

**POTTERS HOUSE
CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
FOR YEAR ENDED 31 MAY 2024
CHARITY REGISTRATION NO:1126169**

Independent Examiners Ltd
Unit 2, The Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

CONTENTS

Page 3 Legal and Administrative Information

Page 4 - 5 Trustees Report

Page 6 Independent Examiners Report to the Trustees

Page 7 Statement of Receipts and Payments

Page 8 Statement of Assets and Liabilities

Pages 9 - 12 Notes to the Financial Statements

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1126169
CHARITY REGISTRATION DATE	6 October 2008
START OF FINANCIAL YEAR	1 June 2023
END OF FINANCIAL YEAR	31 May 2024
TRUSTEES AT 31 MAY 2024	Leon Etten - Chair of Trustee Valentine Mupfururi - appointed 08/05/2023 Ebenezer Tetteh Azu - appointed 08/05/2023 Tubonimi Jnr Arinyedokiari - appointed 08/05/2023 Mukaya Mukanga - resigned on 25/06/2023 Mr Andrew Burke - resigned on 14/02/2023

The existing Trustees appoint any new Trustees following the provisions laid out in the organisation's governing instrument.

LEGAL STATUS Unincorporated charity

GOVERNING INSTRUMENT Constitution adopted 1 September 2008

OBJECTS

A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN THE SCHEDULE HERETO ATTACHED IN WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY;

B) THE RELIEF OF POVERTY AND SICKNESS AND TO RELIEVE THE DISTRESS CAUSED THEREBY REGARDLESS OF NATIONALITY, RELIGIOUS POLITICAL OR OTHER OPINION IN THE SAID WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT.

CORRESPONDENCE ADDRESS Clarence Street
Wolverhampton
WV 4JL

PRIMARY BANKERS Lloyds TSB Bank Plc
Queen Square
Wolverhampton

INDEPENDENT EXAMINER Z Derbak
Independent Examiners Ltd
Unit 2 The Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT
FOR THE YEAR ENDED 31 MAY 2024**

The Trustees are pleased to present their report along with the financial statements of the charity for the year to 31 May, 2024.

Reference and administration details

Charity Number: 1126169

Principle Address: Potter's House church, Clarence Street, Wolverhampton WV1 4JL

Names of charity Trustees who manage the Charity

Mr Leon Etten

Mr Mukaya Mukanga

Mr Andrew Burke

Mr Ebenezer Azu

Mr Tubonimi Arinyedokiari

Mr Valentine Mupfururi

The Trustees named have served throughout the year.

Appointment of trustees is governed by the Constitution of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

Structure Governance and management

Governing Document Constitution adopted 1 September 2008.

Constitution of Trustee and selection methods.

The charity is constituted as a trust and the trustees are appointed by the existing trustees.

Investment Powers

The Constitution authorises the trustees to make and hold investments using general funds of the charity. No such investments are presently held.

Constitution, Objects and Policies

The Charitable Trust is constituted by Constitution, and its objects are to promote the Christian faith through worship. In order to do these regular activities are carried out and invitations given out to the public. Finance is raised purely from members contributions. The day to day running of the church is delegated by the Trustees to the Pastor.

Development, Activities and Achievements

The trustees, Pastor, and church council are committed to enabling as many people as possible to worship at our church and to become active members and followers of Jesus Christ. Our services and worship put faith into practice through prayer and scripture, music and preaching. When planning our activities for the year, the Pastor and the church council have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our local community through: Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus. Provision of Pastoral Care for all who enter our doors and to the local community. Missionary and local community outreach work.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT continued
FOR THE YEAR ENDED 31 MAY 2024**

Related Parties

The Church has a close relationship with other churches in the Potters House Fellowship Worldwide, which share the same Beliefs and Doctrine. We regularly collaborate with fellowship Churches nationally to help reach our shared objectives as a Church and occasionally internationally also.

Financial Review

The finances from financial year 2023-24 reflected peoples love for God and commitment to their church. We are glad to report an increase from the previous year and used the extra cash flow to invest into our building fund and church planting. We continue our commitment to discipleship, church planting and world evangelism.

Unrestricted year-end balance was £94,520. £21,603 more than last year, this is due to the increase of donations in the value of £27,990 and the increase of gift aid to the value of £4,420 compared to the previous year. The Charity aims to have 2 months reserve in the value of £14,000, this currently stands at £19,896.

Objectives and Activities

The objects of the Church are: To advance the Christian faith in accordance with the Statement of Beliefs, in Wolverhampton and in such other parts of the United Kingdom and the world as the Church Council may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.

The activities of the Church incorporate different events to achieve the objectives including regular Church services, Healing Crusades, Concerts, Dramas, Marriage Seminars and Men's Discipleship Classes. The regular Church Services, Healing Crusades, Marriage Seminars and Men's Discipleship Classes seek to teach and propagate the Christian faith through sermons constructed, based on Bible principles.

The events are held and run by the Church at the Church premises or at location, arranged by Church members. This provides an avenue to address anti-social behaviour, drug abuse, alcohol abuse and All contribute to the quality of life within our local society. Events and activities are organised, performed and coordinated by Church members who volunteer and are committed to the objectives of the Church.

The Church has also launched its first church plant into the town of Wednesbury.

Reserves Policy

The Charity's policy is to maintain sufficient unrestricted funds to cover the next 2 month's expenditure.

Trustees Responsibilities

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees by



Name:

LEON ETIEN

Date:

19/02/2025

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees of Potters House Christian Fellowship UK Wolverhampton Church on the accounts for the year ended 31 May 2024 set out on pages 7 to 12.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and;
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement


My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 130 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Zita Derbak MAAT AATQB
Independent Examiners Ltd
Unit 2, The Broadbridge Business Centre
Delling Lane
Bosham
W. Sussex
PO18 8NF

Signed : 

Date: 20.02.2025

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 MAY 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023/24 £	Total 2022/23 £
RECEIPTS :					
Voluntary Receipts	2a	140,440	0	140,440	108,578
Charitable Activities	2b	91	0	91	0
Investment Income	2c	900	0	900	2,026
Other Receipts	2d	168	0	168	901
TOTAL RECEIPTS		141,599	0	141,599	111,505
PAYMENTS :					
Costs of Charitable Activities	3a	119,667	0	119,667	95,937
Other Payments	3b	329	0	329	2,365
TOTAL PAYMENTS		119,996	0	119,996	98,302
NET INCOMING/(OUTGOING) RESOURCES		21,603	0	21,603	13,203
Transfer between funds		0	0	0	0
Balances Brought Forward	9	72,917	0	72,917	59,714
BALANCES CARRIED FORWARD		94,520	0	94,520	72,917

The notes on pages 9 to 12 form part of these accounts.

All operations are continuing operations.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 MAY 2024**

ASSETS	Unrestricted Fund £	Restricted Fund £	31-May-24 Total £	31-May-23 Total £
Cash Funds:				
Current Account	7,385	0	7,385	7,035
Business Instant Access	70,063	0	70,063	53,833
Online Account	3,176	0	3,176	10
Instant Online Account	13,896	0	13,896	12,039
	94,520	0	94,520	72,917
Represented By:				
Unrestricted Funds	94,520	0	94,520	72,917
Restricted Funds	0	0	0	0
	94,520	0	94,520	72,917
Assets retained for the Charity's own use:				
Equipment & Furnishings	25,276	0	25,276	25,276
Current Monetary Assets:				
Gift Aid owed	2,868	0	2,868	292
	28,144	0	28,144	25,568
LIABILITIES				
Independent Examiners Fee	894	0	894	852
HMRC for YE 24	1,535	0	1,535	30
Pension for YE 24	81	0	81	0
	2,510	0	2,510	882

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 7 to 8.

Signed on behalf of the Trustees by L. Etten

Name : Leon Etten, Trustee

Date: 13/02/2025

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2024**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023/24 £	Total 2022/23 £
a) Voluntary Receipts					
Offerings and Donations		115,190	0	115,190	87,200
Gift Aid Tax Recovered		21,895	0	21,895	17,475
Fellowship Tithe Churches		242	0	242	0
Love Offerings		1,712	0	1,712	1,488
Pledges		623	0	623	0
Pledges for Baby Churches		223	0	223	0
World Evangelism		555	0	555	1,815
Conference Contribution	4	0	0	0	600
		140,440	0	140,440	108,578
b) Charitable Activities					
Building Fund		91	0	91	0
		91	0	91	0
c) Investment Income					
Bank interest		900	0	900	2026
		900	0	900	2,026
d) Other Receipts					
Reimbursements		0	0	0	409
Other		168	0	168	492
		168	0	168	901

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2024**

3. PAYMENTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023/24 £	Total 2022/23 £
a) Costs of Charitable Activities					
Accommodation and Hotels	4	5,957	0	5,957	5,461
Accounting & Independent Examination		1,187	0	1,187	1,156
Agency		30	0	30	498
Airfares		4,708	0	4,708	2,896
Benevolence		271	0	271	22
Books and Periodicals		482	0	482	390
Car Parking Fees		547	0	547	0
Charitable Giving		0	0	0	150
Children's Ministry		827	0	827	925
Church Cleaning and Decoration		197	0	197	1,097
Church Furnishing		977	0	977	288
Church Maintenance		137	0	137	259
Church Rent		18,958	0	18,958	17,500
Church Utilities		4,601	0	4,601	2,870
Connect Café		3,711	0	3,711	3,136
Courses and Training		40	0	40	0
CCPAS & DBS checks		145	0	145	0
Equipment		3,356	0	3,356	2,414
Fellowship Tithe		10,220	0	10,220	8,463
Hall Hire		360	0	360	0
Insurance		492	0	492	387
Internet		276	0	276	341
International Church Support		1,536	0	1,536	0
Love Offering and Preaching Fees		7,140	0	7,140	7,920
Marriage Retreat		2,025	0	2,025	0
Ministry Meals		1,243	0	1,243	2,120
Mission Expenses		798	0	798	0
Mobile and Phone		153	0	153	231
National Church Support		15,232	0	15,232	5,800
Parsonage		0	0	0	0
Printing, Postage and Stationery		925	0	925	620
Pension	5	539	0	539	1,138
Phone		100	0	100	0
Praise & Worship Ministry		200	0	200	277
Refurbishment		0	0	0	375
Salaries	5	26,466	0	26,466	22,071
Software		1,122	0	1,122	662
Revival Expenses		662	0	662	118
Fellowship		1,565	0	1,565	1,274
		117,185	0	117,185	90,859

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2024**

a) Costs of Charitable Activities (Continue	Unrestricted Funds £	Restricted Funds £	Total 2023/24 £	Total 2022/23 £
Vehicle Hire & Fuel Expenses	1,392	0	1,392	960
Victory Rally	305	0	305	0
Website	259	0	259	364
World Evangelism	0	0	0	3,498
Youth and Sunday School	526	0	526	256
	2,482	0	2,482	5,078
Total Cost of Charitable Activities	119,667	0	119,667	95,937

b) Other Payments

Sundry Payments	329	0	329	2,365
-----------------	------------	----------	------------	--------------

4. RESTRICTED FUNDS

	Opening balance 01/06/23 £	Income £	Expenditure £	Transfer £	Closing balance 31/05/24 £
Conference Hotel Contribution	0	0	0	0	0
	0	0	0	0	0

	Opening balance 01/06/22 £	Income £	Expenditure £	Transfer £	Closing balance 31/05/23 £
Conference Hotel Contribution	0	600	1015	415	0
	0	600	1,015	415	0

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2024**

5. PAYMENTS TO TRUSTEES

	2023/24	2022/23
	£	£
Pastor Leon Etten was paid for his pastoral work as follows:		
Gross Salary	24,203	22,071
Employer NI	2,263	1,920
Employer Allowance	0	-1,920
Employer Pension Contributions	539	1,138
	27,005	23,209

£2,970 was paid to Leon Etten for expenses for carrying out his pastoral duties in the financial period. £1290 was paid for car allowance and £620 bonus was paid to Leon Etten, this is included in the gross salary amount. No other material transaction took place between the organisation and a trustee or any person connected with them. (2022/23: £3,266)

6. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

7. PUBLIC BENEFIT

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the Charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.