

THE ACCESS TO JUSTICE FOUNDATION

England & Wales · Charity number 1126147

Details

Status	Registered
Legal form	Charitable company
Company number	06714178
Registered	2008-10-03
Register	View on the Charity Commission register

Contact

Address	The Access To Justice Foundation 7 Bell Yard London WC2A 2JR
Phone	02045228400
Email	enquiries@atjf.org.uk
Website	www.accesstojusticefoundation.org.uk

Activities

Objects: 3.1 THE PROVISION OF FINANCIAL AND OTHER SUPPORT (INCLUDING SUCH FINANCIAL SUPPORT AS IS ENVISAGED BY SECTION 194 OF THE LEGAL SERVICES ACT 2007 AS AMENDED OR RE-ENACTED FROM TIME TO TIME) TO PERSONS WHO PROVIDE, OR ORGANISE OR FACILITATE THE PROVISION OF, LEGAL ADVICE OR ASSISTANCE (BY WAY OF REPRESENTATION OR OTHERWISE) WHICH IS FREE OF CHARGE (THAT IS, OTHERWISE THAN FOR OR IN EXPECTATION OF FEE, GAIN OR REWARD) AND WHICH IS PROVIDED DIRECTLY OR INDIRECTLY TO PEOPLE WHO ARE IN NEED OF SUCH ADVICE OR ASSISTANCE BY REASON OF YOUTH, AGE, ILL-HEALTH, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE; AND 3.2 THE PROMOTION OF SUCH OTHER PURPOSES AIMED AT IMPROVING ACCESS TO JUSTICE BEING EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AS THE TRUSTEES MAY FROM TIME TO TIME DETERMINE.

Activities: The Access to Justice Foundation receives and distributes additional financial resources to support the provision of free of charge (pro bono) legal assistance to those in need. The Foundation is the recipient of Pro Bono Costs under Section 194 Legal Services Act 2007. Working with the Legal Support Trusts and national organisations, it makes grants to support pro bono projects.

Classification

- **How:** Makes Grants To Organisations, Acts As An Umbrella Or Resource Body
- **What:** The Prevention Or Relief Of Poverty, Other Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE NATIONAL
- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£13,275,093	£15,823,825	£1,872,706	15
2023-12-31	£10,739,408	£7,326,177	£4,421,438	12
2022-12-31	£7,066,211	£7,418,307	£1,008,207	10
2021-12-31	£7,715,932	£7,335,251	£1,360,303	15
2020-12-31	£11,598,573	£11,113,651	£979,622	12

Trustees

Name	Role	Appointed
Andrew Seager		2020-07-21
Anne Molyneux		2024-06-19
Audrey Haaxman		2020-09-10
Cassandra Harrison		2025-06-19
Desmond Pullen		2023-09-01
Golam Morshed		2024-10-28
James Willan		2024-06-19
Joe Snape		2020-07-21
Matthew Newick		2026-05-18
Rebecca Samaras		2020-07-21
Ruth Adkin		2024-09-25
Sacha Rose		2022-07-18
Sara Fowler		2025-08-13
Sarah Stephens		2020-07-21
Simon Davis		2021-05-20

THE ACCESS TO JUSTICE FOUNDATION

England & Wales - Charity number 1126147

Accounts

THE
ACCESS
TO JUSTICE
FOUNDATION



Annual Report and Financial Statements

For the Year Ended 31 December 2024

Introduction

Thank you for your interest in the Access to Justice Foundation’s 2024 Annual Report and Financial Statements. The Access to Justice Foundation is the only funder dedicated to increasing free legal support, advice, and representation across the UK. We work with other funders and individuals to increase the money available for free legal advice, and with community organisations to ensure people facing a legal problem get the help they need. We focus specifically on communities where people are less likely to know about or be able to access legal help.

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I. Annual Report

Our Objectives & Activities

Our Purpose

The Access to Justice Foundation's purpose is to (i) provide financial and other support to organisations that provide free legal advice or assistance to people in need and (ii) promote overall access to justice, as set out in our Articles of Association, which were last reviewed in 2020.

Our Mission, Vision, and Objectives

Trustees developed a new strategy in 2024, which included updating our mission and objectives as follows:

Our vision is a society where everyone has access to justice.

Our mission is to improve people's lives by increasing the availability of free legal assistance, advice and representation

We work towards achieving our vision and mission by focusing on the following four objectives:

- **Objective One:** Increase available resources for the provision of free legal advice and support across the UK
- **Objective Two:** Develop and implement impactful grant making programmes which increase access to justice
- **Objective Three:** Demonstrate the value of funding advice by using our insights and engaging with key stakeholders
- **Objective Four:** Build operations functions that are fit-for-purpose, effective & efficient, and future-proofed

Trustees work to ensure an appropriate balance of resources is dedicated to each of these objectives. Further, trustees keep under review the proportion of funds dedicated to internal operations relative to our grant making.

Public Benefit

Trustees have had regard to the Charity Commission's guidance on public benefit and are satisfied that the activities of the charity over the past year both are in accordance with our objects and strategy and are provided for the public benefit.

Report on Objectives and Activities

In 2024 we undertook the following activities to advance our four strategic objectives.

Objective One

Our first objective is to increase available resources for the provision of free legal advice and support across the UK. Our fundraising activity is focused in three main areas, namely the legal community, trusts and foundations, and public sector support.

During 2024 we raised £730,482 of unrestricted income (2023: £402,668) and designated income of £329,187 (2023: £477,671). These funds were primarily raised from residual client balances (mainly from solicitors' firms), pro bono costs orders (pursuant to our role as the prescribed charity under s194 Legal Services Act), and fundraising events (mainly our programme of legal walks across the UK).

We continue to engage with the legal community and beyond to raise awareness of our work and how they can support us. We are particularly grateful to Cooley UK (who provided pro bono assistance in the enforcement of pro bono costs orders); our member organisations for their ongoing support; Advocate, LawWorks, Pro Bono Expert Support, and the Association of Costs Lawyers; and dozens of law firms across the UK who donated to support our work. A more comprehensive list of our supporters from the legal community is included in our Impact Report, which is attached to this document.

We raised a further £12,215,424 from restricted sources (2023: £9,859,069). These funds mainly came from two funders – the National Lottery Community Fund and The Ministry of Justice. In 2025, the Ministry of Justice have agreed to extend our Improving Outcomes Through Legal Support programme, thereby committing an additional £6,096,000 for the provision of free legal advice services from April 2025 to March 2026.

Over the last eight years we have been supported by generous grant funding from the Stewarts Foundation, totalling over £2,350,000. We are very grateful to them for funding of £200,000 in 2024.

We increased activity around our role as the nominated charity to receive undistributed funds from opt out collective actions cases in the Competition Appeal Tribunal. This included meeting with key stakeholders to highlight our role as the prescribed charity charged with improving access to justice by distributing funds that class members have not claimed.

As a charity which was founded to increase funds for the provision of legal advice, all our fundraising activity directly contributes to our mission by way of providing funds for onward grant making to advice charities as well as a contribution to our own running costs to ensure we remain sustainable and have robust internal infrastructure so we can comply with our legal and regulatory requirements.

Objective Two

Our second objective is to develop and implement impactful grant making programmes which increase access to justice

In 2024 we launched our five year “Improving Lives Through Advice” funding programme supported by the National Lottery Community Fund. We have made grants to 59 community focused advice providers across England. As well as providing essential social welfare advice to some of the most marginalised people in the country, this programme will increase our capacity to collate data and evidence to demonstrate the impact that advice can have on people’s lives.

Our partnership with the Ministry of Justice continued with the Improving Outcomes Through Legal Support programme. In 12 months, this funding has supported 75,000 people across England and Wales with 111,000 legal issues including benefits, housing and employment. The benefits of early legal advice are being highlighted here, with nearly three quarters of clients receiving early legal advice avoiding having to go to court or tribunal.

We also made grants to 10 organisations across the UK with £500,000 of funding over two years to enhance access to pro bono legal services for disabled people.

Our grant making activity is the key mechanism through which we make progress towards our mission of improving access to legal advice. By supporting a diverse range of advice agencies

across the country, we support the sustainability and development of advice services.

As part of our commitment to the IVAR’s (Institute for Voluntary Action Research) Open and Trusting Grant Making Initiative, we have adopted their eight commitments to our approach to grant making. These are: don’t waste time, ask relevant questions, accept risk, act with urgency, be open, enable flexibility, communicate with purpose, and be proportionate.

Objective Three

Our third objective is to demonstrate the value of funding advice by using our insights and engaging with key stakeholders

In 2024 we began conversations with the Nuffield Foundation and the Centre for Socio Legal Studies at Oxford University about a project to research additional funding models for free legal advice. These are sources of funds which exist internationally such as IOLTA schemes, bona vacantia, and legal expenses insurance. We will be looking at if and how such schemes could work here in the UK.

We continue our focus on how advice services can be delivered more effectively and efficiently through our Justice and Innovation Group. And we draw learning from and share learning with the 1,500 members of our network, as part of our ongoing commitment to collaborative working.

We concluded our project with the Solicitors Regulation Authority and the Law Society of England and Wales, which explored ways to increase the use of technology-enabled dispute resolution to help individuals and businesses resolve legal issues, without the need to go to court.

Objective Four

In 2024, we invested in strengthening our operational infrastructure to ensure the Foundation is operating effectively and efficiently and is sufficiently future-proofed. As part of this work, we updated key policies and processes, invested in our staff experience and organisational culture, improved our budgeting process and internal financial reporting, and improved in our IT infrastructure and cybersecurity.

Fundraising Practice

The Access to Justice Foundation is a fundraising foundation, and raising resources for the advice sector is a core part of our mission and strategy. The Foundation is registered with the Fundraising Regulator, and we strive to comply with the Code of Fundraising Practice – regularly referencing it to guide decisions at the management and trustee level. As part of our ongoing fundraising activities, we do not employ external agencies or consultants, we do not carry out face-to-face or telephone fundraising, and we do not approach vulnerable people. We did not receive any complaints about our fundraising in 2024.

Volunteers

The Foundation is grateful for volunteers who helped to organise fundraising events in 2024, including dozens of legal walks around the UK. Further, we benefitted from the generous pro bono support of the legal community who made £129,703 (2023: £72,118) of in-kind contributions over the course of the year.

Our Impact

During 2024 we provided funding worth £14,671,923 (2023: £6,568,708) to a range of advice and pro bono charities across the UK. In total, 140 organisations (2023: 106) received our support.

Please see Note 15 to our financial statements, which lists all organisations that received funding from us in 2024.

Achievements and Performance

2024 represented a significant increase in our grant making, including our first and largest multi-year grants programme, Improving Lives Through Advice. We will start to report on the impact of this programme in our 2025 Annual Report. The organisations we funded work with those who need it most – 76 percent of their client base is disabled, 62 percent are in insecure housing or homeless, and 83 percent are experiencing poverty.

We received 80 applications within our pro bono programme and were able to fund 11 grants. Many more would have received funding if we'd had more income available.

With thanks to the Bar Council, we were able to commission an updated [report on the economic value of free legal advice](#) which we are using to make the case for future funding.

We secured a twelve-month extension to the Improving Outcomes Through Legal Support grant, ensuring a further £6,096,00 in funding to support frontline free legal advice services across England and Wales in 2025.

We were awarded £85,000 in pro bono costs in the Court of Appeal decision in *Manolete v White*.

We agreed to work with the Nuffield Foundation and Oxford University to launch our [additional funding models project](#) which will commence in June 2025.

Challenges

Our main challenge is, as always, the chronic under resourcing of free legal advice in the UK coupled with ever increasing demand for it. Our revised strategy focuses on transformational funding to try and address this.

Additionally, we have found it challenging to be an increasingly evidence-led funder. Both at the frontline where advice is provided and at the funder-level, both resourcing and the practicalities make it difficult to harmonize data collection across the sector. Further, we believe it is important the amount of data collected is proportional to the amount of funding provided. We have set up a data funders group to try and collectively address some of these challenges.

Impact

Our funded partners have given overwhelmingly positive feedback on our funding approach. In particular, we have listened to feedback on the need for multi-year and core cost funding. This enables organisations to plan their services better, focusing resources where they can be most impactful.

We are working on ways to report impact data across all our programmes. We would highlight some of the impacts from the Improving Outcomes Through Legal Support programme over the reporting period — 72 percent of clients reported they understood their legal problem and the steps required to resolve it, 70 percent of clients displayed increased confidence and capability to deal with their problems, and 68 percent of clients resolved their problems sooner, avoiding the need to go to court.

This year we have developed a new Impact Report which provides more information on the difference we make. The Impact Report is attached to this annual report.

Financial Review

Year End Financial Position

In 2024, the Foundation had a total income of £13,275,093 (2023: £10,739,408) and total expenditure of £15,823,825 (2023: £7,326,177). Of this expenditure, the Foundation made grants and donations worth £14,671,923 (2023: £6,568,708).

This income and expenditure resulted in a 2024 net operating loss of £2,548,732 (2023: net operating income of £3,413,231). We carried forward a total balance of £1,872,706 at the end of 2024 (2023: £4,421,438).

In 2024, our expenditure exceeded our income substantially. This was expected and mainly due to a restricted net operating loss of £2,995,493 (2023: restricted net operating income of £2,866,493). The reason for this loss is primarily that the Foundation received restricted funds from the National Lottery Community Fund in late 2023, which were brought forward into 2024 and then re-granted to advice agencies in the first quarter. At the end of 2024, we carried forward restricted funds of £388,120 (2023: £3,383,613).

The Foundation had a 2024 designated net operating income of £169,889 (2023: £459,144). At year end, we carried forward £681,910 (2023: £512,021) of designated funds, which will be mainly used in 2025 to make payments on existing multi-year grant commitments and for new grants to be awarded.

In 2024, the Foundation had an unrestricted net operating income of £276,872 (2023: £87,594). At year end, we carried forward £802,676 (2023: £525,804). These carried forward funds include £310,000 of operating and indemnity reserves (see more on our operating reserves policy below).

At the end of each year, the Foundation's policy is to review the unrestricted cash balance available for expenditure and to either (i) budget these funds for investment in its operations in the following year or (ii) to designate the excess amount for grant making in the following year. The Foundation also retains a small amount of these unrestricted funds as a cash cushion to smooth income and account for fluctuation in fundraising over the course of the following year. The trustees have approved a 2025 budget that will spend

down this unrestricted cash surplus through additional grant making and by investing in our operational infrastructure.

Principal Sources of Funding

In 2024, our principal sources of funding were major restricted grants from The National Lottery Community Fund (£6,045,990) and the Ministry of Justice – Improving Outcomes Through Legal Support (£6,000,000). Other key sources of funding included Pro Bono Costs Orders (which the trustees mostly designated for grant making) as well as unrestricted funds from donated residual client balances and fundraising events.

Operating Reserve Funds

The Foundation maintains operating reserve funds, which the Board of Trustees deem appropriate for its efficient operation on a prudent basis. The operating reserve of £180,000 (2023: £150,000) is intended to meet administrative costs to enable the continued operation of the charity. Our reserves policy states that the charity should hold reserves equivalent to 6 to 9 months of unrestricted operating costs. The current reserve amount equates to 6 months of unrestricted operating costs. The trustees have deemed reasonable the amount of operating reserves currently held.

Banking and Investment Powers

The Foundation may invest monies of the charity not immediately required for its purposes in or upon such investments, securities, or property as the Trustees may determine. Given the need for funds to be readily available, all funds are currently held in cash with our two banking providers, CAF Bank and Virgin Money.

Risks and Uncertainties

The trustees have created a Governance, Risk, and Audit Committee, which maintains a risk register and regularly discusses key risks on at least a quarterly basis. The Foundation's key risks include:

1. **Financial Security:** The Foundation depends on several key sources of income to continue its core operations. The trustees have prioritised investing in our fundraising resource to diversify our funding base and increase total income.

2. Loss of Key Management & Trustees: The Foundation risks losing key institutional knowledge via management and trustee resignations. It manages this risk by documenting key procedures and investing in robust systems.
3. Grantee Fraud or Non-Compliance: As a grant making organisation, the Foundation must ensure its grantees are compliant and use funds efficiently and effectively. It manages this risk through clear grant making procedures and regular grantee oversight.
4. Failing to Distribute Funds to Highest Impact Recipients: As a grant making organisation, the Foundation must ensure its funds reach the most impactful grantees. It manages this risk through a competitive grant application process, rigorous review and scoring, and by nominating external members to the Board's Grants Committee.

Charity's Public Benefit

The Trustees have considered the Charity Commission's guidance with regard to public benefit and have ensured that the Foundation's resources have been or will be distributed to organisations that provide, support or facilitate access to free legal advice and assistance to those in charitable need, regardless of status.

Our Plans for 2025

During 2024 trustees developed a new organisational strategy which sharpened our focus on key areas where we believe we can have the greatest impact. We have also developed a framework to measure and report on successes and learning.

In our next strategic period (2025 – 2028), trustees identified the following key areas of focus:

1. Our primary goals around increasing funding for the provision of free legal advice and making impactful grants remain in place.
2. Broadening our funding base, both through traditional fundraising streams (e.g. individual giving, legacies, and trusts and foundations) and investing significant resource in exploring innovative and transformative funding models (e.g. collective actions, interest on lawyers' trust accounts (IOLTA), and bona vacantia).
3. Investing in and building our data capability to more effectively make the case for funding advice and to inform best practice in advice service delivery.
4. Investing in our internal infrastructure to ensure we have the systems, capabilities and resources needed to take us forward.
5. Improving our external communications and engagement by better demonstrating the impact of the work we fund.

Below we set out some specific 2025 projects to take forward this new strategy.

As part of our ongoing commitment to exploring what works best in the delivery of free legal advice, we will be working with funders, tech companies, and frontline agencies to explore the idea of a justice tech fund to support organisations to make the best use of emerging technologies.

We will carry out a review of our internal infrastructure and develop a plan to strengthen the organisation's operations over the next three years, with an eye to scaling up quickly if we receive substantial income through the new collective action regime.

Together with the Centre for Socio Legal Studies at Oxford University, we will be launching our Additional Funding models project which will research how free legal advice is funded internationally and whether and how any of those international models could work effectively in the UK.

As the law relating to opt out collective actions in the Competition Appeal Tribunal develops, we will continue to raise awareness of our role as the prescribed charity to receive undistributed damages post-trial. This includes working with potential beneficiaries to co-design a funding strategy, as well as partnering with key stakeholders working in the competition law sector to shape our approach.

We will launch a new brand and website in 2025. As a first step in our commitment to becoming a more data led funder, our new website will include a data and learning hub to be transparent about our learning and to share this information so others can make use of it.

Building on our role as convenor of a group of over 40 funders via the Social Justice Funders Group, we have set up a subgroup of funders interested in improving the evidence base for the difference advice makes. This Data & Learning Funders Group is chaired by the Nuffield Foundation and will also feed into the Ministry of Justice's long term strategy development.

Structure and Governance

Organisational Structure

The Access to Justice Foundation was incorporated as a company limited by guarantee on 2nd October 2008 and was registered as a charity in England and Wales on 3rd October 2008 and in Scotland on 27 July 2018. It is governed by its Articles of Association.

Trustees

The composition of the Board represents the cross legal profession nature of the Foundation, working in collaboration with the advice sector. This is achieved through trustees being appointed by the following:

1. President of the Law Society of England and Wales – Appointee: Simon Davis
2. Chairman of the Bar Council – Appointee: James Willan KC (appointed June 2024)
3. President of the Chartered Institute of Legal Executives – Appointee: Maxcine Akinsowon
4. Chairman of Advice Services Alliance – Appointee: Lindsey Poole (appointed February 2024)
5. Lady Chief Justice – Appointee: Anne Molyneux (appointed June 2024)

In addition, the Board of Trustees has the power to appoint further Trustees. It does this through an open, competitive recruitment process. It has appointed: Gavin Mansfield KC (Chair), Ruth Daniel (aka Adkin), Audrey Haaxman, Golam Morshed, Des Pullen, Sacha Rose-Smith, Rebecca Samaras, Andrew Seager, Joe Snape, and Sarah Stephens. The trustees ensure independence by maintaining a register of interests and declaring interests at individual meetings where necessary.

New trustees receive an induction including the following: (i) an induction pack with key organisational documents to read, (ii) separate induction meetings with the Chair of the Board of Trustees, the Chief Executive, and the Finance & Operations Director, (iii) support from a trustee “buddy”, and (iv) signing of key forms including an appointment declaration, a code of conduct, a confidentiality agreement, and a declaration of interests.

Decision Making

The trustees provide oversight for all key activities, are responsible for determining the

Foundation’s overall strategic aims and direction and approve policies and expenditure above certain thresholds. Matters requiring board approval are decided by the Board acting by a majority at Trustee meetings or by 75 percent majority over email. The board appoints the following committees to make recommendations to the Board and to exercise delegated authority on some matters: (i) Governance, Risk and Audit Committee, (ii) Grants Committee, (iii) HR Remuneration and Nominations Committee, and (iv) ad hoc committees if/as needed. To ensure sufficient technical expertise, the Board has recruited external, non-trustee members to both the Grants Committee and the HR Remuneration and Nominations Committee.

The day-to-day running of the Foundation is delegated to management, operating within the confines of policies and delegations set by the board. In general, the areas of work delegated to management includes running grant programmes, fundraising, building partnerships in the sector, and finance and operations.

Remuneration for Key Management

All employee salaries – including key management personnel – are set through a market benchmarking exercise conducted every three years using an external dataset of comparable roles in the charity sector. The most recent benchmarking exercise was completed in July 2023 and used salary data from CENDEX. Further, we conduct a cost-of-living assessment every year to determine if it is appropriate to increase staff salaries to keep pace with inflation. This assessment is also conducted using external data. Any such salary increases are reviewed and approved by the trustees. In July 2024, the Board provided a cost-of-living salary increase for all staff, in accordance with this policy, to account for inflation.

Cooperation with Other Organisations

The Foundation maintains a robust external stakeholder engagement plan. It uses this plan to manage engagement and partnerships with other charities and organisations with which it co-operates to advance our charitable objectives.

Trustees’ Responsibilities Statement

The Trustees (who are also Directors of The Access to Justice Foundation for the purposes of

company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom accounting standards (U.K. Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper and adequate accounting records that disclose

with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of Information to Auditors

In so far as the Trustees are aware:

- There is no relevant information of which the charitable company's auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the auditor is aware of that information.

Small Companies Regime

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Reference Information

Charity Information

Name: The Access to Justice Foundation
Phone: 020 4522 8400
Website: www.atjf.org.uk
Charity Number (England & Wales): 1126147
Charity Number (Scotland): SC048584
Company Number: 6714178

Registered Office

The Access to Justice Foundation
7 Bell Yard
London
WC2A 2JR

Auditors

HaysMac LLP
10 Queen Street Place
London
EC4R 1AG

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
Kent
ME19 4JQ

Virgin Money
Jubilee House
Newcastle upon Tyne
NE3 4PL

Board of Trustees

Gavin Mansfield KC (Chair)
Maxcine Akinsowon
Ruth Daniel (aka Adkin) (appointed Sep 2024)
Simon Davis
Audrey Haaxman
Dame Maura McGowan DBE (resigned Feb 2024)
Anne Molyneux (appointed Jun 2024)
Golam Morshed (appointed Oct 2024)
Lindsey Poole (appointed Feb 2024)
Des Pullen
Sacha Rose-Smith
Rebecca Samaras
HHJ Khatun Sapnara (resigned Feb 2024)
Andrew Seager
Joe Snape
Sarah Stephens
James Willan KC (appointed Jun 2024)

Approved by the Board of Trustees
on 19 June 2025



Gavin Mansfield KC
Chair of the Board

II. Independent Auditor's Report

Independent Auditor's Report to the Members and Trustees of the Access to Justice Foundation

Opinion

We have audited the financial statements of Access to Justice Foundation for the year ended 31 December 2024 which comprise the statement of financial activities, balance sheet, statement of cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2024 and of the charitable company's net movement in funds, including the income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report and the Impact Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material

misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report (which includes the directors' report prepared for the purposes of company law) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' Annual Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (which incorporates the directors' report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charity Accounts (Scotland) Regulations (as amended) require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charitable company; or
- the charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 10-11, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charitable company and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to Company Law

and Charity Law, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as Companies Act 2006 and the Charities' Act 2011 and consider other factors such as income tax, payroll tax and sales tax.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements including the risk of override of controls. Audit procedures performed by the engagement team included:

- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Reviewing the controls and procedures of the charitable company to ensure these were in place throughout the year;
- Evaluating management's controls designed to prevent and detect irregularities;
- Reviewing and testing journals entries made in the year, particularly those made as part of the year end financial reporting process; and
- Challenging assumptions and judgements made by management in their critical accounting estimates

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Signed by:

Date: 24 June 2025



Lee Stokes (Senior Statutory Auditor)
For and on behalf of HaysMac LLP,
Statutory Auditors

10 Queen Street Place
London
EC4R 1AG

III. Financial Statements

Statement of Financial Activities
For the year ended 31 December 2024

			Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
Income from:							
Donations and legacies							
	Pro bono costs orders	3	26,433	240,824	-	267,257	207,629
	Residual Client Balances		303,687	684	-	304,371	229,443
	Grants received	4	170,000	80,000	12,146,486	12,396,486	10,057,547
	Other donations		195,415	7,679	66,080	269,174	222,665
Investments							
	Bank interest received		34,947	-	2,858	37,805	22,124
Total Income			<u>730,482</u>	<u>329,187</u>	<u>12,215,424</u>	<u>13,275,093</u>	<u>10,739,408</u>
Expenditure on:							
Charitable activities							
	Grants & Donations payable	15	(25,000)	151,897	14,545,026	14,671,923	6,568,708
	Direct costs	6	20,030	7,200	646,701	673,931	468,023
	Support costs	7	66,665	-	-	66,665	60,404
	Raising funds	8	254,357	201	-	254,558	140,618
	Other	9	137,558	-	19,190	156,748	88,424
Total Expenditure			<u>453,610</u>	<u>159,298</u>	<u>15,210,917</u>	<u>15,823,825</u>	<u>7,326,177</u>
Net Income / (Expenditure)			276,872	169,889	(2,995,493)	(2,548,732)	3,413,231
Total Funds Brought Forward			<u>525,804</u>	<u>512,021</u>	<u>3,383,613</u>	<u>4,421,438</u>	<u>1,008,207</u>
Total Funds Carried Forward at 31/12/2024			<u>802,676</u>	<u>681,910</u>	<u>388,120</u>	<u>1,872,706</u>	<u>4,421,438</u>

Statement of Financial Activities
For the year ended 31 December 2023

		Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
Income from:						
Donations and legacies						
	Pro bono costs orders	3	-	207,629	-	207,629
	Residual Client Balances		229,443	-	-	229,443
	Grants received	4	20,000	180,000	9,857,547	10,057,547
	Other donations		132,623	90,042	-	222,665
Investments						
	Bank interest received		20,602	-	1,522	22,124
Total Income			402,668	477,671	9,859,069	10,739,408
Expenditure on:						
Charitable activities						
	Grants & Donations payable	15	35,000	15,441	6,518,267	6,568,708
	Direct costs	6	44,587	-	423,436	470,558
	Support costs	7	50,089	-	10,315	60,404
	Raising funds	8	114,574	3,086	22,958	140,618
	Other	9	70,824	-	17,600	88,424
Total Expenditure			315,074	18,527	6,992,576	7,326,177
Net Income / (Expenditure)			87,594	459,144	2,866,493	3,413,231
Total Funds Brought Forward			438,210	52,877	517,120	1,008,207
Total Funds Carried Forward at 31/12/2023			525,804	512,021	3,383,613	4,421,438

Balance Sheet
As at 31 December 2024

	<u>Note</u>	<u>2024</u>		<u>2023</u>
	£	£	£	£
Current Assets				
Debtors	10	21,108		42,963
Cash at bank		1,942,012		4,518,145
Total current assets		<u>1,963,120</u>		<u>4,561,108</u>
Creditors, amounts falling due within one year				
	11	(90,414)		(139,670)
Net Current Assets			1,872,706	4,421,438
Net Assets		£ <u>1,872,706</u>		£ <u>4,421,438</u>
 The Funds of the Charity				
Unrestricted funds	12	802,676		525,804
Designated funds	12	681,910		512,021
Restricted funds	12	388,120		3,383,613
		£ <u>1,872,706</u>		£ <u>4,421,438</u>

The notes on pages 22 to 33 form part of the financial statements.

Approved by the Board of Trustees on 19 June 2025.

And signed on their behalf by:



Gavin Mansfield KC
Chair of the Board

Statement of Cashflows
For the year ended 31 December 2024

	<u>Note</u>	<u>2024</u>	<u>2023</u>
		£	£
Cash flows from operating activities:			
Net cash provided by			
Operating activities		(2,613,939)	3,267,285
Cash flows from investing activities			
Interest		37,806	22,124
		_____	_____
Change in cash and cash equivalents			
In the reporting period		(2,576,133)	3,289,409
Cash and cash equivalents at the start of the reporting period		4,518,145	1,228,736
		_____	_____
Cash and cash equivalents at the end of			
the reporting period		1,942,012	4,518,145
		=====	=====

Reconciliation of net expenditure to net cash inflow (outflow) from operating activities:

	<u>2024</u>	<u>2023</u>
	£	£
Net income/(expenditure)	(2,548,732)	3,413,231
Bank interest receivable	(37,806)	(22,124)
Decrease/(Increase) in debtors	21,855	4,761
Increase/(Decrease) in creditors	(49,256)	(128,583)
	_____	_____
Net cash provided by operating activities	(2,613,939)	3,267,285
	_____	_____

Analysis of Changes in net Debt - 2024

	Cash at 1 January 2024	Cashflows	Cash at 31 December 2024
	£		£
Cash	4,518,145	(2,576,133)	1,942,012

**Notes to the Financial Statements
For the year ended 31 December 2023**

1 General information

The continuing activity of the charity is to facilitate access to justice for those unable to afford legal assistance.

The charity is a public benefit entity, a United Kingdom charitable company limited by guarantee. It is both incorporated and domiciled in England and Wales. The address of its registered office is 10 Queen Street Place, London EC4R 1AG.

2 Summary of Significant Accounting Policies

(a) Basis of accounting

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are prepared under the historical cost convention. The principal accounting policies that have been applied to all periods presented in these financial statements are set out below.

The preparation of financial statements in conformity with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the accounting policies selected for use by the Charity. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates.

(b) Income recognition

All income is included in the Statement of Financial Activities (SOFA) when the Charity becomes legally entitled to the income, it is probable that the income will be received and the amount can be quantified with reasonable accuracy. Where a pro bono cost order has not been received within 6 months of the award a bad debt provision is considered according to the likelihood of receiving the funds. Bad debts are offset against income receivable.

Donations are recognised in accordance with the donor's wishes and credited to restricted or unrestricted funds as the case may be.

Income from government and other grants are recognised when the charity has entitlement to the funds, any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

(c) Grants payable

Grants payable are accounted for in the period during which they are approved by the Foundation.

(d) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is charged to the SOFA on an accruals basis.

When costs relate to more than one activity they are allocated to charitable expenditure, the cost of raising funds or other costs based upon management estimate of staff time. Where costs are not directly attributable to a fund they are recorded as unrestricted and a transfer recorded to account for costs attributable to restricted income.

**Notes to the Financial Statements
For the year ended 31 December 2023**

2 Summary of Significant Accounting Policies (continued)**(e) Gifts in kind**

Gifts in kind are brought into account at their estimated market value at the time the relevant gifts are made.

(f) Financial instruments

The only financial instruments held by the Charity constitute payables and receivables. These are categorised as 'basic' in accordance with Section 11 of FRS 102 and are initially recognised at transaction price. These are subsequently measured at transaction price less any impairment.

(g) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Foundation and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Foundation for particular purposes.

Designated funds consist of donations received which the Trustees have allocated toward a specific beneficiary. As such the conditions have been imposed by the Trustees rather than the donor.

(h) Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements. The Trustees conclude that there are no material uncertainties about the Charity's ability to continue and accordingly the financial statements are prepared on a going concern basis.

(i) Judgements in applying accounting policies and key sources of estimation uncertainty

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The Trustees consider the provision for non-recoverable amounts in relation to pro bono costs to be a key judgement and estimation. Pro-bono costs are considered for recoverability on a case by case basis.

Notes to the Financial Statements
For the year ended 31 December 2024

3 Pro Bono Costs

	<u>2024</u>	<u>2023</u>
Pro bono cost orders relating to 2024	249,757	266,141
Pro bono cost orders previously considered non-recoverable for previous years	20,000	-
Non-recoverable amounts	(2,500)	(58,512)
	£ <u>267,257</u>	£ <u>207,629</u>

4 Grants Received

	<u>2024</u>	<u>2023</u>
Improving Lives Through Advice The National Lottery Community Fund	6,045,990	3,075,736
Improving Outcomes Through Legal Support Ministry of Justice	6,000,000	4,424,000
Help Accessing Legal Support Ministry of Justice	-	2,290,905
Legal Support for Litigants in Person Ministry of Justice	-	(11,073)
Community Justice Fund		
Ministry of Justice	-	(5,021)
Others, including Independent Funders	33,000	33,000
Other grants	317,496	250,000
	£ <u>12,396,486</u>	£ <u>10,057,547</u>

5 Salaries

	<u>2024</u>	<u>2023</u>
Staff costs		
Wages and salaries	689,060	513,327
Social Security Costs	71,813	51,209
Pension costs	25,739	18,283
Redundancy costs	0	-
	£ <u>786,612</u>	£ <u>582,819</u>

The average number of employees during the year was **fifteen** (2023: twelve), engaged in the management and administration of the Foundation.

The number of employees whose annualised emoluments exceeded £60,000 during the year (including taxable benefits but excluding employers' pension contributions) was:

	<u>2024</u>	<u>2023</u>
£60,001 - £70,000	1	-
£70,001 - £80,000	-	1
£80,000 - £90,000	1	-
£90,000 - £100,000	-	-

Key management remuneration for the year totalled £377,427 (2023: £286,396).

Notes to the Financial Statements
For the year ended 31 December 2024

6 Direct Costs

	<u>2024</u>	<u>2023</u>
Staff costs	512,455	415,584
Rent and rates	44,161	21,521
Professional fees & Consultancy	96,250	7,501
Raising Funds & Direct Charitable Expenditure	1,696	689
Administrative expenses	19,369	22,728
	<u>£ 673,931</u>	<u>£ 468,023</u>

7 Support Costs

Charity accounting regulations require us to separately identify Support costs incurred. These are set out as follows:

	<u>2024</u>	<u>2023</u>
Staff costs	274,157	167,235
Rent and rates	5,800	3,799
Professional fees	25,416	3,680
Administrative expenses	49,225	20,138
	<u>£ 354,598</u>	<u>£ 194,852</u>

		<u>2024</u>	<u>2023</u>
Direct charitable expenditure	19% (2023: 31%)	66,665	60,404
Cost of raising funds	43% (2023: 35%)	154,250	68,198
Administration costs	38% (2023: 34%)	133,683	66,250
		<u>£ 354,598</u>	<u>£ 194,852</u>

8 Raising funds

	<u>2024</u>	<u>2023</u>
Direct costs	201	3,302
Gifts in Kind	100,107	69,118
Allocated Support Costs (see note 7)	154,250	68,198
	<u>£ 254,558</u>	<u>£ 140,618</u>

9 Other costs

	<u>2024</u>	<u>2023</u>
Audit fees	20,040	18,020
Other	3,025	4,154
Allocated support costs (see note 7)	133,683	66,250
	<u>£ 156,748</u>	<u>£ 88,424</u>

**Notes to the Financial Statements
For the year ended 31 December 2024**

10 Debtors

	<u>2024</u>	<u>2023</u>
Accrued income	14,700	11,000
Prepayments	6,408	31,963
	£ <u>21,108</u>	£ <u>42,963</u>

11 Creditors – amounts falling due within one year

	<u>2024</u>	<u>2023</u>
Accruals	20,871	21,203
Grants payable	-	-
Deferred Income	45,000	95,000
Other payables	24,543	23,467
	£ <u>90,414</u>	£ <u>139,670</u>

Deferred Income

	<u>2024</u>	<u>2023</u>
Deferred Income Brought Forward	95,000	50,000
Released to Income and Expenditure, 2024	(95,000)	(50,000)
Transferred from Income and Expenditure, 2024	45,000	95,000
Deferred Income Carried Forward	<u>45,000</u>	£ <u>95,000</u>

**Notes to the Financial Statements
For the year ended 31 December 2024**

12 Summary of Funds

	2024		
	Unrestricted Funds	Designated Funds	Restricted Funds
As at 1 January 2024	525,804	512,021	3,383,613
Total Income	730,482	329,187	12,215,424
Total Expenditure	<u>(453,610)</u>	<u>(159,298)</u>	<u>(15,210,917)</u>
At 31 December 2024	£ <u>802,676</u>	£ <u>681,910</u>	£ <u>388,120</u>

	2023		
	Unrestricted Funds	Designated Funds	Restricted Funds
As at 1 January 2023	438,210	52,877	517,120
Total Income	402,668	477,671	9,859,069
Total Expenditure	<u>(315,074)</u>	<u>(18,527)</u>	<u>(6,992,576)</u>
At 31 December 2023	£ <u>525,804</u>	£ <u>512,021</u>	£ <u>3,383,613</u>

Restricted funds are further split as follows:

	2024				
	TNLCF ILTA	MOJ IOTLS	Complete MOJ programmes	Other	Total
As at 1 January 2024	2,962,141	77,784	-	343,688	3,383,613
Total Income	6,048,847	6,000,000	-	166,576	12,215,423
Total Expenditure	<u>(8,687,647)</u>	<u>(6,013,005)</u>	-	<u>(510,264)</u>	<u>(15,210,916)</u>
At 31 December 2024	£ <u>323,341</u>	£ <u>64,779</u>	£ <u>-</u>	<u>-</u>	<u>388,120</u>

	2023				
	TNLCF ILTA	MOJ IOTLS	Complete MOJ programmes	Other	Total
As at 1 January 2023	-	-	122,889	394,231	517,120
Total Income	3,077,258	4,424,000	2,274,811	83,000	9,859,069
Total Expenditure	<u>(115,117)</u>	<u>(4,346,216)</u>	<u>(2,397,700)</u>	<u>(133,543)</u>	<u>(6,992,576)</u>
At 31 December 2023	£ <u>2,962,141</u>	£ <u>77,784</u>	£ <u>-</u>	£ <u>343,688</u>	<u>3,383,613</u>

**Notes to the Financial Statements
For the year ended 31 December 2024**

Fund assets and liabilities are made up as follows:

	2024	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
Debtors		7,248	13,860	-	21,108
Cash		885,842	668,050	388,120	1,942,012
Liabilities		(90,414)	-	-	(90,414)
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net assets at 31 December 2024		£ <u>802,676</u>	£ <u>681,910</u>	£ <u>388,120</u>	£ <u>1,872,706</u>
	2023	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
Debtors		32,263	10,700	-	42,963
Cash		633,211	501,321	3,383,613	4,518,145
Liabilities		(139,670)	-	-	(139,670)
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net assets at 31 December 2023		£ <u>525,804</u>	£ <u>512,021</u>	£ <u>3,383,613</u>	£ <u>4,421,438</u>

**Notes to the Financial Statements
For the year ended 31 December 2024**

13 Contingent liability

The Charity has provided indemnities to firms that have donated unclaimed client funds in respect of client balances in the event that these are claimed back from the firm. Suitable investment of these reserves is considered by the trustees on a regular basis.

14 Related Parties

No member of the Board of Trustees received any remuneration during the year (2023: £Nil). Travel expenses reimbursed amounted to £761 (2023: £383).

There were no other related party transactions noted in the current or preceding year.

Notes to the Financial Statements
For the year ended 31 December 2024

15 Grants and Donations made to Institutions

	<u>2024</u>	<u>2023</u>
	£	£
Grants & Donations	14,671,923	6,568,708

Grants & Donations were made to the following institutions for the purpose of enabling the recipient to promote the charity's objectives:

Access Social Care	154,000	-
Advocate/Bar Pro Bono Unit	25,231	-
Anti-trafficking and Labour Exploitation Unit (ATLEU)	150,000	30,000
Asylum Justice	-	26,250
Asylum Support Appeals Project	94,596	50,404
Birmingham People's Centre	1,370	-
Radical Employment Rights	130	-
Bristol Law Centre	251,698	114,757
Bristol Refugee Rights	-	33,750
Cambridge House and Talbot	-	44,125
CASCAIDr (Centre for Adults' Social Care)	-	75,000
CASSPLUS (Community Advice and Support Service)	101,659	73,626
Casus Omissus (The Aberdeen Law Project)	80	-
Central England Law Centre	273,457	83,547
Child Poverty Action Group (CPAG)	150,000	-
Citizens Advice Bradford and Airedale	104,472	75,663
Citizens Advice Braintree & South Essex Limited	23,073	-
Citizens Advice Bury & Bolton	142,500	-
Citizens Advice Canolfen Cynghon Ynys Mon	-	31,133
Citizens Advice Central Dorset	150,000	64,097
Citizens Advice Central Nottinghamshire	81,569	-
Citizens Advice Chelmsford	4,494	79
Citizens Advice Coventry	-	37,500
Citizens Advice Croydon	93,210	95,059
Citizens Advice Denbighshire	60,928	74,997
Citizens Advice Flintshire	66,133	47,897
Citizens Advice Gateshead	102,918	74,538
Citizens Advice Hull & East Riding	131,740	-
Citizens Advice Liverpool	114,515	82,938
Citizens Advice Mid Mercia	-	34,657
Citizens Advice Middlesbrough	58,189	42,143
Citizens Advice Norfolk	2,498	1,000
Citizens Advice North & West Kent	92,069	122,931
Citizens Advice North East Derbyshire	127,348	-
Citizens Advice North Somerset	147,996	-
Citizens Advice Oxford Branch	24,999	-
Citizens Advice Portsmouth	89,575	64,875
Citizens Advice Rhondda Cynon Taff	-	40,050
Citizens Advice Sheffield & Law Centre	150,000	-
Citizens Advice Sherwood & Newark	-	77,827
Citizens Advice St Albans District	19,938	-
Citizens Advice Wandsworth	150,000	-
Citizens Advice Wiltshire	-	26,250
Citizens Advice Worcester and Herefordshire	150,000	-
Community Advice and Law Service Ltd	115,953	128,978
Community Law Service (Northampton And County)	86,083	62,252
Community Legal Centre - Essex	-	41,191
Coram Children's Legal Centre	154,045	-
Coventry Haven Women's Aid	137,444	-
Cumbria Law Centre	265,993	123,382

Notes to the Financial Statements
For the year ended 31 December 2024

Grants & Donations made to Institutions continued

	<u>2024</u>	<u>2023</u>
	£	£
Deighton Pierce Glynn	33,000	33,000
Derbyshire Law Centre	150,096	45,000
Devon and Cornwall Refugee Support	103,950	75,285
Direct Help & Advice	115,435	83,603
Disability Advice Service (East Suffolk)	102,917	-
Disability Law Service	-	26,250
Disability North	149,575	-
Disability Rights UK	25,000	-
Domestic abuse Volunteer Support Services (DAVSS)	115,970	83,991
Dundee North Law Centre	328	-
Ealing Law Centre	-	26,250
East End Citizens Advice Bureaux	115,993	84,007
East European Resource Centre	150,000	-
East Greenwich Legal Advice Clinic	5,000	-
Equality and Employment Law Centre	13	-
Ethnic Minorities Law Centre	-	216
Families InFocus (Essex)	150,000	-
Family Rights Group	135,000	56,250
First Light South West	62,038	54,681
Fiscus North Limited	123,440	-
Free Legal Advice Group for Domestic Violence (FLAGDV)	-	30,000
Friends, Families and Travellers	265,993	121,507
Greater Manchester Immigration Aid Unit	259,949	79,630
Greater Manchester Law Centre & PBC	84,860	73,235
Hammersmith & Fulham Community Law Centre	-	56,250
Harlow Advice Centre	-	36,528
Harrow Law Centre	69,596	87,904
Hastings Advice and Representation Centre	-	14,265
Hope Projects	-	12,196
Housing Matters Bristol	128	-
IKWRO - Women's Rights Organisation	150,000	-
Independent Domestic Abuse Services (IDAS)	114,005	82,568
Indoamerican Refugee and Migrant Organisation (IRMO)	83,358	60,371
IPSEA	47,517	-
Just for Kids Law	-	75,000
Just Right Scotland	-	157
Justice	7,150	-
JustUs	-	334
Kent Law Clinic	-	938
Kirklees Citizens Advice & Law Centre	99,387	71,981
LAPG (Legal Aid Practitioners Group Management & Leadership Hub)	170,480	-
Latin American Women's Rights Service	150,000	-
Law Centres Network	-	10,000
Law for Life (Foundation for Public Legal Education)	150,000	56,250
LawCare	504	-
LawWorks (The Solicitors Pro Bono Group)	7,550	56,250
Legal Advice Centre (University House)	25,000	-
Legal Education Foundation (LEF)	116,667	-
LGBT Foundation	104,185	-
Luton Law Centre	58,031	42,029
Manchester Mind	75,037	54,345
Manchester Refugee Support Network (MRSN)	-	30,846
Mancroft Advice Project	139,751	-
Manuel Bravo Project	265,993	84,007
Mary Ward Legal Centre	138,481	123,439

Notes to the Financial Statements
For the year ended 31 December 2024

Grants & Donations made to Institutions continued

	<u>2024</u>	<u>2023</u>
	£	£
Maternity Action	150,000	65,250
Merseyside Law Centre	218,174	49,927
Narthex Sparkhill	150,000	-
New Forest Disability Information Service	78,389	-
Nishkam Civic Association	113,267	82,033
Norfolk Coalition of Disabled People	150,000	-
Norfolk Community Law Service	263,541	110,636
North Bristol Advice Centre	71,637	70,633
North East Law Centre	270,181	150,735
North Kensington Law Centre	95,660	122,634
North West London Law Centres (NWLLC)	150,000	-
North Yorkshire Citizens Advice and Law Centre	268,862	150,757
Northamptonshire Rights and Equality Council	106,896	25,908
Nottingham Law Centre	150,755	-
Oxford Community Work Agency	64,966	47,052
PBIC Ltd	150,000	-
Peterborough Citizens Advice	909	-
Plumstead Community Law Centre	-	18,750
Praxis Community Projects	109,273	79,141
PRCBC	-	22,500
Public Interest Law Centre	129,000	25,000
Public Law Project	150,000	-
Rainbow Migration	150,000	-
Raise	75,395	54,605
RCJ Advice	321,922	180,764
Refugee and Migrant Centre - Birmingham	2,329	-
Refugee and Migrant Forum of Essex & London (RAMFEL)	4,000	-
Refugee Support (Devon) Ltd	-	22,500
Release	-	45,000
Rights of Women	259,613	135,637
Riverside Advice	60,672	43,942
Shelter	123,069	83,286
Shelter Cymru	56,067	40,607
South West London Law Centres	113,397	130,877
South Yorkshire Refugee Law and Justice	61,996	42,004
Southwark Law Centre	266,433	81,430
Speakeasy Law Centre	4,000	46,451
Special Educational Needs Advice Centre (SENAC)	23,333	-
Spitfire Advice and Support Services	105,000	-
Staffordshire North & Stoke-on-Trent Citizens Advice Bureau	115,852	83,905
Stevenage Citizens Advice Bureau	60,580	43,875
Stockton and District Advice and Information Service (SDAIS)	156,083	53,940
Suffolk Law Centre (Ipswich & Suffolk Council for Racial Equality)	140,542	37,875
Support & Action To End Domestic Abuse (SATEDA)	149,353	-
Support Through Court	293,375	268,726
Support Through Court Birmingham	251	119
Support Through Court Leeds	88	-
Tax Volunteers (Trading Name Tax Help for Older People)	6,913	-
TaxAid UK t/a Bridge The Gap	8,833	1,024
Teignbridge CAB	150,000	37,500
The Motherhood Plan (t/a Pregnant Then Screwed)	108,513	78,591
The Oxford Diocesan Council for Social Work Incorporated ('Parents And	150,000	-
The Women's Centre Cornwall	99,855	-
Tower Hamlets Law Centre	118,629	68,365
UCL Integrated Legal Advice Clinic	1,250	-

**Notes to the Financial Statements
For the year ended 31 December 2024**

Grants & Donations made to Institutions continued

	<u>2024</u>		<u>2023</u>
	£	£	
University of Strathclyde Law Clinic		38	-
Vauxhall Community Law & Information Centre		4,492	5,000
Victim Support		51,106	37,013
Wiltshire Law Centre		4,000	56,250
Women's Consortium		225	-
Working Families		265,993	159,007
York CAB		936	-
Your Voice Counts		120,000	-
Zacchaeus 2000 Trust		25,000	-
		<u>14,671,923</u>	<u>6,568,708</u>

IV. Impact Report



THE
ACCESS
TO JUSTICE
FOUNDATION

Impact Report 2024

Our grants are funding organisations across the UK.

A third of our funded partners are located in London. Many offer services UK wide, including Scotland.



The Access to Justice Foundation is the only funder in the UK dedicated to increasing free legal support, advice and representation for everyone who needs it.

We work with other funders and individuals to increase the money available for free legal advice, while working directly with community organisations supporting people who are less likely to know about or be able to access legal help.

When we talk about access to justice we're talking about people like David - people walking a fine line between managing a setback and facing a life-shattering crisis.

We exist to make sure everyone has someone to turn to, like the advisers at David's local Citizens Advice and Law Centre.

Our approach

In this report, you'll see how we work with advice-providing charities, funders, and organisations to make better decisions and champion better practices.



If you are interested in finding out more, please get in touch.

Case study

Why our work matters:

When David, an adult at risk, lost his ID and phone, he couldn't access his online bank account. Without funds to pay rent or buy food, he was evicted and had to rely on food banks. David turned to the Citizens Advice Bradford & Airedale and Bradford Law Centre for help.

With the help of an adviser, he was eventually able to open a new bank account and transfer his funds.

Able to pay rent for his own home again and being less reliant on charitable help or food banks helped David feel more independent and empowered.



If you are interested in doing more to help people like David, please donate.

We focus on three key priorities:

Funding where need is the greatest

Funding the most effective ways to deliver legal advice

Gaining and sharing knowledge

Funding where need is the greatest

Your ability to get good legal advice shouldn't depend on how much money you have or where you live. But it does.

There are huge disparities of access to free legal advice across the UK.

In many parts of the country, particularly rural areas, people have nowhere to turn when facing life-changing legal problems.

These “advice deserts” leave communities isolated from crucial support. Even with public transport to local towns, they often find no one there who can offer free advice.

For marginalised communities such as travellers and refugees this isolation runs deeper. They need organisations that understand their unique experience and provide safe spaces to address issues like housing, immigration and other crucial issues.

We direct our funding where it creates the greatest impact, funding effective charities serving communities with the most pressing needs.

Too often, the communities most in need of legal advice have the hardest time accessing it. Disabled people, for instance, might have difficulty reaching an advice agency. Yet they are also more likely to need help with benefits applications, housing problems and employment challenges.

That's why in 2024, we made grants to organisations working to improve their free legal advice provision to clients with disabilities.

One of our funded partners, Citizens Advice Braintree and South Essex, is using their grant to improve access to their services by providing sign language interpreters, using new technology, and partnering with disability advocacy groups. Read more [here](#).



12.45m
people in England
live in legal aid
deserts for housing.

LexisNexis Legal Aid Deserts report. 2022

Case study

The Women’s Centre, Cornwall

Led by women, many of whom have survived violence themselves, The Women’s Centre provides vital services to women and girls dealing with the aftermath of sexual and domestic abuse.

The Centre supports women facing complex challenges including homelessness and discrimination, as well as women with learning disabilities and migrant women who often encounter additional barriers to getting help.

Their doors are open to women across Cornwall, Devon, Dorset, and to those in HMP Eastwood Park.

Our funding is supporting the Centre’s ambition to build a legal advice partnership, training staff, local lawyers and practitioners, to ensure they can deliver services sensitive to the needs and experience of the women they serve. The aim is to radically improve survivors’ access to justice, particularly for the most excluded and marginalised women.

Jackie May, CEO, said:

“A few years ago housing was the biggest issue. Now it is the impact of getting good legal advice. Our closest Law Centre is 150 miles away in Bristol.

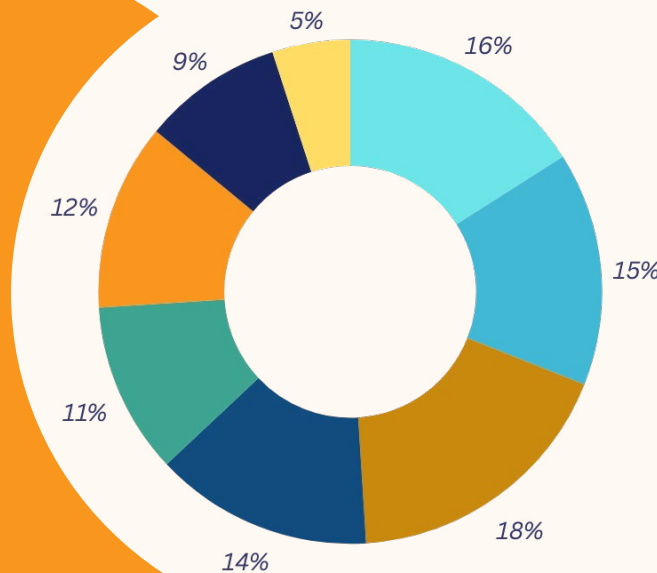
The five year core cost grant from The Access to Justice Foundation means we can use our resources where they are most needed. It has given us hope.”



If you are interested in doing more to help, please donate.

We support the provision of free legal advice that goes to the heart of people’s daily lives. Below is a breakdown of the beneficiary needs met by our funded partners:

We awarded £34.8m in multi-year grants in 2024 and made payments of £14.6m



- Benefits and social welfare
- Employment and work
- Housing and homelessness
- Asylum and immigration
- Family and children
- Debt and money
- Health and social care
- Domestic abuse

Funding the most effective ways to deliver legal advice

Getting legal advice in a way that works for you is essential for true access to justice.

The traditional in-person office-based setting for legal advice has long since given way to a myriad of methods including informal, drop-in, community-based settings and online chat functions.

These new methods break down barriers, but we need to know which ones truly work best for people in need. This creates three key challenges

- **Legal advice agencies develop creative ways to reach people but struggle to measure their effectiveness,**
- **Agencies struggle to demonstrate their impact to funders like us**

And most critically

- **Communities might miss out on receiving advice in ways that better suit their specific needs.**



We are committed to strengthening advice agencies by building their resources, skills, and capacity. This helps them identify the best approaches for their communities and gather meaningful data about what works.

The evidence on advice service impact remains incomplete. That's why we are working with others to tap into expertise and fill these knowledge gaps.

We share what we learn through our website and forums, creating resources that benefits the entire sector.

Throughout this work, we are mindful of how we interact with advice agencies — only asking for data that serves a clear purpose and drives real improvement.

74,897
people were helped
in 2024

Data from Ministry of Justice
funded projects

Case study

FISCUS

Based in Sunderland's most deprived ward FISCUS North delivers welfare, benefits and debt advice to more than 1400 people facing significant barriers.

Working through weekly outreach advice sessions at 14 foodbanks, they have responded to a 300% rise in demand in recent years. They meet people dealing with deepening poverty, mental health challenges, and increasingly complex needs that require comprehensive support.

FISCUS is a truly community based charity proudly offering "more than advice" with a Baby Bank, Clothes Bank and a Young Mammie's Home Economics Project alongside their advice service. The safe and welcoming spaces they provide help people to open up and share problems.

Our grant has enabled the organisation to offer full-time positions to experienced staff who were previously part-time and ensuring critical projects continue rather than closing down due to lack of funding.

CEO Anita Heskett-Saddington said:



This funding has given me breathing space as a leader, time to focus on other issues and given space for other ideas."



If you are interested in doing more to help, [please donate.](#)

Learning together, achieving more

Shared learning is core to our values and in autumn 2024 we brought frontline organisations, funders, and the legal community together for the official launch of our five year core funding programme, [Improving Lives Through Advice.](#)

We were joined by Phil Chamberlain, England Director at The National Lottery Community Fund, and Farah Ziaulla, from the Ministry of Justice. Both spoke about a unified approach and long-term vision for improving access to justice.

Funded partners from across the country, including FISCUS, shared powerful insights about their community impact. Their success stories highlighted common themes: the importance of advisers with lived experience, meeting people in accessible locations like foodbanks rather than expecting them to visit offices, and building relationships founded on trust and empowerment.

Our long-term core funding transforms what's possible for these organisations. It helps them attract and keep talented staff, invest confidently in innovative approaches, increase access to specialist legal advice, and provide holistic solutions to complex needs.



Sharing knowledge and resources

The chronic under-funding in the social justice sector is too big for any single organisation to solve alone. We work with charities, funders and other organisations that share the same aims. By joining forces we will create stronger solutions and better outcomes for everyone who needs free legal advice while continuing to make the case to government for better funded social welfare advice.

Our collaborative approach drove a project with the Solicitors Regulation Authority and The Law Society of England and Wales to explore how Online Dispute Resolution (ODR) can address unmet legal needs.

We identified and highlighted the essential role free legal advice providers play in connecting people to dispute resolution services through a series of activities and events over 18 months

We brought together more than 120 experts representing the frontline, legal profession, technology, regulatory, and government sectors interested in resolving disputes at an early stage.

This diverse expertise helped us pinpoint not just barriers to effective ODR services, but solutions to overcome them.

Our work delivered:

- Strategic recommendations for successfully embedding solutions,
- Best practice guidance for developing new solutions, and
- Clear evidence showing the value of funding frontline advice services to resolve disputes earlier and quicker.

This collaborative approach drives everything we do. Visit our website to see more examples of how we're bringing people together to increase access to justice.

[Read more.](#)

“ I am so glad ATJF are bringing together such a great cross section of the sector. There is so much expertise and genuine insight in the sector, if we just came together more, we could really crack it!”

Free legal advice provider, Online Dispute Resolution Workshop

Case study

Access Social Care

Delivering to a vulnerable and underserved community, Access Social Care provide free legal advice and support for people with social care needs to ensure they get the care they are entitled to.

With over 850,000 people potentially needing legal advice to enforce their rights the charity has pioneered the use of technology and AI to ensure their services remain effective and accessible.

We know that developing new technology takes time and involves risks that often deter funders. That's why we provide long-term core funding—allowing Access Social Care to confidently invest in innovative approaches while continuing to meet their communities' immediate needs.

CEO and Founder Kari Gerstheimer said:

“According to NHS data, in 2023/24 only 41% of people who requested social care received it. At least 1.5 million people are living without the social care they need.”

Kari Gerstheimer

“Our online legal information service, AccessAva contains more than 200 legal letters which can be personalised.

“We know disabled people, older people, and carers use it to navigate through the system more smoothly, and solve problems early on, improving social care outcomes. By hosting it on more than 30 partner websites, we are able to reach marginalised communities and gather powerful data.

“Transitioning from a minimum viable product to a sustainable service can sometimes feel like pushing a boulder up a big hill - long term funding from the Access to Justice Foundation enables us to take the calculated risks necessary when developing a tech product.”



Building stronger leadership for greater impact

The organisations we partner with often pour all their resources into frontline services, leaving little capacity for developing management skills. We believe great advice charities need both exceptional services and strong leadership. That's why we go beyond just funding. We're actively strengthening 59 charities through:

▶ Management and leadership training

▶ Tailored consultancy support

▶ A vibrant peer support network

“ Supporting effective management, leadership and governance is critical to maintaining and building a resilient, accessible, and high-quality specialist advice sector. Strengthen the managers and you strengthen the organisations they manage.”

Matthew Howgate FCMI,
Director of the LAPG
Management & Leadership Hub



59

charities are
being supported
by Funder Plus

Our convened groups

We're committed to working collaboratively with others across the sector to ensure everyone can make the best use of the experience, expertise, and learning generated by our collective knowledge.

We openly share our data, insights, and learning because we believe collaboration strengthens everyone's work. When more people have access to quality information, we all make a bigger impact.

Our open groups create dynamic spaces where people share opportunities, tackle challenges together, and build powerful partnerships:



The Justice and Innovation Group is our flagship 550 strong cross-sector community group dedicated to using innovative approaches to deliver better justice services to clients. Members identify and discuss key issues facing innovation and the use of technology in the access to justice community.



Insights and Learning Sessions dive deep into research, evidence, and projects that matter. These sessions help us all translate valuable information into practical action, identifying the resources we need to make real change happen.



The Social Justice Funders Group connects 80 funders committed to addressing inequalities and building a fairer society. Our quarterly meetings facilitate knowledge exchange and create opportunities for coordinated action on shared priorities.

“The Access to Justice Foundation plays a vital role in tackling the twin challenge of unmet legal need and championing the importance of access to justice. Through its work to support the sector to develop the evidence base about legal advice, it has been a driving force in convening stakeholders to focus their attention on improving the collection of data and use of research.”

Ash Patel, Programme Head – Justice,
Nuffield Foundation



[Want to be part of these conversations?](#)

[Please get in touch.](#)

Thank you

Our work to increase access to justice is only possible thanks to donations.

Special thanks to the Ministry of Justice, The National Lottery Community Fund and The Stewarts Foundation for multi-year transformational funding of free legal advice.

Thank you to all who have given – including those who wish to remain anonymous and all those who organise and take part in fundraising events.

Addleshaw Goddard, AK Law, Alexander Bennett Solicitors, Ashley James Solicitors, Ashurst LLP, Baring Foundation, Baker McKenzie, Blaser Mills Solicitors, Bolt Burdon Solicitors, Brick Court Chambers, Brighouses Solicitors, Bryan Cave Leighton Paisner LLP, Burges Salmon, Burnett Barker Solicitors, Caswell Jones Solicitors, Central England Law Centre (CELC), Clifford Chance, Clyde & Co, CMS Cameron McKenna Nabarro, Olswang LLP, Cohen & Gresser, Cooley Ltd, Crowd Justice, DAC Beachcroft LLP, David Gray Solicitors, Debevoise & Plimpton LLP, Dechert LLP, DGM Solicitors, Diligent Law, DMA Law, Expatriate Law, Fried Frank, Goodwin Proctor, Gowling WLG, Hague & Dixon, Helen Robbins Solicitors, Hogan Lovells International LLP, Horsey Lightly Solicitors, Investor Compensation (UK) Ltd, Ives & Co, Jomati Foundation, Kort Ltd, Lanyon Bowdler, Leeds Beckett Law School, Leigh Day & Co, LexisNexis, Lewis Silkin, Linklaters LLP, Malcolm Foy & Co, Meadows Ryan Solicitors, Milburns Solicitors, Mishcon de Reya, Morr & Co, Pockex Tax Ltd, Preston Incorporated Law Society, Redkite Solicitors, Reed Smith LLP, Rees Page Solicitors, Relative Connections, Scott + Scott, Shoosmiths, Simmons & Simmons, Simpson Millar, Solicitors Regulation Authority, Squire Patton Boggs Charitable Trust, The Bar Council, The Law Society of England & Wales, Thompsons Solicitors, Watson Farley & Williams, Wiggin LLP, Windeatts Solicitors, Womble Bond Dickinson, Woolliscrofts Solicitors

We would like to recognise the work of pro bono lawyers who not only successfully represent their clients but also obtain Pro Bono Costs Orders which go on to help many more people have access to pro bono legal advice.

Pépin Aslett of St Johns Buildings, Maxim Cardew of Maitland Chambers, Toby Chandler of Crown Office Chambers, Reuben Comiskey of Radcliffe Chambers, Cecily Crampin of Falcon Chambers, Nicole Davis of Edwin Coe LLP, Ian Denham of Outer Temple Chambers, Siobhan Duncan of Temple Tax Chambers, Harry Eccles-Williams of Mishcon de Reya, Benjamin Faulkner of Wilberforce Chambers, Christine Howard of Weil Gotshal and Manges, Edward Kemp KC of Matrix Chambers, Daniel Kessler of 4 Stone Buildings, Josh Lewison of Radcliffe Chambers, Cathryn McGahey KC of Temple Garden Chambers, Andrew Judge of Westgate Chambers, Sarah Parker of 3 Verulam Buildings, Georgina Peters of South Square Chambers, Brad Pomfret KC of 23 Essex Street, Rhiannon Phelps of Eversheds Sutherland, Rebecca Scammell of Bevirs Law, Harry Stratton of One Essex Court, Kate Traynor of Landmark Chambers, Verity Taylor of Mishcon de Reya, James Watthey of 4 Pump Court

Get involved

You can join us by:

- Making a regular personal donation
- Demonstrating your company's commitment to justice through a donation
- Donating your Residual Client Balances
- Obtaining a Pro Bono Costs Order
- Sponsoring and taking part in a fundraising event

If you are passionate about increasing access to justice, please get in touch.

↪ Visit www.atjf.org.uk/support-us

● Contact
Bhavini Bhatt, Development Director,
bhavinibhatt@atjf.org.uk



THE
ACCESS
TO JUSTICE
FOUNDATION

The Access to Justice Foundation is a company limited by guarantee (No. 6714178) and is a charity registered in England and Wales (No. 1126147) and in Scotland (No. SC048584).

Its registered office is:
The Access to Justice Foundation, 7 Bell Yard, London WC2A 2JR.

THE ACCESS TO JUSTICE FOUNDATION

England & Wales - Charity number 1126147

Accounts

THE
ACCESS
TO JUSTICE
FOUNDATION



Annual Report and Financial Statements

For the Year Ended 31 December 2023

Introduction

Thank you for your interest in the Access to Justice Foundation’s 2023 Annual Report and Financial Statements. This year we not only received the largest grant in our history, from the National Lottery Community Fund, but we also launched a major new funding programme in partnership with the Ministry of Justice. Although proud of these successes, we are very conscious that our efforts are needed more than ever. The ongoing impacts of the cost-of-living crisis alongside the termination of emergency COVID related grants have left advice giving charities dealing with increasing demand and diminishing resources. We are genuinely seeing unprecedented levels of demand. We are committed as ever to working in partnership with others across civil society to improve the lives of people facing poverty, homelessness, unemployment, and discrimination through the provision of free legal advice.

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I. Annual Report

Our Objectives & Activities

Our Purpose

The Access to Justice Foundation's purpose is to (i) provide financial and other support to organisations that provide free legal advice or assistance to people in need and (ii) promote overall access to justice, as set out in our Articles of Association, which were last reviewed in 2020.

Our Mission, Vision, and Objectives

The foundation has applied the following vision, mission, and strategic objectives to advance our purpose.

Our vision is a society where everyone has access to justice.

Our mission is to improve people's lives by increasing the availability of quality legal advice and support.

We work toward achieving our vision and mission by focusing on the following three objectives.

1. Increasing available resources for the provision of free legal advice and support across the UK.
2. Developing and implementing grant making programmes which align with our values, improve reach, and maximise impact.
3. Improving understanding and awareness of the role of the law as a tool for social justice.

Public Benefit

Trustees have had regard to the Charity Commission's guidance on public benefit and are satisfied that the activities of the charity over the past year both are in accordance with our objects and strategy and are provided for the public benefit.

Report on Objectives and Activities

In 2023 we undertook the following activities to advance our three strategic objectives.

Objective One

Our first objective is to increase available resources for the provision of free legal advice and support across the UK. Our fundraising activity is focused in three main areas, namely the legal community, trusts and foundations, and public sector support.

During 2023 we received income from pro bono costs orders in the amount of £207,629 (2022:

£281,776), pursuant to our role as the prescribed charity under s194 Legal Services Act. Given the changes to legislation in 2022 to extend this regime to tribunals, we are anticipating a small increase in income from this source over the next few years. Further, we received £229,443 (2022: £158,066) in residual client balances (mainly from solicitors' firms) and £112,552 (2022: £118,645) from funds raised by way of events. We continue to engage with the legal profession to raise awareness of our work and how they can support us. We are particularly grateful to our members organisations for their ongoing support with this work.

During 2023 we have started exploring a broader engagement plan with other trust and foundation funders. Thanks to the generous support of the Baring Foundation, we have been able to increase the resource we have available for this work around making the case for the role of the law as a tool for social change.

As a charity which was founded to increase funds for the provision of legal advice, all our fundraising activity directly contributes to our mission by way of providing funds for onward grant making to advice charities as well as a contribution to our own running costs to ensure we remain sustainable and have robust internal infrastructure so we can comply with our legal and regulatory requirements.

Objective Two

Our second objective is to develop and implement grant making programmes which align with our values, improve reach, and maximise impact.

We were delighted to be successful in our application to the National Lottery Community Fund for a £30 million grant to fund a five-year core cost grant programme across England to support the delivery of specialist legal advice to the people who need it the most. The "Improving Lives Through Advice" programme will be central to our activities over the next five years. As well as providing essential social welfare advice to some of the most marginalised people in the country, this programme will increase our capacity to collate data and evidence to demonstrate the impact that advice can have on people's lives. We will be focusing this funding on a range of

organisations including more community led groups to learn the difference this can make to reaching those communities most in need of support. Our multi-stakeholder learning group will ensure we make the most of this opportunity not only to learn what works, but also to communicate that with other funders to develop a joined-up approach.

We launched our “Improving Outcomes Through Legal Support” programme with £10.4 million of funding received from the Ministry of Justice. Learnings from previous partnerships with the Ministry led directly into the design of this programme, notably the shift towards longer-term funding and the development of a more meaningful impact and reporting framework. We continue to work closely with the legal support team at the Ministry of Justice to build a more robust evidence base for the impact of early legal advice.

Our grant making activity is the key mechanism through which we make progress towards our mission of improving access to legal advice. By supporting a diverse range of advice agencies across the country through our grant funding, we support the continuation and development of advice services.

Objective Three

Our third objective is to improve understanding and awareness of the role of the law as a tool for social justice.

As part of our mission to improve access to legal advice for people, we work to improve understanding across the funding community and civil society of the impact that legal advice can have on achieving a broader range of outcomes including tackling poverty, improving health outcomes, and challenging discrimination.

In 2023 we relaunched our advice funders network as the Social Justice Funders Group to broaden the group to funders not currently funding advice but with an interest in improving social justice. Providing a vehicle for funder discussion around the use of the law to achieve improved outcomes for people more broadly is proving effective. The group has also grown to include public sector funding bodies as well as philanthropic funders. There are now 58 funder members of this group.

We are grateful to the Baring Foundation for providing us with a grant to increase our activity in this area over the next two years. Working with University College London plus a group of partner funders, we are particularly interested in championing the role of advice in improving health outcomes as evidenced by the excellent research from UCL funded by the Legal Education Foundation.

Our quarterly Justice & Innovation Group sessions remain popular with an average attendance across the year of 81 people per meeting. We draw learning from and share learning with the 1,341 members of our network for justice, as part of our ongoing commitment to collaborative working.

We are excited to be working with the Solicitors Regulation Authority and the Law Society of England and Wales on the latest round of the Regulators Pioneer Fund (RPF). The project will explore ways to increase the use of technology-enabled dispute resolution to help individuals and businesses resolve legal issues, without the need to go to court.

Trustees work to ensure an appropriate balance of resources is dedicated to each of the three objectives. Further, trustees keep under review the proportion of funds dedicated to internal operations relative to our grant making.

During 2023 we started work to consider alternative funding mechanisms including our role as the prescribed charity to receive undistributed funds from opt out collective actions in the Competition Appeal Tribunal. More information on this can be found in the “Plans for 2024” section of this report.

Grant Making Practice

As part of our commitment to the IVAR’s (Institute for Voluntary Action Research) Open and Trusting Grant Making Initiative, we have adopted their eight commitments to our approach to grant making. These are: don’t waste time, ask relevant questions, accept risk, act with urgency, be open, enable flexibility, communicate with purpose, and be proportionate.

Fundraising Practice

That Access to Justice Foundation is a fundraising foundation, and raising resources for the advice sector is a core part of our mission and strategy. The Foundation is registered with the Fundraising Regulator, and we strive to comply with the Code of Fundraising Practice – regularly referencing it to guide decisions at the management and trustee level. As part of our ongoing fundraising activities, we do not employ external agencies or consultants, we do not carry out face-to-face or telephone fundraising, and we do not approach vulnerable people. We did not receive any complaints about our fundraising in 2023.

Volunteers

The foundation is grateful for volunteers who helped to organise fundraising events in 2023, including dozens of legal walks around the UK. Further, we benefitted from the generous pro bono support of the legal community, including £72,118 (2022: £80,904) of in-kind contributions over the course of the year.

Organisational Infrastructure

Over the last several years the foundation has undergone a substantial period of growth. To match this growth, the charity is working to develop a robust organisational infrastructure – including updating policies and processes, strengthening systems and controls, improving work planning and support for staff, and reviewing third-party contracted services (e.g. IT and banking). Most of these projects are cost neutral – ensuring our organisational sustainability while continuing to dedicate most of our resources to frontline agencies providing advice and assistance.

Our Impact

During 2023 we provided funding through 106 grants and donations (2022: 203) with a total value of £6,568,708 (2022: £6,668,059) to a range of advice and pro bono charities across the UK. Most of our new grants awarded in 2023 were made as part of the “Improving Outcomes Through Legal Support” programme run in partnership with the Ministry of Justice. This programme seeks to sustain and improve access to early legal advice while supporting the development of an improved evidence base which demonstrates the outcomes of the work of the charities funded. This programme runs until March 2025.

Please see Note 15 to our financial statements, which lists all organisations that we paid grants and donations to in 2023.

The work we fund supports a range of communities and groups who experience additional barriers to accessing services. Here are a few examples to demonstrate the work of our partner charities over the course of 2023:

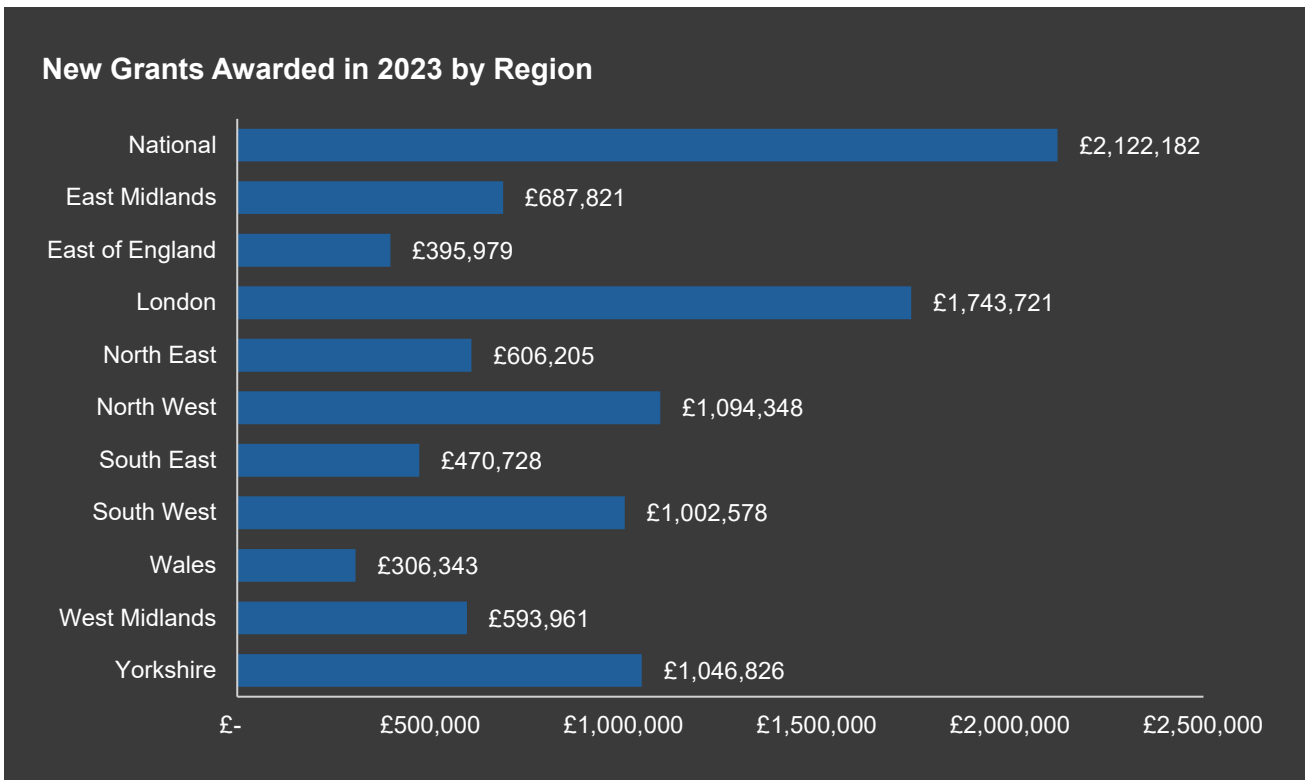
Rights of Women supports over 3000 women via their legal advice helpline each year plus a further 500,000 women through their online resources.

Working Families have drawn together data from their work to produce a comprehensive report on the impact of childcare, parental leave, and flexible working on families’ ability to cope and thrive.

Public Interest Law Centre works in collaboration with grassroots groups, campaigns, and frontline organisations through a legal hub model, building capacity through legal education and advocating through legal action in key priority areas: racial justice and migrants rights, housing/homelessness, violence against women, the impact of austerity, and state surveillance.

Citizens Advice Gateshead brought 90 new volunteers into their organisation during 2023, delivering over 4,000 hours of volunteering, maximising their impact and increasing access to advice for more people in the local community.

Praxis Community Projects support over 2000 people every year with their immigration and welfare advice needs, ensuring they have the basic income people need to survive.



Financial Review

Year End Financial Position

The Foundation ended 2023 with a net operating income of £3,413,231 (2022: net operating loss of £352,096). Total 2023 income was £10,739,408 (2022: £7,066,211) and total expenditure was £7,326,177 (2022: £7,418,307). We carried over a total balance of £4,421,438 at the end of 2023 (2022: £1,008,207). Of this amount, £3,383,613 (2022: £517,120) was restricted, £512,021 (£52,877) was designated, and £525,804 (£438,210) was unrestricted.

The vast majority of the carried over restricted funds came from the National Lottery Community Fund (£2,962,141) which were re-granted to advice agencies in the first quarter of 2024. Carried over designated funds will be used for additional charitable expenditure and grants to be made in the third quarter of 2024. The carried over unrestricted funds (£525,804) are composed of £280,000 of operating and indemnity reserves (see more on our operating reserves policy below) plus a remaining unrestricted cash balance of £245,804 available for expenditure.

At the end of each year, the foundation's policy is to review the unrestricted cash balance available for expenditure and to either (i) budget these funds for investment in its operations in the following year or (ii) to designate the excess amount for grant making in the following year. The foundation also retains a small amount of these unrestricted funds as a cash cushion to smooth income and account for fluctuation in fundraising over the course of the following year. The Board budgeted the £245,804 of unrestricted funds carried over into 2024 (i) for the foundation to invest in its operational infrastructure (including technology and a new staff position) and (ii) to smooth income fluctuation.

Principal Sources of Funding

In 2023, our principal sources of funding were major restricted grants from The National Lottery Community Fund (£3,075,736) and the Ministry of Justice – Help Accessing Legal Support (£2,290,905) and Improving Outcomes Through Legal Support (£4,424,000). Other key sources of funding included Pro Bono Costs Orders, donated unclaimed client accounts, and fundraising events.

Operating Reserve Funds

The Foundation maintains operating reserve funds, which the Board of Trustees deem appropriate for its efficient operation on a prudent basis. The operating reserve of £150,000 (2022: £150,000) is intended to meet administrative costs to enable the continued operation of the charity. Our reserves policy states that the charity should hold reserves equivalent to 6 months of unrestricted operating costs. The current reserve amount equates to 5.65 months of unrestricted operating costs. The trustees have deemed reasonable the amount of operating reserves currently held.

Banking and Investment Powers

The Foundation may invest monies of the charity not immediately required for its purposes in or upon such investments, securities, or property as the Trustees may determine. Given the need for funds to be readily available, all funds are currently held in cash with our two banking providers, CAF Bank and Virgin Money.

Risks and Uncertainties

The trustees have created a Governance, Risk, and Audit Committee, which maintains a risk register and regularly discusses key risks on at least a quarterly basis. The Foundation's key risks include:

1. Financial Security: The Foundation depends on several key sources of income to continue its core operations. The trustees have prioritised diversifying and increasing income by hiring a new Development Director, and the development of a fundraising strategy is underway.
2. Loss of Key Management & Trustees: The Foundation risks losing key institutional knowledge via management and trustee resignations. It manages this risk by documenting key procedures and investing in robust systems.

3. Grantee Fraud or Non-Compliance: As a grant making organisation, the Foundation must ensure its grantees are compliant and use funds efficiently and effectively. It manages this risk through clear grant making procedures and regular grantee oversight.
4. Failing to Distribute Funds to Highest Impact Recipients: As a grant making organisation, the Foundation must ensure its funds reach the most impactful grantees. It manages this risk through a competitive grant application process, rigorous review and scoring, and by nominating external members to the Board's Grants Committee.

Charity's Public Benefit

The Trustees have considered the Charity Commission's guidance with regard to public benefit and have ensured that the Foundation's resources have been or will be distributed to organisations that provide, support or facilitate access to free legal advice and assistance to those in charitable need, regardless of status.

Our Plans for 2024

During 2024 trustees will review our organisational strategy as we consider how to make the most effective use of our resources to achieve our mission in the longer term. We do not anticipate making radical changes to our vision, mission, and objectives. Rather, this review will enable us to sharpen our focus on key areas where we believe we can have the greatest impact. It will also provide a framework for us to measure and report on successes and learning. We will consult with key stakeholders to inform our new strategy which we anticipate launching towards the end of the year.

Trustees are committed to ensuring that the future direction of the organisation is informed by our own learning as well as the experience of our partner organisations.

In 2024 we are launching our largest ever grants programme – “Improving Lives Through Legal Advice” thanks to the support of the National Lottery Community Fund. These five-year core costs grants will not only provide a significant resource for tens of thousands of people to access free legal advice, but also working with this

cohort over the next five years will enable us to learn much more about what works and what does not. This learning will be shared and used both in our grant making and fundraising activities going forward.

As part of our longer-term commitment to developing sustainable funding mechanisms we are working with the Centre for Socio Legal Studies at Oxford University to consider what research is required to evaluate and compare funding mechanisms that exist to support access to justice globally. These include Interest on Lawyers Trust Accounts (IOLTA), legal expenses insurance, and levies.

In 2024 we plan to set up an expert advisory group to help inform our work around use of funds derived from the undistributed funds in collective actions cases in the Competition Appeal Tribunal pursuant to Consumer Rights Act 2015. As the first of the cases being heard under this legislation approach their conclusion, trustees are giving careful consideration to the appropriate allocation of resource to this work which will require robust consultation with relevant stakeholders.

Structure and Governance

Organisational Structure

The Access to Justice Foundation was incorporated as a company limited by guarantee on 2nd October 2008 and was registered as a charity in England and Wales on 3rd October 2008 and in Scotland on 27 July 2018. It is governed by its Articles of Association.

Trustees

The composition of the Board represents the cross legal profession nature of the Foundation, working in collaboration with the advice sector. This is achieved through trustees being appointed by the following:

1. President of the Law Society of England and Wales – Appointee: Simon Davis
2. Chairman of the Bar Council – Appointee: Gavin Mansfield KC (became an independent trustee April 2024)
3. President of the Chartered Institute of Legal Executives – Appointee: Maxcine Akinsowon
4. Chairman of Advice Services Alliance – Appointee: Carol Storer (resigned June 2023), Lindsey Poole (appointed February 2024)
5. Lady Chief Justice – Appointee: Dame Maura McGowan DBE (became an independent trustee September 2023), Khatun Sapnara (resigned February 2024)

In addition, the Board of Trustees has the power to appoint further Trustees. It does this through an open, competitive recruitment process. It has appointed: Audrey Haaxman, Des Pullen (appointed September 2023), Sacha Rose-Smith, Rebecca Samaras, Andrew Seager, Joe Snape, and Sarah Stephens. The trustees ensure independence by maintaining a register of interests and declaring interests at individual meetings where necessary.

New trustees receive an induction including the following: (i) an induction pack with key organisational documents to read, (ii) separate induction meetings with the Chair of the Board of Trustees and the Chief Executive, and (iii) signing of key forms including an appointment declaration, a code of conduct, a confidentiality agreement, and a declaration of interests.

Decision Making

The trustees provide oversight for all key activities, are responsible for determining the foundation's overall strategic aims and direction, and approve policies and expenditure above certain thresholds. Matters requiring board approval are decided by the Board acting by a majority at Trustee meetings or by 75 percent majority over email. The board appoints the following committees to make recommendations to the Board and to exercise delegated authority on some matters: (i) Governance, Risk and Audit Committee, (ii) Grants Committee, and (iii) HR Remuneration and Nominations Committee. To ensure sufficient technical expertise, the Board has recruited external, non-trustee members to both the Grants Committee and the HR Remuneration and Nominations Committee.

The day-to-day running of the foundation is delegated to management, operating within the confines of policies set by the board. In general, the areas of work delegated to management includes running grant programmes, fundraising, building partnerships in the sector, and finance and operations.

Remuneration for Key Management

All employee salaries – including key management personnel – are set through a market benchmarking exercise conducted every three years using an external dataset of comparable roles in the charity sector. The most recent benchmarking exercise was completed in July 2023 and used salary data from CENDEX. Further, we conduct a cost-of-living assessment every year to determine if it is appropriate to increase staff salaries to keep pace with inflation. This assessment is also conducted using external data. Any such salary increases are reviewed and approved by the trustees. In July 2023, the Board provided a cost-of-living salary increase for all staff, in accordance with this policy, to account for the unusually high rate of inflation.

Cooperation with Other Organisations

The Foundation maintains a robust stakeholder engagement plan. It uses this plan to manage engagement and partnerships with other charities and organisations with which it co-operates to advance our charitable objectives.

Trustees' Responsibilities Statement

The Trustees (who are also Directors of The Access to Justice Foundation for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom accounting standards (U.K. Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper and adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of Information to Auditors

In so far as the Trustees are aware:

- There is no relevant information of which the charitable company's auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the auditor is aware of that information.

Small Companies Regime

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Reference Information

Charity Information

Name: The Access to Justice Foundation
Phone: 020 4522 8400
Website: www.atjf.org.uk
Charity Number (England & Wales): 1126147
Charity Number (Scotland): SC048584
Company Number: 6714178

Registered Office

10 Queen Street Place
London
EC4R 1AG

Principal Place of Business

First Floor, 64 London Wall
London
EC2M 5TP

Auditors

Haysmacintyre LLP
10 Queen Street Place
London
EC4R 1AG

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
Kent
ME19 4JQ

Virgin Money
Jubilee House
Newcastle upon Tyne
NE3 4PL

Board of Trustees

Gavin Mansfield (Chair)
Maxcine Akinsowon
Simon Davis
Audrey Haaxman
Laurence Harris (resigned Sep 2023)
Maura McGowan (resigned Feb 2024)
Lindsey Poole (appointed Feb 2024)
Des Pullen (appointed Sep 2023)
Sacha Rose-Smith
Rebecca Samaras
Khatun Sapnara (resigned Feb 2024)
Andrew Seager
Joe Snape
Sarah Stephens
Carol Storer (resigned Jun 2023)

Approved by the Board of Trustees
on 19 June 2024



Andrew Seager
Vice Chair of the Board

II. Independent Auditor's Report

Independent Auditor's Report to the Members and Trustees of the Access to Justice Foundation

Opinion

We have audited the financial statements of Access to Justice Foundation for the year ended 31 December 2023 which comprise the statement of financial activities, balance sheet, statement of cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2023 and of the charitable company's net movement in funds, including the income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report and the Chair's statement. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material

misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report (which includes the directors' report prepared for the purposes of company law) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' Annual Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (which incorporates the directors' report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charity Accounts (Scotland) Regulations (as amended) require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charitable company; or
- the charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 11-12, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charitable company and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to Company Law

and Charity Law, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as Companies Act 2006 and the Charities' Act 2011 and consider other factors such as income tax, payroll tax and sales tax.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements including the risk of override of controls. Audit procedures performed by the engagement team included:

- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Reviewing the controls and procedures of the charitable company to ensure these were in place throughout the year;
- Evaluating management's controls designed to prevent and detect irregularities;
- Reviewing and testing journals entries made in the year, particularly those made as part of the year end financial reporting process; and
- Challenging assumptions and judgements made by management in their critical accounting estimates

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Signed by:

Date: 15 July 2024



Lee Stokes (Senior Statutory Auditor)
For and on behalf of Haysmacintyre LLP,
Statutory Auditors

10 Queen Street Place
London
EC4R 1AG

III. Financial Statements

Statement of Financial Activities
For the year ended 31 December 2023

			Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
Income from:							
Donations and legacies							
	Pro bono costs orders	3	-	207,629	-	207,629	281,776
	Unclaimed client accounts		229,443	-	-	229,443	158,066
	Grants received	4	20,000	180,000	9,857,547	10,057,547	6,161,855
	Other donations		132,623	90,042	-	222,665	459,046
Investments							
	Bank interest received		20,602	-	1,522	22,124	5,468
Total Income			402,668	477,671	9,859,069	10,739,408	7,066,211
Expenditure on:							
Charitable activities							
	Grants & Donations payable	15	35,000	15,441	6,518,267	6,568,708	6,668,059
	Direct costs	6	44,587	-	423,436	468,023	470,558
	Support costs	7	50,089	-	10,315	60,404	29,238
	Raising funds	8	114,574	3,086	22,958	140,618	173,567
	Other	9	70,824	-	17,600	88,424	76,885
Total Expenditure			315,074	18,527	6,992,576	7,326,177	7,418,307
Net Income / (Expenditure)			87,594	459,144	2,866,493	3,413,231	(352,096)
Total Funds Brought Forward			438,210	52,877	517,120	1,008,207	1,360,303
Total Funds Carried Forward at 31/12/2023			525,804	512,021	3,383,613	4,421,438	1,008,207

Statement of Financial Activities
For the year ended 31 December 2022

			Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
Income from:							
Donations and legacies							
	Pro bono costs orders	3	-	-	281,776	281,776	111,827
	Unclaimed client accounts		158,066	-	-	158,066	117,607
	Grants received	4	-	-	6,161,855	6,161,855	6,988,790
	Other donations		160,489	96,617	201,940	459,046	497,591
Investments							
	Bank interest received		5,468	-	-	5,468	117
Total Income			<u>324,023</u>	<u>96,617</u>	<u>6,645,571</u>	<u>7,066,211</u>	<u>7,715,932</u>
Expenditure on:							
Charitable activities							
	Grants & Donations payable	15	-	267,570	6,400,489	6,668,059	6,449,962
	Direct costs	6	473	-	470,085	470,558	604,953
	Support costs	7	29,238	-	-	29,238	56,336
	Raising funds	8	169,663	3,904	-	173,567	132,907
	Other	9	59,385	-	17,500	76,885	91,093
Total Expenditure			<u>258,759</u>	<u>271,474</u>	<u>6,888,074</u>	<u>7,418,307</u>	<u>7,335,251</u>
Net Income / (Expenditure)			65,264	(174,857)	(242,503)	(352,096)	380,681
Total Funds Brought Forward			<u>372,946</u>	<u>227,734</u>	<u>759,623</u>	<u>1,360,303</u>	<u>979,622</u>
Total Funds Carried Forward at 31/12/2022			<u>438,210</u>	<u>52,877</u>	<u>517,120</u>	<u>1,008,207</u>	<u>1,360,303</u>

Balance Sheet
As at 31 December 2023

	<u>Note</u>	<u>2023</u>	<u>2022</u>
	£	£	£
Current Assets			
Debtors	10	42,963	47,724
Cash at bank		4,518,145	1,228,736
Total current assets		4,561,108	1,276,460
Creditors, amounts falling due within one year			
	11	(139,670)	(268,253)
Net Current Assets		4,421,438	1,008,207
Net Assets		£ 4,421,438	£ 1,008,207
The Funds of the Charity			
Unrestricted funds	12	525,804	438,210
Designated funds	12	512,021	52,877
Restricted funds	12	3,383,613	517,120
		£ 4,421,438	£ 1,008,207

The notes on pages 22 to 34 form part of the financial statements.

Approved by the Board of Trustees on 19 June 2024.

And signed on their behalf by:



Andrew Seager
Vice Chair of the Board of Trustees

Statement of Cash Flows
For the Year ended 31 December 2023

	<u>Note</u>	<u>2023</u>	<u>2022</u>
		£	£
Cash flows from operating activities:			
Net cash provided by			
Operating activities		3,267,285	(239,720)
Cash flows from investing activities			
Interest		22,124	5,468
		_____	_____
Change in cash and cash equivalents			
In the reporting period		3,289,409	(234,252)
Cash and cash equivalents at the start of the reporting period		1,228,736	1,462,988
		_____	_____
Cash and cash equivalents at the end of			
the reporting period		4,518,145	1,228,736
		=====	=====

Reconciliation of net expenditure to net cash inflow (outflow) from operating activities:

	<u>2023</u>	<u>2022</u>
	£	£
Net income/(expenditure)	3,413,231	(352,096)
Bank interest receivable	(22,124)	(5,468)
Decrease/(Increase) in debtors	4,761	19,099
Increase/(Decrease) in creditors	(128,583)	98,745
	_____	_____
Net cash provided by operating activities	3,267,285	(239,720)
	_____	_____

Analysis of Changes in net debt - 2023

	Cash at 1 January 2023	Cashflows	Cash at 31 December 2023
	£		£
Cash	1,228,736	3,289,409	4,518,145

**Notes to the Financial Statements
For the year ended 31 December 2023**

1 General information

The continuing activity of the charity is to facilitate access to justice for those unable to afford legal assistance.

The charity is a public benefit entity, a United Kingdom charitable company limited by guarantee. It is both incorporated and domiciled in England and Wales. The address of its registered office is 10 Queen Street Place, London EC4R 1AG.

2 Summary of Significant Accounting Policies**(a) Basis of accounting**

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are prepared under the historical cost convention. The principal accounting policies that have been applied to all periods presented in these financial statements are set out below.

The preparation of financial statements in conformity with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the accounting policies selected for use by the Charity. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates.

(b) Income recognition

All income is included in the Statement of Financial Activities (SOFA) when the Charity becomes legally entitled to the income, it is probable that the income will be received and the amount can be quantified with reasonable accuracy. Where a pro bono cost order has not been received within 6 months of the award a bad debt provision is considered according to the likelihood of receiving the funds. Bad debts are offset against income receivable.

Donations are recognised in accordance with the donor's wishes and credited to restricted or unrestricted funds as the case may be.

Income from government and other grants are recognised when the charity has entitlement to the funds, any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

(c) Grants payable

Grants payable are accounted for in the period during which they are approved by the Foundation.

(d) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is charged to the SOFA on an accruals basis.

When costs relate to more than one activity they are allocated to charitable expenditure, the cost of raising funds or other costs based upon management estimate of staff time. Where costs are not directly attributable to a fund they are recorded as unrestricted and a transfer recorded to account for costs attributable to restricted income.

**Notes to the Financial Statements
For the year ended 31 December 2023**

2 Summary of Significant Accounting Policies (continued)**(e) Gifts in kind**

Gifts in kind are brought into account at their estimated market value at the time the relevant gifts are made.

(f) Financial instruments

The only financial instruments held by the Charity constitute payables and receivables. These are categorised as 'basic' in accordance with Section 11 of FRS 102 and are initially recognised at transaction price. These are subsequently measured at transaction price less any impairment.

(g) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Foundation and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Foundation for particular purposes.

Designated funds consist of donations received which the Trustees have allocated toward a specific beneficiary. As such the conditions have been imposed by the Trustees rather than the donor.

(h) Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements. The Trustees conclude that there are no material uncertainties about the Charity's ability to continue and accordingly the financial statements are prepared on a going concern basis.

(i) Judgements in applying accounting policies and key sources of estimation uncertainty

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The Trustees consider the provision for non-recoverable amounts in relation to pro bono costs to be a key judgement and estimation. Pro-bono costs are considered for recoverability on a case by case basis.

**Notes to the Financial Statements
For the year ended 31 December 2023**

3 Pro Bono Costs

	<u>2023</u>	<u>2022</u>
Pro bono cost orders relating to 2023	266,141	368,945
Pro bono cost orders previously considered non-recoverable for previous years	-	700
Non-recoverable amounts	(58,512)	(87,869)
	<u>£ 207,629</u>	<u>£ 281,776</u>

4 Grants Received

	<u>2023</u>	<u>2022</u>
Litigant in Person Support Strategy Ministry of Justice	-	1,087,500
Legal Support for Litigants in Person Ministry of Justice	(11,073)	1,177,851
Help Accessing Legal Support Ministry of Justice	2,290,905	2,432,000
Improving Outcomes Through Legal Support Ministry of Justice	4,424,000	-
National Lottery Community Fund (ILTA)	3,075,736	-
Community Justice Fund		
Ministry of Justice	(5,021)	1,000,000
Others, including Independent Funders	33,000	400,000
Other grants	250,000	64,504
	<u>£ 10,057,547</u>	<u>£ 6,161,855</u>

5 Salaries

	<u>2023</u>	<u>2022</u>
Staff costs		
Wages and salaries	513,327	414,066
Social Security Costs	51,209	40,717
Pension costs	18,283	12,645
Redundancy costs	-	13,426
	<u>£ 582,819</u>	<u>£ 480,854</u>

The average number of employees during the year was twelve (2022: ten), engaged in the management and administration of the Foundation.

The number of employees whose emoluments exceeded £60,000 during the year (including taxable benefits but excluding employers' pension contributions) was:

	<u>2023</u>	<u>2022</u>
£70,001 - £80,000	1	1

Pension costs paid for the employees earning above £60,000 were £6,770 (2022: £2,550)

Key management remuneration for the year totalled £286,396 (2022: £225,374).

Notes to the Financial Statements
For the year ended 31 December 2023

6 Direct Costs

	<u>2023</u>	<u>2022</u>
Staff costs	415,584	338,914
Rent and rates	21,521	15,656
Professional fees & Consultancy	7,501	97,022
Raising Funds & Direct Charitable Expenditure	689	473
Administrative expenses	22,728	18,493
	£ 468,023	£ 470,558

7 Support Costs

Charity accounting regulations require us to separately identify Support costs incurred.
These are set out as follows:

	<u>2023</u>	<u>2022</u>
Staff costs	167,235	118,340
Rent and rates	3,799	24,635
Professional fees	3,680	1,960
Administrative expenses	20,138	17,497
	£ 194,852	£ 162,432

		<u>2023</u>	<u>2022</u>
Direct charitable expenditure	31% (2022: 18%)	60,404	29,238
Cost of raising funds	35% (2022: 48%)	68,198	77,967
Administration costs	34% (2022: 34%)	66,250	55,227
		£ 194,852	£ 162,432

8 Raising funds

	<u>2023</u>	<u>2022</u>
Direct costs	72,420	95,600
Allocated Support Costs (see note 7)	68,198	77,967
	£ 140,618	£ 173,567

9 Other costs

	<u>2023</u>	<u>2022</u>
Audit fees	18,020	17,500
Other	4,154	4,158
Allocated support costs (see note 7)	66,250	55,227
	£ 88,424	£ 76,885

**Notes to the Financial Statements
For the year ended 31 December 2023**

10 Debtors

	<u>2023</u>	<u>2022</u>
Accrued income	11,000	28,835
Prepayments	31,963	18,889
	<hr/>	<hr/>
	£ 42,963	£ 47,724
	<hr/>	<hr/>

11 Creditors – amounts falling due within one year

	<u>2023</u>	<u>2022</u>
Accruals	21,203	118,049
Grants payable	-	83,080
Deferred Income	95,000	50,000
Other payables	23,467	17,124
	<hr/>	<hr/>
	£ 139,670	£ 268,253
	<hr/>	<hr/>

Deferred Income

	<u>2023</u>	<u>2022</u>
Deferred Income Brought Forward	50,000	50,000
Released to Income and Expenditure, 2023	(50,000)	(50,000)
Transferred from Income and Expenditure, 2023	95,000	50,000
	<hr/>	<hr/>
Deferred Income Carried Forward	95,000	£ 50,000
	<hr/>	<hr/>

Notes to the Financial Statements
For the year ended 31 December 2023

12 Summary of Funds

2023			
	Unrestricted Funds	Designated Funds	Restricted Funds
As at 1 January 2023	438,210	52,877	517,120
Total Income	402,668	477,671	9,859,069
Total Expenditure	<u>(315,074)</u>	<u>(18,527)</u>	<u>(6,992,576)</u>
At 31 December 2023	£ <u>525,804</u>	£ <u>512,021</u>	£ <u>3,383,613</u>
2022			
	Unrestricted Funds	Designated Funds	Restricted Funds
As at 1 January 2022	372,946	227,734	759,623
Total Income	324,023	96,617	6,645,571
Total Expenditure	<u>(258,759)</u>	<u>(271,474)</u>	<u>(6,888,074)</u>
At 31 December 2022	£ <u>438,210</u>	£ <u>52,877</u>	£ <u>517,120</u>

Restricted funds are further split as follows:

2023								
	LIP Strategy	LSLIP	MOJ CJF	MOJ HALS	MOJ IOTLS	ILTA	Other	Total
As at 1 January 2023	-	-	46,165	76,724	-	-	394,231	517,120
Total Income	-	(11,073)	(5,021)	2,290,905	4,424,000	3,077,258	83,000	9,859,069
Total Expenditure	-	11,073	(41,144)	(2,367,629)	(4,346,216)	(115,117)	(133,543)	(6,992,576)
At 31 December 2023	£ <u>-</u>	£ <u>-</u>	£ <u>-</u>	<u>-</u>	<u>77,784</u>	<u>2,962,141</u>	<u>343,688</u>	<u>3,383,613</u>
2022								
	LIP Strategy	LSLIP	MOJ CJF	MOJ HALS	MOJ IOTLS	ILTA	Other	Total
As at 1 January 2022	67,106	23,258	2,430	-	-	-	666,829	759,623
Total Income	1,087,500	1,177,851	1,000,000	2,432,000	-	-	948,220	6,645,571
Total Expenditure	<u>(1,154,606)</u>	<u>(1,201,109)</u>	<u>(956,265)</u>	<u>(2,355,276)</u>	<u>-</u>	<u>-</u>	<u>(1,220,818)</u>	<u>(6,888,074)</u>
At 31 December 2022	£ <u>-</u>	£ <u>-</u>	£ <u>46,165</u>	£ <u>76,724</u>	<u>-</u>	<u>-</u>	<u>394,231</u>	<u>517,120</u>

Notes to the Financial Statements
For the year ended 31 December 2023

12 Summary of Funds (continued)

Fund assets and liabilities are made up as follows:

	2023			
	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
Debtors	32,263	10,700	-	42,963
Cash	633,211	501,321	3,383,613	4,518,145
Liabilities	(139,670)	-	-	(139,670)
	<hr/>	<hr/>	<hr/>	<hr/>
Net assets at 31 December 2023	£ <u>525,804</u>	£ <u>512,021</u>	£ <u>3,383,613</u>	£ <u>4,421,438</u>
	2022			
	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
Debtors	19,189	-	28,535	47,724
Cash	554,194	52,877	621,665	1,228,736
Liabilities	(135,173)	-	(133,080)	(268,253)
	<hr/>	<hr/>	<hr/>	<hr/>
Net assets at 31 December 2022	£ <u>438,210</u>	£ <u>52,877</u>	£ <u>517,120</u>	£ <u>1,008,207</u>

**Notes to the Financial Statements
For the year ended 31 December 2023**

13 Contingent liability

The Charity has provided indemnities to firms that have donated unclaimed client funds in respect of client balances in the event that these are claimed back from the firm. Suitable investment of these reserves is considered by the trustees on a regular basis.

14 Related Parties

No member of the Board of Trustees received any remuneration during the year (2022 £Nil). Travel expenses reimbursed amounted to £383 (2022 £23).

There were no other related party transactions noted in the current or preceding year.

Notes to the Financial Statements
For the year ended 31 December 2023

15 Grants & Donations Made to Institutions

	<u>2023</u>	<u>2022</u>
	£	£
Grants & Donations	6,568,708	6,668,059

Grants & Donations were made to the following institutions for the purpose of enabling the recipient to promote the charity's objectives:

Access Social Care	-	14,672
Advice NI	-	12,196
Advice4Renters	-	12,196
Advocate/Bar Pro Bono Unit	-	34,481
Agnes Smith Advice Centre	-	10,000
AIRE Centre	-	12,196
Anti-trafficking and Labour Exploitation Unit	30,000	95,000
ASIRT (Asylum Support & Immigration Resource Team)	-	1,587
Asylum Aid	-	12,196
Asylum Justice	26,250	38,446
Asylum Support Appeals Project	50,404	-
BHT Sussex	-	14,672
Birmingham People's Centre	-	18,298
Bristol Law Centre	114,757	71,033
Bristol Refugee Rights	33,750	48,422
Brixton Advice Centre	-	12,196
Cambridge House and Talbot	44,125	58,797
Camden Community Law Centre	-	12,196
Canterbury Housing Advice Centre (CHAC)	-	12,196
Cardinal Hume Centre	-	12,196
CASCAIDr (Centre for Adults' Social Care)	75,000	75,000
CASSPLUS (Community Advice and Support Service)	73,626	-
Castlemilk Law and Money Advice Centre	-	12,196
Central England Law Centre	83,547	82,330
Centre for Women's Justice	-	12,196
CHAS Bristol	-	12,480
Citizens Advice Allerdale	-	14,672
Citizens Advice and Law Centre Kirklees	-	12,196
Citizens Advice Barking And Dagenham	-	14,672
Citizens Advice Barnet	-	14,672
Citizens Advice Barnsley and District	-	14,672
Citizens Advice Bassetlaw	-	14,672
Citizens Advice Bradford and Airedale	75,663	14,672
Citizens Advice Bridport and District	-	14,672
Citizens Advice Bristol	-	313
Citizens Advice Bury & Bolton	-	14,672
Citizens Advice Caerphilly Blaenau Gwent	-	450
Citizens Advice Cambridge	-	1,419
Citizens Advice Canolfen Cynghon Ynys Mon	31,133	148,032
Citizens Advice Central and East Northampton	-	52,672

Notes to the Financial Statements
For the year ended 31 December 2023

15 Grants & Donations Made to Institutions (continued)

	<u>2023</u>	<u>2022</u>
	£	£
Citizens Advice Central Dorset	64,097	145,525
Citizens Advice Chelmsford	79	710
Citizens Advice Cornwall	-	14,672
Citizens Advice Coventry	37,500	37,500
Citizens Advice Croydon	95,059	27,552
Citizens Advice Denbighshire	74,997	45,542
Citizens Advice Devon	-	14,672
Citizens Advice East End	-	14,672
Citizens Advice Flintshire	47,897	-
Citizens Advice Gateshead	74,538	12,196
Citizens Advice Halton	-	14,672
Citizens Advice Havering	-	14,672
Citizens Advice Kingston	-	12,196
Citizens Advice Leeds	-	86
Citizens Advice Lincoln and District	-	12,196
Citizens Advice Liverpool	82,938	-
Citizens Advice Mid Mercia	34,657	34,657
Citizens Advice Middlesbrough	42,143	14,672
Citizens Advice Mid-North Yorkshire	150,757	179,094
Citizens Advice Norfolk	1,000	1,147
Citizens Advice North & West Kent	122,931	70,922
Citizens Advice North Hertfordshire	-	278
Citizens Advice North Somerset	-	16,049
Citizens Advice Peterborough	-	175
Citizens Advice Portsmouth	64,875	14,672
Citizens Advice Preston	-	56
Citizens Advice Rhondda Cynon Taff	40,050	40,050
Citizens Advice Sheffield & Law Centre	-	14,672
Citizens Advice Shepway	-	14,672
Citizens Advice Sherwood & Newark	77,827	18,750
Citizens Advice Staffordshire North and Stoke on Trent	83,905	14,672
Citizens Advice St Albans District	-	12,496
Citizens Advice Stevenage	43,875	12,196
Citizens Advice Taunton	-	12,196
Citizens Advice Watford	-	14,672
Citizens Advice Welwyn Hatfield	-	68
Citizens Advice Wiltshire	26,250	26,250
Citizens Advice York	-	2,586
Community Advice and Law Service Ltd	128,978	57,196
Community Law Service (Northampton And County)	62,252	12,196
Community Legal Centre - Essex	41,191	41,191
Community Links	-	14,672
Cumbria Law Centre	123,382	51,583
Deighton Pierce Glynn	33,000	-
Derbyshire Law Centre	45,000	58,056
Devon and Cornwall Refugee Support	75,285	-

Notes to the Financial Statements
For the year ended 31 December 2023

15 Grants & Donations Made to Institutions (continued)

	<u>2023</u>	<u>2022</u>
	£	£
Direct Help & Advice	83,603	14,672
Disability Advice Service Lambeth	-	12,196
Disability Law Service	26,250	38,446
Disability North	-	12,196
Domestic abuse Volunteer Support Services (DAVSS)	83,991	-
Dostiyo Asian Women and Girls Organisation	-	12,196
Ealing Law Centre	26,250	40,922
East End Citizens Advice Bureaux	84,007	-
Environmental Law Foundation	-	500
Equality Action Limited	-	12,196
Equality and Employment Law Centre	-	14,930
Ethnic Minorities Law Centre	216	180
Family Rights Group	56,250	56,250
First Light South West	54,681	9,750
Free Family Representation and Advocacy Project	-	16,176
Free Legal Advice Group for Domestic Violence (FLAGDV)	30,000	30,000
Free Representation Unit	-	12,196
Friends, Families and Travellers	121,507	49,696
Fusion Housing Kirklees Ltd	-	14,672
Govan Community Project	-	12,196
Govan Law Centre	-	12,196
Great Yarmouth Refugee and Outreach Support	-	12,196
Greater Manchester Immigration Aid Unit	79,630	11,249
Greater Manchester Law Centre & PBC	73,235	81,428
Greenwich Housing Rights	-	12,196
Hackney Community Law Centre	-	12,196
Hammersmith & Fulham Community Law Centre	56,250	70,922
Haringey Law Centre	-	14,672
Harlow Advice Centre	36,528	48,724
Harrow Law Centre	87,904	49,696
Hastings Advice and Representation Centre	14,265	26,461
Here For Good	-	12,196
Hillingdon Law Centre	-	14,672
Hope Projects	12,196	596
Housing Rights	-	12,196
Independent Domestic Abuse Services (IDAS)	82,568	-
Indoamerican Refugee and Migrant Organisation (IRMO)	60,371	-
IPSEA	-	14,672
Ipswich Disabled Advice Bureau	-	14,672
Island Advice Centre	-	12,196
Islington Law Centre	-	26,868
Just for Kids Law	75,000	87,196
Just Right Scotland	157	593
Justice First - Tees Valley	-	12,196
JustUs	334	-
Kanlungan Filipino Consortium	-	12,196

Notes to the Financial Statements
For the year ended 31 December 2023

15 Grants & Donations Made to Institutions (continued)

	<u>2023</u>	<u>2022</u>
	£	£
Kent Law Clinic	938	4,250
Kent Refugee Help	-	12,196
Kirklees Citizens Advice & Law Centre	71,981	-
Latin American House	-	12,196
Law Centres Network	10,000	-
Law for Life (Foundation for Public Legal Education)	56,250	223,530
Law Works (The Solicitors Pro Bono Group)	56,250	306,014
Legal Advice Centre (University House)	-	14,672
Legal Services Agency	-	12,196
Lewisham Refugee and Migrant Network	-	12,196
Liberty (Civil Liberties Trust)	-	12,196
London Legal Support Trust	-	100
Luton Irish Forum	-	12,196
Luton Law Centre	42,029	14,672
Luton Rights	-	12,196
Making Me (Bedford)	-	70
Manchester Mind	54,345	-
Manchester Refugee Support Network (MRSN)	30,846	43,042
Mancroft Advice Project	-	26
Manuel Bravo Project	84,007	-
Mary Ward Legal Centre	123,439	56,446
Maternity Action	65,250	79,922
Merseyside Law Centre	49,927	14,731
Migrant Legal Action	-	12,196
Navigate	-	12,196
New Forest Disability Information Service	-	12,196
Nishkam Civic Association	82,033	12,196
Norfolk Community Law Service	110,636	45,299
North Bristol Advice Centre	70,633	31,699
North East Law Centre	150,735	272,897
North Kensington Law Centre	122,634	70,922
North Lancashire Citizens Advice Bureau	-	14,672
Northamptonshire Rights and Equality Council	25,908	38,141
Nottingham Law Centre	-	16,905
Nucleus Legal Advice	-	12,196
Oasis Cardiff	-	12,196
Oxford Community Work Agency	47,052	14,672
Paddington Law Centre	-	14,672
Peterborough Asylum and Refugee Community Association (PARCA)	-	12,196
Plumstead Community Law Centre	18,750	33,422
Praxis Community Projects	79,141	-
PRCBC	22,500	34,696
Prisoners' Advice Service	-	12,196
Pro Bono Connect	-	3,376
Public Interest Law Centre	25,000	14,672
Raise	54,605	-

Notes to the Financial Statements
For the year ended 31 December 2023

15 Grants & Donations Made to Institutions (continued)

	<u>2023</u>	<u>2022</u>
	£	£
RCJ Advice	180,764	420,654
Refugee and Migrant Forum of Essex & London (RAMFEL)	-	12,196
Refugee Support (Devon) Ltd	22,500	34,696
Refugee Women Connect	-	12,196
Refugee Women's Association	-	12,196
Release	45,000	57,196
Revive CIO	-	12,196
Rights of Women	135,637	56,250
Riverside Advice	43,942	12,329
Safe Passage International	-	12,196
Salford Unemployed and Community Resource Centre	-	12,196
Scottish Child Law Centre SCLC	-	11,238
Shelter	83,286	14,672
Shelter Bristol	-	162
Shelter Cymru	40,607	14,672
Slough Immigration Aid Unit	-	12,196
South West London Law Centres	130,877	63,422
Southampton Advice and Representation Centre	-	12,196
Southwark Law Centre	81,430	14,672
South Yorkshire Refugee Law and Justice	42,004	-
Speakeasy Law Centre	46,451	79,925
Special Educational Needs Advice Centre (SENAC)	-	12,196
Spitfire Advice and Support Services	-	12,196
Springfield Law Centre	-	14,672
St Anns Advice Group	-	312
St Pauls Advice Centre	-	212
Stockton and District Advice and Information Service (SDAIS)	53,940	12,196
Suffolk Law Centre (Ipswich & Suffolk Council for Racial Equality)	37,875	121,354
Support Through Court	268,845	599,993
Tamil Welfare Association (Newham) UK	-	12,196
TaxAid UK t/a Bridge The Gap	1,024	-
Teignbridge CAB	37,500	140,491
The Motherhood Plan (t/a Pregnant Then Screwed)	78,591	-
The You Trust	-	12,196
Tower Hamlets Law Centre	68,365	14,672
Vauxhall Community Law & Information Centre	5,000	16,325
Victim Support	37,013	-
Voices In Exile	-	12,196
Wanstead and Woodford Migrant Support	-	12,196
Wiltshire Law Centre	56,250	70,922
Working Families	159,007	89,672
Youth Legal and Resource Centre	-	12,196
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	6,568,708	6,668,059
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THE ACCESS TO JUSTICE FOUNDATION

England & Wales - Charity number 1126147

Accounts

THE
ACCESS
TO JUSTICE
FOUNDATION

Annual Report and Financial Statements

for the year ended 31 December 2022

Company limited by guarantee no. 6714178
Registered charity in England and Wales no. 1126147
Registered charity in Scotland no. SC048584



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A Message from our Chairman



One of the great privileges of my role as Chair of the Access to Justice Foundation's Board is the opportunity, from time to time, to see those at the front line in action, providing legal advice and support to the most vulnerable in our society. Watching and hearing about the care, effort, and patience of those who provide support – and the difficult issues they face in trying to provide that help and support day after day – leaves me in awe of those who devote their professional lives to this work. The scale of the issues faced and the ever increasing number of clients who need help is truly daunting, yet the enthusiasm and positivity of those doing this work is extraordinary and uplifting. Beyond the obvious difference this work makes to the individuals who benefit from such help and support, it makes unarguable economic sense; there is a growing body of evidence including our own research that early intervention and support for those who run into problems – whether debt,

housing, employment, or family – saves so much time and money later on. You might think it is no more than common sense that helping someone at a very early stage with a problem means avoiding that problem becoming more intractable and costly to solve later. But there is now a strong evidence base which shows that early interventions reduce the number of cases in the Courts and Tribunals, and therefore the more complex advice needed, not to mention the emotional toll of becoming involved in complex legal issues.

Our work this year has again been focussed on supporting those organisations which provide so much front line help to those who most need it. Through 266 grants made with a total value of £6.7 million, we have been able to make a real difference to those organisations, with meaningful grants that allow services to survive and thrive. Once again, the demand for funds far outstrips available money not just from us but across the sector; and we continue our focus on working in partnership with other sector funders to try and avoid duplication, streamline application processes, and make the money we all have available go as far as possible. Our recently published research, in conjunction with our Community Justice Fund partners, suggests the annual funding gap faced by the sector has doubled in the last year from £15m to around £30m; that is the amount we calculate would be needed to ensure the provision of an appropriate baseline of legal support and help in major centres around the country for current levels of demand (which have inevi-

tably increased significantly in the last year because of the cost of living crisis). In the context of overall Government budgets and acknowledging the many demands that face Government, £30m is a small sum to provide such an essential service, and it will save Government many times more through using the funds for early intervention and support.

This is my last forward as Chair of the Access to Justice Foundation's Trustee Board; in September I will chair my last Trustee meeting after three years in the Chair and nearly 12 years as a Trustee. When I joined the Board, we were a very small charity barely four years old, with one employee, Ruth Daniel, and an income – mostly from the newly introduced pro-bono costs regime – of perhaps £200,000 or so a year. The Access to Justice Foundation has changed immeasurably in my time as Trustee, not least because of the fundamental changes that Covid brought to the sector. Now we distribute millions of pounds each year, and through our collaborative working with other funders, we have developed a level of knowledge and data about the sector, its needs, and the benefit of early advice, which was barely a dream all those years ago. I am immensely proud of what we have achieved and the real difference that we make to so many. That is a tribute to the terrific professional team that we are lucky to have, led until the end of March this year by Ruth Daniel and Clare Carter as our joint Chief Executives. In March, Ruth left her role and we owe her a great debt in leading the organisation from those early beginnings to what we are today. We are excited that Clare takes over as sole CEO at an immensely important time for the Access to Justice Foundation, as we seek to continue by all means at

our disposal to help close that funding gap. As well as the staff, I particularly want to thank my fellow Trustees. We have a very strong Board drawn from within and outside the sector, and chairing our meetings has been a great privilege as well as immensely enjoyable, and I am certainly kept on my toes! I am delighted that the Board has chosen Dame Maura McGowan to be my successor, as the third Chair of the Access to Justice Foundation's Board since its creation. I have worked closely with Maura since she joined the Board a few years ago and know that she will prove an engaging and wise chair and will preside over great further success for the Access to Justice Foundation. My final thank you goes to all of you, our supporters and funders. Without your commitment, we would not exist. My heartfelt thanks to you for everything that you do to support access to justice.



Laurence Harris
Chair of the Board

Our vision, mission, & objectives

Our vision is a society where everyone has access to justice.

Our mission is to improve people's lives by increasing the availability of quality legal advice and support.

We provide funding and support to organisations to help:

- Keep family breadwinners in employment through challenging unlawful discrimination;
- Prevent young families from being made homeless;
- Support disabled people to avoid poverty by achieving a basic level of income;
- Help victims of sexual violence and torture to rebuild their lives.

We fund law centres, local citizens advice, independent advice agencies, pro bono projects and national charities, all of which help to facilitate access to justice.

Our objectives are:

1. To increase available resources for the provision of free legal advice and support across the UK.
2. To develop and implement grant making programmes which align with our values, improve reach and maximise impact.
3. To improve understanding and awareness of the role of law as a tool for social justice.

The difference we make

Grants

Our grants provide vital funding to advice charities that are over stretched and facing unprecedented challenges so that they can continue supporting people facing multiple issues including homelessness, debt, poverty and discrimination.

In 2022 we awarded 266 grants totalling £6.7 million to organisations offering free legal advice across the UK.

The following grants programmes were launched in 2022:

Pro Bono Grants

Grants were awarded to charities aimed at sustaining and/or increasing pro bono provision at a regional and local level in areas of social welfare law.

Help Accessing Legal Support Grants

With funding received from the Ministry of Justice, grants were awarded to charities aiming to:

- 1) Improve and sustain access to early legal advice and support to avoid unnecessary court proceedings, and to prepare litigants in person for proceedings where these are necessary.
- 2) Sustain partnerships and networks to improve access to the most appropriate advice at the right time so the majority of clients' cases are resolved.
- 3) Deliver services based on user needs, improving the efficiency of digital and remote delivery, and safeguarding in-person services for the most vulnerable.

- 4) Contribute to building a stronger evidence base in order to inform service delivery and increase understanding of the value of early legal advice.

Community Justice Fund Wave Three

As part of our ongoing partnership with the Community Justice Fund, we launched wave three in 2022. Small grants were awarded to legal advice charities to help support them with the ongoing challenges brought about by the cost-of-living crisis.

Taking a flexible funding approach, organisations were not required to complete a lengthy application form and funding was quickly distributed to organisations across the UK, which they could use where they most needed it.

Funds received

In 2022 the Foundation was awarded £368,945 of pro bono costs (see note 3 to the accounts regarding amounts not received). In addition, the Foundation received £158,100 of donations from solicitors firms' dormant client account funds.

£459,046 of donations were received from individuals and firms, including £250,000 from The Stewarts Foundation and £96,617 designated for distribution in Scotland, Wales and particular regions of England.

During 2022 we were successful in extending pro bono costs into the tribunal jurisdiction, providing the potential for increased funds for access to justice as well as equalising the costs risk in cases where one party is represented pro bono. We continue to work closely with the legal professional bodies and other partners to publicise the availability of pro bono costs.

We continue to work in partnership with the Legal Support team at the Ministry of Justice, and in 2022 we focused on making the case for multi-year funding, having demonstrated that up to 28% of short term funding can be wasted in set up and wind down costs. This work has contributed to a new Ministry of Justice backed programme – Improving Outcomes Through Legal Support which launches in 2023.

Making the case for advice

Our third strategic objective focuses on championing the use of the law as a tool for social justice, in particular making the case to funders and decision makers as to how and why investment in advice can help them achieve their aims.

Much of our work in this area focuses on sharing best practice and celebrating what is being achieved at the frontline, through our network. The Network for Justice grew its membership by 40% to over 970 members in 2022 and we invested in the redevelopment of our website resulting in free access to thousands of events, training opportunities, research reports, best practice resources, funding opportunities, and community vacancies.

We continue to facilitate the Justice and Innovation Group, National Advice Funders Network and the Legal and Advice Sector Roundtable to convene communities of interest and practice around key topics and developments relating to the delivery of advice services.

Our Impact: We work with charities which provide a wide range of legal advice across the UK

In 2022 we awarded 266 grants totalling £6.7m to organisations offering free legal advice across the UK in a wide range of areas of the law, including:

Protecting children and keeping them safe

Children's Law Centre Northern Ireland

Children's Law Centre Northern Ireland works to protect the rights of all children living in Northern Ireland particularly those with disabilities, special education needs, mental health and homeless young people. This is done through providing free legal advice service and legal representation, policy work, invoking youth participation and advocacy through providing training. They also run a child law hub which contains legal information and advice for young people as well as a free phone advice line that dealt with 2,588 children's rights issues last year.

Securing housing for those at risk of homelessness

Shelter Scotland

Through advice, support and legal services, Shelter Scotland strive every day to give people struggling with bad housing or homelessness a safe, secure and affordable home. Through collective campaigns and petitions, Shelter Scotland was able to put pressure on the First Minister to tackle the housing emergency by enforcing a rent freeze and eviction ban over winter. More than 12,300 people all collectively campaigned for city leaders across

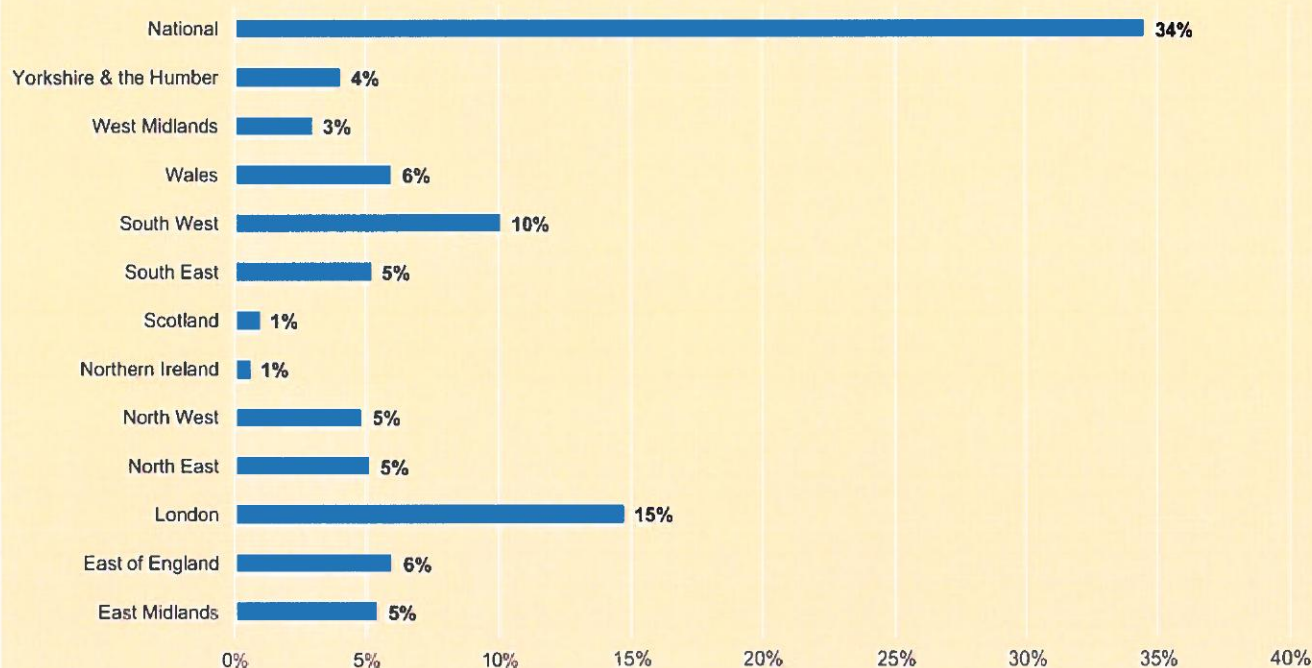
Scotland to build better social housing which they have now promised to do. This is only a small portion of the work which they are doing to ensure that the value of a home as a fundamental human need, without which it is impossible for people and communities to thrive, is realised.

Collaborating to address inequalities which impact health

Maternity Action

Maternity Action is the UK's maternity rights charity dedicated to promoting, protecting and enhancing the rights of all pregnant women, new mothers and their families in employment, social security and health care. This is done through a Maternity Rights Advice Line that is currently oversubscribed with almost 37 calls being unanswered for each call answered during service open hours, as well as a Maternity Care Access Advice Service for women affected by NHS charging which has been effective in reaching women who are socially and economically vulnerable with 79% of callers in 2019 reporting income of less than £10,000 and hence unable to afford NHS maternity care.

Distribution of 2022 Grants by Region/Country



Our Impact: We support charities which address barriers to accessing legal support

We understand that some communities face additional barriers to accessing services, and we support organizations which:

Challenge racism and discrimination

Friends, Families & Travellers

Friends, Families & Travellers seeks to end racism and discrimination against Gypsies, Travellers and Roma and to protect the right to pursue a nomadic way of life. The Gypsy, Traveller and Roma community experience great disadvantage with higher rates of disability and low life expectancy generally. The cost-of-living crisis also affects caravan dwellers in the community who are reliant on bottled gas for their energy usage. Friends, Families & Travellers have advocated on behalf of the community as government energy schemes exclude these families. Additionally, they also support applications for welfare benefits where limited literacy becomes a barrier to accessing this support or schemes are not accessible to those who don't have a fixed address.

Support those experiencing financial hardship

Dostiyo Asian Women and Girls Organisation

Dostiyo provides services, support, and advice on a wide range of issues predominantly to the local South Asian community and are seeing clients facing extreme financial hardship which affects their mental health and personal relationships, meaning instances of domestic violence has increased. Dostiyo Asian Women and Girls Organisation builds relationships with the community by providing specialist welfare benefits advice and other complimentary holistic services to address the additional barriers to justice the community faces (e.g. language, digital competency).

Provide advice & practical support to refugees

Manchester Refugee Support Network (MRSN)

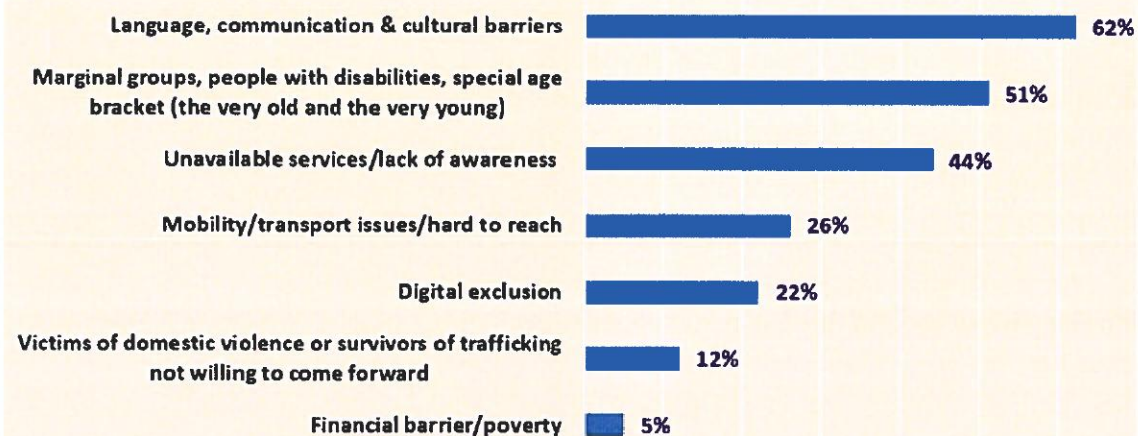
MRSN are a grass-roots organisation directly managed by refugee communities in Manchester, providing practical support to those fleeing persecution, conflict, and various forms of injustice. The refugee community in Manchester are negatively impacted by the cost of living crisis due to their low paying jobs or reliance on welfare benefits. MRSN provides wraparound support by facilitating debt relief plans, applications for discretionary housing and council tax payments and referring to specialist organisations or local foodbanks for clients in financial crisis.

Promote independence, inclusion and choice for disabled people

Disability North

Disability North promotes inclusion, independence and choice for disabled people and their families by providing information, advice and support on any aspect of disability. They have seen a rise in disabled people being unable to afford their social care contributions and meaning that their independence needs are becoming harder to meet and choosing to rely on friends and family for support. Disability North are increasing income for clients by maximising their benefits and reducing their social care charges, where possible. Unfortunately, their advice service is at capacity, and as some clients would not qualify for more benefits, they are having difficult conversations with clients whose wellbeing and whose family's wellbeing is being detrimentally impacted by the cost of living crisis.

Reported barriers to access to justice 2022



Our plans for 2023

As the impact of the cost of living crisis means more people are in need of access to advice at the same time legal advice charities struggle with increasing costs, there is more work for us to do than ever before.

In 2023 we will launch the Improving Outcomes Through Legal Support Grant in partnership with the Ministry of Justice. This is a 21-month grant covering England and Wales with a total funding pot of over £10 million which will support the delivery of legal support and advice both at an early stage in the clients' journey but also when faced with court or tribunal proceedings.

We have been working with partner funders on the long-term role of the Community Justice Fund. Although now moving away from a single pooled fund vehicle, our joint commitment to increasing resource for the provision of free legal advice remains. We will be working in partnership with a range of stakeholders to develop a new longer term project on this later in 2023.

We will be running a series of fundraising events this year, working closely in partnership with the legal profession. We will also be carrying out an evaluation of our events programme, both in terms of reviewing their purpose and success, but also thinking about how we can make our events more inclusive.

We are also reviewing equality, diversity and inclusion in terms of our grant making activity, and are making changes to include a broader range of voices both in programme design and decision making.

With changes to pro bono costs legislation to include tribunals now in effect, we will be working closely with the legal profession to publicise these changes and to ensure that use of pro bono costs orders is maximised.

Towards the end of 2023 we will be publishing our first "State of the Sector" report, where we will share data and learning from frontline agencies on their successes and challenges. This report will be a tool for all access to justice charities to use in their fundraising and influencing work, to help make the case for the role of the law as a tool for social change.

Financial review

In 2022 total income was £7,066,211 (2021: £7,715,932). Grants of £6,668,059 were payable (2021: £6,449,962) and the Foundation had net expenditure of £352,096 for the period (2021: net income of £380,681).

Grant income in 2022 comprised £6.2 million (2021: £7.0 million), of which £5.7 million came from the Ministry of Justice (2021: £5.0 million), and £0.5 million from other bodies, including independent funders (2021: £2.0 million).

Direct Costs reduced during 2022 (£470,558 vs. £604,953 in 2021). Chief contributory factors to this decrease were lower external consultancy and staff costs.

Investment Powers

The Foundation may invest monies of the charity not immediately required for its purposes in or upon such investments, securities or property as the Trustees may determine. Given the need for funds to be readily available, all funds are currently held in cash.

Reserves policy

The Foundation maintains reserves which the Board of Trustees deem appropriate for its efficient operation on a prudent basis.

A level of net current assets of £150,000 was considered sufficient to meet administrative costs to enable the continued operation of the charity. In addition, the Board of Trustees reserves amounts (£130,000 in 2022; £129,742 in 2021) considered sufficient in respect of indemnities given to firms for donations received under the client account scheme.

Senior management operate a programme of regular review of the level of reserves required, to enable the Trustees to set this at the appropriate amount.

The actual net current assets, representing unrestricted funds, as shown in note 12, exceed the required level and amounted to £438,210 (2021: £372,946). The Foundation's target for 2022 was £280,000. This is largely due to lower than expected unrestricted operating costs. The Trustees plan to distribute funds in excess of this amount in 2023.

The restricted funds carried forward of £517,120 are partly in respect of the MOJ and CJF grants programmes and Pro Bono income which will be distributed in early 2023.

Donated Services

The Trustees wish to express their appreciation for the services provided by a number of professional individuals at no cost to the Foundation. These services have been invaluable to continue the development of the charity, and the value of which cannot be easily quantified.

The Foundation would like to thank our supporters including the professional bodies, law firms, chambers, charities and many individuals who have supported the Foundation.

Governance

Structure and Trustees

The Access to Justice Foundation was incorporated as a company limited by guarantee on 2nd October 2008, and was registered as a charity in England and Wales on 3rd October 2008 and in Scotland on 27 July 2018. It is governed by its Articles of Association.

The composition of the Board represents the cross legal profession nature of the Foundation, working in collaboration with the advice sector. This is achieved through trustees being appointed by the following:

1. *President of the Law Society of England and Wales* – Appointee: Simon Davis
2. *Chairman of the Bar Council* – Appointee: Gavin Mansfield KC
3. *President of the Chartered Institute of Legal Executives* – Appointee: Maxcine Akin-sowon
4. *Chairman of Advice Services Alliance* – Appointee: Carol Storer
5. *Lord Chief Justice* – Appointee: Dame Maura McGowan DBE

In addition, the Board of Trustees has the power to appoint further Trustees. It has appointed: Laurence Harris as their Chairman, Audrey Haaxman, Sacha Rose-Smith (appointed July 2022), Natalia Rymaszewska (resigned July 2022), Rebecca Samaras, Nicola Sawford as a Trustee and Treasurer, Andrew Seager, Joe Snape and Sarah Stephens.

The independence of trustees is ensured by the maintenance of a register of interests and declaration of interests at individual meetings where necessary.

Decision-Making

Matters requiring board approval are decided by the Board acting by a majority at Trustee meetings or by 75 percent majority by email.

The Foundation appoints the following committees to make recommendations to the Board and to exercise delegated authority on some matters:

- Governance, Risk and Audit Committee
- Grants Committee
- HR Remuneration and Nominations Committee, and
- Development Committee.

The Board also forms other committees when deemed necessary to make recommendations on particular matters.

Day to day operational decisions are delegated to the Chief Executive, who operates within the confines of policies set by the Board on matters such as enforcement of pro bono costs orders and signing of cheques.

Employees

During the period the Foundation had fifteen full-time members of staff and four part-time members of staff.

Key management comprised:

- Ruth Daniel, Joint Chief Executive (resigned 30 March 2023)
- Clare Carter, Joint Chief Executive (Chief Executive from 31 March 2023)
- Martha de la Roche, Network Director (Partnerships Director from 1 March 2023)
- Stacey Lamb, Grants Manager (resigned June 2022)

- Shabana Aslam, Grants Director (joined November 2022)
- Lynne Squires, Development Director (resigned September 2022).

In 2022 one member of staff received total remuneration of between £70,000 and £80,000. (In 2021, one member of staff received total remuneration of between £70,000 and £80,000.)

Remuneration

Remuneration for key management and an annual overall staff budget are set by the Board of Trustees, following recommendations made by the Foundation's HR, Remuneration and Nominations Committee.

Principal Risks and Uncertainties

The Board of Trustees has put in place a risk matrix for consideration of risk and reviews this on a quarterly basis. The Board has identified the following key risks and uncertainties and how they are mitigated:

1. *Financial security*: fundraising plans are in place for the main sources of income for the charity and the charity's business plan focuses on identifying new sources of income.
2. *Fraud*: financial controls have been put in place by the Board of Trustees and a Treasurer appointed to oversee written processes and to review income and expenditure.
3. *Loss of key management*: written procedures, plans and policies are in place and information key to the running of the charity is stored in central systems.
4. *Distribution of funds*: clear grant making procedure and Distribution Principles are in place.
5. *Cyber Security*: Best practice guidelines (including following the recently revised Cyber Essentials guidance) are adhered to, and the Finance and Operations Manager advises the Governance, Risk and Audit Committee on Cyber Risk on an ongoing basis.

Grant Making Policy

The Foundation's grant making policy is set out in its Distribution Principles available on its website, which have been agreed by the Trustees. The Trustees consider the criteria to be set for each grants round in advance of its launch in order to ensure the Foundation's aims and objectives can be best met.

The Community Justice Fund was established in 2020, and this continued in 2021 and 2022. This is a pooled fund contributed to by a range of funders but hosted and managed by the Access to Justice Foundation. A multi-agency assessment panel considers the applications and makes recommendations to the Foundation's Grants Committee, which makes the final decisions.

In 2022, the Foundation continued to award grants under the Legal Support for Litigants in Person programme, a Ministry of Justice funded programme developed in partnership with the Foundation. These grants were awarded by the Foundation's Grants Committee following a closed application process where proposals were developed by applicants with the support of the Foundation team.

Funds received from the Ministry of Justice under the Litigant in Person Support Strategy were distributed in accordance with the agreed strategy, which the Trustees consider to be in alignment with the Foundation's aims and objectives, or in accordance with instructions from a Committee of CEOs of the funded partners: Law for Life, Advocate, LawWorks, RCJ Advice, Support Through Court, and the Foundation.

Raising Funds

The Foundation raises funds from pro bono costs, solicitors' unclaimed client account funds, grants from the Ministry of Justice, independent trusts and foundations, and donations from organisations and individuals, including through sponsored events. The

Foundation also works with other funders to increase funds for the sector more broadly.

Grants for specific projects are recorded as restricted income for those projects and the Board of Trustees is responsible for ensuring grants are spent for the purpose for which they are given.

We are committed to good fundraising practice, are registered with the Fundraising Regulator and have clear policies in place for how and when potential donors are approached. No complaints were received in 2022. No third-party participators are used for fundraising.

Trustee Indemnity Insurance

The Trustees have put in place trustee indemnity insurance cover of £1 million at a cost of £1,708 (2021: £1,402).

Induction and Training of Trustees

New Trustees receive an induction pack. This contains, amongst others, documents detailing the nature of the company and charitable status, how the Charity operates and Board Policy and Procedures. They are also able to attend, together with all existing Trustees, relevant seminars as the need arises.

They participate in induction meetings with the Foundation's staff, are provided with briefings from the Chairs of the various Board Committees and an existing Trustee acts as a mentor for the first few months following their appointment.

Charity's Public Benefit

The Trustees have considered the Charity Commission's guidance with regard to public benefit and have ensured that the Foundation's resources have been or will be distributed to organisations that provide, support or facilitate access to free legal assistance to those in charitable need, regardless of race, religion or other status.

Trustees' Responsibilities Statement

The Trustees (who are also Directors of The Access to Justice Foundation for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper and adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure of information to auditors

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Small Companies Regime

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the Board of Trustees on 15 June 2023

A handwritten signature in black ink, appearing to read 'Laurence Harris', with a horizontal line underneath.

Laurence Harris
Chairman of the Board

**Independent
Auditor's Report**

Independent auditor's report to the Members and Trustees of the Access to Justice Foundation

Opinion

We have audited the financial statements of Access to Justice Foundation for the year ended 31 December 2022 which comprise the statement of financial activities, balance sheet, statement of cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2022 and of the charitable company's net movement in funds, including the income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report and the Chair's statement. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report (which includes the directors' report prepared for the purposes of company law) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' Annual Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (which incorporates the directors' report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charity Accounts (Scotland) Regulations (as amended) require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charitable company; or
- the charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 14, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charitable company and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to Company Law and Charity Law, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as Companies Act 2006 and the Charities' Act 2011 and consider other factors such as income tax, payroll tax and sales tax

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements including the risk of override of controls. Audit procedures performed by the engagement team included:

- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Reviewing the controls and procedures of the charitable company to ensure these were in place throughout the year;
- Evaluating management's controls designed to prevent and detect irregularities;
- Reviewing and testing journals entries made in the year, particularly those made as part of the year end financial reporting process; and
- Challenging assumptions and judgements made by management in their critical accounting estimates

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Lee Stokes (Senior Statutory Auditor)
For and on behalf of Haysmacintyre LLP, Statutory Auditors

10 Queen Street Place
London
EC4R 1AG

Date: 27 June 2013

Financial Statements

**Statement of Financial Activities
For the year ended 31 December 2022**

			Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
Income from:							
Donations and legacies							
	Pro bono costs orders	3	-	-	281,776	281,776	111,827
	Unclaimed client accounts		158,066	-	-	158,066	117,607
	Grants received	4	-	-	6,161,855	6,161,855	6,988,790
	Other donations		160,489	96,617	201,940	459,046	497,591
Investments							
	Bank interest received		5,468	-	-	5,468	117
Total Income			324,023	96,617	6,645,571	7,066,211	7,715,932
Expenditure on:							
Charitable activities							
	Grants payable	15	-	267,570	6,400,489	6,668,059	6,449,962
	Direct costs	6	473	-	470,085	470,558	604,953
	Support costs	7	29,238	-	-	29,238	56,336
Raising funds							
	Other	8	169,663	3,904	-	173,567	132,907
		9	59,385	-	17,500	76,885	91,093
Total Expenditure			258,759	271,474	6,888,074	7,418,307	7,335,251
Net Income / (Expenditure)			65,264	(174,857)	(242,503)	(352,096)	380,681
Total Funds Brought Forward			372,946	227,734	759,623	1,360,303	979,622
Total Funds Carried Forward at 31/12/2022			438,210	52,877	517,120	1,008,207	1,360,303

**Statement of Financial Activities
For the year ended 31 December 2021**

			Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
Income from:							
Donations and legacies							
	Pro bono costs orders	3	-	-	111,827	111,827	57,439
	Unclaimed client accounts		117,607	-	-	117,607	331,371
	Grants received	4	-	-	6,988,790	6,988,790	10,599,099
	Other donations		96,103	131,600	269,888	497,591	609,648
Investments							
	Bank interest received		117	-	-	117	1,016
Total Income			<u>213,827</u>	<u>131,600</u>	<u>7,370,505</u>	<u>7,715,932</u>	<u>11,598,573</u>
Expenditure on:							
Charitable activities							
	Grants payable	14	500	2,700	6,446,762	6,449,962	10,465,177
	Direct costs	6	19,966	-	584,987	604,953	392,311
	Support costs	7	39,990	-	16,346	56,336	54,171
Raising funds		8	90,580	2,307	40,020	132,907	109,883
Other		9	81,483	-	9,610	91,093	92,109
Total Expenditure			<u>232,519</u>	<u>5,007</u>	<u>7,097,725</u>	<u>7,335,251</u>	<u>11,113,651</u>
Net Income / (Expenditure)			(18,692)	126,593	272,780	380,681	484,922
Total Funds Brought Forward			<u>391,638</u>	<u>101,141</u>	<u>486,843</u>	<u>979,622</u>	<u>494,700</u>
Total Funds Carried Forward at 31/12/2021			<u>372,946</u>	<u>227,734</u>	<u>759,623</u>	<u>1,360,303</u>	<u>979,622</u>

The Access to Justice Foundation

Company no. 6714178

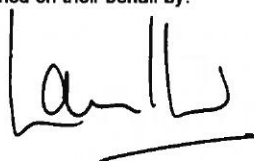
Balance Sheet as at 31 December 2022

	<u>Note</u>	<u>2022</u>		<u>2021</u>
	£	£	£	£
Current Assets				
Debtors	10	47,724		66,823
Cash at bank		1,228,736		1,462,988
Total current assets		<u>1,276,460</u>		<u>1,529,811</u>
Creditors, amounts falling due within one year				
	11	<u>(268,253)</u>		<u>(169,508)</u>
Net Current Assets			<u>1,008,207</u>	<u>1,360,303</u>
Net Assets		£ <u>1,008,207</u>		£ <u>1,360,303</u>
 The Funds of the Charity				
Unrestricted funds	12	438,210		372,946
Designated funds	12	52,877		227,734
Restricted funds	12	517,120		759,623
		£ <u>1,008,207</u>		£ <u>1,360,303</u>

The notes on pages 25 to 36 form part of the financial statements.

Approved by the Board of Trustees on 15 June 2023

And signed on their behalf by:



Laurence Harris (Chairman of the Board)

Statement of Cash Flows
For the year ended 31 December 2022

	<u>Note</u>	<u>2022</u>	<u>2021</u>
		£	£
Cash flows from operating activities:			
Net cash provided by			
Operating activities		(239,720)	58,756
Cash flows from investing activities			
Interest		5,468	117
		-----	-----
Change in cash and cash equivalents			
In the reporting period		(234,252)	58,873
Cash and cash equivalents at the start of the reporting period		1,462,988	1,404,115
		-----	-----
Cash and cash equivalents at the end of the reporting period		1,228,736	1,462,988
		=====	=====

Reconciliation of net expenditure to net cash inflow (outflow) from operating activities:

	<u>2022</u>	<u>2021</u>
	£	£
Net income/(expenditure)	(352,096)	380,681
Bank interest receivable	(5,468)	(117)
Decrease/(Increase) in debtors	19,099	4,915
Increase/(Decrease) in creditors	98,745	(326,723)
	-----	-----
Net cash provided by operating activities	(239,720)	58,756
	-----	-----

Analysis of Changes in net debt - 2022

	Cash at 1 January 2022	Cashflows	Cash at 31 December 2022
	£		£
Cash	1,462,988	(234,252)	1,228,736

**Notes to the Financial Statements
For the year ended 31 December 2022**

1. General Information

The continuing activity of the charity is to facilitate access to justice for those unable to afford legal assistance.

The charity is a public benefit entity, a United Kingdom charitable company limited by guarantee. It is both incorporated and domiciled in England and Wales. The address of its registered office is 10 Queen Street Place, London EC4R 1AG.

2. Summary of Significant Accounting Policies**(a) Basis of accounting**

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are prepared under the historical cost convention. The principal accounting policies that have been applied to all periods presented in these financial statements are set out below.

The preparation of financial statements in conformity with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the accounting policies selected for use by the Charity. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates.

(b) Income recognition

All income is included in the Statement of Financial Activities (SOFA) when the Charity becomes legally entitled to the income, it is probable that the income will be received and the amount can be quantified with reasonable accuracy. Where a pro bono cost order has not been received within 6 months of the award a bad debt provision is considered according to the likelihood of receiving the funds. Bad debts are offset against income receivable.

Donations are recognised in accordance with the donor's wishes and credited to restricted or unrestricted funds as the case may be.

Income from government and other grants are recognised when the charity has entitlement to the funds, any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

(c) Grants payable

Grants payable are accounted for in the period during which they are approved by the Foundation.

(d) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is charged to the SOFA on an accruals basis.

When costs relate to more than one activity they are allocated to charitable expenditure, the cost of raising funds or other costs based upon management estimate of staff time. Where costs are not directly attributable to a fund they are recorded as unrestricted and a transfer recorded to account for costs attributable to restricted income.

(e) Gifts in kind

Gifts in kind are brought into account at their estimated market value at the time the relevant gifts are made.

**Notes to the Financial Statements
For the year ended 31 December 2022**

2. Summary of Significant Accounting Policies (continued)

(f) Financial instruments

The only financial instruments held by the Charity constitute payables and receivables. These are categorised as 'basic' in accordance with Section 11 of FRS 102 and are initially recognised at transaction price. These are subsequently measured at transaction price less any impairment.

(g) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Foundation and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Foundation for particular purposes.

Designated funds consist of donations received which the Trustees have allocated toward a specific beneficiary. As such the conditions have been imposed by the Trustees rather than the donor.

(h) Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements. The Trustees conclude that there are no material uncertainties about the Charity's ability to continue and accordingly the financial statements are prepared on a going concern basis.

(i) Judgements in applying accounting policies and key sources of estimation uncertainty

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The Trustees consider the provision for non-recoverable amounts in relation to pro bono costs to be a key judgement and estimation. Pro-bono costs are considered for recoverability on a case by case basis.

**Notes to the Financial Statements
For the year ended 31 December 2022**

3 Pro Bono Costs	<u>2022</u>	<u>2021</u>
Pro bono cost orders relating to 2022	368,945	176,863
Pro bono cost orders previously considered non-recoverable for previous years	700	1,300
Non-recoverable amounts	(87,869)	(66,336)
	£ 281,776	£ 111,827
4 Grants Received	<u>2022</u>	<u>2021</u>
Litigant in Person Support Strategy Ministry of Justice	1,087,500	1,450,000
Legal Support for Litigants in Person Ministry of Justice	1,177,851	1,518,399
Help Accessing Legal Support Ministry of Justice	2,432,000	-
Community Justice Fund		
Ministry of Justice	1,000,000	2,000,000
National Lottery Community Fund	-	(4,720)
Others, including Independent Funders	400,000	2,001,744
Other grants	64,504	23,367
	£ 6,161,855	£ 6,988,790
5 Salaries	<u>2022</u>	<u>2021</u>
Staff costs		
Wages and salaries	414,066	550,738
Social Security costs	40,717	53,040
Pension costs	12,645	11,956
Redundancy costs	13,426	-
	£ 480,854	£ 615,734

The average number of employees during the year was ten (2021: fifteen), engaged in the management and administration of the Foundation.

The number of employees whose annualised emoluments exceeded £60,000 during the year (including taxable benefits but excluding employers' pension contributions) was:

	<u>2022</u>	<u>2021</u>
£70,001 - £80,000	1	1

Pension costs paid for the employee earning above £60,000 were £2,550 (2021: £769)

Key management remuneration for the year totalled £225,374 (2021: £193,880).

**Notes to the Financial Statements
For the year ended 31 December 2022**

6 Direct Costs

	<u>2022</u>	<u>2021</u>
Staff costs	338,914	418,001
Rent and rates	15,656	14,131
Professional fees & Consultancy	97,022	145,182
Raising Funds & Direct Charitable Expenditure	473	927
Administrative expenses	18,493	26,712
	£ <u>470,558</u>	£ <u>604,953</u>

7 Support Costs

Charity accounting regulations require us to separately identify Support costs incurred. These are set out as follows:

	<u>2022</u>	<u>2021</u>
Staff costs	118,340	163,631
Rent and rates	24,635	9,148
Professional fees	1,960	6,901
Administrative expenses	17,497	14,581
	£ <u>162,432</u>	£ <u>194,261</u>

		<u>2022</u>	<u>2021</u>
Direct charitable expenditure	18% (2021: 29%)	29,238	56,336
Cost of raising funds	48% (2021: 33%)	77,967	64,106
Administration costs	34% (2021: 38%)	55,227	73,819
		£ <u>162,432</u>	£ <u>194,261</u>

The percentage of support costs allocated to Direct charitable expenditure in 2022 has been notably reduced owing to increased allocation of staff costs to specific grants programmes in the year.

8 Raising funds

	<u>2022</u>	<u>2021</u>
Direct costs	95,600	68,801
Allocated Support Costs (see note 7)	77,967	64,106
	£ <u>173,567</u>	£ <u>132,907</u>

**Notes to the Financial Statements
For the year ended 31 December 2022**

9 Other costs		<u>2022</u>	<u>2021</u>
	Audit fees	17,500	14,520
	Other	4,158	2,754
	Allocated support costs (see note 7)	55,227	73,819
		£ <u>76,885</u>	£ <u>91,093</u>
10 Debtors		<u>2022</u>	<u>2021</u>
	Accrued income	28,835	54,773
	Prepayments	18,889	12,050
		£ <u>47,724</u>	£ <u>66,823</u>
11 Creditors – amounts falling due within one year		<u>2022</u>	<u>2021</u>
	Accruals	118,049	21,938
	Grants payable	83,080	40,000
	Deferred Income	50,000	50,000
	Other payables	17,124	57,570
		£ <u>268,253</u>	£ <u>169,508</u>
Deferred Income		<u>2022</u>	<u>2021</u>
	Deferred Income Brought Forward	50,000	382,100
	Released to Income and Expenditure, 2022	(50,000)	(382,100)
	Transferred from Income and Expenditure, 2022	50,000	50,000
	Deferred Income Carried Forward	<u>50,000</u>	£ <u>50,000</u>

Notes to the Financial Statements
For the year ended 31 December 2022

12 Summary of Funds

	2022		
	Unrestricted Funds	Designated Funds	Restricted Funds
As at 1 January 2022	372,946	227,734	759,623
Total Income	324,023	96,617	6,645,571
Total Expenditure	(258,759)	(271,474)	(6,888,074)
At 31 December 2022	£ 438,210	£ 52,877	£ 517,120

	2021		
	Unrestricted Funds	Designated Funds	Restricted Funds
As at 1 January 2021	391,638	101,141	486,843
Total Income	213,827	131,600	7,370,505
Total Expenditure	(232,519)	(5,007)	(7,097,725)
At 31 December 2021	£ 372,946	£ 227,734	£ 759,623

Restricted funds are further split as follows:

	2022					
	LIP Strategy	LSLIP	MOJ CJF	MOJ HALS	Other	Total
As at 1 January 2022	67,106	23,258	2,430	-	666,829	759,623
Total Income	1,087,500	1,177,851	1,000,000	2,432,000	948,220	6,645,571
Total Expenditure	(1,154,606)	(1,201,109)	(956,265)	(2,355,276)	(1,220,818)	(6,888,074)
At 31 December 2022	£ -	£ -	£ 46,165	£ 76,724	£ 394,231	£ 517,120

	2021					
	LIP Strategy	LSLIP	MOJ CJF	MOJ HALS	Other	Other
As at 1 January 2021	72,224	20,071	24,234	-	370,314	486,843
Total Income	1,450,000	1,518,399	2,000,000	-	2,402,106	7,370,505
Total Expenditure	(1,455,118)	(1,515,212)	(2,021,804)	-	(2,105,591)	(7,097,725)
At 31 December 2021	£ 67,106	£ 23,258	£ 2,430	£ -	£ 666,829	£ 759,623

Fund assets and liabilities are made up as follows:

	2022			
	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
Debtors	19,189	-	28,535	47,724
Cash	554,194	52,877	621,665	1,228,736
Liabilities	(135,173)	-	(133,080)	(268,253)
Net assets at 31 December 2022	£ 438,210	£ 52,877	£ 517,120	£ 1,008,207

	2021			
	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
Debtors	18,270	5,000	43,553	66,823
Cash	379,463	222,734	835,790	1,437,987
Liabilities	(24,787)	-	(119,720)	(144,507)
Net assets at 31 December 2020	£ 372,946	£ 227,734	£ 759,623	£ 1,360,303

**Notes to the Financial Statements
For the year ended 31 December 2022**

13. Contingent liability

The Charity has provided indemnities to law firms that have donated unclaimed client funds in respect of client balances in the event that these are claimed back from the law firm. Suitable investment of these reserves is considered by the trustees on a regular basis.

14. Related Parties

No member of the Board of Trustees received any remuneration during the year (2021: £Nil). Travel expenses reimbursed amounted to £23 (2021: £113).

There were no other related party transactions noted in the current or preceding year.

**Notes to the Financial Statements
For the year ended 31 December 2022**

15 Grants made to Institutions

	<u>2022</u>	<u>2021</u>
	£	£
Grants	6,668,059	6,449,962

Grants were made to the following institutions for the purpose of enabling the recipient to promote the charity's objectives:

Access Social Care	14,672	-
Advice NI	12,196	-
Advice4Renters	12,196	25,000
Advocate/Bar Pro Bono Unit	34,481	21,000
Agnes Smith Advice Centre	10,000	-
AIRE Centre	12,196	-
Anti-trafficking and Labour Exploitation Unit	95,000	60,000
ASIRT (Asylum Support & Immigration Resource Team)	1,587	-
Asylum Aid	12,196	-
Asylum Justice	38,446	60,000
Barrow Cadbury Trust	-	500
Benefit Advice Shop	-	17,000
BHT Sussex	14,672	-
Birmingham People's Centre	18,298	-
Brighton Housing Trust	-	59,314
Bristol Law Centre	71,033	60,000
Bristol Refugee Rights	48,422	25,000
Brixton Advice Centre	12,196	25,000
Cambridge House and Talbot	58,797	40,000
Camden Community Law Centre	12,196	-
Canterbury Housing Advice Centre (CHAC)	12,196	21,000
Cardinal Hume Centre	12,196	-
CASCAIDr (Centre for Adults' Social Care)	75,000	-
Castlemilk Law and Money Advice Centre	12,196	50,000
Central England Law Centre	82,330	168,572
Centre for Women's Justice	12,196	-
CHAS Bristol	12,480	16,768
Children's Law Centre (NI)	-	72,000
Citizens Advice Allerdale	14,672	-
Citizens Advice and Law Centre Kirklees	12,196	43,627
Citizens Advice Barking And Dagenham	14,672	50,000
Citizens Advice Barnet	14,672	-
Citizens Advice Barnsley and District	14,672	-
Citizens Advice Bassetlaw	14,672	-
Citizens Advice Bradford and Airedale	14,672	-
Citizens Advice Bridport and District	14,672	-
Citizens Advice Bristol	313	-
Citizens Advice Bury & Bolton	14,672	-
Citizens Advice Caerphilly Blaenau Gwent	450	32,650
Citizens Advice Cambridge	1,419	-
Citizens Advice Canolfen Cyngon Ynys Mon	148,032	136,303
Citizens Advice Central and East Northampton	52,672	34,200
Citizens Advice Central Dorset	145,525	108,571
Citizens Advice Chelmsford	710	-
Citizens Advice Cornwall	14,672	2,940
Citizens Advice Coventry	37,500	-
Citizens Advice Croydon	27,552	-
Citizens Advice Denbighshire	45,542	-

Notes to the Financial Statements
For the year ended 31 December 2022

Grants made to Institutions continued

	<u>2022</u>	<u>2021</u>
	£	£
Citizens Advice Devon	14,672	-
Citizens Advice East End	14,672	-
Citizens Advice Gateshead	12,196	-
Citizens Advice Halton	14,672	-
Citizens Advice Havering	14,672	-
Citizens Advice Kingston	12,196	-
Citizens Advice Leeds	86	-
Citizens Advice Lincoln and District	12,196	43,747
Citizens Advice Mkd Mercla	34,657	-
Citizens Advice North Hertfordshire	278	-
Citizens Advice North Somerset	16,049	-
Citizens Advice Peterborough	175	-
Citizens Advice Portsmouth	14,672	-
Citizens Advice Preston	56	-
Citizens Advice Rhondda Cynon Taff	40,050	32,650
Citizens Advice Sheffield & Law Centre	14,672	50,000
Citizens Advice Shepway	14,672	42,000
Citizens Advice Sherwood & Newark	18,750	-
Citizens Advice Staffordshire North and Stoke on Trent	14,672	-
Citizens Advice St Albans District	12,496	-
Citizens Advice Stevenage	12,196	-
Citizens Advice Swansea Neath Port Talbot	-	32,650
Citizens Advice Taunton	12,196	-
Citizens Advice Watford	14,672	-
Citizens Advice Welwyn Hatfield	68	-
Citizens Advice Wiltshire	26,250	-
Citizens Advice York	2,586	-
Clan Childlaw	-	60,000
Community Advice and Law Service Ltd	57,196	50,000
Community Law Service (Northampton And County)	12,196	48,500
Community Legal Centre - Essex	41,191	-
Community Links	14,672	-
Cumbria Law Centre	51,583	58,586
Delghton Pierce Glynn	-	30,000
Derbyshire Law Centre	58,056	56,786
Direct Help & Advice	14,672	-
Disability Advice Service Lambeth	12,196	-
Disability Law Service	38,446	-
Disability North	12,196	42,261
Dostiyo Asian Women and Girls Organisation	12,196	50,000
Ealing Law Centre	40,922	60,000
Environmental Law Foundation	500	-
Equality Action Limited	12,196	47,800
Equality and Employment Law Centre	14,930	80,769
Ethnic Minorities Law Centre	180	-
Family Rights Group	56,250	-
First Light South West	9,750	-
Free Family Representation and Advocacy Project	16,176	-
Free Legal Advice Group for Domestic Violence (FLAGDV)	30,000	-
Free Representation Unit	12,196	-
Friends, Families and Travellers	49,696	60,000
Fusion Housing Kirklees Ltd	14,672	51,801

**Notes to the Financial Statements
For the year ended 31 December 2022**

Grants made to Institutions continued

	<u>2022</u>		<u>2021</u>
	£	£	
Fylde Coast Advice & Legal Centre	-		60,000
Govan Community Project	12,196		-
Govan Law Centre	12,196		50,000
Great Yarmouth Refugee and Outreach Support	12,196		50,000
Greater Manchester Immigration Aid Unit	11,249		-
Greater Manchester Law Centre & PBC	81,428		108,572
Greenwich Housing Rights	12,196		94,000
Hackney Community Law Centre	12,196		-
Hammersmith & Fulham Community Law Centre	70,922		-
Haringey Law Centre	14,672		-
Harlow Advice Centre	48,724		59,739
Harrow Law Centre	49,696		-
Hastings Advice and Representation Centre	26,461		-
Here For Good	12,196		-
Hillingdon Law Centre	14,672		50,000
Hope Projects	596		40,000
Housing Rights	12,196		40,000
IPSEA	14,672		-
Ipswich Disabled Advice Bureau *	14,672		(686)
Island Advice Centre	12,196		-
Islington Law Centre	26,868		-
Just for Kids Law	87,196		-
Just Right Scotland	593		40,000
Justice First - Tees Valley	12,196		40,000
Kanlungan Filipino Consortium	12,196		35,675
Kent Law Clinic	4,250		-
Kent Refugee Help	12,196		20,000
Latin American House	12,196		-
Law Centre NI	-		31,265
Law for Life (Foundation for Public Legal Education)	223,530		179,707
Law Works (The Solicitors Pro Bono Group)	306,014		301,483
Legal Advice Centre (University House) *	14,672		(771)
Legal Services Agency	12,196		60,000
Lewisham Refugee and Migrant Network	12,196		-
Liberty (Civil Liberties Trust)	12,196		-
London Legal Support Trust	100		1,250
Luton Irish Forum	12,196		-
Luton Law Centre	14,672		60,000
Luton Rights	12,196		-
Making Me (Bedford)	70		-
Manchester Refugee Support Network (MRSN)	43,042		-
Mancroft Advice Project	26		-
Manuel Bravo Project	-		60,000
Mary Ward Legal Centre	56,446		-
Maternity Action	79,922		60,000
Merseyside Law Centre	14,731		56,000
Migrant Legal Action	12,196		30,000
Navigate	12,196		-
New Forest Disability Information Service	12,196		-
Nishkam Civic Association	12,196		-
Norfolk Community Law Service	45,299		70,000
North Bristol Advice Centre	31,699		-

Notes to the Financial Statements
For the year ended 31 December 2022

Grants made to Institutions continued

	<u>2022</u>	<u>2021</u>
	£	£
North East Law Centre	272,897	332,912
North Kensington Law Centre	70,922	50,000
North Lancashire Citizens Advice Bureau	14,672	-
Northamptonshire Rights and Equality Council	38,141	30,000
Nottingham Law Centre	16,905	54,200
Nucleus Legal Advice	12,196	-
Oasis Cardiff	12,196	55,000
Oxford Community Work Agency	14,672	-
Paddington Law Centre	14,672	50,000
Peterborough Asylum and Refugee Community Association (PARCA)	12,196	40,000
Plumstead Community Law Centre *	33,422	(714)
PRCBC	34,696	30,000
Prisoners' Advice Service	12,196	-
Pro Bono Connect	3,376	-
Public Interest Law Centre	14,672	-
RCJ Advice	420,654	422,975
Refugee and Migrant Forum of Essex & London (RAMFEL)	12,196	25,000
Refugee Support (Devon) Ltd	34,696	41,900
Refugee Women Connect	12,196	-
Refugee Women's Association	12,196	30,000
Release	57,196	-
Revive CIO	12,196	49,650
Rights of Women	56,250	-
Riverside Advice	12,329	60,000
Safe Passage International	12,196	-
Salford Unemployed and Community Resource Centre	12,196	-
Scottish Child Law Centre SCLC	11,238	-
Shelter	14,672	-
Shelter Bristol	162	-
Shelter Cymru	14,672	60,000
Slough Immigration Aid Unit	12,196	10,000
South London Refugee Association	-	40,000
South West London Law Centres	63,422	60,000
Southampton Advice and Representation Centre	12,196	-
Southwark Law Centre	14,672	75,000
Speakeasy Law Centre	79,925	48,000
Special Educational Needs Advice Centre (SENAC)	12,196	25,500
Spitfire Advice and Support Services	12,196	30,000
Springfield Law Centre	14,672	-
St Anns Advice Group	312	-
St Pauls Advice Centre	212	-
Stockton and District Advice and Information Service (SDAIS)	12,196	-
Suffolk Law Centre (Ipswich & Suffolk Council for Racial Equality)	121,354	143,571
Support Through Court (Formerly Personal Support Unit)	598,400	684,148
Support Through Court Birmingham	514	-
Support Through Court Bristol	523	-
Support Through Court Leeds	381	-
Support Through Court Newcastle	175	-
Tamil Welfare Association (Newham) UK	12,196	-
Teignbridge CAB	140,491	136,470
The You Trust	12,196	-
Tower Hamlets Law Centre	14,672	-

**Notes to the Financial Statements
For the year ended 31 December 2022**

Grants made to Institutions continued

	<u>2022</u>	<u>2021</u>
	£	£
Vauxhall Community Law & Information Centre	16,325	55,000
Voices In Exile	12,196	-
Wanstead and Woodford Migrant Support	12,196	10,000
Wiltshire Law Centre	70,922	-
Working Families	89,672	-
Youth Legal and Resource Centre	12,196	24,550
	<hr/>	<hr/>
	6,668,059	6,449,962
	<hr/>	<hr/>

* Negative amounts represent Lottery grant payments given in 2020, for which the work was not carried out. These sums are being returned to the ATJF in 2022, and then repaid to the National Lottery

Reference Information

The Access to Justice Foundation

Registered Office

10 Queen Street Place
London EC4R 1AG
Telephone: 020 4522 8400
Website: www.atjf.org.uk

Registered charity in England and Wales
number 1126147

Registered charity in Scotland
number SC048584

Company limited by guarantee number
6714178

Principal Place of Business

14-18 Old Street
London EC1V 9BH

Auditors

Haysmacintyre LLP
10 Queen Street Place
London
EC4R 1AG

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Board of Trustees (Company Directors)

Laurence Harris (Chairman of the Board)
Maxcine Akinsowon
Simon Davis
Audrey Haaxman
Gavin Mansfield KC
Dame Maura McGowan DBE
Sacha Rose-Smith (appointed July 2022)
Natalia Rymaszewska (resigned July
2022)
Rebecca Samaras
Nicola Sawford
Andrew Seager
Joe Snape
Sarah Stephens
Carol Storer

www.accesstojusticefoundation.org.uk

Company limited by guarantee no. 6714178
Registered charity in England and Wales no. 1126147
Registered charity in Scotland no. SC048584




THE ACCESS TO JUSTICE FOUNDATION

England & Wales - Charity number 1126147

Accounts

THE
ACCESS
TO JUSTICE
FOUNDATION



Annual Report and Financial Statements

for the year ended 31 December 2021

Company limited by guarantee no. 6714178
Registered charity in England and Wales no. 1126147
Registered charity in Scotland no. SC048584

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Message from our Chairman

In my forward to last year's Annual Report, I talked of the extraordinary impact that the pandemic was having on the access to justice sector. None of us foresaw the length of time the pandemic would continue; and the true extent of its longer-term impact on so many aspects of our lives is only becoming clear as we return to some semblance of normality. What, however, has been quite clear for some time is the profound change which the access to justice sector is undergoing in response to the last two years, overlaid now with a cost-of-living crisis which is likely to see demand for free legal advice in key areas like debt, housing and benefits continue to escalate for the foreseeable future. The shift to digital delivery which happened so quickly in 2020 has helped some but increasingly we are hearing about those who remain excluded, often who already have some of the greatest needs.

Against the backdrop of these very serious issues, the Foundation continued to focus heavily in 2021 on working with other social justice funders through the Community Justice Fund (CJF). In the Fund's second year it was able to continue to direct resources to front line agencies facing really serious funding issues, making a further £3.6m in grants to 80 not for profit specialist legal advice organisations throughout the UK. Over two years, the CJF has now distributed £12.2m which is an extraordinary testament to the commitment of the participating group of funders to the sector.

Partnership continues to be at the heart of all that we do, with the legal profession, the advice and pro bono sectors, other trusts and foundations and with government. As well as our continuing collaboration with other trusts and foundations supporting the Community Justice Fund, we have also continued this year to work closely with others in supporting the Network for Justice, and with the Ministry of Justice on the Litigant in Person Support Strategy. We are grateful to all our partners for the much-needed support that they have provided which has helped us deliver so much to frontline agencies.

Through our work with our partners and more generally, we are seeking to focus on three key and interrelated strategic objectives:



1. Increasing available resources for the provision of free legal advice and support across the UK;
2. Developing and implementing grant making programmes which align with our values, improve reach, and maximise impact; and
3. Improving understanding and awareness of the role of the law as a tool for social justice.

The last two years have brought home quite how important each of these aims is, and how fundamental the access to justice sector is to achieving social justice, fairness and equity for all.

The breadth of the Foundation's work and contribution, which you will see from this report, is once again testament to the enormous hard work and energy of our joint Chief Executives Clare Carter and Ruth Daniel, all of the Foundation's staff and volunteers, my fellow Trustees and our supporters and partners including the many members of the legal profession who help us through obtaining pro bono costs orders, donating residual client balances, and supporting our legal walks and other events. The Foundation is so grateful to you all for everything you do.

A handwritten signature in black ink, appearing to read 'Laurence Harris', written over a thin horizontal line.

Laurence Harris
Chairman of the Board

Our vision is a society where everyone has access to justice

We raise funds and distribute them to advice agencies which make an enormous difference to the lives of vulnerable people. We also help to make the case for advice and provide broader support to the sector.

Some examples of the impact of the help given by organisations that we fund:

- Keep family breadwinners in employment through challenging unlawful discrimination
- Prevent young families from being made homeless
- Support disabled people to avoid poverty by achieving a basic level of income
- Help victims of sexual violence and torture to rebuild their lives.

We fund Law Centres, local Citizens Advice, independent advice agencies, pro bono projects and national charities, all of which help to facilitate access to justice.

Our mission is to improve people's lives by increasing the availability of quality legal advice and support

The difference we make

Grants

In another challenging year for legal advice and support services, we provided our existing grantees with flexibility to reshape their service delivery, and supported specialist legal services.

In 2021, the first wave of funding from the Community Justice Fund came to an end. With the continued risk to services, CJF provided a second round of funding in 2021, which supported 80 organisations with £3.5m in grants and two crisis grants to the sum of £52,000. As well as grant-giving, the CJF undertakes work to evidence and make the case for advice, to encourage further investment and support a more sustainable sector.

Wave Two of the CJF was delivered in partnership with Therium Access, AB Charitable Trust, The Baring Foundation, The Clothworkers' Foundation, The Dulverton Trust, The Esmée Fairbairn Foundation, Indigo Trust, The John Ellerman Foundation, The Legal Education Foundation, The London Legal Support Trust, and the Ministry of Justice (MoJ).

The Litigant in Person Support Strategy (LIPSS) is a national partnership established in 2014, to support those going through the legal process alone. The Access to Justice Foundation and Advocate are joined by funded partners Law for Life, LawWorks, RCJ Advice and Support Through Court, with funding provided by the MoJ. In 2021, as well as ongoing support for the funded partners, LIPSS further provided grants to three organisations in South Wales; Citizens Advice Caerphilly Blaenau Gwent, Citizens Advice Rhondda Cynon Taff, and Citizens Advice Swansea Neath Port Talbot.

The Legal Support for Litigants in Person Grant (LSLIP) continued in 2021. This two-year, £3.1m programme funded by the MoJ aimed to increase provision of services for litigants in person, focused on early intervention and service access. LSLIP comprises 11 grants across three streams of funding supporting national, regional and local partnerships throughout England and Wales.

Finally, we continued to support pro bono services through two grants of £20,000 each to national pro bono charities LawWorks and Advocate, to help sustain and improve access to and provision of pro bono.

Fundraising

As a charity founded and led by the legal profession, we continue to rely heavily on the valued support of the legal community to help us raise funds for our work.

Although most of our funding in 2021 came from independent funders, fundraising remains an important part of the Foundation's work. The Foundation is the natural destination for new funds for access to justice and we remain focused on encouraging new donors to give to the sector, raising funds from pro bono costs and solicitors' dormant funds as well as potential new schemes.

In 2021, the Foundation was awarded £177,000 of pro bono costs from 40 cases (see note 3 to the accounts regarding amounts not received). In addition, the Foundation received £117,600 of donations from 42 solicitors firms' dormant client account funds.

£497,591 of donations were received from individuals and firms, including £250,000 from The Stewarts Foundation and £131,600 designated for distribution in Scotland, Wales and particular regions of England.

The Network for Justice

The Foundation supports the Network for Justice (NFJ), a community of over 800 individuals, from over 500 organisations, initiatives and projects which share a common goal of supporting vulnerable people to access and utilise their legal rights. The NFJ collates knowledge, insights and learning from a broad range of expert sources and shares these across a community of organisations and individuals who are all working to support access to justice for those most in need.

The NFJ links people with the right contacts, information and resources to support and coordinate developments in the access to justice space. The NFJ's online platform offers a collaborative space for members to find and connect with colleagues, access a community-built hub which centralises best practice resources, seek help and expertise from other community members, and keep up to date with who is doing what.

Our plans for 2022 and beyond

The Access to Justice Foundation was initially set up to provide a vehicle to distribute funds raised from pro bono costs orders. In 2022, we hope to see legislation implemented which will enable tribunals to make pro bono costs orders for the first time. We will be working closely with tribunal judges, advocates, the legal community and the advice sector to raise awareness of these new arrangements, so we can maximise the income raised to support the provision of free legal advice to those who need it the most. Alongside our regional committees, we will also be working to broaden the pool of law firms who support us both through our events and via donation of residual client balances.

We continue to work closely with the Ministry of Justice and other funders on improving investment in the advice sector and beyond.

Our work includes work with partner funders, umbrella bodies and frontline agencies on the future of the Community Justice Fund. As we develop a ten-year vision for this work, we plan to harness and channel the collective commitment of funders and organisations in the field to sustain and develop specialist advice work in the UK. The Community Justice Fund intends to provide the vehicle for raising and distributing funds to individual organisations providing specialist advice and to

share learning and intelligence to improve the effectiveness of those working to bring about social change in their communities.

As our grant making activity has increased over the last two years, we have been looking at ways in which we can better capture the learning and impact of the work we fund, both in order to support improved service delivery but also to help make the case for future investment. As the legal support for litigants in person programme comes to an end in 2022, we look forward to working with the Ministry of Justice on the evaluation of that programme, the lessons from which we hope will be valuable both to funders and front-line agencies alike. During 2022, we will also be sharing learning on the impact that the introduction of widespread remote service delivery has had on people's ability to access legal advice. We will also be working with others to build a better picture of advice services provision and funding across the UK, and also working with the sector to improve our collective ability to articulate the role that the law can play in achieving a wide range of social objectives.

Some case studies to illustrate the impact of the work of our grantees:

Amanda, a survivor of domestic abuse, was at risk of losing her home due to high levels of debt. She was supported to apply for Breathing Space (a debt respite scheme) to give her time to put a debt repayment plan in place and stay in her home.

Helen's disability benefits had been reduced, making it difficult for her to afford her day to day living expenses. She had significant mental health issues and rarely left her home, making it even harder for her to get help. With support she was able to appeal the decision and her benefits were reinstated, reducing her anxiety and enabling her to enjoy Christmas.

Financial Review

In 2021 total income was £7,715,932 (2020: £11,598,573). Grants of £6,449,962 were payable (2020: £10,465,177) and the Foundation had net income of £380,681 for the period (2020: £484,922).

Grant income in 2021 comprised £7.0 million (2020: £10.6 million), of which £5.0 million came from the Ministry of Justice (2020: £4.6 million), and £2.0 million from other bodies, including independent funders (2020: £1.0 million, plus £5.0 million from the National Lottery Community Fund, which was not repeated in 2021).

Direct Costs were notably higher during 2021 (£605k vs. £392k in 2020). Chief contributory factors to this increase were: staffing the LSLIP programme for a whole year in 2021 as opposed to half a year in 2020, and increased Staff and Consultancy costs expended on the CJF Independent Funders programme (notably £42,000 to the DRD Partnership regarding a communications plan and Spending Review, and £39,600 to the Centre for Economics and Business Research, investigating the economic benefits of the free legal advice sector).

Investment Powers

The Foundation may invest monies of the charity not immediately required for its purposes in or upon such investments, securities or property as the Trustees may determine.

Reserves policy

The Foundation maintains reserves which the Board of Trustees deem appropriate for its efficient operation on a prudent basis.

A level of net current assets of £166,000 was considered sufficient to meet administrative costs. In addition, the Board of Trustees reserves amounts (£129,742 in 2021; £176,845 in 2020) considered sufficient in respect of indemnities given to firms for donations received under the client account scheme. Senior management operate a programme of regular review of the level of reserves required, to enable the Trustees to set this at the appropriate amount.

The actual net current assets, representing unrestricted funds, as shown in note 12, exceed the required level and amounted to £372,946 (2020: £391,638). The Foundation's target for 2021 was £295,742 and the Trustees plan to distribute funds in excess of this amount in 2022 by way of grants.

It should be noted that the high level of Funds carried forward includes £371,325 as part of Restricted Funds in respect of the Community Justice Fund Independent Funders fund balance, and that the LST Designated Fund balance built up during 2020 and 2021 was subject to grants paid in spring 2022.

Donated Services

The Trustees wish to express their appreciation for the services provided by a number of professional individuals at no cost to the Foundation. These services have been invaluable to continue the development of the charity.

The Foundation would like to thank our supporters including the professional bodies, law firms, chambers, accountants, charities, and many individuals who have supported the Foundation.

Governance

Structure and Trustees

The Access to Justice Foundation was incorporated as a company limited by guarantee on 2nd October 2008 and was registered as a charity in England and Wales on 3rd October 2008 and in Scotland on 27 July 2018. It is governed by its Articles of Association.

The composition of the Board represents the cross legal profession nature of the Foundation, working in collaboration with the advice sector. This is achieved through trustees being appointed as follows:

1. President of the Law Society of England and Wales

Appointee: Simon Davis (appointed 20 May 2021), replacing Jeffrey Forrest (whose term of office ended on 26 May 2021)

2. Chairman of the Bar Council

Appointee: Gavin Mansfield QC (appointed 17 April 2021), replacing Lance Ashworth QC (whose term of office ended on 17 April 2021)

3. President of the Chartered Institute of Legal Executives

Appointee: Maxine Akinsowon (appointed 14 September 2021), replacing Frances Edwards (whose term of office ended on 14 September 2021)

4. Chair of Advice Services Alliance

Appointee: Carol Storer (appointed 13 December 2021), replacing Alice Copping (resigned 20 May 2021)

5. Lord Chief Justice

Appointee: Dame Maura McGowan DBE

In addition, the Board of Trustees has the power to appoint further Trustees. It has appointed:

- Laurence Harris as their Chairman
- Toby Brown (term of office ended on 26 February 2021)
- Audrey Haaxman
- Natalia Rymaszewska
- Rebecca Samaras
- Nicola Sawford as Treasurer
- Andrew Seager
- Joe Snape
- Sarah Stephens

Decision-Making

Matters requiring board approval are decided by the Board acting by a majority at Trustee meetings or by 75% majority by email.

The Foundation appoints the following committees to make recommendations to the Board and to exercise delegated authority on some matters:

- Governance, Audit and Risk Committee
- Grants Committee
- HR, Remuneration & Nominations Committee
- Strategy and Development Committee, and
- External Funding Committee.

The Board also forms other working groups or committees when deemed necessary to make recommendations on particular matters.

Day to day operational decisions are delegated to the joint Chief Executives, who operate within the confines of policies set by the Board on matters such as enforcement of pro bono costs orders and signing of cheques.

Employees

During the period the Foundation had fifteen full-time members of staff and seven part-time members of staff.

Key management comprised:

- Ruth Daniel, Joint Chief Executive Officer
- Clare Carter, Joint Chief Executive Officer
- Martha de la Roche, NFJ Network Director
- Stacey Lamb, Grants Director
- Lynne Squires, Development Director

Remuneration

Remuneration for key management and an annual overall staff budget are set by the Board of Trustees, following recommendations made by the Foundation's HR, Remuneration & Nominations Committee.

Principal Risks and Uncertainties

The Board of Trustees has identified the following key risks and uncertainties and how they are mitigated:

1. **Financial security:** fundraising plans are in place for the main sources of income for the charity, and the charity's business plan focuses on identifying new sources of income.
2. **Fraud:** financial controls have been put in place by the Board of Trustees and a Treasurer appointed to oversee written processes and to review income and expenditure.
3. **Loss of key management:** written procedures, plans and policies are in place and information key to the running of the charity is stored in central systems.
4. **Distribution of funds:** clear grant making procedure and Distribution Principles are in place.
5. **The impact of Covid-19:** regular review of the risks and potential opportunities.
6. **Cyber Security:** in respect of the risk of cyber attack and data threat, the Governance, Risk and Audit Committee has tasked the Finance and Operations Manager to investigate, including determining and following best practice under recently revised Cyber Essentials guidance.

Grant Making Policy

The Foundation's grant making policy is set out in its Distribution Principles available on its website, which have been agreed by the Trustees. The Trustees consider the criteria to be set for each grants round in advance of its launch to ensure the Foundation's aims and objectives can be best met.

In 2020 the Community Justice Fund was established, and this continued in 2021. This is a pooled fund contributed to by a range of funders but hosted and managed by the Access to Justice Foundation. A multi-agency assessment panel considers the applications and makes recommendations to the Foundation's Grants Committee, which makes the final decisions.

In 2021, the Foundation continued to award grants under the Legal Support for Litigants in Person programme, a MoJ funded programme developed in partnership with the Foundation. These grants were awarded by the Foundation's Grants Committee following a closed application process where proposals were developed by applicants with the support of the Foundation team.

Decisions as to grants to be awarded up to £100,000 are made by the Foundation's Grants Committee. Awards above that are made by the Trustees on the recommendation of the Foundation's Grants Committee, which is formed for each grants round.

Funds received from the Ministry of Justice under the Litigant in Person Support Strategy are distributed in accordance with the agreed strategy, which the Trustees consider to be in alignment with the Foundation's aims and objectives, or in accordance with instructions from a Committee of CEOs of the funded partners: Law for Life, Advocate, LawWorks, RCJ Advice, Support Through Court, and the Foundation.

Raising Funds

The Foundation raises funds from pro bono costs, solicitors' unclaimed client account funds, grants from The Ministry of Justice, independent trusts and foundations, and donations from organisations and individuals, including through sponsored events. The Foundation also works with other funders to increase funds for the sector more broadly.

Grants for specific projects are recorded as restricted income for those projects and the Board of Trustees is responsible for ensuring grants are spent for the purpose for which they are given. We are committed to good fundraising practice, are registered with the Fundraising Regulator, and have clear policies in place for how and when potential donors are approached. No complaints were received in 2021. No third-party participators are used for fundraising.

Trustee Indemnity Insurance

The Trustees have put in place trustee indemnity insurance cover of £1 million at a cost of £1,402 (2020: £719).

Induction and Training of Trustees

New Trustees receive an induction pack. This contains, amongst others, documents detailing the nature of the company and charitable status, how the Charity operates and Board Policy and Procedures. They are also able to attend, together with all existing Trustees, relevant seminars as the need arises.

They participate in induction meetings with the Foundation's staff, are provided with briefings from the Chairs of the various Board Committees and an existing Trustee acts as a mentor for the first few months following their appointment.

Charity's Public Benefit

The Trustees have considered the Charity Commission's guidance with regard to public benefit and have ensured that the Foundation's resources have been or will be distributed to organisations that provide, support or facilitate access to free legal assistance to those in charitable need, regardless of race, religion or other status.

Trustees' Responsibilities Statement

The Trustees (who are also Directors of The Access to Justice Foundation for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper and adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them

to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure of information to auditors

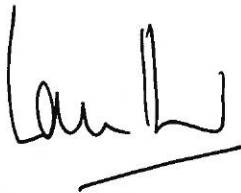
In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Small Companies Regime

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the Board of Trustees on 7 June
2022

A handwritten signature in black ink, appearing to read 'Laurence Harris', with a horizontal line underneath it.

Laurence Harris
Chairman of the Board

Independent auditor's report to the members and trustees of Access to Justice Foundation

Opinion

We have audited the financial statements of Access to Justice Foundation for the year ended 31 December 2021 which comprise the statement of financial activities, balance sheet, statement of cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2021 and of the charitable company's net movement in funds, including the income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report and the Chair's statement. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report (which includes the directors' report prepared for the purposes of company law) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' Annual Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (which incorporates the directors' report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charity Accounts (Scotland) Regulations (as amended) require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charitable company; or
- the charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 10, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charitable company and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to Company Law and Charity Law, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as Companies Act 2006 and the Charities' Act 2011 and consider other factors such as income tax, payroll tax and sales tax

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements including the risk of override of controls. Audit procedures performed by the engagement team included:

- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Reviewing the controls and procedures of the charitable company to ensure these were in place throughout the year;
- Evaluating management's controls designed to prevent and detect irregularities;
- Reviewing and testing journals entries made in the year, particularly those made as part of the year end financial reporting process; and
- Challenging assumptions and judgements made by management in their critical accounting estimates

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Lee Stokes (Senior Statutory Auditor)
For and on behalf of Haysmacintyre LLP, Statutory Auditors
Date 12 September 2022

10 Queen Street Place
London
EC4R 1AG

Financial Statements

Statement of Financial Activities
For the year ended 31 December 2021

		Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
Income from:						
Donations and legacies						
	Pro bono costs orders	3	-	-	111,827	57,439
	Unclaimed client accounts		117,607	-	117,607	331,371
	Grants received	4	-	-	6,988,790	10,599,099
	Other donations		96,103	131,600	269,888	609,648
Investments						
	Bank interest received		117	-	117	1,016
Total Income			<u>213,827</u>	<u>131,600</u>	<u>7,370,505</u>	<u>11,598,573</u>
Expenditure on:						
Charitable activities						
	Grants payable	15	500	2,700	6,446,762	10,465,177
	Direct costs	6	19,966	-	584,987	392,311
	Support costs	7	39,990	-	16,346	54,171
Raising funds						
	Other	8	90,580	2,307	40,020	109,883
	Other	9	81,483	-	9,610	92,109
Total Expenditure			<u>232,519</u>	<u>5,007</u>	<u>7,097,725</u>	<u>11,113,651</u>
Net Income / (Expenditure)			(18,692)	126,593	272,780	484,922
Total Funds Brought Forward			<u>391,638</u>	<u>101,141</u>	<u>486,843</u>	<u>494,700</u>
Total Funds Carried Forward at 31/12/2021			<u>372,946</u>	<u>227,734</u>	<u>1,360,303</u>	<u>979,622</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure was derived from continuing activities.

The notes on pages 20 to 29 form part of the financial statements.

The Access to Justice Foundation
Statement of Financial Activities
For the year ended 31 December 2020

		Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
Income from:						
Donations and legacies						
	Pro bono costs orders	3	-	-	57,439	122,959
	Unclaimed client accounts		230,328	101,043	-	377,298
	Grants received	4	-	-	10,599,099	1,454,081
	Other donations		144,796	120,118	344,734	485,691
Investments						
	Bank interest received		1,016	-	-	497
Total Income			<u>376,140</u>	<u>221,161</u>	<u>11,001,272</u>	<u>2,440,525</u>
Expenditure on:						
Charitable activities						
	Grants payable	14	66,250	163,012	10,235,915	1,909,822
	Direct costs	6	8,063	9,048	375,200	163,400
	Support costs	7	54,171	-	-	62,375
Raising funds						
	Other	8	109,040	843	-	155,890
	Other	9	76,559	-	15,550	67,716
Total Expenditure			<u>314,083</u>	<u>172,903</u>	<u>10,626,665</u>	<u>2,359,203</u>
Net Income / (Expenditure)			<u>62,057</u>	<u>48,258</u>	<u>374,607</u>	<u>81,322</u>
Total Funds Brought Forward			<u>329,581</u>	<u>52,883</u>	<u>112,236</u>	<u>413,378</u>
Total Funds Carried Forward at 31/12/2020			<u>391,638</u>	<u>101,141</u>	<u>486,843</u>	<u>494,700</u>

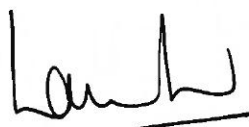
The notes on pages 20 to 29 form part of the financial statements.

The Access to Justice Foundation
Balance Sheet as at 31 December 2021

	<u>Note</u>	<u>2021</u>		<u>2020</u>
	£	£	£	£
Current Assets				
Debtors	10	66,823		71,738
Cash at bank		1,462,988		1,404,115
Total current assets		<u>1,529,811</u>		<u>1,475,853</u>
Creditors, amounts falling due within one year	11	(169,508)		(496,231)
Net Current Assets			1,360,303	979,622
Net Assets		£ <u>1,360,303</u>		£ <u>979,622</u>
 The Funds of the Charity				
Unrestricted funds	12	372,946		391,638
Designated funds	12	227,734		101,141
Restricted funds	12	759,623		486,843
		£ <u>1,360,303</u>		£ <u>979,622</u>

The notes on pages 20 to 29 form part of the financial statements.

Approved by the Board of Trustees on 7 June 2022
 And signed on their behalf by:



Laurence Harris (Chairman of the Board)

The Access to Justice Foundation
Statement of Cash Flows
For the year ended 31 December 2021

Cash flows from operating activities:		
Net cash provided by		
Operating activities	58,756	920,097
Cash flows from investing activities		
Interest	117	1,016
	<hr/>	<hr/>
Change in cash and cash equivalents		
In the reporting period	58,873	921,113
Cash and cash equivalents at the start of the reporting period	1,404,115	483,002
	<hr/>	<hr/>
Cash and cash equivalents at the end of the reporting period	1,462,988	1,404,115
	<hr/>	<hr/>

Reconciliation of net expenditure to net cash inflow (outflow) from operating activities:

	2021	2020
	£	£
Net income/(expenditure)	380,681	484,922
Bank interest receivable	(117)	(1,016)
Decrease/(Increase) in debtors	4,915	35,422
Increase/(Decrease) in creditors	(326,723)	400,769
	<hr/>	<hr/>
Net cash provided by operating activities	58,756	920,097
	<hr/>	<hr/>

Analysis of Changes in net debt - 2021	Cash at 1 January 2021	Cashflows	Cash at 31 December 2021
	£		£
Cash	1,404,115	58,873	1,462,988

The notes on pages 20 to 29 form part of the financial statements.

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2021

1. General Information

The continuing activity of the charity is to facilitate access to justice for those unable to afford legal assistance.

The charity is a public benefit entity, a United Kingdom charitable company limited by guarantee. It is both incorporated and domiciled in England and Wales. The address of its registered office is 10 Queen Street Place, London EC4R 1AG.

2. Summary of Significant Accounting Policies

(a) Basis of accounting

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are prepared under the historical cost convention. The principal accounting policies that have been applied to all periods presented in these financial statements are set out below.

The preparation of financial statements in conformity with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the accounting policies selected for use by the Charity. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates.

(b) Income recognition

All income is included in the Statement of Financial Activities (SOFA) when the Charity becomes legally entitled to the income, it is probable that the income will be received and the amount can be quantified with reasonable accuracy. Where a pro bono cost order has not been received within 6 months of the award a bad debt provision is considered according to the likelihood of receiving the funds. Bad debts are offset against income receivable.

Donations are recognised in accordance with the donor's wishes and credited to restricted or unrestricted funds as the case may be.

Income from government and other grants are recognised when the charity has entitlement to the funds, any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

(c) Grants payable

Grants payable are accounted for in the period during which they are approved by the Foundation.

(d) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is charged to the SOFA on an accruals basis.

When costs relate to more than one activity they are allocated to charitable expenditure, the cost of raising funds or other costs based upon management estimate of staff time. Where costs are not directly attributable to a fund they are recorded as unrestricted and a transfer recorded to account for costs attributable to restricted income.

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2021

2. Accounting Policies (continued)

(e) Gifts in kind

Gifts in kind are brought into account at their estimated market value at the time the relevant gifts are made.

(f) Financial instruments

The only financial instruments held by the Charity constitute payables and receivables. These are categorised as 'basic' in accordance with Section 11 of FRS 102 and are initially recognised at transaction price. These are subsequently measured at transaction price less any impairment.

(g) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Foundation and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Foundation for particular purposes.

Designated funds consist of donations received which the Trustees have allocated toward a specific beneficiary. As such the conditions have been imposed by the Trustees rather than the donor.

(h) Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements. The Trustees conclude that there are no material uncertainties about the Charity's ability to continue and accordingly the financial statements are prepared on a going concern basis.

(i) Judgements in applying accounting policies and key sources of estimation uncertainty

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The Trustees consider the provision for non-recoverable amounts in relation to pro bono costs to be a key judgement and estimation. Pro-bono costs are considered for recoverability on a case-by-case basis.

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2021

3 Pro Bono Costs

	<u>2021</u>	<u>2020</u>
Pro bono cost orders relating to 2021	176,863	95,225
Pro bono cost orders previously considered non-recoverable for previous years	1,300	-
Non-recoverable amounts	(66,336)	(37,786)
	£ <u>111,827</u>	£ <u>57,439</u>

4 Grants Received

	<u>2021</u>	<u>2020</u>
Litigant in Person Support Strategy Ministry of Justice	1,450,000	1,430,849
Legal Support for Litigants in Person Ministry of Justice	1,518,399	783,250
Community Justice Fund		
Ministry of Justice	2,000,000	2,400,000
National Lottery Community Fund	(4,720)	5,000,000
Others, including Independent Funders	2,001,744	985,000
Other grants	23,367	-
	£ <u>6,988,790</u>	£ <u>10,599,099</u>

5 Salaries

	<u>2021</u>	<u>2020</u>
Staff costs		
Wages and salaries	550,738	446,966
Social Security Costs	53,040	46,233
Pension costs	11,956	9,194
	£ <u>615,734</u>	£ <u>502,393</u>

The average number of employees during the year was fifteen (2020: twelve), engaged in the management and administration of the Foundation.

The number of employees whose annualised emoluments exceeded £60,000 during the year (including taxable benefits but excluding employers' pension contributions) was

	<u>2021</u>	<u>2020</u>
£70,001 - £80,000	1	-

Pension costs paid for the employee earning above £60,000 was £769 (2020: £1,209)

Key management remuneration for the year totalled £193,880 (2020: £127,280)

The Access to Justice Foundation

Notes to the Financial Statements
For the year ended 31 December 2021**6 Direct Costs**

	<u>2021</u>	<u>2020</u>
Staff costs	418,001	297,480
Rent and rates	14,131	4,981
Professional fees & Consultancy	145,182	64,567
Raising Funds & Direct Charitable Expenditure	927	998
Administrative expenses	26,712	24,285
	<u>£ 604,953</u>	<u>£ 392,311</u>

7 Support Costs

Charity accounting regulations require us to separately identify Support costs incurred. These are set out as follows:

	<u>2021</u>	<u>2020</u>
Staff costs	163,631	171,395
Rent and rates	9,148	4,383
Professional fees	6,901	8,071
Administrative expenses	14,581	32,834
	<u>£ 194,261</u>	<u>£ 216,683</u>

		<u>2021</u>	<u>2020</u>
Direct charitable expenditure	29% (2020: 25%)	56,336	54,171
Cost of raising funds	33% (2020: 40%)	64,106	86,673
Administration costs	38% (2020: 35%)	73,819	75,839
		<u>£ 194,261</u>	<u>£ 216,683</u>

8 Raising funds

	<u>2021</u>	<u>2020</u>
Direct costs	68,801	23,210
Allocated Support Costs (see note 5)	64,106	86,673
	<u>£ 132,907</u>	<u>£ 109,883</u>

9 Other costs

	<u>2021</u>	<u>2020</u>
Audit fees	14,520	15,000
Other	2,754	1,270
Allocated support costs (see note 5)	73,819	75,839
	<u>£ 91,093</u>	<u>£ 92,109</u>

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2021

10 Debtors

	<u>2021</u>		<u>2020</u>
Accrued income	54,773		63,578
Prepayments	12,050		8,160
	£		£
	<u>66,823</u>		<u>71,738</u>

11 Creditors – amounts falling due within one year

	<u>2021</u>		<u>2020</u>
Accruals	21,938		15,216
Grants payable	40,000		45,057
Deferred Income	50,000		382,100
Other payables	57,570		53,858
	£		£
	<u>169,508</u>		<u>496,231</u>

Deferred Income

	<u>2021</u>		<u>2020</u>
Deferred Income Brought Forward	382,100		50,000
Released to Income and Expenditure, 2021	(382,100)		(50,000)
Transferred from Income and Expenditure, 2021	50,000		382,100
	£		£
Deferred Income Carried Forward	<u>50,000</u>		<u>382,100</u>

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2021

12 Summary of Funds

2021	Unrestricted Funds	Designated Funds	Restricted Funds
As at 1 January 2021	391,638	101,141	486,843
Total Income	213,827	131,600	7,370,505
Total Expenditure	<u>(232,519)</u>	<u>(5,007)</u>	<u>(7,097,725)</u>
At 31 December 2021	<u>£ 372,946</u>	<u>£ 227,734</u>	<u>£ 759,623</u>

2020	Unrestricted Funds	Designated Funds	Restricted Funds
As at 1 January 2020	329,581	52,883	112,236
Total Income	376,140	221,161	11,001,272
Total Expenditure	<u>(314,083)</u>	<u>(172,903)</u>	<u>(10,626,665)</u>
At 31 December 2020	<u>£ 391,638</u>	<u>£ 101,141</u>	<u>£ 486,843</u>

Restricted funds are further split as follows:

2021	LIP Strategy	LSLIP	MOJ CJF	Lottery	Other	Total
As at 1 January 2021	72,224	20,071	24,234	45,397	324,917	486,843
Total Income	1,450,000	1,518,399	2,000,000	(4,720)	2,406,826	7,370,505
Total Expenditure	<u>(1,455,118)</u>	<u>(1,515,212)</u>	<u>(2,021,804)</u>	<u>(40,677)</u>	<u>(2,064,914)</u>	<u>(7,097,725)</u>
At 31 December 2021	<u>£ 67,106</u>	<u>£ 23,258</u>	<u>£ 2,430</u>	<u>£ 0</u>	<u>£ 666,829</u>	<u>£ 759,623</u>

2020	LIP Strategy	LSLIP	MOJ CJF	Lottery	Other	Other
As at 1 January 2020	36,801	-	-	-	75,435	112,236
Total Income	1,430,849	783,250	2,400,000	5,000,000	1,387,173	11,001,272
Total Expenditure	<u>(1,395,426)</u>	<u>(763,179)</u>	<u>(2,375,766)</u>	<u>(4,954,603)</u>	<u>(1,137,691)</u>	<u>(10,626,665)</u>
At 31 December 2020	<u>£ 72,224</u>	<u>£ 20,071</u>	<u>£ 24,234</u>	<u>£ 45,397</u>	<u>£ 324,917</u>	<u>£ 486,843</u>

Fund assets and liabilities are made up as follows:

2021	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
Debtors	18,270	5,000	43,553	66,823
Cash	379,463	222,734	835,790	1,437,987
Liabilities	<u>(24,787)</u>	<u>-</u>	<u>(119,720)</u>	<u>(144,507)</u>
Net assets at 31 December 2021	<u>£ 372,946</u>	<u>£ 227,734</u>	<u>£ 759,623</u>	<u>£ 1,360,303</u>
2020	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
Debtors	10,410	5,000	56,328	71,738
Cash	428,017	96,754	879,344	1,404,115
Liabilities	<u>(46,789)</u>	<u>(613)</u>	<u>(448,829)</u>	<u>(496,231)</u>
Net assets at 31 December 2020	<u>£ 391,638</u>	<u>£ 101,141</u>	<u>£ 486,843</u>	<u>£ 979,622</u>

The Access to Justice Foundation

**Notes to the Financial Statements
For the year ended 31 December 2021**

13. Contingent liability

The Charity has provided indemnities to law firms that have donated unclaimed client funds in respect of client balances in the event that these are claimed back from the law firm. Suitable investment of these reserves is considered by the trustees on a regular basis.

14. Related Parties

No member of the Board of Trustees received any remuneration during the year (2019 £Nil). Travel expenses reimbursed amounted to £113 (2020 £0).

There were no other related party transactions noted in the current or preceding year.

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2021

15 Grants made to institutions

	<u>2021</u>	<u>2020</u>
	£	£
Grants	6,449,962	10,465,177
Grants were made to the following institutions for the purpose of enabling the recipient to promote the charity's objectives:		
Access Social Care	-	100,000
Advice NI	-	64,200
Advice4Renters	25,000	77,500
Advocate/Bar Pro Bono Unit	21,000	-
AIRE Centre	-	88,951
Anti-trafficking and Labour Exploitation Unit	60,000	105,400
Asylum Aid	-	105,300
Asylum Justice	60,000	73,000
Asylum Support Appeals Project	-	59,200
Barrow Cadbury Trust	500	-
Benefit Advice Shop	17,000	-
Birmingham People's Centre	-	32,200
Brighton Housing Trust	59,314	102,200
Bristol Law Centre	60,000	5,400
Bristol Refugee Rights	25,000	20,000
Brixton Advice Centre	25,000	38,194
Cambridge House and Talbot	40,000	70,854
Camden Community Law Centre	-	4,200
Canterbury Housing Advice Centre (CHAC)	21,000	10,823
Cardinal Hume Centre	-	75,400
Castlemilk Law and Money Advice Centre	50,000	38,378
Central England Law Centre	168,572	255,192
Centre for Women's Justice	-	35,400
CHAS Bristol	16,768	47,713
Child Poverty Action Group (CPAG)	-	104,200
Children's Law Centre (NI)	72,000	159,876
Citizens Advice Allerdale	-	25,000
Citizens Advice and Law Centre Kirklees	43,627	109,500
Citizens Advice Barking And Dagenham	50,000	35,000
Citizens Advice Barnet	-	59,200
Citizens Advice Barnsley and District	-	52,621
Citizens Advice Bassetlaw	-	29,200
Citizens Advice Birmingham City Centre	-	32,537
Citizens Advice Bradford and Airedale	-	63,200
Citizens Advice Bridport and District	-	21,767
Citizens Advice Bury & Bolton	-	64,200
Citizens Advice Caerphilly Blaenau Gwent	32,650	-
Citizens Advice Canolfen Cynghon Ynys Mon	136,303	34,075
Citizens Advice Central and East Northampton	34,200	38,900
Citizens Advice Central Dorset	108,571	27,143
Citizens Advice Cornwall	2,940	50,850
Citizens Advice Denbighshire	-	44,200
Citizens Advice Devon	-	73,196
Citizens Advice East End	-	50,732
Citizens Advice Gateshead	-	86,104
Citizens Advice Halton	-	27,016
Citizens Advice Havering	-	74,635
Citizens Advice Kingston	-	21,400
Citizens Advice Lincoln and District	43,747	36,985
Citizens Advice Medway	-	75,000
Citizens Advice Mid Mercia	-	55,200
Citizens Advice Middlesbrough	-	35,000
Citizens Advice Mid-North Yorkshire	153,571	83,143
Citizens Advice North & West Kent	-	39,200
Citizens Advice North Somerset	-	59,422
Citizens Advice Peterborough	-	46,000
Citizens Advice Portsmouth	-	40,000
Citizens Advice Rhondda Cynon Taff	32,650	-
Citizens Advice Sheffield & Law Centre	50,000	54,200
Citizens Advice Shepway	42,000	38,000
Citizens Advice Southampton	-	49,596
Citizens Advice Staffordshire North and Stoke on Trent	-	53,200
Citizens Advice Stevenage	-	45,400
Citizens Advice Swansea Neath Port Talbot	32,650	-
Citizens Advice Taunton	-	25,000
Citizens Advice Watford	-	44,141
Citizens Advice West Suffolk	-	20,000
Clan Childlaw	60,000	40,000
Community Advice and Law Service Ltd	50,000	95,400
Community Law Service (Northampton And County)	48,500	100,000
Community Links	-	25,000
Coram Children's Legal Centre	-	92,723
Cumbria Law Centre	58,586	1,800
Deighton Pierce Glynn	30,000	-
Derbyshire Law Centre	56,786	6,000
Disability Advice Service Lambeth	-	30,542
Disability Law Service	-	105,200
Disability North	42,261	30,068

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2021

Grants made to Institutions continued

	<u>2021</u>	<u>2020</u>
	£	£
Dostiyo Asian Women and Girls Organisation	50,000	20,000
Ealing Law Centre	60,000	78,286
Equality Action Limited	47,800	35,985
Equality and Employment Law Centre	80,769	4,200
Ethnic Minorities Law Centre	-	65,000
Free Representation Unit	-	75,000
Friends, Families and Travellers	60,000	50,400
Fusion Housing Kirklees Ltd	51,801	67,719
Fylde Coast Advice & Legal Centre	60,000	76,655
Gloucester Law Centre	-	6,000
Govan Community Project	-	19,829
Govan Law Centre	50,000	27,880
Great Yarmouth Refugee and Outreach Support	50,000	20,000
Greater Manchester Immigration Aid Unit	-	95,450
Greater Manchester Law Centre & PBC	108,572	27,143
Greenwich Housing Rights	94,000	102,400
Hackney Community Law Centre	-	4,200
Hammersmith & Fulham Community Law Centre	-	99,200
Harlow Advice Centre	59,739	39,190
Hastings Advice and Representation Centre	-	90,200
Here For Good	-	45,000
Hillingdon Law Centre	50,000	-
Hope Projects	40,000	10,900
Housing Rights	40,000	58,400
IPSEA	-	93,846
Ipswich Disabled Advice Bureau *	(686)	31,403
Island Advice Centre	-	46,000
Isle of Wight Law Centre	-	1,800
Islington Law Centre	-	206,000
Joint Council for the Welfare of Immigrants	-	75,000
Just for Kids Law	-	55,400
Just Right Scotland	40,000	106,400
Justice First - Tees Valley	40,000	20,000
Kanlungan Filipino Consortium	35,675	20,000
Kent Refugee Help	20,000	20,000
Lasa	-	15,000
Latin American House	-	20,800
Law Centre NI	31,265	88,897
Law for Life (Foundation for Public Legal Education)	179,707	155,777
Law Works (The Solicitors Pro Bono Group)	301,483	259,182
Legal Advice Centre (University House) *	(771)	54,200
Legal Services Agency	60,000	79,706
Lewisham Refugee and Migrant Network	-	80,400
Liberty (Civil Liberties Trust)	-	50,000
London Legal Support Trust	1,250	143,087
Luton Irish Forum	-	29,966
Luton Law Centre	60,000	4,200
Luton Rights	-	25,000
Manchester Refugee Support Network (MRSN)	-	20,000
Manuel Bravo Project	60,000	54,200
Mary Ward Legal Centre	-	83,750
Maternity Action	60,000	60,000
Merseyside Law Centre	56,000	4,200
Migrant Legal Action	30,000	39,200
Navigate	-	55,400
New Forest Disability Information Service	-	24,200
Nishkam Civic Association	-	48,699
Norfolk Community Law Service	70,000	75,000
North Bristol Advice Centre	-	41,950
North East Law Centre	332,912	73,628
North East Suffolk Citizens Advice Bureau	-	36,500
North Kensington Law Centre	50,000	6,000
North Lancashire Citizens Advice Bureau	-	55,750
Northamptonshire Rights and Equality Council	30,000	57,764
Nottingham Law Centre	54,200	-
Nucleus Legal Advice	-	45,400
Oasis Cardiff	55,000	25,000
Oxford Community Work Agency	-	31,635
Paddington Law Centre	50,000	-
Pembrokeshire People First	-	20,000
Peterborough Asylum and Refugee Community Association (PARCA)	40,000	-
Plumstead Community Law Centre *	(714)	6,000
PRCBC	30,000	27,264
Prisoners' Advice Service	-	34,438
Public Interest Law Centre	-	5,400
Public Law Project	-	100,000
Rainbow Haven	-	20,000
RCJ Advice	422,975	484,275
Refugee Action	-	137,809
Refugee and Migrant Forum of Essex & London (RAMFEL)	25,000	20,000
Refugee Support (Devon) Ltd	41,900	20,000
Refugee Women Connect	-	25,000
Refugee Women's Association	30,000	20,000
Release	-	70,620

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2021

Grants made to institutions continued

	<u>2021</u>	<u>2020</u>
	£	£
Revive CIO	49,650	10,899
Rights of Women	-	124,218
Riverside Advice	60,000	80,820
Safe Passage International	-	26,000
Salford Unemployed and Community Resource Centre	-	34,200
Shelter	-	296,375
Shelter Cymru	60,000	83,881
Slough Immigration Aid Unit	10,000	8,680
South London Refugee Association	40,000	24,000
South West London Law Centres	60,000	6,000
Southampton Advice and Representation Centre	-	27,865
Southwark Law Centre	75,000	5,400
Speakeasy Law Centre	48,000	4,200
Special Educational Needs Advice Centre (SENAC)	25,500	51,840
Spitfire Advice and Support Services	30,000	25,000
Springfield Law Centre	-	50,000
Stockton and District Advice and Information Service (SDAIS)	-	49,266
Suffolk Law Centre (Ipswich & Suffolk Council for Racial Equality)	143,571	32,543
Support Through Court (Formerly Personal Support Unit)	684,148	604,722
Tamil Welfare Association (Newham) UK	-	34,000
Teignbridge CAB	136,470	34,117
The Dracaena Centre	-	5,691
The RCJ Advice Bureau Ltd	-	4,200
The You Trust	-	27,700
Tower Hamlets Law Centre	-	6,000
Vauxhall Community Law & Information Centre	55,000	4,200
Voices In Exile	-	25,000
Wanstead and Woodford Migrant Support	10,000	17,500
Wiltshire Law Centre	-	6,000
Working Families	-	65,000
Youth Legal and Resource Centre	24,550	59,400
	<u>6,449,962</u>	<u>10,465,177</u>

* Negative amounts represent Lottery grant payments given in 2020, for which the work was not carried out. These sums are being returned to the ATJF in 2022, and then repaid to the National Lottery

The Access to Justice Foundation

Registered Office

10 Queen Street Place
London
EC4R 1AG
Telephone: 020 4522 8400
Website: www.atjf.org.uk

Registered charity in England and Wales
number 1126147

Registered charity in Scotland
number SC048584

Company limited by guarantee number 6714178

Auditors

Haysmacintyre LLP
10 Queen Street Place
London
EC4R 1AG

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Board of Trustees

(Company Directors)

Laurence Harris (Chairman of the Board)

Maxine Akinsowon (appointed 14 September 2021)

Lance Ashworth QC (term of office ended 17 April 2021)

Toby Brown (term of office ended 26 February 2021)

Alice Copping (resigned 20 May 2021)

Simon Davis (appointed 20 May 2021)

Frances Edwards (term of office ended 14 September 2021)

Jeffrey Forrest (term of office ended 26 May 2021)

Audrey Haaxman

Gavin Mansfield (appointed 17 April 2021)

Dame Maura McGowan DBE

Natalia Rymaszewska

Rebecca Samaras

Nicola Sawford

Andrew Seager

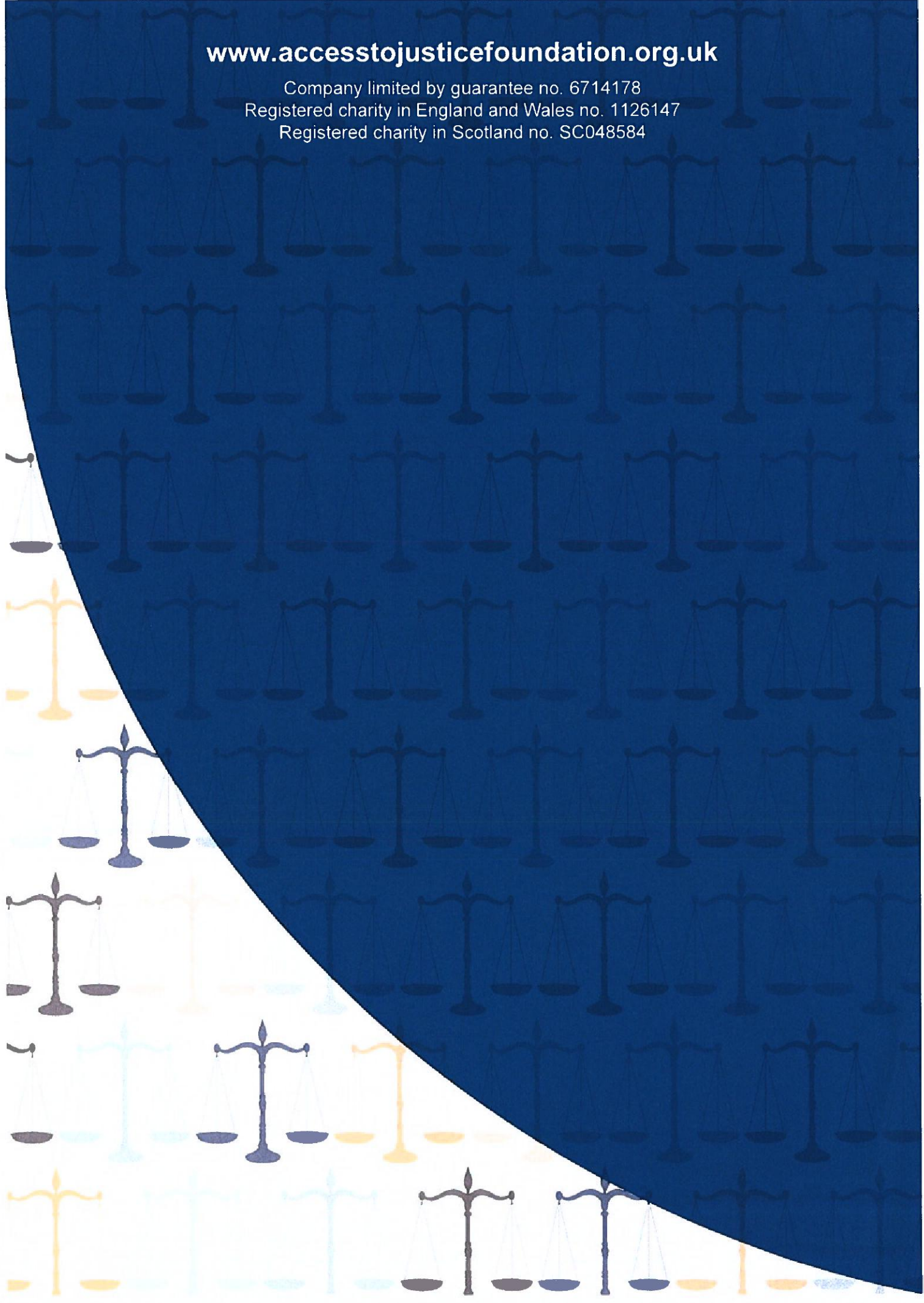
Joe Snape

Sarah Stephens

Carol Storer (appointed 13 December 2021)

www.accesstojusticefoundation.org.uk

Company limited by guarantee no. 6714178
Registered charity in England and Wales no. 1126147
Registered charity in Scotland no. SC048584



THE ACCESS TO JUSTICE FOUNDATION

England & Wales - Charity number 1126147

Accounts

THE
ACCESS
TO JUSTICE
FOUNDATION



Annual Report and Financial Statements

for the year ended 31 December 2020

Company limited by guarantee no. 6714178
Registered charity in England and Wales no. 1126147
Registered charity in Scotland no. SC048584

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Message from our Chairman

The past year has been an extraordinary one for everyone, but particularly challenging for the access to justice sector, where the impact of the pandemic has been severe. Already underfunded, free legal advice services have been overwhelmed by the increase in need for their services. Thousands of people across the country have been deeply impacted by the pandemic and have lost their homes and their livelihoods. Many more are likely to do so in the coming months. Affordable, good quality legal advice is always a vital resource for those who need to access justice, but that need has never been more critical than now. Front-line agencies have had to adopt to remote working while facing a drastic loss of income, placing them under severe pressure just at the same time as they attempt to manage the massively increased demand for their services.

The Foundation was able to respond swiftly to the crisis last year by working in collaboration with other social justice funders to develop the Community Justice Fund ("CJF"). The coming together of so many funders enabled an extraordinary amount of money to be directed to front line agencies in great hardship very quickly. The CJF was able to make £8.6m in direct emergency grants to 173 not-for-profit specialist legal advice organisations throughout the UK, including local Citizens Advice, national charities, and independent advice agencies. An additional £3m was distributed by Law Centres Network to their members in alignment with the CJF. We were immensely proud to be able to make an incredibly significant difference to these organisations and the people they help, allowing them to keep their doors open, albeit virtually, at a time of crisis when their beneficiaries were most in need.

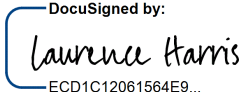
Despite the great success of the Community Justice Fund, we remain realistic about the challenges continuing to face the legal advice sector. The pandemic has highlighted the fragility of the sector. Unprecedented increase in demand, reduced income, anticipated funding cuts and service delivery challenges means the situation for many of these services is critical. As I write, we are working hard, again in collaboration with other funders, to distribute a further wave of significant funding into the sector. We are very encouraged by the commitments we have had from other funders to the Community Justice Fund not just as a one-off emergency fund, but as a longer-term vehicle for placing the sector on a firmer financial footing. We are focussed on our strategic aim of working in collaboration with others to bring new and additional funds to the sector, broadening the funding base,

alongside our existing partnerships, such as the Litigants in Person Support Strategy and the Network for Justice and the Foundation's UK-wide fundraising initiatives.

This is the first year in which I am privileged to be able to write this message. From the inception of the Foundation until late 2020, we were led by Lord Goldsmith, who was instrumental in the Foundation's creation. From a small beginning, the Foundation has grown to be a significant player in the funding of the sector, and a repository of knowledge and advice which other funders of the sector have come to rely. We thank Peter gratefully for his leadership and are delighted he has agreed to continue his relationship with the Foundation by becoming our first President.

In any normal year, Peter would be a hard act to follow, but taking over in the middle of a pandemic has been particularly challenging. Yet, in testament to the wonderful work of our staff led by Ruth Daniel, our Chief Executive, and to my fellow Trustees, the Foundation's contribution has been outstanding. It has given me a huge sense of pride to see how everyone involved with the Foundation has risen to this enormous challenge; that is particularly true of our supporters, funders, and donors. The Foundation's work would not be possible without your kindness and generosity. We are incredibly grateful for your continued support.

Thank you.

DocuSigned by:

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Laurence Harris, Chairman of the Board

Our vision is a society where everyone has access to justice

We raise funds and distribute them to advice agencies which make an enormous difference to the lives of vulnerable people.

We provide funding and support to organisations to help:

- Keep family breadwinners in employment through challenging unlawful discrimination.
- Prevent young families from being made homeless.
- Support disabled people to avoid poverty by achieving a basic level of income.
- Help victims of sexual violence and torture to rebuild their lives.

We fund Law Centres, local Citizens Advice, independent advice agencies, pro bono projects and national charities, all of which help to facilitate access to justice.

The difference we make

Grants

In a challenging year for legal advice and support services we provided our existing grantees with flexibility to reshape their service delivery, and supported specialist legal services with emergency funding.

In response to the risk and challenges facing specialist social welfare services, we worked closely with a network of advice funders to establish and host the Community Justice Fund (CJF), allowing services to access resources from multiple funds through a single access point. As part of the CJF, we also launched the Organisational Development Programme which provides consultancy support and access to specialist training.

Wave One of the CJF was delivered in partnership with Therium Access, AB Charitable Trust, Indigo Trust, The Legal Education Foundation, Paul Hamlyn Foundation, the National Lottery Community Fund, and the Ministry of Justice. The CJF awarded £8.6m to 173 specialist organisations throughout the UK, with an additional £3m distributed in alignment by Law Centres Network. We have set up a steering group which includes the three advice sector umbrella bodies and a group of frontline specialist advice agencies and together we are developing an ambitious strategy for the long-term renewal of the advice sector.

The Litigant in Person Support Strategy is a national partnership established in 2014, supporting those going through the legal process alone. The Access to Justice Foundation and Advocate are joined by funded partners Law for Life, LawWorks, RCJ Advice and Support Through Court, supported by the Ministry of Justice. In 2020, the Partners adapted their services to provide uninterrupted access to information, resources, emotional and practical support, and legal advice and representation for litigants in person.

The Legal Support for Litigants in Person Grant (LSLIP) launched in 2020. It is a two-year, £3.1m programme funded by the Ministry of Justice to increase provision of services for litigants in person, focused on early intervention and service access. LSLIP comprises of 11 grants across three streams of funding supporting national, regional and local partnerships throughout England and Wales.

Fundraising

Although most of our funding in 2020 came from independent funders, government and the National Lottery, fundraising remains an important part of the Foundation's work. As the natural destination for new funds for access to justice, we remain focused on encouraging new donors to give to the sector, raising funds from pro bono costs and solicitor's dormant funds as well as potential new schemes.

In 2020 the Foundation was awarded £95,225 of pro bono costs (see note 3 to the accounts regarding amounts not received). In addition, the Foundation received £331,371 of donations from solicitors firms' dormant client account funds. £609,648 of donations were received from individuals and firms, including £250,000 from The Stewarts Foundation and £120,118 designated for distribution in Scotland, Wales, and particular regions of England.

The Network for Justice

The Foundation supports the Network for Justice (previously the Litigant in Person Network or LIP Network), a community of individuals, organisations, initiatives, and projects which share a common goal of supporting vulnerable people access and utilise their legal rights. The Network for Justice (NFJ) supports and develops a pan sector community, and supports members to work more effectively together, and use its collective knowledge and expertise, to address some of the common issues experienced by the justice community, and its users, to deliver positive change within the justice system through increased connection, coordination, and collaboration.

The NFJ's online platform offers a collaborative space for members to find and connect with colleagues, access a community-built hub which centralises best practice resources, seek help and expertise from other community members, and keep up to date with who is doing what.

The NFJ also facilitates cross sector communities of practice to coordinate activity, exchange knowledge, experience, and learning, and share resources and projects improving efficient service delivery. These groups provide facilitated opportunities for stakeholders to engage strategically with policy issues and to identify and collectively address shared concerns.

Our plans for 2021 and beyond

2020 was an extraordinary year for so many reasons. As we move into 2021, the Foundation is considering its new strategy, and how we can best face the challenges that lie ahead in terms of maximising access to quality legal advice and representation when the economic fallout of the pandemic is likely to see a rise in demand that we have not seen before. We also recognise that the impact of the pandemic has exacerbated some of the pre-existing structural barriers that people face in accessing advice. We are focused on trying to ensure that an increased emphasis on remote service delivery does not leave people unable to access the services they need.

In 2021 and beyond we will maintain our commitment to working in partnership with others in the access to justice world and seek to develop new partnerships particularly with funders with a developing interest in this area of work. We

recognise the importance of the law as a tool for social justice, and how the work we fund is relevant to a broad range of civil society concerns including domestic abuse, housing and homelessness, poverty, disability, and immigration.

As a fundraising foundation we are conscious of the challenging climate we are operating within in terms of income generation. In addition to our partnership work with public sector and independent funders, we are embedded within the legal professions and rely heavily on their support to enable us to do what we do. We hope to increase support through unclaimed client account donations and pro bono costs orders this year. After a year of events being cancelled and fundraising options limited, we are looking forward to once again being able to meet with supporters across the UK through our legal walks and other events.

Financial Review

In 2020 total income was £11,598,573 (2019: £2,440,525). Grants of £10,465,177 were payable (2019: £1,909,822) and the Foundation had net income of £484,922 for the period (2019: £81,322). The significant increase in income during 2020 arose from the establishment of the Community Justice Fund which included a £5,000,000 grant from the National Lottery Community Fund and a £2,400,000 grant from the Ministry of Justice plus a series of smaller contributions from grant making trusts and foundations. 2020 also saw the start of the new Legal Support for Litigants in Person Programme, also funded by the Ministry of Justice in the sum of £1.45m per annum.

Investment Powers

The Foundation may invest monies of the charity not immediately required for its purposes in or upon such investments, securities or property as the Trustees may determine.

Reserves policy

The Foundation maintains reserves which the Board of Trustees deem appropriate for its efficient operation on a prudent basis.

A level of net current assets of £75,000 was considered sufficient to meet administrative costs. In addition, the Board of Trustees reserves amounts (£176,845 in 2020; £139,878 in 2019;) considered sufficient in respect of indemnities given to firms for donations received under the client account scheme.

The Trustees will continue to review the Foundation's reserves, including in light of the increased funding from the Ministry of Justice as

well as the continuance of Covid-19 and the uncertainties associated with that. At this time the Board does not see the need to increase reserves but will keep monitoring this.

The actual net current assets, representing unrestricted funds, as shown in note 11, exceed the required level and amounted to £391,638 (2019: £329,581). The Foundation's target for 2020 was £251,845 and the Trustees plan to distribute funds in excess of this amount in 2021 by way of grants.

Donated Services

The Trustees wish to express their appreciation for the services provided by several professional individuals at no cost to the Foundation. These services have been invaluable to continue the development of the charity, and the value of which cannot be easily quantified.

The Foundation would like to thank our supporters including the professional bodies, law firms, chambers, accountants, charities and many individuals who have supported the Foundation.

Governance

Structure and Trustees

The Access to Justice Foundation was incorporated as a company limited by guarantee on 2nd October 2008, and was registered as a charity in England and Wales on 3rd October 2008 and in Scotland on 27 July 2018. It is governed by its Articles of Association.

The composition of the Board represents the cross legal profession nature of the Foundation, working in collaboration with the advice sector. This is achieved through trustees being appointed as follows:

1. President of the Law Society of England and Wales

Appointee: Jeffrey Forrest

2. Chairman of the Bar Council

Appointee: Lance Ashworth QC

3. President of the Chartered Institute of Legal Executives

Appointee: Frances Edwards

4. Chairman of Advice Services Alliance

Appointee: Steve Johnson (resigned 2 June 2020); Alice Copping (appointed 2 June 2020)

5. Lord Chief Justice

Appointee: Dame Janet Smith DBE (resigned 18 December 2020); Dame Maura McGowan DBE (appointed 18 December 2020)

In addition, the Board of Trustees has the power to appoint further Trustees. It has appointed:

- Lord Goldsmith QC as their Chairman (resigned 10 September 2020)
- Toby Brown as a Trustee (resigned 26 February 2021)
- Lauren Bruce (resigned 28 January 2020) and Rebecca Samaras (appointed 21 July 2020) as Trustees from Scotland
- Audrey Haaxman (appointed 10 September 2020)
- Bob Nightingale MBE (resigned 28 January 2020)
- Laurence Harris (Chairman from 10 September 2020)
- Nicola Sawford as a Trustee and Treasurer
- Joe Snape (appointed 21 July 2020)
- Andrew Seager (appointed 21 July 2020)
- Sarah Stephens (appointed 21 July 2020)
- Natalia Rymaszewska (appointed 21 July 2020)

Decision-Making

Matters requiring board approval are decided by the Board acting by a majority at Trustee meetings or by 75% majority by email.

The Foundation appoints the following committees to make recommendations to the Board and to exercise delegated authority on some matters:

- Governance, Audit and Risk Committee
- Grants Committee
- HR, Remuneration & Nominations Committee
- Strategy and Development Committee and
- External Funding Committee.

The Board also forms other working groups or committees when deemed necessary to make recommendations on particular matters.

Day to day operational decisions are delegated to the Chief Executive, who operates within the confines of policies set by the Board on matters such as enforcement of pro bono costs orders and signing of cheques.

Employees

During the period the Foundation had 14 full-time members of staff and four part-time members of staff. Key management comprised:

- Ruth Daniel, Chief Executive Officer
- Clare Carter, Deputy Chief Executive
- Rebecca Wilkie, LIPSS Programme Director (resigned 26 June 2020)
- Martha de la Roche, LIP Network Director

Remuneration

Remuneration for key management and an annual overall staff budget are set by the Board of Trustees, following recommendations made by the Foundation's HR, Remuneration & Nominations Committee.

Principal Risks and Uncertainties

The Board of Trustees has identified the following key risks and uncertainties and how they are mitigated:

1. **Financial security:** The risk is that future funding will prove insufficient to allow the Foundation to operate. Fundraising plans are in place for the main sources of income for the charity and the charity's business plan focuses on identifying new sources of income. Trustees review incoming funds at every Board meeting and ensure adequate reserves.

2. **Fraud:** The risk is of fraud being perpetrated, diverting funding from intended recipients and causing reputational damage to the Foundation. Financial controls have been put in place by the Board of Trustees. The appointment of a Finance & Operations Manager during 2020 has led to increased segregation of duties in the area of financial processes and controls, and a Governance Risk and Audit Committee has been established to provide assurance to the board on policies, procedures and controls.

3. **Loss of key management:** The risk is of the Foundation's operations being adversely affected in the event of the loss of key staff. Written procedures, plans and policies are in place and information key to the running of the charity is stored in central systems.

4. **Distribution of funds:** The risk is the inability to distribute funds to those grantees that ensure the funds will go to those groups of people that need it the most. Clear grant making procedure and distribution principles are in place, and are monitored and reviewed on a regular basis.

5. **Changes in the external environment (including the impact of Covid-19):** The risk is that the increased demand for access to justice can not be met in an effective manner. Regular review of the risks and potential opportunities.

6. **Cyber crime:** The risk is that of the increased prevalence of cyber crime aimed at the charity sector impacting on the Foundation's operations. Mitigating actions include promoting staff and trustee awareness of phishing and other activities, and written instructions concerning the non-use of staff-owned computers and storage devices.

Grant Making Policy

The Foundation's grant making policy is set out in its Distribution Principles available on its website, which have been agreed by the Trustees. The Trustees consider the criteria to be set for each grants round in advance of its launch in order to ensure the Foundation's aims and objectives can be best met.

In 2020 the Community Justice Fund was established. This is a pooled fund contributed to by a range of funders but hosted and managed by the Access to Justice Foundation. A multi-agency assessment panel considers the applications and makes recommendations to the Foundation's Grants Committee, which makes the final decisions.

Also in 2020, the Foundation awarded grants under the Legal Support for Litigants in Person programme, an MoJ funded programme developed in partnership with the Foundation. These grants were awarded by the Foundation's Grants Committee following a closed application process where proposals were developed by applicants with the support of the Foundation team.

Decisions as to grants to be awarded up to £100,000 are made by the Foundation's Grants Committee. Awards above that are made by the Trustees on the recommendation of the Foundation's Grants Committee, which is formed for each grants round.

Funds received from the Ministry of Justice under the Litigant in Person Support Strategy are distributed in accordance with the agreed strategy, which the Trustees consider to be in alignment with the Foundation's aims and objectives, or in accordance with instructions from a Committee of CEOs, on which the Foundation has a seat.

Raising Funds

The Foundation raises funds from pro bono costs, solicitors' unclaimed client account funds, grants and donations from organisations and individuals, including through sponsored events. The Foundation also works with other funders to increase funds for the sector more broadly.

Grants for specific projects are recorded as restricted income for those projects and the Board of Trustees is responsible for ensuring grants are spent for the purpose for which they are given. We are committed to good fundraising practice, are registered with the Fundraising Regulator and have clear policies in place for how and when potential donors are approached. No complaints were received in 2020. The Foundation does not use professional fundraisers or commercial participators.

Trustee Indemnity Insurance

The Trustees have put in place trustee indemnity insurance cover of £1million at a cost of £719 (2019: £672).

Induction and Training of Trustees

New Trustees receive an induction pack. This contains, amongst others, documents detailing the nature of the company and charitable status, how the Charity operates and Board Policy and Procedures.

They are also able to attend, together with all existing Trustees, relevant seminars as the need arises.

They participate in induction meetings with the Foundation's staff, are provided with briefings from the Chairs of the various Board Committees and an existing Trustee acts as a mentor for the first few months following their appointment.

Charity's Public Benefit

The Trustees have considered the Charity Commission's guidance with regard to public benefit and have ensured that the Foundation's resources have been, or will be, distributed to organisations that provide, support or facilitate access to free legal assistance to those in charitable need, regardless of race, religion or other status.

Trustees' Responsibilities Statement

The Trustees (who are also Directors of The Access to Justice Foundation for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper and adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Going Concern Statement

The trustees consider it appropriate for the going concern basis to be adopted for these accounts. As a grant-making charity with few ongoing commitments beyond staff salaries, the biggest risk to the Foundation is a reduction in fundraising income and this is managed through appropriate consideration of risks as part of its normal risk management processes and mitigating actions both already taken and available to be taken.

Statement as to Disclosure of Information to Auditors

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Small Companies Regime

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the Board of Trustees on 20 May 2021

DocuSigned by:
Laurence Harris
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Laurence Harris
Chairman of the Board

Independent auditor's report to the members and trustees of the Access to Justice Foundation

Opinion

We have audited the financial statements of The Access to Justice Foundation for the year ended 31 December 2020 which comprise the statement of financial activities, balance sheet, statement of cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2020 and of the charitable company's net movement in funds, including the income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report and the Chair's statement. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we

identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report (which includes the directors' report prepared for the purposes of company law) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' Annual Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report (which incorporates the directors' report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charity Accounts (Scotland) Regulations (as amended) require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charitable company; or
- the charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 10, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charitable company and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to health and safety

and employment law (including taxation), and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006 and the Charities Act 2011, and consider other factors such as income tax, payroll tax and sales tax.

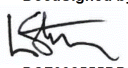
We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements, including the risk of override of controls. Audit procedures performed by the engagement team included:

- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing the controls and procedures of the charitable company to ensure these were in place throughout the year, including during the Covid-19 remote working period;
- Evaluating management's controls designed to prevent and detect irregularities;
- Reviewing and testing journal entries made in the year, particularly those made as part of the year end financial reporting process; and
- Challenging assumptions and judgements made by management in their critical accounting estimates.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

DocuSigned by:

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Lee Stokes (Senior Statutory Auditor)
For and on behalf of Haysmacintyre LLP, Statutory Auditors
Date: 22-Jul-2021

10 Queen Street Place
London
EC4R 1AG

Financial Statements

The Access to Justice Foundation

Statement of Financial Activities (Incorporating an Income and Expenditure Account) For the year ended 31 December 2020

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Income from:						
Donations and legacies						
Pro bono costs orders	3	-	-	57,439	57,439	122,959
Unclaimed client accounts		230,328	101,043	-	331,371	377,298
Grants received	4	-	-	10,599,099	10,599,099	1,454,081
Other donations		144,796	120,118	344,734	609,648	485,691
Investments						
Bank interest received		1,016	-	-	1,016	497
Total Income		<u>376,140</u>	<u>221,161</u>	<u>11,001,272</u>	<u>11,598,573</u>	<u>2,440,525</u>
Expenditure on:						
Charitable activities						
Grants payable	15	66,250	163,012	10,235,915	10,465,177	1,909,823
Direct costs	5	8,063	9,048	375,200	392,311	163,400
Support costs	6	54,171	-	-	54,171	62,375
Raising funds	7	109,040	843	-	109,883	155,890
Other	8	76,559	-	15,550	92,109	67,716
Total Expenditure		<u>314,083</u>	<u>172,903</u>	<u>10,626,665</u>	<u>11,113,651</u>	<u>2,359,203</u>
Net Income		62,057	48,258	374,607	484,922	81,322
Total Funds Brought Forward		<u>329,581</u>	<u>52,883</u>	<u>112,236</u>	<u>494,700</u>	<u>413,378</u>
Total Funds Carried Forward at 31 December 2020		<u><u>391,638</u></u>	<u><u>101,141</u></u>	<u><u>486,843</u></u>	<u><u>979,622</u></u>	<u><u>494,700</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure was derived from continuing activities.

The notes on pages 19 to 30 form part of the financial statements.

The Access to Justice Foundation
Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
For the year ended 31 December 2019

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Income from:						
Donations and legacies						
Pro bono costs orders	3	-	-	122,959	122,959	140,256
Unclaimed client accounts		376,603	694	-	377,298	198,668
Grants received	4	-	10,000	1,444,081	1,454,081	1,518,980
Other donations		116,390	119,301	250,000	485,691	393,697
Investments						
Bank interest received		497	-	-	497	344
Total Income		<u>493,490</u>	<u>129,995</u>	<u>1,817,040</u>	<u>2,440,525</u>	<u>2,251,945</u>
Expenditure on:						
Charitable activities						
Grants payable	15	85,472	76,864	1,747,486	1,909,822	2,080,182
Direct costs	5	22,152	-	141,248	163,400	119,004
Support costs	6	62,375	-	-	62,375	33,288
Raising funds	7	154,438	1,452	-	155,890	92,828
Other	8	59,376	-	8,340	67,716	39,770
Total Expenditure		<u>383,813</u>	<u>78,316</u>	<u>1,897,074</u>	<u>2,359,203</u>	<u>2,365,072</u>
Net Income / (Expenditure)		109,677	51,679	(80,034)	81,322	(113,127)
Total Funds Brought Forward		<u>219,904</u>	<u>1,204</u>	<u>192,270</u>	<u>413,378</u>	<u>526,505</u>
Total Funds Carried Forward at 31 December 2019		<u><u>329,581</u></u>	<u><u>52,883</u></u>	<u><u>112,236</u></u>	<u><u>494,700</u></u>	<u><u>413,378</u></u>

The Access to Justice Foundation
Balance Sheet as at 31 December 2020

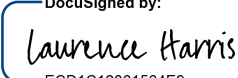
	Note	2020		2019	
		£	£	£	£
Current Assets					
Debtors	10	71,738		107,160	
Cash at bank		1,404,115		483,002	
Total current assets		<u>1,475,853</u>		<u>590,162</u>	
Creditors, amounts falling due within one year	11	<u>(496,231)</u>		<u>(95,462)</u>	
Net Current Assets			979,622		494,700
Net Assets		£	<u>979,622</u>	£	<u>494,700</u>

The Funds of the Charity

Unrestricted funds	12	391,638		329,581	
Designated funds	12	101,141		52,883	
Restricted funds	12	486,843		112,236	
		£	<u>979,622</u>	£	<u>494,700</u>

The notes on pages 19 to 30 form part of the financial statements.

Approved by the Board of Trustees on 20 May 2021
And signed on their behalf by:

DocuSigned by:

ECD1C12061564E9...

Laurence Harris (Chairman of the Board)

The Access to Justice Foundation
Statement of Cash Flows
For the year ended 31 December 2020

<u>Note</u>	<u>2020</u>	<u>2019</u>
	£	£
Cash flows from operating activities:		
Net cash provided by Operating activities	920,097	(20,331)
Cash flows from investing activities		
Interest	1,016	497
	_____	_____
Change in cash and cash equivalents In the reporting period	921,113	(19,835)
Cash and cash equivalents at the start of the reporting period	483,002	502,837
	_____	_____
Cash and cash equivalents at the end of the reporting period	£ 1,404,115	£ 483,002
	_____	_____

Reconciliation of net expenditure to net cash inflow (outflow) from operating activities:

	2020	2019
	£	£
Net income	484,922	81,323
Bank interest receivable	(1,016)	(497)
Decrease in debtors	35,422	1,976
Increase/(Decrease) in creditors	400,769	(103,133)
	_____	_____
Net cash provided by operating activities	920,097	(20,331)
	_____	_____

Analysis of Changes in net debt - 2020	Cash at 1 January 2020	Cashflows	Cash at 31 December 2020
	£		£
Cash	483,002	921,113	1,404,115

The notes on pages 19 to 30 form part of the financial statements.

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2020

1. General information

The continuing activity of the charity is to facilitate access to justice for those unable to afford legal assistance.

The charity is a public benefit entity, a United Kingdom charitable company limited by guarantee. It is both incorporated and domiciled in England and Wales. The address of its registered office is 10 Queen Street Place, London EC4R 1AG.

2. Summary of Significant Accounting Policies**(a) Basis of accounting**

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are prepared under the historical cost convention. The principal accounting policies that have been applied to all periods presented in these financial statements are set out below.

The preparation of financial statements in conformity with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the accounting policies selected for use by the Charity. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates.

(b) Income recognition

All income is included in the Statement of Financial Activities (SOFA) when the Charity becomes legally entitled to the income, it is probable that the income will be received and the amount can be quantified with reasonable accuracy. Where a pro bono cost order has not been received within 6 months of the award a bad debt provision is considered according to the likelihood of receiving the funds. Bad debts are offset against income receivable.

Donations are recognised in accordance with the donor's wishes and credited to restricted or unrestricted funds as the case may be.

Income from government and other grants are recognised when the charity has entitlement to the funds, any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

(c) Grants payable

Grants payable are accounted for in the period during which they are approved by the Foundation.

(d) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is charged to the SOFA on an accruals basis.

When costs relate to more than one activity they are allocated to charitable expenditure, the cost of raising funds or other costs based upon management estimate of staff time. Where

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2020

2. Accounting Policies (continued)

costs are not directly attributable to a fund they are recorded as unrestricted and a transfer recorded to account for costs attributable to restricted income.

(e) Gifts in kind

Gifts in kind are brought into account at their estimated market value at the time the relevant gifts are made.

(f) Financial instruments

The only financial instruments held by the Charity constitute payables and receivables. These are categorised as 'basic' in accordance with Section 11 of FRS 102 and are initially recognised at transaction price. These are subsequently measured at transaction price less any impairment.

(g) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Foundation and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Foundation for particular purposes.

Designated funds consist of donations received which the Trustees have allocated toward a specific beneficiary. As such the conditions have been imposed by the Trustees rather than the donor.

(h) Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements. The Trustees conclude that there are no material uncertainties about the Charity's ability to continue and accordingly the financial statements are prepared on a going concern basis.

(i) Judgements in applying accounting policies and key sources of estimation uncertainty

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The Trustees consider the provision for non-recoverable amounts in relation to pro bono costs to be a key judgement and estimation. Pro-bono costs are considered for recoverability on a case by case basis.

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2020

3. Pro Bono Costs

	<u>2020</u>	<u>2019</u>
Pro bono cost orders relating to 2020	95,225	118,274
Pro bono cost orders previously considered non-recoverable for previous years	-	69,710
Non-recoverable amounts	<u>(37,786)</u>	<u>(55,025)</u>
	<u>£ 57,439</u>	<u>£ 122,959</u>

4. Grants Received

	<u>2020</u>	<u>2019</u>
Litigant in Person Support Strategy Ministry of Justice	1,430,849	1,444,333
Legal Support for Litigants in Person Ministry of Justice	783,250	-
Community Justice Fund Ministry of Justice	2,400,000	-
National Lottery Community Fund	5,000,000	-
Other	985,000	-
Other grants	-	9,748
	<u>£ 10,599,099</u>	<u>£ 1,454,081</u>

5. Direct costs

	<u>2020</u>	<u>2019</u>
Staff costs	297,480	118,503
Rent and rates	4,981	10,560
Professional fees & Consultancy	64,567	6,220
Raising Funds & Direct Charitable Expenditure	998	22,152
Administrative expenses	<u>24,285</u>	<u>5,965</u>
	<u>£ 392,311</u>	<u>£ 163,400</u>

6. Support costs

	<u>2020</u>	<u>2019</u>
Staff costs	171,395	140,381
Rent and rates	4,383	8,332
Professional fees	8,071	12,432
Administrative expenses	<u>32,834</u>	<u>16,752</u>
	<u>£ 216,683</u>	<u>£ 177,897</u>

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2020

Administrative expenses comprise of regulatory costs, website hosting, registered office fees, recruitment costs, reimbursed travel costs for volunteers and office supplies.
 Support costs are allocated between charitable expenses, costs of raising funds and governance costs in the following proportions.

		<u>2020</u>	<u>2019</u>
Direct charitable expenditure	25% (2019: 35%)	54,171	62,375
Cost of raising funds	40% (2019: 32%)	86,673	57,342
Administration costs	35% (2019: 33%)	75,839	58,180
		<u>£ 216,683</u>	<u>£ 177,897</u>

7. Raising funds

		<u>2020</u>	<u>2019</u>
Direct costs		23,210	98,547
Allocated Support Costs (see note 5)		86,673	57,343
		<u>£ 109,883</u>	<u>£ 155,890</u>

8. Other costs

		<u>2020</u>	<u>2019</u>
Audit fees		15,000	8,340
Other		1,270	1,197
Allocated support costs (see note 5)		75,839	58,179
		<u>£ 92,109</u>	<u>£ 67,716</u>

9. Salaries

		<u>2020</u>	<u>2019</u>
Staff costs			
Wages and salaries		446,966	261,253
Social Security Costs		46,233	23,517
Pension costs		9,194	5,624
		<u>£ 502,393</u>	<u>£ 290,394</u>

The average number of employees during the year was twelve (2019: eight), engaged in the management and administration of the Foundation.

During the year no employee received emoluments above £60,000 (2019: Nil).

Key management remuneration for the year totalled £127,280 (2019: £105,333).

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2020

10. Debtors

	<u>2020</u>	<u>2019</u>
Accrued income	63,578	103,704
Prepayments	8,160	1,883
Other Debtors	-	1,573
	<u>£ 71,738</u>	<u>£ 107,160</u>

11. Creditors – amounts falling due within one year

	<u>2020</u>	<u>2019</u>
Accruals	15,216	10,340
Grants payable	45,057	27,847
Deferred Income	382,100	50,000
Other payables	53,858	7,275
	<u>£ 496,231</u>	<u>£ 95,462</u>

Deferred Income

	<u>2020</u>	<u>2019</u>
Deferred Income Brought Forward	50,000	-
Released to Income and Expenditure, 2020	(50,000)	-
Transferred from Income and Expenditure, 2020	382,100	50,000
	<u>£ 382,100</u>	<u>£ 50,000</u>

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2020

12. Summary of Funds**2020**

	<u>Unrestricted Funds</u>	<u>Designated Funds</u>	<u>Restricted Funds</u>	<u>Total Funds</u>
As at 1 January 2020	329,581	52,883	112,236	494,700
Total Income	376,140	221,161	11,001,272	11,598,573
Total Expenditure	<u>(314,083)</u>	<u>(172,903)</u>	<u>(10,626,665)</u>	<u>(11,113,651)</u>
At 31 December 2020	£ <u>391,638</u>	£ <u>101,141</u>	£ <u>486,843</u>	£ <u>979,622</u>

2019

	<u>Unrestricted Funds</u>	<u>Designated Funds</u>	<u>Restricted Funds</u>	<u>Total Funds</u>
As at 1 January 2019	219,904	1,204	192,270	413,378
Total Income	493,491	129,995	1,817,039	2,440,525
Total Expenditure	<u>(383,814)</u>	<u>(78,316)</u>	<u>(1,897,073)</u>	<u>(2,359,203)</u>
At 31 December 2019	£ <u>329,581</u>	£ <u>52,883</u>	£ <u>112,236</u>	£ <u>494,700</u>

Designated funds have been carried forward specifically to be spent on achieving the objectives and aims of the Legal Support Trusts.

Restricted Funds received from “pro bono costs” may only be used in accordance with section 194 of the Legal Services Act 2007. Restricted funds are further split as follows:

2020

	<u>LIP Strategy</u>	<u>LSLIP</u>	<u>Restricted MOJ C/JF</u>	<u>Lottery</u>	<u>Other</u>	<u>Total</u>
At 1 January 2020	36,801	-	-	-	75,435	112,236
Total Income	1,430,849	783,250	2,400,000	5,000,000	1,387,173	11,001,272
Total Expenditure	<u>(1,395,426)</u>	<u>(763,179)</u>	<u>(2,375,766)</u>	<u>(4,954,603)</u>	<u>(1,137,691)</u>	<u>(10,626,665)</u>
At 31 December 2020	£ <u>72,224</u>	£ <u>20,071</u>	£ <u>24,234</u>	£ <u>45,397</u>	£ <u>324,917</u>	£ <u>486,843</u>

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2020

2019

	<u>LIP Strategy</u>	<u>LSLIP</u>	<u>Restricted MOJ CJF</u>	<u>Lottery</u>	<u>Other</u>	<u>Total</u>
At 1 January 2019	73,410	-	-	-	118,861	192,271
Total Income	1,444,333	-	-	-	372,706	1,817,039
Total Expenditure	(1,480,942)	-	-	-	(416,132)	(1,897,074)
At 31 December 2020	<u>£ 36,801</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>	<u>£75,435</u>	<u>£112,236</u>

Fund assets and liabilities are made up as follows;

2020

	<u>Unrestricted Funds</u>	<u>Designated Funds</u>	<u>Restricted Funds</u>	<u>Total Funds</u>
Debtors	10,410	5,000	56,328	71,738
Cash	428,017	96,754	879,344	1,404,115
Liabilities	(46,789)	(613)	(448,829)	(496,231)
Net assets at 31 December 2020	<u>£ 391,638</u>	<u>£ 101,141</u>	<u>£ 486,843</u>	<u>£ 979,622</u>

2019

	<u>Unrestricted Funds</u>	<u>Designated Funds</u>	<u>Restricted Funds</u>	<u>Total Funds</u>
Debtors	3,457	28,268	75,435	107,160
Cash	327,156	32,236	123,611	483,002
Liabilities	(1,031)	(7,621)	(86,810)	(95,462)
Net assets at 31 December 2019	<u>£ 329,581</u>	<u>£ 52,883</u>	<u>£ 112,236</u>	<u>£ 494,700</u>

13. Contingent liability

The Charity has provided indemnities to law firms that have donated unclaimed client funds in respect of client balances over £500 (2019: £500) in the event that these are claimed back from the law firm. Suitable investment of these reserves is considered by the trustees on a regular basis.

14. Related Parties

No member of the Board of Trustees received any remuneration during the year (2019 £Nil). Travel expenses reimbursed amounted to £0 (2019 £292).

There were no other related party transactions noted in the current or preceding year.

The Access to Justice Foundation
Notes to the Financial Statements
For the year ended 31 December 2020

15. Grants made to Institutions

Grants were made to the following institutions for the purpose of enabling the recipient to promote the charity's objectives:

	2020	2019
Access Social Care	100,000	-
Advice NI	64,200	-
Advice4Renters	77,500	-
AIRE Centre	68,951	-
Alzheimer's Society Newcastle	-	141
Anti-trafficking and Labour Exploitation Unit	105,400	-
Asylum Aid	105,300	-
Asylum Justice	73,000	-
Asylum Support Appeals Project	59,200	-
Birmingham People's Centre	32,200	-
Brighton Housing Trust	102,200	-
Bristol Law Centre	5,400	1,825
Bristol Refugee Rights	20,000	-
Brixton Advice Centre	38,194	-
Cambridge House and Talbot	70,854	-
Camden Community Law Centre	4,200	-
Canterbury Housing Advice Centre (CHAC)	10,823	-
Cardinal Hume Centre	75,400	-
Cass Business School	-	3,000
Castlemilk Law and Money Advice Centre	38,378	-
Central England Law Centre	255,192	-
Centre for Women's Justice	35,400	-
CHAS Bristol	47,713	-
Child Poverty Action Group (CPAG)	104,200	12,500
Children's Law Centre (NI)	159,876	-
Citizens Advice Airdrie	-	(5,000)
Citizens Advice Allerdale	25,000	-
Citizens Advice and Law Centre Kirklees	109,500	-
Citizens Advice Barking And Dagenham	35,000	-
Citizens Advice Barnet	59,200	57,287
Citizens Advice Barnsley and District	52,621	-
Citizens Advice Bassetlaw	29,200	-
Citizens Advice Birmingham City Centre	32,537	-
Citizens Advice Bradford and Airedale	63,200	-
Citizens Advice Bridport and District	21,767	-
Citizens Advice Bury & Bolton	64,200	-
Citizens Advice Canolfan Cynghori Ynys Mon	34,075	-
Citizens Advice Central and East Northampton	38,900	-
Citizens Advice Central Dorset	27,143	59,986
Citizens Advice Cornwall	50,850	-
Citizens Advice Denbighshire	44,200	-
Citizens Advice Devon	73,196	59,851
Citizens Advice East End	50,732	-

The Access to Justice Foundation

Notes to the Financial Statements For the year ended 31 December 2020

Citizens Advice Gateshead	86,104	20,000
Citizens Advice Halton	27,016	-
Citizens Advice Hartlepool	-	15,500
Citizens Advice Havering	74,635	-
Citizens Advice Kingston	21,400	-
Citizens Advice Leeds	-	1,061
Citizens Advice Lincoln and District	36,985	-
Citizens Advice Liverpool	-	(5,000)
Citizens Advice Medway	75,000	-
Citizens Advice Mid Mercia	55,200	-
Citizens Advice Middlesbrough	-	16,500
Citizens Advice Middlesbrough	35,000	-
Citizens Advice Mid-North Yorkshire	83,143	30,087
Citizens Advice North & West Kent	39,200	-
Citizens Advice North Somerset	59,422	-
Citizens Advice Peterborough	46,000	-
Citizens Advice Portsmouth	40,000	-
Citizens Advice Sheffield & Law Centre	54,200	-
Citizens Advice Shepway	38,000	-
Citizens Advice Southampton	49,596	-
Citizens Advice Staffordshire North and Stoke on Trent	53,200	-
Citizens Advice Stevenage	45,400	-
Citizens Advice Taunton	25,000	-
Citizens Advice Watford	44,141	-
Citizens Advice West Suffolk	20,000	-
Citizens Advice York	-	1,057
Clan Childlaw	40,000	-
Community Advice and Law Service Ltd	95,400	-
Community Law Service (Northampton And County)	100,000	-
Community Links	25,000	-
Coram Children's Legal Centre	92,723	-
Cumbria Law Centre	1,800	-
Derbyshire Law Centre	6,000	-
Disability Advice Service Lambeth	30,542	-
Disability Law Service	105,200	-
Disability North	30,068	-
Dostiyo Asian Women and Girls Organisation	20,000	-
Ealing Law Centre	78,286	-
Eastern Legal Support Trust	-	11,991
Equality Action Limited	35,985	-
Equality and Employment Law Centre	4,200	-
Ethnic Minorities Law Centre	65,000	-
Fife Law Centre	-	5,000
Free Representation Unit	75,000	-
Friends, Families and Travellers	50,400	-
Fusion Housing Kirklees Ltd	67,719	-
Fylde Coast Advice & Legal Centre	76,655	-
Gloucester Law Centre	6,000	-
Govan Community Project	19,829	-
Govan Law Centre	27,880	-

The Access to Justice Foundation

**Notes to the Financial Statements
For the year ended 31 December 2020**

Great Yarmouth Refugee and Outreach Support	20,000	-
Greater Manchester Immigration Aid Unit	95,450	-
Greater Manchester Law Centre & PBC	27,143	-
Greenwich Housing Rights	102,400	-
Hackney Community Law Centre	4,200	-
Hammersmith & Fulham Community Law Centre	99,200	-
Harlow Advice Centre	39,190	-
Hastings Advice and Representation Centre	90,200	-
Here For Good	45,000	-
Hope Projects	10,900	-
Housing Rights	58,400	-
IPSEA	93,846	-
Ipswich Disabled Advice Bureau	31,403	-
Island Advice Centre	46,000	-
Isle of Wight Law Centre	1,800	-
Islington Law Centre	206,000	-
Joint Council for the Welfare of Immigrants	75,000	-
Just for Kids Law	55,400	-
Just Right Scotland	106,400	4,944
Justice First - Tees Valley	20,000	-
Kanlungan Filipino Consortium	20,000	-
Kent Law Clinic	-	2,116
Kent Refugee Help	20,000	-
Lasa	15,000	15,000
Latin American House	20,800	-
Law Centre NI	88,897	-
Law Centres Network	-	15,000
Law for Life (Foundation for Public Legal Education)	155,777	91,848
Law Works (The Solicitors Pro Bono Group)	259,182	251,880
Legal Action Group	-	3,500
Legal Advice Centre (University House)	54,200	-
Legal Services Agency	79,706	-
Legal Support Trusts	-	15,346
Lewisham Refugee and Migrant Network	80,400	-
Liberty (Civil Liberties Trust)	50,000	-
London Legal Support Trust	143,087	2,322
Luton Irish Forum	29,966	-
Luton Law Centre	4,200	-
Luton Rights	25,000	-
Manchester Refugee Support Network (MRSN)	20,000	-
Manuel Bravo Project	54,200	-
Mary Ward Legal Centre	83,750	9,000
Maternity Action	60,000	-
Mermaids	-	5
Merseyside Law Centre	4,200	-
Midland Legal Support Trust	-	20,474
Migrant Legal Action	39,200	-
Navigate	55,400	-
New Forest Disability Information Service	24,200	-
Nishkam Civic Association	48,699	-

The Access to Justice Foundation**Notes to the Financial Statements
For the year ended 31 December 2020**

Norfolk Community Law Service	75,000	-
North Bristol Advice Centre	41,950	-
North East Law Centre	73,628	19,000
North East Legal Support Trust	-	(426)
North East Suffolk Citizens Advice Bureau	36,500	-
North Kensington Law Centre	6,000	-
North Lancashire Citizens Advice Bureau	55,750	-
Northamptonshire Rights and Equality Council	57,764	-
Nucleus Legal Advice	45,400	-
Oasis Cardiff	25,000	-
Oxford Community Work Agency	31,635	-
Pembrokeshire People First	20,000	-
Plumstead Community Law Centre	6,000	-
PRCBC	27,264	-
Prisoners' Advice Service	34,438	-
Public Interest Law Centre	5,400	-
Public Law Project	100,000	1,250
Rainbow Haven	20,000	-
RCJ Advice	484,275	436,475
Reaching Justice Wales	-	347
Refugee Action	137,809	-
Refugee and Migrant Forum of Essex & London (RAMFEL)	20,000	-
Refugee Support (Devon) Ltd	20,000	-
Refugee Women Connect	25,000	-
Refugee Women's Association	20,000	-
Release	70,620	-
Revive CIO	10,899	-
Rights of Women	124,218	-
Riverside Advice	80,820	-
Safe Passage International	26,000	-
Salford Unemployed and Community Resource Centre	34,200	-
Scottish Child Law Centre	-	5,000
Shelter	296,375	-
Shelter Cymru	83,881	-
Slough Immigration Aid Unit	8,680	-
South London Refugee Association	24,000	-
South West Legal Support Trust	-	8,027
South West London Law Centres	6,000	4,985
Southampton Advice and Representation Centre	27,865	-
Southwark Legal Centre	5,400	-
Speakeasy Law Centre	4,200	58,037
Special Educational Needs Advice Centre (SENAC)	51,840	-
Spitfire Advice and Support Services	25,000	-
Springfield Law Centre	50,000	-
Stockton and District Advice and Information Service (SDAIS)	49,266	-
Suffolk Law Centre (Ipswich & Suffolk Council for Racial Equality)	32,543	60,000
Support Through Court (Formerly Personal Support Unit)	604,722	540,407
Tamil Welfare Association (Newham) UK	34,000	-
Teignbridge CAB	34,117	-

Company no. 6714178

The Access to Justice Foundation**Notes to the Financial Statements
For the year ended 31 December 2020**

The Dracaena Centre	5,691	-
The RCJ Advice Bureau Ltd	4,200	-
The You Trust	27,700	59,500
Tower Hamlets Law Centre	6,000	-
Vauxhall Community Law & Information Centre	4,200	-
Voices In Exile	25,000	-
Wanstead and Woodford Migrant Support	17,500	-
Wiltshire Law Centre	6,000	-
Working Families	65,000	-
Youth Legal and Resource Centre	<u>59,400</u>	<u>-</u>
	<u>£10,465,177</u>	<u>£1,909,823</u>

The Access to Justice Foundation

Registered Office

10 Queen Street Place
London
EC4R 1AG
Telephone: 020 4522 8400
Website: www.atjf.org.uk

Registered charity in England and Wales
number 1126147
Registered charity in Scotland
number SC048584
Company limited by guarantee number 6714178

Principal Place of Business

The National Pro Bono Centre
48 Chancery Lane
London
WC2A 1JF
(until the expiration of the lease in June 2020).

Due to the global pandemic, ATJF staff have principally been working from home since March 2020; a small office has been maintained from September 2020 at:
The Hardwicke Building
New Square, Lincoln's Inn
London WC2A 3SB

Auditors

Haysmacintyre LLP
10 Queen Street Place
London
EC4R 1AG

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Board of Trustees

(Company Directors)

Lord Goldsmith QC (Chairman of the Board)
(resigned 10 September 2020)
Laurence Harris (appointed as Chairman of the Board 10 September 2020)
Lance Ashworth QC
Toby Brown (resigned 26 February 2021)
Lauren Bruce (resigned 28 January 2020)
Alice Copping (appointed 2 June 2020)
Frances Edwards
Jeffrey Forrest
Audrey Haaxman (appointed 10 September 2020)
Steve Johnson (resigned 2 June 2020)
Dame Maura McGowan DBE (appointed 18 December 2020)
Bob Nightingale MBE (resigned 28 January 2020)
Natalia Rymaszewska (appointed 21 July 2020)
Rebecca Samaras (appointed 21 July 2020)
Nicola Sawford
Andrew Seager (appointed 21 July 2020)
Dame Janet Smith DBE (resigned 18 December 2020)
Joe Snape (appointed 21 July 2020)
Sarah Stephens (appointed 21 July 2020)

www.accesstojusticefoundation.org.uk

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