

# POTTERS HOUSE CHRISTIAN FELLOWSHIP UK WOLVERHAMPTON CHURCH

England & Wales · Charity number 1126169

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2008-10-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Potter's House Church  
Clarence Street  
Wolverhampton  
WV1 4JL

**Phone** 01902295468

**Email** [office@phcwolves.co.uk](mailto:office@phcwolves.co.uk)

**Website** [www.phcwolves.co.uk](http://www.phcwolves.co.uk)

## Activities

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**Objects:** A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN THE SCHEDULE HERETO ATTACHED IN WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY;B) THE RELIEF OF POVERTY AND SICKNESS AND TO RELIEVE THE DISTRESS CAUSED THEREBY REGARDLESS OF NATIONALITY, RELIGIOUS POLITICAL OR OTHER OPINION IN THE SAID WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT.

**Activities:** AS A CHRISTIAN ORGANISATION, OUR AIM IS TO PROMOTE THE GOSPEL OF JESUS CHRIST FIRSTLY IN OUR LOCAL COMMUNITY, THE SURROUNDING AREAS AND BY SENDING AND SUPPORTING MISSIONARY WORK. WE AIM TO MAKE A POSITIVE CONTRIBUTION TO OUR LOCAL COMMUNITY, WITH GREATER EMPHASIS ON FAMILIES AND YOUNG PEOPLE.

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, The General Public/mankind

## Geography

- **Area of benefit:** LOCAL, NATIONAL AND WORLD-WIDE
- Wolverhampton

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£175,270	£150,845	-	-
2024-05-31	£141,599	£119,996	-	-
2023-05-31	£111,505	£98,302	-	-
2022-05-31	£100,918	£93,855	-	-
2021-05-31	£83,367	£74,170	-	-

## Trustees

Name	Role	Appointed
LEON LUTHER ETTEN	Chair	
Ebenezer Tetteh Azu		2023-05-08
Tubonimi Junior Arinyedokiari		2023-05-08
Valentine Mupfururi		2023-05-08

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK WOLVERHAMPTON CHURCH**

England & Wales - Charity number 1126169

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# Accounts

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**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR YEAR ENDED 31 MAY 2025**

**CHARITY REGISTRATION NO:1126169**

Independent Examiners Ltd  
The Grain Store  
Hills Barns  
Appledram Lane South  
Chichester, West Sussex  
PO20 7EG

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

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**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1126169
<b>CHARITY REGISTRATION DATE</b>	6 October 2008
<b>START OF FINANCIAL YEAR</b>	1 June 2024
<b>END OF FINANCIAL YEAR</b>	31 May 2025
<b>TRUSTEES AT 31 MAY 2025</b>	Leon Etten - Chair of Trustee Valentine Mupfururi Ebenezer Tetteh Azu Tubonimi Jnr Arinyedokiari

The existing Trustees appoint any new Trustees following the provisions laid out in the organisation's governing instrument.

**LEGAL STATUS** Unincorporated charity

**GOVERNING INSTRUMENT** Constitution adopted 1 September 2008

**OBJECTS**

A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN THE SCHEDULE HERETO ATTACHED IN WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY;

B) THE RELIEF OF POVERTY AND SICKNESS AND TO RELIEVE THE DISTRESS CAUSED THEREBY REGARDLESS OF NATIONALITY, RELIGIOUS POLITICAL OR OTHER OPINION IN THE SAID WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT.

**CORRESPONDENCE ADDRESS** Potter's House Church  
Clarence Street  
Wolverhampton  
WV 4JL

**PRIMARY BANKERS** Lloyds TSB Bank Plc  
Queen Square  
Wolverhampton

**INDEPENDENT EXAMINER** Z Derbak  
Independent Examiners Ltd  
The Grain Store  
Hills Barns  
Appledram Lane South  
Chichester, West Sussex  
PO20 7EG

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT  
FOR THE YEAR ENDED 31 MAY 2025**

The Trustees are pleased to present their report along with the financial statements of the charity for the year to 31 May 2025.

**Reference and administration details**

Charity Number: 1126169

Principle Address: Potter's House church, Clarence Street, Wolverhampton WV1 4JL

**Names of charity Trustees who manage the Charity**

Mr Leon Etten

Mr Ebenezer Azu

Mr Tubonimi Arinyedokiari

Mr Valentine Mupfururi

The Trustees named have served throughout the year.

Appointment of trustees is governed by the Constitution of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

**Structure Governance and management**

Governing Document Constitution adopted 1 September 2008.

Constitution of Trustee and selection methods.

The charity is constituted as a trust and the trustees are appointed by the existing trustees.

**Investment Powers**

The Constitution authorises the trustees to make and hold investments using general funds of the charity. No such investments are presently held.

**Constitution, Objects and Policies**

The Charitable Trust is constituted by Constitution, and its objects are to promote the Christian faith through worship. In order to do these regular activities are carried out and invitations given out to the public. Finance is raised purely from members contributions. The day to day running of the church is delegated by the Trustees to the Pastor.

**Development, Activities and Achievements**

The trustees, Pastor, and church council are committed to enabling as many people as possible to worship at our church and to become active members and followers of Jesus Christ. Our services and worship put faith into practice through prayer and scripture, music and preaching. When planning our activities for the year, the Pastor and the church council have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our local community through: Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus. Provision of Pastoral Care for all who enter our doors and to the local community. Missionary and local community outreach work.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT continued  
FOR THE YEAR ENDED 31 MAY 2025**

**Related Parties**

The Church has a close relationship with other churches in the Potters House Fellowship Worldwide, which share the same Beliefs and Doctrine. We regularly collaborate with fellowship Churches nationally to help reach our shared objectives as a Church and occasionally internationally also.

**Financial Review**

The finances from financial year 2024/25 reflected peoples love for God and commitment to their church. We are glad to report an increase from the previous year and used the extra cash flow to invest into our building fund and church planting. We continue our commitment to discipleship, church planting and world evangelism.

Unrestricted year-end balance was £114,280. £19,760 more than last year, this is due to the increase of donations and charitable activities compared to the previous year. The Charity aims to have two months reserve in the value of £14,000, this currently stands at £17,801.

**Objectives and Activities**

The objects of the Church are: To advance the Christian faith in accordance with the Statement of Beliefs, in Wolverhampton and in such other parts of the United Kingdom and the world as the Church Council may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.

The activities of the Church incorporate different events to achieve the objectives including regular Church services, Healing Crusades, Concerts, Dramas, Marriage Seminars and Men's Discipleship Classes. The regular Church Services, Healing Crusades, Marriage Seminars and Men's Discipleship Classes seek to teach and propagate the Christian faith through sermons constructed, based on Bible principles.

The events are held and run by the Church at the Church premises or at location, arranged by Church members. This provides an avenue to address anti-social behaviour, drug abuse, alcohol abuse and All contribute to the quality of life within our local society. Events and activities are organised, performed and coordinated by Church members who volunteer and are committed to the objectives of the Church.

The Church has also launched its first church plant into the town of Wednesbury.

**Reserves Policy**

The Charity's policy is to maintain sufficient unrestricted funds to cover the next 2 month's expenditure.

**Trustees Responsibilities**

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees by L. Etten  
Name: LEON ETTEN  
Date: 13/03/26

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees of Potters House Christian Fellowship UK Wolverhampton Church on the accounts for the year ended 31 May 2025 set out on pages 7 to 12.

### Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and;
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

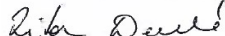
My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Zita Derbak MAAT AATQB  
Independent Examiners Ltd  
The Grain Store  
Hills Barns  
Appledram Lane South  
Chichester, West Sussex  
PO20 7EG

Signed : 

Date: 14.03.2026

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDED 31 MAY 2025**

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2024/25 £</b>	<b>Total 2023/24 £</b>
<b>RECEIPTS :</b>					
Voluntary Receipts	2a	150,305	1,382	151,687	140,440
Charitable Activities	2b	11,848	4,960	16,808	91
Investment Income	2c	6,428	0	6,428	900
Other Receipts	2d	347	0	347	168
<b>TOTAL RECEIPTS</b>		<b>168,928</b>	<b>6,342</b>	<b>175,270</b>	<b>141,599</b>
<b>PAYMENTS :</b>					
Costs of Charitable Activities	3a	143,261	7,456	150,717	119,667
Other Payments	3b	128	0	128	329
<b>TOTAL PAYMENTS</b>		<b>143,389</b>	<b>7,456</b>	<b>150,845</b>	<b>119,996</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>25,539</b>	<b>-1,114</b>	<b>24,425</b>	<b>21,603</b>
Transfer between funds		-6,074	6,074	0	0
Balances Brought Forward	9	94,520	0	94,520	72,917
<b>BALANCES CARRIED FORWARD</b>		<b>113,985</b>	<b>4,960</b>	<b>118,945</b>	<b>94,520</b>

The notes on pages 9 to 12 form part of these accounts.

All operations are continuing operations.



**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2025**

**1. BASIS OF ACCOUNTING**

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

**2. RECEIPTS**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024/25 £	Total 2023/24 £
<b>a) Voluntary Receipts</b>					
Offerings and Donations		119,746	0	119,746	115,190
Gift Aid Tax Recovered		21,969	0	21,969	21,895
Fellowship Tithe Churches		696	0	696	242
Love Offerings		0	1,154	1,154	1,712
Pledges		0	0	0	623
Pledges for Baby Churches		0	0	0	223
World Evangelism		7,294	0	7,294	555
Conference Contribution	4	0	0	0	0
Marriage retreat		0	228	228	0
Conference Contribution		600	0	600	0
		<b>150,305</b>	<b>1,382</b>	<b>151,687</b>	<b>140,440</b>
<b>b) Charitable Activities</b>					
Building Fund		4,113	0	4,113	91
Mission Trips		435	0	435	0
Benefact Fund		7,300	0	7,300	0
Marseille Offering		0	4,960	4,960	0
		<b>11,848</b>	<b>4,960</b>	<b>16,808</b>	<b>91</b>
<b>c) Investment Income</b>					
Bank interest		1,428	0	1,428	900
Loan Repayment		5,000	0	5,000	0
		<b>6,428</b>	<b>0</b>	<b>6,428</b>	<b>900</b>
<b>d) Other Receipts</b>					
Reimbursements		347	0	347	0
Other		0	0	0	168
		<b>347</b>	<b>0</b>	<b>347</b>	<b>168</b>

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2025**

**3. PAYMENTS**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024/25 £	Total 2023/24 £
<b>a) Costs of Charitable Activities</b>					
Accommodation and Hotels	4	5,885	0	5,885	5,957
Accounting & Independent Examination		1,211	0	1,211	1,187
Agency		150	0	150	30
Airfares		3,096	0	3,096	4,708
Benevolence		1,726	0	1,726	271
Books and Periodicals		670	0	670	482
Car Parking Fees		450	0	450	547
Travel and Accommodation		1,835	0	1,835	0
Children's Ministry		912	0	912	827
Church Cleaning and Decoration		228	0	228	197
Church Furnishing		0	0	0	977
Church Maintenance		0	0	0	137
Church Rent		0	0	0	18,958
Church Utilities		5,005	0	5,005	4,601
Connect Café		4,662	0	4,662	3,711
Courses and Training		0	0	0	40
CCPAS & DBS checks		0	0	0	145
Equipment		2,860	0	2,860	3,356
Fellowship Tithe		11,770	0	11,770	10,220
Hall Hire		16,042	0	16,042	360
Insurance		454	0	454	492
Internet		0	0	0	276
International Church Support		0	0	0	1,536
Love Offering and Preaching Fees		0	7,126	7,126	7,140
Marriage Retreat		0	330	330	2,025
Ministry Meals		2,014	0	2,014	1,243
Mission Expenses		461	0	461	798
Mobile and Phone		465	0	465	253
National Church Support		7,800	0	7,800	15,232
Parsonage		8	0	8	0
Printing, Postage and Stationery		2,201	0	2,201	925
Pension	5	1,761	0	1,761	539
Praise & Worship Ministry		0	0	0	200
Refurbishment		246	0	246	0
Salaries	5	36,658	0	36,658	26,466
Software		2,117	0	2,117	1,122
Revival Expenses		80	0	80	662
Fellowship		2,590	0	2,590	1,565
		<b>113,357</b>	<b>7,456</b>	<b>120,813</b>	<b>117,185</b>

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2025**

	Unrestricted Funds £	Restricted Funds £	<b>Total 2024/25 £</b>	<b>Total 2023/24 £</b>
<b>a) Costs of Charitable Activities (Continued)</b>				
Vehicle Hire & Fuel Expenses	1,171	0	1,171	1,392
Victory Rally	10,750	0	10,750	305
Website	999	0	999	259
World Evangelism	400	0	400	0
Funding	7,213	0	7,213	0
Youth and Sunday School	591	0	591	526
Loan payment	5,000	0	5,000	0
Legal Fees	3,780	0	3,780	0
	<b>29,904</b>	<b>0</b>	<b>29,904</b>	<b>2,482</b>
<b>Total Cost of Charitable Activities</b>	<b>143,261</b>	<b>7,456</b>	<b>150,717</b>	<b>119,667</b>

**b) Other Payments**

Sundry Payments	<b>128</b>	<b>0</b>	<b>128</b>	<b>329</b>
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**4. RESTRICTED FUNDS**

	Opening balance 01/06/24 £	Income £	Expenditure £	Transfer £	Closing balance 31/05/25 £
Love Offering	0	1,154	-7,126	5,972	0
Marriage retreat	0	228	-330	102	0
Marseille Offering	0	4,960	0	0	4,960
	<b>0</b>	<b>6,342</b>	<b>-7,456</b>	<b>6,074</b>	<b>4,960</b>

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2025**

<b>5. PAYMENTS TO TRUSTEES</b>	<b>2024/25</b>	<b>2023/24</b>
	<b>£</b>	<b>£</b>
Pastor Leon Etten was paid for his pastoral work as follows:		
Gross Salary	36,658	24,203
Employer NI	4,518	2,263
Employer Allowance	-4,518	0
Employer Pension Contributions	736	539
	<b>37,394</b>	<b>27,005</b>

In 24/25 four Trustees were reimbursed for their out of pocket expenses in the value of £1,178. £5,160 (before tax) was paid for car allowance and £6,118 bonus (before tax) was paid to Leon Etten. These are included in the Gross Salary. No other material transaction took place between the organisation and a trustee or any person connected with them. (2023/24: £2,970 for reimbursements, £1,290 for car allowance, and £620 bonus)

#### **6. RISK ASSESSMENT**

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

#### **7. PUBLIC BENEFIT**

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the Charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK WOLVERHAMPTON CHURCH**

England & Wales - Charity number 1126169

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# Accounts

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**POTTERS HOUSE  
CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
FOR YEAR ENDED 31 MAY 2024**

**CHARITY REGISTRATION NO:1126169**

Independent Examiners Ltd  
Unit 2, The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

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**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1126169
<b>CHARITY REGISTRATION DATE</b>	6 October 2008
<b>START OF FINANCIAL YEAR</b>	1 June 2023
<b>END OF FINANCIAL YEAR</b>	31 May 2024
<b>TRUSTEES AT 31 MAY 2024</b>	Leon Etten - Chair of Trustee Valentine Mupfururi - appointed 08/05/2023 Ebenezer Tetteh Azu - appointed 08/05/2023 Tubonimi Jnr Arinyedokiari - appointed 08/05/2023 Mukaya Mukanga - resigned on 25/06/2023 Mr Andrew Burke - resigned on 14/02/2023

The existing Trustees appoint any new Trustees following the provisions laid out in the organisation's governing instrument.

**LEGAL STATUS** Unincorporated charity

**GOVERNING INSTRUMENT** Constitution adopted 1 September 2008

**OBJECTS**

A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN THE SCHEDULE HERETO ATTACHED IN WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY;

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**CORRESPONDENCE ADDRESS** Clarence Street  
Wolverhampton  
WV 4JL

**PRIMARY BANKERS** Lloyds TSB Bank Plc  
Queen Square  
Wolverhampton

**INDEPENDENT EXAMINER** Z Derbak  
Independent Examiners Ltd  
Unit 2 The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT  
FOR THE YEAR ENDED 31 MAY 2024**

The Trustees are pleased to present their report along with the financial statements of the charity for the year to 31 May, 2024.

**Reference and administration details**

Charity Number: 1126169

Principle Address: Potter's House church, Clarence Street, Wolverhampton WV1 4JL

**Names of charity Trustees who manage the Charity**

Mr Leon Etten

Mr Mukaya Mukanga

Mr Andrew Burke

Mr Ebenezer Azu

Mr Tubonimi Arinyedokiari

Mr Valentine Mupfururi

The Trustees named have served throughout the year.

Appointment of trustees is governed by the Constitution of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

**Structure Governance and management**

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**Development, Activities and Achievements**

The trustees, Pastor, and church council are committed to enabling as many people as possible to worship at our church and to become active members and followers of Jesus Christ. Our services and worship put faith into practice through prayer and scripture, music and preaching. When planning our activities for the year, the Pastor and the church council have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our local community through: Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus. Provision of Pastoral Care for all who enter our doors and to the local community. Missionary and local community outreach work.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT continued  
FOR THE YEAR ENDED 31 MAY 2024**

**Related Parties**

The Church has a close relationship with other churches in the Potters House Fellowship Worldwide, which share the same Beliefs and Doctrine. We regularly collaborate with fellowship Churches nationally to help reach our shared objectives as a Church and occasionally internationally also.

**Financial Review**

The finances from financial year 2023-24 reflected peoples love for God and commitment to their church. We are glad to report an increase from the previous year and used the extra cash flow to invest into our building fund and church planting. We continue our commitment to discipleship, church planting and world evangelism.

Unrestricted year-end balance was £94,520. £21,603 more than last year, this is due to the increase of donations in the value of £27,990 and the increase of gift aid to the value of £4,420 compared to the previous year. The Charity aims to have 2 months reserve in the value of £14,000, this currently stands at £ 19,896.

**Objectives and Activities**

The objects of the Church are: To advance the Christian faith in accordance with the Statement of Beliefs, in Wolverhampton and in such other parts of the United Kingdom and the world as the Church Council may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.

The activities of the Church incorporate different events to achieve the objectives including regular Church services, Healing Crusades, Concerts, Dramas, Marriage Seminars and Men's Discipleship Classes. The regular Church Services, Healing Crusades, Marriage Seminars and Men's Discipleship Classes seek to teach and propagate the Christian faith through sermons constructed, based on Bible principles.

The events are held and run by the Church at the Church premises or at location, arranged by Church members. This provides an avenue to address anti-social behaviour, drug abuse, alcohol abuse and All contribute to the quality of life within our local society. Events and activities are organised, performed and coordinated by Church members who volunteer and are committed to the objectives of the Church.

The Church has also launched its first church plant into the town of Wednesbury.

**Reserves Policy**

The Charity's policy is to maintain sufficient unrestricted funds to cover the next 2 month's expenditure.

**Trustees Responsibilities**

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees by  .....

Name: LEON ETTEN

Date: 19/02/2025

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees of Potters House Christian Fellowship UK Wolverhampton Church on the accounts for the year ended 31 May 2024 set out on pages 7 to 12.

### Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and;
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement


My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Zita Derbak MAAT AATQB  
Independent Examiners Ltd  
Unit 2, The Broadbridge Business Centre  
Delling Lane  
Bosham  
W. Sussex  
PO18 8NF

Signed : 

Date: 20.02.2025

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDED 31 MAY 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2023/24 £</b>	<b>Total 2022/23 £</b>
<b>RECEIPTS :</b>					
Voluntary Receipts	2a	140,440	0	140,440	108,578
Charitable Activities	2b	91	0	91	0
Investment Income	2c	900	0	900	2,026
Other Receipts	2d	168	0	168	901
<b>TOTAL RECEIPTS</b>		<b>141,599</b>	<b>0</b>	<b>141,599</b>	<b>111,505</b>
<b>PAYMENTS :</b>					
Costs of Charitable Activities	3a	119,667	0	119,667	95,937
Other Payments	3b	329	0	329	2,365
<b>TOTAL PAYMENTS</b>		<b>119,996</b>	<b>0</b>	<b>119,996</b>	<b>98,302</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>21,603</b>	<b>0</b>	<b>21,603</b>	<b>13,203</b>
Transfer between funds		0	0	0	0
Balances Brought Forward	9	72,917	0	72,917	59,714
<b>BALANCES CARRIED FORWARD</b>		<b>94,520</b>	<b>0</b>	<b>94,520</b>	<b>72,917</b>

The notes on pages 9 to 12 form part of these accounts.

All operations are continuing operations.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31 MAY 2024**

<b>ASSETS</b>	Unrestricted Fund £	Restricted Fund £	<b>31-May-24 Total £</b>	<b>31-May-23 Total £</b>
<b>Cash Funds:</b>				
Current Account	7,385	0	7,385	7,035
Business Instant Access	70,063	0	70,063	53,833
Online Account	3,176	0	3,176	10
Instant Online Account	13,896	0	13,896	12,039
	<b>94,520</b>	<b>0</b>	<b>94,520</b>	<b>72,917</b>
<b>Represented By:</b>				
Unrestricted Funds	94,520	0	94,520	72,917
Restricted Funds	0	0	0	0
	<b>94,520</b>	<b>0</b>	<b>94,520</b>	<b>72,917</b>
<b>Assets retained for the Charity's own use:</b>				
Equipment & Furnishings	25,276	0	25,276	25,276
<b>Current Monetary Assets:</b>				
Gift Aid owed	2,868	0	2,868	292
	<b>28,144</b>	<b>0</b>	<b>28,144</b>	<b>25,568</b>
<b>LIABILITIES</b>				
Independent Examiners Fee	894	0	894	852
HMRC for YE 24	1,535	0	1,535	30
Pension for YE 24	81	0	81	0
	<b>2,510</b>	<b>0</b>	<b>2,510</b>	<b>882</b>

**TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS**

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 7 to 8.

Signed on behalf of the Trustees by L. Etten

Name : Leon Etten, Trustee

Date: 13/02/2025

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2024**

**1. BASIS OF ACCOUNTING**

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

**2. RECEIPTS**

	Note	Unrestricted Funds £	Restricted Funds £	<b>Total 2023/24 £</b>	<b>Total 2022/23 £</b>
<b>a) Voluntary Receipts</b>					
Offerings and Donations		115,190	0	115,190	87,200
Gift Aid Tax Recovered		21,895	0	21,895	17,475
Fellowship Tithe Churches		242	0	242	0
Love Offerings		1,712	0	1,712	1,488
Pledges		623	0	623	0
Pledges for Baby Churches		223	0	223	0
World Evangelism		555	0	555	1,815
Conference Contribution	4	0	0	0	600
		<b>140,440</b>	<b>0</b>	<b>140,440</b>	<b>108,578</b>
<b>b) Charitable Activities</b>					
Building Fund		91	0	91	0
		<b>91</b>	<b>0</b>	<b>91</b>	<b>0</b>
<b>c) Investment Income</b>					
Bank interest		900	0	900	2026
		<b>900</b>	<b>0</b>	<b>900</b>	<b>2,026</b>
<b>d) Other Receipts</b>					
Reimbursements		0	0	0	409
Other		168	0	168	492
		<b>168</b>	<b>0</b>	<b>168</b>	<b>901</b>

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2024**

**3. PAYMENTS**

	Note	Unrestricted Funds £	Restricted Funds £	<b>Total 2023/24 £</b>	<b>Total 2022/23 £</b>
<b>a) Costs of Charitable Activities</b>					
Accommodation and Hotels	4	5,957	0	5,957	5,461
Accounting & Independent Examination		1,187	0	1,187	1,156
Agency		30	0	30	498
Airfares		4,708	0	4,708	2,896
Benevolence		271	0	271	22
Books and Periodicals		482	0	482	390
Car Parking Fees		547	0	547	0
Charitable Giving		0	0	0	150
Children's Ministry		827	0	827	925
Church Cleaning and Decoration		197	0	197	1,097
Church Furnishing		977	0	977	288
Church Maintenance		137	0	137	259
Church Rent		18,958	0	18,958	17,500
Church Utilities		4,601	0	4,601	2,870
Connect Café		3,711	0	3,711	3,136
Courses and Training		40	0	40	0
CCPAS & DBS checks		145	0	145	0
Equipment		3,356	0	3,356	2,414
Fellowship Tithe		10,220	0	10,220	8,463
Hall Hire		360	0	360	0
Insurance		492	0	492	387
Internet		276	0	276	341
International Church Support		1,536	0	1,536	0
Love Offering and Preaching Fees		7,140	0	7,140	7,920
Marriage Retreat		2,025	0	2,025	0
Ministry Meals		1,243	0	1,243	2,120
Mission Expenses		798	0	798	0
Mobile and Phone		153	0	153	231
National Church Support		15,232	0	15,232	5,800
Parsonage		0	0	0	0
Printing, Postage and Stationery		925	0	925	620
Pension	5	539	0	539	1,138
Phone		100	0	100	0
Praise & Worship Ministry		200	0	200	277
Refurbishment		0	0	0	375
Salaries	5	26,466	0	26,466	22,071
Software		1,122	0	1,122	662
Revival Expenses		662	0	662	118
Fellowship		1,565	0	1,565	1,274
		<b>117,185</b>	<b>0</b>	<b>117,185</b>	<b>90,859</b>

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2024**

<b>a) Costs of Charitable Activities (Continue</b>	Unrestricted Funds £	Restricted Funds £	<b>Total 2023/24 £</b>	<b>Total 2022/23 £</b>
Vehicle Hire & Fuel Expenses	1,392	0	1,392	960
Victory Rally	305	0	305	0
Website	259	0	259	364
World Evangelism	0	0	0	3,498
Youth and Sunday School	526	0	526	256
	<b>2,482</b>	<b>0</b>	<b>2,482</b>	<b>5,078</b>
<b>Total Cost of Charitable Activities</b>	<b>119,667</b>	<b>0</b>	<b>119,667</b>	<b>95,937</b>

**b) Other Payments**

Sundry Payments	<b>329</b>	<b>0</b>	<b>329</b>	<b>2,365</b>
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**4. RESTRICTED FUNDS**

	Opening balance 01/06/23 £	Income £	Expenditure £	Transfer £	Closing balance 31/05/24 £
Conference Hotel Contribution	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

	Opening balance 01/06/22 £	Income £	Expenditure £	Transfer £	Closing balance 31/05/23 £
Conference Hotel Contribution	0	600	1015	415	0
	<b>0</b>	<b>600</b>	<b>1,015</b>	<b>415</b>	<b>0</b>

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2024**

<b>5. PAYMENTS TO TRUSTEES</b>	<b>2023/24</b>	<b>2022/23</b>
	<b>£</b>	<b>£</b>
Pastor Leon Etten was paid for his pastoral work as follows:		
Gross Salary	24,203	22,071
Employer NI	2,263	1,920
Employer Allowance	0	-1,920
Employer Pension Contributions	539	1,138
	<b>27,005</b>	<b>23,209</b>

£2,970 was paid to Leon Etten for expenses for carrying out his pastoral duties in the financial period. £1290 was paid for car allowance and £620 bonus was paid to Leon Etten, this is included in the gross salary amount. No other material transaction took place between the organisation and a trustee or any person connected with them. (2022/23: £3,266)

#### **6. RISK ASSESSMENT**

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

#### **7. PUBLIC BENEFIT**

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the Charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK WOLVERHAMPTON CHURCH**

England & Wales - Charity number 1126169

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# Accounts

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**POTTERS HOUSE  
CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
FOR YEAR ENDED 31 MAY 2023  
CHARITY REGISTRATION NO:1126169**

Independent Examiners Ltd  
Unit 2, The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

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**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1126169
<b>CHARITY REGISTRATION DATE</b>	6 October 2008
<b>START OF FINANCIAL YEAR</b>	1 June 2022
<b>END OF FINANCIAL YEAR</b>	31 May 2023
<b>TRUSTEES AT 31 MAY 2023</b>	Leon Etten - Chair of Trustee Valentine Mupfururi - Appointed on 08/05/2023 Ebenezer Tetteh Azu - Appointed on 08/05/2023 Tubonimi Jnr Arinyedokiari - Appointed on 08/05/2023 Mukaya Mukanga - Resigned on 25/06/2023 Andrew Burke - Resigned on 14/02/2023

The existing Trustees appoint any new Trustees following the provisions laid out in the organisation's governing instrument.

**LEGAL STATUS** Unincorporated charity

**GOVERNING INSTRUMENT** Constitution adopted 1 September 2008

**OBJECTS**

A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN THE SCHEDULE HERETO ATTACHED IN WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY;

B) THE RELIEF OF POVERTY AND SICKNESS AND TO RELIEVE THE DISTRESS CAUSED THEREBY REGARDLESS OF NATIONALITY, RELIGIOUS POLITICAL OR OTHER OPINION IN THE SAID WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT.

**CORRESPONDENCE ADDRESS** Clarence Street  
Wolverhampton  
WV 4JL

**PRIMARY BANKERS** Lloyds TSB Bank Plc  
Queen Square  
Wolverhampton

**INDEPENDENT EXAMINER** Z Derbak  
Independent Examiners Ltd  
Unit 2 The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT  
FOR THE YEAR ENDED 31 MAY 2023**

The Trustees are pleased to present their report along with the financial statements of the charity for the year to 31 May, 2023.

**Reference and administration details**

Charity Number: 1126169

Principle Address: Potter's House church, Clarence Street, Wolverhampton WV1 4JL

**Names of charity Trustees who manage the Charity**

Mr Leon Etten

Mr Mukaya Mukanga

Mr Andrew Burke

The Trustees named have served throughout the year.

Appointment of Trustees is governed by the Constitution of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

**Structure Governance and management**

Governing Document Constitution adopted 1 September 2008

Constitution of Trustee and selection methods

The charity is constituted as a trust and the trustees are appointed by the existing trustees.

The Constitution authorises the Trustees to make and hold investments using general funds of the charity. No such investments are presently held.

**Constitution, Objects and Policies**

The Charitable Trust is constituted by Constitution, and its objects are to promote the Christian faith through worship. In order to do these regular activities are carried out and invitations given out to the public. Finance is raised purely from members contributions. The day to day running of the church is delegated by the Trustees to the Pastor.

**Development, Activities and Achievements**

The Trustees, Pastor, and church council are committed to enabling as many people as possible to worship at our church and to become active members and followers of Jesus Christ. Our services and worship put faith into practice through prayer and scripture, music and preaching. When planning our activities for the year, the Pastor and the church council have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our local community through: Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus. Provision of Pastoral Care for all who enter our doors and to the local community. Missionary and local community outreach work.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT continued  
FOR THE YEAR ENDED 31 MAY 2023**

**Related Parties**

The Church has a close relationship with other churches in the Potters House Fellowship Worldwide, which share the same Beliefs and Doctrine. We regularly collaborate with fellowship Churches nationally to help reach our shared objectives as a Church and occasionally internationally also.

**Financial Review**

The finances from financial year 2022-23 reflected peoples love for God and commitment to their church. We are glad to report an increase from the previous year and used the extra cash flow to invest in the renovation of our building and continue our commitment to discipleship, church planting and world evangelism.

**Objectives and Activities**

The objects of the Church are: To advance the Christian faith in accordance with the Statement of Beliefs, in Derby and in such other parts of the United Kingdom and the world as the Church Council may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.

The activities of the Church incorporate different events to achieve the objectives including regular Church services, Healing Crusades, Concerts, Dramas, Marriage Seminars and Men's Discipleship Classes. The regular Church Services, Healing Crusades, Marriage Seminars and Men's Discipleship Classes seek to teach and propagate the Christian faith through sermons constructed, based on Bible principles.

The events are held and run by the Church at the Church premises or at location, arranged by Church members. This provides an avenue to address anti-social behaviour, drug abuse, alcohol abuse and All contribute to the quality of life within our local society. Events and activities are organised, performed and coordinated by Church members who volunteer and are committed to the objectives of the Church.

**Reserves Policy**

The Charity's policy is to maintain sufficient unrestricted funds to cover the next month's expenditure. There are correct accounting policies in place to identify each restricted fund and the available balance at any point in time.

**Trustees Responsibilities**

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees by  .....

Name: LEON ETTEN .....

Date: 26/02/24 .....

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees of Potters House Christian Fellowship UK Wolverhampton Church on the accounts for the year ended 31 May 2023 set out on pages 7 to 11.

### Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and;
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

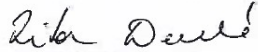
My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Z Derbak MAAT AATQB  
Independent Examiners Ltd  
Unit 2, The Broadbridge Business Centre  
Delling Lane  
Bosham  
W. Sussex  
PO18 8NF

Signed :   
Date: 28.02.2024

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDED 31 MAY 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2022/23 £</b>	<b>Total 2021/22 £</b>
<b>RECEIPTS :</b>					
Voluntary Receipts	2a	107,978	600	108,578	100,149
Charitable Activities	2b	0	0	0	0
Investment Income	2c	2,026	0	2,026	1
Other Receipts	2d	901	0	901	768
<b>TOTAL RECEIPTS</b>		<b>110,905</b>	<b>600</b>	<b>111,505</b>	<b>100,918</b>
<b>PAYMENTS :</b>					
Costs of Charitable Activities	3a	94,922	1,015	95,937	93,633
Other Payments	3b	2,365	0	2,365	222
<b>TOTAL PAYMENTS</b>		<b>97,287</b>	<b>1,015</b>	<b>98,302</b>	<b>93,855</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>13,618</b>	<b>-415</b>	<b>13,203</b>	<b>7,064</b>
Transfer between funds		-415	415	0	0
Balances Brought Forward	9	59,714	0	59,714	52,650
<b>BALANCES CARRIED FORWARD</b>		<b>72,917</b>	<b>0</b>	<b>72,917</b>	<b>59,714</b>

The notes on pages 9 to 11 form part of these accounts.

All operations are continuing operations.



**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2023**

**1. BASIS OF ACCOUNTING**

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

**2. RECEIPTS**

	Note	Unrestricted Funds £	Restricted Funds £	<b>Total 2022/23 £</b>	<b>Total 2021/22 £</b>
<b>a) Voluntary Receipts</b>					
Offerings and Donations		87,200	0	87,200	80,999
Gift Aid Tax Recovered		17,475	0	17,475	13,691
Love Offerings		1,488	0	1,488	0
Pledges		0	0	0	5,459
World Evangelism		1,815	0	1,815	0
Conference Contribution	4	0	600	600	0
		<b>107,978</b>	<b>600</b>	<b>108,578</b>	<b>100,149</b>
<b>b) Charitable Activities</b>					
Building Fund		0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>c) Investment Income</b>					
		2,026	0	2,026	1
		<b>2,026</b>	<b>0</b>	<b>2,026</b>	<b>1</b>
<b>d) Other Receipts</b>					
Reimbursements		409	0	409	128
Other		492	0	492	640
		<b>901</b>	<b>0</b>	<b>901</b>	<b>768</b>

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2023**

**3. PAYMENTS**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022/23 £	Total 2021/22 £
<b>a) Costs of Charitable Activities</b>					
Accommodation and Hotels	4	4,446	1,015	5,461	3,217
Accounting & Independent Examination		1,156	0	1,156	1,905
Agency		498	0	498	166
Airfares		2,896	0	2,896	523
Benevolence		22	0	22	1,122
Books and Periodicals		390	0	390	254
Charitable Giving		150	0	150	0
Children's Ministry		925	0	925	913
Church Cleaning and Decoration		1,097	0	1,097	545
Church Furnishing		288	0	288	130
Church Maintenance		259	0	259	1,276
Church Rent		17,500	0	17,500	17,500
Church Utilities		2,870	0	2,870	1,755
Connect Café		3,136	0	3,136	1,791
Courses and Training		0	0	0	23
Equipment		2,414	0	2,414	708
Fellowship Tithe		8,463	0	8,463	8,189
Food bank		0	0	0	427
Insurance		387	0	387	370
Internet		341	0	341	505
Love Offering and Preaching Fees		7,920	0	7,920	6,070
Ministry Meals		2,120	0	2,120	1,102
Mobile and Phone		231	0	231	499
National Church Support		5,800	0	5,800	15,800
Printing, Postage and Stationery		620	0	620	349
Pension	5	1,138	0	1,138	1,231
Praise & Worship Ministry		277	0	277	698
Refurbishment		375	0	375	0
Salaries	5	22,071	0	22,071	22,986
Software		662	0	662	833
Revival Expenses		118	0	118	0
Fellowship		1,274	0	1,274	0
Vehicle Hire & Fuel Expenses		960	0	960	970
Website		364	0	364	277
World Evangelism		3,498	0	3,498	1,500
Youth and Sunday School		256	0	256	0
		<b>94,922</b>	<b>1,015</b>	<b>95,937</b>	<b>93,633</b>

**b) Other Payments**

Sundry Payments		<b>2,365</b>	<b>0</b>	<b>2,365</b>	<b>222</b>
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**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2023**

<b>4. RESTRICTED FUNDS</b>	<b>Opening balance 01/06/22 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfer £</b>	<b>Closing balance 31/05/23 £</b>
Conference Hotel Contribution	0	600	1015	415	0
	<b>0</b>	<b>600</b>	<b>1,015</b>	<b>415</b>	<b>0</b>

**5. PAYMENTS TO TRUSTEES**

	<b>2022/23 £</b>	<b>2021/22 £</b>
Pastor Leon Etten was paid for his pastoral work as follows:		
Gross Salary	22,071	21,370
Employer NI	1,920	1,838
Employer Allowance	-1,920	-1,838
Employer Pension Contributions	1,138	630
	<b>23,209</b>	<b>22,000</b>

£3,266 was paid to Leon Etten for expenses for carrying out his pastoral duties in the financial period. No other material transaction took place between the organisation and a trustee or any person connected with them. (2021/22: None)

**6. RISK ASSESSMENT**

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

**7. PUBLIC BENEFIT**

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the Charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK WOLVERHAMPTON CHURCH**

England & Wales - Charity number 1126169

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# Accounts

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**POTTERS HOUSE  
CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
FOR YEAR ENDED 31 MAY 2022  
CHARITY REGISTRATION NO:1126169**

Independent Examiners Ltd  
Unit 2, The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

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**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1126169
<b>CHARITY REGISTRATION DATE</b>	6 October 2008
<b>START OF FINANCIAL YEAR</b>	1 June 2021
<b>END OF FINANCIAL YEAR</b>	31 May 2022
<b>TRUSTEES AT 31 MAY 2022</b>	Leon Etten Mukaya Mukanga Andrew Burke

The existing Trustees appoint any new Trustees following the provisions laid out in the organisation's governing instrument.

**LEGAL STATUS** Unincorporated charity

**GOVERNING INSTRUMENT** Constitution adopted 1 September 2008

**OBJECTS**

A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN THE SCHEDULE HERETO ATTACHED IN WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY;

B) THE RELIEF OF POVERTY AND SICKNESS AND TO RELIEVE THE DISTRESS CAUSED THEREBY REGARDLESS OF NATIONALITY, RELIGIOUS POLITICAL OR OTHER OPINION IN THE SAID WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT.

**CORRESPONDENCE ADDRESS** 27 White Oak Drive  
Wolverhampton  
WV3 9AQ

**PRIMARY BANKERS** Lloyds TSB Bank Plc  
Queen Square  
Wolverhampton

**INDEPENDENT EXAMINER** K Gomes  
Independent Examiners Ltd  
Unit 2 The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT  
FOR THE YEAR ENDED 31 MAY 2022**

The Trustees are pleased to present their report along with the financial statements of the charity for the year to 31 May, 2022.

**Reference and administration details**

Charity Number: 1126169

Principle Address: Potter's House church, Clarence Street, Wolverhampton WV1 4JL

**Names of charity Trustees who manage the Charity**

Mr Leon Etten

Mr Mukaya Mukanga

Mr Andrew Burke

The Trustees named have served throughout the year.

Appointment of Trustees is governed by the Constitution of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

**Structure Governance and management**

Governing Document Constitution adopted 1 September 2008

Constitution of Trustee and selection methods

The charity is constituted as a trust and the trustees are appointed by the existing trustees.

**Investment Powers**

The Constitution authorises the Trustees to make and hold investments using general funds of the charity. No such investments are presently held.

**Constitution, Objects and Policies**

The Charitable Trust is constituted by Constitution, and its objects are to promote the Christian faith through worship. In order to do these regular activities are carried out and invitations given out to the public. Finance is raised purely from members contributions. The day to day running of the church is delegated by the Trustees to the Pastor.

**Development, Activities and Achievements**

The Trustees, Pastor, and church council are committed to enabling as many people as possible to worship at our church and to become active members and followers of Jesus Christ. Our services and worship put faith into practice through prayer and scripture, music and preaching. When planning our activities for the year, the Pastor and the church council have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our local community through: Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus. Provision of Pastoral Care for all who enter our doors and to the local community. Missionary and local community outreach work.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT continued  
FOR THE YEAR ENDED 31 MAY 2022**

**Related Parties**

The Church has a close relationship with other churches in the Potters House Fellowship Worldwide, which share the same Beliefs and Doctrine. We regularly collaborate with fellowship Churches nationally to help reach our shared objectives as a Church and occasionally internationally also.

**Financial Review**

The finances from financial year 2021-22 reflected peoples love for God and commitment to their church. We are glad to report an increase from the previous year and used the extra cash flow to invest in the renovation of our building and continue our commitment to discipleship, church planting and world evangelism.

**Objectives and Activities**

The objects of the Church are: To advance the Christian faith in accordance with the Statement of Beliefs, in Derby and in such other parts of the United Kingdom and the world as the Church Council may from time to time think fit and other such purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.

The activities of the Church incorporate different events to achieve the objectives including regular Church services, Healing Crusades, Concerts, Dramas, Marriage Seminars and Men's Discipleship Classes. The regular Church Services, Healing Crusades, Marriage Seminars and Men's Discipleship Classes seek to teach and propagate the Christian faith through sermons constructed, based on Bible principles.

The events are held and run by the Church at the Church premises or at location, arranged by Church members. This provides an avenue to address anti-social behaviour, drug abuse, alcohol abuse and All contribute to the quality of life within our local society. Events and activities are organised, performed and coordinated by Church members who volunteer and are committed to the objectives of the Church.

**Reserves Policy**

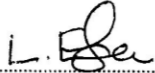
The Charity's policy is to maintain sufficient unrestricted funds to cover the next month's expenditure. There are correct accounting policies in place to identify each restricted fund and the available balance at any point in time.

**Trustees Responsibilities**

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees by  .....  
Name: LEON ETTEN .....  
Date: 10/02/23 .....

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees of Potters House Christian Fellowship UK Wolverhampton Church on the accounts for the year ended 31 May 2022 set out on pages 7 to 11.

### Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and;
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K Gomes MAAT  
Independent Examiners Ltd  
Unit 2, The Broadbridge Business Centre  
Delling Lane  
Bosham  
W. Sussex  
PO18 8NF

Signed :



Date:

13.2.23

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDED 31 MAY 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021/22 £	Total 2020/21 £
<b>RECEIPTS :</b>					
Voluntary Receipts	2a	100,149	0	100,149	79,356
Charitable Activities	2b	0	0	0	426
Investment Income	2c	1	0	1	4
Other Receipts	2d	768	0	768	3,581
<b>TOTAL RECEIPTS</b>		<b>100,918</b>	<b>0</b>	<b>100,918</b>	<b>83,367</b>
<b>PAYMENTS :</b>					
Costs of Charitable Activities	3a	93,633	0	93,633	73,988
Other Payments	3b	222	0	222	182
<b>TOTAL PAYMENTS</b>		<b>93,855</b>	<b>0</b>	<b>93,855</b>	<b>74,170</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>7,064</b>	<b>0</b>	<b>7,064</b>	<b>9,197</b>
Balances Brought Forward	9	52,650	0	52,650	43,453
<b>BALANCES CARRIED FORWARD</b>		<b>59,714</b>	<b>0</b>	<b>59,714</b>	<b>52,650</b>

The notes on pages 9 to 11 form part of these accounts.

All operations are continuing operations.



**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2022**

**1. BASIS OF ACCOUNTING**

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

**2. RECEIPTS**

Note	Unrestricted Funds £	Restricted Funds £	Total 2021/22 £	Total 2020/21 £
<b>a) Voluntary Receipts</b>				
Offerings and Donations	80,999		80,999	65,739
Gift Aid Tax Recovered	13,691		13,691	13,617
Love Offerings	0		0	0
Pledges	5,459		5,459	0
	<b>100,149</b>	<b>0</b>	<b>100,149</b>	<b>79,356</b>
<b>b) Charitable Activities</b>				
Foodbank Donations	0		0	426
	<b>0</b>	<b>0</b>	<b>0</b>	<b>426</b>
<b>c) Investment Income</b>				
	<b>1</b>	<b>0</b>	<b>1</b>	<b>4</b>
<b>d) Other Receipts</b>				
Reimbursements	128		128	1,195
Other	640		640	2,386
	<b>768</b>	<b>0</b>	<b>768</b>	<b>3,581</b>

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2022**

**3. PAYMENTS**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021/22 £	Total 2020/21 £
<b>a) Costs of Charitable Activities</b>					
Accommodation and Hotels		3,217		3,217	677
Accounting & Independent Examination		1,905		1,905	1,473
Agency		166		166	129
Airfares		523		523	965
Bank Charges		0		0	0
Benevolence		1,122		1,122	219
Books and Periodicals		254		254	552
Charitable Giving		0		0	0
Children's Ministry		913		913	70
Church Cleaning and Decoration		545		545	84
Church Furnishing		130		130	0
Church Maintenance		1,276		1,276	151
Church Rent		17,500		17,500	17,500
Church Utilities		1,755		1,755	1,359
Connect Café		1,791		1,791	0
Courses and Training		23		23	0
Equipment		708		708	5,546
Fellowship Tithe		8,189		8,189	6,497
Food bank		427		427	0
Insurance		370		370	329
Internet		505		505	427
Love Offering and Preaching Fees		6,070		6,070	1,940
Ministry Meals		1,102		1,102	392
Mobile and Phone		499		499	449
National Church Support		15,800		15,800	8,300
Printing, Postage and Stationery		349		349	182
Pension	5	1,231		1,231	928
Praise & Worship Ministry		698		698	203
Refurbishment		0		0	0
Salaries	5	22,986		22,986	20,660
Software		833		833	1,113
Sound		0		0	22
Student Ministry		0		0	86
Vehicle Hire & Fuel Expenses		970		970	408
Website		277		277	327
World Evangelism		1,500		1,500	3,000
Youth and Sunday School		0		0	0
		<b>93,633</b>	<b>0</b>	<b>93,633</b>	<b>73,988</b>
<b>b) Other Payments</b>					
Sundry Payments		<b>222</b>	<b>0</b>	<b>222</b>	<b>182</b>

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2022**

**4. RESTRICTED FUNDS**

The Charity has no restricted funds at present

**5. PAYMENTS TO TRUSTEES**

	<b>2021/22</b>	<b>2020/21</b>
	<b>£</b>	<b>£</b>
Pastor Leon Etten was paid for his pastoral work as follows:		
Gross Salary	21,370	18,145
Employer NI	1,838	1,601
Employer Allowance	-1,838	-1,601
Employer Pension Contributions	630	398
	<b>22,000</b>	<b>18,543</b>

No other payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

**6. RISK ASSESSMENT**

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

**7. PUBLIC BENEFIT**

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the Charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK WOLVERHAMPTON CHURCH**

England & Wales - Charity number 1126169

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# Accounts

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**POTTERS HOUSE  
CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
FOR YEAR ENDED 31 MAY 2021**

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Page 3 Trustees Report  
Page 4 Statement of Receipts and Payments  
Page 5 Statement of Assets and Liabilities  
Pages 6 to 8 Notes to the Financial Statements  
Page 9 Independent Examiners Report to the Trustees

**CHARITY REGISTRATION NO:1126169**

Independent Examiners Ltd  
Unit 2 The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1126169
<b>CHARITY REGISTRATION DATE</b>	6 October 2008
<b>START OF FINANCIAL YEAR</b>	1 June 2020
<b>END OF FINANCIAL YEAR</b>	31 May 2021
<b>TRUSTEES AT 31 MAY 2021</b>	Leon Etten Mukaya Mukanga Andrew Burke

The existing trustees appoint any new trustees following the provisions laid out in the organisation's governing instrument.

**LEGAL STATUS** Unincorporated charity

**GOVERNING INSTRUMENT** Constitution adopted 1 September 2008

**OBJECTS**

A) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS IN THE SCHEDULE HERETO ATTACHED IN WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT AND OTHER SUCH PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE

B) THE RELIEF OF POVERTY AND SICKNESS AND TO RELIEVE THE DISTRESS CAUSED THEREBY REGARDLESS OF NATIONALITY, RELIGIOUS POLITICAL OR OTHER OPINION IN THE SAID WOLVERHAMPTON AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT.

**CORRESPONDENCE ADDRESS** 27 White Oak Drive  
Wolverhampton  
WV3 9AQ

**PRIMARY BANKERS** Lloyds TSB Bank Plc  
Queen Square  
Wolverhampton

**INDEPENDENT EXAMINER** P B Robinson MAAT FCIE  
Independent Examiners Ltd  
Unit 2 The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**TRUSTEES REPORT  
FOR THE YEAR ENDED 31 MAY 2021**

This last year for our church has seen us enter a unique season, as our nation went into lockdown because of the pandemic.

With new restrictions that affected church gatherings our services went online and eventually as restrictions began to ease we could have a limited number of attendees at church.

It was a strange and testing season, yet congregation members engaged in what we were producing online and continued to give faithfully to support their local church.

We also had many new people get in touch to say they would like to join the church and as restrictions eased they have come out to services.

Right now we're looking forward to getting back to 'normal' functionality as a church and welcoming many old and new faces back to church.

**Trustees Responsibilities**

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees by ....., Leon Etten, Trustee

Dated 03/02/2022.....

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDED 31 MAY 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020/21 £	Total 2019/20 £
<b>RECEIPTS :</b>					
Voluntary Receipts	2a	79,356	0	79,356	96,625
Charitable Activities	2b	426	0	426	884
Investment Income	2c	4	0	4	4
Other Receipts	2d	3,581	0	3,581	348
<b>TOTAL RECEIPTS</b>		<b>83,367</b>	<b>0</b>	<b>83,367</b>	<b>97,861</b>
<b>PAYMENTS :</b>					
Costs of Charitable Activities	3a	73,988	0	73,988	75,033
Other Payments	3b	182	0	182	1,416
<b>TOTAL PAYMENTS</b>		<b>74,170</b>	<b>0</b>	<b>74,170</b>	<b>76,449</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		<b>9,197</b>	<b>0</b>	<b>9,197</b>	<b>21,412</b>
Balances Brought Forward	9	43,453	0	43,453	22,041
<b>BALANCES CARRIED FORWARD</b>		<b>52,650</b>	<b>0</b>	<b>52,650</b>	<b>43,453</b>

The notes on pages 6 to 8 form part of these accounts.

All operations are continuing operations.



**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2021**

**1. BASIS OF ACCOUNTING**

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

**2. RECEIPTS**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020/21 £	Total 2019/20 £
<b>a) Voluntary Receipts</b>					
Offerings and Donations		65,739		65,739	76,677
Gift Aid Tax Recovered		13,617		13,617	16,128
Love Offerings				0	3,000
Pledges				0	820
		<b>79,356</b>	<b>0</b>	<b>79,356</b>	<b>96,625</b>
<b>b) Charitable Activities</b>					
Building Fund				0	0
Foodbank Donations		426		426	0
Sundry Income				0	884
		<b>426</b>	<b>0</b>	<b>426</b>	<b>884</b>
<b>c) Investment Income</b>					
		<b>4</b>	<b>0</b>	<b>4</b>	<b>4</b>
<b>d) Other Receipts</b>					
Reimbursements		1,195		1,195	348
Other		2,386		2,386	0
		<b>3,581</b>	<b>0</b>	<b>3,581</b>	<b>348</b>

**3. PAYMENTS**

**a) Costs of Charitable Activities**

Fellowship Tithe		6,049		6,049	7,602
Church Rent		17,500		17,500	18,512
Wages and Salaries*	5	20,660		20,660	17,611
Bank Charges					3
Church Utilities		1,359		1,359	1,367
Independent Examiners Fee		720		720	907
National Church Support		8,300		8,300	3,000
Printing, Postage and Stationery		182		182	788
Equipment		5,546		5,546	2,293
Sub Totals		<b>60,316</b>		<b>60,316</b>	<b>52,083</b>

\*Pastor's salary for year 2019 /20 is shown for 11 months pay. For year 2020/21 Pastor's salary is shown for 13months.

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2021**

**3. PAYMENTS**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020/21 £	Total 2019/20 £
<b>a) Costs of Charitable Activities</b>					
Sub totals brought forward:		60,316	0	60,316	52,083
Benevolence		219		219	136
Ministry Meals		392		392	890
Love Offering and Preaching Fees		1,940		1,940	4,790
Books and Periodicals		552		552	231
Airfares		965		965	1,537
Vehicle Hire & Fuel Expenses		408		408	1,144
Praise & Worship Ministry		203		203	0
Charitable Giving				0	50
Fellowship		448		448	1,159
Accommodation and Hotels		677		677	952
World Evangelism		3,000		3,000	3,829
Connect Café				0	1,067
Accounting		753		753	0
Church Furnishing				0	219
Website		327		327	793
Church Maintenance		151		151	1,537
Software		1,113		1,113	533
Courses and Training				0	60
Internet		427		427	477
Student Ministry		86		86	25
Church Cleaning and Decoration		84		84	548
Childrens Ministry		70		70	989
Youth and Sunday School				0	49
Insurance		329		329	387
Refurbishment				0	36
Sound		22		22	358
Pension	5	928		928	934
Mobile and Phone		449		449	220
Agency		129		129	0
		<b>73,988</b>	<b>0</b>	<b>73,988</b>	<b>75,033</b>
<b>b) Other Payments</b>					
Sundry Payments		<b>182</b>	<b>0</b>	<b>182</b>	<b>1,416</b>

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
WOLVERHAMPTON CHURCH**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2021**

**4. RESTRICTED FUNDS**

The Charity has no restricted funds at present

**5. PAYMENTS TO TRUSTEES**

	<b>2020/21</b>	<b>2019/20</b>
	<b>£</b>	<b>£</b>
Pastor Leon Etten was paid for his pastoral work as follows:		
Gross Salary	18,145	18,145
Employer NI	1,601	1,497
Employer Allowance	-1,601	-1,497
Employer Pension Contributions	398	400
	<b><u>18,543</u></b>	<b><u>18,545</u></b>

No other payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

**6. RISK ASSESSMENT**

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

**7. RESERVES POLICY**

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

**8. PUBLIC BENEFIT**

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the Charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees of Potters House Christian Fellowship UK Wolverhampton Church on the accounts for the year ended 31 May 2021 set out on pages 4 to 8.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and;
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P B Robinson MAAT FCIE  
Independent Examiners Ltd  
2 Broadbridge Business Centre  
Delling Lane  
Bosham  
W. Sussex  
PO18 8NF



Date: 7th February 2022