

**POTTERS HOUSE
CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
FOR YEAR ENDED 31 MAY 2022
CHARITY REGISTRATION NO:1126169**

Independent Examiners Ltd
Unit 2, The Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

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**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|----------------------------------|--|
| CHARITY NUMBER | 1126169 |
| CHARITY REGISTRATION DATE | 6 October 2008 |
| START OF FINANCIAL YEAR | 1 June 2021 |
| END OF FINANCIAL YEAR | 31 May 2022 |
| TRUSTEES AT 31 MAY 2022 | Leon Etten Mukaya Mukanga Andrew Burke |

The existing Trustees appoint any new Trustees following the provisions laid out in the organisation's governing instrument.

LEGAL STATUS Unincorporated charity

GOVERNING INSTRUMENT Constitution adopted 1 September 2008

OBJECTS

A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN THE SCHEDULE HERETO ATTACHED IN WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY;

B) THE RELIEF OF POVERTY AND SICKNESS AND TO RELIEVE THE DISTRESS CAUSED THEREBY REGARDLESS OF NATIONALITY, RELIGIOUS POLITICAL OR OTHER OPINION IN THE SAID WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT.

CORRESPONDENCE ADDRESS 27 White Oak Drive
Wolverhampton
WV3 9AQ

PRIMARY BANKERS Lloyds TSB Bank Plc
Queen Square
Wolverhampton

INDEPENDENT EXAMINER K Gomes
Independent Examiners Ltd
Unit 2 The Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT
FOR THE YEAR ENDED 31 MAY 2022**

The Trustees are pleased to present their report along with the financial statements of the charity for the year to 31 May, 2022.

Reference and administration details

Charity Number: 1126169

Principle Address: Potter's House church, Clarence Street, Wolverhampton WV1 4JL

Names of charity Trustees who manage the Charity

Mr Leon Etten

Mr Mukaya Mukanga

Mr Andrew Burke

The Trustees named have served throughout the year.

Appointment of Trustees is governed by the Constitution of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

Structure Governance and management

Governing Document Constitution adopted 1 September 2008

Constitution of Trustee and selection methods

The charity is constituted as a trust and the trustees are appointed by the existing trustees.

Investment Powers

The Constitution authorises the Trustees to make and hold investments using general funds of the charity. No such investments are presently held.

Constitution, Objects and Policies

The Charitable Trust is constituted by Constitution, and its objects are to promote the Christian faith through worship. In order to do these regular activities are carried out and invitations given out to the public. Finance is raised purely from members contributions. The day to day running of the church is delegated by the Trustees to the Pastor.

Development, Activities and Achievements

The Trustees, Pastor, and church council are committed to enabling as many people as possible to worship at our church and to become active members and followers of Jesus Christ. Our services and worship put faith into practice through prayer and scripture, music and preaching. When planning our activities for the year, the Pastor and the church council have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our local community through: Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus. Provision of Pastoral Care for all who enter our doors and to the local community. Missionary and local community outreach work.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT continued
FOR THE YEAR ENDED 31 MAY 2022**

Related Parties

The Church has a close relationship with other churches in the Potters House Fellowship Worldwide, which share the same Beliefs and Doctrine. We regularly collaborate with fellowship Churches nationally to help reach our shared objectives as a Church and occasionally internationally also.

Financial Review

The finances from financial year 2021-22 reflected peoples love for God and commitment to their church. We are glad to report an increase from the previous year and used the extra cash flow to invest in the renovation of our building and continue our commitment to discipleship, church planting and world evangelism.

Objectives and Activities

The objects of the Church are: To advance the Christian faith in accordance with the Statement of Beliefs, in Derby and in such other parts of the United Kingdom and the world as the Church Council may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.

The activities of the Church incorporate different events to achieve the objectives including regular Church services, Healing Crusades, Concerts, Dramas, Marriage Seminars and Men's Discipleship Classes. The regular Church Services, Healing Crusades, Marriage Seminars and Men's Discipleship Classes seek to teach and propagate the Christian faith through sermons constructed, based on Bible principles.

The events are held and run by the Church at the Church premises or at location, arranged by Church members. This provides an avenue to address anti-social behaviour, drug abuse, alcohol abuse and All contribute to the quality of life within our local society. Events and activities are organised, performed and coordinated by Church members who volunteer and are committed to the objectives of the Church.

Reserves Policy

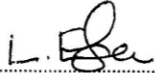
The Charity's policy is to maintain sufficient unrestricted funds to cover the next month's expenditure. There are correct accounting policies in place to identify each restricted fund and the available balance at any point in time.

Trustees Responsibilities

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees by 
Name: LEON ETTEN
Date: 10/02/23

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees of Potters House Christian Fellowship UK Wolverhampton Church on the accounts for the year ended 31 May 2022 set out on pages 7 to 11.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and;
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 130 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K Gomes MAAT
Independent Examiners Ltd
Unit 2, The Broadbridge Business Centre
Delling Lane
Bosham
W. Sussex
PO18 8NF

Signed :



Date:

13.2.23

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 MAY 2022**

| | Notes | Unrestricted Funds £ | Restricted Funds £ | Total 2021/22 £ | Total 2020/21 £ |
|--|-------|----------------------------|--------------------------|-----------------------|-----------------------|
| RECEIPTS : | | | | | |
| Voluntary Receipts | 2a | 100,149 | 0 | 100,149 | 79,356 |
| Charitable Activities | 2b | 0 | 0 | 0 | 426 |
| Investment Income | 2c | 1 | 0 | 1 | 4 |
| Other Receipts | 2d | 768 | 0 | 768 | 3,581 |
| TOTAL RECEIPTS | | 100,918 | 0 | 100,918 | 83,367 |
| PAYMENTS : | | | | | |
| Costs of Charitable Activities | 3a | 93,633 | 0 | 93,633 | 73,988 |
| Other Payments | 3b | 222 | 0 | 222 | 182 |
| TOTAL PAYMENTS | | 93,855 | 0 | 93,855 | 74,170 |
| NET INCOMING/(OUTGOING) RESOURCES | | 7,064 | 0 | 7,064 | 9,197 |
| Balances Brought Forward | 9 | 52,650 | 0 | 52,650 | 43,453 |
| BALANCES CARRIED FORWARD | | 59,714 | 0 | 59,714 | 52,650 |

The notes on pages 9 to 11 form part of these accounts.

All operations are continuing operations.


**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 MAY 2022**

| ASSETS | Unrestricted Fund £ | Restricted Fund £ | 31-May-22 Total £ | 31-May-21 Total £ |
|---|---------------------------|-------------------------|----------------------------------|----------------------------------|
| Cash Funds: | | | | |
| Current Account | 6,408 | 0 | 6,408 | 3,970 |
| Business Instant Access | 50,045 | 0 | 50,045 | 40,040 |
| Online Account | 257 | 0 | 257 | 1,637 |
| Instant Online Account | 3,004 | 0 | 3,004 | 7,003 |
| | 59,714 | 0 | 59,714 | 52,650 |
| Represented By: | | | | |
| Unrestricted Funds | 59,714 | 0 | 59,714 | 52,650 |
| Restricted Funds | 0 | 0 | 0 | 0 |
| | 59,714 | 0 | 59,714 | 52,650 |
| Assets retained for the Charity's own use: | | | | |
| Equipment & Furnishings | 22,574 | 0 | 22,574 | 22,574 |
| LIABILITIES | | | | |
| Independent Examiners Fee | 810 | 0 | 810 | 780 |
| | 810 | 0 | 810 | 780 |

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 6 to 7.

Signed on behalf of the Trustees by  Name : Leon Etten, Trustee

Dated 10/02/2023

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2022**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

| | Note | Unrestricted Funds £ | Restricted Funds £ | Total 2021/22 £ | Total 2020/21 £ |
|---------------------------------|------|----------------------------|--------------------------|-----------------------|-----------------------|
| a) Voluntary Receipts | | | | | |
| Offerings and Donations | | 80,999 | | 80,999 | 65,739 |
| Gift Aid Tax Recovered | | 13,691 | | 13,691 | 13,617 |
| Love Offerings | | 0 | | 0 | 0 |
| Pledges | | 5,459 | | 5,459 | 0 |
| | | 100,149 | 0 | 100,149 | 79,356 |
| b) Charitable Activities | | | | | |
| Foodbank Donations | | 0 | | 0 | 426 |
| | | 0 | 0 | 0 | 426 |
| c) Investment Income | | | | | |
| | | 1 | 0 | 1 | 4 |
| d) Other Receipts | | | | | |
| Reimbursements | | 128 | | 128 | 1,195 |
| Other | | 640 | | 640 | 2,386 |
| | | 768 | 0 | 768 | 3,581 |

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2022**

3. PAYMENTS

| | Note | Unrestricted Funds £ | Restricted Funds £ | Total 2021/22 £ | Total 2020/21 £ |
|--|------|----------------------------|--------------------------|-----------------------|-----------------------|
| a) Costs of Charitable Activities | | | | | |
| Accommodation and Hotels | | 3,217 | | 3,217 | 677 |
| Accounting & Independent Examination | | 1,905 | | 1,905 | 1,473 |
| Agency | | 166 | | 166 | 129 |
| Airfares | | 523 | | 523 | 965 |
| Bank Charges | | 0 | | 0 | 0 |
| Benevolence | | 1,122 | | 1,122 | 219 |
| Books and Periodicals | | 254 | | 254 | 552 |
| Charitable Giving | | 0 | | 0 | 0 |
| Children's Ministry | | 913 | | 913 | 70 |
| Church Cleaning and Decoration | | 545 | | 545 | 84 |
| Church Furnishing | | 130 | | 130 | 0 |
| Church Maintenance | | 1,276 | | 1,276 | 151 |
| Church Rent | | 17,500 | | 17,500 | 17,500 |
| Church Utilities | | 1,755 | | 1,755 | 1,359 |
| Connect Café | | 1,791 | | 1,791 | 0 |
| Courses and Training | | 23 | | 23 | 0 |
| Equipment | | 708 | | 708 | 5,546 |
| Fellowship Tithe | | 8,189 | | 8,189 | 6,497 |
| Food bank | | 427 | | 427 | 0 |
| Insurance | | 370 | | 370 | 329 |
| Internet | | 505 | | 505 | 427 |
| Love Offering and Preaching Fees | | 6,070 | | 6,070 | 1,940 |
| Ministry Meals | | 1,102 | | 1,102 | 392 |
| Mobile and Phone | | 499 | | 499 | 449 |
| National Church Support | | 15,800 | | 15,800 | 8,300 |
| Printing, Postage and Stationery | | 349 | | 349 | 182 |
| Pension | 5 | 1,231 | | 1,231 | 928 |
| Praise & Worship Ministry | | 698 | | 698 | 203 |
| Refurbishment | | 0 | | 0 | 0 |
| Salaries | 5 | 22,986 | | 22,986 | 20,660 |
| Software | | 833 | | 833 | 1,113 |
| Sound | | 0 | | 0 | 22 |
| Student Ministry | | 0 | | 0 | 86 |
| Vehicle Hire & Fuel Expenses | | 970 | | 970 | 408 |
| Website | | 277 | | 277 | 327 |
| World Evangelism | | 1,500 | | 1,500 | 3,000 |
| Youth and Sunday School | | 0 | | 0 | 0 |
| | | 93,633 | 0 | 93,633 | 73,988 |

b) Other Payments

| | | | | |
|-----------------|------------|----------|------------|------------|
| Sundry Payments | 222 | 0 | 222 | 182 |
|-----------------|------------|----------|------------|------------|

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2022**

4. RESTRICTED FUNDS

The Charity has no restricted funds at present

5. PAYMENTS TO TRUSTEES

| | 2021/22 | 2020/21 |
|--|----------------|----------------|
| | £ | £ |
| Pastor Leon Etten was paid for his pastoral work as follows: | | |
| Gross Salary | 21,370 | 18,145 |
| Employer NI | 1,838 | 1,601 |
| Employer Allowance | -1,838 | -1,601 |
| Employer Pension Contributions | 630 | 398 |
| | 22,000 | 18,543 |

No other payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

6. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

7. PUBLIC BENEFIT

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the Charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.