

Registered number
06011953

Charity number
1125942

CHALKHILL COMMUNITY CENTRE LIMITED
(A company limited by guarantee)

Trustees report and Unaudited Accounts
for the year ended
31 March 2022

Clifford C Palmer & Co
61-67 Rectory Road
Wivenhoe
Colchester
Essex
CO7 9ES

CHALKHILL COMMUNITY CENTRE LIMITED
(A company limited by guarantee)

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CHALKHILL COMMUNITY CENTRE LIMITED
Company Information

Charity number
1125942

Registered number
06011953

Registered office
113 Chalkhill Road
Wembley
Middlesex
HA9 9FX

Trustees

Hassan Mohamud Afrah
Gloria Lily Travers
Munia Omar
Winston Henry
Kathleen Fraser
Mansoor Akram (appointed 1 July 2021)
Vaishali Raghvani (appointed 1 July 2021)
Chuck Madekwe (appointed 1 July 2021)
Iman Moghaddam (appointed 1 July 2021)
Emad Al-Ebadi (appointed 1 July 2021)

Accountants
Clifford C Palmer & Co
61-67 Rectory Road
Wivenhoe
Colchester
Essex
CO7 9ES

Bankers
Barclays Bank Plc
Wembley

Chalkhill Community Centre Limited
(A company limited by guarantee)

Report of the trustees (incorporating the directors' report)
for the year ended 31 March 2022

The trustees present their report and the financial statements for the year ended 31 March 2022. The trustees, who are also directors of Chalkhill Community Centre Limited for the purposes of Companies Act 2006 and who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The association was incorporated on 28 November 2006, as a company limited by guarantee and registered as Charity on 18 September 2008. Its governing document is the Memorandum and Articles of Association as amended and adopted on 5 September 2008.

Objectives and activities

The objects of the charity are:

- a). To further or benefit the residents of Chalkhill in the Brent area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.
- b). To relieve elderly people in need.
- c). To relieve disabled people in need.
- d). To promote racial harmony for the public benefit.
- e). To promote such other charitable purposes as may from time to time determined.

Chalkhill Community Centre Limited
(A company limited by guarantee)

Report of the trustees (incorporating the directors' report)
for the year ended 31 March 2022 (continued)

Achievements and performance

For the period to 31st March 2022 the centre has been used regularly for over 25 different activities, provided by groups and leaders hiring rooms, or directly by Chalkhill Community Centre, or in partnership with other organisations such as Chalkhill Community Action (CCA). Several activities encourage fitness including Raunchy Rockers that continues to support older people to exercise, and a women-only exercise class. Other activities include a choir, a older people's social group, counselling for children and adults, and martial arts for children. There are also church meetings and meetings of the Muslim community during Ramadan.

We have been looking at ensuring we address the needs of all sections of the local community, and that we make space affordable for activities that align with our values and objects and that deliver services for the benefit of Chalkhill residents. We are also planning to increase events and regular communications.

In January 2022 we took on our Interim Community Development Lead to address the reduction in income caused by the Covid-19 pandemic and to initiate more activities and projects delivered directly by the centre. This will bring in more grant funding to contribute to a multi-sourced income stream. We continue to employ an admin and finance worker and our caretaker, and all staff work to carry out the work of the charity and to implement the plan for growth.

The centre continues to develop as a lively and responsive community hub where people accessing opportunities are able to thrive.

Financial review

Despite a significant downturn during the pandemic, money from hiring rooms continues to be our main source of income. As well as community activities, we hire out rooms for parties and meetings, with a reduction for local residents and voluntary sector organisations. We are currently reviewing the charging structure to ensure it is correctly balanced between generating income and ensuring the community benefits.

During the year we were grateful for the support of Chalkhill Community Trust Fund for a significant grant. Together with some hire income, this enabled the charity to achieve a deficit of (£ 2,760) (2021 -deficit £25,366), with finances looking optimistic over the next 12 months. We also thank the Harold Ward Fund for Hope for a donation spent on equipment for our Willows older people's group.

Moving forward we plan to broaden our income sources through more grant funding in order to continue to address the needs of the community.

Chalkhill Community Centre Limited
(A company limited by guarantee)

Report of the trustees (incorporating the directors' report)
for the year ended 31 March 2022 (continued)

Statement of trustees' responsibilities

The trustees (who are also directors of Chalkhill Community Centre Limited for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Chalkhill Community Centre Limited
(A company limited by guarantee)

Report of the trustees (incorporating the directors' report)
for the year ended 31 March 2022 (continued)

Statement of trustees' responsibilities

The trustees (who are also directors of Chalkhill Community Centre Limited for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
 - observe the methods and principles in the Charities SORP;
 - make judgements and estimates that are reasonable and prudent;
 - state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
 - prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.
- The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102)

On behalf of the board

.....
Winston Henry
Treasurer
8 September 2022

Chalkhill Community Centre Limited
(A company limited by guarantee)

Independent examiner's report to the trustees on the unaudited financial statements of Chalkhill Community Centre Limited.

We report on the accounts of Chalkhill Community Centre Limited for the year ended 31 March 2022 set out on pages 2 to 10.

Respective responsibilities of trustees and independent examiner

The charity's trustees (who are also the directors of the company for purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Part 16 of the 2006 Act and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act 2011, as amended; to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act, as amended; and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination or Statement of Recommended Practice : Accounting and Reporting by Charities have not been met or the accounts have not been prepared in the accordance with the Charities SORP (FRS 102).

Clifford C Palmer & Co

Clifford C Palmer & Co
Chartered Accountants
61-67 Rectory Road
Wivenhoe
Colchester
Essex
CO7 9ES

8 September 2022

CHALKHILL COMMUNITY CENTRE LIMITED

**Statement of financial activities (incorporating the income and expenditure account)
for the year ended 31 March 2022**

| | Notes | Unrestricted Funds £ | Restricted Funds £ | 2022 Total £ | 2021 Total £ |
|--|-------|----------------------------|--------------------------|--------------------|--------------------|
| Incoming resources | | | | | |
| Incoming resources from generating funds : | | | | | |
| Voluntary income | 2 | 6,363 | | 6,363 | 5,540 |
| CCC led activities | 3 | - | | - | - |
| Hall hire | 3 | 57,592 | | 57,592 | 10,234 |
| Other Income - Government grants | | 3,158 | | 3,158 | 20,882 |
| Miscellaneous Income | | - | | - | |
| Total incoming resources | | 67,113 | - | 67,113 | 36,656 |
| Resources expended | | | | | |
| Costs of generating voluntary income / CCC led activities costs : | | - | - | - | - |
| Staff costs | 5 | 30,008 | - | 30,008 | 19,439 |
| Establishment costs | | 2,875 | - | 2,875 | 1,746 |
| Accountancy fees | | 5,985 | - | 5,985 | 5,565 |
| Legal and professional fees | | 291 | - | 291 | 346 |
| Communications and IT | | 837 | - | 837 | 1,124 |
| Other office expenses | | 1,675 | - | 1,675 | 5,181 |
| Telephone | | 999 | - | 999 | 1,014 |
| Postage, packing and stationery | | 239 | - | 239 | 278 |
| Service charges | | 26,405 | - | 26,405 | 26,584 |
| Depreciation | 4 | 559 | | 559 | 745 |
| Total resources expended | | 69,873 | - | 69,873 | 62,022 |
| Net incoming / (outgoing) resources for the year | | (2,760) | - | (2,760) | (25,366) |
| Total funds brought forward | | 99,101 | - | 99,101 | 124,467 |
| Total funds carried forward | | 96,341 | - | 96,341 | 99,101 |

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

CHALKHILL COMMUNITY CENTRE LIMITED
Balance Sheet
as at 31 March 2022

| | Notes | 2022 £ | 2021 £ |
|---|-------|----------------|---------------|
| Fixed assets | | | |
| Tangible assets | 7 | 1,676 | 2,235 |
| Current assets | | | |
| Debtors | 8 | 10,957 | 18,015 |
| Cash at bank and in hand | | 97,081 | 80,482 |
| | | <u>108,038</u> | <u>98,497</u> |
| Creditors: amounts falling due within one year | 9 | (13,373) | (1,632) |
| Net current assets | | <u>94,665</u> | <u>96,865</u> |
| Net assets | | <u>96,341</u> | <u>99,100</u> |
| Funds | | | |
| Unrestricted income funds | 11 | 96,341 | 99,101 |
| Restricted income funds | 12 | - | - |
| Total funds | | <u>96,341</u> | <u>99,101</u> |

The trustees' is satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The member has not required the company to obtain an audit in accordance with section 476 of the Act.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation

The accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies regime of the Companies Act 2006

Winston Henry
Treasurer
Approved by the board on 8 September 2022

Registered number
06011953

CHALKHILL COMMUNITY CENTRE LIMITED

1 Notes to financial statements for the year ended 31 March 2022

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements have been prepared in accordance with the FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard) Charities SORP (FRS 102) and the Companies Act 2006.

1.2. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included. Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and office equipment 25% reducing balance basis

2 Voluntary income

| | Unrestricted funds £ | 2022 Total £ | 2021 Total £ |
|-------------------------------|----------------------------|--------------------|--------------------|
| Grants / donations receivable | 6,363 | 6,363 | 5,540 |
| | <u>6,363</u> | <u>6,363</u> | <u>5,540</u> |

CHALKHILL COMMUNITY CENTRE LIMITED

| 3 | Activites for generating funds | Unrestricted funds £ | Restricted funds £ | 2022 Total £ | 2021 Total £ |
|---|--------------------------------|-------------------------|-----------------------|--------------------|--------------------|
| | CCC led activities | - | | - | - |
| | Hall hire | 57,592 | | 57,592 | 10,234 |
| | | <u>57,592</u> | <u>-</u> | <u>57,592</u> | <u>10,234</u> |

| 4 | Net incoming / (outgoing) resources for the year | 2022 £ | 2021 £ |
|---|--|-----------|-----------|
| | This is stated after charging: | | |
| | Depreciation of owned fixed assets | 559 | 993 |

| 5 | Employment costs | 2022 £ | 2021 £ |
|---|--------------------|---------------|---------------|
| | Salaries and wages | 28,819 | 19,434 |
| | Other costs | 1,189 | 5 |
| | Total | <u>30,008</u> | <u>19,439</u> |

No employee received emoluments of more than £60,000 (2020 : None).

The average monthly number of employees (including trustees) during the year, calculated on the basis of full time equivalents, was as follows :

| 2022 Number | 2021 Number |
|----------------|----------------|
| <u>2</u> | <u>2</u> |

6 Taxation

The charity's activites fall within the exemption afforded by the provisions of section 505 of the Taxes Act 1988 and section 256 of the Taxation of Chargeable Gains Act 1992. Accordingly no tax charges have arisen in the Charity.

7 Tangible fixed assets

| | Fixtures, fittings & equipment £ | Total £ |
|-----------------------|---|---------------|
| Cost | | |
| At 1 April 2021 | 56,821 | 56,821 |
| Additions | - | - |
| At 31 March 2022 | <u>56,821</u> | <u>56,821</u> |
| Depreciation | | |
| At 1 April 2021 | 54,586 | 54,586 |
| Charge for the period | 559 | 559 |
| At 31 March 2022 | <u>55,145</u> | <u>55,145</u> |
| Net book value | | |
| At 31 March 2022 | <u>1,676</u> | <u>1,676</u> |
| At 31 March 2021 | <u>2,235</u> | <u>2,235</u> |

CHALKHILL COMMUNITY CENTRE LIMITED

| 8 Debtors | 2022 | 2021 |
|-------------------------------|---------------|---------------|
| | £ | £ |
| Trade debtors | 10,957 | 17,725 |
| Other debtors and Prepayments | - | 290 |
| | <u>10,957</u> | <u>18,015</u> |

| 9 Creditors: amounts falling due within one year | 2022 | 2021 |
|---|---------------|--------------|
| | £ | £ |
| Other taxes and social security | 616 | - |
| Other creditors | 3,540 | 192 |
| Accruals | 1,440 | 1,440 |
| Deferred income | 7,777 | - |
| | <u>13,373</u> | <u>1,632</u> |

| 10 Analysis of net assets between funds | Unrestricted funds | Restricted funds | Total funds |
|--|---------------------------|-------------------------|--------------------|
| | £ | £ | £ |
| Intangible fixed assets | 1,676 | - | 1,676 |
| Current assets | 78,785 | 29,253 | 108,038 |
| Current liabilities | (13,373) | - | (13,373) |
| | <u>67,088</u> | <u>29,253</u> | <u>96,341</u> |
| Net assets at 31 March 2022 | | | |

| 11 Unrestricted funds | At 1 April 2021 | Incoming resources | Outgoing resources | At 31 March 2022 |
|------------------------------|------------------------|---------------------------|---------------------------|-------------------------|
| | £ | £ | £ | £ |
| | <u>99,101</u> | <u>67,113</u> | <u>(69,873)</u> | <u>96,341</u> |

| 12 Restricted funds | At 1 April 2021 | Incoming resources | Outgoing resources | At 31 March 2022 |
|----------------------------|------------------------|---------------------------|---------------------------|-------------------------|
| | £ | £ | £ | £ |
| | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |

13 Trustees' expenses

During the period the charity paid trustees' £330 for administrative expenses and reimbursement of incurred costs. (2021 : £104).

14 Going concern

The accounts have been prepared on the assumption that the company is able to carry on business as a going concern, which the directors consider appropriate having regard to the circumstances.

15 Company limited by guarantee

Chalkhill Community Centre Limited is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.