

**POTTERS HOUSE
CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
FOR YEAR ENDED 31 MAY 2021**

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CHARITY REGISTRATION NO:1126169

Independent Examiners Ltd
Unit 2 The Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1126169
CHARITY REGISTRATION DATE	6 October 2008
START OF FINANCIAL YEAR	1 June 2020
END OF FINANCIAL YEAR	31 May 2021
TRUSTEES AT 31 MAY 2021	Leon Etten Mukaya Mukanga Andrew Burke

The existing trustees appoint any new trustees following the provisions laid out in the organisation's governing instrument.

LEGAL STATUS	Unincorporated charity
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GOVERNING INSTRUMENT	Constitution adopted 1 September 2008
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OBJECTS

A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN THE SCHEDULE HERETO ATTACHED IN WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE

B) THE RELIEF OF POVERTY AND SICKNESS AND TO RELIEVE THE DISTRESS CAUSED THEREBY REGARDLESS OF NATIONALITY, RELIGIOUS POLITICAL OR OTHER OPINION IN THE SAID WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT.

CORRESPONDENCE ADDRESS	27 White Oak Drive Wolverhampton WV3 9AQ
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PRIMARY BANKERS	Lloyds TSB Bank Plc Queen Square Wolverhampton
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INDEPENDENT EXAMINER	P B Robinson MAAT FCIE Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham West Sussex PO18 8NF
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**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT
FOR THE YEAR ENDED 31 MAY 2021**

This last year for our church has seen us enter a unique season, as our nation went into lockdown because of the pandemic.

With new restrictions that affected church gatherings our services went online and eventually as restrictions began to ease we could have a limited number of attendees at church.

It was a strange and testing season, yet congregation members engaged in what we were producing online and continued to give faithfully to support their local church.

We also had many new people get in touch to say they would like to join the church and as restrictions eased they have come out to services.

Right now we're looking forward to getting back to 'normal' functionality as a church and welcoming many old and new faces back to church.

Trustees Responsibilities

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees by ....., Leon Etten, Trustee

Dated 03/02/2022.....

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 MAY 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020/21 £	Total 2019/20 £
RECEIPTS :					
Voluntary Receipts	2a	79,356	0	79,356	96,625
Charitable Activities	2b	426	0	426	884
Investment Income	2c	4	0	4	4
Other Receipts	2d	3,581	0	3,581	348
TOTAL RECEIPTS		83,367	0	83,367	97,861
PAYMENTS :					
Costs of Charitable Activities	3a	73,988	0	73,988	75,033
Other Payments	3b	182	0	182	1,416
TOTAL PAYMENTS		74,170	0	74,170	76,449
NET INCOMING/(OUTGOING) RESOURCES		9,197	0	9,197	21,412
Balances Brought Forward	9	43,453	0	43,453	22,041
BALANCES CARRIED FORWARD		52,650	0	52,650	43,453

The notes on pages 6 to 8 form part of these accounts.

All operations are continuing operations.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 MAY 2021**

ASSETS	Unrestricted Fund £	Restricted Fund £	31-May-21 Total £	31-May-20 Total £
Cash Funds:				
Current Account	3,970	0	3,970	5,129
Business Instant Access	40,040	0	40,040	30,294
Online Account	1,637	0	1,637	1,528
Instant Online Account	7,003	0	7,003	6,502
	52,650	0	52,650	43,453

Represented By:

Unrestricted Funds	52,650	0	52,650	43,453
Restricted Funds	0	0	0	0
	52,650	0	52,650	43,453

Assets retained for the Charity's own use:

Equipment & Furnishings	22,574	0	22,574	17,028
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LIABILITIES

Independent Examiners Fee	780	0	780	645
Pastor's Salary for May 2020	0	0	0	1,364
	780	0	780	2,009

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 4 to

Signed on behalf of the Trustees by L. Etten, Leon Etten, Trustee

Dated 03/02/2022

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2021**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020/21 £	Total 2019/20 £
a) Voluntary Receipts					
Offerings and Donations		65,739		65,739	76,677
Gift Aid Tax Recovered		13,617		13,617	16,128
Love Offerings				0	3,000
Pledges				0	820
		79,356	0	79,356	96,625

b) Charitable Activities

Building Fund				0	0
Foodbank Donations		426		426	0
Sundry Income				0	884
		426	0	426	884

c) Investment Income

	4	0	4	4
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d) Other Receipts

Reimbursements		1,195		1,195	348
Other		2,386		2,386	0
		3,581	0	3,581	348

3. PAYMENTS

a) Costs of Charitable Activities

Fellowship Tithe		6,049		6,049	7,602
Church Rent		17,500		17,500	18,512
Wages and Salaries*	5	20,660		20,660	17,611
Bank Charges					3
Church Utilities		1,359		1,359	1,367
Independent Examiners Fee		720		720	907
National Church Support		8,300		8,300	3,000
Printing, Postage and Stationery		182		182	788
Equipment		5,546		5,546	2,293
Sub Totals		60,316		60,316	52,083

*Pastor's salary for year 2019 /20 is shown for 11 months pay. For year 2020/21 Pastor's salary is shown for 13months.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2021**

3. PAYMENTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020/21 £	Total 2019/20 £
a) Costs of Charitable Activities					
Sub totals brought forward:		60,316	0	60,316	52,083
Benevolence		219		219	136
Ministry Meals		392		392	890
Love Offering and Preaching Fees		1,940		1,940	4,790
Books and Periodicals		552		552	231
Airfares		965		965	1,537
Vehicle Hire & Fuel Expenses		408		408	1,144
Praise & Worship Ministry		203		203	0
Charitable Giving				0	50
Fellowship		448		448	1,159
Accommodation and Hotels		677		677	952
World Evangelism		3,000		3,000	3,829
Connect Café				0	1,067
Accounting		753		753	0
Church Furnishing				0	219
Website		327		327	793
Church Maintenance		151		151	1,537
Software		1,113		1,113	533
Courses and Training				0	60
Internet		427		427	477
Student Ministry		86		86	25
Church Cleaning and Decoration		84		84	548
Childrens Ministry		70		70	989
Youth and Sunday School				0	49
Insurance		329		329	387
Refurbishment				0	36
Sound		22		22	358
Pension	5	928		928	934
Mobile and Phone		449		449	220
Agency		129		129	0
		73,988	0	73,988	75,033
b) Other Payments					
Sundry Payments		182	0	182	1,416

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MAY 2021**

4. RESTRICTED FUNDS

The Charity has no restricted funds at present

5. PAYMENTS TO TRUSTEES

	2020/21	2019/20
	£	£
Pastor Leon Etten was paid for his pastoral work as follows:		
Gross Salary	18,145	18,145
Employer NI	1,601	1,497
Employer Allowance	-1,601	-1,497
Employer Pension Contributions	398	400
	18,543	18,545

No other payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

6. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

7. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

8. PUBLIC BENEFIT

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the Charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees of Potters House Christian Fellowship UK Wolverhampton Church on the accounts for the year ended 31 May 2021 set out on pages 4 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and;
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 130 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P B Robinson MAAT FCIE
Independent Examiners Ltd
2 Broadbridge Business Centre
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Date: 7th February 2022