



Trustees' Annual Report for the period

Period start date

Period end date

From

1

Jan

2020

To

31

Dec

2020

Section A

Reference and administration details

Charity name

Norcot Mission Church

Other names charity is known by

NMC

Registered charity number (if any)

1125881

Charity's principal address

Brockley Close

Reading

Postcode

RG30 4YP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Tegg	Chair		
2	Paul Savage	Treasurer		
3	Marion Angas			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Trust Deed
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed by existing Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Under the trustees, the Church is lead by a spiritual leadership team. The leadership team comprises of four individuals, two of whom are also trustees:

Chris Lack – Senior Elder
Paul Savage – Elder, Treasurer, Trustee
Richard Tegg – Leader, Trustee
Stephen Proctor – Community Pastor

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To declare and advance the Christian faith as revealed in the Holy Scriptures and in accordance with the statement of beliefs and practices appearing in the Trust Deed. Also to relieve sickness and financial hardship and to promote and preserve good health (physical, mental and spiritual).

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We offer Christian worship and teaching each Sunday for all ages with all services open to the public.

In a general view of the activities at NMC during the first quarter of 2020, all the regular groups have continued, with all the volunteer leaders working as hard as ever. One matter is the average age of those attending. It is a matter of prayer that we would like to see a younger age group coming to the meetings. We are also looking for those who are younger and could be trained up into a future leadership role. However, After School club, Norcot Neighbours, Glowworms and Oasis still all meet at NMC regularly.

Due to the Covid-19 Pandemic the building was closed to church members and the public on 23 March 2020. All meetings and activities which met in the church building temporarily ceased from this date. This meant the cancelation of planned activities including The Summer Holiday Club for children which was planned for August.

During lockdown the Church members continued to meet virtually using Zoom. Zoom meetings organised by Chris Lack began on the Sunday after national lockdown and continued through the rest of the year. The Zoom meetings provided continuity in church life during a very difficult period for all. Zoom meetings have been attended by those who are able to use computers (about half of the congregation). Contact with the rest of the congregation was maintained through telephone, email and written communication. Stephen set up forums on social media sites which provided regular help and support for others. He kept in regular contact with those in need and provided much practical help to the whole congregation. The church leadership team continued to meet regularly via Zoom and provided direction and practical help to the church.

The church was able to maintain the full-time employment of Stephen in his role as Community Pastor. During the year, Stephen continued his MBA in Theology by distance learning.

The Church building was opened on Christmas Day for a short, socially distanced meeting in accordance with government guidelines.

In planning the activities, the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The above activities have produced the following outcomes. Obviously, these have been severely affected by the pandemic:

- The preaching and teaching has supported and encouraged those who attend.
- We continue to reach a wide cross section of the community via our clubs and groups.
- We have continued to support those who are promoting the Christian faith in the UK and elsewhere.
- We continue to relieve poverty by practical help and monetary gifts.

We have continued to address poverty and sickness through prayer, the provision of volunteer workers, food and financial gifts.

Section E

Financial review

Brief statement of the charity's policy on reserves

To keep sufficient money in reserve to maintain one year's salary for our Community Pastor, Stephen Proctor. This is held in the Employment Fund. To save sufficient funds for any capital expenditure, so that the Church does not have to take out a commercial loan.
If, in unforeseen circumstances, there is a large emergency expenditure, the money would be taken from church funds and rebuilt, as a matter of priority.
Our experience shows that the Lord always provides for our needs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

A large percentage of our income comes as personal gifts from members of the congregation.
During the unforeseen circumstances of the 2020 pandemic, we have been able to continue full time employment of our Community Pastor. The financial income via Sunday collections reduced dramatically after lockdown. However, through large one-off donations and new regular monthly gifts set up in lieu of regular giving on a Sunday morning, our income exceeded expenditure over the year.
This has meant that we have not needed to draw on reserves to continue running the church, as far as we have been able, over the year.
We recognise the Lord's provision for our needs during this worldwide crisis.
We have made the deliberate choice not to go ahead with any building improvements. The building is empty and we would not benefit from any warranties provided.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

RICHARD TEGG

PAUL SAVAGE

Full name(s)

Richard Tegg

Paul Savage

Position (e.g. Secretary, Chair, etc)

Chair of Trustees

Trustee and Church Treasurer

Date

18TH OCTOBER 2021

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
NORCOT MISSION CHURCH**

I report to the trustees on my examination of the accounts of Norcot Mission Church ('the charity') for the year ended 31 December 2020 on pages 7 to 8 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

LOURENS DU PLESSIS

Lourens du Plessis ACA CA(SA)

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 19 October 2021

Receipts and payments accounts

CC16a

For the period from

Period start date
01-Jan-20

To

Period end date
31-Dec-20

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Collection	4,066	210	-	4,276	9,211
Regular Donations	960	-	-	960	1,080
Gift-aided Regular Donations	26,355	-	-	26,355	26,478
Ad-Hoc Donations	5,280	-	-	5,280	4,210
Gift-aided Ad-Hoc Donations	4,144	303	-	4,446	7,761
Loan repayments received	1,860	-	-	1,860	1,860
Lettings	-	-	-	-	-
Interest	117	-	-	117	141
John Laing Trust	-	-	-	-	-
Subs for Glow-worms (parent/toddler group)	-	156	-	156	723
Sub total	42,782	669	-	43,450	57,241
A2 Asset and investment sales, etc.	-	-	-	-	-
Total receipts	42,781.77	669	-	43,450	57,241
A3 Payments					
Running Costs (insurance, legal, subscriptions, catering, etc)	3,640	-	-	3,640	4,515
Utilities (gas, electric, water)	2,048	-	-	2,048	1,863
Pastoral Gifts	250	-	-	250	373
Youth Work Expenses	-	-	-	-	413
Employment costs	30,193	-	-	30,193	30,193
Support costs	5,336	453	-	5,789	6,400
Building Maintenance and Development	250	-	-	250	2,782
Glow-worms Expenses (parent/toddler group)	-	74	-	74	702
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	41,717	527	-	42,243	47,240
A4 Asset and investment purchases, etc.	-	-	-	-	-
Total payments	41,717	527	-	42,243	47,240
Net of receipts/(payments)	1,065	142	-	1,207	10,001
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	64,742	86	-	64,828	54,827
Cash funds this year end	65,807	228	-	66,035	64,828

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Current Account	32,726	60	-
	less Current Account cheques yet to be presented	250	-	-
	plus Current Account deposits yet to clear	-	-	-
	Deposit Account	33,331	-	-
	NMC Petty Cash	-	-	-
	Glow-worms Petty Cash	-	168	-
	Total cash funds	65,807	228	-

(agree balances with receipts and payments account(s))

	Unrestricted funds	Restricted funds	Endowment funds
	to nearest £	to nearest £	to nearest £
B2 Other monetary assets			
Details			
Gift Aid receivable under GASDS for 2018	145	-	-
Gift Aid receivable under GASDS for 2019	1,359	-	-
Gift Aid receivable under GASDS for 2020	320	-	-
Loan balance outstanding	1,715	-	-
	-	-	-
	-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			
Details			
None		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			
Details			
Furnishings	General	-	-
Miscellaneous equipment	General	-	-
The building from which the church operates	General	-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
Details			
Stewardship Independent Account Examination Fees for 2019 (£700 + VAT)	Running	840	
Stewardship Independent Account Examination Fees for 2020 (£725 + VAT)	Running	870	
NEST: Employer and employee pension contribution for	Employment	171	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
PAUL SAVAGE	PAUL SAVAGE	18/10/21
RICHARD TEGG	RICHARD TEGG	18/10/2021