedures
- To prepare annual financial statements and an annual report and present them to the Annual Parochial Church Meeting (APCM). In particular SORP 2005 requires the following to be provided:
  - Reference and administrative details of the charity, its trustees and advisers
  - Structure governance and management
  - Objectives and activities
  - Achievements and performance
  - Financial review
  - Plans for future periods
  - Funds held as custodian trustee for others
  - Risk management, governance, operational, financial, external and compliance with laws
- To arrange for independent examination or audit of the financial statements
- To care for and maintain the Churchyard
- To consult with the incumbent on matters of general concern and importance to the parish
- To co-operate with the incumbent in promoting the mission of the Church
- To make representations to the Bishop about any matter affecting the welfare of the parish
- PCC as employer:
  - Compliance with legislation (12 separate Acts listed)
  - Wages and salaries, reviews and increases, National minimum wage, NI and tax
  - Job descriptions
  - Contract or statement of conditions of employment
  - Expenses policy
  - Induction, grievance and discipline
  - Policies for equal opportunities, health & safety and child protection, protection of the vulnerable
  - Use of volunteers

10.4 Churchwardens and Standing Committee

In 2024 there was one churchwarden, Phil Sewards.

10.5 Staff Team (Operational Ministry)

Presently the Staff Team consists of Andrew Attwood (Vicar) and Sue Dawson (Church Administrator).

The Administrator's role is to provide administrative support for the vicar in helping him to meet the purposes and vision of the church.

10.6 Leadership Teams: their goal, support and accountability

Several Leadership Teams exist to deliver the mission and ministry of St John's, overseeing different communities and areas of ministry. This delegating model empowers others to be the key implementers on behalf of the Vicar and PCC.

With the help of the Vicar, the Leadership Teams guide individuals and groups to fulfil the agreed Purposes and Vision.

Each team is supported in this task and given tailored help over time to fit each stage of the community's development. Each Leadership Team is directly accountable to the Vicar and PCC, and provides regular updates to PCC summarising progress and plans for the future. The Vicar meets with each Leadership Team regularly.

This genuinely delegated and empowered leadership, overseen but not run by the Vicar, is practically supported by the Staff Team (and other resources) to move the existing communities towards our Purposes and Vision.

The Leadership Teams of each of our distinctive communities are:

8am Leadership Team

Revd Andrew Attwood, Ian Macdonald, Mary Rai, Phil Sewards

10am Leadership Team

Revd Andrew Attwood and Co-leaders (Karen Mills, Michelle Harris, Kal Rai, Mary Rai, Lindsey Attwood, Roger Homes, Kim Matthews, Simone Royle)

Midweek Community

Revd Andrew Attwood, Catherine Pennington, Rob Latham, Mary Rai, Pam Stote, Denise Coomber

6pm Service

Revd Andrew Attwood, Rob Cheetham, Ann Gibbons, Felicity Hawke, Lynda Howells, Rob Latham

11. Charity Compliance

11.1 Name

The full legal name of the PCC as a charity is "The Parochial Church Council of the Ecclesiastical Parish of St. John the Evangelist, Kenilworth" and it has a working name of St. John's PCC, Kenilworth.

11.2 Registered Number

St. John's PCC, Kenilworth was registered as a charity on the 23rd October 2008 under registered number 1126412.

11.3 Address

St. John the Evangelist Church 205 Warwick Road KENILWORTH
Warwickshire CV8 1HY

11.4 Governing Documents

The Parochial Church Councils (Powers) Measure 1956 as amended and The Church Representation Rules (contained in Schedule 3 to the Synodical Measure 1969 as amended).

The type of governing documents at the time of registration were treated as "excepted", are the approved governing documents issued by the Church of England and were adopted 2nd January 1957. The objects clause has not been changed. Readers of this Annual Report who would like to find out more about the governing documents are recommended to visit the web site www.parishresources.org.uk/pccs/governing-documents/ (link last checked 07 Feb 17).

The PCC is governed by charity law which is administered by the Charity Commission. Registration for previously exempt charities like the PCC was made compulsory for charities with income in excess of £100k p.a. under the Charities Act 2006. St. John's PCC was one of the first parishes to register, as Coventry and York acted as pilot dioceses in the Church of England.

11.5 Trustees

Please refer to the section in this Annual Report on "Parish People" for the names of the trustees. Some PCC members are elected at each Annual Parochial Church Meeting in accordance with the Church Representation Rules to serve for three years. As well as elected members, there are also other people on the PCC, such as the Vicar and Churchwardens, and all PCC members are trustees of the charity.

Trustees' full details are known to the Charity Commission but only their names and other trusteeships are made public. The Charity Commission is able to contact individual trustees directly although it rarely does so. Although trustees usually have to be aged 18 or older, in the case of PCCs the charity commission accepts that PCC members can be legally elected aged 16 years or above and so the commission accepts such PCC members as trustees. One of the duties of the Charity Correspondent is to keep the details filed with the Commission up to date, so as PCC members change the details are updated with the Commission. Compliance statistics are now published for all charities on the Charity Commission web site.

It is important that all PCC members understand their individual legal responsibilities as trustees. Parish Resources www.parishresources.org.uk has produced jointly with the Charity Commission a booklet "Trusteeship: An Introduction for PCC Members" and the Charity Commission regularly update their publication "The Essential Trustee" which is required reading for all trustees. These booklets have been provided to all existing PCC members and will be made available to new PCC members. Further resources for PCC members can be found on the "Parish Resources" web site maintained by the Church of England to assist PCCs with their obligations.

The definition of Trustees extends to all PCC members and not just those elected at the Annual Meetings so Deanery Synod, Diocesan Synod and Co-Opted members, ex-officio members and all other members have to be registered with the Charity Commission and their details kept up to date by the Charity Correspondent.

Legal responsibilities continue to grow and so all PCC members need to be familiar with the Charity Commission web site which is the main source of advice and statutory requirements established by the Charity Commission. The web site of Parish Resources mentioned above is a specific source of advice to PCCs.

11.6 Web site and internet

Web site: https://www.stjohn316.co.uk/

Email contact: admin@stjohn316.co.uk

11.7 Charity Correspondent

Sue Dawson is the Charity Correspondent. This means that she is the contact on the public record and is the person through whom the Charity Commission communicates with the trustees. She submits the statutory filing requirements including the Annual Report and Accounts(this report) and also an Annual Return which has to be submitted, although this is relatively straightforward as it can be submitted online. Compliance statistics appear against the PCC's charity records on the Charity Commission website: enter its charity number 1126412 in the search for a charity facility at http://apps.charitycommission.gov.uk/showcharity/registerofcharities/RegisterHomePage.aspx.

11.8 Public Benefit Statement

A requirement of charity law is the reporting of public benefit, i.e. the charity must show that its activities are of benefit to the public. This is addressed below.

Under the Act it is a legal obligation for trustees of a charity to report the extent to which the activities for the year have met the public benefit requirements that any charity must meet. The Charity Commission has issued specific guidance to charities advancing religion. This is available on their website if you wish to understand this in more detail. Please follow the link to

http://forms.charitycommission.gov.uk/media/95013/advancement-of-religion-for-the-public-benefit.pdf

It is accepted by the Charity Commission that the purpose and activities of the Church of England meet fully the definition of charitable purposes in charity law but of course the PCC should have regard to, and are required to report that they have had regard to, assessing the public benefit activities of St. John's parish.

The PCC has done so by considering and assessing the activities of the parish for the last year as covered in this report. To assist readers of this report we list below the activities for which the PCC has registered as a charity.

The activities under which the PCC registered as a charity are broadly the same as for any Church of England parish:

1. Regular public worship open to all.
2. The provision of sacred space for personal prayer and contemplation.
3. Pastoral work, including visiting the sick and bereaved.
4. Teaching of Christianity through sermons, courses, and small groups.
5. Taking of religious assemblies and other religious activities in schools.
6. Provision of youth clubs and other youth activities with a Christian ethos.
7. Promotion of Christianity through the staging of events and meetings, and distribution of literature and other media, including web site.
8. Promoting the whole mission of the church through provision of activities for senior citizens, parents and toddlers, children and youth, and other special need groups.
9. Supporting other charities in the UK and overseas.

The PCC considers that the activities for the last year have fully met the public benefit requirements and it is hoped that public benefit will increase in future as we continue to put our vision for future mission into practice.

11.9 Charity Commission

The Charity Commission for England and Wales http://www.charitycommission.gov.uk is established by law as the regulator and registrar of charities in England and Wales. Its aim is to provide the best possible regulation of charities in order to increase charities' efficiency and effectiveness, and public confidence and trust in them.

The webpage http://www.charitycommission.gov.uk/About_us/About_the_Commission/default.aspx describes in more detail the values of the Charity Commission and how it operates as a regulator.

12. Statement of Trustees' Responsibilities

Law applicable to charities in England & Wales requires the PCC as trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing financial statements giving a true and fair view, the PCC as trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC as trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Church Accounting Regulations and the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

13. Approval

This report, as set out on pages 4 to 42, was approved by the Parochial Church Council on 13th March 2025 and signed on its behalf by

R. M. Homes

Roger Homes (PCC Secretary)

14. Independent Examiner's Report to the Trustees of the Parochial Church Council of St John Kenilworth

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Rogers BA ACA
Bernard Rogers & Co
Bank Gallery
High Street
Kenilworth
CV8 1LY

15. Parochial Church Council of St John Kenilworth: Statement of Financial Activities for the year ending 31 December 2024

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
		£	£	£	£
INCOMING RESOURCES					
Voluntary income	2a	228,082	-	228,082	223,803
Activities for generating funds	2b	28,850	-	28,850	27,175
Income from investments	2c	12,537	5,480	18,017	11,727
Income from charitable activities	2d	4,285	-	4,285	5,222
Other incoming resources	2e	25,062	-	25,062	31,573
TOTAL INCOMING RESOURCES		**298,816**	**5,480**	**304,296**	**299,500**
RESOURCES EXPENDED					
Church activities	3a	294,657	38,096	332,753	213,141
Governance costs	3b	1,801	-	1,801	1,610
TOTAL RESOURCES EXPENDED		**296,458**	**38,096**	**334,554**	**214,751**
NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		2,358	(32,616)	(30,258)	84,749
OTHER RECOGNISED GAINS AND LOSSES					
Gain on revaluation of fixed assets		40,000	-	40,000	10,000
NET MOVEMENT IN FUNDS		**42,358**	**-32,616**	**9,742**	**94,749**
BALANCES B/FWD 1 JANUARY 2024		**853,184**	**126,870**	**980,054**	**885,305**
BALANCE C/FWD 31 DECEMBER 2024		**895,542**	**94,254**	**989,796**	**980,054**

The notes on pages 32 to 42 form part of these accounts

16. Parochial Church Council of St. John, Kenilworth
Balance Sheet at 31 December 2024

	Notes	2024 £	2023 £
FIXED ASSETS			
Tangible assets	5	601,683	563,812
CURRENT ASSETS			
Debtors	6	15,691	14,820
Short Term Deposits		262,022	263,572
Cash at bank and in hand		119,234	165,335
		396,947	443,727
Creditors - amounts falling due within one year	7	(8,834)	(27,485)
NET CURRENT ASSETS		388,113	416,242
Total assets less current liabilities		989,796	980,054
Creditors - amounts falling due after one year	8	-	-
TOTAL NET ASSETS		989,796	980,054
PARISH FUNDS			
Unrestricted - General	9	450,542	448,184
Unrestricted - Revaluation	9	445,000	405,000
Restricted	9	94,254	126,870
		989,796	980,054

The notes on pages 32 to 42 form part of these accounts.

Approved by the Parochial Church Council on 13 March 2025 and signed on its behalf by

Phil Sewards

Mr Philip Sewards (Churchwarden)

R. M. Homes

Mr Roger Homes (PCC Secretary)

17. Parochial Church Council of St. John, Kenilworth Notes to the financial statements for the year ending 31 December 2024

Note 1 ACCOUNTING POLICIES

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members. These financial statements have been prepared on a going concern basis in GBP which is the functional currency of the charity and are rounded to the nearest pound.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objectives provided in the terms of the trust or bequest, and (b) donations or gifts received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Rental income is recognised for the period which it relates to. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to amounts due. Dividends are accounted for when receivable, interest is accrued when due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme for employees. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed on the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 1998 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 1998 have been capitalized and depreciated in the accounts over their anticipated useful economic life. All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings is written off.

Land and residential buildings are not depreciated. Other buildings are depreciated on a straight line basis over 40 years.

Other fixtures, fittings and equipment Individual items with a purchase price of less than £1,000 are written off when the asset is acquired (unless these are acquired as part of a programme).
Other fixtures, fittings and equipment acquired after 1 January 2005 are depreciated as follows: Computer equipment over a period of 3 years, with the first year bearing a full year's charge, other equipment over a period of 5 years with the first year bearing a full year's charge.

Current Assets

Amounts owing to the P.C.C. in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Amounts owed by the P.C.C. in respect of services provided or goods received are shown as creditors. Short-term deposits include cash held on deposit with the C.B.F. Church of England Funds.

Related Party Transactions

Owing to the anonymous nature of some of the donations received, it is not possible to fully disclose the aggregate value of donations made by the trustees and related parties.

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2024

Note 2 INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
2a Voluntary income				
Planned Giving				
Gift Aid Donations	158,697	-	158,697	162,092
Tax Recoverable	35,818	-	35,818	34,648
Collections	7,566	-	7,566	7,888
Donations, appeals, etc.	25,001	-	25,001	-
Legacies	1,000	-	1,000	19,175
	228,082	-	228,082	223,803
2b Activities for generating funds				
Hall lettings	28,850	-	28,850	27,175
2c Investment income				
Interest income	12,537	5,480	18,017	11,727
2d Income resources from charitable activities				
Wedding and Funeral fees	4,285	-	4,285	5,222
	4,285	-	4,285	5,222
2e Other incoming resources				
Rental income	16,154	-	16,154	16,800
Income from GSHP & Miscellaneous Income	8,908	-	8,908	14,773
	25,062	-	25,062	31,573
TOTAL INCOMING RESOURCES	**298,816**	**5,480**	**304,296**	**299,500**

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2024

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Note 3 RESOURCES EXPENDED				
3a Church activities				
Missionary and charitable giving				
Overseas:				
Bethlehem School	2,600	-	2,600	2,500
Bible Society	1,750	-	1,750	1,700
CMS	3,000	-	3,000	2,750
Crosslinks	3,000	-	3,000	2,750
Uyogo	2,300	-	2,300	2,200
Friends of The Holy Land	350	-	350	-
CHIT	600	-	600	500
Home:				
Kenilworth Youth for Christ	3,250	-	3,250	4,038
Church Army	1,900	-	1,900	1,800
Crossteach	1,850	-	1,850	1,800
Spring Playgroup	2,630	-	2,630	2,530
Dave & Kay Stoker	-	-	-	-
Foodbank	500	-	500	500
Flourish	1,850	-	1,850	1,800
Taste Life	550	-	550	500
Compassionate Kenilworth	300	-	300	-
Carried forward	26,430	-	26,430	25,368

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2024

	Unrestricted Funds	Restrct'd Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Note 3 RESOURCES EXPENDED				
3a Church activities (continued)				
Brought forward	26,430	-	26,430	25,368
Ministry: diocesan quota	89,500	-	89,500	85,000
Ministry: vicar and curate expenses	2,306	-	2,306	2,301
Ministry: youth worker's salary and exps	(29)	-	(29)	28
Junior Church and youth work	880	-	880	1,218
Adult training courses and materials	2,552	-	2,552	2,777
Funeral and Wedding fees (Diocese)	1,807	-	1,807	3,381
Funeral and Wedding fees (St Johns)	1,497	-	1,497	1,846
Insurance	5,989	-	5,989	5,799
Utilities	23,722	-	23,722	22,417
Cleaning, caretaking and waste disposal	20,316	-	20,316	18,370
Maintenance – Warwick Road Church	77,712	-	77,712	6,524
Maintenance – Hall and car park	5,535	-	5,535	1,249
Maintenance – 23 Leyes Lane	2,559	-	2,559	5,443
Depreciation – Church Hall building	526	-	526	526
Depreciation – Equipment	1,603	-	1,603	1,603
Church music costs	2,053	1,424	3,477	2,999
Other	7,985	36,672	44,657	5,124
Parish office salaries and expenses	18,248	-	18,248	16,845
PCC pension costs	367	-	367	260
Stationery, postage and copying	1,398	-	1,398	1,636
Computer and other office equipment	878	-	878	459
Legal and Professional Fees	725	-	725	1,868
Bank charges	98	-	98	100
Total Church activities	**294,657**	**38,096**	**332,753**	**213,141**
3b Governance costs (Independent examiner's remuneration)	1,801	-	1,801	1,610
TOTAL RESOURCES EXPENDED	**296,458**	**38,096**	**334,554**	**214,751**

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2024

Note 4 STAFF COSTS

	2024	2023
4a Wages and salaries	£	£
Wages and salaries	18,248	16,845
Social security costs	-	-
Pension costs	367	260
	18,615	17,105

4b The P.C.C. employed one part-time person at the end of the year. The average monthly number of employees during the year was 1.0 (2023: 1.0).

4c Apart from the above no other members of the P.C.C. or connected persons received any reimbursement of expenses or remuneration other than to reimburse for miscellaneous disbursements made on behalf of the P.C.C.

4d No employees received emoluments in excess of £60,000.

Note 5 TANGIBLE FIXED ASSETS

	Freehold land and buildings	Church and other equipment	Total
	£	£	£
COST and REVALUATION			
At 1 January 2024	601,294	184,071	785,365
Additions	-	-	-
Revaluation of investment property	40,000	-	40,000
Disposals	-	-	-
At 31 December 2024	**641,294**	**184,071**	**825,365**
DEPRECIATION			
At 1 January 2024	47,391	174,162	221,553
Charge for the year	526	1,603	2,129
Disposals	-	-	-
At 31 December 2024	**47,917**	**175,765**	**223,682**
NET BOOK VALUE			
At 1 January 2024	553,903	9,909	563,812
At 31 December 2024	**593,377**	**8,306**	**601,683**

The freehold land and buildings comprise:
The church hall complex in Warwick Road, Kenilworth.
The house at 23 Leyes Lane, Kenilworth (cost £145,000). In 2024 the trustees sought professional advice from Sheldon Bosley Knight (in previous years from Loveitts) Chartered Surveyors regarding the value of the investment property and subsequently revalued the property to £590,000.

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2024

Note 6 DEBTORS (UNRESTRICTED FUNDS)

	2024	2023
	£	£
Tax recoverable	9,945	7,601
Other debtors and prepayments	5,746	7,219
	15,691	14,820

Note 7 CURRENT LIABILITIES (UNRESTRICTED FUNDS)

	2024	2023
	£	£
Other creditors	8,834	27,485
	8,834	27,485

Note 8 LIABILITIES FALLING DUE BEYOND ONE YEAR

	2024	2023
	£	£
Other creditors due in 1 - 2 years	-	-
	-	-

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2024

Note 9a FUNDS 2024

	Balance at 1 January 2024	Incoming resources	Resources expended	Transfers	Balance at 31 December 2024
	£	£	£	£	£
Unrestricted Funds					
General Funds	163,180	288,878	(204,580)	(32,314)	215,164
Designated Funds					
General Maintenance (note 11)	73,500	6,360	(60,000)	5,000	24,860
Hall building	7,974	-	-	-	7,974
Mission & charities (Tithe balance)	26,635	-	(26,430)	27,314	27,519
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property Cost	145,000	-	-	-	145,000
Leyes Lane Property Revaluation	405,000	40,000	-	-	445,000
Other	6,895	3,578	(5,448)	-	5,025
Total Designated Funds	690,004	49,938	(91,878)	32,314	680,378
Total Unrestricted Funds	853,184	338,816	(296,458)	-	895,542
Restricted Funds					
Kenilworth – Dresden link	2,694	-	(2,694)	-	-
Fun & Food	1,721	-	-	-	1,721
KT Legacy	118,857	5,480	(33,628)	-	90,709
Other	3,598	-	(1,774)	-	1,824
Total restricted funds	126,870	5,480	(38,096)	-	94,254
Total All Funds	980,054	344,296	(334,554)	-	989,796

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2024

Note 9b FUNDS 2023

	Balance at 1 January 2023	Incoming resources	Resources expended	Transfers	Balance at 31 December 2023
	£	£	£	£	£
Unrestricted Funds					
General Funds	85,926	291,978	(188,749)	(25,975)	163,180
Designated Funds					
General Maintenance (note 11)	73,500	-	-	-	73,500
Hall building	7,974	-	-	-	7,974
Mission & charities (Tithe balance)	24,990	-	(24,330)	25,975	26,635
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property Cost	145,000	-	-	-	145,000
Leyes Lane Property Revaluation	395,000	10,000	-	-	405,000
Other	5,125	2,404	(634)	-	6,895
Total Designated Funds	676,589	12,404	(24,964)	25,975	690,004
Total Unrestricted Funds	762,515	304,382	(213,713)	-	853,184
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	1,721	-	-	-	1,721
KT Legacy	114,777	5,118	(1,038)	-	118,857
Other	3,598	-	-	-	3,598
Total restricted funds	122,790	5,118	(1,038)	-	126,870
Total All Funds	885,305	309,500	(214,751)	-	980,054

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2024

Note 9c FUNDS 2023-2024 Total

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2024 £
Unrestricted Funds					
General Funds	85,926	580,856	(393,329)	(58,289)	215,164
Designated Funds					
General Maintenance (note 11)	73,500	6,360	(60,000)	5,000	24,860
Hall building	7,974	-	-	-	7,974
Mission & charities (Tithe balance)	24,990	-	(50,760)	53,289	27,519
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property Cost	145,000	-	-	-	145,000
Leyes Lane Property Revaluation	395,000	50,000	-	-	445,000
Other	5,125	5,982	(6,082)	-	5,025
Total Designated Funds	676,589	62,342	(116,842)	58,289	680,378
Total Unrestricted Funds	762,515	643,198	(510,171)	-	895,542
Restricted Funds					
Kenilworth – Dresden link	2,694	-	(2,694)	-	-
Fun & Food	1,721	-	-	-	1,721
KT Legacy Outreach	114,777	10,598	(34,666)	-	90,709
Other	3,598	-	(1,774)	-	1,824
Total restricted funds	122,790	10,598	(39,134)	-	94,254
Total All Funds	885,305	653,796	(549,305)	-	989,796

Note 10 ANALYSIS OF NET ASSETS (BY FUND)

	General Funds £	Designated Funds £	Total Unrestricted £	Total Restricted £	Total Funds £
Tangible fixed assets (note 5)	-	601,683	601,683	-	601,683
Current assets	223,998	78,695	302,693	94,254	396,947
Liabilities:					
Amounts falling due in one year	(8,834)	-	(8,834)	-	(8,834)
Amounts falling due after one year	-	-	-	-	-
Total Funds	215,164	680,378	895,542	94,254	989,796

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2024

Note 11 FUND BALANCES

Fund balances at 31 December 2024 include the following:

	£
General Maintenance Fund	
Bell frame	2,500
Grand piano – major overhaul	1,500
Church roof (Planned for 2024)	-
Car park maintenance	7,860
DDA measures	3,000
Other quinquennial work	8,000
Provision for replacement equipment	2,000
	24,860
Contingency Reserve Fund	
The PCC considers it prudent to set aside a sum of money as an emergency fund. The equivalent of approximately one month's budgeted expenditure for 2025.	25,000

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE EVANGELIS

England & Wales - Charity number 1126412

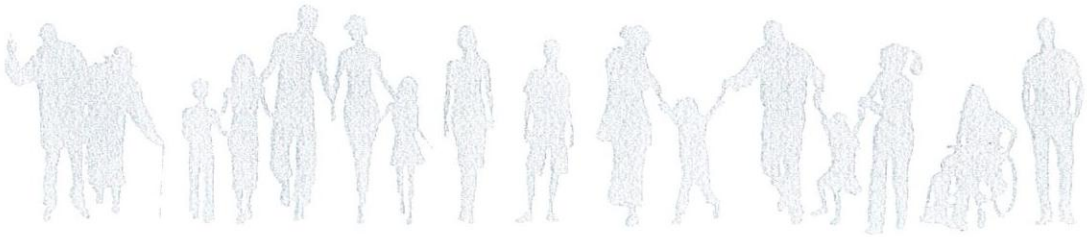
Accounts

St John's Church Kenilworth

Trustees' Annual Report

Year Ended 31st December 2023

Charity No. 1126412



Here to bring real change

This Trustees' Annual Report relates to activities for the year ended 31st December 2023 of The Parochial Church Council Of The Ecclesiastical Parish Of St. John The Evangelist, Kenilworth, which is situated at 205 Warwick Road, Kenilworth, Warwickshire, CV8 1HY and is a parish within the Coventry Diocese of the Church of England.

St. John's was consecrated in 1854 so has been producing annual reports over many years. Since 2009 the Annual Reports have been filed with the Charity Commission and the most recent reports are available for download via the web site of the Charity Commission at http://www.charitycommission.gov.uk/.

If you wish to receive more information about St. John's, we would encourage you to look at the church web site and/or to contact the PCC Secretary (pcc@stjohn316.co.uk).

The parish of St John's covers the southern half of the town of Kenilworth with the northern border defined approximately by Fishponds Road, Greville Road, Station Road, Whitemoor Road and Leyes Lane (see map at the end of the document). The northern part of the town lies in the parish of St. Nicholas, Kenilworth http://www.stnicholaskenilworth.org.uk/ who are our close friends and who founded St. John's.

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1. Letter from the Vicar

Thank you all! At this time of year I always want to express a big 'Hooray!' loudly to the multitude of people who contribute in so many ways to the life of our church. From the very visible to the more hidden ministries: you are so very much valued, especially by God. Remember that God sees and cares. Thank you all!

Establishing a new culture After around seven or so years, I am now thinking that the new disciple-making culture is beginning to take root. It has been so exciting to see a lot of individuals and emerging missional communities learning how to reach out as a family on mission together. So many are now on this journey.

It was shortly after the Pandemic that I discerned God's desire to reclaim our original name; St. John the Evangelist, and this has been a real help in showing us who we are deep down. Though we are called to serve, we are clearer on our call to witness, share the message of Christ, and actually help people become followers of Jesus.

Additionally, many are discovering that this missional lifestyle is in fact the best way to grow too. We personally grow in Christ's likeness when we reach out in dependence on God. So everybody wins! As I've said before, the lessons we are learning with youth are impacting adults too: the introduction of missional prayer has revealed so much potential. I'm really looking forward to see how our 'public' ministry develops! 'LTP' we're calling it! (Here to Listen, Talk & Pray). And to have several new faces join us; specifically attracted by the church vision has been a particular encouragement! People who are keen to join the work are so very welcome!

Likewise, we are clearer on what we believe: so, thank you church for holding to God's word! In all this I am very encouraged!

Closer and Closer still My sense at this time is not to presume we now understand how to do what we're doing. God is still calling us to refine and develop our imitation of Christ and the Acts 2 church. One aspect of my Sabbatical will include further study of scripture: I intend to go deeper into the core principles and patterns of what Jesus expected of his church. True faithfulness to him will always require a better understanding of his life and ways, and what he wants us to do in 2024 onwards. One church leader recently said that, in this era, *we will need a higher dependency on God, as there are no well-worn paths anymore*. I'm confident that the Word and the Spirit will guide us. Who knows, we may need to tweak our vision statement at some point; holding onto the core things we know in our bones to be true, but maybe thinking again of bible-inspired words/ideas that might say it even better. Let's see what I learn.

A season of rest for both Lindsey and I So as I head towards a Sabbatical (25th May - 8th Sept), I am looking forward to some rest, some creativity with artwork, and some refreshment from God. Both Lindsey and I will be both away and around, so we look forward to informal 'non-worky' catch ups, even if I'm off-duty. I have already sorted a lot of Sabbatical Sunday rotas and some interim oversight. Everything will be fine.

My big hope is that the church too can have a relaxing summer! I would be very glad to hear that you are enjoying God and community, without any distractions. I do hope that you can know the peace of God throughout the whole time I'm away.

So, God bless you, and thank you again! Ax

2. Churchwardens' Report

Reflecting on the last year, it would be an understatement to say that it has been a busy 12 months in the life of this church and this Diocese, as well as the national church. Having said goodbye to Bishop Christopher on his appointment as Dean of Windsor in November, we are now without a Diocesan Bishop and a Suffragan Bishop (John Stroyan retired as Bishop of Warwick earlier in the year). Please pray for Bishop Ruth (Suffragan Bishop of Taunton) and Bishop Saju (Suffragan Bishop of Loughborough) as they fill the gap, as well as keeping an eye on their other posts.

There is plenty of work to do to spread the Gospel so that lives can be transformed by the love of Jesus. The COVID-19 pandemic interrupted this process (though it may be too early to assess the long-term impact) but we should be encouraged by some of the great initiatives that are being undertaken in this church (and elsewhere). The Learning Communities event in February highlighted a number of these (and the great work that many people are putting in); time and space restrict me to mention but a couple.

Friday Drop-In continues to flourish. Numerically, growth is encouraging: taking a sample attendance over a 4-week period in June, the average attendance in 2022 was 39 people, rising to 69 in 2023. An average in February 2024 shows an average attendance of 59 each week (2023 = 62). Attendance figures aren't everything; a sustained period of attendance and engaging with people who attend reveals a wide range of reasons why people attend; for many people, a search for identity, community, belonging and answers regarding meaning. All of these we can provide through the love of Jesus.

The youth work in which this church is engaged, both independently and with Kenilworth Youth For Christ, continues to produce encouraging stories of young people exploring faith, cementing their faith and making a commitment. The KYFC weekend away at Whitemoor Lakes in February was attended by 30 young people - praise God for that! - and Catalyst events continue to be well attended. While there is more to be done with younger age groups, this is not uncommon in the Church of England at the present time.

There is much to be thankful to God for, in the life of our church; we are blessed with many people who contribute their time tithe and talents to advancing the Kingdom of God in this place and I am profoundly grateful to you.

In the past year, our Church Architect, Mark King, has retired from professional practice. He has been a great help to the church for many years and we wish him a happy retirement. I am pleased to say that we have engaged a replacement for Mark. She is Sarah Baldwin of Hawkes Edwards and she brings with her many years' experience of advising on church buildings. Sarah's first task has been to work with Rob Cheetham on completing the faculty for the repairs required to the church roof. This process has now been successfully completed and (as I write) work will commence shortly – weather permitting. While on the subject of church fabric, I would like to pay tribute to Rob and the Monday Morning Maintenance team who brave all weathers to keep the church grounds safe and looking presentable. We are very fortunate to have such a dedicated team of volunteers - please do feel free to join them: the pay and conditions aren't attractive, but the camaraderie and the sense of achievement are well worth it. You can even have a free ride on our new lawnmower...

In the autumn, we restructured the church's financial investments after identifying a potential risk which might have left our finances exposed. As a result, we have opened a new account with Kingdom Bank and have spread our investments between Kingdom Bank, CCLA and CAF, thus significantly strengthening our financial position.

We are currently in a period of discernment, as we seek God's will in considering whether we should redevelop the church site, providing facilities for both the church itself and for the wider community, especially with the new housing developments in mind. We had a very positive

meeting with Warwick District Council to discuss how we might work together to provide facilities that would serve the Thickthorn (Kenilworth Gate) development in particular and we are continuing this dialogue. It is early days, but please pray for the PCC as we seek God's will.

Congratulations to Steve Coomber on being appointed Chair of the Diocesan Board of Finance (the formal name for the charity that runs the Diocese): definitely a case of the right person for the right job at the right time. Do pray for Steve – he needs your prayers!

The Church of England's most recent Statistics for Mission publication (2019-2022) indicates a declining Worshipping Community (-12%) and a significant reduction in weekly attendance (approximately 23%), though there is some sign of a slight increase in the last year, but this needs to be set against the reduction of 30% in adult attendance nationally since 1979. The C of E continues to debate the next steps in the Living in Love and Faith / Prayers of Love and Faith arena despite the fact that denominations upholding Biblically orthodox teaching are seeing an increase in attendance. There is clearly a need for mission and sound doctrine. The church of St John the Evangelist is committed to be faithful to the authority of Scripture, to adhere to the articles of faith as enshrined in the Book of Common Prayer and to uphold Canon Law, under which the Church of England operates. Too much time has been needlessly spent on this topic at the national level, while the Great Commission has been relegated to the status of an optional extra (as evidenced by the national church attendance figures) and the instruction of God to "be holy for I am Holy" is ignored. We seem to have forgotten that "Man's chief end is to glorify God". In the parish of St. John the Evangelist, we shall continue to extend the love of Jesus Christ to all who are seeking God, welcome them warmly into the church family and model Christian discipleship that puts the values of the kingdom of God above the values of the society around us.

To preserve our theological integrity and remain true to the mission of the Church of England, the PCC decided in December to channel our Parish Share contributions to the Diocese through The Ephesian Fund, a mechanism set up by the Church of England Evangelical Council (CEEC). We are in the fortunate position of being a 'contributing' parish – we contribute to the Diocese a sum over and above our own ministry costs which is used to support the ministry of less fortunate parishes in the Diocese. By making our contributions to the Diocese through The Ephesian Fund, we are able to ensure that our surplus contribution is directed specifically to Biblically-orthodox parishes that fall into this category.

I was personally saddened by the recent death of John Radford. John and Jean were two of the first people that Julie and I met when we first came to St John's in 1982 – and they had already been serving the church here for 21 years by then! We owe them both, and John in particular, a great debt as a church. John was a faithful servant as churchwarden and PCC member for many years and, up until *very* recently, was still undertaking the banking of the collection money for us. I was going to conclude by remarking that John can now rest in glory, but I can't imagine John 'resting' in glory – I'm sure he'll find many ways in which he can continue to serve God in heaven: that's the sort of person he is, a great example to us all.

Finally, I would like to record my sincere thanks to Roger Homes, as PCC Secretary; Peter Jackson, for his astute financial advice and work behind the scenes; Charlie Palmer for his steady hand on the safeguarding wheel; the PCC, as a whole, for their support and provision of prudent corporate oversight during the year in dealing with a number of issues across a wide-range of subjects. A number of other parishes, laity and clergy look to St John's as a leader and example; this is in no small way a reflection on our PCC.

3. PCC Report

The PCC has met 5 times since last year's APCM, 4 times in 2023 on 11th May, 25th July, 28th September and 6th December, and twice this year on 30th January and 19th March. The main item which has dominated discussion in the past year has been the General Synod's decision to allow prayers for same sex couples. The PCC has been in agreement on the path to follow including the use of our parish share. I am grateful to Phil Sewards for his leadership on this very delicate issue.

The Standing Committee comprises Rev Andrew Attwood, Phil Sewards (Warden) and Roger Homes (PCC Secretary) and meets approximately every 3-4 weeks. At the current time, there is no Treasurer, but we are extremely grateful to Peter Jackson for his continued work on the book-keeping and preparation of accounts.

I am also very grateful to every PCC member and others who have served in the past year for your dedication and hard work, many of you serving in so many ways which are often unseen, but which are vital for the smooth running of the church.

Notable Decisions made this Year

Examining the implications of the Covenant for Clergy Well, examining how we as a PCC and as a church may better look after Andrew and his family.

A plaque has been bought and placed in the ground to mark the Garden of Remembrance.

There have been updates to the Health and Safety and Risk Policy, the Safeguarding Action Plan and Risk Assessment, the Whistleblowing Policy, the Social Media Policy, the Missional Giving and Support Policy, HR and the Conflict of Interest Policy. The list of Official Church Ministries has also been updated.

Acceptance of the Church of England Evangelical Council (CEEC) Statement of Faith and the Diocesan Evangelical Fellowship (DEF) position on Prayers on Love and Faith dated 25th January 2024.

Repair work to part of the church roof is planned for the early part of 2024.

Members of the church are invited before every meeting to submit questions to the PCC as a way of improving communication between members and the wider church.

Finally, there are vacancies on the PCC, so I would like to invite you to consider whether God is calling you to serve Him in this way.

Safeguarding

The PCC has complied with its duty to have due regard to the House of Bishops' guidance on safeguarding vulnerable children and adults (under section 5 of the Safeguarding and Clergy Discipline Measure 2016).

Many blessings and love

Roger Homes (PCC Secretary)
pcc@stjohn316.co.uk

4. Safeguarding Officer's Report

The purpose of the Safeguarding Officers report is to show that the Church's work with youth and vulnerable adults is compliant with Diocesan and National Church of England Policy.
I have been the safeguarding officer since May 2017.

Progress with Safeguarding in the Parish

Highlights and successes of the past 12 months have included:

- Both training and DBS checks are now on a three-year cycle.
- Monthly emails have significantly reduced the training backlog. Monthly emails have therefore been discontinued.
- Basic and Foundation Safeguarding training courses remain online.
- Safer recruitment procedures are better understood in the church.

Some details:

- Currently 43 church members are working with Children or Vulnerable Adults or are PCC members. Of these, 42 have current DBS checks, and 1 has a new check underway.
- We need to ensure we follow safer recruitment procedures when we recruit new volunteers to roles in church needing a DBS check.
- We are well supported by the Diocesan Safeguarding Officer and team when casework issues arise.
- Key document reference library, church notices, safeguarding jobs and website info and the Parish Safeguarding Dashboard are all kept up to date.
- 35 of the 43 church members working with Children or Vulnerable Adults (or PCC members) are recorded as having completed safeguarding training in the last 3 years.

Training Courses

All church officers (paid or volunteer) need to complete Basic Safeguarding Training every three years.
All church members involved in ministry with young or vulnerable people need to be aware of the need for three-yearly Diocesan training. Dates and venues available on the Diocesan webpage (https://www.coventry.anglican.org/safeguarding-training.php).There are three courses:

- C0 Basic course to be completed before C1
- C1 Foundation course for all those working with Children or Vulnerable Adults
- C2 Leadership course for those in leadership roles including: clergy, readers, Church Wardens, Parish Safeguarding Officers and other lay leaders

The Parish Safeguarding Dashboard

The Parish Dashboard helps churches to ensure that they know all the current safeguarding requirements, and can assess their current position and plan further work. Using the Dashboard allows the PCC to be confident that it has complied with its duty to have due regard to the House of Bishops' guidance on safeguarding vulnerable children and adults (under section 5 of the Safeguarding and Clergy Discipline Measure 2016).

The dashboard is up to date (March 23). Red items (urgent), currently comprise:

- Update the list of Church Activities
  Yellow (for action) items:
- Some people need to complete safeguarding training
- Some information about church and non-church activities needs completing

Casework

Sadly, this has been a busy year for casework. We have been very well supported by the Parish Safeguarding Team. The work has often been heartbreaking and traumatic for the families involved. As you would expect, Andrew has been at the heart of all of it, and has done an excellent job, often in challenging and stressful circumstances.

Plans for the next 12 months include:

- Maintain the On-line Parish Safeguarding Dashboard.
- Maintain DBS checks for PCC members and volunteers with children or vulnerable adults.
- Work with leaders to update activity information for church and non-church activities for children or vulnerable adults.
- Continue to develop job descriptions and risk assessments for all roles in church requiring a DBS check
- Maintain Sources of Help information on the back of toilet doors in church and hall.1
- Integrate the requirements of new training on Domestic Abuse into our work.

More detail is included in the Safeguarding Action Plan.

Finally, many thanks to everyone in the parish for their help with this work.

Charlie Palmer

Safeguarding Officer

20th February 2024

safeguarding@stjohn316.co.uk

[1] Thanks to Emma Latham for doing the research and suggesting this.

5. Deanery Synod Business Summary

Firstly, I would like to thank Felicity Hawke and Anthony Manning for their years of service as our church representatives on the Deanery Synod.

Although I was vaguely familiar with the term, I wasn't really sure as to what being a member of this entails.

Currently we have four representatives: Matt King, Kim Matthews, Phil Sewards and myself. St John's is a member of the Kenilworth Deanery which comprises the following benefices: Berkswell, Ferncumbe, Leek Wootton, Meriden, St Nicholas Kenilworth and Stoneleigh & Ashow.

Our area Dean is Revd David Hammond (Bridge Church) and the assistant Dean is Revd Jim Perryman (Leek Wootton).

Last year I attended two of the meetings in the year and, if I'm honest, I was expecting it to be a duty I was doing for our church. I was therefore more than pleasantly surprised to find the meetings were informative, positive and enjoyable! In particular prayer was a significant feature.

Typically, we start with a time of worship and then there are short 5- minute presentations from three of the benefices under the headings of Battle (areas of current challenge), Breakthrough (areas where green shoots of growth are appearing) and Blessings (areas where God's blessings are being experienced). Benefices are encouraged to ask the laity to do the presentations.

We then enter a time of prayer where we move to one of three geographical areas in the building and pray for one of the three benefices who have just presented as we feel led. We then cover any business that needs discussion.

The meeting in October 2023 was particularly memorable for me because Rob Harrison, the Diocesan Director of Ministry and Leadership, was speaking about Lay Ministry. One of the images he presented was of a symphony hall where the church is presented as a place where those who are trained do the ministry and others watch. He suggested that the better picture is one of a rehearsal room in which the church becomes a place where Christian ministry is practiced and not performed; speaking, praying, loving difficult people in order to be able to go out and do the same outside the church in the week to come after Sunday. The aim is to have people who are competent enough to share their faith in order to enrich the lives of others around them.

We have three meetings planned in 2024: 5th March, 11th June and 14th November.

Please pray that these meetings will be an encouragement to the representatives and enhance a common vision and purpose: To proclaim the Good News of Jesus Christ in our locality.

Kal Rai

6. Report from the Diocesan Synod

The Diocesan Synod met three times in 2023, as normal, in March, June and November.

Business covered

in March, Bishop Christopher informed Synod of the appointment of the Right Reverend Dr Edward Condry as Assistant Bishop to replace David Evans, who is stepping down. Bishop Edward was formerly Bishop of Ramsbury and one-time Team Rector of Rugby. (An Assistant Bishop is (usually) a retired Bishop who can be called on for counsel, not just for bishops but also for clergy. Assistant Bishops can undertake confirmations, licensing and perform other episcopal duties).

A new system of reporting back from General Synod was introduced, with the six representatives taking it in turns.

A Code of Conduct for Diocesan Synod meetings was approved.

The Diocesan Disability Advisor, Rev Charles Higgins, presented on the work happening across the diocese. Expressing why disability mattered, Charles reminded Synod that Jesus meets us in bodily form and interacts with people. To be embodied is at the heart of Christian faith. There is a huge variety of bodily experience and we all have some experience of disability. To live this out across the diocese, we must cherish the life and faith of disabled people.

At the June meeting, Bishop Christopher announced that he was to be appointed Dean of Windsor, starting in November. Synod reflected sadness at this loss to the Diocese, but joy and thanks to God for this opportunity to minister to the King and the Royal Family. This news initiated the 'Vacancy in See' process, beginning the journey to appoint a new Bishop of Coventry.

The Director of Education reported on the **Alive 23** event held at Stoneleigh NAC, a vibrant praise party designed to allow children from church schools to join in praising Jesus. The event came in under the budget of £220k, with a final cost of £190k, (equating to £19 per child). The event was free to enable any child to attend and the legacy lives on as attending schools were provided with free resources. The next challenge is to obtain funding for future events as the dream is to hold this event every 3 to 4 years so that every child could attend before leaving primary school.

Synod formally thanked John Stroyan, who retired after serving 18 years as Suffragan Bishop of Warwick.

At the November meeting, Ruth Worsley (Suffragan Bishop of Taunton) was introduced, along with Bishop Saju Muthalaly (Suffragan Bishop of Loughborough). They will be filling the gap until a new Diocesan Bishop is appointed.

The 2024 budget was approved.

There was a report on the progress of Net Zero progress in the Diocese.

There was a report on the progress of the Vacancy in See process. [Since that meeting the Vacancy in See Committee has successfully published the Diocesan 'Statements of Needs' and has elected six members to join the Crown Nominations Committee to appoint the new Bishop. Further details can be found here: Vacancy in See - Diocese of Coventry (anglican.org)]

Please do contact me for further information regarding the Diocesan Synod.

Phil Sewards
Chair of the House of Laity

7. Electoral Roll Report

Every six years each parish is required to create a new electoral roll and this was last completed in 2019. This year the roll has been revised to include any new applicants and remove any people who have asked to be removed, have died, or are known to have moved away from the parish and no longer worship at St John the Evangelist.

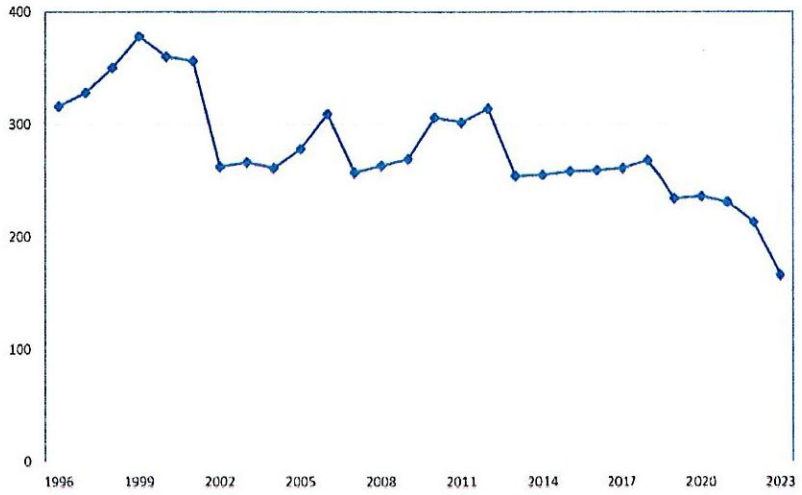
Since last year when there were 213 names on the roll, there have been 3 new names added, 7 deaths, 43 people who have left Kenilworth and 0 people who have asked for their names to be removed.

Hence the new roll consists of **167** names.

The numbers on the roll for this and previous years are as follows:

1996 316	2006 309	2016 259
1997 328	2007 257 (Revision Year)	2017 261
1998 350	2008	2018 268
1999 378	2009 269	2019 234 (Revision Year)
2000 360	2010 306	2020 236
2001 356	2011 302	2021 231
2002 262 (Revision Year)	2012 314	2022 212
2003 266	2013 254 (Revision Year)	2023 **167**
2004 261	2014 255	
2005 278	2015 258	

St John the Evangelist Electoral Roll



Sue Dawson, Electoral Roll Officer

31 January 2024

8. Financial Review

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

Treasurer

Peter Jackson stepped down from the role of Treasurer at the APCM on 30th April 2023. The PCC has not been succesful in recruiting a replacement treasurer. To cover the financial obligations of the PCC, Peter Jackson agreed to carry out book keeping services voluntarily for the PCC for the 2023 financial year, with the formal responsibility of Treasurer being undertaken by the Churchwarden, in accordance with Paragraph 3(a) of Section M20 in Part 9 of the Church Representation Rules (2022).

Finance Committee

During the year the treasurer consulted members of the Finance Committee as necessary to assist the book keeper in the execution of his duties. The current membership of the committee in 2023 comprised of Steve Coomber, Phil Sewards, Peter Jackson and Andy Garsed. The major purpose of consultation was in respect of cost management.

Review of key variances – Income Statement 2023 vs 2022

	Unrestricted		Variance		Commentary
	2023 £k	2022 £k	£k	%	
Voluntary income					
Planned giving	162.1	180.6	(18.5)	(10)%	Losses of £34k offset by gains of £16k
Tax recoverable	34.6	40.3	(5.7)	(14)%	
Collection	7.9	9.7	(1.8)	(19)%	£2k moved to Planned Giving in 2023
Donations	0.0	0.2	(0.2)	N/A	
Legacies	19.2	0.0	19.2	N/A	One legacy in 2023
Sub-Total	223.8	230.8	(7.0)	(3)%	
Other Income					
Hall Lettings	27.2	21.3	5.9	28%	New rates and higher utilisation
Interest Income	6.6	0.7	5.9	N/A	Improved interest rates
Funeral and Wedding Fees	5.2	4.4	0.8	18%	
23 Leyes Lane	16.8	16.8	0.0	0%	
Other (including GSHP)	14.8	9.0	5.8	64%	2023 improved GSHP income, Diocese energy grant and utility refund.
Sub-Total	70.6	52.2	18.4	35%	
Unrestricted Total	294.4	283.0	11.4	4%	

	Restricted		Variance		Commentary
	2023 £k	2022 £k	£k	%	
Voluntary Income					
Donations	0.0	1.9	-1.9	N/A	
Interest Income	5.1	0.0	5.1	N/A	Interest on balance
Restricted Total	**5.1**	**1.9**	3.2	**N/A**	

	Unrestricted		Variance		Commentary
	2023 £k	2022 £k	£k	%	
Expenditure					
Missionary Giving	24.3	28.2	3.9	14%	
Diocesan Quota	85.0	105.0	20.0	19%	Quota for 2023 reduced
Ministry	2.3	2.6	0.3	12%	
Youth Work (net)	0.0	0.9	0.9	100%	
Outreach	1.8	0.2	(1.6)	(800)%	
Cleaning etc	18.4	18.3	(0.1)	(1)%	
Insurance and Utilities	28.2	19.9	(8.3)	(42)%	Higher utility costs
Administration	22.8	19.8	(3.0)	(15)%	2023 full year for administrator
Maintenance	7.8	8.1	0.3	4%	
23 Leyes Lane	5.4	2.2	(3.2)	(145)%	Higher maintenance and repairs
Depn	2.1	1.3	(0.8)	(62)%	New equipment added in 2023
Other	15.6	13.3	(2.3)	(17)%	
Unrestricted Total	213.7	219.8	6.1	3%	

	Restricted		Variance		Commentary
	2023 £k	2022 £k	£k	%	
Voluntary Income					
Expenditure	1.0	8.8	7.8	N/A	2023 grant to KYFC
Restricted Total	**1.0**	**8.8**	**7.8**	**N/A**	

Leyes Lane

We are required (under FRS102) to adjust the value of the property to reflect the current value as an investment property. Following a valuation by Loveitts the 2023 accounts reflected a cumulative gain on revaluation of fixed assets of £405,000.

Kings Table Legacy Fund

The charity received one grant application during 2023. Consequentially a grant of £1,038 was made Kenilworth Youth For Christ to support their community and outreach work. Interest income was added to the balance of retained funds during the year.

Volunteers

The charity makes use of volunteers. These contributions cannot be economically quantified and these services are therefore not recognised in the financial statements.

Free Cash

The following table gives an indication of Free Cash at the end of 2023 compared to the same metric at the end of 2022. This simulation provides a measure of the number of months expenses, excluding depreciation, that could be sustained assuming no cash income. At the end of 2023 this is 11.4 months compared to 8.6 months at the end of 2022.

Free Cash (£k)	2023 £k	2022 £k
Closing Cash Balance	428.9	334.6
Add Debtors	14.8	13.5
Deduct Current Liabilities	(27.5)	(11.2)
Deduct Mission and Tithe Bala	(25.6)	(25.0)
Deduct Restricted Funds	(126.9)	(122.8)
Deduct Roof Repairs	(60.0)	(55.0)
Free Cash	203.7	134.1
Budgeted Expenditure	305.1	269.7
Deduct Mission and Tithe	(25.6)	(25.0)
Deduct Depreciation	(2.3)	(1.8)
Deduct Roof Repairs	(60.0)	(55.0)
Total	217.2	187.9
Average per month	18.1	15.7
Number of months cash availat	11.3	8.6

Reserves Policy

During the year the Trustees agreed a reserves policy with the aim that the charity keeps free reserves (not fixed assets or restricted funds) of between 6 and 7 months of a single month's expenditure.

Employees

The PCC had one employee at 31 December 2023 (2022 1). The PCC continues to evaluate the funding of a Youth Worker role.

Short Term Deposits

The Charity has funds invested with CCLA Investment Management Ltd in The CBF Church of England Deposit Fund. Surplus cash is deposited with this organisation, and moved to the current account in order to satisfy working capital requirements. The PCC takes a low risk approach to managing cash reserves.

Budget 2024

The following is a summary of the final budget approved by the PCC on 30th January 2024.

The budget presented below shows both the unrestricted budgeted income and expenditure for 2024 compared to actuals for 2023.
The budgeted deficit is attributed to roof repairs which are necessary to safeguard the fabric of the building. The PCC consider it appropriate to commence this work as soon as possible.

2024 Budget compared to 2023 Actual

	Budget 2024 £k	Actual 2023 £k	Budg vs Act £k	Comments
Unrestricted Income				
Planned giving	142.2	162.1	(19.9)	Net of attrition and new giving.
Tax recoverable	34.0	34.6	(0.6)	
Collection	6.4	7.9	(1.5)	
Donations	0.0	0.0	0.0	
Legacies	0.0	19.2	(19.2)	None budgeted
Hall Lettings	25.9	27.2	(1.3)	
Interest Income	5.5	6.6	(1.1)	
Funeral and Wedding Fees	4.2	5.2	(1.0)	
23 Leyes Lane Rental Income	17.5	16.8	0.7	
Other (including GSHP)	11.9	14.8	(2.9)	
Total Income	247.6	294.4	(46.8)	
Unrestricted Resource Expense	0.0	0.0	0.0	
Missionary Giving	26.0	24.3	(1.7)	
Diocesan Quota	89.5	85.0	(4.5)	
Ministry	2.5	2.3	(0.2)	
Youth Work (net)	1.3	0.0	(1.3)	
Outreach	3.3	1.8	(1.5)	
Cleaning etc	20.7	18.4	(2.3)	
Insurance and Utilities	33.9	28.2	(5.7)	Increased utility costs (3 year fix ended in 2024)
Administration	24.8	22.8	(2.0)	
Maintenance	81.7	7.8	(73.9)	2024 Roof repairs, hall repairs and decorations
23 Leyes Lane	4.5	5.4	0.9	
Depn	2.3	2.1	(0.2)	
Other	14.6	15.6	1.0	
Total Expense	305.1	213.7	(91.4)	
Surplus/(Deficit)	-57.5	80.7	(138.2)	

The Finance sub-committe and PCC will need to continue to ensure that the resources needed in future years are available by careful management of costs. Importantly, church members where possible need to continue to give at or above their current level of giving if the church is to fulfil its stated aims and purposes. The PCC, with guidance from the Finance Committee, will need to consider the sustainability of the current level of costs and will continue to review where savings can be made during 2024.

Summary

Our responsibility for 2024 will continue to properly resource the mission of this Parish.

I would like to express my thanks to everyone who has supported me in various ways.

If anyone wishes to ask any questions about the figures or Considered Giving please contact Phil Sewards.

9. Parish People

The section lists clergy and readers currently licensed to the parish, Churchwardens and other key people. It also lists PCC members, Policies, and Employees.

9.1 Parish Officers and Advisers

Vicar:	Revd. Andrew Attwood (inducted 20th April 2010)
Curate:	
Non-Stipendiary Minister:	Revd. Mary Rai
Retired clergy:	Revd. Pam Stote
	Revd. Jane Mullaney
	Revd. Rob Latham
Readers:	Phil Sewards
	Val Whiteman
Parish Administrator:	Sue Dawson St John the Evangelist Church, 205 Warwick Road, Kenilworth CV81HY Tel 01926 853203 Email: admin@stjohn316.co.uk
Churchwardens:	Phil Sewards
PCC Treasurer:	Position vacant
PCC Secretary:	Roger Homes
PCC Standing Committee:	The Vicar, PCC Treasurer (currently vacant), PCC Secretary, Churchwarden(s)
Bank:	CAF Bank Limited, 25 King's Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Independent Examiner:	Flemons & Co, 70 Priory Rd, Kenilworth, CV8 1LQ
Electoral Roll Officer:	Sue Dawson
Safeguarding Officer:	Charles Palmer
Cathedral Liaison Officer:	Vacant
Churches Together in Kenilworth and District Reps:	Revd Andrew Attwood
Parish Information Officer	Vacant
Charity Correspondent[1]	Sue Dawson
Website	http://www.stjohn316.co.uk/
Charity Commission Link	http://www.charitycommission.gov.uk/find-charities/ (enter 1126412 in the box "search for a charity")

[1] The person authorised to make changes to the online filed details for the PCC and to give and receive correspondence on behalf of the PCC from the Charity Commission including web and email instructions

9.2 Parochial Church Council (PCC)

	The Trustees:
PCC Chairman	Revd. Andrew Attwood (ex-officio)
PCC Chair for meetings	Phil Sewards
PCC Members	Revd Andrew Attwood
	Jeremy Bryans (from 2023)
	Luke Coomber
	Ruth Coomber
	Steve Coomber (from 2023)
	Andy Garsed
	Naomi Grew (resigned 2023)
	Felicity Hawke (until 2023)
	Roger Homes (from 2023)
	Peter Jackson (from 2023)
	Matt King (from 2023)
	Roseta Lee (from 2023)
	Anthony Manning (until 2023)
	Kim Matthews (from 2023)
	Andy Powell
	Kalwant Rai (from 2023)
	Julie Sewards
	Phil Sewards (from 2023)
Deanery Synod Members	Felicity Hawke (until 2023), Matt King, Anthony Manning (until 2023), Kim Matthews, Kalwant Rai, Phil Sewards
Diocesan Synod Members	Phil Sewards

9.3 PCC Policies

The PCC has developed or has in place the following policies (available on our website at https://www.stjohn316.co.uk/pcc-public)

- Safeguarding Policy
- Policy Statement on the Recruitment of Ex-Offenders
- Conflict of Interests Policy
- HR Policy
- Finance Policy, including Financial Controls, Mission Giving and Support
- Church Premises Policy (under review)
- Garden of Remembrance Policy and procedures
- Health & Safety Policy
- Lone Working Policy
- Fire Safety Policy
- Data Protection Policy
- Risk Management Policy
- Complaints Policy
- Infant Baptism Guidelines
- Children at Communion Policy
- Access and Inclusion Policy
- Complaints Policy
- Home Visiting Policy
- Social Media Policy
- Policy for use of ICT
- Whistleblowing Policy

9.4 PCC Employees:

Church Administrator: Sue Dawson (part-time, 26 hours per week)

10. Our Leadership and Organisation

The Vicar (Andrew Attwood) is the person commissioned by the Bishop to share with them in the 'cure of souls', within the parish. In simple terms this asks Andrew to exercise mission and ministry for the benefit of 11,000+ people. Our agreed three Purposes are used as our compass towards this broad task, and Andrew, with the PCC, oversees the work of the collective church as we move forward as a missional community in Kenilworth.

The Vicar is the primary 'keeper of this vision' - and carries responsibility to ensure that everything we do is in line with our Purposes and our Vision.

10.1 Our purposes:

We want to see:

1. Everyone becoming like Jesus by knowing and following Him, through the Holy Spirit.
2. A welcoming, loving community that encourages use of our gifts and abilities to serve God and each other.
3. Society transformed by the love of Jesus as we engage with Kenilworth and the world around us. (Formally agreed by the PCC on 2nd May 2017).

10.2 Vision:

In May 2017, the PCC reviewed the vision and Purposes and introduced a new single sentence summary of them:

PARISH PHRASE: Becoming like Jesus, Making disciples, Bringing real change

There was an extended period of listening by the whole church during early 2016 to prayerfully seek God about the future direction for St John's. Following that period of listening, a number of new ideas are being progressed and St John's is exploring the use of Mission Shaped Communities (MSCs) as a tool to help live out the Purposes more effectively.

10.3 PCC:

The PCC meets regularly to assess ongoing ministry across all areas of parish life and makes decisions on future proposals and plans, all on the basis that we move steadily towards our Purposes and Vision.

The PCC agenda is focused on the responsibilities listed under Parochial Church Councils (Powers) Measure 1956 (see below) and the PCC has the roles of:

- Governance, including compliance, legal, financial, health & safety and employment
- Reviewing vision
- Reviewing strategy as recommended by the Leadership Teams and Staff Team
- Parish wide policies
- Parish Budget, financial accounts, ensuring accounts are audited
- Coherence across parish purposes, plans and activities
- Keeping boundaries between the respective teams

The PCC will operate using sub-committees, where appropriate, to conduct the necessary due diligence and development of plans and execution of governance. Such sub-committees will develop detailed recommendations for the PCC to approve and be responsible for carrying out the decisions of the PCC and working with the rest of the parish organisations, including the Leadership Teams. In addition, the Standing Committee of the PCC (see below) is empowered to make decisions on behalf of the PCC at its discretion and report back to the PCC.

PCC responsibilities according to Parochial Church Councils (Powers) Measure 1956 include:

- To care for, maintain, preserve and take out adequate insurance cover for the fabric, goods and ornaments of the Church
- To agree a budget and to be responsible for the income and expenditure of the parish
- To maintain proper financial records and accounting procedures
- To prepare annual financial statements and an annual report and present them to the Annual Parochial Church Meeting (APCM). In particular SORP 2005 requires the following to be provided:
  - Reference and administrative details of the charity, its trustees and advisers
  - Structure governance and management
  - Objectives and activities
  - Achievements and performance
  - Financial review
  - Plans for future periods
  - Funds held as custodian trustee for others
  - Risk management, governance, operational, financial, external and compliance with laws
- To arrange for independent examination or audit of the financial statements
- To care for and maintain the Churchyard
- To consult with the incumbent on matters of general concern and importance to the parish
- To co-operate with the incumbent in promoting the mission of the Church
- To make representations to the Bishop about any matter affecting the welfare of the parish
- PCC as employer:
  - Compliance with legislation (12 separate Acts listed)
  - Wages and salaries, reviews and increases, National minimum wage, NI and tax
  - Job descriptions
  - Contract or statement of conditions of employment
  - Expenses policy
  - Induction, grievance and discipline
  - Policies for equal opportunities, health & safety and child protection, protection of the vulnerable
  - Use of volunteers

10.4 Churchwardens and Standing Committee

In 2023 there was one churchwarden, Phil Sewards.

10.5 Staff Team (Operational Ministry)

Presently the Staff Team consists of Andrew Attwood (Vicar) and Sue Dawson (Church Administrator).

The Administrator's role is to provide administrative support for the vicar in helping him to meet the purposes and vision of the church.

10.6 Leadership Teams: their goal, support and accountability

Several Leadership Teams exist to deliver the mission and ministry of St John's, overseeing different communities and areas of ministry. This delegating model empowers others to be the key implementers on behalf of the Vicar and PCC.

With the help of the Vicar, the Leadership Teams guide individuals and groups to fulfil the agreed Purposes and Vision.

Each team is supported in this task and given tailored help over time to fit each stage of the community's development. Each Leadership Team is directly accountable to the Vicar and PCC, and provides regular updates to PCC summarising progress and plans for the future. The Vicar meets with each Leadership Team regularly.

This genuinely delegated and empowered leadership, overseen but not run by the Vicar, is practically supported by the Staff Team (and other resources) to move the existing communities towards our Purposes and Vision.

The Leadership Teams of each of our distinctive communities are:

8am Leadership Team

Revd Andrew Attwood, Mary Rai, Ian Macdonald, Phil Sewards

10am Leadership Team

Revd Andrew Attwood and Co-leaders (Karen Mills, Michelle Harris, Kal Rai, Mary Rai, Lindsey Attwood, Roger Homes)

Midweek Community

Revd Andrew Attwood, Catherine Pennington, Jane Mullaney, Rob Latham, Mary Rai and Pam Stote

6pm Service

Revd Andrew Attwood, Rob Cheetham, Ann Gibbons, Felicity Hawke, Lynda Howells, Rob Latham, Anthony Manning

Family & Children's Ministry
Simone Royle

Youth Strategy Team

Revd Andrew Attwood, Lindsey Attwood, Tom Charton, Liz Charton, Michelle Harris

Listen Talk, Pray (Saturday Morning Outreach)
Revd Andrew Attwood

11. Charity Compliance

11.1 Name

The full legal name of the PCC as a charity is "The Parochial Church Council of the Ecclesiastical Parish of St. John the Evangelist, Kenilworth" and it has a working name of St. John's PCC, Kenilworth.

11.2 Registered Number

St. John's PCC, Kenilworth was registered as a charity on the 23rd October 2008 under registered number 1126412.

11.3 Address

St. John the Evangelist Church 205 Warwick Road KENILWORTH
Warwickshire CV8 1HY

11.4 Governing Documents

The Parochial Church Councils (Powers) Measure 1956 as amended and The Church Representation Rules (contained in Schedule 3 to the Synodical Measure 1969 as amended).

The type of governing documents at the time of registration were treated as "excepted", are the approved governing documents issued by the Church of England and were adopted 2nd January 1957. The objects clause has not been changed. Readers of this Annual Report who would like to find out more about the governing documents are recommended to visit the web site www.parishresources.org.uk/pccs/governing-documents/ (link last checked 07 Feb 17).

The PCC is governed by charity law which is administered by the Charity Commission. Registration for previously exempt charities like the PCC was made compulsory for charities with income in excess of £100k p.a. under the Charities Act 2006. St. John's PCC was one of the first parishes to register, as Coventry and York acted as pilot dioceses in the Church of England.

11.5 Trustees

Please refer to the section in this Annual Report on "Parish People" for the names of the trustees. Some PCC members are elected at each Annual Parochial Church Meeting in accordance with the Church Representation Rules to serve for three years. As well as elected members, there are also other people on the PCC, such as the Vicar and Churchwardens, and all PCC members are trustees of the charity.

Trustees' full details are known to the Charity Commission but only their names and other trusteeships are made public. The Charity Commission is able to contact individual trustees directly although it rarely does so. Although trustees usually have to be aged 18 or older, in the case of PCCs the charity commission accepts that PCC members can be legally elected aged 16 years or above and so the commission accepts such PCC members as trustees. One of the duties of the Charity Correspondent is to keep the details filed with the Commission up to date, so as PCC members change the details are updated with the Commission. Compliance statistics are now published for all charities on the Charity Commission web site.

It is important that all PCC members understand their individual legal responsibilities as trustees. Parish Resources www.parishresources.org.uk has produced jointly with the Charity Commission a booklet "Trusteeship: An Introduction for PCC Members" and the Charity Commission regularly update their publication "The Essential Trustee" which is required reading for all trustees. These booklets have been provided to all existing PCC members and will be made available to new PCC members. Further resources for PCC members can be found on the "Parish Resources" web site maintained by the Church of England to assist PCCs with their obligations.

The definition of Trustees extends to all PCC members and not just those elected at the Annual Meetings so Deanery Synod, Diocesan Synod and Co-Opted members, ex-officio members and all other members have to be registered with the Charity Commission and their details kept up to date by the Charity Correspondent.

Legal responsibilities continue to grow and so all PCC members need to be familiar with the Charity Commission web site which is the main source of advice and statutory requirements established by the Charity Commission. The web site of Parish Resources mentioned above is a specific source of advice to PCCs.

11.6 Web site and internet

Web site: https://www.stjohn316.co.uk/

Email contact: admin@stjohn316.co.uk

11.7 Charity Correspondent

Sue Dawson is the Charity Correspondent. This means that she is the contact on the public record and is the person through whom the Charity Commission communicates with the trustees. She submits the statutory filing requirements including the Annual Report and Accounts(this report) and also an Annual Return which has to be submitted, although this is relatively straightforward as it can be submitted online. Compliance statistics appear against the PCC's charity records on the Charity Commission website: enter its charity number 1126412 in the search for a charity facility at http://apps.charitycommission.gov.uk/showcharity/registerofcharities/RegisterHomePage.aspx.

11.8 Public Benefit Statement

A requirement of charity law is the reporting of public benefit, i.e. the charity must show that its activities are of benefit to the public. This is addressed below.

Under the Act it is a legal obligation for trustees of a charity to report the extent to which the activities for the year have met the public benefit requirements that any charity must meet. The Charity Commission has issued specific guidance to charities advancing religion. This is available on their website if you wish to understand this in more detail. Please follow the link to

http://forms.charitycommission.gov.uk/media/95013/advancement-of-religion-for-the-public-benefit.pdf

It is accepted by the Charity Commission that the purpose and activities of the Church of England meet fully the definition of charitable purposes in charity law but of course the PCC should have regard to, and are required to report that they have had regard to, assessing the public benefit activities of St. John's parish.

The PCC has done so by considering and assessing the activities of the parish for the last year as covered in this report. To assist readers of this report we list below the activities for which the PCC has registered as a charity.

The activities under which the PCC registered as a charity are broadly the same as for any Church of England parish:

1. Regular public worship open to all.
2. The provision of sacred space for personal prayer and contemplation.
3. Pastoral work, including visiting the sick and bereaved.
4. Teaching of Christianity through sermons, courses, and small groups.
5. Taking of religious assemblies and other religious activities in schools.
6. Provision of youth clubs and other youth activities with a Christian ethos.
7. Promotion of Christianity through the staging of events and meetings, and distribution of literature and other media, including web site.
8. Promoting the whole mission of the church through provision of activities for senior citizens, parents and toddlers, children and youth, and other special need groups.
9. Supporting other charities in the UK and overseas.

The PCC considers that the activities for the last year have fully met the public benefit requirements and it is hoped that public benefit will increase in future as we continue to put our vision for future mission into practice.

11.9 Charity Commission

The Charity Commission for England and Wales http://www.charitycommission.gov.uk is established by law as the regulator and registrar of charities in England and Wales. Its aim is to provide the best possible regulation of charities in order to increase charities' efficiency and effectiveness, and public confidence and trust in them.

The webpage http://www.charitycommission.gov.uk/About_us/About_the_Commission/default.aspx describes in more detail the values of the Charity Commission and how it operates as a regulator.

14. Independent Examiner's Report to the Trustees of the Parochial Church Council of St John Kenilworth

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023 which are set out on pages ~~xx~~ 27 to ~~xx~~ 40

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Flemons & Co

J. D. Groves ACA, CTA
For and on Behalf of Flemons & Co Limited.
70 Priory Rd
Kenilworth
CV8 1LQ

12. Statement of Trustees' Responsibilities

Law applicable to charities in England & Wales requires the PCC as trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing financial statements giving a true and fair view, the PCC as trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC as trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Church Accounting Regulations and the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

13. Approval

This report, as set out on pages 4 to 40, was approved by the Parochial Church Council on 19th March 2024 and signed on its behalf by

R. M. Homes

Roger Homes (PCC Secretary)

16. Parochial Church Council of St. John, Kenilworth
Balance Sheet at 31 December 2023

	Notes	2023 £	2022 £
FIXED ASSETS			
Tangible assets	5	563,812	551,694
CURRENT ASSETS			
Debtors	6	14,820	13,454
Short Term Deposits		263,572	10,290
Cash at bank and in hand		165,335	324,347
		443,727	348,091
Creditors - amounts falling due within one year	7	(27,485)	(11,155)
NET CURRENT ASSETS		416,242	336,936
Total assets less current liabilities		980,054	888,630
Creditors - amounts falling due after one year	8	-	(3,325)
TOTAL NET ASSETS		980,054	885,305
PARISH FUNDS			
Unrestricted - General	9	448,184	367,515
Unrestricted - Revaluation	9	405,000	395,000
Restricted	9	126,870	122,790
		980,054	885,305

The notes on pages 29 to 29 form part of these accounts.

Approved by the Parochial Church Council on 19th March 2024 and signed on its behalf by

Phil Sewards

Mr Philip Sewards (Warden)

R. M. Homes.

Mr Roger Homes (Secretary)

15. Parochial Church Council of St John Kenilworth: Statement of Financial Activities for the year ending 31 December 2023

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
		£	£	£	£
INCOMING RESOURCES					
Voluntary income	2a	223,803	-	223,803	232,221
Activities for generating funds	2b	27,175	-	27,175	21,326
Income from investments	2c	6,609	5,118	11,727	1,185
Income from charitable activities	2d	5,222	-	5,222	4,350
Other incoming resources	2e	31,573	-	31,573	25,807
TOTAL INCOMING RESOURCES		**294,382**	**5,118**	**299,500**	**284,889**
RESOURCES EXPENDED					
Church activities	3a	212,103	1,038	213,141	226,885
Governance costs	3b	1,610	-	1,610	1,690
TOTAL RESOURCES EXPENDED		**213,713**	**1,038**	**214,751**	**228,575**
NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		80,669	4,080	84,749	56,314
OTHER RECOGNISED GAINS AND LOSSES					
Gain on revaluation of fixed assets		10,000	-	10,000	90,000
NET MOVEMENT IN FUNDS		**90,669**	**4,080**	**94,749**	**146,314**
BALANCES B/FWD 1 JANUARY 2023		**762,515**	**122,790**	**885,305**	**738,991**
BALANCE C/FWD 31 DECEMBER 2023		**853,184**	**126,870**	**980,054**	**885,305**

The notes on pages 29 to 39 form part of these accounts

17. Parochial Church Council of St. John, Kenilworth Notes to the financial statements for the year ending 31 December 2023

Note 1 ACCOUNTING POLICIES

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.
These financial statements have been prepared on a going concern basis in GBP which is the functional currency of the charity and are rounded to the nearest pound.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objectives provided in the terms of the trust or bequest, and (b) donations or gifts received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Rental income is recognised for the period which it relates to.Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to amounts due. Dividends are accounted for when receivable, interest is accrued when due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme for employees. Contributions are payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed on the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 1998 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 1998 have been capitalized and depreciated in the accounts over their anticipated useful economic life. All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings is written off.

Land and residential buildings are not depreciated. Other buildings are depreciated on a straight line basis over 40 years.

Other fixtures, fittings and equipment Individual items with a purchase price of less than £1,000 are written off when the asset is acquired (unless these are acquired as part of a programme).
Other fixtures, fittings and equipment acquired after 1 January 2005 are depreciated as follows: Computer equipment over a period of 3 years, with the first year bearing a full years charge, other equipment over a period of 5 years with the first year bearing a full years charge.

Current Assets

Amounts owing to the P.C.C. in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Amounts owed by the P.C.C. in respect of services provided or goods received are shown as creditors. Short-term deposits include cash held on deposit with the C.B.F. Church of England Funds.

Concessionary loans

Concessionary loans include those payable to third parties which are interest free and are made to advance charitable purposes. All loans are measured initially at the amount received.

Related Party Transactions

Owing to the anonymous nature of some of the donations received, it is not possible to fully disclose the aggregate value of donations made by the trustees and related parties.

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2023

Note 2 INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
2a Voluntary income				
Planned Giving				
Gift Aid Donations	162,092	-	162,092	180,635
Tax Recoverable	34,648	-	34,648	40,269
Collections	7,888	-	7,888	9,746
Donations, appeals, etc.	-	-	-	1,571
Legacies	19,175	-	19,175	-
	223,803	-	223,803	232,221
2b Activities for generating funds				
Hall lettings	27,175	-	27,175	21,326
2c Investment income				
Interest income	6,609	5,118	11,727	1,185
2d Income resources from charitable activities				
Wedding and Funeral fees	5,222	-	5,222	4,350
	5,222	-	5,222	4,350
2e Other incoming resources				
Rental income	16,800	-	16,800	16,800
Income from GSHP & Miscellaneous Income	14,773	-	14,773	9,007
	31,573	-	31,573	25,807
TOTAL INCOMING RESOURCES	**294,382**	**5,118**	**299,500**	**284,889**

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2023

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Note 3 RESOURCES EXPENDED				
3a Church activities				
Missionary and charitable giving				
Overseas:				
Bethlehem School	2,500	-	2,500	2,500
Bible Society	1,700	-	1,700	1,700
CMS	2,750	-	2,750	2,750
Crosslinks	2,750	-	2,750	2,750
Uyogo	2,200	-	2,200	2,200
CHIT	500	-	500	500
Home:				
Kenilworth Youth for Christ	3,000	1,038	4.038	3,185
Church Army	1,800	-	1,800	1,800
Crossteach	1,800	-	1,800	1,800
Spring Playgroup	2,530	-	2,530	11,000
Dave & Kay Stoker	-	-	-	2,750
Foodbank*	500	-	500	1,000
Flourish	1,800	-	1,800	1,800
Taste Life	500	-	500	500
Compassionate Kenilworth	-	-	-	435
Carried forward	24,330	1,038	25,368	36,670

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2023

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Note 3 RESOURCES EXPENDED				
3a Church activities (continued)				
Brought forward	24,330	1,038	25,368	36,670
Ministry: diocesan quota	85,000	-	85,000	105,000
Ministry: vicar and curate expenses	2,301	-	2,301	2,617
Ministry: youth worker's salary and exps	0	-	0	98
Junior Church and youth work	28	-	28	776
Adult training courses and materials	1,218	-	1,218	3,012
Funeral and Wedding fees (Diocese)	2,777	-	2,777	3,339
Funeral and Wedding fees (St Johns)	3,381	-	3,381	1,782
Outreach (including Alpha)	1,846	-	1,846	220
Insurance	5,799	-	5,799	5,549
Utilities	22,417	-	22,417	14,461
Cleaning, caretaking and waste disposal	18,370	-	18,370	18,278
Maintenance – Warwick Road Church	6,524	-	6,524	5,357
Maintenance – Hall and car park	1,249	-	1,249	2,706
Maintenance – 23 Leyes Lane	5,443	-	5,443	2,167
Depreciation – Church Hall building	526	-	526	526
Depreciation – Equipment	1,603	-	1,603	754
Church music costs	2,999	-	2,999	2,355
Other	5,124	-	5,124	3,127
Parish office salaries and expenses	16,845	-	16,845	13,819
Finance salaries	0	-	0	-
PCC pension costs	260	-	260	182
Stationery, postage and copying	1,636	-	1,636	1,957
Computer and other office equipment	459	-	459	288
Legal and Professional Fees	1,868	-	1,868	1,694
Bank charges	100	-	100	151
Total Church activities	**212,103**	**1,038**	**213,141**	**226,885**
3b Governance costs (Independent examiner's remuneration)	1,610	-	1,610	1,690
TOTAL RESOURCES EXPENDED	**213.713**	**1,038**	**214,751**	**228,575**

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2023

Note 4 STAFF COSTS

	2023	2022
4a Wages and salaries	£	£
Wages and salaries	16,845	13,819
Social security costs	-	-
Pension costs	260	182
Redundancy and Termination costs	-	-
	17.105	14,001

4b The P.C.C. employed one part-time person at the end of the year. The average monthly number of employees during the year was 1.0 (2022: 0.8).

4c Apart from the above no other members of the P.C.C. or connected persons received any reimbursement of expenses or remuneration other than to reimburse for miscellaneous disbursements made on behalf of the P.C.C.

4d No employees received emoluments in excess of £60,000.

Note 5 TANGIBLE FIXED ASSETS

	Freehold land and buildings	Church and other equipment	Total
	£	£	£
COST and REVALUATION			
At 1 January 2023	591,294	182,682	773,976
Additions	-	4,247	4,247
Revaluation of investment property	10,000	-	10,000
Disposals	-	(2,858)	(2,858)
At 31 December 2023	**601,294**	**184,071**	**785,365**
DEPRECIATION			
At 1 January 2023	46,865	175,417	222,282
Charge for the year	526	1,603	2,129
Disposals	-	(2,858)	(2,858)
At 31 December 2023	**47.391**	**174,162**	**221,553**
NET BOOK VALUE			
At 1 January 2023	544,429	7,265	551,694
At 31 December 2023	**553,903**	**9,909**	**563,812**

The freehold land and buildings comprise:
The church hall complex in Warwick Road, Kenilworth.
The house at 23 Leyes Lane, Kenilworth (cost £145,000). The trustees sought professional advice from Loveitts Chartered Surveyors regarding the value of the investment property and subsequently revalued the property in 2019 to £450,000, in 2020 to £540,000 and in 2023 to £550,000.

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2023

Note 6 DEBTORS (UNRESTRICTED FUNDS)

	2023	2022
	£	£
Tax recoverable	7,601	8,538
Other debtors and prepayments	7,219	4,916
	14,820	13,454

Note 7 CURRENT LIABILITIES (UNRESTRICTED FUNDS)

	2023	2022
	£	£
Other creditors	27,485	11,155
	27,485	11,555

Note 8 LIABILITIES FALLING DUE BEYOND ONE YEAR

	2023	2023
	£	£
Other creditors due in 1 - 2 years	-	3,325
	-	3,325

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2023

Note 9a FUNDS 2023

	Balance at 1 January 2023	Incoming resources	Resources expended	Transfers	Balance at 31 December 2023
	£	£	£	£	£
Unrestricted Funds					
General Funds	85,926	291,978	(188,749)	(25,975)	163,180
Designated Funds					
General Maintenance (note 11)	73,500	-	-	-	73,500
Hall building	7,974	-	-	-	7,974
Mission & charities (Tithe balance)	24,990	-	(24,330)	25,975	26,635
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property Cost	145,000	-	-	-	145,000
Leyes Lane Property Revaluation	395,000	10,000	-	-	405,000
Other	5,125	2,404	(634)	-	6,895
Total Designated Funds	676,589	12,404	(24,964)	25,975	690,004
Total Unrestricted Funds	762,515	304,382	(213,713)	-	853,184
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	1,721	-	-	-	1,721
KT Legacy	114,777	5,118	(1,038)	-	118,857
Other	3,598	-	-	-	3,598
Total restricted funds	122,790	5,118	-1,038	-	126,870
Total All Funds	885,305	309,500	(214,751)	-	980,054

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2023

Note 9b FUNDS 2022

	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers	Balance at 31 December 2022
	£	£	£	£	£
Unrestricted Funds					
General Funds	19,873	283,008	(191,655)	(25,300)	85,926
Designated Funds					
General Maintenance (note 11)	73,500	-	-	-	73,500
Hall building	7,974	-	-	-	7,974
Mission & charities (Tithe balance)	27,860	-	(28,170)	25,300	24,990
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property Cost	145,000	-	-	-	145,000
Leyes Lane Property Revaluation	305,000	90,000	-	-	395,000
Other	5,125	-	-	-	5,125
Total Designated Funds	589,459	90,000	(28,170)	25,300	676,589
Total Unrestricted Funds	609,332	373,008	(219,825)	-	762,515
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	1,971	-	(250)	-	1,721
KT Legacy	121,396	1,881	(8,500)	-	114,777
Other	3,598	-	-	-	3,598
Total restricted funds	129,659	1,881	(8,750)	-	122,790
Total All Funds	738,991	374,889	(228,575)	-	885,305

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2023

Note 9c FUNDS 2022-2023 Total

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2023 £
Unrestricted Funds					
General Funds	19,873	574,986	-380,404	-51,275	163,180
Designated Funds					
General Maintenance (note 11)	73,500	-	-	-	73,500
Hall building	7,974	-	-	-	7,974
Mission & charities (Tithe balance)	27,860	-	-52,500	51,275	26,635
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property Cost	145,000	-	-	-	145,000
Leyes Lane Property Revaluation	305,000	100,000	-	-	405,000
Other	5,125	2,404	-634	-	6,895
Total Designated Funds	589,459	102,404	-53,134	51,275	690,004
Total Unrestricted Funds	609,332	677,390	-433,538	-	853,184
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	1,971	-	-250	-	1,721
KT Legacy Outreach	121,396	6,999	-9,538	-	118,857
Other	3,598	-	-	-	3,598
Total restricted funds	129,659	6,999	-9,788	-	126,870
Total All Funds	738,991	684,389	-443,326	-	980,054

Note 10 ANALYSIS OF NET ASSETS (BY FUND)

	General Funds £	Designated Funds £	Total Unrestricted £	Total Restricted £	Total Funds £
Tangible fixed assets (note 5)	0	563812	563,812	-	563,812
Current assets	190,665	126192	316,857	126870	443,727
Liabilities					
Amounts falling due in one year	(27,485)	-	(27,485)	-	(27,485)
Amounts falling due after one year	-	-	-	-	-
Total Funds	163,180	690,004	853,184	126,870	980,054

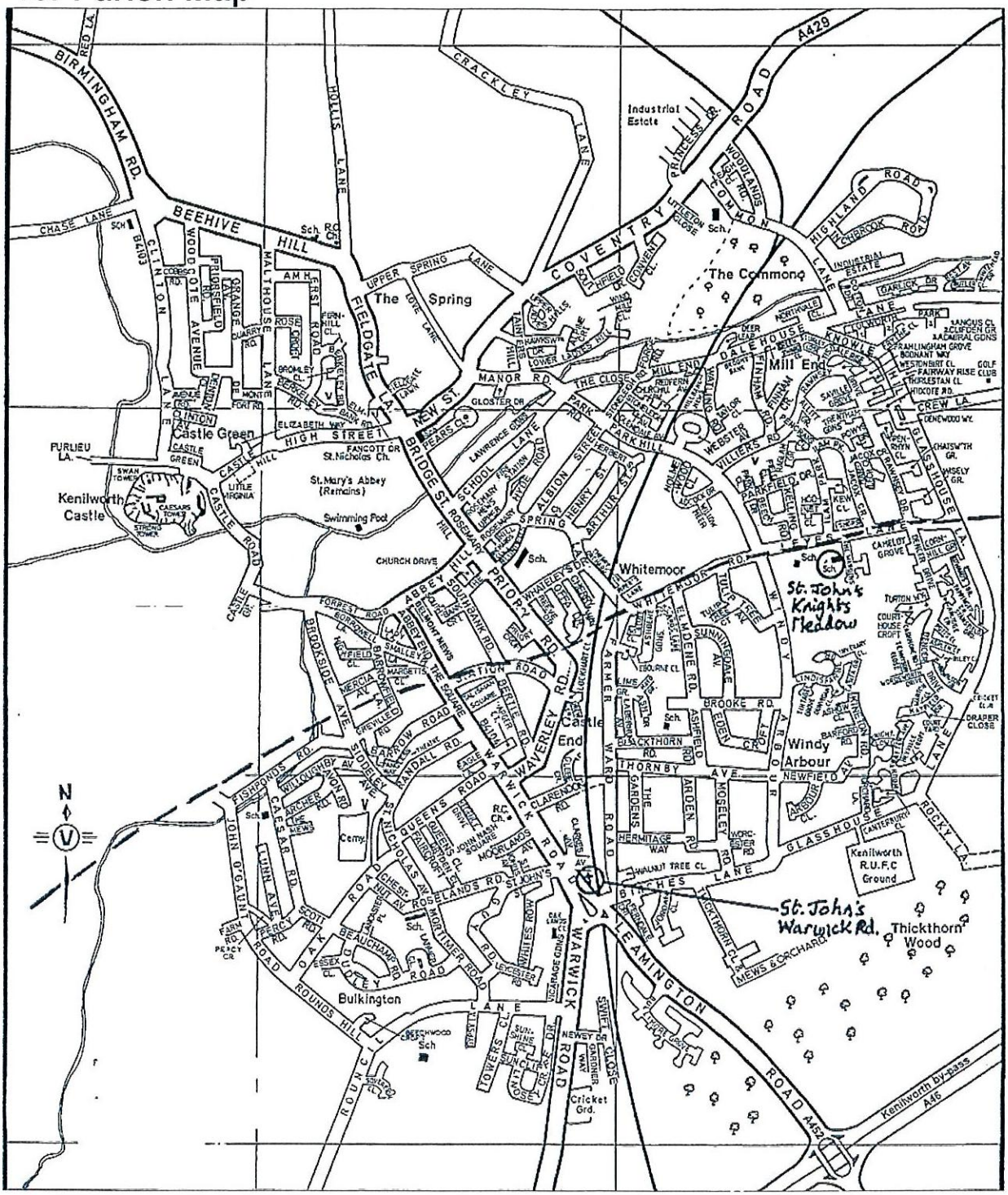
Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2023

Note 11 FUND BALANCES

Fund balances at 31 December 2023 include the following:

	£
General Maintenance Fund	
Bell frame	2,500
Grand piano – major overhaul	1,500
Church roof (Planned for 2024)	60,000
Car park maintenance	1,500
DDA measures	3,000
Other quinquennial work	8,000
Provision for replacement equipment	2,000
	78,500
Contingency Reserve Fund	
The PCC has considered it prudent to set aside a sum of money as an emergency fund. It is the equivalent of approximately one month's budgeted expenditure for 2023.	25,000

18. Parish Map



Copyright: apply to Parish Office for copyright holder.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE EVANGELIS

England & Wales - Charity number 1126412

Accounts

St John's Church Kenilworth

Trustees' Annual Report

Year Ended 31st December 2022

Charity No. 1126412



Here to bring real change

This Trustees' Annual Report relates to activities for the year ended 31st December 2022 of The Parochial Church Council Of The Ecclesiastical Parish Of St. John The Evangelist, Kenilworth, which is situated at 205 Warwick Road, Kenilworth, Warwickshire, CV8 1HY and is a parish within the Coventry Diocese of the Church of England.

St. John's was consecrated in 1854 so has been producing annual reports over many years. Since 2009 the Annual Reports have been filed with the Charity Commission and the most recent reports are available for download via the web site of the Charity Commission at http://www.charitycommission.gov.uk/.

If you wish to receive more information about St. John's, we would encourage you to look at the church web site and/or to contact the PCC Secretary (pcc@stjohn316.co.uk).

The parish of St John's covers the southern half of the town of Kenilworth with the northern border defined approximately by Fishponds Road, Greville Road, Station Road, Whitemoor Road and Leyes Lane (see map at the end of the document). The northern part of the town lies in the parish of St. Nicholas, Kenilworth http://www.stnicholaskenilworth.org.uk/ who are our close friends and who founded St. John's.

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1. Letter from the Vicar

Best and Worst of times

Dear all,

I hope you are well!

In my last Annual Report letter I said that we seem to be more coherent in our sense of vision and direction. I talked about an increased sense of dependence on God and the adventure of stepping out in faith.

As I write, I am wrestling with the direction of the Church of England. I am heartened to have an evangelical bishop expressing a clear view, but the House of Bishops narrowly pushed through proposals contrary to the teaching of the bible, and this has caused me great disturbance. I as a vicar and we as a church will need to demonstrate our faithfulness to God's word, so that the institution hears us clearly.

Yet at this time I am also aware of more people than ever in our church reaching out to new people, both young and old. It was amazing to be at the Youth Weekend Away where several were saying Yes to Jesus for the first time; experiencing his love and peace. Speaking personally, I have more links into lives beyond church than ever before, and also have a growing sense of 'family' with church members.

When Jesus died, it was both absolutely terrible, yet ultimately the most wonderful thing that has ever happened. This mixture of 'Best and Worst' is a feature of being a follower of Jesus. It costs dearly to live for Christ, but the joy of seeing his kingdom grow is so worth it!

I am so thrilled to see a growing number of disciples choosing to live more radical lives. The priority of mission and devotion is more obvious in more people. The church has been praying more than I can ever remember. And God is responding to our prayers. The verse that lives on the church wall for this year is, "Put out into deep water, and let down the nets for a catch." (Luke 5v4). I still sense that God is calling us into a deeper place with him, and the fruit of such depth is a life reaching further out. Further out to catch new people with God's overflowing love.

Such depth strips away our self-confidence, which can be very exposing. It takes us away from 'church as we know it' towards 'life wherever Jesus takes us'. And as we go, it becomes natural to join in with Jesus; reaching others. It may even be fun!

The C of E may be shaking and even breaking, but God's kingdom is unshakable.

So can I thank everyone who does what they do, both formally and informally. But more than this; can I encourage everyone; to join in with this current move of God; where Jesus is calling us closer to himself, planting his call deeply in our hearts, and sending us out to the lost and broken people of our town. This invitation to prayerful adventure is for everyone. Do please get in touch if you want to find out more.

God bless you all
Ax

2. Churchwardens' Report

Once Kim and Karen stepped down at the APCM in May with no replacement wardens, many of us, myself included, worried about how the church would be able to function going forward. The PCC have done a great job in covering many of the responsibilities and I would personally like to thank them for their service. At the time of writing, it looks as though this situation is likely to continue for at least the next 12 months. My grateful thanks also to my fellow Standing Committee members, Phil and Peter, for all you have done. Peter is stepping down as Treasurer after 4 years in the post. I have very much enjoyed working with you Peter over the past 12 months!

2022 was, at times, a difficult year with numbers declining meaning more responsibility for those remaining. Being unable to find a youth worker has meant more work for children's and youth volunteers on Sundays and during the week. God clearly appears to be on the move amongst the young people both in our church and in the town as evidenced by the exciting stories coming out of the Youth Weekend in February. Not only with youth, but also in our services, numbers have been on the rise with new people joining giving real grounds for optimism for the future.

The Friday Morning Drop-In continues to attract a large number of guests served by a number of dedicated volunteers. Meet 'N' Eat similarly is attracting a good number of people. These provide fantastic opportunities to serve the wider community and show Christ's love in action. I am reminded of Isaiah 43:19 which says:

"See I am doing a new thing!
Now it springs up; do you
Not perceive it?
I am making a way in the wilderness
And streams in the wastelands"

There are so many of you who continue to serve, often in the background. I hope you don't mind if I single out the Monday Morning Maintenance Team who continue to do a fantastic job doing repairs and basic building work as well as looking after the gardens.

Finally, I pray that 2023 will be a year of blessing for our church as we see not only numbers increase, but also more and more people catching the vision to seek to make disciples.

Lord help us to be a light in the darkness and a place of hope to those in despair!

God bless you all!

Roger
X

3. PCC Report

The PCC met 5 times after the APCM in April (2022): on May 11th, 6th July, 29th September and 15th November, with a supplemental meeting on August 19th. To date, the PCC has met once in 2023 (January 25th).

The church was unable to elect Churchwardens at the Annual Meeting of Parishioners in April, and this situation has not changed. The duties and responsibilities of the Churchwardens have been distributed among the PCC members.

The Standing Committee of the PCC comprises: Rev. Andrew Attwood, Peter Jackson (Treasurer), Roger Homes, Phil Sewards (PCC Secretary). The Standing Committee meets approximately every 3-4 weeks.

Peter Jackson has signalled his intention to stand down as Treasurer following the APCM in April 2023, though is prepared to provide support in the background. As such, the role of Treasurer is likely to become a 'Finance Business Manager', which may be more manageable for interested parties.

Notable decisions:

Division of roles and responsibilities to cover Churchwarden positions.

Letter drafted and sent to Bishop Christopher and Archdeacon Barry about the absence of Churchwardens. This was promptly answered and the contingency arrangements approved.
Adoption of the Covenant of Clergy Wellbeing.

Improvement in communications and PCC visibility. Church members are now invited to submit questions to the PCC in advance of meetings. Photos of PCC members are now posted in church.

Resolution on the recruitment of staff: no staff are to be employed unless there is identified financial resource for three years.

The Buildings Resources Committee was commissioned to review and propose new rates for premises hire and guidelines around proper use.

Estimates were obtained for the repair of the church roof (identified in the Quinquennial). This will cost £50k. A Faculty request was submitted. The work is planned to be carried out in 2023.
The PCC has taken over the Kings Table Legacy Fund. 4 applications have been received to date, with one being fully approved and one being approved with qualifications.

Following a request from Newlands Care Home, the PCC approved the use of the church building as a short-term emergency relief site, should Newlands suffer an incident which rendered their premises uninhabitable.

The PCC responded to the Energy Crisis by establishing a Warm Space three time a week (Tuesday, Wednesday and an extension of two hours after Friday Drop In).
The PCC are discussing opportunities that might arise from the new housing developments in the town.

The PCC now meets by Zoom to pray on a fortnightly basis.

PCC meetings will now, from time to time, feature a Ministry Showcase, a presentation on a particular church ministry. 'Springboard' was showcased in November.

Safeguarding

The PCC has complied with its duty to have due regard to the House of Bishops' guidance on

safeguarding vulnerable children and adults (under section 5 of the Safeguarding and Clergy Discipline Measure 2016).

Phil Sewards (PCC Secretary)

4. Safeguarding Officer's Report

The purpose of the Safeguarding Officers report is to show that the Church's work with youth and vulnerable adults is compliant with Diocesan and National Church of England Policy.
I have been the safeguarding officer since May 2017.

Progress with Safeguarding in the Parish

Highlights and successes of the past 12 months have included:

- Both training and DBS checks are now on a three-year cycle.
- Monthly emails are now routinely sent to those with DBS checks whose safeguarding training needs updating.
- Basic and Foundation Safeguarding training courses are now online.
- The numbers with up to date training have increased substantially.

Some details

- Currently 42 church members are working with Children or Vulnerable Adults or are PCC members. Of these, 37 have current DBS checks, and 5 have new checks underway.
- We will need to ensure we follow safer recruitment procedures when we recruit new volunteers to roles in church needing a DBS check.
- We are well supported by the Diocesan Safeguarding Officer and team when casework issues arise.
- Key document reference library, church notices, safeguarding jobs and website info and Parish Safeguarding Dashboard are all kept up to date.
- 28 of the 42 church members working with Children or Vulnerable Adults (or PCC members) are recorded as having completed safeguarding training in the last 3 years.

Training Courses

All church officers (paid or volunteer) need to complete Basic Safeguarding Training every three years. All church members involved in ministry with young or vulnerable people need to be aware of the need for three-yearly Diocesan training. Dates and venues available on the Diocesan webpage (https://www.coventry.anglican.org/safeguarding-training.php).There are three courses:

- C0 Basic course to be completed before C1
- C1 Foundation course for all those working with Children or Vulnerable Adults
- C2 Leadership course for those in leadership roles including: clergy, readers, Church Wardens, Parish Safeguarding Officers and other lay leaders

The Parish Safeguarding Dashboard

The Parish Dashboard helps churches to ensure that they know all the current safeguarding requirements, and can assess their current position and plan further work. Using the Dashboard allows the PCC to be confident that it has complied with its duty to have due regard to the House of Bishops' guidance on safeguarding vulnerable children and adults (under section 5 of the Safeguarding and Clergy Discipline Measure 2016).

The dashboard is up to date (March 23). Red items (urgent), currently comprise:

- None
- Yellow (for action) items:
- Appointment of Church Wardens
- Some people need to complete safeguarding training
- Some information about church and non-church activities needs completing

Plans for the next 12 months include:

- Maintain the monthly emails to remind those with DBS to update training.
- Maintain the On-line Parish Safeguarding Dashboard.
- Maintain DBS checks for PCC members and volunteers with children or vulnerable adults.
- Work with leaders to update activity information for church and non-church activities for children or vulnerable adults.
- Establish job descriptions and risk assessments for all roles in church requiring a DBS check
- Display Sources of Help information on the back of toilet doors in church and hall.[1]

More detail is included in the Safeguarding Action Plan.

Finally, many thanks to everyone in the parish for their help with this work.

Charlie Palmer (safeguarding@stjohn316.co.uk)

Safeguarding Officer

13th March 2023

[1] *Thanks to Emma Latham for doing research and suggesting this.*

5. Deanery Synod Business Summary

The Deanery Synod met 3 times in 2022, but only once, in November, with Coventry South.
In February there was a meeting of just Kenilworth Deanery at St Nicholas Church. This was chaired by Stella Bailey and was mainly concerned with the Deanery Plan, and the need to agree it before it went to Diocesan Synod in May. There are various boundary changes being proposed, within Kenilworth and also incorporating some parishes in Rugby.

After a time of prayer, the plan was discussed in small groups, looking at causes for celebration and areas of concern. Positives included new clergy, developing communities in Berkswell, house building in Kenilworth, and the general support for the churches in the deanery. Concerns included the need to do things differently despite reluctance from congregations, the drain on resources of rural churches without a large local community, and the need to work more to encourage young people both through schools and at church. Looking forward, issues highlighted included the importance of and need to resource Lay Readers, the importance of relationships with schools, and church plants in areas of new development. The document was approved.

There was a social meeting in the summer, at Leek Wootton vicarage, to encourage better relations between the various reps after the disruption of the pandemic.

In November the Synod met in its usual format, at Leek Wootton. David Hammond was commissioned as Area Dean for Kenilworth and Coventry South, with Jim Perryman as Assistant Area Dean for Kenilworth. A presentation from Leek Wootton highlighted the new heating system which is made up of a combination of infra-red and electric heaters around the church. Jim also talked about how online services had flourished during lockdowns, and daily services online were still very popular.

Nicola Perryman gave an update on Eco-Champions and Eco-Church awards around the two deaneries. A majority of churches in Coventry South and half in Kenilworth have registered for eco-Church, and there are 3 bronze and 2 silver awards in all. All but one church in Coventry South have completed the Energy Footprint Tool, but only three from Kenilworth (of ten).

There was a discussion about how churches can support their local communities in the cost of living crisis, with ideas from some churches. The main barrier to more Warm Spaces was lack of volunteers and a feeling that maybe the name put some people off. There is some diocesan and local authority funding available. It was suggested that there might be feedback at the next meeting in 2023.

Felicity Hawke
March 2023

6. Report from the Diocesan Synod

The Diocesan Synod met three times in 2022, as normal, in March, June and November.

Business covered:

Ukraine
Bishop Christopher has updated Synod on conversations with the Russian and Ukrainian Orthodox Churches. The Archbishop of Canterbury has spoken with Archbishop Kiril of the Russian Orthodox Church, and with Pope Francis. Several refugees have been housed by the Diocese.

Diocesan Board of Education
The DBE presented their Whole Diocese Strategy, impressing on Synod the important role that education can play in ensuring that young people are introduced to the gospel. More children attend schools run by the Diocese than people who regularly attend church in the Diocese. For more details go to: Homepage - Coventry Diocese Board of Education (coventrydbe.org)

LLF
In Coventry, there have been 12 Deanery courses and 3 away days, with 1 participant from Nuneaton invited to be part of the national focus group. LLF resources remain available on the website, including podcasts, story videos, a 5-week course booklet and an opportunity to provide feedback following participation in a course.

Net Zero projects
The DBF has committed to delivering the Diocese's 2030 Net Zero target and is putting funds in place over the next five years to make this achievable.

At the March meeting, the Synod passed a motion to "require that the Diocesan Church Improvements Fund funding limit for net zero projects is increased to £25,000." (Noting that the Church improvement fund already includes net zero projects.).

See link for more details: Diocesan Environment Group (DEG) - Diocese of Coventry (anglican.org)

Diocesan Mission and Growth Strategy
There is a lot going on in the Diocese - some of which can be found here: News and stories - Diocese of Coventry (anglican.org)
As part of the Diocesan Growth strategy, we have recruited four Associate Ministers who are based at the Mission Hub churches and who are here to serve all parishes in response to Bishop Christopher's invitation to grow a new worshipping community from each parish or benefice by 2030. See more details here: Meet the Mission Hub Associate Ministers - Diocese of Coventry (anglican.org)

Our Shared Future - Strategic Framework
The Diocese has adopted a new strategic framework called 'Our Shared Future'. See here for more details: Our Shared Future - Diocese of Coventry (anglican.org)

Cost of Living Crisis
A significant amount of work has been done regarding the challenges that this brings. Many parishes have developed initiatives to help parishes and people in their communities. Cost of living - Diocese of Coventry (anglican.org)

Please do contact me for further information regarding the Diocesan Synod.
Phil Sewards
Chair of the House of Laity

7. Electoral Roll Report

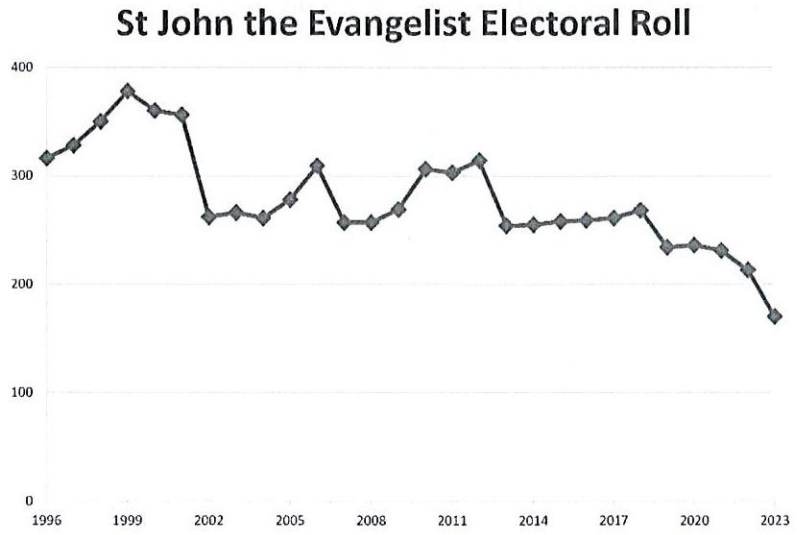
Every six years each parish is required to create a new electoral roll and this was last completed in 2019. This year the roll has been revised to include any new applicants and remove any people who have asked to be removed, have died, or are known to have moved away from the parish and no longer worship at St Johns.

Since last year when there were 212 names on the roll, there have been 2 new names added, 4 deaths, 38 people who have left either the church or the area and 4 people who have asked for their names to be removed.

Hence the new roll consists of **170** names.

The numbers on the roll for this and previous years are as follows:

1996 316	2006 309	2016 259
1997 328	2007 257 (Revision Year)	2017 261
1998 350	2008	2018 268
1999 378	2009 269	2019 234 (Revision
2000 360	2010 306	2020 236
2001 356	2011 302	2021 231
2002 262 (Revision Year)	2012 314	2022 212
2003 266	2013 254 (Revision Year)	2023 **170**
2004 261	2014 255	
2005 278	2015 258	



Sue Dawson, Electoral Roll Officer

4 April 2023

8. Financial Review

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

Finance Committee
During the year the treasurer consulted members of the Finance Committee as necessary to assist the execution of his duties. The current membership of the committee is Steve Coomber, Phil Sewards, Paul Lewis, Peter Jackson and Andy Garsed. The major purpose of consultation was in respect of cost management.

Incoming Resources	**Unrestricted**		**Variance**		**Commentary**
	2022 £k	2021 £k	£k	%	
Voluntary income					
Planned giving	180.6	212.9	(32.3)	(15)%	New 2022 attrition supplemented by full year impact of 2021 attrition.
Tax recoverable	40.3	51.3	(11.0)	(21)%	Reflection of reduction in planned giving. 2021 included £2.5k relating to 2020
Collection	9.7	4.7	5.0	106%	2022 includes full year effect of reinstated church services following lifting of COVID restrictions in 2021.
Donations	0.2	9.9	(9.7)	N/A	2021 included £3.8k, Broadcasting £2.7k, Other £3.4k.
Legacies	0.0	0.2	(0.2)	(100)%	
Sub-Total	230.8	279.0	(48.2)	(17)%	
Other Income					
Hall Lettings	21.3	12.2	9.1	75%	2022 includes full year effect of re instated hall activity in 2022.
Interest Income	0.7	0.0	0.7	N/A	Combination of increased balances and improved interest rates in 2022.
Funeral and Wedding Fees	4.4	2.9	1.5	52%	Additional services in 2022
23 Leyes Lane	16.8	15.6	1.2	8%	100% occupancy in 2022
Other (including GSHP)	9.0	7.1	1.9	27%	Includes 0,9k ticket money from Ceildih. Higher energy usage has resulted in higher GSHP recovery.
Sub-Total	52.2	37.8	14.4	38%	
Unrestricted Total	283.0	316.8	(33.8)	(11)%	

	Restricted		**Variance**		**Commentary**
	2022 £k	2021 £k	£k	%	
Voluntary Income					
Donations	1.9	121.4	-119.5	N/A	Addition of final KT residual funds in 2022.
Restricted Total	**1.9**	**121.4**	(119.5)	**N/A**	

Outgoing Resources	Unrestricted		Variance		Commentary
	2022 £k	2021 £k	£k	%	
Missionary Giving	28.2	27.4	(0.8)	(3)%	2022 reflects tithe on 2020 voluntary income.
Diocesan Quota	105.0	105.0	0.0	0	
Ministry	2.6	3.0	0.4	0	
Youth Work (net)	0.9	18.8	17.9	95%	Youth worker left in October 2021.
Outreach	0.2	0.5	0.3	60%	
Cleaning etc	18.3	11.8	(6.5)	(55)%	2021 deflated due to lower use of church and halls during COVID
Insurance and Utilities	19.9	16.6	(3.3)	(20)%	Utilities low in 2021 due to COVID. Most 2022 energy was at 2- year fixed price rates (partially ended in December 2022)
Administration	19.8	24.9	5.1	20%	No Finance salary cost in 2022, reduced Pension contributions due to less staff, end of copier lease,
Maintenance	8.1	31.9	23.8	75%	2021 included first phase of replacing church roof
23 Leyes Lane	2.2	2.8	0.6	21%	
Depn	1.3	4.1	2.8	68%	Many assets are fully depreciated.
Other	13.3	7.8	(5.5)	(71)%	2022 includes Kairios subscription (£2k) and additional funeral/wedding costs (£2.4k)
Unrestricted Total	219.8	254.6	34.8	14%	

	Restricted		Variance		Commentary
	2022 £k	2021 £k	£k	%	
Voluntary Income					
Costs	8.8	0.2	-8.6	N/A	KT distribution to Springs playgroup to support community and outreach work provided by that charity.
Restricted Total	**8.8**	**0.2**	**-8.6**	**N/A**	

Leyes Lane
We are required (under FRS102) to adjust the value of the property to reflect the current value as an investment property. Following a valuation by Loveitts the 2022 accounts reflected a cumulative gain on revaluation of fixed assets of £395,000.

Kings Table Legacy Fund
The charity received one grant application during 2022. Consequentially a grant of £8500 was made to the Kenilworth Springs Playgroup to support their community and outreach work.

Volunteers
The charity makes use of volunteers. These contributions cannot be economically quantified and these services are therefore not recognised in the financial statements.

Free Cash

The following table gives an indication of Free Cash at the end of 2022 compared to the same metric at the end of 2021. This simulation provides a measure of the number of month's expenses, excluding depreciation, that could be sustained assuming no cash income. At the end of 2022 this is 8.5 months compared to 4.1 months at the end of 2021. Under the current budget scenario this level of cash is not likely to be sustained.

Free Cash (£k)	2022	2021
Closing Cash Balance	334.6	271.3
Add Debtors	13.5	27.5
Deduct Current Liabilities	(11.2)	(11.1)
Deduct Mission and Tithe Balance	(25.0)	(27.9)
Deduct Restricted Funds	(122.8)	(129.7)
Deduct Roof Repairs	(55.0)	(55.0)
Free Cash	134.1	75.1
Budgeted Expenditure	269.7	304.4
Deduct Mission and Tithe	(25.0)	(27.9)
Deduct Depreciation	(1.8)	(4.1)
Deduct Roof Repairs	(55.0)	(55.0)
Total	187.9	217.4
Average per month	15.7	18.1
Number of months cash available	8.5	4.1

Reserves Policy

During the year the Trustees agreed a reserves policy with the aim that the charity keeps free reserves (not fixed assets or restricted funds) of between 6 and 7 months of a single month's expenditure.

Employees

The PCC had one employee at 31 December 2022 (2021 0). The PCC continues to evaluate the funding of a Youth Worker role.

Short Term Deposits

The Charity has a small amount of funds invested with CCLA Investment Management Ltd in The CBF Church of England Deposit Fund. Surplus cash is deposited with this organisation, and moved to the current account in order to satisfy working capital requirements. The PCC takes a low risk approach to managing cash reserves.

Budget 2022

The following is a summary of the final budget approved by the PCC on x March 2023.

The budget presented below shows both the unrestricted budgeted income and expenditure for 2023 compared to actuals for 2022.

The budgeted deficit is attributed to roof repairs which are necessary to safeguard the fabric of the building. The PCC consider it appropriate to commence this work as soon as possible. It should be noted that the current budget scenarion would not sustain the hiring of a youth worker.

2023 Budget compared to 2022 Actual

	Budget 2023 £k	Actual 2022 £k	Change Budg to Act £k	Commentary
Unrestricted Income				
Planned giving	134.5	180.6	(46.1)	Combination of full year impact of attrition in 2022 and non recurring donations during 2022
Tax recoverable	35.0	40.3	(5.3)	Based on planned giving
Collection	11.5	9.7	1.8	
Donations	0.0	0.2	(0.2)	
Legacies	0.2	0.0	0.2	
Hall Lettings	22.0	21.3	0.7	
Funeral and Wedding Fees	4.0	4.4	(0.4)	
23 Leyes Lane	16.8	16.8	0.0	Same level of rental as in 2022
Other (including GSHP)	8.0	9.0	(1.0)	
Total Income	232.0	282.3	(50.3)	
Unrestricted Resource Expense				
Missionary Giving	25.5	28.2	2.7	Reflects reduced 2022 giving
Diocesan Quota	85.0	105.0	20.0	Current proposal to Diocese confirmed
Ministry	3.0	2.6	(0.4)	
Youth Work (net)	1.4	0.9	(0.5)	
Outreach	0.2	0.2	0.0	
Cleaning etc	19.8	18.3	(1.5)	Increased 2023 billing rates
Insurance and Utilities	30.8	19.9	(10.9)	Full year impact of increased energy costs which were effective from Nov 2022
Administration	22.9	19.8	(3.1)	Savings
Maintenance	61.0	8.1	(52.9)	Budget includes £55k for next phase of roof repairs
23 Leyes Lane	3.5	2.2	(1.3)	Delayed maintenance to be performed in 2023.
Depn	1.8	1.3	(0.5)	
Other	14.8	13.3	(1.5)	
Total Expense	269.7	219.8	(49.9)	
Surplus/(Deficit)	-37.7	62.5	(100.2)	

The Treasurer, Finance sub-committe and PCC will need to continue to ensure that the resources needed in future years are available by careful management of costs. Importantly, church members where possible need to continue to give at or above their current level of giving if the church is to fulfil its stated aims and purposes. The PCC, with guidance from the Finance Committee, will need to consider the sustainability of the current level of costs and will continue to review where savings can be made during 2023.

Summary

Our responsibility for 2023 will continue to properly resource the mission of this Parish.

I would like to express my thanks to everyone who has supported me in various ways.

If anyone wishes to ask any questions about the figures or Considered Giving please contact me.

Peter Jackson

PCC Treasurer

9. Parish People

The section lists clergy and readers currently licensed to the parish, Churchwardens and other key people. It also lists PCC members, Policies, and Employees.

9.1 Parish Officers and Advisers

Vicar:	Revd. Andrew Attwood (inducted 20th April 2010)
Curate:	
Non-Stipendiary Minister:	Revd. Mary Rai
Retired clergy:	Revd. Pam Stote
	Revd. Jane Mullaney
	Revd. Rob Latham
Readers:	Anthony Manning Phil Sewards Val Whiteman
Parish Administrator:	Sue Dawson St John's Church, 205 Warwick Road, Kenilworth CV81HY Tel 01926 853203 Email: admin@stjohn316.co.uk
Churchwardens:	None
PCC Treasurer:	Peter Jackson
PCC Secretary:	Phil Sewards
PCC Standing Committee:	The Vicar, PCC Treasurer, PCC Secretary, Roger Homes
Bank:	CAF Bank Limited, 25 King's Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Independent Examiner:	Flemons & Co, 70 Priory Rd, Kenilworth, CV8 1LQ
Electoral Roll Officer:	Sue Dawson
Safeguarding Officer:	Charles Palmer
Cathedral Liaison Officer:	John Radford
Churches Together in Kenilworth and District Reps:	Val Whiteman
Parish Information Officer	Vacant
Charity Correspondent[1]	Sue Dawson
Website	http://www.stjohn316.co.uk/
Charity Commission Link	http://www.charitycommission.gov.uk/find-charities/ (enter 1126412 in the box "search for a charity")

[1] The person authorised to make changes to the online filed details for the PCC and to give and receive correspondence on behalf of the PCC from the Charity Commission including web and email instructions

9.2 Parochial Church Council (PCC)

	The Trustees:
PCC Chairman	Legal position held by Revd. Andrew Attwood
PCC Chair for meetings	Phil Sewards
PCC Secretary	Phil Sewards
PCC Treasurer	Peter Jackson
Retired in 2022	Kimberley Matthews, Karen Mills
Retired in 2023	Steve Coomber, Peter Jackson, Jeremy Bryans, Roger Homes, Felicity Hawke, Phil Sewards, Anthony Manning, Ruth Coomber, Luke Coomber, Naomi Grew
Churchwardens	None
Deanery Synod Members	Anthony Manning, Phil Sewards, Felicity Hawke, Kimberley Matthews
Diocesan Synod Members	Phil Sewards

9.3 PCC Policies

The PCC has developed or has in place the following policies (available on our website at https://www.stjohn316.co.uk/pcc-public)

- Safeguarding Policy
- Policy Statement on the Recruitment of Ex-Offenders
- Conflict of Interests Policy
- HR Policy
- Finance Policy, including Financial Controls, Mission Giving and Support
- Church Premises Policy (under review)
- Garden of Remembrance Policy and procedures
- Health & Safety Policy
- Lone Working Policy
- Fire Safety Policy
- Data Protection Policy
- Risk Management Policy
- Complaints Policy
- Infant Baptism Guidelines
- Children at Communion Policy
- Access and Inclusion Policy
- Complaints Policy
- Home Visiting Policy
- Social Media Policy
- Policy for use of ICT

9.4 PCC Employees:

Church Administrator: Sue Dawson (part-time, 26 hours per week)

10. Our Leadership and Organisation

The Vicar (Andrew Attwood) is the person commissioned by the Bishop to share with him in the 'cure of souls', within the parish. In simple terms this asks Andrew to exercise mission and ministry for the benefit of 11,000+ people. Our agreed three Purposes are used as our compass towards this broad task, and Andrew, with the PCC, oversees the work of the collective church as we move forward as a missional community in Kenilworth.

The Vicar is the primary 'keeper of this vision' - and carries responsibility to ensure that everything we do is in line with our Purposes and our Five 11.7.

10.1 Our purposes:

We want to see:

1. Everyone becoming like Jesus by knowing and following Him, through the Holy Spirit.
2. A welcoming, loving community that encourages use of our gifts and abilities to serve God and each other.
3. Society transformed by the love of Jesus as we engage with Kenilworth and the world around us.

(Formally agreed by the PCC on 2nd May 2017)

10.2 Vision of the Church

In May 2017, the PCC reviewed the vision and Purposes and introduced a new single sentence summary of them:

PARISH PHRASE: Becoming like Jesus, Making Disciples, Bringing Real Change

There was an extended period of listening by the whole church to prayerfully seek God about the future direction for St John's. Following on from this, the church has increasingly sought to encourage the use of Mission Shaped Communities (MSCs) as a tool to help live out the purposes more effectively.

10.3 PCC:

The PCC meets regularly to assess ongoing ministry across all areas of parish life and makes decisions on future proposals and plans, all on the basis that we move steadily towards our Purposes and Vision.

The PCC agenda is focused on the responsibilities listed under Parochial Church Councils (Powers) Measure 1956 (see below) and the PCC has the roles of:

- Governance, including compliance, legal, financial, health & safety and employment
- Reviewing vision
- Reviewing strategy as recommended by the Leadership Teams and Staff Team
- Parish wide policies
- Parish Budget, financial accounts, ensuring accounts are audited
- Coherence across parish purposes, plans and activities
- Keeping boundaries between the respective teams

The PCC will operate using sub-committees, where appropriate, to conduct the necessary due diligence and development of plans and execution of governance. Such sub-committees will develop detailed recommendations for the PCC to approve and be responsible for carrying out the decisions of the PCC and working with the rest of the parish organisations, including the Leadership Teams. In addition, the Standing Committee of the PCC (see below) is empowered to make decisions on behalf of the PCC at its discretion and report back to the PCC.

PCC responsibilities according to Parochial Church Councils (Powers) Measure 1956 include:

- To care for, maintain, preserve and take out adequate insurance cover for the fabric, goods and ornaments of the Church
- To agree a budget and to be responsible for the income and expenditure of the parish
- To maintain proper financial records and accounting procedures
- To prepare annual financial statements and an annual report and present them to the Annual Parochial Church Meeting (APCM). In particular SORP 2005 requires the following to be provided:
  - Reference and administrative details of the charity, its trustees and advisers
  - Structure governance and management
  - Objectives and activities
  - Achievements and performance
  - Financial review
  - Plans for future periods
  - Funds held as custodian trustee for others
  - Risk management, governance, operational, financial, external and compliance with laws
- To arrange for independent examination or audit of the financial statements
- To care for and maintain the Churchyard
- To consult with the incumbent on matters of general concern and importance to the parish
- To co-operate with the incumbent in promoting the mission of the Church
- To make representations to the Bishop about any matter affecting the welfare of the parish
- PCC as employer:
  - Compliance with legislation (12 separate Acts listed)
  - Wages and salaries, reviews and increases, National minimum wage, NI and tax
  - Job descriptions
  - Contract or statement of conditions of employment
  - Expenses policy
  - Induction, grievance and discipline
  - Policies for equal opportunities, health & safety and child protection, protection of the vulnerable
  - Use of volunteers

10.4 Churchwardens and Standing Committee

In 2022 there were no Churchwardens. The roles were dissimilated to the PCC with regular communication taking place between the Standing Committee and the vicar. They offered wisdom and support to Andrew in implementing the Purpose and Vision, and brought important matters to his attention when the need arose.

10.5 Staff Team (Operational Ministry)

Presently the Staff Team consists of Andrew Attwood (Vicar) and Sue Dawson (Church Administrator).

The Administrator's role is to provide administrative support for the vicar in helping him to meet the purposes and vision of the church.

10.6 Leadership Teams: their goal, support and accountability

Several Leadership Teams exist to deliver the mission and ministry of St John's, overseeing different communities and areas of ministry. This delegating model empowers others to be the key implementers on behalf of the Vicar and PCC.

With the help of the Vicar, the Leadership Teams guide individuals and groups to fulfil the agreed Purposes and Vision.

Each team is supported in this task and given tailored help over time to fit each stage of the community's development. Each Leadership Team is directly accountable to the Vicar and PCC, and provides regular updates to PCC summarising progress and plans for the future. The Vicar meets with each Leadership Team regularly.

This genuinely delegated and empowered leadership, overseen but not run by the Vicar, is practically supported by the Staff Team (and other resources) to move the existing communities towards our Purposes and Vision.

The Leadership Teams of each of our distinctive communities are:

Warwick Road (8am) Leadership Team

Andrew Attwood, Mary Rai, Ian Macdonald

Warwick Road (10am) Leadership Team

Andrew Attwood and Co-leaders (Jane Garsed, Karen Mills, Michelle Harris, Simone Royle, Kal Rai, Mary Rai, Lindsey Attwood, Roger Homes)

Midweek Community

Andrew Attwood, Catherine Pennington, Steve and Jackie Prestwich, Jane Mullaney, Rob Latham, Mary Rai and Pam Stote

6pm Service

Rob Cheetham, Ann Gibbons, Felicity Hawke, Lynda Howells, Anthony Manning, Revd. Rob Latham

Youth Strategy Team

Andrew Attwood, Simone Royle

11. Charity Compliance

11.1 Name

The full legal name of the PCC as a charity is "The Parochial Church Council of the Ecclesiastical Parish of St. John the Evangelist, Kenilworth" and it has a working name of St. John's PCC, Kenilworth.

11.2 Registered Number

St. John's PCC, Kenilworth was registered as a charity on the 23rd October 2008 under registered number 1126412.

11.3 Address

St. John's Church
205 Warwick Road
KENILWORTH
Warwickshire
CV8 1HY

11.4 Governing Documents

The Parochial Church Councils (Powers) Measure 1956 as amended and The Church Representation Rules (contained in Schedule 3 to the Synodical Measure 1969 as amended).

The type of governing documents at the time of registration were treated as "excepted", are the approved governing documents issued by the Church of England and were adopted 2nd January 1957. The objects clause has not been changed. Readers of this Annual Report who would like to find out more about the governing documents are recommended to visit the web site www.parishresources.org.uk/pccs/governing-documents/ (link last checked 07 Feb 17).

The PCC is governed by charity law which is administered by the Charity Commission. Registration for previously exempt charities like the PCC was made compulsory for charities with income in excess of £100k p.a. under the Charities Act 2006. St. John's PCC was one of the first parishes to register, as Coventry and York acted as pilot dioceses in the Church of England.

11.5 Trustees

Please refer to the section in this Annual Report on "Parish People" for the names of the trustees. Some PCC members are elected at each Annual Parochial Church Meeting in accordance with the Church Representation Rules to serve for three years. As well as elected members, there are also other people on the PCC, such as the Vicar and Churchwardens, and all PCC members are trustees of the charity.

Trustees' full details are known to the Charity Commission but only their names and other trusteeships are made public. The Charity Commission is able to contact individual trustees directly although it rarely does so. Although trustees usually have to be aged 18 or older, in the case of PCCs the charity commission accepts that PCC members can be legally elected aged 16 years or above and so the commission accepts such PCC members as trustees. One of the duties of the Charity Correspondent is to keep the details filed with the Commission up to date, so as PCC members change the details are updated with the Commission. Compliance statistics are now published for all charities on the Charity Commission web site.

It is important that all PCC members understand their individual legal responsibilities as trustees. Parish Resources www.parishresources.org.uk has produced jointly with the Charity Commission a booklet "Trusteeship: An Introduction for PCC Members" and the Charity Commission regularly update their publication "The Essential Trustee" which is required reading for all trustees. These booklets have been provided to all existing PCC members and will be made available to new PCC members. Further resources for PCC members can be found on the "Parish Resources" web site maintained by the Church of England to assist PCCs with their obligations.

The definition of Trustees extends to all PCC members and not just those elected at the Annual Meetings so Deanery Synod, Diocesan Synod and Co-Opted members, ex-officio members and all other members have to be registered with the Charity Commission and their details kept up to date by the Charity Correspondent.

Legal responsibilities continue to grow and so all PCC members need to be familiar with the Charity Commission web site which is the main source of advice and statutory requirements established by the Charity Commission. The web site of Parish Resources mentioned above is a specific source of advice to PCCs.

11.6 Web site and internet

Web site: https://www.stjohn316.co.uk/

Email contact: admin@stjohn316.co.uk

11.7 Charity Correspondent

Sue Dawson is the Charity Correspondent. This means that she is the contact on the public record and is the person through whom the Charity Commission communicates with the trustees. She submits the statutory filing requirements including the Annual Report and Accounts (this report) and also an Annual Return which has to be submitted, although this is relatively straightforward as it can be submitted online. Compliance statistics appear against the PCC's charity records on the Charity Commission website: enter its charity number 1126412 in the search for a charity facility at http://apps.charitycommission.gov.uk/showcharity/registerofcharities/RegisterHomePage.aspx.

11.8 Public Benefit Statement

A requirement of charity law is the reporting of public benefit, i.e. the charity must show that its activities are of benefit to the public. This is addressed below.

Under the Act it is a legal obligation for trustees of a charity to report the extent to which the activities for the year have met the public benefit requirements that any charity must meet. The Charity Commission has issued specific guidance to charities advancing religion. This is available on their web site if you wish to understand this in more detail. Please follow the link to

http://forms.charitycommission.gov.uk/media/95013/advancement-of-religion-for-the-public-benefit.pdf

It is accepted by the Charity Commission that the purpose and activities of the Church of England meet fully the definition of charitable purposes in charity law but of course the PCC should have regard to, and are required to report that they have had regard to, assessing the public benefit activities of St. John's parish.

The PCC has done so by considering and assessing the activities of the parish for the last year as covered in this report. To assist readers of this report we list below the activities for which the PCC has registered as a charity.

The activities under which the PCC registered as a charity are broadly the same as for any Church of England parish:

1. Regular public worship open to all.
2. The provision of sacred space for personal prayer and contemplation.
3. Pastoral work, including visiting the sick and bereaved.
4. Teaching of Christianity through sermons, courses, and small groups.
5. Taking of religious assemblies and other religious activities in schools.
6. Provision of youth clubs and other youth activities with a Christian ethos.
7. Promotion of Christianity through the staging of events and meetings, and distribution of literature and other media, including web site.
8. Promoting the whole mission of the church through provision of activities for senior citizens, parents and toddlers, children and youth, and other special need groups.
9. Supporting other charities in the UK and overseas.

The PCC considers that the activities for the last year have fully met the public benefit requirements and it is hoped that public benefit will increase in future as we continue to put our vision for future mission into practice.

11.9 Charity Commission

The Charity Commission for England and Wales http://www.charitycommission.gov.uk is established by law as the regulator and registrar of charities in England and Wales. Its aim is to provide the best possible regulation of charities in order to increase charities' efficiency and effectiveness, and public confidence and trust in them.

The webpage http://www.charitycommission.gov.uk/About_us/About_the_Commission/default.aspx describes in more detail the values of the Charity Commission and how it operates as a regulator.

12. Statement of Trustees' Responsibilities

Law applicable to charities in England & Wales requires the PCC as trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing financial statements giving a true and fair view, the PCC as trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC as trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Church Accounting Regulations and the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

13. Approval

This report, as set out on pages 4 to 42, was approved by the Parochial Church Council on 30th March 2023 and signed on its behalf by



Phil Sewards (PCC Secretary)

14. Independent Examiner's Report to the Trustees of the Parochial Church Council of St John Kenilworth

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022 which are set out on pages 28 to 42.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J. D. Groves ACA, CTA

For and on Behalf of Flemons & Co Limited.

70 Priory Rd

Kenilworth

CV8 1LQ

15. Parochial Church Council of St John Kenilworth: Statement of Financial Activities for the year ending 31 December 2022

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
		£	£	£	£
INCOMING RESOURCES					
Voluntary income	2a	230,818	1,403	232,221	400,409
Activities for generating funds	2b	21,326	-	21,326	12,182
Income from investments	2c	707	478	1,185	39
Income from charitable activities	2d	4,350	-	4,350	2,860
Other incoming resources	2e	25,807	-	25,807	22,693
TOTAL INCOMING RESOURCES		**283,008**	**1,881**	**284,889**	**438,183**
RESOURCES EXPENDED					
Church activities	3a	218,135	8,750	226,885	253,118
Governance costs	3b	1,690	-	1,690	1,600
TOTAL RESOURCES EXPENDED		**219,825**	**8,750**	**228,575**	**254,718**
NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		63,183	(6,869)	56,314	183,465
OTHER RECOGNISED GAINS AND LOSSES					
Gain on revaluation of fixed assets		90,000	-	90,000	-
NET MOVEMENT IN FUNDS		**153,183**	**(6,869)**	**146,314**	**183,465**
BALANCES B/FWD 1 JANUARY 2022		**609,332**	**129,659**	**738,991**	**555,526**
BALANCE C/FWD 31 DECEMBER 2022		**762,515**	**122,790**	**885,305**	**738,991**

The notes on pages 30 to 39 form part of these accounts

16. Parochial Church Council of St. John, Kenilworth
Balance Sheet at 31 December 2022

	Notes	2022 £	2021 £
FIXED ASSETS			
Tangible assets	5	551,694	457,974
CURRENT ASSETS			
Debtors	6	13,454	27,524
Short Term Deposits		10,290	9,983
Cash at bank and in hand		324,347	261,290
		348,091	298,797
Creditors - amounts falling due within one year	7	(11,155)	(11,130)
NET CURRENT ASSETS		336,936	287,667
Total assets less current liabilities		888,630	745,641
Creditors - amounts falling due after one year	8	(3,325)	(6,650)
TOTAL NET ASSETS		885,305	738,991
PARISH FUNDS			
Unrestricted - General	9	367,515	304,332
Unrestricted - Revaluation	9	395,000	305,000
Restricted	9	122,790	129,659
		885,305	738,991

The notes on pages 30 to 39 form part of these accounts.

Approved by the Parochial Church Council on 30 March 2023 and signed on its behalf by



Mr Philip Sewards (Chairman)



Mr Peter Jackson (Treasurer)

17. Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2022

Note 1 ACCOUNTING POLICIES

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

These financial statements have been prepared on a going concern basis in GBP which is the functional currency of the charity and are rounded to the nearest pound.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objectives provided in the terms of the trust or bequest, and (b) donations or gifts received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Rental income is recognised for the period which it relates to.Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to amounts due. Dividends are accounted for when receivable, interest is accrued when due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme for employees. Contributions are payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed on the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 1998 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 1998 have been capitalized and depreciated in the accounts over their anticipated useful economic life. All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings is written off.

Land and residential buildings are not depreciated. Other buildings are depreciated on a straight line basis over 40 years.

Other fixtures, fittings and equipment Individual items with a purchase price of less than £1,000 are written off when the asset is acquired (unless these are acquired as part of a programme).

Other fixtures, fittings and equipment acquired after 1 January 2005 are depreciated as follows: Computer equipment over a period of 3 years, with the first year bearing a full years charge, other equipment over a period of 5 years with the first year bearing a full years charge.

Current Assets

Amounts owing to the P.C.C. in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Amounts owed by the P.C.C. in respect of services provided or goods received are shown as creditors. Short-term deposits include cash held on deposit with the C.B.F. Church of England Funds.

Concessionary loans

Concessionary loans include those payable to third parties which are interest free and are made to advance charitable purposes. All loans are measured initially at the amount received.

Related Party Transactions

Owing to the anonymous nature of some of the donations received, it is not possible to fully disclose the aggregate value of donations made by the trustees and related parties.

Parochial Church Council of St. John, Kenilworth

Notes to the financial statements for the year ending 31 December 2022

Note 1 ACCOUNTING POLICIES (continued)

Note 2 INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
2a Voluntary income				
Planned Giving				
Gift Aid Donations	180,635	-	180,635	212,894
Tax Recoverable	40,269	-	40,269	51,294
Collections	9,746	-	9,746	4,712
Donations, appeals, etc.	168	1,403	1,571	131,309
Legacies	-	-	-	200
Other Donations	-	-	-	-
	230,818	1,403	232,221	400,409
2b Activities for generating funds				
Hall lettings	21,326	-	21,326	12,182
2c Investment income				
Interest income	707	478	1,185	39
2d Income resources from charitable activities				
Wedding and Funeral fees	4,350	-	4,350	2,860
	4,350	-	4,350	2,860
2e Other incoming resources				
Rental income	16,800	-	16,800	15,611
Income from GSHP & Miscellaneous Income	9,007	-	9,007	7,082
	25,807	-	25,807	22,693
TOTAL INCOMING RESOURCES	**283,008**	**1,881**	**284,889**	**438,183**

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2022

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Note 3 RESOURCES EXPENDED				
3a Church activities				
Missionary and charitable giving				
Overseas:				
Bethlehem School	2,500	-	2,500	2,500
Bible Society	1,700	-	1,700	1,700
CMS	2,750	-	2,750	2,750
Crosslinks	2,750	-	2,750	2,790
Uyogo	2,200	-	2,200	2,000
CHIT	500	-	500	600
Home:				
Kenilworth Youth for Christ	3,185	-	3,185	3,000
Church Army	1,800	-	1,800	1,800
Crossteach	1,800	-	1,800	1,800
Spring Playgroup	2,500	8,500	11,000	2,500
Dave & Kay Stoker	2,750	-	2,750	2,750
Foodbank*	1,000	-	1,000	1,000
Flourish	1,800	-	1,800	1,800
Taste Life	500	-	500	400
Compassionate Kenilworth	435		435	
Carried forward	28,170	8,500	36,670	27,390

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2022

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Note 3 RESOURCES EXPENDED				
3a Church activities (continued)				
Brought forward	28,170	8,500	36,670	27,390
Ministry: diocesan quota	105,000	-	105,000	105,000
Ministry: vicar and curate expenses	2,617	-	2,617	2,955
Ministry: youth worker's salary and exps	98	-	98	18,148
Junior Church and youth work	776	-	776	713
Adult training courses and materials	3,012	-	3,012	377
Funeral and Wedding fees (Diocese)	3,339	-	3,339	2,245
Funeral and Wedding fees (St Johns)	1,782	-	1,782	345
Outreach (including Alpha)	220	-	220	240
Insurance	5,549	-	5,549	5,334
Utilities	14,461	-	14,461	11,349
Cleaning, caretaking and waste disposal	18,278	-	18,278	11,802
Maintenance – Warwick Road Church	5,357	-	5,357	25,546
Maintenance – Hall and car park	2,706	-	2,706	6,355
Maintenance – 23 Leyes Lane	2,167	-	2,167	2,786
Depreciation – Church Hall building	526	-	526	526
Depreciation – Equipment	754	-	754	3,579
Church music costs	2,355	-	2,355	2,881
Other	2,877	250	3,127	2,285
Parish office salaries and expenses	13,819	-	13,819	13,866
Finance salaries	-	-	-	3,781
PCC pension costs	182	-	182	1,105
Stationery, postage and copying	1,957	-	1,957	2,421
Computer and other office equipment	288	-	288	407
Legal and Professional Fees	1,694	-	1,694	1,616
Bank charges	151	-	151	66
Total Church activities	**218,135**	**8,750**	**226,885**	**253,118**
3b Governance costs (Independent examiner's remuneration)	1,690	-	1,690	1,600
TOTAL RESOURCES EXPENDED	**219,825**	**8,750**	**228,575**	**254,718**

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2022

Note 4 STAFF COSTS

	2022	2021
4a Wages and salaries	£	£
Wages and salaries	13,819	33,517
Social security costs	-	-
Pension costs	182	1,105
Redundancy and Termination costs	-	1,484
	14,001	36,106

4b The P.C.C. employed one part-time person at the end of the year. The average monthly number of employees during the year was 0.8 (2021: 2.8).

4c During the first half of 2022 a member of the congregation proposed to commission (and to pay for) an inspirational artwork for display on a blank wall in the church building at a cost of £5,000. After careful consideration of this matter the PCC agreed to the commissioning of the artwork which was performed by Lindsey Attwood (http://www.lindseyattwood.co.uk/) a freelance artist who is the wife of Rev Andrew Attwood, the vicar of St Johns.

4d Apart from the above no other members of the P.C.C. or connected persons received any reimbursement of expenses or remuneration other than to reimburse for miscellaneous disbursements made on behalf of the P.C.C.

4e No employees received emoluments in excess of £60,000.

Note 5 TANGIBLE FIXED ASSETS

	Freehold land and buildings	Church and other equipment	Total
	£	£	£
COST and REVALUATION			
At 1 January 2022	501,294	177,682	678,976
Additions	-	5,000	5,000
Revaluation of investment property	90,000	-	90,000
Disposals	-	-	-
At 31 December 2022	**591,294**	**182,682**	**773,976**
DEPRECIATION			
At 1 January 2022	46,339	174,663	221,002
Charge for the year	526	754	1,280
Disposals	-	-	-
At 31 December 2022	**46,865**	**175,417**	**222,282**
NET BOOK VALUE			
At 1 January 2022	454,955	3,019	457,974
At 31 December 2022	**544,429**	**7,265**	**551,694**

The freehold land and buildings comprise:
The church hall complex in Warwick Road, Kenilworth.
The house at 23 Leyes Lane, Kenilworth (cost £145,000) was subject to a mortgage repaid in 2018. During 2019 the trustees sought professional advice from Loveitts Chartered Surveyors regarding the value of the investment property and subsequently revalued the property to £450,000.During 2022 the trustees sought professional advice from Loveitts Chartered Surveyors regarding the value of the investment property and subsequently revalued the property to £540,000 to reflect this valuation.

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2022

Note 6 DEBTORS (UNRESTRICTED FUNDS)

	2022	2021
	£	£
Tax recoverable	8,538	21,749
Other debtors and prepayments	4,916	5,775
	13,454	27,524

Note 7 CURRENT LIABILITIES (UNRESTRICTED FUNDS)

	2022
	£
Other creditors	**11,155**
	11,555

Note 8 LIABILITIES FALLING DUE BEYOND ONE YEAR

	2022	2021
	£	£
Other creditors due in 1 - 2 years	**3,325**	**6,650**
	3,325	**6,650**

Note 9a FUNDS 2022

	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers	Balance at 31 December 2022
	£	£	£	£	£
Unrestricted Funds					
General Funds	19,873	283,008	-191,655	-25,300	85,926
Designated Funds					
General Maintenance (note 11)	73,500	-	-	-	73,500
Hall building	7,974	-	-	-	7,974
Mission & charities (Tithe balance)	27,860	-	-28,170	25,300	24,990
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property Cost	145,000	-	-	-	145,000
Leyes Lane Property Revaluation	305,000	90,000	-	-	395,000
Other	5,125	-	-	-	5,125
Total Designated Funds	589,459	90,000	-28,170	25,300	676,589
Total Unrestricted Funds	609,332	373,008	-219,825	-	762,515
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	1,971	-	-250	-	1,721
KT Legacy	121,396	1,881	-8,500	-	114,777
Other	3,598	-	-	-	3,598
Total restricted funds	129,659	1,881	-8,750	-	122,790
Total All Funds	738,991	374,889	-228,575	-	885,305

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2022

Note 9b FUNDS 2021

	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2021 £
Unrestricted Funds					
General Funds	8,964	307,775	-199,791	-97,075	19,873
Designated Funds					
General Maintenance (note 11)	58,500	-	-22,065	37,065	73,500
Hall building	24,882	-	-4,106	-12,802	7,974
Mission & charities (Tithe balance)	27,250	-	-27,390	28,000	27,860
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property Cost	97,517	-	-	47,483	145,000
Leyes Lane Property Revaluation	305,000	-	-	-	305.000
Other		9,012	-1,216	-2,671	5,125
Total Designated Funds	538,149	9,012	-54,777	97,075	589,459
Total Unrestricted Funds	547,113	316,787	-254,568	-	609,332
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	2,121	-	-150	-	1,971
KT Legacy	-	121,396	-	-	121,396
Other	3,598	-	-	-	3,598
Total restricted funds	8,413	121,396	-150	-	129,659
Total All Funds	555,526	438,183	-254,718	-	738,991

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2022

Note 9c FUNDS 2021-2022 Total

	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2022 £
Unrestricted Funds					
General Funds	8,964	590,783	-391,446	-122,375	85,926
Designated Funds					
General Maintenance (note 11)	58,500	-	-22,065	37,065	73,500
Hall building	24,882	-	-4,106	-12,802	7,974
Mission & charities (Tithe balance)	27,250	-	-55,560	53,300	24,990
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property Cost	97,517	-	-	47,483	145,000
Leyes Lane Property Revaluation	305,000	90,000	-	-	395,000
Other	-	9,012	-1,216	-2,671	5,125
Total Designated Funds	538,149	99,012	-82,947	122,375	676,589
Total Unrestricted Funds	547,113	689,795	-474.393	-	762,515
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	2,121	-	-400	-	1,721
KT Legacy Outreach	-	123,277	-8,500	-	114,777
Other	3,598	-	-	-	3,598
Total restricted funds	8,413	123,277	-8,900	-	122,790
Total All Funds	555,526	813,072	-483,293	-	885,305

Note 10 ANALYSIS OF NET ASSETS (BY FUND)

	General Funds £	Designated Funds £	Total Unrestricted £	Total Restricted £	Total Funds £
Tangible fixed assets (note 5)	0	551,694	551,694	-	551,694
Current assets	95,406	129,895	225,301	122,790	348,091
Liabilities					
Amounts falling due in one year	-11,155	-	-11,155	-	-11,155
Amounts falling due after one year	-3,325	-	-3,325	-	-3,325
Total Funds	80,926	681,589	762,515	122,790	885,305

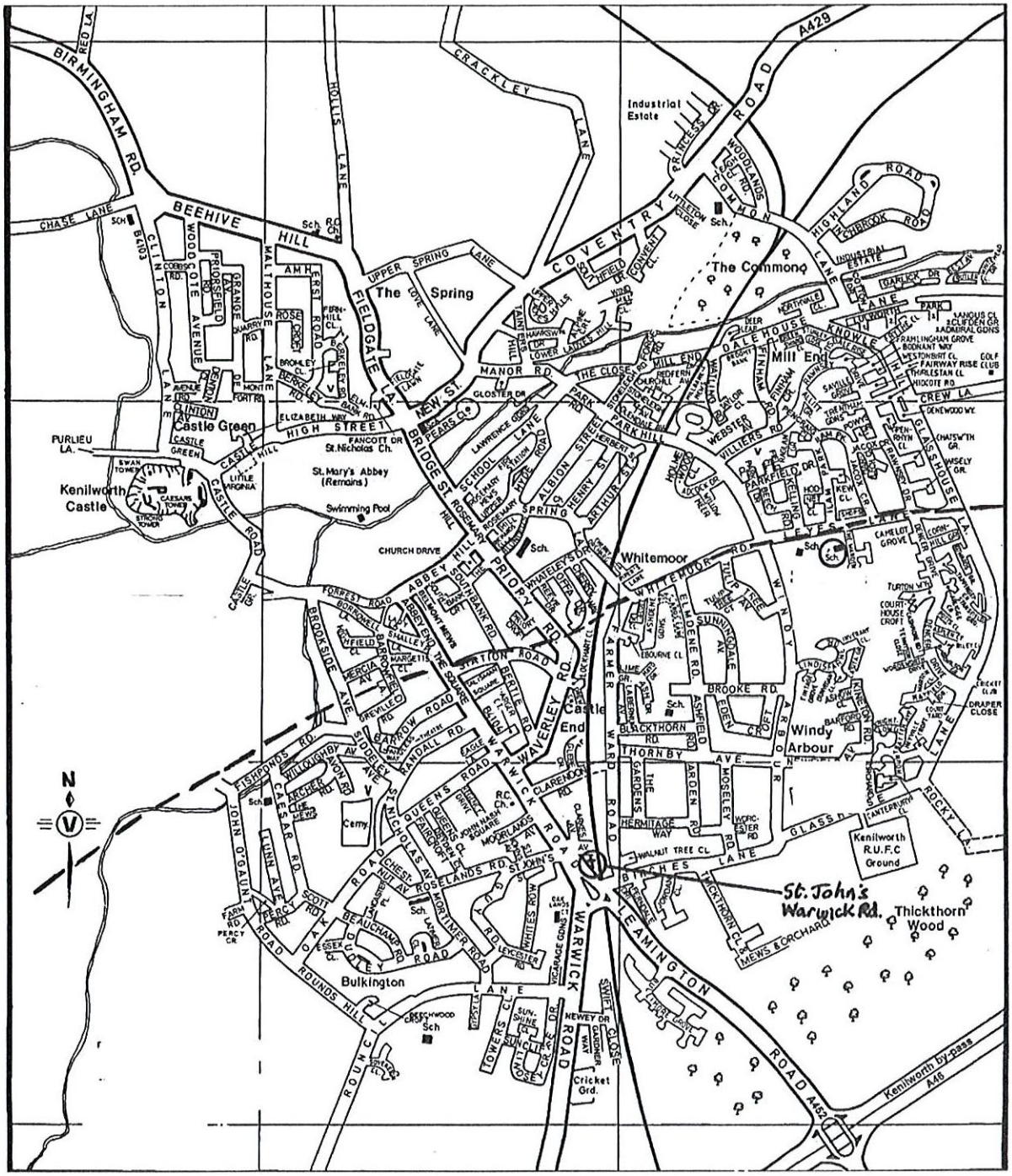
Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2022

Note 11 FUND BALANCES

Fund balances at 31 December 2022 include the following:

	£
General Maintenance Fund	
Bell frame	2,500
Grand piano – major overhaul	1,500
Church roof (Planned for 2023)	55,000
Car park maintenance	1,500
DDA measures	3,000
Other quinquennial work	8,000
Provision for replacement equipment	2,000
	73,500
Contingency Reserve Fund	
The PCC has considered it prudent to set aside a sum of money as an emergency fund. It is the equivalent of approximately one month's budgeted expenditure for 2022.	25,000

18. Parish Map



Copyright: apply to Parish Office for copyright holder.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE EVANGELIS

England & Wales - Charity number 1126412

Accounts

St John's Church Kenilworth

Trustees' Annual Report

Year Ended 31st December 2021

Charity No. 1126412



Here to bring real change

This Trustees' Annual Report relates to activities for the year ended 31st December 2021 of The Parochial Church Council Of The Ecclesiastical Parish Of St. John The Evangelist, Kenilworth, which is situated at 205 Warwick Road, Kenilworth, Warwickshire, CV8 1HY and is a parish within the Coventry Diocese of the Church of England.

St. John's was consecrated in 1854 so has been producing annual reports over many years. Since 2009 the Annual Reports have been filed with the Charity Commission and the most recent reports are available for download via the web site of the Charity Commission at http://www.charitycommission.gov.uk/.

If you wish to receive more information about St. John's, we would encourage you to look at the church web site and/or to contact the PCC Secretary (pcc@stjohn316.co.uk) or Churchwardens

The parish of St John's covers the southern half of the town of Kenilworth with the northern border defined approximately by Fishponds Road, Greville Road, Station Road, Whitemoor Road and Leyes Lane (see map at the end of the document). The northern part of the town lies in the parish of St. Nicholas, Kenilworth http://www.stnicholaskenilworth.org.uk/ who are our close friends and who founded St. John's.

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1. Letter from the Vicar

Coherence, Dependence, Adventure

Dear all,

I hope you are well! It is good to be heading into a new season with what seems to be most of the seriousness of the Covid pandemic behind us, despite ongoing variants. As booster jabs are made available, we can thank God that this phase has come to an end (sort of).

In my last Annual Report letter I said that in the light of the enforced pause of the Pandemic, we were called to wait on God. Since then, at our 10am gatherings we experimented with an extended season of simply waiting on God; learning to be still together, learning to actually wait for God. Learning to respond to promptings, to share scripture, insights, personal stories. And as a result, some of us have begun to alter what we are doing as Christians. And now we have a new rhythm for our mornings, which still includes a culture of waiting on God.

COHERENCE
In February this year we had our first 'in-house' Learning Community - this was the first time St. John The Evangelist had gathered for an LC. Around 35-45 people came, which was fantastic numbers for something new to most folk. To my great delight, there was a queue of people at the end, sharing what they as individuals and as groups felt God was asking them to focus on (missionally speaking) for the next six months. Very inspiring! This was for me a key moment; where our repeated Vision Statement "Becoming like Jesus, Making Disciples, Bringing real change" was being fleshed out in actual practice. This is what I call an improved level of 'Coherence'. What we are saying is becoming more matched by what we are doing. This is cause for much rejoicing; and hopefully more members of church will gradually be drawn in to this experience as the months go by.

DEPENDENCE
At the same time, we have had people leave the church. Across the world many churches have lost people. Some have gone to other churches; some have stopped attending. It may be that the online experience of streamed church was both a good and a bad thing; perhaps encouraging a consumerist approach; shopping around for church that suits your preference, instead of choosing church according to God's local call. Additionally, Knights Meadow came to an end in 2021; and several attenders simply scattered in different directions. Also, a smaller number left us because they disagreed with our carefully agreed biblical position on marriage. The inevitable impact of all this is obvious. We have fewer people and less income. We also have several people retiring, which reduces income further. Likewise, we haven't as yet been able to find a replacement youth worker for Michelle's great work, and have struggled to identify future Wardens in place of wonderful Kim and Karen. Thankfully the PCC are stepping into more shared responsibility, which is a huge help. Thank you!

In a similar way to the Pandemic stopping us in our tracks, this shaking of the community has meant that we are (once again) more dependent on God than before. Instead of presuming that our self-reliance will do the job, we are now compelled to trust God for what we need. Though there is pain in this process, it reminds me of Judges 7; the story of Gideon's Army, where God says, "You have too many men. I cannot deliver Midian into their hands, or Israel would boast against me, 'My own strength has saved me.'". Perhaps we have to get smaller and more dependent before God can properly get our attention and use us as he wants to. Increased dependence is a truly good thing; but it requires us to have faith while God does what he is doing.

ADVENTURE
I am hearing stories of groups sharing faith, reaching out to friends, sharing Christian life more deeply. I am hearing stories of people coming to new faith, new groups trying to follow the leading of the Spirit. This is a new and exciting phase for the church. I can see that, as we join in with the adventure of making disciples, we ourselves are being discipled better than ever.

So can I thank everyone who does what they do, both formally and informally. But more than this; can I encourage everyone; to join in with this current move of God; where Jesus is calling us closer to himself, planting his call deeply in our hearts, and sending us out to the lost and broken people of our town. This invitation to adventure is for everyone. Do please get in touch if you want to find out more.

God bless you all
Ax

2. Churchwardens' Report

Thoughts from a Warden
April 2022

"It's life Jim, but not as we know it!" (Misattributed to Spock of Star Trek fame).
It seems as a country we are steadfastly trying to ignore that Covid is still out there. We are desperate to get back to 'normal' but, try as we might we can't quite get back to where we were. Something has changed!

2021 was an eventful year, political unrest around the world, wild fires and floods, everyday life interrupted by disturbing events. Continued battles against disease and a growing tide of refugees as war raises its ugly head. All of this impacting on our daily lives. No wonder we feel unsettled, things that we once took for granted no longer seem sure.

Our church community is no different, as we have tried to navigate the hurdles of the past year, we have, at times been at a loss as to know what to do, at times it has felt as if the rug has been pulled from under our feet, but we have the ONE thing that is certain and sure.

In times of trouble, it is easy to drop our heads and feel sorry for ourselves but the psalmist exhorts us to lift up our eyes...
"I lift up my eyes to the hills-- where does my help come from? My help comes from the LORD, the Maker of heaven and earth. indeed, he who watches over Israel will neither slumber nor sleep." Psalm.121v1
If God is not asleep then what is He doing? Challenged by this question a few weeks ago I clearly heard God say "Be still. Know that I am God" This was not the "Be still" come and spend some time with me, everything will be fine. This is the "Be still" that commands the storm to be calm. Wars to cease. It is the "Be still" that commands us to stop what we are doing and bow before the God who is sovereign. The great I Am.

C.S.Lewis in 'A Grief Observes' writes: -
"My idea of God is not a divine idea. It has to be shattered from time to time. He is the great iconoclast. Could we not almost say that this shattering is one of the marks of His presence"
And it does feel like that, that everything that we have found security in, our cherished beliefs and institutions are under attack, are being shattered. Perhaps, if we cannot stop finding our security in Terrestrial things then God will shatter those things for us.

Can we can look beyond our grief for the things we feel we have lost and find again the presence of God and know that we have an unshakable home with Him? This is the confidence we need to 'live and move and have our being' in Him.

The world may think that God is of no consequence, but as the darkness deepens then the light which we carry will seem ever brighter. For even the casual observer the stark contrast will be remarkable.

If we are tempted to think that we are not up to the challenge and, if I dare say, are tempted to wonder if it matters anyway, that our mantle is not to carry the light, then we need look no further than the Easter story. The deepest experience of grace that allows us to profoundly change the way we live.

But make sure that you don't get so absorbed and exhausted in taking care of all your day-by-day obligations that you lose track of the time and doze off, oblivious to God. *"The night is about over, dawn is about to break. Be up and awake to what God is doing! God is putting the finishing touches on the salvation work he began when we first believed. We can't afford to waste a minute, must not squander these precious daylight hours in frivolity and indulgence, in sleeping around and dissipation, in bickering and grabbing everything in sight. Get out of bed and get dressed! Don't loiter and linger, waiting until the very last minute. Dress yourselves in Christ, and be up and about!" Romans 13v12-14*

Has God got our attention?

If so, what will be our response?

My prayer is that it will be to "Boldly GO"

Yours in Christ,

Karen.

3. PCC Reports

Summary of PCC Business Since March 2021

At the completion of the 2021 APCM the PCC had 14 members in regular attendance: the Vicar; two Church Wardens (one of whom is also a Deanery Synod member); A Diocesan Synod member (who is also a Deanery Synod member); two further Deanery Synod members; eight elected PCC members.

Peter Jackson was once again elected Treasurer, but no member of PCC has been elected as PCC Secretary and no alternative volunteer has been found. The Wardens have therefore fulfilled the role of PCC Secretary, with support, latterly from our employed administrator.

The following were appointed to Standing Committee: the Vicar, Church Wardens, Treasurer, and one elected member of PCC.

Since the APCM on 28th April 2021, PCC has met in person as follows: 18th May 2021 (outdoors!); 21st July; 23rd September; 23rd November; 19th January 2022; 17th March; 6th April

Each meeting has been chaired by one of the Church Wardens.

The business of the PCC has included:

- Regular Safeguarding reviews
- Maintaining an up-to-date suite of policies and procedures (latest policies available on Church website)
- Thorough review of fire risk and evacuation procedures
- Overseeing staff team:
    - Appointment of replacement administrator
    - Redundancy of the Bookkeeper
    - Attempted recruitment of replacement Youth Worker
- Oversight of changing practices in response to Covid 19 risk
- Bringing the Kabin (TWAM) activities under the Church umbrella
- Agreeing statements on marriage
- Receipt of Quinquennial report and maintaining oversight of building maintenance. In the year this has included:
    - Replacement of hall boiler
    - Planning for roofing works
    - Electrical inspection and remedial works
- Agreed to affiliate to Kairos Connection
- Gratefully agreed to accept funding from John Wild to Commission the calligraphy piece by Lyndsey Attwood now installed above the font
- Agreed to take on oversight and administration of the King's Table residue fund in accordance with the wishes of the trustees
- Discussion on the support and wellbeing of our Vicar
- Discussions on the future use and management of our buildings
- Started to develop a communication policy and associated plans
- Review of financial position

KIM MATTHEWS (CHURCH WARDEN, IN THE ABSENCE OF A PCC SECRETARY)

4. Safeguarding Officer's Report

The purpose of the Safeguarding Officers report is to show that the Church's work with children, youth and vulnerable adults is compliant with Diocesan and National Church of England Policy.
I have been the safeguarding officer since May 2017.

Progress with Safeguarding in the Parish

Highlights and successes of the past 12 months have included:

- Now that Covid restrictions are behind us, church activity is returning.
- The On-line Parish Safeguarding Dashboard keeps us up to date with requirements.
- PSO accountability to the PCC is assisted by 6 monthly meetings with the Standing Committee.
- Safeguarding Training courses are available on line- and are good quality.
- Both training and DBS checks are now on a three-year cycle.

Some details:

- A number of DBS checks will need renewing as face-to-face activity resumes this year. While 71 church members were engaged in relevant activity before the pandemic, we do not know how many will return. Currently only 41 church members are DBS checked to work with Children or Vulnerable Adults. This number includes PCC members.
- We will therefore need to assess the safeguarding status of all volunteers (DBS check and Training) as activity resumes.
- We will also need to ensure we follow safer recruitment procedures where we recruit new volunteers to church activities.
- We are well supported by the Diocesan Safeguarding Officer when casework issues arise.
- Key document reference library, church notices, safeguarding jobs and website info kept up to date.
- The change from 5 yearly DBS checks to 3 yearly checks will be phased in by December 2023.
- Only 9 out of 41 church members working with Children or Vulnerable Adults are recorded as having completed safeguarding training in the last 3 years.

Training Courses

- All church members involved in ministry with young or vulnerable people need to be aware of the need for three-yearly Diocesan training. Dates and venues available on the Diocesan webpage ((http://www.dioceseofcoventry.org/Safeguarding/SafeguardingTraining).
- There are three courses:
    - C0 online basic course to be completed before C1
    - C1 course for all those working with Children or Vulnerable Adults
    - C2 course for those in leadership roles including: clergy, readers, Church Wardens, Parish Safeguarding Officers and other lay leaders

Compliance with House of Bishop's Policy

As is standard practice each year, church wardens will be formally reminded of their safeguarding responsibilities (email from Safeguarding Officer to Wardens due April 22).

The Church has published new guidance on Safer Recruitment and Personnel Management. The guidance calls for a stronger lead from PCCs over recruitment to paid and volunteer posts in the church, and more clarity over the job descriptions and appointment procedures for both. It is challenging to find the right way to build these new requirements into our ambition for the development of missional communities. Our local guidance on SRPM is here.

The Parish Safeguarding Dashboard is up to date (March 22). Red items (urgent), currently comprise:

- Review list of non-church activities (The list of Church activities is up to date).

There is one yellow (for action) item:

- Confirmation of individual names for safeguarding training courses

Plans for the next 12 months include:

- The resumption of face-to-face activity to include DBS check, Safeguarding training and safer recruitment.
- Maintain the On-line Parish Safeguarding Dashboard.
- Ensure Parish Data Privacy Notice includes a section on Use of Social Media and Live Streaming- Safeguarding Officer to suggest text for this.

More detail is included in the Safeguarding Action Plan.

Recommendations

Safeguarding Officer develops an automated system for alerting church members to the need to update their safeguarding training.

Finally, many thanks to everyone in the parish for their help with this important work.

Charlie Palmer (safeguarding@stjohn316.co.uk)

Safeguarding Officer

29th March 2022

5. Deanery Synod Business Summary

Deanery Synod report for St John's Annual Report 2021

Deanery Synod met three times during 2021, twice on Zoom in March and June, and the third one in person at St Barbara's, Earlsdon. These were joint meetings between Kenilworth and Coventry South Deaneries.

The March meeting included a presentation by Emma Crick de Boom, the new Diocesan Reconciliation Enabler. Her role is to help churches and communities develop skills in reconciliation and enable us to disagree well. She introduced the Difference Course, which looks at diversity and difference including issues around Brexit and Black Lives Matter. The second presentation was by Christine Niven from Light House Counselling Services, which operates from Queen's Road Baptist church in Coventry. Tim Pollard Lay Chair of Coventry South, talked about the Deanery and Parish Share scheme and how it might change in the future. Revd Stella Bailey introduced discussions on the Deanery Plan, which looks at requirements for clergy, new housing challenges and parish boundaries.

The June meeting dealt mainly with Clergy Wellbeing, with a presentation by Archdeacon Pastor Sue Field, and Yvonne Warren, who has many years' experience of supporting clergy and their spouses.

Synod was split into small groups to discuss a number of issues in the Clergy Covenant, which is meant to ensure good practice around clergy wellbeing. This included care of clergy in their job, work/life balance and managing expectations, support offered to clergy, looking out for pressure points and danger signs. There was also further discussion of the Deanery Plan.

In September there was a presentation on the Diocesan Environment Strategy and how this is impacts on individual churches and schools. Then Revd Gail Phillip introduced Living in Love and Faith (LLF), the course developed to look at identity, sexuality, relationships and marriage. The aim of the course is to enable listening, learning and discernment on these issues, through a number of video interviews, and also has a collection of other resources. Feedback will inform the debate due in July 2022 at the General Synod.

Current deanery reps for St John's are Felicity Hawke, Anthony Manning, Kim Matthews and Phil Sewards.

Felicity Hawke
April 2022

6. Report from the Diocesan Synod

Diocesan Synod has met three times in 2021, twice on Zoom. The effects of the Pandemic have dominated much of the Bishops' addresses and had an impact on much of the work carried out in the Diocese. Not all has been negative – there has been an increase in co-working between churches and community groups, and churches are also increasingly using technology to make services more accessible. The Pandemic has also forced a rethink on values and priorities in the church and made congregations consider priorities. Bishop John, in June, asked "What does God want us to let go of?"

There were presentations on the Difference Course and Living in Love and Faith, which both seek to encourage listening and a better understanding between those who have different views. Tribute was paid to the work of Church Schools during the past year, when teachers had to become experts in technology, counselling and health in addition to teaching. In March, there was a discussion in small groups on how the cathedral could relate better to the diocese. The intended celebrations at the cathedral which were due to take place as part of the City of Culture, had been significantly altered.

Historic funds from the Diocese have been released to help support the work during a difficult year, and a Digital Mission Officer is due to be appointed. Many churches have streamed services during the past year, and where this is not possible, recordings have been distributed round the parish.

Felicity Hawke was Diocesan Synod rep for the beginning of 2021, with Phil Sewards being elected from November 2021. At the November meeting, Phil was elected Chair of the House of Laity.

The new Synod in November heard Bishop Christopher talking about his vision for the next five years. He stressed the impact that Covid-19 had made on the church and on society.

First, Bishop Christopher hopes and prays for restored health. We have seen the power of death at work in the world and are still battling Covid. We look to God to heal our world. We've risen to the challenge of Covid in remarkable ways but everything that makes for healthy churches has been disrupted and it will take us some time to heal. We need to allow God time to restore our health and to re-grow our lives. Everything we've said about nurturing healthy church communities remains. God has given us the resources we need to do this.

Secondly, Bishop Christopher hopes and prays for new growth. Life is why we trust God to grow the life of the church. To grow the quality of that life and the quantity of people who experience the life of God through the gifts of life that God has given to the church since the beginning. Now he believes God wants us to grow something new. His hope is that, by 2030, every parish in the Diocese will grow from its own life a new worshipping community reaching out to a group of people currently missing. Most will be congregations of some sort; some, not many, will be a whole new church. Barry Dugmore was appointed as Archdeacon Missioner to take this initiative forward. Barry had asked the Bishop during the worst of Covid last year if he should put plans on hold and let the storm pass but Bishop Christopher said we need to keep moving and keep to the course that God has set us on.

Thirdly, Bishop Christopher hopes and prays for renewed relationships. The gift of life lived with others in relationship is why we pay so much attention to reconciliation in the Diocese of Coventry. The cathedral tells us that God's life is stronger than the world's death; that God's amazing grace is here to reconcile us to God, to each other and to the Earth. He longs for the day when the whole Diocese sees life giving growth for everyone whatever their background.

Felicity Hawke was Diocesan Synod rep for the beginning of 2021, with Phil Sewards being elected from November 2021.

7. Electoral Roll Report

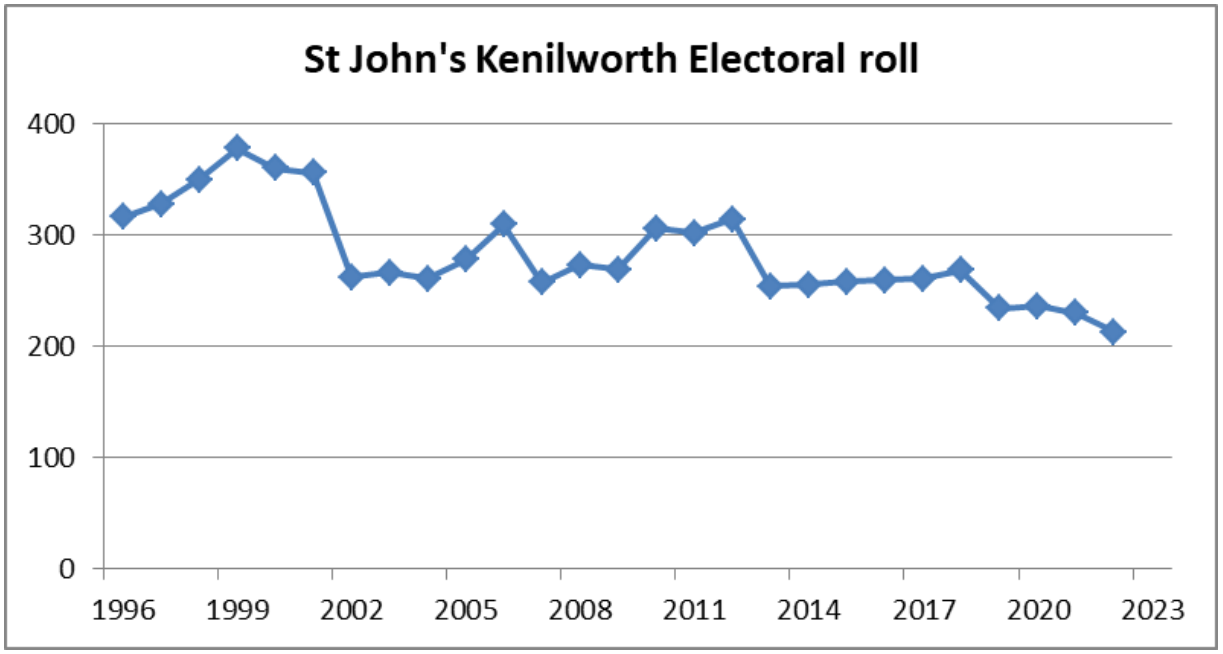
Every six years each parish is required to create a new electoral roll and this was last completed in 2019. This year the roll has been revised to include any new applicants and remove any people who have asked to be removed, have died, or are known to have moved away from the parish and no longer worship at St Johns.

Since last year when there were 231 names on the roll, there have been 2 new names added, 4 deaths, 5 people who have left Kenilworth and 11 people who have asked for their names to be removed.

Hence the new roll consists of **213** names.

The numbers on the roll for this and previous years are as follows:

1996 316	2006 309	2016 259
1997 328	2007 257 (Revision Year)	2017 261
1998 350	2008	2018 268
1999 378	2009 269	2019 234 (Revision
2000 360	2010 306	2020 236
2001 356	2011 302	2021 231
2002 262 (Revision Year)	2012 314	2022 **213**
2003 266	2013 254 (Revision Year)	
2004 261	2014 255	
2005 278	2015 258	



Kevin Broadbent, Electoral Roll Officer

14 April 2022

8. Financial Review

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

Finance Committee

During the year the treasurer consulted members of the Finance Committee as necessary to assist the Treasurer in the execution of his duties. The current membership of the committee is Steve Coomber, Phil Sewards, Paul Lewis, Peter Jackson and Andy Garsed. The major purpose of consultation was in respect of cost management,

Incoming Resources (Unrestricted and Restricted)

	Unrestricted		Variance		Commentary
	2021 £K	2020 £K	£k	%	
Voluntary Income					
Planned giving	212.9	218.7	(5.8)	(3)%	Attrition partly offset by one time donations
Tax recoverable	51.3	44.9	6.4	14%	2021 includes £2.5k relating to 2020
Collection	4.7	4.1	0.6	15%	Smaller impact of COVID on services in 2021
Donations	9.9	0.0	9.9	N/A	Kabin £3.8k, Broadcasting £2.7k, Other £3.4k
Legacies	0.2	1.0	(0.8)	(80)%	
Sub-Total	**279.0**	**268.7**	**10.3**	**4%**	
Other Income					
Hall Lettings	12.2	5.1	7.1	139%	Very low in 2020 impacted by COVID
Interest income	0.0	0.1	(0.1)	N/A	
Funeral & Wedding fees	2.9	1.8	1.1	61%	Additional services in 2021
23 Leyes Lane	15.6	16.8	(1.2)	(7)%	Short void period in 2021
Other (including GSHP)	7.1	13.8	(6.7)	(49)%	Lower level of claims in 2021
Sub-Total	37.8	37.6	0.2	1%	
Unrestricted Total	**316.8**	**306.3**	**10.5**	**3%**	

	Restricted		Variance		Commentary
	2021 £K	2020 £K	£k	%	
Voluntary income					
Donations	121.4	2.5	118.9	N/A	2021 Transfer of residual funds from the Kings Table which are to be used for projects that will seek to directly advance the Christian faith in Kenilworth on a town-wide and ecumenical basis
Restricted Total	**121.4**	**2.5**	**118.9**	**N/A**	

Resources Expended

	Unrestricted		Variance		Commentary
	2021 £K	2020 £K	£k	%	
Missionary Giving	27.4	24.9	(2.5)	(10)%	2021 reflects tithe on 2020 voluntary income and amount not distributed in 2020
Diocesan Quota	105.0	103.0	(2)	(2)%	2021 includes £2.5k relating to 2020
Ministry	3.0	2.5	(0.5)	(20)%	Increased costs in 2021
Youth Work (net)	18.8	23.4	4.6	20%	Youth worker left in October 2021
Outreach	0.5	0.3	(0.2)	(67)%	
Cleaning etc	11.8	8.6	(3.2)	(37)%	Reduced activities in 2020 due to COVID, lesser reduction in 2021
Insurance & Utilities	16.6	13.2	(3.4)	(26)%	Utilities low in 2020 due to COVID, lesser reduction in 2021
Administration	24.9	23.9	(1.0)	(4)%	
Maintenance	31.9	17.1	(14.8)	(87)%	2021 included first phase of replacing church roof
23 Leyes Lane	2.8	3.0	0.2	7%	
Depn	4.1	26.8	22.7	85%	Depreciation resulting from refurbishment ended in 2020
Other	7.8	7.8	0.0	0%	Short void period in 2021
Unrestricted Total	**254.6**	**254.5**	**(0.1)**	**0%**	

Leyes Lane

During 2018 the PCC received two loans totalling £36k (repayable during 2022) to cover the costs associated with the refurbishment of freehold property at 23 Leyes Lane. Since completion of the refurbishment the property has been rented on a commercial basis.

We are required (under FRS102) to adjust the value of the property to reflect the current value as an investment property. Following a valuation by Loveitts the 2019 accounts reflected a gain on revaluation of fixed assets of £305,000.

During 2021 all loans related to the refurbishment were repaid.

Refurbishment Loans

During 2021 all outstanding loans received for the refurbishment of the church were repaid.

Volunteers

The charity makes use of volunteers. These contributions cannot be economically quantified and these services are therefore not recognised in the financial statements.

Free Cash

The following table gives an indication of Free Cash at the end of 2021 compared to the same metric at the end of 2020. This simulation provides a measure of the number of month's expenses, excluding depreciation, that could be sustained assuming no cash income. At the end of 2021 this is 4.1 months compared to 4.3 months at the end of 2020.

Free Cash (£k)	**2021**	**2020**
Closing Cash Balance	271.3	135.1
Add Debtors	27.5	27.9
Deduct Current Liabilities	(11.1)	(29.0)
Deduct Mission and Tithe Balance	(27.9)	(27.0)
Deduct Restricted Funds	(129.7)	(8.0)
Deduct Roof Repairs	(55.0)	(20.0)
Free Cash	75.1	79.0
Budgeted Expenditure	304.4	266.0
Deduct Mission and Tithe	(27.9)	(25.0)
Deduct Depreciation	(4.1)	(3.0)
Deduct Roof Repairs	(55.0)	(20.0)
Total	217.4	218.0
Average per month	18.1	18.2
Number of months cash available	4.1	4.3

Reserves Policy

During the year the Trustees agreed a reserves policy with the aim that the charity keeps free reserves (not fixed assets or restricted funds) of between 6 and 7 months of a single month's expenditure.

Employees

The PCC had no employees at 31 December 2021 (2020 3). During 2021 the Youth Worker resigned (October 2021) to persue a different career, the Administrator retired (December 2021) and the Book Keeper was made redundant (December 2021). A new Administrator started in March 2022, and the PCC is evaluating the Youth Worker role.

Short Term Deposits

The Charity has a small amount of funds invested with CCLA Investment Management Ltd in The CBF Church of England Deposit Fund. Surplus cash is deposited with this organisation, and moved to the current account in order to satisfy working capital requirements. The PCC takes a low risk approach to managing cash reserves.

Budget 2022

The following is a summary of the final budget approved by the PCC on 18 March 2022.

The budget presented below shows both the unrestricted budgeted income and expenditure for 2022 compared to actuals for 2021.

The budgeted deficit is attributed to roof repairs which are necessary to safeguard the fabric of the building. The PCC consider it appropriate to commence this work as soon as possible.

2022 Budget compared to 2021 Actual

	Budget 2022 £k	Actual 2021 £k	Change Budg to Act £k	Commentary
Unrestricted Income				
Planned giving	167.2	212.9	(45.7)	Combination of attrition in 2022 and non recurring donations in 2021
Tax recoverable	37.5	51.3	(13.8)	Based on planned giving
Collection	3.6	4.7	(1.1)	
Donations	0.0	9.9	(9.9)	2021 included donations for Kabin, Broadcasting and Other
Legacies	0.0	0.2	(0.2)	
Hall Lettings	13.5	12.2	1.3	
Funeral and Wedding Fees	2.7	2.9	(0.2)	
23 Leyes Lane	15.8	15.6	0.2	Same level of rental as in 2021
Other (including GSHP)	6.0	7.1	(1.1)	
Total Income	246.3	316.8	(70.5)	
Unrestricted Resource Expense				
Missionary Giving	28.5	27.4	(1.1)	
Diocesan Quota	105.0	105.0	0.0	
Ministry	2.5	3.0	0.5	
Youth Work (net)	19.5	18.8	(0.7)	
Outreach	0.7	0.5	(0.2)	
Cleaning etc	16.4	11.8	(4.6)	No COVID related reductions in 2022
Insurance and Utilities	18.1	16.6	(1.5)	Increase in energy costs from Nov 2022
Administration	21.9	24.9	3.0	Savings
Maintenance	75.0	31.9	(43.1)	Budget includes £55k for next phase of roof repairs
23 Leyes Lane	2.5	2.8	0.3	
Depn	4.1	4.1	0.0	
Other	10.2	7.8	(2.4)	2022 Budget includes Kairos subscription
Total Expense	304.4	254.6	(49.8)	
Surplus/(Deficit)	-58.1	62.2	(120.3)	

The Treasurer, Finance sub-committe and PCC will need to continue to ensure that the resources needed in future years are available by careful management of costs. Importantly, church members where possible need to continue to give at or above their current level of giving if the church is to fulfil its stated aims and purposes. The PCC, with guidance from the Finance Committee, will need to consider the sustainability of the current level of costs and will continue to review where savings can be made during 2022.

Summary

Our responsibility for 2022 will continue to properly resource the mission of this Parish.

I would like to express my thanks to everyone who has supported me in various ways.

If anyone wishes to ask any questions about the figures or Considered Giving please contact me.

Peter Jackson
PCC Treasurer

9. Parish People

The section lists clergy and readers currently licensed to the parish, Churchwardens and other key people. It also lists PCC members, Policies, and Employees.

9.1 Parish Officers and Advisers

Vicar:	Revd. Andrew Attwood (inducted 20th April 2010)
Curate:	
Non-Stipendiary Minister:	Revd. Mary Rai
Retired clergy:	Revd. Arthur Ash
	Revd. Jane Mullaney
	Revd. Rob Latham
Readers:	Anthony Manning Phil Sewards Val Whiteman
Youth Worker:	Michelle Harris (until October 2021)
Parish Administrator:	Denise Coomber (until 31st December 2021)
	Sue Dawson (from 9th March 2022)
	St John's Church, 205 Warwick Road, Kenilworth CV81HY
	Tel 01926 853203
	Email: admin@stjohn316.co.uk
Churchwardens:	Karen Mills (from 2017 Annual Meeting of Parishioners)
	Kimberley Matthews (from 2018 Annual Meeting of Parishioners)
PCC Treasurer:	Peter Jackson
PCC Secretary:	Kevin Dowle (until 17th March 2021)
	Phil Sewards (from 6th April 2022)
PCC Standing Committee:	The Vicar, Churchwardens, PCC Treasurer, PCC Secretary, Roger Homes
Bank:	CAF Bank Limited, 25 King's Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Independent Examiner:	Flemons & Co, 70 Priory Rd, Kenilworth, CV8 1LQ
Electoral Roll Officer:	Kevin Broadbent (retired 8th May 2022)
Safeguarding Officer:	Charles Palmer
Cathedral Liaison Officer:	John Radford
Churches Together in Kenilworth and District Reps:	John Radford, Val Whiteman
Parish Information Officer	Vacant
Charity Correspondent[1]	Tim Horne
Website	http://www.stjohn316.co.uk/
Charity Commission Link	http://www.charitycommission.gov.uk/find-charities/ (enter 1126412 in the box "search for a charity")

[1] The person authorised to make changes to the online filed details for the PCC and to give and receive correspondence on behalf of the PCC from the Charity Commission including web and email instructions

9.2 Parochial Church Council (PCC)

	The Trustees:
PCC Chairman	Legal position held by Revd. Andrew Attwood
PCC Chair for meetings	Kimberley Matthews and Karen Mills
PCC Secretary	Kevin Dowle (until 17th March 2021) Phil Sewards (from 6th March 2022)
PCC Treasurer	Peter Jackson
Retired in 2021	Allen Busby
Retired in 2022	Kimberley Matthews, Karen Mills
Retired in 2023	Steve Coomber, Peter Jackson
Retired in 2024	Jeremy Bryans, Luke Coomber, Ruth Coomber, Steve Coomber, Kevin Dowle (resigned on 17/03/21), Andrew Garsed, Naomi Grew, Roger Homes, Julie Sewards
Churchwardens	Karen Mills, Kimberley Matthews
Deanery Synod Members	Anthony Manning, Phil Sewards, Felicity Hawke, Kimberley Matthews
Diocesan Synod Members	Felicity Hawke, Phil Sewards

9.3 PCC Policies

The PCC has developed or has in place the following policies (available on our website at https://www.stjohn316.co.uk/pcc-public)

- Safeguarding Policy
- Policy Statement on the Recruitment of Ex-Offenders
- Conflict of Interests Policy
- HR Policy
- Finance Policy, including Financial Controls, Mission Giving and Support
- Church Premises Policy (under review)
- Garden of Remembrance Policy and procedures
- Health & Safety Policy
- Lone Working Policy
- Fire Safety Policy
- Data Protection Policy
- Risk Management Policy
- Complaints Policy
- Infant Baptism Guidelines
- Children at Communion Policy
- Access and Inclusion Policy
- Complaints Policy
- Home Visiting Policy
- Social Media Policy
- Policy for use of ICT

9.4 PCC Employees:

Parish Administrator:	Denise Coomber (part-time, 22 hours per week until December 2021)
Youth Worker:	Michelle Harris (until October 2021)
Bookkeeper:	Neetha Paul (until December 2021)

10. Our Leadership and Organisation

The Vicar (Andrew Attwood) is the person commissioned by the Bishop to share with him in the 'cure of souls', within the parish. In simple terms this asks Andrew to exercise mission and ministry for the benefit of 11,000+ people. Our agreed three Purposes are used as our compass towards this broad task, and Andrew, with the PCC, oversees the work of the collective church as we move forward as a missional community in Kenilworth.

The Vicar is the primary 'keeper of this vision' - and carries responsibility to ensure that everything we do is in line with our Purposes and our Five Year Vision.

10.1 Our purposes:

We want to see:

1. Everyone becoming like Jesus by knowing and following Him, through the Holy Spirit.
2. A welcoming, loving community that encourages use of our gifts and abilities to serve God and each other.
3. Society transformed by the love of Jesus as we engage with Kenilworth and the world around us.

(Formally agreed by the PCC on 2nd May 2017)

10.2 Five Year Vision:

In May 2017, the PCC reviewed the vision and Purposes and introduced a new single sentence summary of them:

PARISH PHRASE: Becoming like Jesus, Making disciples, Bringing real change

There was an extended period of listening by the whole church during early 2016 to prayerfully seek God about the future direction for St John's. Following that period of listening, a number of new ideas are being progressed and St John's is exploring the use of Mission Shaped Communities (MSCs) as a tool to help live out the Purposes more effectively.

10.3 PCC:

The PCC meets regularly to assess ongoing ministry across all areas of parish life and makes decisions on future proposals and plans, all on the basis that we move steadily towards our Purposes and Vision.

The PCC agenda is focused on the responsibilities listed under Parochial Church Councils (Powers) Measure 1956 (see below) and the PCC has the roles of:

- Governance, including compliance, legal, financial, health & safety and employment
- Reviewing vision
- Reviewing strategy as recommended by the Leadership Teams and Staff Team
- Parish wide policies
- Parish Budget, financial accounts, ensuring accounts are audited
- Coherence across parish purposes, plans and activities
- Keeping boundaries between the respective teams

The PCC will operate using sub-committees, where appropriate, to conduct the necessary due diligence and development of plans and execution of governance. Such sub-committees will develop detailed recommendations for the PCC to approve and be responsible for carrying out the decisions of the PCC and working with the rest of the parish organisations, including the Leadership Teams. In addition, the Standing Committee of the PCC (see below) is empowered to make decisions on behalf of the PCC at its discretion and report back to the PCC.

PCC responsibilities according to Parochial Church Councils (Powers) Measure 1956 include:

- To care for, maintain, preserve and take out adequate insurance cover for the fabric, goods and ornaments of the Church
- To agree a budget and to be responsible for the income and expenditure of the parish
- To maintain proper financial records and accounting procedures
- To prepare annual financial statements and an annual report and present them to the Annual Parochial Church Meeting (APCM). In particular SORP 2005 requires the following to be provided:
  - Reference and administrative details of the charity, its trustees and advisers
  - Structure governance and management
  - Objectives and activities
  - Achievements and performance
  - Financial review
  - Plans for future periods
  - Funds held as custodian trustee for others
  - Risk management, governance, operational, financial, external and compliance with laws
- To arrange for independent examination or audit of the financial statements
- To care for and maintain the Churchyard
- To consult with the incumbent on matters of general concern and importance to the parish
- To co-operate with the incumbent in promoting the mission of the Church
- To make representations to the Bishop about any matter affecting the welfare of the parish
- PCC as employer:
  - Compliance with legislation (12 separate Acts listed)
  - Wages and salaries, reviews and increases, National minimum wage, NI and tax
  - Job descriptions
  - Contract or statement of conditions of employment
  - Expenses policy
  - Induction, grievance and discipline
  - Policies for equal opportunities, health & safety and child protection, protection of the vulnerable
  - Use of volunteers

10.4 Churchwardens and Standing Committee

In 2021 the Churchwardens were Karen Mills, Kimberley Matthews who played a key role with the Vicar (Andrew), regularly communicating with him (and the PCC Standing Committee) either in meetings or via email, to check the direction and oversight of St John's. They offered wisdom and support to Andrew in implementing the Purpose and Vision, and brought important matters to his attention when the need arose.

The Churchwardens operated as a communication link between the Vicar and the PCC, and between the Vicar and the various congregations. They offered counsel and advice, made plans with him regarding issues of governance, major strategies or projects, and discussed and agreed matters in preparation for PCC meetings and the APCM.

Along with the Standing Committee (which comprises the Churchwardens, PCC Treasurer PCC Secretary and other PCC member(s) as appointed by PCC), the Churchwardens increasingly played a strategic role, being involved in discussions, reviews and decisions regarding the future.

10.5 Staff Team (Operational Ministry)

Presently the Staff Team consists of Andrew Attwood (Vicar) and Sue Dawson (Church Administrator).

The Administrator's role is to provide administrative support for the vicar in helping him to meet the purposes and vision of the church.

10.6 Leadership Teams: their goal, support and accountability

Several Leadership Teams exist to deliver the mission and ministry of St John's, overseeing different communities and areas of ministry. This delegating model empowers others to be the key implementers on behalf of the Vicar and PCC.

With the help of the Vicar, the Leadership Teams guide individuals and groups to fulfil the agreed Purposes and Vision.

Each team is supported in this task and given tailored help over time to fit each stage of the community's development. Each Leadership Team is directly accountable to the Vicar and PCC, and provides regular updates to PCC summarising progress and plans for the future. The Vicar meets with each Leadership Team regularly.

This genuinely delegated and empowered leadership, overseen but not run by the Vicar, is practically supported by the Staff Team (and other resources) to move the existing communities towards our Purposes and Vision.

The Leadership Teams of each of our distinctive communities are:

Warwick Road (8am) Leadership Team

Andrew Attwood, Mary Rai, Ian Macdonald

Warwick Road (10am) Leadership Team

Andrew Attwood and Co-leaders (Jane Garsed, Karen Mills, Michelle Harris, Simone Royle, Mary Rai, Lindsey Attwood, Roger Homes)

Midweek Community

Catherine Pennington, Steve and Jackie Prestwich, Jane Mullaney, Rob Latham and Mary Rai

6pm Service

Rob Cheetham, Ann Gibbons, Felicity Hawke, Lynda Howells, Anthony Manning

Youth Strategy Team

Andrew Attwood, Michelle Harris

11. Charity Compliance

11.1 Name

The full legal name of the PCC as a charity is "The Parochial Church Council of the Ecclesiastical Parish of St. John the Evangelist, Kenilworth" and it has a working name of St. John's PCC, Kenilworth.

11.2 Registered Number

St. John's PCC, Kenilworth was registered as a charity on the 23rd October 2008 under registered number 1126412.

11.3 Address

St. John's Church
205 Warwick Road
KENILWORTH
Warwickshire
CV8 1HY

11.4 Governing Documents

The Parochial Church Councils (Powers) Measure 1956 as amended and The Church Representation Rules (contained in Schedule 3 to the Synodical Measure 1969 as amended).

The type of governing documents at the time of registration were treated as "excepted", are the approved governing documents issued by the Church of England and were adopted 2nd January 1957. The objects clause has not been changed. Readers of this Annual Report who would like to find out more about the governing documents are recommended to visit the web site www.parishresources.org.uk/pccs/governing-documents/ (link last checked 07 Feb 17).

The PCC is governed by charity law which is administered by the Charity Commission. Registration for previously exempt charities like the PCC was made compulsory for charities with income in excess of £100k p.a. under the Charities Act 2006. St. John's PCC was one of the first parishes to register, as Coventry and York acted as pilot dioceses in the Church of England.

11.5 Trustees

Please refer to the section in this Annual Report on "Parish People" for the names of the trustees. Some PCC members are elected at each Annual Parochial Church Meeting in accordance with the Church Representation Rules to serve for three years. As well as elected members, there are also other people on the PCC, such as the Vicar and Churchwardens, and all PCC members are trustees of the charity.

Trustees' full details are known to the Charity Commission but only their names and other trusteeships are made public. The Charity Commission is able to contact individual trustees directly although it rarely does so. Although trustees usually have to be aged 18 or older, in the case of PCCs the charity commission accepts that PCC members can be legally elected aged 16 years or above and so the commission accepts such PCC members as trustees. One of the duties of the Charity Correspondent is to keep the details filed with the Commission up to date, so as PCC members change the details are updated with the Commission. Compliance statistics are now published for all charities on the Charity Commission web site.

It is important that all PCC members understand their individual legal responsibilities as trustees. Parish Resources www.parishresources.org.uk has produced jointly with the Charity Commission a booklet "Trusteeship: An Introduction for PCC Members" and the Charity Commission regularly update their publication "The Essential Trustee" which is required reading for all trustees. These booklets have been provided to all existing PCC members and will be made available to new PCC members. Further resources for PCC members can be found on the "Parish Resources" web site maintained by the Church of England to assist PCCs with their obligations.

The definition of Trustees extends to all PCC members and not just those elected at the Annual Meetings so Deanery Synod, Diocesan Synod and Co-Opted members, ex-officio members and all other members have to be registered with the Charity Commission and their details kept up to date by the Charity Correspondent.

Legal responsibilities continue to grow and so all PCC members need to be familiar with the Charity Commission web site which is the main source of advice and statutory requirements established by the Charity Commission. The web site of Parish Resources mentioned above is a specific source of advice to PCCs.

11.6 Web site and internet

Web site: https://www.stjohn316.co.uk/

Email contact: admin@stjohn316.co.uk

11.7 Charity Correspondent

Tim Horne is the Charity Correspondent. This means that he is the contact on the public record and is the person through whom the Charity Commission communicates with the trustees. He submits the statutory filing requirements including the Annual Report and Accounts (this report) and also an Annual Return which has to be submitted, although this is relatively straightforward as it can be submitted online. Compliance statistics appear against the PCC's charity records on the Charity Commission website: enter its charity number 1126412 in the search for a charity facility at http://apps.charitycommission.gov.uk/showcharity/registerofcharities/RegisterHomePage.aspx.

11.8 Public Benefit Statement

A requirement of charity law is the reporting of public benefit, i.e. the charity must show that its activities are of benefit to the public. This is addressed below.

Under the Act it is a legal obligation for trustees of a charity to report the extent to which the activities for the year have met the public benefit requirements that any charity must meet. The Charity Commission has issued specific guidance to charities advancing religion. This is available on their web site if you wish to understand this in more detail. Please follow the link to

http://forms.charitycommission.gov.uk/media/95013/advancement-of-religion-for-the-public-benefit.pdf

It is accepted by the Charity Commission that the purpose and activities of the Church of England meet fully the definition of charitable purposes in charity law but of course the PCC should have regard to, and are required to report that they have had regard to, assessing the public benefit activities of St. John's parish.

The PCC has done so by considering and assessing the activities of the parish for the last year as covered in this report. To assist readers of this report we list below the activities for which the PCC has registered as a charity.

The activities under which the PCC registered as a charity are broadly the same as for any Church of England parish:

1. Regular public worship open to all.
2. The provision of sacred space for personal prayer and contemplation.
3. Pastoral work, including visiting the sick and bereaved.
4. Teaching of Christianity through sermons, courses, and small groups.
5. Taking of religious assemblies and other religious activities in schools.
6. Provision of youth clubs and other youth activities with a Christian ethos.
7. Promotion of Christianity through the staging of events and meetings, and distribution of literature and other media, including web site.
8. Promoting the whole mission of the church through provision of activities for senior citizens, parents and toddlers, children and youth, and other special need groups.
9. Supporting other charities in the UK and overseas.

The PCC considers that the activities for the last year have fully met the public benefit requirements and it is hoped that public benefit will increase in future as we continue to put our vision for future mission into practice.

11.9 Charity Commission

The Charity Commission for England and Wales http://www.charitycommission.gov.uk is established by law as the regulator and registrar of charities in England and Wales. Its aim is to provide the best possible regulation of charities in order to increase charities' efficiency and effectiveness, and public confidence and trust in them.

The webpage http://www.charitycommission.gov.uk/About_us/About_the_Commission/default.aspx describes in more detail the values of the Charity Commission and how it operates as a regulator.

12. Statement of Trustees' Responsibilities

Law applicable to charities in England & Wales requires the PCC as trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing financial statements giving a true and fair view, the PCC as trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC as trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Church Accounting Regulations and the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

13. Approval

This report, as set out on pages 4 to 41, was approved by the Parochial Church Council on 6th April 2022 and signed on its behalf by

Karen Mills (Warden)

14. Independent Examiner's Report to the Trustees of the Parochial Church Council of St John Kenilworth

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 31 to 41.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J. D. Groves ACA, CTA
For and on Behalf of Flemons & Co Limited.
70 Priory Rd
Kenilworth
CV8 1LQ

15. Parochial Church Council of St John Kenilworth: Statement of Financial Activities for the year ending 31 December 2021

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
		£	£	£	£
INCOMING RESOURCES					
Voluntary income	2a	279,013	121,396	400,409	271,153
Activities for generating funds	2b	12,182	-	12,182	5,113
Income from investments	2c	39	-	39	87
Income from charitable activities	2d	2,860	-	2,860	1,826
Other incoming resources	2e	22,693	-	22,693	30,623
TOTAL INCOMING RESOURCES		**316,787**	**121,396**	**438,183**	**308,802**
RESOURCES EXPENDED					
Church activities	3a	252,968	150	253,118	252,644
Governance costs	3b	1,600	-	1,600	1,914
TOTAL RESOURCES EXPENDED		**254,568**	**150**	**254,718**	**254,558**
NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		62,219	121,246	183,465	54,244
OTHER RECOGNISED GAINS AND LOSSES					
Gain on revaluation of fixed assets		-	-	-	-
NET MOVEMENT IN FUNDS		**62,219**	**121,246**	**183,465**	**54,244**
BALANCES B/FWD 1 JANUARY 2021		**547,113**	**8,413**	**555,526**	**501,282**
BALANCE C/FWD 31 DECEMBER 2021		**609,332**	**129,659**	**738,991**	**555,526**

The notes on pages 33 to 41 form part of these accounts

16. Parochial Church Council of St. John, Kenilworth
Balance Sheet at 31 December 2021

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible assets	5	457,974	458,309
CURRENT ASSETS			
Debtors	6	27,524	27,959
Short Term Deposits		9,983	9,973
Cash at bank and in hand		261,290	125,246
		298,797	163,178
Creditors - amounts falling due within one year	7	(11,130)	(28,970)
NET CURRENT ASSETS		287,667	134,208
Total assets less current liabilities		745,641	592,517
Creditors - amounts falling due after one year	8	(6,650)	(36,991)
TOTAL NET ASSETS		738,991	555,526
PARISH FUNDS			
Unrestricted	9	609,332	547,113
Restricted	9	129,659	8,413
		738,991	555,526

The notes on pages 33 to 41 form part of these accounts.

Approved by the Parochial Church Council on 6 April 2022 and signed on its behalf by

Mrs Karen Mills (Chairman)

Mr Peter Jackson (Treasurer)

17. Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2021

Note 1 ACCOUNTING POLICIES

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

These financial statements have been prepared on a going concern basis in GBP which is the functional currency of the charity and are rounded to the nearest pound.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objectives provided in the terms of the trust or bequest, and (b) donations or gifts received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Rental income is recognised for the period which it relates to. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to amounts due. Dividends are accounted for when receivable, interest is accrued when due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme for employees. Contributions are payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed on the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 1998 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 1998 have been capitalized and depreciated in the accounts over their anticipated useful economic life. All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings is written off.

Land and residential buildings are not depreciated. Other buildings are depreciated on a straight line basis over 40 years.

Other fixtures, fittings and equipment Individual items with a purchase price of less than £1,000 are written off when the asset is acquired (unless these are acquired as part of a programme).
Other fixtures, fittings and equipment acquired after 1 January 2005 are depreciated as follows: Computer equipment over a period of 3 years, with the first year bearing a full year's charge, other equipment over a period of 5 years with the first year bearing a full year's charge.

Current Assets

Amounts owing to the P.C.C. in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Amounts owed by the P.C.C. in respect of services provided or goods received are shown as creditors. Short-term deposits include cash held on deposit with the C.B.F. Church of England Funds.

Concessionary loans

Concessionary loans include those payable to third parties which are interest free and are made to advance charitable purposes. All loans are measured initially at the amount received.

Related Party Transactions

Owing to the anonymous nature of some of the donations received, it is not possible to fully disclose the aggregate value of donations made by the trustees and related parties.

Note 2 INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
2a Voluntary income				
Planned Giving				
Gift Aid Donations	212,894	-	212,894	218,638
Tax Recoverable	51,294	-	51,294	44,884
Collections	4,712	-	4,712	4,099
Donations, appeals, etc.	9,913	121,396	131,309	2,532
Legacies	200	-	200	1,000
Other Donations	-	-	-	-
	279,013	121,396	400,409	271,153
2b Activities for generating funds				
Hall lettings	12,182	-	12,182	5,113
2c Investment income				
Interest income	39	-	39	87
2d Income resources from charitable activities				
Wedding and Funeral fees	2,860	-	2,860	1,826
	2,860	-	2,860	1,826
2e Other incoming resources				
Rental income	15,611	-	15,611	16,800
Income from GSHP	7,082	-	7,082	13,823
	22,693	-	22,693	30,623
TOTAL INCOMING RESOURCES	**316,787**	**121,396**	**438,183**	**308,802**

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Note 3 RESOURCES EXPENDED				
3a Church activities				
Missionary and charitable giving				
Overseas:				
Bethlehem School	2,500	-	2,500	2,300
Bible Society	1,700	-	1,700	1,500
CMS	2,750	-	2,750	2,500
Crosslinks	2,790	-	2,790	2,500
Uyogo	2,000	-	2,000	2,000
CHIT	600	-	600	-
Home:				
Kenilworth Youth for Christ	3,000	-	3,000	2,800
Church Army	1,800	-	1,800	1,600
Crossteach	1,800	-	1,800	1,600
Spring Playgroup	2,500	-	2,500	2,300
Dave & Kay Stoker	2,750	-	2,750	2,500
Foodbank*	1,000	-	1,000	1,000
Flourish	1,800	-	1,800	1,600
Taste Life	400	-	400	350
Days For Girls	-	-	-	350
Carried forward	27,390	-	27,390	24,900

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Note 3 RESOURCES EXPENDED				
3a Church activities (continued)				
Brought forward	27,390	-	27,390	24,900
Ministry: diocesan quota	105,000	-	105,000	103,000
Ministry: vicar and curate expenses	2,955	-	2,955	2,537
Ministry: youth worker's salary and exps	18,148	-	18,148	22,597
Junior Church and youth work	713	-	713	829
Adult training courses and materials	377	-	377	340
Funeral and Wedding fees (Diocese)	2,245	-	2,245	1,717
Funeral and Wedding fees (St Johns)	345	-	345	858
Outreach (including Alpha)	90	150	240	315
Knights Meadow rent	-	-	-	429
Insurance	5,334	-	5,334	5,826
Utilities	11,349	-	11,349	7,402
Cleaning, caretaking and waste disposal	11,802	-	11,802	8,632
Maintenance – Warwick Road Church	25,546	-	25,546	7,666
Maintenance – Hall and car park	6,355	-	6,355	9,411
Maintenance – 23 Leyes Lane	2,786	-	2,786	2,965
Depreciation – Church Hall building	526	-	526	526
Depreciation – Equipment	3,579	-	3,579	26,300
Church music costs	2,881	-	2,881	2,361
Other	2,285	-	2,285	1,019
Parish office salaries and expenses	13,866	-	13,866	13,134
Finance salaries	3,781	-	3,781	2,179
PCC pension costs	1,105	-	1,105	1,447
Stationery, postage and copying	2,421	-	2,421	4,585
Computer and other office equipment	407	-	407	227
Legal and Professional Fees	1,616	-	1,616	1,302
Bank charges	66	-	66	140
Total Church activities	**252,968**	**150**	**253,118**	**252,644**
3b Governance costs (Independent examiner's remuneration)	1,600	-	1,600	1,914
TOTAL RESOURCES EXPENDED	**254,568**	**150**	**254,718**	**254,558**

Note 4 STAFF COSTS

	2021	2020
4a Wages and salaries	£	£
Wages and salaries	33,517	37,722
Social security costs	-	-
Pension costs	1,105	1,447
Redundancy and Termination costs	1,484	-
	36,106	39,169

4b The P.C.C. employed no people at the end of the year. The average monthly number of employees during the year was 2.8 (2020: 3).

4c Apart from the above no other members of the P.C.C. or connected persons received any reimbursement of expenses or remuneration other than to reimburse for miscellaneous disbursements made on behalf of the P.C.C.

4d No employees received emoluments in excess of £60,000.

Note 5 TANGIBLE FIXED ASSETS

	Freehold land and buildings	Church and other equipment	Total
	£	£	£
COST and REVALUATION			
At 1 January 2021	501,294	178,187	679,481
Additions	-	3,770	3,770
Revaluation of investment property	-	-	-
Disposals	-	(4,275)	(4,275)
At 31 December 2021	**501,294**	**177,682**	**678,976**
DEPRECIATION			
At 1 January 2021	45,813	175,359	221,172
Charge for the year	526	3,579	4,105
Disposals	-	(4,275)	(4,275)
At 31 December 2021	**46,339**	**174,663**	**221,002**
NET BOOK VALUE			
At 1 January 2021	455,481	2,828	458,309
At 31 December 2021	**454,955**	**3,019**	**457,974**

The freehold land and buildings comprise:
The church hall complex in Warwick Road, Kenilworth.
The house at 23 Leyes Lane, Kenilworth (cost £145,000) was subject to a mortgage repaid in 2018. During 2019 the trustees sought professional advice regarding the value of the investment property and subsequently revalued the property to £450,000.

Note 6 DEBTORS (UNRESTRICTED FUNDS)

	2021	2020
	£	£
Tax recoverable	21,749	22,500
Other debtors and prepayments	5,775	5,459
	27,524	27,959

Note 7 CURRENT LIABILITIES (UNRESTRICTED FUNDS)

	2021	2020
	£	£
Capital repayments on loan for purchase of 23 Leyes Lane	-	-
Other creditors	11,130	11,760
Concessionary Loans Repayable – due for repayment within one year	-	17,210
	11,130	28,970

Note 8 LIABILITIES FALLING DUE BEYOND ONE YEAR

	2021	2021
	£	£
Concessionary Loan Repayable – due for repayment in 1-2 years	-	14,611
Other creditors due in 1 - 2 years	6,650	5,980
Concessionary Loan Repayable – due for repayment in 3-5 years	-	14,400
Concessionary Loan Repayable – due for repayment after 5 years	-	2,000
	6,650	36,991

All loans were repaid in 2021.

Note 9a FUNDS 2021

	Balance at 1 January 2021	Incoming resources	Resources expended	Transfers	Balance at 31 December 2021
	£	£	£	£	£
Unrestricted Funds					
General Funds	8,964	307,775	(199,791)	(97,075)	19,873
Designated Funds					
General Maintenance (note 11)	58,500	-	(22,065)	37,065	73,500
Hall building	24,882	-	(4,106)	(12,802)	7,974
Mission & charities (Tithe balance)	27,250	-	(27,390)	28,000	27,860
Contingency reserve (note 11)	25,000	-		-	25,000
Leyes Lane Property	402,517			47,483	450,000
Other	-	9,012	(1,216)	(2,671)	5,125
Total Designated Funds	538,149	9,012	(54,777)	97,075	589,459
Total Unrestricted Funds	547,113	316,787	(254,568)	-	609,332
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	2,121	-	(150)	-	1,971
KT Legacy	-	121,396	-	-	121,396
Other	3,598	-	-	-	3,598
Total restricted funds	8,413	121,396	(150)	-	129,659
Total All Funds	555,526	438,183	(254,718)	-	738,991

Note 9b FUNDS 2020

	Balance at 1 January 2020	Incoming resources	Resources expended	Transfers	Balance at 31 December 2020
	£	£	£	£	£
Unrestricted Funds					
General Funds	(693)	306,315	(230,658)	(66,000)	8,964
Designated Funds					
General Maintenance (note 11)	18,500	-	-	40,000	58,500
Hall building	24,882	-	-	-	24,882
Mission & charities (Tithe balance)	25,150	-	(23,900)	26,000	27,250
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property	402,517	-	-	-	402,517
Total Designated Funds	496,049	-	(23,900)	66,000	538,149
Total Unrestricted Funds	495,356	306,315	(254,558)	-	547,113
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	2,121	-	-	-	2,121
Other	1,111	2,487	-	-	3,598
Total restricted funds	5,926	2,487	-	-	8,413
Total All Funds	501,282	308,802	(254,558)	-	555,526

Note 9c FUNDS 2020-2021 Total

	Balance at 1 January 2020	Incoming resources	Resources expended	Transfers	Balance at 31 December 2021
	£	£	£	£	£
Unrestricted Funds					
General Funds	(693)	614,090	(430,449)	(163,075)	19,873
Designated Funds					
General Maintenance (note 11)	18,500	-	(22,065)	77,065	73,500
Hall building	24,882	-	(4,106)	(12,802)	7,974
Mission & charities (Tithe balance)	25,150	-	(51,290)	54,000	27,860
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property	402,517	-	-	47,483	450,000
Other	-	9,012	(1,216)	(2,671)	5,125
Total Designated Funds	496,049	9,012-	(78,677)	163,075	589,459
Total Unrestricted Funds	495,356	623,102	(509,126)	-	609,332
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	2,121	-	(150)	-	1,971
KT Legacy Outreach	-	121,396	-	-	121,396
Other	1,111	2,487	-	-	3,598
Total restricted funds	5,926	123,883	(150)	-	129,659
Total All Funds	501,282	746,985	(509,276)	-	738,991

Note 10 ANALYSIS OF NET ASSETS (BY FUND)

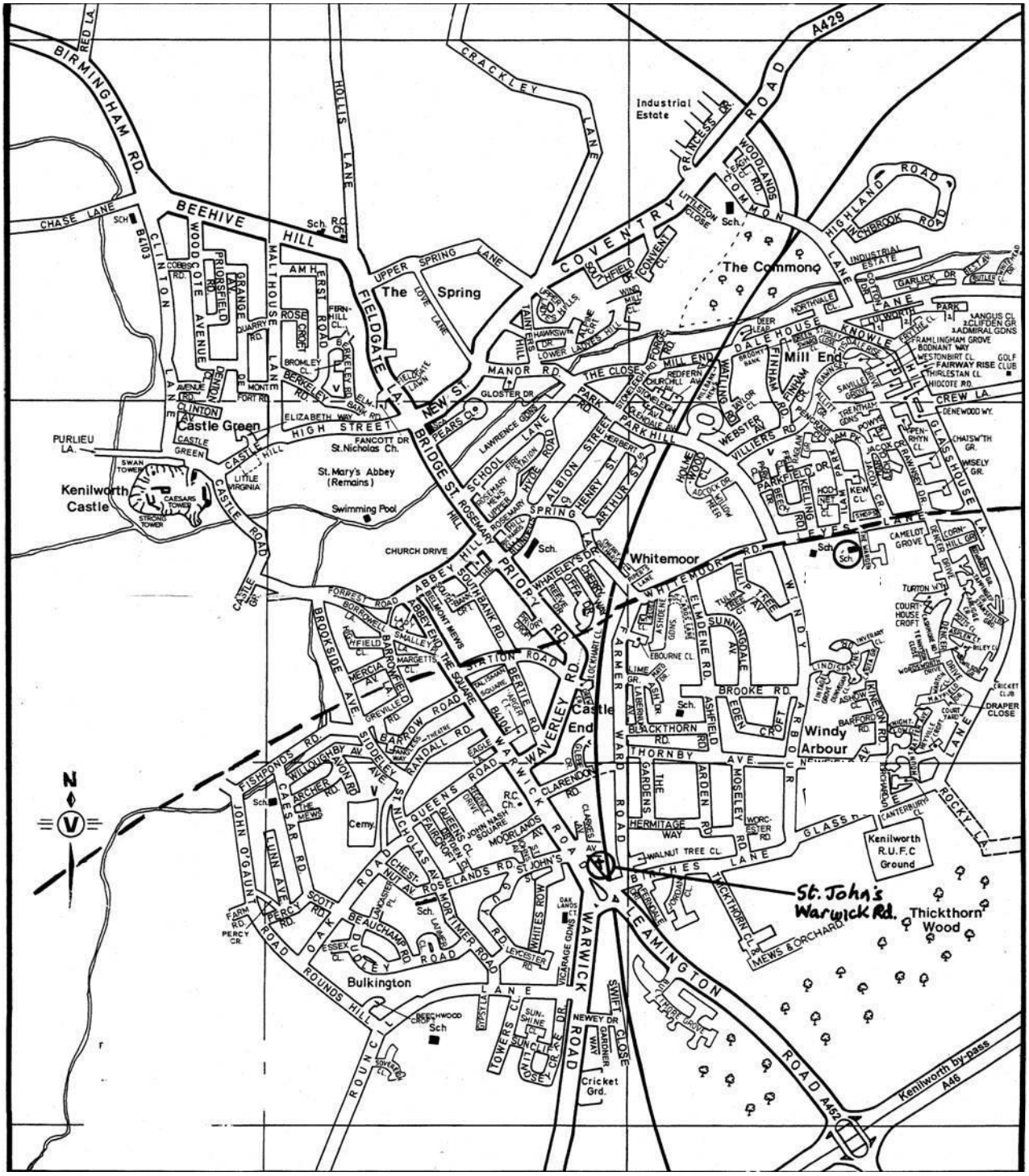
	General Funds	Designated Funds	Total Unrestricted	Total Restricted	Total Funds
	£	£	£	£	£
Tangible fixed assets (note 5)	-	457,974	457,974	-	457,974
Current assets	37,653	131,485	169,138	129,659	298,797
Liabilities					
Amounts falling due in one year	(11,130)	-	(11,130)	-	(11,130)
Amounts falling due after one year	(6,650)	-	(6,650)	-	(6,650)
Total Funds	19,873	589,459	609,332	129,659	738,991

Note 11 FUND BALANCES

Fund balances at 31 December 2021 include the following:

	£
General Maintenance Fund	
Bell frame	2,500
Grand piano – major overhaul	1,500
Church roof	55,000
Car park maintenance	1,500
DDA measures	3,000
Other quinquennial work	8,000
Provision for replacement equipment	2,000
	73,500
Contingency Reserve Fund	
The PCC has considered it prudent to set aside a sum of money as an emergency fund. It is the equivalent of approximately one month's budgeted expenditure for 2021.	25,000

18. Parish Map



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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN THE EVANGELIS

England & Wales - Charity number 1126412

Accounts

St John's Church Kenilworth

Trustees' Annual Report

Year Ended 31st December 2020

Charity No. 1126412



Here to bring real change

This Trustees' Annual Report relates to activities for the year ended 31st December 2020 of St John's Church, Kenilworth, which is situated at 205 Warwick Road, Kenilworth, Warwickshire, CV8 1HY and is a parish within the Coventry Diocese of the Church of England.

St. John's was consecrated in 1854 so has been producing annual reports over many years. Since 2009 the Annual Reports have been filed with the Charity Commission and the most recent reports are available for download via the web site of the Charity Commission at http://www.charitycommission.gov.uk/.

If you wish to receive more information about St. John's we would encourage you to look at the church web site and/or to contact the PCC Secretary (pcc@stjohn316.co.uk) or Churchwardens

The parish of St John's covers the southern half of the town of Kenilworth with the northern border defined approximately by Fishponds Road, Greville Road, Station Road, Whitemoor Road and Leyes Lane (see map at the end of the document). The northern part of the town lies in the parish of St. Nicholas, Kenilworth http://www.stnicholaskenilworth.org.uk/ who are our close friends and who founded St. John's.

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1. Letter from the Vicar

Dear all,
Once again I'm writing under lockdown, as I did last year, still unable to have a face-to-face APCM. This has been an extraordinary 12 months. And yet now, as you read this, millions of people will have received the vaccine to protect us from Covid-19. Despite a number of serious hiccups early on, our Government has initiated a successful system of mass inoculation - this recent success deserves to be praised. Like everyone I am really looking forward to the return of freedoms and contact; to the joy of a hug or handshake, to the pleasure of a meal with friends. Yet I am not looking forward to the idea of absolutely everything returning back to how it was. If Almighty God allowed the world to experience a break in our sense of control, then I want to make sure that we have learned what he is teaching us. If God is Sovereign, he created space for this to happen, through the agency of wrong human behaviour. God always has a plan to bring greater good out of evil.

I remember as a young student (before coming to faith) regularly going out drinking with my Rotherham cousins and routinely suffering hangovers. I would tell myself "Never again"; and then do it all over again the following weekend. Human beings don't learn quickly, and I am nervous about how deeply we will learn what God is saying. The church is Christ's bride - his priority in the world. So he really wants us to learn whatever he has been trying to say to us during these highly unusual 12 months.

We have been prevented from doing church as normal.
We have had to adapt around new circumstances.
We have had to stop doing things that we enjoy and explore new ways of being church.

This learning curve has been compelled. We didn't choose it. We didn't ask God to completely turn our church life upside down. He unilaterally acted. Of course there are a wide range of positive actions and responses made over the last year - continued support to the vulnerable, use of online technology to facilitate meetings and relationships. Faithful callers keeping in touch with the isolated. All brilliant. I am so delighted and impressed.

Yet as we plan to come out of lockdown, what is it that God wants us to learn?

1. In the most glaring sense, God is re-writing his gospel out loud for all to see. There is a deep problem with the human race, like an inherited virus, that desperately needs to be cured, otherwise death will be the result. And like a jab in the arm, faith in the saving Son of God changes everything. This experience with Covid-19 will give the church a very clear shared experience by which we can tell our friends and neighbours what the good news of Jesus really means.

2. Additionally, God has called his church to new depths of prayer and obedience. Through the pressures of the last 12 months, or through the imposed silences and space of the year, many have heard Christ call them into a greater level of devotion. Have you heard this call?

3. And in the light of this call to go deeper, many are hearing God tell us something about church life generally. Many sense that we are not to simply return to church as normal. Many are hearing that God wants to bring change. A number are sensing a new call to being devoted as a community - close to Christ and ready to go wherever he sends us. Instead of picking up church where we left off - we now are aware of Christ holding the steering wheel in a clearer way.

So as we plan to come out of lockdown, and we look forward to many innocent and happy experiences of 'normal life', can I encourage you to not be like the young student Andrew - a slow learner, but to wait on God. To seriously wait on God; giving him room to change us deeply. Giving him room to change what we think church is all about. I recommend a season of prayer for the church as we meet again.
With love
Ax

2. Churchwardens' Report

As I sit to write this year's Wardens report the nation has stopped to take a moment to reflect on what has been a most extraordinary year and to light a candle in remembrance of all that has been lost but also as a symbol of hope, hope that there is light in the darkness. So I reflect on what has been a year like no other in the life of our church.

The APCM for 2020 was postponed from April to the Autumn and was held via zoom. Kim Matthews and Karen Mills were elected as Wardens, and were delighted to be joined on the Wardens team by Roger Homes.

We are thankful to all the PCC members who continue to work hard on our behalf supporting the mission and management of the church. We would particularly like to thank Kevin Dowle for his service as PCC secretary and we wish him and Fiona every blessing as they move north and to pastures new.

The church may have left the building but church life continues.

We would like to thank our staff who have been extremely versatile and adaptable rising to the challenge of working through a pandemic.

Thank you too, to all those working quietly in the back ground making sure that the things that need to be done, get done:- Looking after our site and our buildings; All those who have in various ways have taken care of each other. Keeping groups going as best you can; Becoming 'Zoom' experts over night; Phone calls and food parcels and countless acts of kindness; Finding creative ways to do church where ever you are.

Many of you I know have engaged in projects to support our local community, building links into community – thank you. And to those of you who have helped us all stay safe by staying safe yourself – thank you too!

We have been happy to support Molly's Meals, meals for those in need have been prepared in the church Kitchen. 'Fair Share' food stuffs have continued to be collected and distributed by a faithful band of volunteers.

As the country went into 'lock down' one of the first challenges to be met was how do we continue with church gathering when we cannot meet in person? And so we moved 'on line'. The 10.00am and 6.00pm services being streamed on You Tube throughout this year. The on line Wednesday Bible Studies have also proved popular.

As restrictions eased a little over the summer we were able to open the church for a short season for private prayer and were able to hold a few 8.00am and Wednesday Community services. A small number of funerals and Weddings have taken place some of which have been live screened with some success. In preparation for when we may be able to return to the building some work has been undertaken to upgrade our audio-visual equipment so that we may be able to live screen services in the future.

We do not know the full impact of the pandemic but of course it has meant that many of the activities that take place on our site have been severely curtailed, and we thank the various groups who use our halls for their patience as we have got to grips with government guidelines. Our hope is that we will be welcoming many of them back on site in the months to come.

For many of us the last year may have felt that we have been travelling through a wilderness, disorientated somewhat as the rhythms and securities of our normal day to day living have been disrupted and taken away. Much like the people of Israel who were at first joyful, singing to the Lord as He went before them as they crossed out of Egypt. But then the reality of living in a very different landscape set in and they began to grumble forgetting for a while the goodness of their God.

And so the people of Israel came to the river Jordan and they camped before making the crossing.

As we tentatively look towards a new horizon it feels like we too are camping by the river Jordan, expectant but uncertain. Joshua tells the people to prepare themselves for "tomorrow God will work wonders amongst you". It seems no coincidence that church buildings have been closed for so long and we will all have changed as we emerge from this long Covid tunnel, so we would do well to pause and prepare ourselves as we emerge, like a butterfly from its chrysalis, into a new landscape with eyes open to see what wonders God is indeed doing. It is when God is expanding our horizons we are called to be faithful and obedient to His call. But God goes before us. Joshua sends the Covenant Chest, the presence of God, well out in front of the people so that all the people could see it. As we see God leading so we follow, though we may not have "travelled this way before" we can confidently step out keeping our eyes fixed on Him, more deeply rooted in our faith and stronger as a community working well together for the Kingdom and the Glory of God.

Every blessing,

Karen.
On behalf of the Wardens team

3. Implications of Covid-19 Pandemic on the Church

The Standing Committee, with support from other members of the PCC (the Trustees) have continued to review the Risks in the light of Covid-19, and taken mitigating actions for the protection of staff, volunteers and beneficiaries of the Charity, as well as considering the impact on financial sustainability.

The pandemic continues to have a significant effect on the way we operate, but has not prevented the ongoing activity of the charity, and does not immediately threaten the charity as a going concern. The Trustees are aware that there remains uncertainty regarding the ability of supporters to continue the same level of financial support of the Charity. In particular, job losses or reduced income of the members could impact on the financial income of the charity. Furthermore, the engagement of the Church with the local community is hampered by Social Isolating and if this is prolonged, this may affect the charity's ongoing membership. The Trustees will keep this under review and monitor changes in income and membership as we return to a post-vaccine scenario over the coming months.

The loss of income (mainly from building hire, regular giving and plate collections) during 2020 has been more than compensated by reductions in expenditure, resulting in a net cash surplus for the year against a budget of a small deficit. This balance of income and expenditure can be expected to continue through the final months of Covid restrictions, excepting one-off items of expenditure for building maintenance for example.

To assess the possible impact of the pandemic the Trustees have carried out financial modelling based on various short term scenarios to assess the reduction in income from donor contributions, plate donations and income from rental for the use of halls. Whilst COVID restrictions are in effect there are savings resulting from the non-use of buildings (eg cleaning and utilities). The Trustees have sufficient liquid reserves to endure a 20% reduction in income budget levels over a 12-15 month period. In this circumstance liquid reserves would be depleted and the trustees would need to explore alternative options in order to meet longer term ongoing operating costs. At the time of writing (mid-March 2021) there has been no significant noticeable decline in monthly donor contributions, though hall income and plate donations have effectively dried up since the closure of the church building. Over the coming months the trustees will carefully monitor the evolution of income as our contributors respond to the varying financial consequences of the Covid situation. If the trustees observe a significant decline in recurring income appropriate action will be taken to ensure that we can continue to efficiently support our mission and safeguard liquidity.

Change in activities
The Social Distancing measures have resulted in significant changes to the way in which the Church interacts with its members and other beneficiaries:

- Services, Bible studies and other meetings have moved online
- Pastoral care has become remote, but our monitoring leads us to believe that the vast majority of those who attend our services and meetings are being contacted by someone in the Church regularly.
- Several church members are serving the local community through the local Covid-19 support group which includes shopping, prescription collection, and telephone support for vulnerable residents of the town.

Effect on staff, volunteers and beneficiaries
Staff and volunteers are working from home, and beneficiaries are receiving contact through social media, on-line meetings and telephone calls.

Likely impact on future aims and activities of the charity
It is anticipated that in the longer term the incident will not impact on the long term vision of the Church, nevertheless the Lock-down period has given many the chance to reflect and consider

their own position in relation to faith and the church and this may, perhaps ironically, have lasting benefits.

Consideration of specific risks
The following risks have been identified specifically in relation to the Covid-19 pandemic:

Spreading the virus at services
Mitigated by implementing government guidelines - closing down services and moving 'on-line'. We will not restart services until Diocesan guidance (which follows CofE, and therefore Government, advice) says it is safe to do so, and we are confident that we can deliver these safely.

***Spreading the virus in the church* (as a place of work)**
Mitigated by closing the church office / building (as a place of work). We will not open the office / building until Government advice says it is safe to do so.

Spreading the virus at other meetings
No other meetings (PCC, committees, small groups, other ministries) are meeting. We will not restart these meetings / ministries until Diocesan guidance (which follows CofE, and therefore Government, advice) says it is safe to do so.

Damage to vacant property
Insurance cover has been checked and the Church buildings are covered while empty. There is no urgent maintenance required on any church property/buildings. The site / buildings are being checked 1-2 times a week by two people alternately to minimise risk of an event such as a water leak resulting in major damage.

Associated Environmental Health risk
Fridges and freezers have been emptied and defrosted. Bins have been emptied.

Safeguarding
There is a risk that situations might go unnoticed and existing situations cannot be monitored. The Parish Safeguarding Officer has been consulted. Any increased safeguarding risks would, not be in the context of any church activities as these are not happening. If we are aware of situations that exist outside of church activities (in families for example) then they will have been passed on to the appropriate authorities.

Vulnerable people
We have done everything we can to ensure that each of the church communities is caring for those within them, e.g. our Wednesday worshiping community (of generally older people) has a telephone list whereby everyone is contacted by someone else in the congregation; many members are networked through Mothers' Union.

GDPR
Personal data may be shared during the current situation for the very best of reasons (i.e. checking up that people are well or have their prescribed medication). Our Data Privacy Notice covers this (and includes Special Category Data). We will record where this is being done and ensure that the data is destroyed when no longer relevant.

Risk at resumption of 'normal' church life
When the lockdown begins to be lifted, we will resume activities carefully in line with national guidelines. At the moment we have guidelines that were in place before the lock down which could be used, but we expect updated guidelines from the CofE / Diocese when we get to that point. Trustees will be careful to manage the resumption of activities carefully, being mindful of vulnerable groups.

4. PCC Reports

4.1. *Summary of PCC business since March 2020*

At the completion of the 2019 APCM, the PCC had 15 members, of whom nine were elected as PCC members, two were Churchwardens, two were Deanery Synod members, one was a Diocesan Synod member and one was the Vicar.

The last APCM took place in October 2020 and was on Zoom due to the ongoing Covid-19 pandemic. The previous Annual Report only covered PCC activity until March 2020 when the APCM would normally have taken place. Therefore, this account is from March 2020 until March 2021. In that time the PCC has met virtually via Zoom in April, August, September, October, November 2020 and January and March 2021. Decisions during this period were also made by correspondence using email.

The business of the PCC has included:

- Kim Matthews (Warden) has predominantly chaired the meetings on Zoom.
- Approving the ongoing closure of the church building in line with government and Church of England guidance due to the pandemic.
- Revising the Statements of Faith for St. John's Church. This is ongoing.
- Inducting new PCC members. All PCC members were provided with a guide of responsibilities of Trustees.
- Reviewing and updating policies: listed in section 10.3
- Receiving regular reports from the various church communities through representatives on the PCC, particularly in relation to safeguarding and approving safeguarding policies and procedures.
- Ongoing support for the Eco Church Project and supporting a Climate Coalition initiative
- Supporting a number of Mission and outreach activities.
- Reviewing financial projections and budget preparation, especially in relation to reserves and initiatives to increase giving and reduce costs through tighter control of spending particularly on cleaning and insurance. Approval of staff salaries and agreeing expenditure on roof repairs.
- Kevin Broadbent replaced Kevin Dowle as PCC secretary on an interim basis in March 2021 until the APCM. Kevin Broadbent also continues as Electoral Roll Officer and has undertaken a role as a Strategic Advisor to the Wardens during the year.
- Approving the continuation of TWAM including renewal of planning permission for the Kabin.
- Supporting the vicar in developing the church vision and in approving training for staff.

Kevin Dowle
PCC Secretary

5. Safeguarding Officer's Report

The purpose of the Safeguarding Officers report is to show that the Church's work with youth and vulnerable adults is compliant with Diocesan and National Church of England Policy. I have been the safeguarding officer since May 2017.

Progress with Safeguarding in the Parish

Highlights and successes of the past 12 months have included:

- With face to face activity severely constrained due to Covid there have been no DBS checks completed since May 2020.
- On-line Parish Safeguarding Dashboard keeps us up to date with requirements.
- Ongoing updating of the dbs and training database has been curtailed this year.
- Jeremy Bryans has acted as PCC link for safeguarding this year. Many thanks to him. In the future, PSO accountability to the PCC will be assisted by 6 monthly meetings with the Standing Committee.
- Good progress has been made with on-line training and C0 and C1 courses are now available in this format. C2 courses have not been available during 2020 due to covid.

Some details

- A number of DBS checks will need renewing as face to face activity resumes this year. While 71 church members were engaged in relevant activity before the pandemic, we do not know how many will return.
- We will therefore need to assess the safeguarding status of all volunteers (DBS check and Training) as activity resumes.
- We will also need to ensure we follow safer recruitment procedures where we recruit new volunteers to church activities.
- We are well supported by the Diocesan Safeguarding Officer when casework issues arise.
- Key document reference library, church notices, safeguarding jobs and website info kept up to date.
- Online work with children and young people has continued this year by Michelle and her team, and those checks and training are being kept up to date.

Training Courses

- All church members involved in ministry with young or vulnerable people need to be aware of the need for three-yearly Diocesan training. Dates and venues available on the Diocesan webpage (http://www.dioceseofcoventry.org/Safeguarding/SafeguardingTraining).
- There are three courses:
    - C0 online basic course to be completed before C1
    - C1 course for all those working with Children or Vul Adults
    - C2 course for those in leadership roles including: clergy, readers, Church Wardens, Parish Safeguarding Officers and other lay leaders

Compliance with House of Bishop's Policy

As is standard practice each year, church wardens will be formally reminded of their safeguarding responsibilities (email from Safeguarding Officer to Wardens due April 21).

The Parish Safeguarding Dashboard is up to date (March 21). Red items (urgent), currently comprise:

- PCC approval of the safeguarding action plan
- Completion of C0 Basic Awareness Training by PCC members
- Safeguarding report to PCC every 6 months
- Review list of Church and Non-church activities

There are three yellow (for action items):

- Confirm arrangements for storing Safeguarding records during an interregnum
- PCC assurance around the need for management and monitoring of known offenders
- Compliance with Data Protection requirements (more information awaited)

Since July 2019, it is a requirement that all PCC members complete C0 (basic training for safeguarding). Previously this was a recommendation rather than a requirement. Similarly, while in the past all PCC members were eligible for a DBS check, the Diocese required only Wardens and the PCC safeguarding lead to be checked (http://www.dioceseofcoventry.org/images/document_library/UDR02101.pdf). A number of PCC members have raised the contrast with other charitable work where all governing body members were required to be DBS checked. Now therefore seems the right moment to extend the DBS check to all members of the PCC.

All church members are encouraged to look at the National Church of England Policy for Safeguarding which can be found at: https://www.churchofengland.org/sites/default/files/2017-12/PromotingSaferChurchWeb.pdf

The Parish Safeguarding Handbook states that known offenders, and others who may pose a risk to children or vulnerable adults, must be effectively managed and monitored in consultation with the Diocesan Safeguarding Adviser. PCC need to be assured that the PSO and Vicar are aware of this requirement.

The Parish Safeguarding Handbook also requires that the PCC must, working with the church wardens, ensure that all information about safeguarding matters is securely stored before passing the information on to the new incumbent. The departing incumbent must give the safeguarding information to the Parish Safeguarding Officer who can pass the information on to the new incumbent when he/she takes up his/her new role.

Page 47 of the Parish Safeguarding Handbook states that the PCC must approve the use of social media and mobile phones by the church.

Plans for the next 12 months include:

- The resumption of face to face activity to include DBS check, Safeguarding training and safer recruitment.
- Maintain the On-line Parish Safeguarding Dashboard.
- Ensure Parish Data Privacy Notice includes a section on Use of Social Media PCC approval for Safeguarding Action Plan.
- PCC approval for Social Media Policy and Policy for Live Streaming church services and incorporation of both into Data Privacy Notice

More detail is included in the Safeguarding Action Plan.

Recommendations

1. All PCC members are DBS checked following the APCM in 2021.
2. All PCC members are asked to complete the C0 online Safeguarding Awareness course (http://www.dioceseofcoventry.org/?page_ref=1291).
3. PCC confirms arrangements for storage of safeguarding records during an interregnum.
4. PCC notes that the Vicar and PSO are aware of the need for management and monitoring of known offenders.
5. PCC endorses further work on the social media and live streaming policy.

Finally, many thanks to everyone in the parish for their help with this important work.

Charlie Palmer (safeguarding@stjohn316.co.uk)
Safeguarding Officer
14th March 2021

6. Deanery Synod Business Summary

In 2020 the Kenilworth and Coventry South Deanery Synods met jointly three times. In February, at St Barnabas Church in Kenilworth, Stella Bailey described a focus on children and families during her 3 years as vicar. Barry Dugmore (the new Archdeacon Missioner) described the diocese's aim to support the establishment of another 150 worshipping communities (or 'church plants') over the next decade. Due to Covid, we did not meet in May.

In September we met by zoom and heard how St Christopher's, Allesley Park, had adjusted to lockdown. Then we thought about how groups cope with collective trauma. In November, again by zoom, we heard how Christ Church, Cheylesmore, have been coping during lockdown. Then Jim Perryman (Leek Wootton) explained the synodical structure of the Church of England, which is designed to pass ideas up and down. Elections to the General Synod have been postponed from 2020 until later in 2021. Then we told others in a group of about 8 some positive experience from this time of Covid.

A team from Kenilworth Deanery has been considering possible adjustments to its pattern of churches and clergy to fit with the current population; we hope to hear soon their ideas on this.

Felicity Hawke, Anthony Manning and Phil Sewards go to this Synod from St Johns and others are welcome to come with us, either as representatives elected at our 2021 APCM or just occasionally.

7. Report from the Diocesan Synod

Only two meetings were held in 2020. The March meeting was scheduled for around the time of the first Covid-19 Lockdown, so was cancelled. The two subsequent meetings in June and November were held via Zoom, and had the advantage that it was easier to access for those members who live in the farthest corners of the Diocese.

During the year, a new Chair (voluntary role) of the Diocesan Board of Finance has been appointed and a new Director (salaried role) of the Diocesan Board of Education. The Diocesan Chancellor has also retired after 11 years' service. There was a presentation on the Diocesan Mission and Growth Strategy, which includes the Healthy Churches initiative, a vision to plant 150 new worshipping communities by 2030, and work in new housing developments. There are also plans to create more Resourcing Churches like St Mark's in Coventry, to build capacity and leadership.

There was discussion and formal acceptance of the Covenant for Clergy Care and Wellbeing. Bishop Christopher presented the resources on Living in Love and Faith, which he has been heavily involved with for 3 years, and which aims to help the Church find a better way to handle discussions and disagreements about identity, sexuality, relationships, and marriage.

The Parish Share Scheme, which has existed in its present form, is to be reviewed over the next year, partly in response to difficulties that parishes have experienced with their finances during the year. It is hoped that church activity will be back to normal by 2022. There was also some debate about the use of reserves to prop up parishes or invest in new missional activities. Historic reserves are being released to help finances over 2020 and 2021.

At the November synod there was an interesting presentation by two chaplains, one at Coventry Hospital and the other at Rye Hill Prison, both talking about the impact of Covid-19 on their work.

A new diocesan scheme for quinquennial inspections is to include the Energy Footprint Tool.

2021 is an election year for Diocesan Synod and Kenilworth deanery has an allocation of 3 clergy and 5 lay people, which we have never filled, so far as I can remember.

Felicity Hawke
Diocesan Synod Representative
March 2021

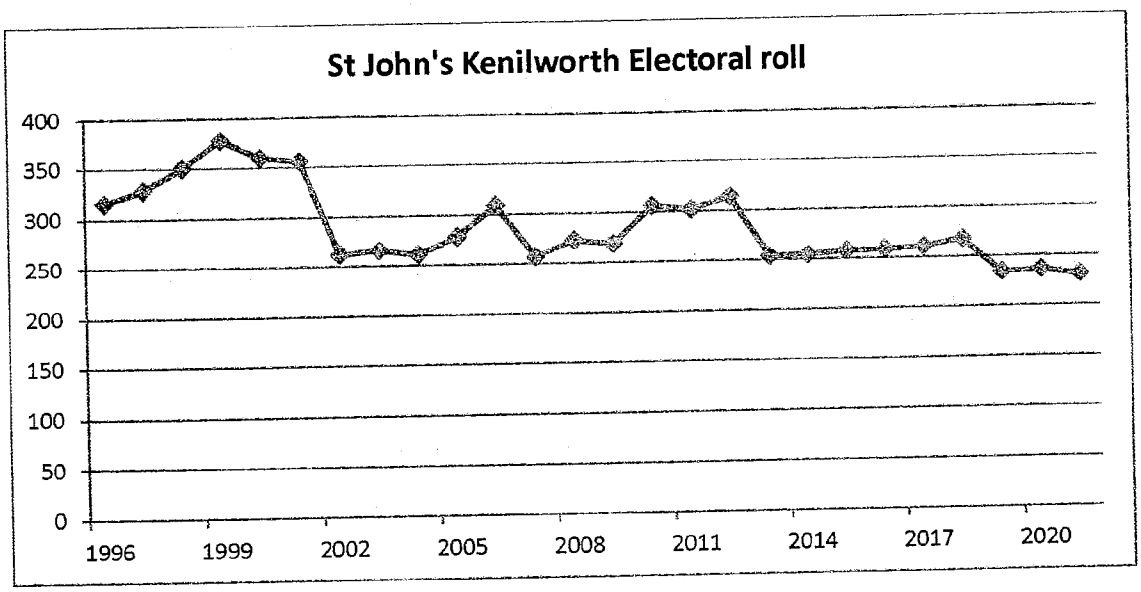
8. Electoral Roll Report

Every six years each parish is required to create a new electoral roll and this was completed in 2019. This year the roll has been revised to include any new applicants and remove any people who have asked to be removed, have died, or are known to have moved away from the parish and no longer worship at St John's.

The roll was revised twice in 2020, once for the annual report in April when it stood at 236 and then again before the APCM in October when it was revised to 233. Since then, there have been 0 new names added and 2 names removed, so the new roll consists of **231** names.

The numbers on the roll for this and previous years are as follows:

1996 316	2006 309	2016 259
1997 328	2007 257 (Revision Year)	2017 261
1998 350	2008	2018 268
1999 378	2009 269	2019 234 (Revision Year)
2000 360	2010 306	2020 236
2001 356	2011 302	2021 **231**
2002 262 (Revision Year)	2012 314	
2003 266	2013 254 (Revision Year)	
2004 261	2014 255	
2005 278	2015 258	



Kevin Broadbent, Electoral Roll Officer
7 April 2021

9. Financial Review

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

Finance Committee

During the year the Finance Committee met as necessary to assist the Treasurer in the execution of his duties. The current membership of the committee is Steve Coomber, Phil Sewards, Paul Lewis, Peter Jackson and Andy Garsed. One of the major focusses during the year was to review certain costs and seek savings where appropriate

Incoming Resources

During 2020 voluntary giving (and associated tax recovery, but excluding legacies received) declined by £37.2k (12%). This is primarily due to a reduction in Gift Aid donations of 8% (leavers), a reduction in collections of 59% (reduced services due to COVID) and a 19% reduction in tax recoverable (reduction in giving and retrospective claims in 2019). Hall letting income was significantly lower, reflecting lower usage due to COVID restrictions in the year. Rental income was higher than in 2019 due to 100% occupancy during 2020, and other income (including Ground Sourced Heat Pump income) was higher than 2019.

Resources Expended

Excluding Missionary and charitable giving and depreciation Unrestricted Resources expended decreased by £38k (16%) from 2019 levels, This reduction is due to lower costs attributable to reduced activity due to COVID (eg Cleaning, Utilities) of approximately £30k and approximately £10k from cost reduction activities (eg Insurance, Service Contracts). A detailed expense comparison is provided in note 3a.

Leyes Lane

During 2018 the PCC received two loans totalling £36k (repayable during 2022) to cover the costs associated with the refurbishment of freehold property at 23 Leyes Lane. Since completion of the refurbishment the property has been rented on a commercial basis.

We are required (under FRS102) to adjust the value of the property to reflect the current value as an investment property. Following a valuation by Loveitts the 2019 accounts reflect a gain on revaluation of fixed assets of £305,000.

Volunteers

The charity makes use of volunteers. These contributions cannot be economically quantified and these services are therefore not recognised in the financial statements.

Free Cash

The following table gives an indication of Free Cash at the end of 2020 compared to the same metric at the end of 2019. This simulation provides a measure of the number of month's expenses, excluding depreciation, that could be sustained assuming no cash income. At the end of 2020 this is 4.3 months compared to 2.2 months at the end of 2019. Note that the total value of loans repayable between 2022 and 2027 amounts to £31k.

Free Cash (£'000)	2020	2019
Closing Cash Balance	135	60
Add Debtors	28	60
Deduct Current Liabilities	(29)	(45)
Deduct Mission and Tithe Balance	(27)	(24)
Deduct "current restricted funds"	(8)	(6)
Deduct Q1 2021 Roof Repairs	(20)	-
Free Cash	**79**	**45**
Average Monthly Expenditure	18.2	20.5
Number of months cash available	4.3	2.2

Reserves Policy

During the year the Trustees agreed a reserves policy with the aim that the charity keeps free reserves (not fixed assets or restricted funds) of between 6 - 7 months of a single month's expenditure.

Employees

The PCC had three employees at 31 December 2020 (2019 3).These were the Parish Administrator (Denise Coomber), the youth worker (Michelle Harris) and the Finance Assistant (Neetha Paul).

Short Term Deposits

The Charity has a small amount of funds invested with CCLA Investment Management Ltd in The CBF Church of England Deposit Fund. Surplus cash is deposited with this organisation, and moved to the current account in order to satisfy working capital requirements. The PCC takes a low risk approach to managing cash reserves.

Budget for 2021

The following is a summary of the final budget approved by the PCC on 17 March 2021.

The budget presented below shows both the income and expenditure for theyear and shows the resulting cash position of the PCC after adjusting for non cash items rather than on income and expenditure. The budgeted cash deficit of £19k compares to a budgeted cash surplus of £55k for 2020.

2021 Budget - summary (£k)

Expenditure	**£**	**Income**	**£**
Parish Share	105	Giving & Collections	191
Ministry (net)	3	Tax Recovery	40
Mission + Outreach	27	Hall Income	8
Children & Youth	24	Leyes Lane Rentals	15
Insurance & Utilities	22	Interest	0
Maintenance & Cleaning	45	Other Income	10
Depreciation	4		
Leyes Lane Expenses	5		
Other Expenses	30		
Total Expenditure	**265**		**264**
Excess of Income over Expenditure			**(1)**
Depreciation			4
Reduction in Deferred Income			(5)
Net Loan Repayments			(17)
Capital Items			(-)
Net cash surplus			**(19)**

The Treasurer, Finance sub-committe and PCC will need to continue to ensure that the resources needed in future years are available by careful management of costs. Importantly, church members where possible need to continue to give at or above their current level of giving if the church is to fulfil its stated aims and purposes. The PCC, with guidance from the Finance Committee, will need to consider the sustainability of the current level of costs and will continue to review where savings can be made during 2021.

Please refer to the note relating to the 2021 outlook in the Coronovirus section of the Trustees Report.

Summary

Our responsibility for 2021 will be to continue to properly resource the mission of this Parish.

I would like to express my thanks to everyone who has supported me in various ways as I have transitioned into the role of treasurer.

If anyone wishes to ask any questions about the figures or Considered Giving please contact me.

Peter Jackson
PCC Treasurer

10. Parish People

The section lists clergy and readers currently licensed to the parish, Churchwardens and other key people. It also lists PCC members, Policies, and Employees.

10.1. *Parish Officers and Advisers*

Vicar:	Revd. Andrew Attwood (inducted 20th April 2010)
Curate:	
Non-Stipendiary Minister:	Revd. Mary Rai
Retired clergy:	Revd. Arthur Ash
	Revd. Canon Lambert Maudsley
	Revd. Jane Mullaney
	Revd. Canon Roger Turner
	Revd. Rob Latham
Readers:	Anthony Manning
	Ken Pollard
	Phil Sewards
	Chris Thomas (retired)
	Val Whiteman
Youth Worker:	Michelle Harris (started 12th September 2016)
Parish Administrator:	Denise Coomber (not a PCC member)
	St John's Church, 205 Warwick Road, Kenilworth CV81HY
	Tel 01926 853203
	Email: admin@stjohn316.co.uk
Churchwardens:	Karen Mills (from 2017 Annual Meeting of Parishioners)
	Kimberley Matthews (from 2018 Annual Meeting of Parishioners)
PCC Treasurer:	Peter Jackson
PCC Secretary:	Kevin Dowle (until 17th March 2021)
PCC Standing Committee:	The Vicar, Churchwardens, PCC Treasurer, PCC Secretary
Bank:	CAF Bank Limited, 25 King's Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Independent Examiner:	Flemons & Co Limited, 70 Priory Road, Kenilworth, CV8 1LQ
Electoral Roll Officer:	Kevin Broadbent
Safeguarding Officer:	Charles Palmer
Cathedral Liaison Officer:	John Radford
Churches Together in Kenilworth and District Reps:	John Radford and Val Whiteman
Parish Information Officer	Vacant
Charity Correspondent[1]	Tim Horne
Website	http://www.stjohn316.co.uk/
Charity Commission Link	http://www.charitycommission.gov.uk/find-charities/ (enter 1126412 in the box "search for a charity")

[1] The person authorised to make changes to the online filed details for the PCC and to give and receive correspondence on behalf of the PCC from the Charity Commission including web and email instructions

10.2. *Parochial Church Council (PCC)*

	The Trustees:
PCC Chairman	Legal position held by Revd. Andrew Attwood
PCC Chair for meetings	Kimberley Matthews
PCC Secretary	Kevin Dowle
PCC Treasurer	Peter Jackson
Retired in 2020	Jeremy Bryans, Luke Coomber, Steve Cox, Sue Davies, Kevin Dowle
Co-opted in 2020	Luke Coomber, Naomi Grew
Retire in 2021	Allen Busby, Andrew Garsed, Julie Sewards
Retire in 2022	Peter Jackson
Retire in 2023	Jeremy Bryans, Steve Coomber, Kevin Dowle (resigned on 17/03/21), Roger Homes
Churchwardens	Karen Mills, Kimberley Matthews (subject to annual election)
Deanery Synod Members	Anthony Manning, Phil Sewards, Felicity Hawke
Diocesan Synod Members	Felicity Hawke
General Synod Members	Andrew Attwood

10.3. *PCC Policies*

The PCC has developed or has in place the following policies (available on our website at https://www.stjohn316.co.uk/pcc-public)

- Safeguarding Policy
- Policy Statement on the Recruitment of Ex-Offenders
- Conflict of Interests Policy
- HR Policy
- Finance Policy, including Mission Giving and Support
- Church Premises Policy (under review)
- Garden of Remembrance Policy and procedures
- Health & Safety Policy
- Data Protection Policy
- Risk Management Policy
- Complaints Policy
- Infant Baptism Policy
- Access and Disability Policy (under development)

10.4. *PCC Employees:*

Parish Administrator:	Denise Coomber (part-time, 22 hours per week)
Youth Worker:	Michelle Harris
Bookkeeper:	Neetha Paul

11. Our Leadership and Organisation

The Vicar (Andrew Attwood) is the person commissioned by the Bishop to share with him in the 'cure of souls', within the parish. In simple terms this asks Andrew to exercise mission and ministry for the benefit of 11,000+ people. Our agreed three Purposes are used as our compass towards this broad task, and Andrew, with the PCC, oversees the work of the collective church as we move forward as a missional community in Kenilworth.

The Vicar is the primary 'keeper of this vision' - and carries responsibility to ensure that everything we do is in line with our Purposes and our Five Year Vision.

11.1. *Our purposes:*

We want to see:

1. Everyone becoming like Jesus by knowing and following Him, through the Holy Spirit.
2. A welcoming, loving community that encourages use of our gifts and abilities to serve God and each other.
3. Society transformed by the love of Jesus as we engage with Kenilworth and the world around us.

(Formally agreed by the PCC on 2nd May 2017)

11.2. *Five Year Vision:*

In May 2017, the PCC reviewed the vision and Purposes and introduced a new single sentence summary of them:

PARISH PHRASE: Becoming like Jesus, Making disciples, Bringing real change

There was an extended period of listening by the whole church during early 2016 to prayerfully seek God about the future direction for St John's. Following that period of listening, a number of new ideas are being progressed and St John's is exploring the use of Mission Shaped Communities (MSCs) as a tool to help live out the Purposes more effectively.

11.3. *PCC:*

The PCC meets regularly to assess ongoing ministry across all areas of parish life and makes decisions on future proposals and plans, all on the basis that we move steadily towards our Purposes and Vision.

The PCC agenda will be focused on the responsibilities listed under Parochial Church Councils (Powers) Measure 1956 (see below) and the PCC will have the roles of:

- Governance, including compliance, legal, financial, health & safety and employment
- Reviewing vision
- Reviewing strategy as recommended by the Leadership Teams and Staff Team
- Parish wide policies
- Parish Budget, financial accounts, ensuring accounts are audited
- Coherence across parish purposes, plans and activities
- Keeping boundaries between the respective teams

The PCC will operate using sub-committees, where appropriate, to conduct the necessary due diligence and development of plans and execution of governance. Such sub-committees will develop detailed recommendations for the PCC to approve and be responsible for carrying out the decisions of the PCC and working with the rest of the parish organisations, including the Leadership Teams. In addition, the Standing Committee of the PCC (see below) is empowered to make decisions on behalf of the PCC at its discretion and report back to the PCC.

PCC responsibilities according to Parochial Church Councils (Powers) Measure 1956 include:

- To care for, maintain, preserve and take out adequate insurance cover for the fabric, goods and ornaments of the Church
- To agree a budget and to be responsible for the income and expenditure of the parish
- To maintain proper financial records and accounting procedures
- To prepare annual financial statements and an annual report and present them to the Annual Parochial Church Meeting (APCM). In particular SORP 2005 requires the following to be provided:
  - Reference and administrative details of the charity, its trustees and advisers
  - Structure governance and management
  - Objectives and activities
  - Achievements and performance
  - Financial review
  - Plans for future periods
  - Funds held as custodian trustee for others
  - Risk management, governance, operational, financial, external and compliance with laws
- To arrange for independent examination or audit of the financial statements
- To care for and maintain the Churchyard
- To consult with the incumbent on matters of general concern and importance to the parish
- To co-operate with the incumbent in promoting the mission of the Church
- To make representations to the Bishop about any matter affecting the welfare of the parish
- PCC as employer:
  - Compliance with legislation (12 separate Acts listed)
  - Wages and salaries, reviews and increases, National minimum wage, NI and tax
  - Job descriptions
  - Contract or statement of conditions of employment
  - Expenses policy
  - Induction, grievance and discipline
  - Policies for equal opportunities, health & safety and child protection, protection of the vulnerable
  - Use of volunteers

11.4. *Churchwardens and Standing Committee*

Our present Churchwardens are Karen Mills, Kimberley Matthews who play a key role with the Vicar (Andrew), regularly communicating with him (and the PCC Standing Committee) either in meetings or via email, to check the direction and oversight of St John's. They offer wisdom and support to Andrew in implementing the Purpose and Vision, and bring important matters to his attention when the need arises.

The Churchwardens operate as a communication link between the Vicar and the PCC, and between the Vicar and the various congregations. They offer counsel and advice, make plans with him regarding issues of governance, major strategies or projects, and discuss and agree matters in preparation for PCC meetings and the APCM.

Along with the Standing Committee (which comprises the Churchwardens, Treasurer and PCC Secretary), the Churchwardens are increasingly playing a strategic role, being involved in discussions, reviews and decisions regarding the future.

11.5. *Staff Team (Operational Ministry)*

Presently the Staff Team consists of Andrew Attwood (Vicar), Denise Coomber, and Michelle Harris.

The function of the Staff Team is to

- Support the Vicar in implementing our Purposes and Vision
- Provide the Vicar with information and updates on ministry development
- Dialogue as a team on arising matters which need consultation
- Dialogue as a team on new initiatives in the light of our Purposes and Vision.

The Staff Team provide the main resourcing group for St John's, bringing their specific expertise and gifts, reminiscent of Ephesians 4 (apostles, prophets, teachers, pastors, evangelists), all working together to equip and enrich the various communities. One of their briefs is to provide input to Leadership Teams and on request to their communities, according to need and current vision development.

11.6. *Leadership Teams: their goal, support and accountability*

Several Leadership Teams exist to deliver the mission and ministry of St John's, overseeing different communities and areas of ministry. This delegating model empowers others to be the key implementers on behalf of the Vicar and PCC.

With the help of the Vicar, the Staff Team and other resources, the Leadership Teams guide individuals and groups to fulfil the agreed Purposes and Vision.

Each team is supported in this task and given tailored help over time to fit each stage of the community's development. Each Leadership Team is directly accountable to the Vicar and PCC, and provides regular updates to PCC summarising progress and plans for the future. The Vicar meets with each Leadership Team regularly.

This genuinely delegated and empowered leadership, overseen but not run by the Vicar, is supported with input from the Staff Team (and other resources) to move the existing communities towards our Purposes and Vision.

The Leadership Teams of each of our distinctive communities are:

Warwick Road (8am) Leadership Team

Andrew Attwood, Mary Rai, Ian Macdonald

Warwick Road (10am) Leadership Team

Andrew Attwood (presently forming new leadership)

Knights Meadow Leadership Team

Andrew Attwood, Carol Robinson

Midweek Community

Catherine Pennington, Steve and Jackie Prestwich, Jane Mullaney, Rob Latham, Mary Rai, and Geoff Whiteman.

6pm Service

Rob Cheetham, Ann Gibbons, Felicity Hawke, Lynda Howells, Anthony Manning

Youth Strategy Team

Andrew Attwood, Michelle Harris

12. Charity Compliance

12.1. *Name*

The full legal name of the PCC as a charity is "The Parochial Church Council of the Ecclesiastical Parish of St. John the Evangelist, Kenilworth" and it has a working name of St. John's PCC, Kenilworth.

12.2. *Registered Number*

St. John's PCC, Kenilworth was registered as a charity on the 23rd October 2008 under registered number 1126412.

12.3. *Address*

St. John's Church
205 Warwick Road
KENILWORTH
Warwickshire
CV8 1HY

12.4. *Governing Documents*

The Parochial Church Councils (Powers) Measure 1956 as amended and The Church Representation Rules (contained in Schedule 3 to the Synodical Measure 1969 as amended).

The type of governing documents at the time of registration were treated as "excepted", are the approved governing documents issued by the Church of England and were adopted 2nd January 1957. The objects clause has not been changed. Readers of this Annual Report who would like to find out more about the governing documents are recommended to visit the web site www.parishresources.org.uk/pccs/governing-documents/ (link last checked 07Feb17).

The PCC is governed by charity law which is administered by the Charity Commission. Registration for previously exempt charities like the PCC was made compulsory for charities with income in excess of £100k p.a. under the Charities Act 2006. St. John's PCC was one of the first parishes to register, as Coventry and York acted as pilot dioceses in the Church of England.

12.5. *Trustees*

Please refer to the section in this Annual Report on "Parish People" for the names of the trustees. Some PCC members are elected at each Annual Parochial Church Meeting in accordance with the Church Representation Rules to serve for three years. As well as elected members, there are also other people on the PCC, such as the Vicar and Churchwardens, and all PCC members are trustees of the charity.

Trustees' full details are known to the Charity Commission but only their names and other trusteeships are made public. The Charity Commission is able to contact individual trustees directly although it rarely does so. Although trustees usually have to be aged 18 or older, in the case of PCCs the charity commission accepts that PCC members can be legally elected aged 16 years or above and so the commission accepts such PCC members as trustees. One of the duties of the Charity Correspondent is to keep the details filed with the Commission up to date, so as PCC members change the details are updated with the Commission. Compliance statistics are now published for all charities on the Charity Commission web site.

It is important that all PCC members understand their individual legal responsibilities as trustees. Parish Resources www.parishresources.org.uk has produced jointly with the Charity Commission a booklet "Trusteeship: An Introduction for PCC Members" and the Charity Commission regularly update their publication "The Essential Trustee" which is required reading for all trustees. These booklets have been provided to all existing PCC members and will be made available to new PCC members. Further resources for PCC members can be found on the "Parish Resources" web site maintained by the Church of England to assist PCCs with their obligations.

The definition of Trustees extends to all PCC members and not just those elected at the Annual Meetings so Deanery Synod, Diocesan Synod and Co-Opted members, ex-officio members and all other members have to be registered with the Charity Commission and their details kept up to date by the Charity Correspondent.

Legal responsibilities continue to grow and so all PCC members need to be familiar with the Charity Commission web site which is the main source of advice and statutory requirements established by the Charity Commission. The web site of Parish Resources mentioned above is a specific source of advice to PCCs.

12.6. *Web site and internet*

Web site: https://www.stjohn316.co.uk/

Email contact: admin@stjohn316.co.uk

12.7. *Charity Correspondent*

Tim Horne is the Charity Correspondent. This means that he is the contact on the public record and is the person through whom the Charity Commission communicates with the trustees. He submits the statutory filing requirements including the Annual Report and Accounts (this report) and also an Annual Return which has to be submitted, although this is relatively straightforward as it can be submitted online. Compliance statistics appear against the PCC's charity records on the Charity Commission website: enter its charity number 1126412 in the search for a charity facility at http://apps.charitycommission.gov.uk/showcharity/registerofcharities/RegisterHomePage.aspx.

12.8. *Public Benefit Statement*

A requirement of charity law is the reporting of public benefit, i.e. the charity must show that its activities are of benefit to the public. This is addressed below.

Under the Act it is a legal obligation for trustees of a charity to report the extent to which the activities for the year have met the public benefit requirements that any charity must meet. The Charity Commission has issued specific guidance to charities advancing religion. This is available on their web site if you wish to understand this in more detail. Please follow the link to

http://forms.charitycommission.gov.uk/media/95013/advancement-of-religion-for-the-public-benefit.pdf

It is accepted by the Charity Commission that the purpose and activities of the Church of England meet fully the definition of charitable purposes in charity law but of course the PCC should have regard to, and are required to report that they have had regard to, assessing the public benefit activities of St. John's parish.

The PCC has done so by considering and assessing the activities of the parish for the last year as covered in this report. To assist readers of this report we list below the activities for which the PCC has registered as a charity.

The activities under which the PCC registered as a charity are broadly the same as for any Church of England parish:

1. Regular public worship open to all.
2. The provision of sacred space for personal prayer and contemplation.
3. Pastoral work, including visiting the sick and bereaved.
4. Teaching of Christianity through sermons, courses, and small groups.
5. Taking of religious assemblies and other religious activities in schools.
6. Provision of youth clubs and other youth activities with a Christian ethos.
7. Promotion of Christianity through the staging of events and meetings, and distribution of literature and other media, including web site.
8. Promoting the whole mission of the church through provision of activities for senior citizens, parents and toddlers, children and youth, and other special need groups.
9. Supporting other charities in the UK and overseas.

The PCC considers that the activities for the last year have fully met the public benefit requirements and it is hoped that public benefit will increase in future as we continue to put our vision for future mission into practice.

12.9. *Charity Commission*

The Charity Commission for England and Wales http://www.charitycommission.gov.uk is established by law as the regulator and registrar of charities in England and Wales. Its aim is to provide the best possible regulation of charities in order to increase charities' efficiency and effectiveness, and public confidence and trust in them.

The webpage http://www.charitycommission.gov.uk/About_us/About_the_Commission/default.aspx describes in more detail the values of the Charity Commission and how it operates as a regulator.

13. Statement of Trustees' Responsibilities

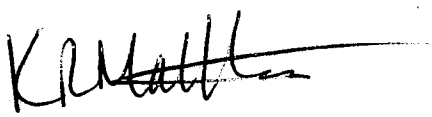
Law applicable to charities in England & Wales requires the PCC as trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing financial statements giving a true and fair view, the PCC as trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC as trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Church Accounting Regulations and the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

14. Approval

This report, as set out on pages 4 to 39, was approved by the Parochial Church Council on 11th April 2021 and signed on its behalf by



Kimberley Matthews (Warden)

15. Independent Examiner's Report to the Trustees of the PCC of St John Kenilworth

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 29 to 39

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J. D. Groves ACA, CTA
For and on Behalf of Flemons & Co Limited.
70 Priory Rd
Kenilworth
CV8 1LQ

20TH APRIL 2021

16. Statement of Financial Activities for the year ending 31 December 2020

Parochial Church Council of St John Kenilworth: Statement of Financial Activities for the year ending 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
INCOMING RESOURCES					
Voluntary income	2a	268,666	2,487	271,153	311,156
Activities for generating funds	2b	5,113	-	5,113	17,952
Income from investments	2c	87	-	87	117
Income from charitable activities	2d	1,826	-	1,826	4,590
Other incoming resources	2e	30,623	-	30,623	21,975
TOTAL INCOMING RESOURCES		**306,315**	**2,487**	**308,802**	**355,790**
RESOURCES EXPENDED					
Church activities	3a	252,644	-	252,644	294,281
Governance costs	3b	1,914	-	1,914	3,328
TOTAL RESOURCES EXPENDED		**254,558**	-	**254,558**	**297,609**
NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		51,757	2,487	54,244	58,181
OTHER RECOGNISED GAINS AND LOSSES					
Gain on revaluation of fixed assets		-	-	-	305,000
NET MOVEMENT IN FUNDS		**51,757**	**2,487**	**54,244**	**363,181**
BALANCES B/FWD 1 JANUARY 2020		**495,356**	**5,926**	**501,282**	**138,101**
BALANCE C/FWD 31 DECEMBER 2020		**547,113**	**8,413**	**555,526**	**501,282**

The notes on pages 31 to 39 form part of these accounts

17. Balance Sheet at 31 December 2020

Parochial Church Council of St. John, Kenilworth
Balance Sheet at 31 December 2020

	Notes	2020 £	2019 £
FIXED ASSETS			
Tangible assets	5	458,309	485,135
CURRENT ASSETS			
Debtors	6	27,959	60,354
Short Term Deposits		9,973	9,937
Cash at bank and in hand		125,246	50,369
		163,178	120,660
Creditors - amounts falling due within one year	7	(28,970)	(45,845)
NET CURRENT ASSETS		134,208	74,815
Total assets less current liabilities		592,517	559,950
Creditors - amounts falling due after one year	8	(36,991)	(58,668)
TOTAL NET ASSETS		555,526	501,282
PARISH FUNDS			
Unrestricted	9	547,113	495,356
Restricted	9	8,413	5,926
		555,526	501,282

The notes on pages 31 to 39 form part of these accounts.

Approved by the Parochial Church Council on 11 April 2021 and signed on its behalf by

Mr Kimberley Matthews (Chairman)

Mr Peter Jackson (Treasurer)

18. Notes to the financial statements for the year ending 31 December 2020

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2020

Note 1 ACCOUNTING POLICIES

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.
These financial statements have been prepared on a going concern basis in GBP which is the functional currency of the charity and are rounded to the nearest pound.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objectives provided in the terms of the trust or bequest, and (b) donations or gifts received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Planned giving, collections and donations are recognised when received. Rental income is recognised for the period which it relates to.Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to amounts due. Dividends are accounted for when receivable, interest is accrued when due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme for employees. Contributions are payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2020

Note 1 ACCOUNTING POLICIES (continued)

Fixed Assets

Consecrated and beneficed property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the P.C.C. and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed on the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 1998 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 1998 have been capitalized and depreciated in the accounts over their anticipated useful economic life. All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings is written off.

Land and residential buildings are not depreciated. Other buildings are depreciated on a straight line basis over 40 years.

Other fixtures, fittings and equipment Individual items with a purchase price of less than £1,000 are written off when the asset is acquired (unless these are acquired as part of a programme).
Other fixtures, fittings and equipment acquired after 1 January 2005 are depreciated as follows: Computer equipment over a period of 3 years, with the first year bearing a full years charge, other equipment over a period of 5 years with the first year bearing a full years charge.

Current Assets

Amounts owing to the P.C.C. in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Amounts owed by the P.C.C. in respect of services provided or goods received are shown as creditors. Short-term deposits include cash held on deposit with the C.B.F. Church of England Funds.

Concessionary loans

Concessionary loans include those payable to third parties which are interest free and are made to advance charitable purposes. All loans are measured initially at the amount received.

Related Party Transactions

Owing to the anonymous nature of some of the donations received, it is not possible to fully disclose the aggregate value of donations made by the trustees and related parties.

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2020

Note 2 INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
2a Voluntary income				
Planned Giving				
Gift Aid Donations	218,638	-	218,638	238,862
Tax Recoverable	44,884	-	44,884	55,279
Collections	4,099	-	4,099	9,956
Donations, appeals, etc.	45	2,487	2,532	7,059
Legacies	1,000	-	1,000	-
Other Donations	-	-	-	-
	268,666	2,487	271,153	311,156
2b Activities for generating funds				
Hall lettings	5,113	-	5,113	17,952
2c Investment income				
Interest income	87	-	87	117
2d Income resources from charitable activities				
Wedding and Funeral fees	1,826	-	1,826	4,590
	1,826	-	1,826	4,590
2e Other incoming resources				
Rental income	16,800	-	16,800	12,681
Income from GSHP	13,823	-	13,823	9,294
	30,623	-	30,623	21,975
TOTAL INCOMING RESOURCES	**306,315**	**2,487**	**308,802**	**355,790**

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2020

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
Note 3 RESOURCES EXPENDED				
3a Church activities				
Missionary and charitable giving				
Overseas:				
Bethlehem School	2,300	-	2,300	2,300
Bible Society	1,500	-	1,500	1,500
CMS	2,500	-	2,500	2,500
Crosslinks	2,500	-	2,500	2,500
Uyogo	2,000	-	2,000	2,000
Home:				
Kenilworth Youth for Christ	2,800	-	2,800	2,800
Church Army	1,600	-	1,600	1,600
Crossteach	1,600	-	1,600	1,600
Spring Playgroup	2,300	-	2,300	2,300
Dave & Kay Stoker	2,500	-	2,500	2,500
Foodbank*	1,000	-	1,000	1,250
Flourish	1,600	-	1,600	1,600
Hope Coventry (Refuge)	-	-	-	100
Taste Life	350	-	350	150
Days For Girls	350	-	350	150
Carried forward	24,900	-	24,900	24,850

- Foodbank donation in 2019 included £250 allocated by the Mission and Outreach team, the remaining £1,000 in 2019 and the £1,000 in 2020 is in addition to amounts allocated by the Mission and Outreach team.

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2020

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
Note 3 RESOURCES EXPENDED				
3a Church activities (continued)				
Brought forward	24,900	-	24,900	24,850
Ministry: diocesan quota	103,000	-	103,000	104,000
Ministry: vicar and curate expenses	2,537	-	2,537	3,740
Ministry: Community and family worker's salary and expenses	-	-	-	-
Ministry: youth worker's salary and exps	22,597	-	22,597	22,645
Junior Church and youth work	829	-	829	3,274
Adult training courses and materials	340	-	340	710
Funeral and Wedding fees (Diocese)	1,717	-	1,717	2,890
Funeral and Wedding fees (St Johns)	858	-	858	1,820
Outreach (including Alpha)	315	-	315	1,001
Knights Meadow rent	429	-	429	3,775
Insurance	5,826	-	5,826	10,456
Utilities	7,402	-	7,402	15,132
Cleaning, caretaking and waste disposal	8,632	-	8,632	18,298
Maintenance – Warwick Road Church	7,666	-	7,666	12,159
Maintenance – Hall and car park	9,411	-	9,411	-
Maintenance – 23 Leyes Lane	2,965	-	2,965	5,507
Depreciation – Church Hall building	526	-	526	526
Depreciation – Equipment	26,300	-	26,300	27,063
Church music costs	2,361	-	2,361	2,670
Other	1,019	-	1,019	6,915
Parish office salaries and expenses	13,134	-	13,134	12,968
Finance salaries	2,179	-	2,179	2,039
PCC pension costs	1,447	-	1,447	2,828
Stationery, postage and copying	4,585	-	4,585	6,736
Computer and other office equipment	227	-	227	679
Legal and Professional Fees	1,302	-	1,302	1,482
Bank charges	140	-	140	118
Total Church activities	252,644	-	**252,644**	**294,281**
3b Governance costs (Independent examiner's remuneration)	1,914	-	1,914	3,328
TOTAL RESOURCES EXPENDED	**254,558**	-	**254,558**	**297,609**

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2020

Note 4 STAFF COSTS

	2020	2019
	£	£
4a Wages and salaries	37,722	36,594
Wages and salaries	0	0
Social security costs	1,447	2,828
Pension costs	39,169	39,422

4b The P.C.C. employed three persons at the end of the year, the Youth worker (full time post) and the part-time roles of parish administrator and finance assistant. The average monthly number of employees during the year was 3 (2019: 3).

4c Apart from the above no other members of the P.C.C. or connected persons received any reimbursement of expenses or remuneration other than to reimburse for miscellaneous disbursements made on behalf of the P.C.C.

4d No employees received emoluments in excess of £60,000.

Note 5 TANGIBLE FIXED ASSETS

	Freehold land and buildings	Church and other equipment	Total
	£	£	£
COST and REVALUATION			
At 1 January 2020	501,294	178,187	679,481
Additions	-	-	-
Revaluation of investment property	-	-	-
Disposals	-	-	-
At 31 December 2020	**501,294**	**178,187**	**679,481**
DEPRECIATION			
At 1 January 2020	45,287	149,059	194,346
Charge for the year	526	26,300	26,826
Disposals	-	-	-
At 31 December 2020	**45,813**	**175,359**	**221,172**
NET BOOK VALUE			
At 1 January 2020	456,007	29,128	485,135
At 31 December 2020	**455,481**	**2,828**	**458,309**

The freehold land and buildings comprise:

The church hall complex in Warwick Road, Kenilworth.

The house at 23 Leyes Lane, Kenilworth (cost £145,000) was subject to a mortgage repaid in 2018. During 2019 the trustees sought professional advice regarding the value of the investment property and subsequently revalued the property to £450,000.

Note 6 DEBTORS (UNRESTRICTED FUNDS)

	2020	2019
	£	£
Tax recoverable	22,500	55,279
Other debtors and prepayments	5,459	5,075
	27,959	60,354

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2020

Note 7 CURRENT LIABILITIES (UNRESTRICTED FUNDS)

	2020	2019
	£	£
Capital repayments on loan for purchase of 23 Leyes Lane	-	-
Other creditors	11,760	15,103
Concessionary Loans Repayable – due for repayment within one year	17,210	30,742
	28,970	45,845

Note 8 LIABILITIES FALLING DUE BEYOND ONE YEAR

	2020	2019
	£	£
Concessionary Loan Repayable – due for repayment in 1-2 years	14,611	36,518
Other creditors due in 1 - 2 years	5,980	10,550
Concessionary Loan Repayable – due for repayment in 3-5 years	14,400	11,600
Concessionary Loan Repayable – due for repayment after 5 years	2,000	-
	36,991	58,668

Of the Concessionary Loans Repayable a balance £30,800 relates to interest free loans received for the reordering project completed in 2017. These loans are repayable in equal instalments until 2026.The remaining Concessionary Loans totalling £17,422 relate to the balance on loans made to fund the refurbishment of 23 Leyes Lane in 2019. These loans pay interest at 3% p.a. and will be fully repaid in 2022.

Note 9a FUNDS 2020

	Balance at 1 January 2020	Incoming resources	Resources expended	Transfers	Balance at 31 December 2020
	£	£	£	£	£
Unrestricted Funds					
General Funds	(693)	306,315	(230,658)	(66,000)	8,964
Designated Funds					
General Maintenance (note 11)	18,500	-	-	40,000	58,500
Hall building	24,882	-	-	-	24,882
Mission & charities (Tithe balance)	25,150	-	(23,900)	26,000	27,250
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property	402,517	-	-	-	402,517
Total Designated Funds	496,049	-	(23,900)	66,000	538,149
Total Unrestricted Funds	495,356	306,315	(254,558)	-	547,113
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	2,121	-	-	-	2,121
Other	1,111	2,487	-	-	3,598
Total restricted funds	5,926	2,487	-	-	8,413
Total All Funds	501,282	308,802	(254,558)	-	555,526

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2020

Note 9b FUNDS 2019

	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2019 £
Unrestricted Funds					
General Funds	(56,613)	350,574	(269,654)	(25,000)	(693)
Designated Funds					
General Maintenance (note 11)	18,500	-	-	-	18,500
Hall building	24,882	-	-	-	24,882
Mission & charities (Tithe balance)	24,000	-	(23,850)	25,000	25,150
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property	97,517	305,000	-	-	402,517
Total Designated Funds	189,899	305,000	(23,850)	25,000	496,049
Total Unrestricted Funds	133,286	655,574	(293,504)	-	495,356
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	2,121	-	-	-	2,121
Other	-	5,216	(4,105)	-	1,111
Total restricted funds	4,815	5,216	(4,105)	-	5,926
Total All Funds	138,101	660,790	(297,609)	-	501,282

Note 9c FUNDS 2019-2020 Total

	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2020 £
Unrestricted Funds					
General Funds	(56,613)	656,889	(500,312)	(91,000)	8,964
Designated Funds					
General Maintenance (note 11)	18,500	-	-	40,000	58,500
Hall building	24,882	-	-	-	24,882
Mission & charities (Tithe balance)	24,000	-	(47,750)	51,000	27,250
Contingency reserve (note 11)	25,000	-	-	-	25,000
Leyes Lane Property	97,517	305,000	-	-	402,517
Total Designated Funds	189,899	305,000	(47,750)	91,000	538,149
Total Unrestricted Funds	133,286	961,889	(548,062)	-	547,113
Restricted Funds					
Kenilworth – Dresden link	2,694	-	-	-	2,694
Fun & Food	2,121	-	-	-	2,121
Other	-	7,703	(4,105)	-	3,598
Total restricted funds	4,815	7,703	(4,105)	-	8,413
Total All Funds	138,101	969,592	(552,167)	-	555,526

Parochial Church Council of St. John, Kenilworth
Notes to the financial statements for the year ending 31 December 2020

Note 10 ANALYSIS OF NET ASSETS (BY FUND)

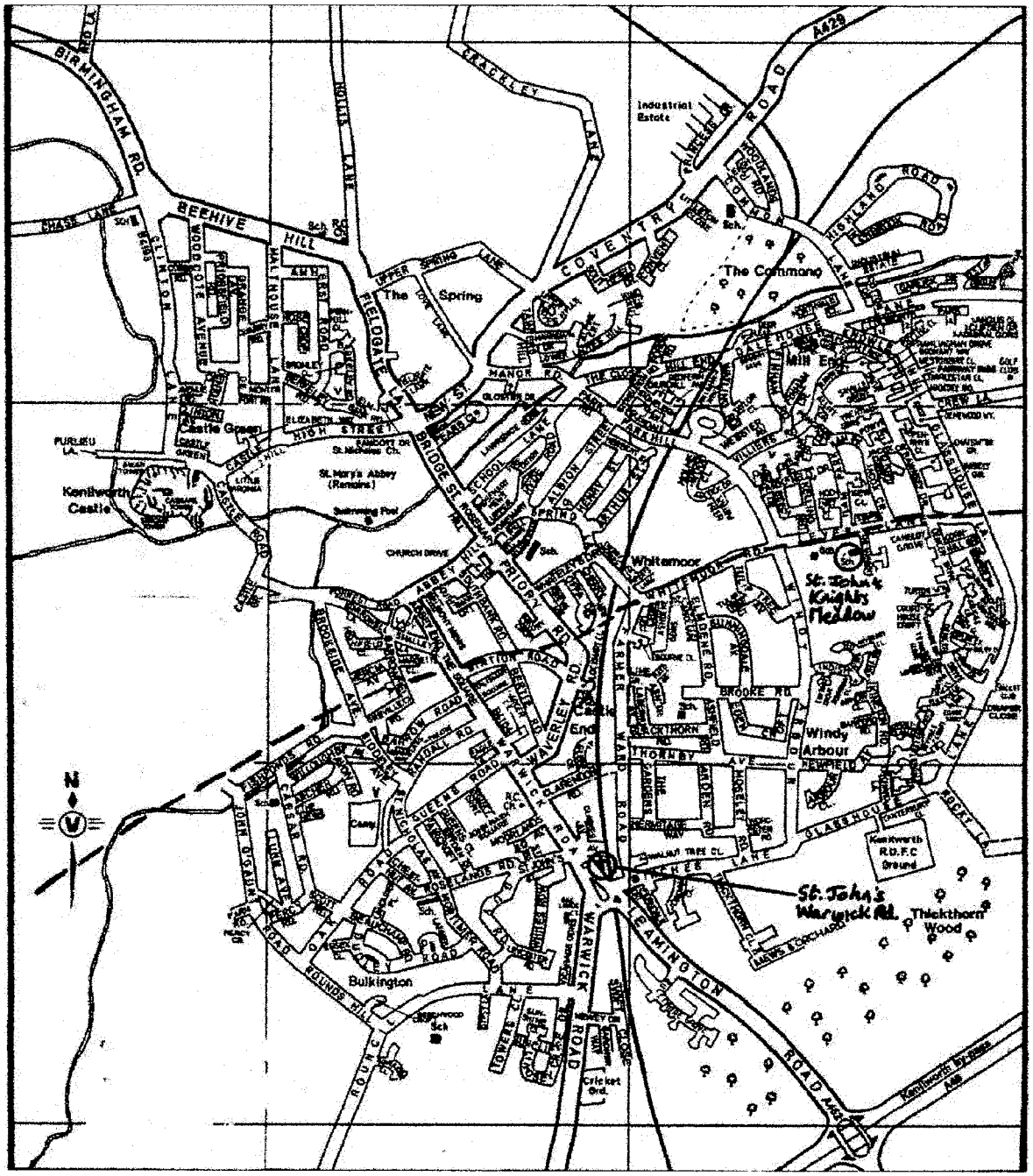
	General Funds £	Designated Funds £	Total Unrestricted £	Total Restricted £	Total Funds £
Tangible fixed assets (note 5)	458,309	-	458,309	-	458,309
Current assets	154,765	-	154,765	8,413	163,178
Liabilities					
Amounts falling due in one year	(28,970)	-	(28,970)	-	(28,970)
Amounts falling due after one year	(36,991)	-	(36,991)	-	(36,991)
Total Funds	547,113	0	547,113	8,413	555,526

Note 11 FUND BALANCES

Fund balances at 31 December 2020 include the following:

	£
General Maintenance Fund	
Bell frame	2,500
Grand piano – major overhaul	1,500
Church roof	40,000
Car park maintenance	1,500
DDA measures	3,000
Other quinquennial work	8,000
Provision for replacement equipment	2,000
	58,500
Contingency Reserve Fund	
The PCC has considered it prudent to set aside a sum of money as an emergency fund. It is the equivalent of approximately one month's budgeted expenditure for 2020.	25,000

19. Parish Map



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