

ST ANNE'S COMMUNITY HALL ASSOCIATION

Charity number 1126177
Company registration number 06105057

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2022



ST ANNE'S COMMUNITY HALL ASSOCIATION

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ST ANNE'S COMMUNITY HALL ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 MARCH 2022

Charity number	1126177
Company registration number	06105057
Business address	The Oak Tree Centre 252 Harwich Road Colchester Essex, CO4 3DH 01206 619298/870266
Registered Office	The Oak Tree Centre 252 Harwich Road Colchester Essex, CO4 3DH
Trustees	Mr M J Hogg Mrs J E Bowis Mrs H G C Chuah Mr P Smith Mr M White
Secretary	Mrs H G C Chuah
Chairman	Mr M J Hogg
Accountants	Community 360 Winsley's House High Street Colchester Essex, CO1 1UG
Bankers	HSBC North Station Road Colchester CO1 1SY

ST ANNE'S COMMUNITY HALL ASSOCIATION

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2022

I report on the accounts of St Anne's community Hall Association for the year ended 31 March 2022 which are set out on pages 3 to 10.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:
Community360

Winsley's House, High Street, Colchester, Essex



Date 08/12/2022

ST ANNE'S COMMUNITY HALL ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	2022 Total £	2021 Total £
<u>Incoming resources</u>						
Incoming resources from generating funds:						
Donations and legacies	2	5	-	550	555	-
Income from Charitable activities	3	66,798	-	11,004	77,801	47,080
Total income and endowments		66,803	-	11,554	78,356	47,080
<u>Expenditure on Charitable activities</u>						
Charitable activities	5	55,337	-	11,956	67,293	70,463
Cost of raising funds		-	-	281	281	-
Total resources expended		55,337	-	12,237	67,574	70,463
Net income/(expenditure)		11,465	-	(683)	10,782	(23,383)
 Total funds brought forward		 72,726	 12,000	 4,165	 88,891	 112,274
 Total funds carried forward		 84,191	 12,000	 3,482	 99,673	 88,891

The notes on pages 5 - 10 form an integral part of these financial statements.

ST ANNE'S COMMUNITY HALL ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2022

	Notes	2022 £	2021 £
Fixed assets			
Tangible assets	6	5,635	7,514
Current assets			
Debtors	7	3,882	1,342
Cash at bank and in hand		91,460	80,318
		<u>95,342</u>	<u>81,660</u>
Creditors:			
amounts falling due within one year	8	<u>1,304</u>	<u>282</u>
Net current assets		<u>94,038</u>	<u>81,378</u>
Net assets		<u>99,673</u>	<u>88,891</u>
Funds			
Restricted funds	9	3,482	4,165
Unrestricted funds	10	84,191	72,726
Designated Funds	10	12,000	12,000
		<u>99,673</u>	<u>88,891</u>

For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime.

The directors declare that they have approved the accounts above.

Signed		Date	<u>7-12-22</u>
	Mr M J Hogg, Chairperson		

The notes on pages 5-10 form an integral part of these financial statements.

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

St Anne's Community Hall Association is a private company limited by guarantee incorporated in England and Wales. The registered office is The Oak Tree Centre, 252 Harwich Road, Colchester Essex, CO4 3DH.

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1 Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in (FRS 102) accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland in the UK and Republic of Ireland (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

1.2 Cash flow statement

The directors have taken advantage of the exemption in Financial Reporting Standard 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

1.3 Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received either by way of grants, donations and gifts or as contractual income in payment for services and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

1.4 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected life. As follows:

Fixtures, fittings and equipn -	25% on written down value
Buildings additions and imp -	10% on written down value

1.6 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for at least the next twelve months, having considered the ongoing impact of Covid-19. There are no material uncertainties, thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.7 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

There are no critical accounting estimates or judgements in the financial statements.

2 Donations and legacies

	Unrestricted funds £	Designated funds £	Restricted funds £	2022 Total £	2021 Total £
Donations	5	-	550	555	-
	<u>5</u>	<u>-</u>	<u>550</u>	<u>555</u>	<u>-</u>

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

3 Income from charitable activities

	Unrestricted funds	Designated funds	Restricted funds	2022 Total	2021 Total
	£	£	£	£	£
Bar takings	1,147	-	-	1,147	-
Hall hire income	60,887	-	-	60,887	24,465
Other income	1	-	-	1	-
Grants:					
Colchester Borough Council					
Shed	-	-	-	-	500
Food Bags	-	-	2,600	2,600	-
Christmas Lunch	-	-	400	400	600
Maintenance Work	-	-	-	-	760
Youth Club	-	-	500	500	-
Covid 19	-	-	-	-	16,334
Essex	-	-	1,950	1,950	500
Waitrose	-	-	-	-	333
Essex County Council	-	-	-	-	2,500
Essex B & G	-	-	5,054	5,054	-
ASDA - Quilting Club	-	-	500	500	-
Furlough	4,761	-	-	4,761	1,088
Bank interest receivable	1	-	-	1	-
	66,798	-	11,004	77,801	47,080

4 Resources expended on charitable activities

	Unrestricted funds	Designated funds	Restricted funds	2022 Total	2021 Total
	£	£	£	£	£
Caretaker wages	5,881	-	199	6,080	5,589
Equipment, fixtures & fittings	1,821	-	111	1,932	1,675
Deposit refunds	2,058	-	-	2,058	-
Repairs & maintenance	12,066	-	-	12,066	23,684
Ground rent	840	-	-	840	700
Cleaning & hygiene	5,362	-	334	5,696	4,830
Insurance	2,199	-	-	2,199	2,900
Waste disposal	721	-	-	721	1,751
Legal & professional	14,426	-	6,027	20,453	5,451
Utilities	3,357	-	-	3,357	14,255
Honorarium	600	-	-	600	600
Telephone, postage and stationery	492	-	-	492	520
Activities	426	-	4,764	5,190	4,620
Depreciation	1,878	-	-	1,878	2,505
Sundry	167	-	521	688	-
Previous year adjustment	3,043	-	-	3,043	-
Security	-	-	-	-	1,385
	55,337	-	11,956	67,293	70,463

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

5 Staff costs

	2022 Total £	2021 Total £
Caretaker wages	<u>6,080</u>	<u>5,589</u>

Although there are caretaker wages, this member of staff is not employed by St Anne's Community Hall Association, he is self employed.

6 Tangible fixed assets

	Fixtures, fittings and equipment £	Restricted building additions & improvements £	Total £
Cost			
As at 1 April 2021	65,196	22,674	87,870
Additions	-	-	-
As at 31 March 2022	<u>65,196</u>	<u>22,674</u>	<u>87,870</u>
Depreciation			
As at 1 April 2021	57,683	22,674	80,357
Charge for the year	1,878	-	1,878
At 31 March 2022	<u>59,561</u>	<u>22,674</u>	<u>82,235</u>
Net book values			
At 31 March 2022	<u>5,635</u>	<u>-</u>	<u>5,635</u>
At 31 March 2021	<u>7,514</u>	<u>-</u>	<u>7,514</u>

7 Debtors

	2022 Total £	2021 Total £
Trade debtors	3,882	1,342
Prepayments	-	-
	<u>3,882</u>	<u>1,342</u>

8 Creditors: amounts falling due within one year

	2022 Total £	2021 Total £
Accruals	1,304	282
	<u>1,304</u>	<u>282</u>

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

<u>MOVEMENT IN FUNDS</u>	At 01/04/21 £	Incoming resources £	Outgoing resources £	At 31/03/22 £
9 Restricted funds				
Colchester Borough Housing-Youth Club	530	1,050	1,517	63
Colchester Borough Council - Christmas Lunch	346	400	-	746
Colchester Borough Council - 2020 Fun Day	2,000	-	2,000	-
Colchester Borough Council - Shed	44	-	44	-
Colchester Borough Council - Locality Budget	247	-	-	247
Colchester Borough Council - Food Bags	-	2,600	1,627	973
Colchester Borough Council - Youth Club	7	-	7	-
Colchester Borough Council - Tree Planting	500	-	-	500
Essex County Council	94	-	-	94
Essex B & G	-	5,054	5,054	-
ASDA - Quilting Club	-	500	111	389
Waitrose - Youth Club	333	-	333	-
Essex Association	64	1,950	1,543	471
	4,165	11,554	12,236	3,482
<u>MOVEMENT IN FUNDS</u>	At 01/04/21 £	Incoming resources £	Outgoing resources £	At 31/03/22 £
10 Unrestricted funds	72,726	66,803	55,337	84,191
Designated funds	12,000	-	-	12,000
Restricted	4,165	11,554	12,237	3,482
Total	88,891	78,356	67,574	99,673

The restricted funds as reported, are those funds that the trustees may only spend on particular purposes of the charity.

12 Key staff

No key staff were employed during the year.

ST ANNE'S COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

13. Comparative note with previous years Statement of Financial Activity

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	2021 Total £
Incoming resources					
Incoming resources from generating funds:					
Donations and legacies	2	-		-	-
Income from Charitable activities	3	41,887		5,193	47,080
Income from raising funds		-		-	-
Income from Investments	4	-		-	-
Total income and endowments		<u>41,887</u>	<u>-</u>	<u>5,193</u>	<u>47,080</u>
Resources expended					
Charitable activities	5	65,855		4,608	70,463
Total resources expended		<u>65,855</u>	<u>-</u>	<u>4,608</u>	<u>70,463</u>
Net income/(expense) for the year		(23,968)	-	585	(23,383)
Transfer between projects		1,500		(1,500)	-
Total funds brought forward		95,194	12,000	5,080	112,274
Total funds carried forward		<u><u>72,726</u></u>	<u><u>12,000</u></u>	<u><u>4,165</u></u>	<u><u>88,891</u></u>

St. Anne's Community Hall Association



Annual Report 2021-2022

Charity no. 1126177 Company No. 06105057

The Oak Tree Centre
252 Harwich Road
Colchester
CO4 3DH



St. Anne's Community Hall Association



Trustees' Annual Report

The trustees are pleased to present their report together with the accounts of the charity for the year ended 31st March 2022

1. Legal and Administrative information

Governing document

Constitution of the ST. ANNE'S COMMUNITY HALL ASSOCIATION adopted on 14th February 2007.

Objects of the Charity and Company

The objects of the Charity are:

PROMOTE THE BENEFIT OF THE INHABITANTS OF ST. ANNE'S POLITICAL WARD AND ST. ANNE'S PARISH WARD COLCHESTER, ESSEX (HEREINAFTER CALLED THE AREA OF BENEFIT) AND THE WIDER COMMUNITY WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION AND BY SUPPORTING OTHER COMMUNITY GROUPS WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;
(B) TO MAINTAIN AND MANAGE THE ESTABLISHMENT OF THE COMMUNITY CENTRE IN FURTHERANCE OF THESE OBJECTS

Specific investment powers

In furtherance of the said objects, but not otherwise, the charity shall have power to invest money not immediately required for its objects in or upon such investments, securities or property as the charity may think fit, subject nevertheless to such conditions (if any) as may for the time being be imposed by law.



St. Anne's Community Hall Association



Registered Office

The Oak Tree Centre, 252 Harwich road, Colchester, Essex CO4 3DH

Charity number

1126177

Company number

06105057

Professional advisers

- **Bankers:**

HSBC. North Station Road, Colchester
Lloyds Bank

- **Accountancy services:**

Community 360, Winsley's House, High Street, Colchester.

- **Independent examiner:**

Community 360, Winsley's House, High Street, Colchester.

Trustees and Governance

The Trustees during the year were as follows:

Michael Hogg
Helen Chuah
Jackie Bowis
Paul Smith
Melvin White

Name of person entitled to appoint any charity trustee:

All trustees

Trustee selection method

- Recommendation
- Interview
- Discuss & vote
- Statement & declaration
- Induction

The Oak Tree Centre, 252 Harwich Road, Colchester CO4 3DH

01206 870266 - stannes@community-centre.org.uk

Company Directors and Charity Trustees: Mike Hogg, Helen Chuah, Jackie Bowis.

Registered Charity No. 1126177. Limited Company No. 06105057



St. Anne's Community Hall Association



2. Chair's Report

We come to the end of what has been an interesting financial year 2021-2022 with our team consolidating our efforts to return our Association to what passes for normalcy these days.

The management body continues to strive to provide an enhanced offer to those living in our area of benefit as per our constitution.

The continued financial support of Colchester Council, Essex County Council and Colchester Borough Homes along with our Ward Councillors and their locality budgets means that we are well placed to meet new challenges going forward. My personal thanks go to our manager and team without whose support the association could not function and meet our commitment to the community.

Mike Hogg
Chairman
St Anne's Community Hall Association

3. Invest powers and policy

In furtherance of the said objects, but not otherwise, the Charity shall have power to invest money not immediately required for its objects in or upon such investments, securities or property as the Association may think fit, subject nevertheless to such conditions (if any) as may for the time being be imposed by law.



St. Anne's Community Hall Association



4. Activities and Achievements

Public Benefit

We are pleased to present the end of year accounts which reflect another successful year in offering services to our area of benefit and the wider community that demonstrate our continued success and financial stability.

In planning and organising our activities for the year, we kept in mind the Charity Commission's guidelines for public benefit.

Our focus remains to provide low cost or free recreational, healthy and educational activities for our area of benefit and the wider community. This included children's fitness classes and youth clubs.

Our long term strategy to increase our services and improve our facilities continues unabated.

For the following year we will be focused on rebuilding our bookings and ensuring the centre becomes a bustling hub for our residents once again with the help of Community Halls in Partnership.

5. Financial information

Funding

We would like to thank our funders:

- Colchester Borough Council Councillors – Locality Budget
- Colchester Borough Homes
- Waitrose Colchester
- Asda Colchester

Income

Income is from hall hire, fundraising grants and donations and totals £78,356.



St. Anne's Community Hall Association



Reserves Policy

The Charity holds reserves so that it can maintain services to its beneficiaries during periods of economic uncertainty and unforeseen expenditure. It is custom and practice for the Charity to ensure a surplus from its operating activities to fund future improvements and renovations to the community centre to ensure that the Charity has a robust financial future.

The Reserves Policy for the Charity should be equal to at least 6 months of the general charitable expenditure. This would continue to provide the Charity with working capital should a serious threat to the economy affect the Charity's income flow.

St Anne's Community Hall Association requires an adequate level of reserves to:

1. Meet all legal, financial, health and safety requirements and obligations of the Association.
2. Enable the centre to implement its short and long term objectives and outcomes.
3. To cover annual inflationary costs, salary increments and pensions.
4. Our Charity financial reserves are currently £12,000.00.
5. Meet the Charities Commission recommended good practice of having a minimum of 3 months and a maximum of 3 years running costs as financial reserve.

6. Plans for Future Year

This year we are planning the following:

- Implement another successful St Anne's Fun Day in August 2022. This will be a free event for our local residents offering free refreshments, free entertainment and free local information.



St. Anne's Community Hall Association



- Provide a Christmas party for the younger residents of St Anne's working alongside Essex Boys and Girls Club and Active Essex. This will be a free event for our young residents.
- Provide football sessions to our local teenagers through the Youth Club.
- Continue the successful return of the Youth Club including offering the children hot food every Friday evening.

Risk Management

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to manage those risks. These risks include:

- a) Operational Risk
- b) Financial Risk
- c) Governance Risk
- d) External factors such as public opinion or relationship with funders
- e) Compliance with law or regulation

Declaration

I declare, in my capacity of charity trustee, that:

- the trustees have approved the report above; and
- have authorised me to sign it on their behalf.

Mike Hogg
Chairman