

Charity registration number 1126136

Company registration number 06020288 (England and Wales)

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Vasile Maruntelu Magdalena Klonowska Malgorzata Shannon	(Appointed 22 April 2023)
Secretary	David Jai-Persad	
Charity number	1126136	
Company number	06020288	
Registered office	Haringey Irish Centre Pretoria Road London N17 8DX	

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

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POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Polish & Eastern European Christian Family Centre Ltd (PEEC) is a Christian organisation which wishes to put faith into action by demonstrating the love of God for those in need. PEEC work with and support people from all sections of the community, particularly those living in North London from Polish and Eastern European families, and especially those who find it difficult to access any other service provision.

Motivated by the Christian faith, PEEC is actively opposed to discrimination in society. PEEC is committed to seeing people of all faiths and those of no faith.

PEEC is Committed to working in accordance with the standards expressed in the Faith Works Charter.

Accordingly the objects of the organisation are:

To support and empower Polish and Eastern European people in the North London area by providing regular groups, advice, guidance, meetings and activities within a Christian friendly environment in order to meet their needs.

To promote and facilitate the integration of Polish and Eastern European people into the rich cultural diversity in North London.

To further benefit the residents and neighbourhood by bringing together the said residents with local authority, voluntary and other organisations in a common effort to advance education and provide facilities in the interest of social welfare or recreation time with the object of improving life for the residents.

In furtherance of those objects, but not otherwise, the trustees shall have the power to establish or secure the establishment of a community centre in compliance with all equal opportunities and to maintain, manage or co-operate with any statutory authority in the maintenance and management of such centre or activities promoted by the charity.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Activities:-

Activities for parents and babies.

Volunteers training and development.

Linking senior people with services.

Partnering with ESOL/Computer classes.

One to one office support for Polish, Romanians, Bulgarians and other Eastern European.

Housing related support work for vulnerable adults.

Advocacy sessions.

Outings/events/open days.

Information service.

Partnership work with homeless.

Partnership with other exiting local networks.

Partnership work with Job Centre Plus - Tottenham/Edmonton/Enfield/Barnet.

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 DECEMBER 2023**

PEEC is dependent on large numbers of volunteers. Over the last year we had 11 volunteers who helped with running various activities.

Each volunteer signs a Volunteer Agreement and is familiar with our Volunteer Policy, health & safety Policy, Equal Opportunities Policy and Expense system.

Our volunteers are DBS Checked.

Our volunteers are involved in all kinds of activities depending on their skills and talents.

We provide internal and external volunteer training opportunities as well as vast opportunities for work experience.

Our volunteers help with running group activities, office support, organising events, trips and co-ordinate other volunteers etc.

We value our volunteers and appreciate their commitment to help other Polish and Eastern European families.

Achievements and performance

PEEC provides a range of programmes and family assistance that supports the development of young children (mainly under 5). We provide group opportunities for children's social interaction and play activities.

We provide opportunities for parents on how to be a better parent. PEEC provides a range of programmes for 50+ adults that supports wellbeing and mental health.

We provide group opportunities for adults' social interaction and physical activities.

The main plan for the future of the organization is to secure funding for a part time office administrator and coordinator. The organisation is applying for various funding to expand its activities.

Financial review

It has been a long term objective of PEEC to build up reserves. It is therefore seeking to establish a level of reserves to further its objectives. PEEC seeks to increase its reserves in order to maintain long term viability.

The Committee review the risk to which the charity is exposed on an annual basis. There is a standard item on the committees agenda covering health and safety risks and compliance while financial risks are reviewed quarterly. The committee is satisfied that appropriate steps have been taken to identify and manage the major risks to which the charity is exposed.

Structure, governance and management

The charity is a company limited by guarantee.

The Charity is governed by its Trustees which consist of 5 Trustees. Our Trustees meet regularly to manage its affairs.

PEEC has one full time member of staff and several part time workers and frequently employees staff for specific projects. It relies heavily on the contribution of large numbers of volunteers and on the management committee for the day to day operation. On average there are 4 volunteers at any given time.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

David Jai-Persad (Resigned 22 April 2023)

Vasile Maruntelu

Magdalena Klonowska

Malgorzata Shannon (Appointed 22 April 2023)

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees' report was approved by the Board of Trustees.

Malgorzata Shannon

.....
Malgorzata Shannon

Trustee

Dated: 30/9/2024
.....

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

I report to the trustees on my examination of the financial statements of POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD (the charity) for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

D L Watts
Director
Newton & Garner Ltd
47 Topsfield Parade
London, N8 8PT
Dated:

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
<u>Income from:</u>							
Donations and legacies	3	19,655	81,645	101,300	46,136	78,171	124,307
<u>Expenditure on:</u>							
Raising funds	4	7,999	-	7,999	4,721	-	4,721
Charitable activities	5	667	117,823	118,490	1,685	93,754	95,439
Total expenditure		8,666	117,823	126,489	6,406	93,754	100,160
Net income/(expenditure) for the year/							
Net movement in funds		10,989	(36,178)	(25,189)	39,730	(15,583)	24,147
Fund balances at 1 January 2023		98,531	(50,910)	47,621	58,801	(37,913)	20,888
Fund balances at 31 December 2023		109,520	(87,088)	22,432	98,531	(53,496)	45,035
WARNING: Brought forward reserves do not agree to comparatives				2,586			

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	10		55		69
Current assets					
Cash at bank and in hand		16,050		48,484	
Creditors: amounts falling due within one year	11	6,327		(3,518)	
Net current assets			22,377		44,966
Total assets less current liabilities			22,432		45,035
Income funds					
Restricted funds			(87,088)		(53,496)
Unrestricted funds			109,520		98,531
			22,432		45,035

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 20/9/2024

Malgorzata Shannon

Malgorzata Shannon
Trustee

Company registration number 06020288

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD is a private company limited by guarantee incorporated in England and Wales. The registered office is Haringey Irish Centre, Pretoria Road, London, N17 8DX.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are those which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	20% straight line basis
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.6 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
Donations and gifts	19,655	32,000	51,655	46,136
Grants & contracts	-	49,645	49,645	78,171
	<u>19,655</u>	<u>81,645</u>	<u>101,300</u>	<u>124,307</u>
For the year ended 31 December 2022	<u>46,136</u>	<u>78,171</u>		<u>124,307</u>
Donations and gifts				
Other	19,655	32,000	51,655	46,136
	<u>19,655</u>	<u>32,000</u>	<u>51,655</u>	<u>46,136</u>
Grants receivable for core activities				
Other	-	49,645	49,645	78,171
	<u>-</u>	<u>49,645</u>	<u>49,645</u>	<u>78,171</u>

4 Raising funds

	Unrestricted funds	Unrestricted funds
	2023 £	2022 £
<u>Fundraising and publicity</u>		
Seeking donations, grants and legacies	7,999	4,721
	<u>7,999</u>	<u>4,721</u>

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

5 Charitable activities

	2023 £	2022 £
Staff costs	93,361	66,878
Depreciation and impairment	14	17
	<u>93,375</u>	<u>66,895</u>
Grant funding of activities (see note 6)	667	1,685
Share of governance costs	24,448	26,859
	<u>118,490</u>	<u>95,439</u>

6 Grants payable

	2023 £	2022 £
Grants to institutions:		
Donations paid	667	1,685
	<u>667</u>	<u>1,685</u>

-

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

8 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Total	<u>-</u>	<u>-</u>
Employment costs	2023 £	2022 £
Wages and salaries	<u>93,361</u>	<u>66,878</u>

There were no employees whose annual remuneration was more than £60,000.

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

9 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

10 Tangible fixed assets

	Computers £
Cost	
At 1 January 2023	5,772
At 31 December 2023	5,772
Depreciation and impairment	
At 1 January 2023	5,703
Depreciation charged in the year	14
At 31 December 2023	5,717
Carrying amount	
At 31 December 2023	55
At 31 December 2022	69

11 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	(6,327)	3,518

12 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

13 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total Unrestricted funds 2023 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 December 2023 are represented by:					
Tangible assets	55	-	55	69	69
Current assets/(liabilities)	22,377	-	22,377	44,966	44,966
	22,432	-	22,432	45,035	45,035

POLISH & EASTERN EUROPEAN CHRISTIAN FAMILY CENTRE LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

14 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).