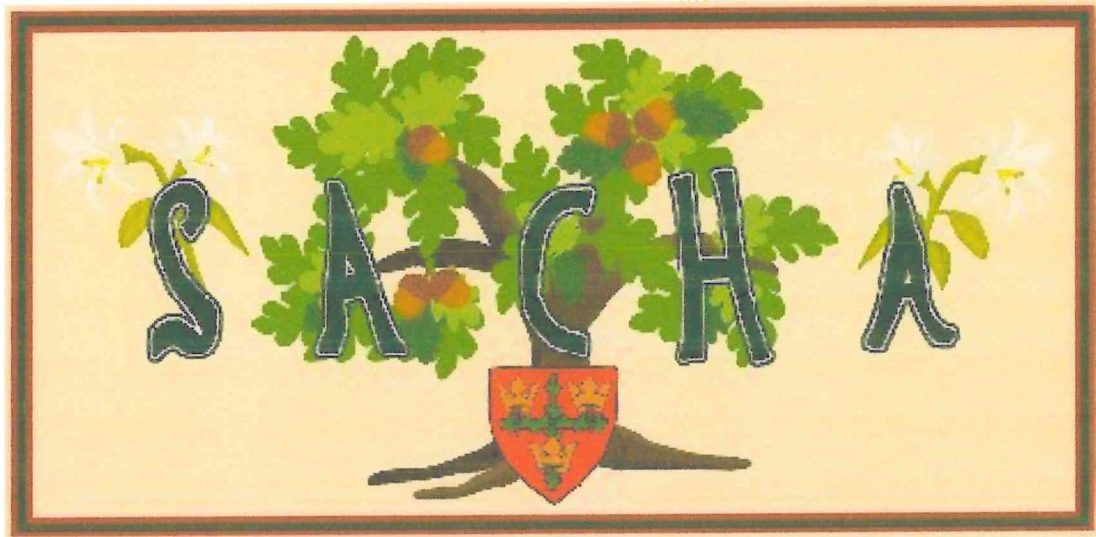


St. Anne's Community Hall Association



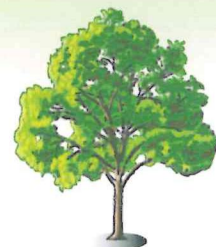
Annual Report 2022-2023

Charity no. 1126177 Company No. 06105057

The Oak Tree Centre
252 Harwich Road
Colchester
CO4 3DH



St. Anne's Community Hall Association



Trustees' Annual Report

The trustees are pleased to present their report together with the accounts of the charity for the year ended 31st March 2023

1. Legal and Administrative information

Governing document

Constitution of the ST. ANNE'S COMMUNITY HALL ASSOCIATION adopted on 14th February 2007.

Objects of the Charity and Company

The objects of the Charity are:

PROMOTE THE BENEFIT OF THE INHABITANTS OF ST. ANNE'S POLITICAL WARD AND ST. ANNE'S PARISH WARD COLCHESTER, ESSEX (HEREINAFTER CALLED THE AREA OF BENEFIT) AND THE WIDER COMMUNITY WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION AND BY SUPPORTING OTHER COMMUNITY GROUPS WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;

(B) TO MAINTAIN AND MANAGE THE ESTABLISHMENT OF THE COMMUNITY CENTRE IN FURTHERANCE OF THESE OBJECTS

Specific investment powers

In furtherance of the said objects, but not otherwise, the charity shall have power to invest money not immediately required for its objects in or upon such investments, securities or property as the charity may think fit, subject nevertheless to such conditions (if any) as may for the time being be imposed by law.



St. Anne's Community Hall Association



Registered Office

The Oak Tree Centre, 252 Harwich road, Colchester, Essex CO4 3DH

Charity number

1126177

Company number

06105057

Professional advisers

- **Bankers:**

HSBC. North Station Road, Colchester

Lloyds Bank

- **Accountancy services:**

Community 360, Winsley's House, High Street, Colchester.

- **Independent examiner:**

Community 360, Winsley's House, High Street, Colchester.

Trustees and Governance

The Trustees during the year were as follows:

Michael Hogg

Helen Chuah

Jackie Bowis

Paul Smith

Melvin White

Name of person entitled to appoint any charity trustee:

All trustees

Trustee selection method

- Recommendation
- Interview
- Discuss & vote
- Statement & declaration
- Induction

The Oak Tree Centre, 252 Harwich Road, Colchester CO4 3DH

01206 870266 - stannes@community-centre.org.uk

Company Directors and Charity Trustees: Mike Hogg, Helen Chuah, Jackie Bowis.

Registered Charity No. 1126177 Limited Company No. 06105057



St. Anne's Community Hall Association



2. Chair's Report

The establishment of our Food Bags to our four local schools and a list of local residents have seen us supporting approximately 70 families across our area of benefit. This has made a real difference to residents that are struggling in the current cost of living crisis and we are well positioned with funding and volunteers to see this project through the next financial year.

We are maintaining a good level of hall hire and currently subsidise the local youth club so that it can continue to thrive. The Youth Club is consistently full and shows that there is a need in our wards for this to continue.

The continued financial support of Colchester Council, Essex County Council and Colchester Borough Homes along with our Ward Councillors and their locality budgets means that we are well placed to meet new challenges going forward. My personal thanks go to our manager and team without whose support the association could not function and meet our commitment to the community.

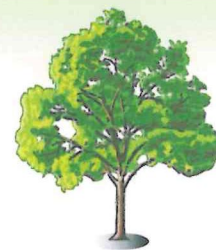
Mike Hogg
Chairman
St Anne's Community Hall Association

3. Invest powers and policy

In furtherance of the said objects, but not otherwise, the Charity shall have power to invest money not immediately required for its objects in or upon such investments, securities or property as the Association may think fit, subject nevertheless to such conditions (if any) as may for the time being be imposed by law.



St. Anne's Community Hall Association



4. Activities and Achievements

Public Benefit

We are pleased to present the end of year accounts which reflect another successful year in offering services to our area of benefit and the wider community that demonstrate our continued success and financial stability.

In planning and organising our activities for the year, we kept in mind the Charity Commission's guidelines for public benefit.

Our focus remains to provide low cost or free recreational, healthy and educational activities for our area of benefit and the wider community. This included children's fitness classes and youth clubs.

Our long term strategy to increase our services and improve our facilities continues unabated.

For the following year we will be focused on rebuilding our bookings and ensuring the centre becomes a bustling hub for our residents once again with the help of Community Halls in Partnership.

5. Financial information

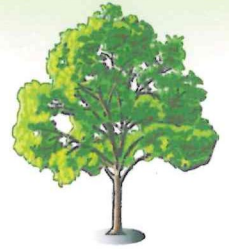
Funding

We would like to thank our funders and supporters:

- Colchester Borough Council Councillors – Locality Budget
- Colchester Borough Homes
- Waitrose Colchester
- Essex Association for District Councils
- Essex Boys and Girls Club
- Harwich Road Co-op



St. Anne's Community Hall Association



Income

Income is from hall hire, fundraising grants and donations and totals £85.138.

Reserves Policy

The Charity holds reserves so that it can maintain services to its beneficiaries during periods of economic uncertainty and unforeseen expenditure. It is custom and practice for the Charity to ensure a surplus from its operating activities to fund future improvements and renovations to the community centre to ensure that the Charity has a robust financial future.

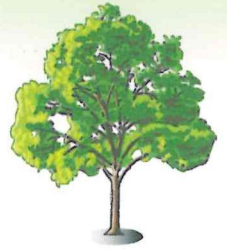
The Reserves Policy for the Charity should be equal to at least 6 months of the general charitable expenditure. This would continue to provide the Charity with working capital should a serious threat to the economy affect the Charity's income flow.

St Anne's Community Hall Association requires an adequate level of reserves to:

1. Meet all legal, financial, health and safety requirements and obligations of the Association.
2. Enable the centre to implement its short and long term objectives and outcomes.
3. To cover annual inflationary costs, salary increments and pensions.
4. Our Charity financial reserves are currently £12,000.00.
5. Meet the Charities Commission recommended good practice of having a minimum of 3 months and a maximum of 3 years running costs as financial reserve.



St. Anne's Community Hall Association



Plans for Future Year

This year we are planning the following:

- Implement another successful St Anne's Fun Day in August 2023. This will be a free event for our local residents offering free refreshments, free entertainment and free local information.
- Provide a Christmas party for the younger residents of St Anne's working alongside Essex Boys and Girls Club and Active Essex. This will be a free event for our young residents.
- Continue the successful return of the Youth Club including offering the children hot food every Friday evening.
- Provide Christmas food bags to the local the residents of Fairfield Gardens and Mary Frank House.
- Seek employment of a new Site Facilitator to step into the role at the Community Hall when Cllr Mike Hogg retires.

Risk Management

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to manage those risks. These risks include:

- a) Operational Risk
- b) Financial Risk
- c) Governance Risk
- d) External factors such as public opinion or relationship with funders
- e) Compliance with law or regulation



St. Anne's Community Hall Association



Declaration

I declare, in my capacity of charity trustee, that:

- the trustees have approved the report above; and
- have authorised me to sign it on their behalf.

Mike Hogg
Chairman

ST ANNE'S COMMUNITY HALL ASSOCIATION

Charity number 1126177
Company registration number 06105057

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023



ST ANNE'S COMMUNITY HALL ASSOCIATION

CONTENTS FOR THE YEAR ENDED 31 MARCH 2023

	Page
Legal and administrative information	1
Independent examiners report	2
Statement of financial activities	3
Balance sheet	4
Notes to the financial statements	5 - 10

ST ANNE'S COMMUNITY HALL ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 MARCH 2023

Charity number	1126177
Company registration number	06105057
Business address	The Oak Tree Centre 252 Harwich Road Colchester Essex, CO4 3DH 01206 619298/870266
Registered Office	The Oak Tree Centre 252 Harwich Road Colchester Essex, CO4 3DH
Trustees	Mr M J Hogg Mrs J E Bowis Mrs H G C Chuah Mr P Smith Mr M White
Secretary	Mrs H G C Chuah
Chairman	Mr M J Hogg
Accountants	Community 360 Winsley's House High Street Colchester Essex, CO1 1UG
Bankers	HSBC North Station Road Colchester CO1 1SY

ST ANNE'S COMMUNITY HALL ASSOCIATION

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

I report on the accounts of St Anne's Community Hall Association for the year ended 31 March 2023 which are set out on pages 3 to 10.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

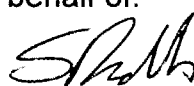
- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360

Winsley's House, High Street, Colchester, Essex



Date 22 November 2023

ST ANNE'S COMMUNITY HALL ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	2023 Total £	2022 Total £
<u>Incoming resources</u>						
Incoming resources from generating funds:						
Donations and legacies	2	750	-	500	1,250	555
Income from Charitable activities	3	69,700	-	14,188	83,888	77,801
Total income and endowments		70,450	-	14,688	85,138	78,356
<u>Expenditure on Charitable activities</u>						
Charitable activities	4	65,093	-	7,488	72,581	67,293
Cost of raising funds		-	-	-	-	281
Total resources expended		65,093	-	7,488	72,581	67,574
Net income/(expenditure)		5,356	-	7,200	12,556	10,782
Transfers between funds		1,011	-	(1,011)	-	-
Total funds brought forward		84,191	12,000	3,482	99,673	88,891
Total funds carried forward		90,558	12,000	9,671	112,229	99,673

The notes on pages 5 - 10 form an integral part of these financial statements.

ST ANNE'S COMMUNITY HALL ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2023

	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	6	4,227	5,635
Current assets			
Debtors	7	2,080	3,882
Cash at bank and in hand		107,398	91,460
		<u>109,478</u>	<u>95,342</u>
Creditors:			
amounts falling due within one year	8	<u>1,475</u>	<u>1,304</u>
Net current assets		108,003	94,038
Net assets		<u>112,229</u>	<u>99,673</u>
Funds			
Restricted funds	9	9,671	3,482
Unrestricted funds	10	90,558	84,191
Designated Funds	10	12,000	12,000
		<u>112,229</u>	<u>99,673</u>

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime.

The directors declare that they have approved the accounts above.

Signed Mr M J Hogg
Mr M J Hogg, Chairperson

Date

14-11-23

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

St Anne's Community Hall Association is a private company limited by guarantee incorporated in England and Wales. The registered office is The Oak Tree Centre, 252 Harwich Road, Colchester Essex, CO4 3DH.

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1 Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in (FRS 102) accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2019). (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

1.2 Cash flow statement

The directors have taken advantage of the exemption in Financial Reporting Standard 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

1.3 Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received either by way of grants, donations and gifts or as contractual income in payment for services and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

1.4 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected life. As follows:

Fixtures, fittings and equipment	25% on written down value
Buildings additions and improvement	10% on written down value

1.6 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least the next twelve months. There are no material uncertainties, thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.7 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

There are no critical accounting estimates or judgements in the financial statements.

1.8 Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income and or capital gains within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.9 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

2 Donations and legacies

	Unrestricted funds £	Designated funds £	Restricted funds £	2023 Total £	2022 Total £
Donations	750	-	500	1,250	555
	<u>750</u>	<u>-</u>	<u>500</u>	<u>1,250</u>	<u>555</u>

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

3 Income from charitable activities

	Unrestricted funds	Designated funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£	£
Bar takings	1,693	-	-	1,693	1,147
Hall hire income	63,911	-	-	63,911	60,887
Solar panel	2,383	-	-	2,383	-
Other income	82	-	-	82	1
Grants:					
Colchester Borough Council					
Salt & Salt Bin	-	-	300	300	-
Food Bags	-	-	3,100	3,100	2,600
Tables	-	-	1,400	1,400	400
Fun Day	-	-	1,377	1,377	-
Youth Club	-	-	1,200	1,200	500
Essex Association	-	-	-	-	1,950
Youth Club	1,585	-	-	1,585	-
Essex Association	-	-	5,000	5,000	-
Essex B & G	-	-	1,811	1,811	5,054
ASDA - Quilting Club	-	-	-	-	500
Furlough	-	-	-	-	4,761
Bank interest receivable	46	-	-	46	1
	69,700	-	14,188	83,888	77,801

4 Resources expended on charitable activities

	Unrestricted funds	Designated funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£	£
Caretaker	7,882	-	-	7,882	6,080
Equipment, fixtures & fittings	2,381	-	877	3,258	1,932
Bar costs	478	-	-	478	-
Deposit refunds	-	-	-	-	2,058
Repairs & maintenance	18,223	-	275	18,498	12,066
Ground rent	840	-	-	840	840
Cleaning & hygiene	5,738	-	-	5,738	5,696
Insurance	2,603	-	-	2,603	2,199
Waste disposal	1,403	-	-	1,403	721
Legal & professional	884	-	180	1,064	12,210
Consultancy fees (CHIP)	11,000	-	-	11,000	8,243
Utilities	8,288	-	-	8,288	3,357
Honorarium	650	-	-	650	600
Telephone, postage and stationery	805	-	-	805	492
Activities	1,778	-	4,440	6,218	5,190
Depreciation	1,409	-	-	1,409	-
Sundry	731	-	1,716	2,447	688
Previous year adjustment	-	-	-	-	3,043
	65,093	-	7,488	72,581	65,415

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

5 Staff costs

	2023 Total £	2022 Total £
Caretaker	<u>7,882</u>	<u>6,080</u>

Although there are caretaker costs, this member of staff is not employed by St Anne's Community Hall Association, he is self employed.

6 Tangible fixed assets

	Fixtures, fittings and equipment £	Restricted building additions & improvements £	Total £
Cost			
As at 1 April 2022	65,196	22,674	87,870
Additions	-	-	-
As at 31 March 2023	<u>65,196</u>	<u>22,674</u>	<u>87,870</u>
Depreciation			
As at 1 April 2022	59,561	22,674	82,235
Charge for the year	1,409	-	1,409
At 31 March 2023	<u>60,970</u>	<u>22,674</u>	<u>83,644</u>
Net book values			
At 31 March 2023	<u>4,227</u>	<u>-</u>	<u>4,227</u>
At 31 March 2022	<u>5,635</u>	<u>-</u>	<u>5,635</u>

7 Debtors

	2023 Total £	2022 Total £
Trade debtors	<u>2,080</u>	<u>3,882</u>
	<u>2,080</u>	<u>3,882</u>

8 Creditors: amounts falling due within one year

	2023 Total £	2022 Total £
Accruals	<u>1,475</u>	<u>1,304</u>
	<u>1,475</u>	<u>1,304</u>

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

<u>MOVEMENT IN FUNDS</u>	At 01/04/22 £	Incoming resources £	Outgoing resources £	Transfers £	At 31/03/23 £
9 Restricted funds					
Colchester Borough Housing-Youth Club	63	1,200	763	-	500
Colchester Borough Council - Christmas Lunch	746	-	-	-	746
Colchester Borough Council - Tables	-	1,400	755	-	645
Colchester Borough Homes - Fun Day	-	1,377	1,377	-	-
Colchester Borough Council - Locality Budget	247			-	247
Colchester Borough Council - Food Bags	973	3,100	2,065	-	2,008
Colchester Borough Council - Salt & Salt Bin	-	300	109	-	191
Colchester Borough Council - Tree Planting	500	500	275	-	725
Essex County Council	94	-	-	-	94
EBGC - Youth Worker	-	1,011	-	(1,011)	-
EBGC - Summer Provision	-	800	800	-	-
ASDA - Quilting Club	389	-	-	-	389
Essex Association	471	5,000	1,345	-	4,126
	3,482	14,688	7,488	(1,011)	9,671

<u>MOVEMENT IN FUNDS</u>	At 01/04/22 £	Incoming resources £	Outgoing resources £	Transfers £	At 31/03/23 £
10 Unrestricted funds	84,191	70,450	65,093	1,011	89,547
Designated funds	12,000	-	-	-	12,000
Restricted	3,482	14,688	7,488	-	10,682
Total	99,673	85,138	72,581	1,011	112,229

The restricted funds as reported, are those funds that the trustees may only spend on particular purposes of the charity.

The transfer between EGBC Youth Worker has been made as the expense was incurred in the previous year before payment had been received and unrestricted funds incurred the expense.

11 Key staff

No key staff were employed during the year.

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

12. Comparative note with previous years Statement of Financial Activity

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	2022 Total £
Incoming resources					
Incoming resources from generating funds:					
Donations and legacies	2	5		550	555
Income from Charitable activities	3	66,798		11,004	77,801
Total income and endowments		<u>66,803</u>	<u>-</u>	<u>11,554</u>	<u>78,356</u>
Resources expended					
Charitable activities	5	55,337		11,956	67,293
Cost of raising funds				281	281
Total resources expended		<u>55,337</u>	<u>-</u>	<u>12,237</u>	<u>67,574</u>
Net income/(expense) for the year		11,466	-	(683)	10,782
Total funds brought forward		72,726	12,000	4,165	88,891
Total funds carried forward		<u>84,192</u>	<u>12,000</u>	<u>3,482</u>	<u>99,673</u>

ST ANNE'S COMMUNITY HALL ASSOCIATION

Charity number 1126177
Company registration number 06105057

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023



ST ANNE'S COMMUNITY HALL ASSOCIATION

CONTENTS FOR THE YEAR ENDED 31 MARCH 2023

	Page
Legal and administrative information	1
Independent examiners report	2
Statement of financial activities	3
Balance sheet	4
Notes to the financial statements	5 - 10

ST ANNE'S COMMUNITY HALL ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 MARCH 2023

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Company registration number	06105057
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Trustees	Mr M J Hogg Mrs J E Bowis Mrs H G C Chuah Mr P Smith Mr M White
Secretary	Mrs H G C Chuah
Chairman	Mr M J Hogg
Accountants	Community 360 Winsley's House High Street Colchester Essex, CO1 1UG
Bankers	HSBC North Station Road Colchester CO1 1SY

ST ANNE'S COMMUNITY HALL ASSOCIATION

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

I report on the accounts of St Anne's Community Hall Association for the year ended 31 March 2023 which are set out on pages 3 to 10.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

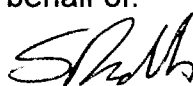
- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360

Winsley's House, High Street, Colchester, Essex



Date 22 November 2023

ST ANNE'S COMMUNITY HALL ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	2023 Total £	2022 Total £
<u>Incoming resources</u>						
Incoming resources from generating funds:						
Donations and legacies	2	750	-	500	1,250	555
Income from Charitable activities	3	69,700	-	14,188	83,888	77,801
Total income and endowments		70,450	-	14,688	85,138	78,356
<u>Expenditure on Charitable activities</u>						
Charitable activities	4	65,093	-	7,488	72,581	67,293
Cost of raising funds		-	-	-	-	281
Total resources expended		65,093	-	7,488	72,581	67,574
Net income/(expenditure)		5,356	-	7,200	12,556	10,782
Transfers between funds		1,011	-	(1,011)	-	-
Total funds brought forward		84,191	12,000	3,482	99,673	88,891
Total funds carried forward		90,558	12,000	9,671	112,229	99,673

The notes on pages 5 - 10 form an integral part of these financial statements.

ST ANNE'S COMMUNITY HALL ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2023

	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	6	4,227	5,635
Current assets			
Debtors	7	2,080	3,882
Cash at bank and in hand		107,398	91,460
		<u>109,478</u>	<u>95,342</u>
Creditors:			
amounts falling due within one year	8	<u>1,475</u>	<u>1,304</u>
Net current assets		108,003	94,038
Net assets		<u>112,229</u>	<u>99,673</u>
Funds			
Restricted funds	9	9,671	3,482
Unrestricted funds	10	90,558	84,191
Designated Funds	10	12,000	12,000
		<u>112,229</u>	<u>99,673</u>

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime.

The directors declare that they have approved the accounts above.

Signed Mr M J Hogg
Mr M J Hogg, Chairperson

Date

14-11-23

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

St Anne's Community Hall Association is a private company limited by guarantee incorporated in England and Wales. The registered office is The Oak Tree Centre, 252 Harwich Road, Colchester Essex, CO4 3DH.

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1 Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in (FRS 102) accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2019). (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

1.2 Cash flow statement

The directors have taken advantage of the exemption in Financial Reporting Standard 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

1.3 Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received either by way of grants, donations and gifts or as contractual income in payment for services and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

1.4 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected life. As follows:

Fixtures, fittings and equipment	25% on written down value
Buildings additions and improvement	10% on written down value

1.6 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least the next twelve months. There are no material uncertainties, thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.7 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

There are no critical accounting estimates or judgements in the financial statements.

1.8 Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income and or capital gains within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.9 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

2 Donations and legacies

	Unrestricted funds £	Designated funds £	Restricted funds £	2023 Total £	2022 Total £
Donations	750	-	500	1,250	555
	<u>750</u>	<u>-</u>	<u>500</u>	<u>1,250</u>	<u>555</u>

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

3 Income from charitable activities

	Unrestricted funds	Designated funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£	£
Bar takings	1,693	-	-	1,693	1,147
Hall hire income	63,911	-	-	63,911	60,887
Solar panel	2,383	-	-	2,383	-
Other income	82	-	-	82	1
Grants:					
Colchester Borough Council					
Salt & Salt Bin	-	-	300	300	-
Food Bags	-	-	3,100	3,100	2,600
Tables	-	-	1,400	1,400	400
Fun Day	-	-	1,377	1,377	-
Youth Club	-	-	1,200	1,200	500
Essex Association	-	-	-	-	1,950
Youth Club	1,585	-	-	1,585	-
Essex Association	-	-	5,000	5,000	-
Essex B & G	-	-	1,811	1,811	5,054
ASDA - Quilting Club	-	-	-	-	500
Furlough	-	-	-	-	4,761
Bank interest receivable	46	-	-	46	1
	69,700	-	14,188	83,888	77,801

4 Resources expended on charitable activities

	Unrestricted funds	Designated funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£	£
Caretaker	7,882	-	-	7,882	6,080
Equipment, fixtures & fittings	2,381	-	877	3,258	1,932
Bar costs	478	-	-	478	-
Deposit refunds	-	-	-	-	2,058
Repairs & maintenance	18,223	-	275	18,498	12,066
Ground rent	840	-	-	840	840
Cleaning & hygiene	5,738	-	-	5,738	5,696
Insurance	2,603	-	-	2,603	2,199
Waste disposal	1,403	-	-	1,403	721
Legal & professional	884	-	180	1,064	12,210
Consultancy fees (CHIP)	11,000	-	-	11,000	8,243
Utilities	8,288	-	-	8,288	3,357
Honorarium	650	-	-	650	600
Telephone, postage and stationery	805	-	-	805	492
Activities	1,778	-	4,440	6,218	5,190
Depreciation	1,409	-	-	1,409	-
Sundry	731	-	1,716	2,447	688
Previous year adjustment	-	-	-	-	3,043
	65,093	-	7,488	72,581	65,415

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

5 Staff costs

	2023 Total £	2022 Total £
Caretaker	<u>7,882</u>	<u>6,080</u>

Although there are caretaker costs, this member of staff is not employed by St Anne's Community Hall Association, he is self employed.

6 Tangible fixed assets

	Fixtures, fittings and equipment £	Restricted building additions & improvements £	Total £
Cost			
As at 1 April 2022	65,196	22,674	87,870
Additions	-	-	-
As at 31 March 2023	<u>65,196</u>	<u>22,674</u>	<u>87,870</u>
Depreciation			
As at 1 April 2022	59,561	22,674	82,235
Charge for the year	1,409	-	1,409
At 31 March 2023	<u>60,970</u>	<u>22,674</u>	<u>83,644</u>
Net book values			
At 31 March 2023	<u>4,227</u>	<u>-</u>	<u>4,227</u>
At 31 March 2022	<u>5,635</u>	<u>-</u>	<u>5,635</u>

7 Debtors

	2023 Total £	2022 Total £
Trade debtors	<u>2,080</u>	<u>3,882</u>
	<u>2,080</u>	<u>3,882</u>

8 Creditors: amounts falling due within one year

	2023 Total £	2022 Total £
Accruals	<u>1,475</u>	<u>1,304</u>
	<u>1,475</u>	<u>1,304</u>

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

<u>MOVEMENT IN FUNDS</u>	At 01/04/22 £	Incoming resources £	Outgoing resources £	Transfers £	At 31/03/23 £
9 Restricted funds					
Colchester Borough Housing-Youth Club	63	1,200	763	-	500
Colchester Borough Council - Christmas Lunch	746	-	-	-	746
Colchester Borough Council - Tables	-	1,400	755	-	645
Colchester Borough Homes - Fun Day	-	1,377	1,377	-	-
Colchester Borough Council - Locality Budget	247			-	247
Colchester Borough Council - Food Bags	973	3,100	2,065	-	2,008
Colchester Borough Council - Salt & Salt Bin	-	300	109	-	191
Colchester Borough Council - Tree Planting	500	500	275	-	725
Essex County Council	94	-	-	-	94
EBGC - Youth Worker	-	1,011	-	(1,011)	-
EBGC - Summer Provision	-	800	800	-	-
ASDA - Quilting Club	389	-	-	-	389
Essex Association	471	5,000	1,345	-	4,126
	3,482	14,688	7,488	(1,011)	9,671

<u>MOVEMENT IN FUNDS</u>	At 01/04/22 £	Incoming resources £	Outgoing resources £	Transfers £	At 31/03/23 £
10 Unrestricted funds	84,191	70,450	65,093	1,011	89,547
Designated funds	12,000	-	-	-	12,000
Restricted	3,482	14,688	7,488	-	10,682
Total	99,673	85,138	72,581	1,011	112,229

The restricted funds as reported, are those funds that the trustees may only spend on particular purposes of the charity.

The transfer between EGBC Youth Worker has been made as the expense was incurred in the previous year before payment had been received and unrestricted funds incurred the expense.

11 Key staff

No key staff were employed during the year.

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

12. Comparative note with previous years Statement of Financial Activity

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	2022 Total £
Incoming resources					
Incoming resources from generating funds:					
Donations and legacies	2	5		550	555
Income from Charitable activities	3	66,798		11,004	77,801
Total income and endowments		<u>66,803</u>	<u>-</u>	<u>11,554</u>	<u>78,356</u>
Resources expended					
Charitable activities	5	55,337		11,956	67,293
Cost of raising funds				281	281
Total resources expended		<u>55,337</u>	<u>-</u>	<u>12,237</u>	<u>67,574</u>
Net income/(expense) for the year		11,466	-	(683)	10,782
Total funds brought forward		72,726	12,000	4,165	88,891
Total funds carried forward		<u>84,192</u>	<u>12,000</u>	<u>3,482</u>	<u>99,673</u>