



Trustees' Annual Report for the period



Period start date				Period end date			
From	1	Jan	2022	To	31	Dec	2022

Section A Reference and administration details

Charity name

Norcot Mission Church

Other names charity is known by

NMC

Registered charity number (if any)

1125881

Charity's principal address

Brockley Close

Reading

Postcode

RG30 4YP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Tegg	Chair		
2	Paul Savage	Treasurer		
3	Marion Angas			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Under the trustees, the Church is lead by a spiritual leadership team. The leadership team comprises of four individuals, two of whom are also trustees:</p> <p>Chris Lack – Senior Elder Paul Savage – Elder, Treasurer, Trustee Richard Tegg – Leader, Trustee Stephen Proctor – Leader, Community Pastor</p>
--	--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To declare and advance the Christian faith as revealed in the Holy Scriptures and in accordance with the statement of beliefs and practices appearing in the Trust Deed. Also to relieve sickness and financial hardship and to promote and preserve good health (physical, mental and spiritual).

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In a general view, the activities at NMC during 2022 have progressed with the gradual lifting of Covid-19 Pandemic restrictions. Whilst trying to meet our aims we have sought to comply fully with the government regulations regarding lockdown, social distancing and mask-wearing. As these restrictions eased and our members found they were able to meet in person again, the church has returned to a level of normality.

The year started with further lifting of restrictions that had been implemented during the pandemic. There was still a need for Zoom meetings for those unable to leave home through infirmity. The meetings held at the building had a smaller number returning for open worship. This fall in congregation numbers has been observed in many other churches.

During the year we gradually transitioned from Sunday morning worship via Zoom to meeting in person at the church building. In the first half of the year separate meetings were held on Zoom and at the church building each Sunday. By late June 2022, the need for Zoom meetings came to a natural end. For the rest of the year, meetings were held solely at the church. Arrangements were made to maintain social distancing at the services. It became necessary to maintain different sides of the church for greater and lesser social distancing to meet the needs of different members of the congregation.

The main emphasis of 2022 for further outreach in the community was the planning and implementation of the Pantry, which started in April 2022 and officially opened in May 2022. Much time and effort throughout the year went into this with various meetings and discussions, appointing a co-ordinator, alterations to the side rooms at the building to accommodate the new shelving and storage of the produce. Security grilles were also fitted to the windows.

The Youth group for teenagers, Energise, on Thursday evenings has continued and grown during the year. An established core group of members has been established and the leaders are seeking to provide both social and spiritual support for the young people.

Due to members not returning to fellowship and health restrictions for those who have returned, the following regular activities have not restarted after the pandemic:

- Leading school assemblies.
- After School Club.
- Junior Church on Sunday mornings.
- Glow-worms mother and toddler group.
- Summer Holiday Children's club.

Church attendance has been reduced by the pandemic and the provision of volunteers to re-start the children's work of the church remains a problem. The volunteer leaders are working as hard as ever, but resources are limited. The increasing average age of those attending is also a continuing issue. It is a matter of prayer that we would like to see a younger age group coming to the meetings. We are also looking for those who are younger and could be trained up into a future leadership role.

The work of our community pastor also continued, with the restarting of the Oasis coffee time running alongside the Pantry opening. Also restarting was the weekly Oak Tree House Friendship group plus the regular Energise Youth group meeting.

During the year the Church has maintained contact with all church members. Contact with the rest of the congregation was maintained through telephone, email and social media. Stephen has used forums on social media sites which provided regular help and support for others. He kept in regular contact with those in need (particularly elderly members) and provided much practical help to the whole congregation.

The church leadership team continued to meet regularly via Zoom and provided direction and practical help to the church.

The church was able to maintain the full-time employment of Stephen in his role as Community Pastor. During the year, Stephen continued his MBA in Theology by distance learning.

In planning the activities, the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The above activities have produced the following outcomes. Obviously, these have been affected by the pandemic:

- The worship, preaching and teaching has supported and encouraged those who attend. Church attendance has been reduced by about one-third by the pandemic.
- We reach a wide cross section of the community via the provision of the food pantry. The 'Norcot Pantry' run from our church premises since April 2022. The number of pantry members has increased, and we are meeting the needs of those who come.
- We restarted our Oasis Coffee morning each Friday running alongside the pantry. This has provided a friendly atmosphere and an opportunity to build friendships with the community.
- We provided a 'Warm-Space' for local residents on Fridays at Oasis/Pantry over the winter period.
- We have been able to re-open the church building for use by various community groups.
- The teenage youth club, which re-opened in December 2021, has continued throughout 2022 and is enjoyed and valued by the young people who come.
- We have continued to support those who are promoting the Christian faith in the UK and elsewhere.
- We continue to relieve poverty by practical help and monetary gifts.
- We have continued to address poverty and sickness through prayer, the provision of volunteer workers, food and financial gifts.

Section E

Financial review

Brief statement of the charity's policy on reserves

To keep sufficient money in reserve to maintain one year's salary for our Community Pastor, Stephen Proctor. This is held in the Employment Fund. It is Church policy to save sufficient funds for any capital expenditure, so that the Church does not have to take out a commercial loan.

If, in unforeseen circumstances, there is a large emergency expenditure, the money would be taken from church funds and rebuilt, as a matter of priority.

Our experience shows that the Lord always provides for our needs.

The overall funds have been in deficit due to a reduction in income combined with increased employment and support costs and an overcharge for Gas usage.

Finances through regular Stewardship giving have remained steady including giving from some no longer attending in person. There have been some large anonymous donations during the year but at a reduced level compared to 2021.

Details of any funds materially in deficit

We were grossly overcharged in December for our Gas usage. Our consumption was based on estimated values despite repeated meter readings being provided. Due to internal problems, we were charged for both 3rd quarter and 4th quarter consumption in December. Repeated phone calls and emails eventually led to an acceptance of our readings and an admission that we were £5,500 in credit. A refund was eventually given to us in 2023. Smart meters are in the process of being fitted. This exacerbates the loss in cash funds at the end of the year.

Our post-pandemic income is much reduced due to a reduction in church attendance.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

A large percentage of our income comes as personal gifts from members of the congregation.

During the ongoing circumstances of the Covid pandemic, we have been able to continue full time employment of our Community Pastor.

The financial income via Sunday collections after the church building was re-opened have increased slightly but remain low. New regular monthly gifts set up by church members in lieu of regular giving on a Sunday morning have increased significantly compared to 2021. However there have been fewer one-off large donations compared to 2021, meaning that our overall income is reduced.

Expenditure has exceeded income over the year resulting in a loss of £12,100. This figure should be reduced by the £5,500 overcharge by our Gas suppliers to give an actual loss of £6,600 (about 11.5% of our reserves). We have drawn on our reserves gained from savings in previous years to continue the work of the church.

The financial health of the church remains good, and we continue running the church as a benefit for our congregation and the local community.

We recognise the Lord's provision for our needs during this past year.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Richard Tegg	Paul Savage
Full name(s)	Richard Tegg	Paul Savage

Position (e.g. Secretary, Chair, etc)

Chair of Trustees	Trustee and Church Treasurer
-------------------	------------------------------

Date

23 October 2023



Charity Name : Norcot Mission Church		No: 1125881		CC16a
Receipts and payments accounts				
For the period from	Period start date 01-Jan-22	To	Period end date 31-Dec-22	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Collection	3,504	287	-	3,791	2,515
Regular Donations	3,890	-	-	3,890	1,105
Gift-aided Regular Donations	25,477	-	-	25,477	26,670
Ad-Hoc Donations	1,001	80	-	1,081	2,087
Gift-aided Ad-Hoc Donations	4,825	-	-	4,825	9,247
Hardship loan repayments	850	-	-	850	1,715
Lettings	-	-	-	-	-
Interest	44	-	-	44	10
John Laing Trust	-	-	-	-	-
Subs for Glow-worms (parent/toddler group)	-	-	-	-	-
Sub total	39,590	367	-	39,957	43,349
A2 Asset and investment sales, etc.	-	-	-	-	-
Total receipts	39,590	367	-	39,957	43,349
A3 Payments					
Running Costs (insurance, legal, subscriptions, catering, etc)	3,639	-	-	3,639	3,980
Utilities (gas, electric, water)	7,039	-	-	7,039	2,453
Pastoral Gifts	363	-	-	363	230
Youth Work Expenses	193	-	-	193	-
Employment costs	31,505	-	-	31,505	30,054
Support costs	5,358	302	-	5,660	5,073
Building Maintenance and Development	2,679.74	-	-	2,680	10,492
Glow-worms Expenses (parent/toddler group)	-	-	-	-	-
Hardship Loan	1,000	-	-	1,000	-
Sub total	51,778	302	-	52,080	52,281
A4 Asset and investment purchases, etc.	-	-	-	-	-
Total payments	51,778	302	-	52,080	52,281
Net of receipts/(payments)	- 12,187	65	-	- 12,122	- 8,932
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	56,935	168	-	57,103	66,035
Cash funds this year end	44,748	233	-	44,981	57,103

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Current Account	12,263	65	-
	less Current Account cheques yet to be presented	- 900	-	-
	plus Current Account deposits yet to clear	-	-	-
	Deposit Account	33,385	-	-
	NMC Petty Cash	-	-	-
	Glow-worms Petty Cash	-	168	-

Total cash funds

(agree balances with receipts and payments account(s))

44,748

233

-

OK

OK

OK

Unrestricted funds**Restricted funds****Endowment funds**

to nearest £

to nearest £

to nearest £

B2 Other monetary assets**Details**

Gift Aid receivable under GASDS for 2021	29
Gift Aid receivable under GASDS for 2022	249
Loan balance outstanding	150
	-
	-
	-

-
-
-
-
-
-

-
-
-
-
-
-

-
-
-
-
-
-

B3 Investment assets**Details**

None

Fund to which asset belongs

Cost (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-

B4 Assets retained for the charity's own use**Details**

Furnishings
Miscellaneous equipment
The building from which the church operates

Fund to which asset belongs

General
General
General

Cost (optional)

-
-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-

B5 Liabilities**Details**

Employer and Employee Pension contributions for December 2022
Stewardship Fee for review of Accounts

Fund to which liability relates

Employment
Running

Amount due (optional)

180
930
-
-
-

When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Paul Savage
Richard Tegg

P. J. Savage
R. Tegg

23/10/2023
23/10/2023