

REGISETERED COMPANY NUMBER: 5466965 (England and Wales)

REGISTERED CHARITY NUMBER: 1126353

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2021**

**FOR
BRINGING UNITY BACK INTO THE COMMUNITY (BUBIC)
(A COMPANY LIMITED BY GUARANTEE)**

BETA ACCCOUNTANCY LTD
37 MARLE GARDENS
WALTHAM ABBEY
EN9 2DA

BRINGING UNITY BACK INTO THE COMMUNITY (BUBIC)
(A COMPANY LIMITED BY GUARANTEE)

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FOR THE YEAR ENDED 31 MARCH 2021

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BRINGING UNITY BACK INTO THE COMMUNITY (BUBIC)
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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

The financial statements have been prepared under historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Bringing Unity Back into the Community (BUBIC) provides opportunities for individuals to make changes in their life. We aim to engage with communities to create inclusion and cohesion.

We share a vision of a community which enables people to recognise the causes and effects of habitual behaviours and supports people to access opportunities to make positive choices to increase their levels of health and wellbeing.

By gaining funding we have been able to increase our training of peers and put the BUBIC ethos into our peers and spread our ethos across the treatment system in the Borough and surrounding areas.

We have expanded our team with two additional posts and additionally been able to employ peers who had previously been service users and by engagement with our programmes have progressed into paid employment.

The BUBIC way means more time on the streets, talking to people and Making Every Contact Count, rather than shouting about what we do. This year, with more volunteering and paid positions created for people in Haringey in recovery from drugs and alcohol created than ever before, we want to give a big shout out to all our service users, supporters, partners, funders, commissioners, and friends. Thank you for everything. You are BUBIC and without you we could not have done any of this ...

1,688 contacts through our daytime outreach activities and 589 contacts through our late-night outreach activities across Haringey, offering warm food, clothing, support, and initial assessment supported by volunteers with lived experience of drugs and alcohol.

1,301 attendances at Bubic groups and 864 attendances at BUBIC community-based events including 57 individuals on Christmas Day.

47 new participants in our peer support groups.

11 people re-engaged in drug and alcohol treatment service through our Hope Support service.

36 trainees completing our accredited Gateway Qualifications Peer Support training.

636 hours of volunteer time with volunteers gaining secured paid employment with BUBIC.

Bags of clothes, food and supplies to Calais for refugees.

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

Weekly hearty meals for community members made possible by donations from local businesses to help feed BUBIC service users at Come Connect and other social events.

Spotlight on BUBIC and coronavirus (COVID-19)

While this annual report is an opportunity to look back at 2020-2021, we cannot ignore what the world at large and BUBIC service users and staff have faced since March 2021. We have all had to radically change how we live. For BUBIC this has meant adapting how we work to continue to support our community safely. This has included:

additional hours of COVID-safe outreach focused on gathering intelligence about drug use and dealing, delivering food parcels and books, and checking on existing BUBIC service users



hours of phone support for BUBIC service users



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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

food parcels delivered to BUBIC service users' doors



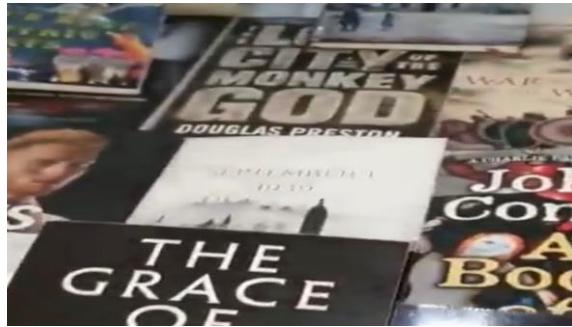
BUBIC service users getting active on bike rides



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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

Books borrowed via the BUBIC library service



Quote from service user B Williams Who attended the Gateway course

For me I learnt a lot. I learnt about boundaries because I did not set any for myself as coming out of addiction, I recognised peoples moods and understand their emotions because I was able to share my past, I enjoyed feeling part of the course as well as having fun I learnt to listen to people.

Built in the community

Trained in the community

Working in the community

Bringing unity back into the community

Engaging with the community

To create inclusion and cohesion

**BRINGING UNITY BACK INTO THE COMMUNITY (BUBIC)
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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

**FINANCIAL REVIEW
REVIEW**

Total incoming resources for the year amounted to £265,965 (2020: £243,494) and profit for the year amounted to £22,533 (2020: £9,991 profit). Total funds carried forward at 31 MARCH 2021 amounted to £179,767 (2020: £163,597), while cash at the bank and in hand stood at £186,657 (2020: £165,206). Restricted funds carried forward of £186,657 (2020: £165,206).

Future Plans

We aim to spread the Bubic ethos of peer support across Haringey and the surrounding Boroughs. We aim to do this by empowering service users to undertake additional qualifications including units in Mental Wellbeing.

We have been fortunate to be led during the year by our Chief Executive, Lanre Babalola and we continue to be supported by full time and part time staff, volunteers and the community.

Structure, Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 31st May 2005 and registered as a charity on 20th October 2008. The Company was established under a Memorandum of Association which established the object and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, the members are required to contribute an amount not exceeding £1.

Recruitment and appointment of new trustees

Under the requirements of the company's Memorandum and Articles of Association the trustees are elected at the Annual General Meeting.

Organisational structure

Bubic is governed by its elected trustees. The Chief Executive has a small team of staff who carry out the day to day operations of the Company.

REFERENCE AND ADMINISTRATIVE DETAILS**Registered Company Number**

5466965 (England and Wales)

Registered Charity Number

1126353

Registered Office

9 Bruce Grove

Tottenham

London

N17 6RA

Trustees

B Adetimole, F Baffour, S Reid - Chairman, O Villalba,
M Simmons Safo, Marion Morris, Laura Peachy

Company Secretary

B Adetimole

Chief Executive

Lanre Babalola

Independent Examiner

Beta Accounting Ltd

37 Marle Gardens

Waltham Abbey EN9 2DZ

**BRINGING UNITY BACK INTO THE COMMUNITY (BUBIC)
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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

Statement of Trustees Responsibilities

The Charities Act 1993 (the Act) requires the trustees to prepare a statement of accounts for each financial year which give a true and fair view of the state of affairs of the charity at the end of the financial year and of the resources of the charity for the period.

In preparing those accounts, the trustees are expected to;

- Select suitable accounting policies and apply them consistently
- Make judgments and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts, and prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue its operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the regulation under S42 of the Charities Act 1993, They are also responsible for safeguarding the assets of the charity and held for taking reasonable steps for the prevention and detection of error, fraud and other irregularities.

The trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 and that an independent examination is needed.

**BRINGING UNITY BACK INTO THE COMMUNITY (BUBIC)
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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

PUBLIC BENEFIT STATEMENT

The objectives and activities, and achievement and performance sections of this report clearly set out that the activities which the charity undertakes are for the public benefit.

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the Charity.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 10th June 2021 and signed on its behalf by:

Signed on behalf of BUBIC



S Reid - Chairman

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BRINGING UNITY BACK INTO THE COMMUNITY (BUBIC)
(A COMPANY LIMITED BY GUARANTEE)**

I report on the accounts for the year ended 31 MARCH 2021 set out on pages ten to eighteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants (ACCA) in England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the account under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with an examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Beta Accounting Ltd
37 Marle Gardens
Waltham Abbey
EN9 2DZ

BRINGING UNITY BACK INTO THE COMMUNITY (BUBIC)
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STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021

					Unrestricted	Restricted	2021 Total	2020 Total
				NOTES	£	£	£	£
INCOMING RESOURCES								
General Funds - Investment Income					-	-	-	-
Accrued Income						-	-	-
Charitable funds - Grants etc						265,965	265,965	243,494
				2		265,965	265,965	243,494
Total Income Resources						265,965	265,965	243,494
RESOURCES EXPENDED								
Governance Costs							4,460	4,426
Overhead Costs						239,774	239,774	228,740
Total Income Expended						239,774	239,774	228,740
Net incoming/(Outgoing) Resources					-	22,533	22,533	9,991
						163,597	163,597	153,606
Total Funds c/f						179,767	179,767	163,597

BRINGING UNITY BACK INTO THE COMMUNITY (BUBIC)
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BALANCE SHEET
AT 31 MARCH 2021

					<u>2021</u>		<u>2020</u>	
					£		£	
				<u>Notes</u>				
Fixed Assets								
Tangible Assets				5		1,707		1,773
Current Assets								
Debtors and prepayments					-		-	
Cash at bank & in hand					186,657		165,206	
					186,657		165,206	
Creditors								
Amounts falling due within one year				6	8,597		11,401	
NET CURRENT ASSETS						178,060		153,804
TOTAL ASSETS LESS CURRENT LIABILITIES						178,060		155,577
NET ASSETS					178,060		155,577	
FUNDS								
Unrestricted funds					250		1,381	
Restricted funds					186,657		165,206	
Total funds					177,810		163,825	

**BRINGING UNITY BACK INTO THE COMMUNITY (BUBIC)
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**BALANCE SHEET – CONTINUED
AT 31 MARCH 2021**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 MARCH 2021.

The members have not required the charitable company to obtain an audit of its financial statements for the ended 31 MARCH 2021 in accordance with Section 476 of the Companies Act 2006.


The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 2021 and were signed on its behalf by:

Signed on behalf of BUBIC



S Reid - Chairman

BRINGING UNITY BACK INTO THE COMMUNITY (BUBIC)
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

- **ACCOUNTING POLICES**

Accounting convention

The financial statements have been prepared under historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Grants receivable are accounted for on an accruals basis in accordance with the grant documentation. Where grants received cover more than one accounting period, the proportion of the grant relating to future periods is deferred and recognised as income in those future periods.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category, and includes irrecoverable VAT. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements the charity and include the accountancy fees and costs linked to the strategic management of the charity.

Tangible fixed assets

Tangible fixed assets are included at cost; however, those with a value below £500 or an estimated life of two years or less are not capitalised. Assets are reviewed annually, those of limited or no further use to the charity being written off.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Motor vehicles	- 33% on reducing balance
Computer equipment	- 33% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are unrestricted funds which the trustees have allocated to specific purposes or projects.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The grants received as restricted funds are accounted for in accordance with the grants accounting policy, and deferred income relating to future periods is carried forward to be shown as income in the relevant period. Sufficient resources are held to enable these funds to be applied in accordance with these restrictions.

- **Grants and Awards**

The following restricted funds grants were received during the year:

					2021	2020
					Total	Total
					£	£
Projects					-	-
PCT Grant Funding					265,965	243,493
					265,965	243,493

- TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remunerations or benefits for the year ended 31 MARCH 2021z

- STAFF COSTS**

					2021		2020
Wages & Salaries					165,075		150,966
Social Security Costs					10,798		10,751
					175,873		161,717

- TANGIBLE FIXED ASSETS**

					2021	2020
					Total	Total
					£	£
Net Book Value b/f					1,773	1,753
Add Additions					0	50
					1,773	1,773
Less Depreciation					67	0
Net book Value c/f					1,706	1,773

- CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

					2021	2020
				Unrestricted	Restricted	Total
				£	£	£
Other Creditors					8,597	11,401
					8,597	11,401

- MOVEMENT IN FUNDS**

					2020	2020
					Total	Total
					Profit &	Profit &
					Loss	Loss
					Account	Account
					£	£
As at 31 MARCH 2021					163,621	153,630
Profit for the year					22,533	9,991
Bal c/f					186,154	163,621

- RELATED PARTY DISCLOSURES**

During the period, there were no related party transactions