

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
BRIXTON CHURCH**

**ANNUAL REPORT AND
STATEMENT OF ACCOUNTS
FOR YEAR ENDED
31ST DECEMBER 2020**

CHARITY REGISTRATION No: 1126275

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POTTERS HOUSE CHRISTIAN FELLOWSHIP UK BRIXTON CHURCH

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1126275
START OF FINANCIAL YEAR	1st January 2020
END OF FINANCIAL YEAR	31st December 2020
TRUSTEES AT 31ST DECEMBER 2020	Pastor Simeon Oshungbemi Jean-Marc Tshikaya Nzola Guimeraise

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

GOVERNING INSTRUMENT	Constitution Adopted 14th September 2008
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OBJECTS

a) To advance the Christian faith in accordance with the statement of beliefs in the schedule hereto attached in Brixton and in such other parts of the United Kingdom and the world as the church council may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity;

b) The relief of poverty and sickness and to relieve the distress caused thereby regardless of nationality, religious political or other opinion in the said Brixton and in such other parts of the United Kingdom and the world as the church council may from time to time think fit.

CORRESPONDENCE ADDRESS	120a Fordel Road Catford London SE6 1XR
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PRIMARY BANKERS	Lloyds Bank TSB Lewisham Branch
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INDEPENDENT EXAMINER	G W Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham West Sussex PO18 8NF
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POTTERS HOUSE CHRISTIAN FELLOWSHIP UK BRIXTON CHURCH

TRUSTEES REPORT FOR THE YEAR ENDED 31ST DECEMBER 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Potters House Brixton promotes the Christian faith through worship. In order to do this, regular Outreaches, Concerts and other activities are carried out.

The current Board of Trustees constitutes three members and is chaired by Pastor Colin McLaren. He is also responsible for the day-to-day operation of the charity.

The Trustees Jean-Marc Tshikaya & Nzola Guimeraise named below have served throughout the year.

Appointment of the Trustees is governed by the Constitution of the Charity.

The Trustees retain the collective responsibility for major financial decisions and Investments in conjunction with Pastor Simeon Oshungbemi.

Finance is raised by the charity purely from the congregation's contributions and Gift Aid donations.

PUBLIC BENEFIT

In accordance with Section 4 of the Charities Act 2006, the Trustees have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

As a result of our faith, we willingly and consistently reach out to welcome visitors to our church. We enable ordinary people to live out their faith as part of our fellowship through worship, prayer and learning about the Gospel and developing their knowledge and trust in Jesus.

As a Christian organization, our aim is to promote the gospel of Jesus Christ in our local community and the surrounding areas.

We aim to make a positive contribution in our local community by inviting the general public to concert scenes, drama productions, church services, prayer meetings for the sick, revival services and children's Sunday school.

We hold Concerts and drama productions in our local community that are free of charge and paid for by the congregation's contributions.

All these activities are in conjunction with our regular church services.

All organized activities and events are of a non-profit basis and are funded by the Church through offerings and donations.

ACHIEVEMENTS AND PERFORMANCE

The Trustees consider that the stability of the church and the finances received have been satisfactory.

MISSION & WORLD EVANGELISM

This year we sent 6 outreach teams made up of our church members to support our churches nationally in the UK.

POTTERS HOUSE CHRISTIAN FELLOWSHIP UK BRIXTON CHURCH

TRUSTEES REPORT FOR THE YEAR ENDED 31ST DECEMBER 2020

ACHIEVEMENTS AND PERFORMANCE continued

CHURCH PREMISES & SERVICES

We have continued with our:

- Sunday Am, Sunday PM and Wednesday PM services.
- Morning Prayer meetings (Mon-Fri 6-8am).
- Men's Classes fortnightly.
- Sunday School classes for ages 6-12 on Sunday mornings.
- A Crèche for children from ages 1- 4.

ATTENDANCE

Our attendance figures have risen in comparison with last year and the Church has seen a steady growth in new members.

REGULAR BIBLE STUDY GROUPS

We have continued with our regular Bible study groups. These groups have been conducted by members of our congregation. The meetings involve regular bible studies and discussions every Friday.

FINANCES

We have seen an increase in Donations this year & we have had new members join our gift aid scheme.

PLANS FOR 2021

- Continued growth in members from the local community.
- Continued financial support of world evangelism.
- Plant churches nationally.
- Continued development of volunteers.
- Obtain larger premises to support the growth of the church.
- Continue to build our building fund.

TRUSTEES RESPONSIBILITIES

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 1 July 2022 and signed on their behalf by:

.....
Simeon Oshungbemi, Trustee

POTTERS HOUSE CHRISTIAN FELLOWSHIP UK BRIXTON CHURCH

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
RECEIPTS :					
Voluntary Receipts	2a	72,630	0	72,630	71,688
Other Receipts	2b	0	0	0	2,526
TOTAL RECEIPTS		72,630	0	72,630	74,214
PAYMENTS :					
Costs of Charitable Activities	3	67,933	0	67,933	63,862
TOTAL PAYMENTS		67,933	0	67,933	63,862
NET INCOMING/(OUTGOING) RESOURCES		4,697	0	4,697	10,352
Balances Brought Forward		16,991	0	16,991	6,639
BALANCES CARRIED FORWARD		21,688	0	21,688	16,991

The notes on pages 7 to 9 form part of these accounts.
All operations are continuing operations.

POTTERS HOUSE CHRISTIAN FELLOWSHIP UK BRIXTON CHURCH

STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST DECEMBER 2020

ASSETS		Unrestricted Fund £	Restricted Fund £	31-Dec 2020 Total £	31-Dec 2019 Total £
Cash Funds:					
Bank Accounts:	A/c No.				
Treasurers account	460	131	0	131	228
On-line account	768	131	0	131	0
Building Fund account	960	3,911	0	3,911	8,003
Card account	498	20	0	20	3,028
Tithe account	060	17,375	0	17,375	5,732
Wages account	368	120	0	120	0
		21,688	0	21,688	16,991
Assets retained for the Charity's own use:					
Fixed Assets		20,551	0	20,551	11,058
		20,551	0	20,551	11,058
LIABILITIES					
Independent Examiners Fee		660	0	660	660
		660	0	660	660

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 5 and 6.

Approved by the Trustees on 1 July 2022 and signed on their behalf by:

.....
Simeon Oshungbemi, Trustee

POTTERS HOUSE CHRISTIAN FELLOWSHIP UK BRIXTON CHURCH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2020

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
a) Voluntary Receipts					
Tithes & Offering		62,103		62,103	53,569
Love Offering		744		744	930
Pledges				0	
Gift Aid Tax Reclaimed		9,753		9,753	16,824
Revival Offerings				0	
World Evangelism		20		20	245
Building Fund		10		10	120
		72,630	0	72,630	71,688

b) Other Receipts

Other				0	2,526
		0	0	0	2,526

POTTERS HOUSE CHRISTIAN FELLOWSHIP UK BRIXTON CHURCH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2020

3. PAYMENTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
a) Costs of Charitable Activities					
Fellowship Tithe		5,825		5,825	4,793
Church Rent		2,190		2,190	11,880
Wage	5	23,290		23,290	4,934
Parsonage	5	1,156		1,156	16,221
Bank Charges		15		15	
Phone		1,145		1,145	1,133
Utilities		10,446		10,446	10,549
Equipment		9,493		9,493	3,639
Youth Ministry		50		50	
Benevolence		165		165	
Ministry Meal		887		887	1,569
Love Offering		2,680		2,680	3,660
Books and Periodicals		225		225	
Airfares		925		925	267
Vehicle Hire and Fuel Expenses		3,579		3,579	927
Hall Hire		1,960		1,960	370
Sunday School				0	20
Fellowship		463		463	175
Hotel		660		660	240
World Evangelism		150		150	
Sundries		982		982	2,165
Revival Expenses				0	194
Reimbursements		383		383	356
Support Costs;					
Stationery and Postage		113		113	179
Printing and Advertising		491		491	303
Independent Examination		660		660	288
		67,933	0	67,933	63,862

POTTERS HOUSE CHRISTIAN FELLOWSHIP UK BRIXTON CHURCH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2020

4. RESTRICTED FUNDS

There were no restricted funds held by the charity during this or the previous financial period.

5. PAYMENTS TO TRUSTEES

Pastor Simeon Oshungbemi received payments of £23,230 gross (£4,934 - 2019), via the PAYE scheme for his pastoral work, and £1,156 (£16,221 - 2019) towards parsonage. No other payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person

6. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

7. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs which at present amounts to £5,000. This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

8. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

9. EXAMINERS NOTE

This set of accounts has been prepared using records provided by the church reconciling to bank statements as appropriate.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the trustees on my examination of the accounts of the Potter House Christian Fellowship UK Brixton Church for the year ended 31st December 2019 set out on pages 5 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and;
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 130 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
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1 July 2022