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Registered number  
06011953

Charity number  
1125942

**CHALKHILL COMMUNITY CENTRE LIMITED**  
( A company limited by guarantee)

Trustees report and Unaudited Accounts  
for the year ended  
31 March 2023

Clifford C Palmer & Co  
61-67 Rectory Road  
Wivenhoe  
Colchester  
Essex  
CO7 9ES

**CHALKHILL COMMUNITY CENTRE LIMITED**  
**( A company limited by guarantee)**

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**CHALKHILL COMMUNITY CENTRE LIMITED**  
**Company Information**

**Charity number**  
1125942

**Registered number**  
06011953

**Registered office**  
113 Chalkhill Road  
Wembley  
Middlesex  
HA9 9FX

**Trustees**

Hassan Mohamud Afrah  
Gloria Lily Travers  
Munia Omar  
Winston Henry  
Kathleen Fraser  
Mansoor Akram  
Vaishali Raghvani  
Chuck Madekwe  
Iman Moghaddam

**Accountants**  
Clifford C Palmer & Co  
61-67 Rectory Road  
Wivenhoe  
Colchester  
Essex  
CO7 9ES

**Bankers**  
Barclays Bank Plc  
Wembley

**Chalkhill Community Centre Limited**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**  
**for the year ended 31 March 2023**

The trustees present their report and the financial statements for the year ended 31 March 2023. The trustees, who are also directors of Chalkhill Community Centre Limited for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

**Structure, governance and management**

The association was incorporated on 28 November 2006, as a company limited by guarantee and registered as Charity on 18 September 2008. Its governing document is the Memorandum and Articles of Association as amended and adopted on 5 September 2008.

**Objectives and activities**

The objects of the charity are:

- a). To further or benefit the residents of Chalkhill in the Brent area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.
- b). To relieve elderly people in need.
- c). To relieve disabled people in need.
- d). To promote racial harmony for the public benefit.
- e). To promote such other charitable purposes as may from time to time be determined.

**Chalkhill Community Centre Limited**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**  
**for the year ended 31 March 2023 (continued)**

**Achievements and performance**

Chalkhill Community Centre under the leadership of the newly created post of Community Lead, initiated several grant funded projects and recruited staff to run them. These included the Brent council funded Well Well project, focussing on well-being and mental health, which launched in September 2022. Our Mercers grant continued to pay for our Projects Coordinator, part funding in the second year of the grant. From July 2022 we ran the Celebration Club for older people funded by Awards for All, and we 'won' funding from Brent Council's 'You Decide' programme to improve kitchen facilities.

We opened our doors for one big weekend in July 2022 to celebrate the Queen's Jubilee. The event was commemorated by the unveiling of a mural in the foyer of the Community Centre, created by an artist working with residents of Chalkhill community and working over the weekends. The centre also welcomed the Iraqi Welfare Association's health event. Both initiatives were hugely successful. In Spring 2022 we launched our community newsletter, which was very well received. Throughout this year we looked at different ways to generate income through a new room hire strategy and opportunities to donate, such as Give-as-You-Live and a Brent Community Lottery. We extend heartfelt gratitude to City Bridge for their generous funding this year. Their steadfast support has been instrumental in advancing our mission and making a positive impact in our community. Thank you for being a valuable partner in our journey.

**Financial review**

We are raising money in different ways: by setting up and delivering some activities; by hiring out rooms to groups; we also hire out rooms for weddings, conferences, meetings etc, at a very competitive rate to the community and by grant funding.

The bookings for weddings, parties, christenings etc are still very much in evidence and makes us a good living to subsidise other groups which are not so able to pay the full price for a booking e.g. local residents' associations.

The above activities has enabled the Centre to achieve a surplus of £16,016 (2022 - deficit (£2,760))

We continue to explore resources to fund activities and projects at the centre to accommodate the diverse community which resides within the area, with an aim towards decreasing isolation and increasing harmony for residents of Chalkhill and Brent.

**Chalkhill Community Centre Limited**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**  
**for the year ended 31 March 2023 (continued)**

**Statement of trustees' responsibilities**

The trustees (who are also directors of Chalkhill Community Centre Limited for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
  - observe the methods and principles in the Charities SORP;
  - make judgements and estimates that are reasonable and prudent;
  - state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
  - prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.
- The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

On behalf of the board

.....  
Winston Henry

Treasurer

8 December 2023

**Chalkhill Community Centre Limited**  
(A company limited by guarantee)

**Independent examiner's report to the trustees on the unaudited financial statements of Chalkhill Community Centre Limited.**

We report on the accounts of Chalkhill Community Centre Limited for the year ended 31 March 2023 set out on pages 2 to 10.

**Respective responsibilities of trustees and independent examiner**

The charity's trustees (who are also the directors of the company for purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Part 16 of the 2006 Act and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act 2011, as amended; to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act, as amended; and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records in accordance with section 386 of the Companies Act 2006; and

- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination or Statement of Recommended Practice : Accounting and Reporting by Charities have not been met or the accounts have not been prepared in the accordance with the Charities SORP (FRS 102).

*Clifford C Palmer & Co*

Clifford C Palmer & Co  
Chartered Accountants  
61-67 Rectory Road  
Wivenhoe  
Colchester  
Essex  
CO7 9ES

12 December 2023

**CHALKHILL COMMUNITY CENTRE LIMITED**  
**Statement of financial activities ( incorporating the income and expenditure account)**  
**for the year ended 31 March 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
<b>Incoming resources</b>					
Incoming resources from generating funds :					
Voluntary income	2		38,826	38,826	6,363
CCC led activities	3	-		-	-
Hall hire	3	115,815		115,815	57,592
Other Income - Government grants		-		-	3,158
Miscellaneous Income		1,351		1,351	
<b>Total incoming resources</b>		<b>117,166</b>	<b>38,826</b>	<b>155,992</b>	<b>67,113</b>
<b>Resources expended</b>					
Costs of generating voluntary income / CCC led activities costs :		11,588	7,420	19,008	-
Staff costs	5	35,623	31,406	67,029	30,008
Establishment costs		6,073	-	6,073	2,875
Accountancy fees		4,295	-	4,295	5,985
Legal and professional fees		180	-	180	291
Communications and IT		3,251	-	3,251	837
Other office expenses		5,417	-	5,417	1,675
Telephone		1,573	-	1,573	999
Postage, packing and stationery		3,268	-	3,268	239
Service charges		26,405	-	26,405	26,405
Depreciation	4	3,477		3,477	559
<b>Total resources expended</b>		<b>101,150</b>	<b>38,826</b>	<b>139,976</b>	<b>69,873</b>
<b>Net incoming / (outgoing) resources for the year</b>		<b>16,016</b>	<b>-</b>	<b>16,016</b>	<b>(2,760)</b>
Total funds brought forward		96,341	-	96,341	99,101
<b>Total funds carried forward</b>		<b>112,357</b>	<b>-</b>	<b>112,357</b>	<b>96,341</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.



**CHALKHILL COMMUNITY CENTRE LIMITED**  
**Balance Sheet**  
**as at 31 March 2023**

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	7	<u>10,431</u>	<u>1,676</u>
<b>Current assets</b>			
Debtors	8	39,066	10,957
Cash at bank and in hand		<u>133,349</u>	<u>97,081</u>
		172,415	108,038
<b>Creditors: amounts falling due within one year</b>	9	(7,140)	(13,373)
<b>Net current assets</b>		<u>165,275</u>	<u>94,665</u>
<b>Net assets</b>		<u>175,706</u>	<u>96,341</u>
<b>Funds</b>			
Unrestricted income funds	11	112,357	96,341
Restricted income funds	12	<u>63,349</u>	<u>-</u>
<b>Total funds</b>		<u>175,706</u>	<u>96,341</u>

The trustees' is satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The member has not required the company to obtain an audit in accordance with section 476 of the Act.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation

The accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies regime of the Companies Act 2006.

  
Winston Henry  
Treasurer

Approved by the board on 8 December 2023

Registered number  
06011953

## CHALKHILL COMMUNITY CENTRE LIMITED

### 1 Notes to financial statements for the year ended 31 March 2023

#### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

##### 1.1. Basis of accounting

The financial statements have been prepared in accordance with the FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland ( as applied to small entities by section 1A of the standard ) Charities SORP (FRS 102) and the Companies Act 2006.

##### 1.2. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

##### 1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

##### 1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and office equipment 25% reducing balance basis

### 2 Voluntary income

	Restricted funds £	2023 Total £	2022 Total £
Grants / donations receivable	38,826	38,826	6,363
	<u>38,826</u>	<u>38,826</u>	<u>6,363</u>

# CHALKHILL COMMUNITY CENTRE LIMITED

3 Activities for generating funds	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
	-		-	-
Hall hire	115,815		115,815	57,592
	115,815	-	115,815	57,592

4 Net incoming / (outgoing) resources for the year	2023 £	2022 £
This is stated after charging:		
Depreciation of owned fixed assets	3,477	559

5 Employment costs	2023 £	2022 £
Salaries and wages	67,029	28,819
Other costs	-	1,189
Total	67,029	30,008

No employee received emoluments of more than £60,000 ( 2021 : None).

The average monthly number of employees (including trustees) during the year, calculated on the basis of full time equivalents, was as follows :

2023 Number	2022 Number
3	2

## 6 Taxation

The charity's activities fall within the exemption afforded by the provisions of section 505 of the Taxes Act 1988 and section 256 of the Taxation of Chargeable Gains Act 1992. Accordingly no tax charges have arisen in the Charity.

## 7 Tangible fixed assets

	Fixtures, fittings & equipment £	Total £
<b>Cost</b>		
At 1 April 2022	56,821	56,821
Additions	12,233	12,233
At 31 March 2023	69,054	69,054
<b>Depreciation</b>		
At 1 April 2022	55,146	55,146
Charge for the period	3,477	3,477
At 31 March 2023	58,623	58,623
<b>Net book value</b>		
At 31 March 2023	10,431	10,431
At 31 March 2022	1,676	1,676

**8 Debtors**

	2023 £	2022 £
Trade debtors	39,066	10,957
Other debtors and Prepayments	-	-
	<u>39,066</u>	<u>10,957</u>

**9 Creditors: amounts falling due within one year**

	2023 £	2022 £
Other taxes and social security	824	616
Other creditors	3,285	3,540
Accruals	3,031	9,217
Deferred income	63,349	-
	<u>70,489</u>	<u>13,373</u>

**10 Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	10,431	-	10,431
Current assets	109,066	63,349	172,415
Current liabilities	(7,140)	(63,349)	(70,489)
	<u>112,357</u>	<u>-</u>	<u>112,357</u>
Net assets at 31 March 2023			

**11 Unrestricted funds**

At 1 April 2022 £	Incoming resources £	Outgoing resources £	At 31 March 2023 £
96,341	117,166	(101,150)	112,357

**12 Restricted funds**

At 1 April 2022 £	Incoming resources £	Outgoing resources £	At 31 March 2023 £
-	38,826	(38,826)	-

**13 Trustees' expenses**

During the period the charity paid trustees' £2,254 for administrative expenses and reimbursement of incurred costs. (2022 : £330).

**14 Going concern**

The accounts have been prepared on the assumption that the company is able to carry on business as a going concern, which the directors consider appropriate having regard to the circumstances.

**15 Company limited by guarantee**

Chalkhill Community Centre Limited is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

**CHALKHILL COMMUNITY CENTRE LIMITED**  
**Detailed profit and loss account**  
**for the year ended 31 March 2023**

	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
<b>Incoming resources</b>			-	-
Incoming resources from generating funds :				
Voluntary income		38,826	38,826	6,363
CCC led activities	-		-	-
Hall hire	115,815		115,815	57,592
Other Income - Government grants	-		-	3,158
Miscellaneous Income	1,351		1,351	
<b>Total incoming resources</b>	<b>117,166</b>	<b>38,826</b>	<b>155,992</b>	<b>67,113</b>
<b>Resources expended</b>				
Costs of generating voluntary income / CCC led activities costs	11,588	7,420	19,008	-
Staff costs	35,623	31,406	67,029	30,008
Establishment costs	6,073		6,073	2,875
Accountancy fees	4,295		4,295	5,985
Legal and professional fees	180		180	291
Communications and IT	3,251		3,251	837
Other office expenses	5,417		5,417	1,675
Telephone	1,573		1,573	999
Postage, packing and stationery	3,268		3,268	239
Service charges	26,405		26,405	26,405
Depreciation	3,477	-	3,477	559
<b>Total resources expended</b>	<b>101,150</b>	<b>38,826</b>	<b>139,976</b>	<b>69,873</b>
<b>Net incoming / (outgoing) resources for the year</b>	<b>16,016</b>	<b>-</b>	<b>16,016</b>	<b>(2,760)</b>
Total funds brought forward	96,341	-	96,341	99,101
<b>Total funds carried forward</b>	<b>112,357</b>	<b>-</b>	<b>112,357</b>	<b>96,341</b>

**CHALKHILL COMMUNITY CENTRE LIMITED**  
**Detailed profit and loss account**  
**for the year ended 31 March 2023**

	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
<b>Incoming resources</b>				
Incoming resources from generating funds :			-	
Voluntary income		38,826	38,826	6,363
CCC led activities	-		-	-
Hall hire	115,815		115,815	57,592
Other income - Government grants	-		-	3,158
Miscellaneous Income	1,351		1,351	
<b>Total Incoming resources</b>	<b>117,166</b>	<b>38,826</b>	<b>155,992</b>	<b>67,113</b>
<b>Resources expended</b>				
<b>Costs of generating voluntary income / CCC led activities</b>	<b>11,588</b>	<b>7,420</b>		
<b>Staff costs:</b>				
Wages and salaries	32,698	31,406		
Trustees expenses -	2,525			
Other	-			
	<b>35,623</b>	<b>31,406</b>		
<b>Establishment costs:</b>				
Rates & Water	0	0		
Repairs and maintenance	2,123			
Insurance	994			
Cleaning	2,956			
	<b>6,073</b>	<b>-</b>		
<b>Motor and travelling expenses</b>				
Travel and subsistence	0			
Motor expenses	0			
	<b>-</b>	<b>-</b>		
<b>Accountancy fees</b>	<b>4,295</b>			
<b>Legal and professional costs:</b>				
Professional other	180			
<b>Communications and IT</b>				
Website / IT service charge	3,251			
<b>Other office expenses</b>				
Miscellaneous expense	1,292			
Office expenses	4,125			
	<b>5,417</b>	<b>-</b>		
<b>Telephone</b>	<b>1,573</b>			
<b>Postage, packing and stationery</b>				
Postage	106			
Stationery and printing	3,162			
	<b>3,268</b>	<b>-</b>		
<b>Service charges</b>	<b>26,405</b>			
<b>Security</b>	<b>0</b>			
<b>Depreciation</b>	<b>3,477</b>	<b>0</b>		
<b>Total resources expended</b>	<b>101,150</b>	<b>38,826</b>		
<b>Net incoming / (outgoing) resources for the year</b>	<b>16,016</b>	<b>-</b>		