

Registered Number:05853457

England and Wales

BURY PEOPLE FIRST LIMITED

Report of the Directors and Unaudited Financial Statements

For the year ended 31 March 2023

BURY PEOPLE FIRST LIMITED  
Contents Page  
For the year ended 31 March 2023

Company Information	1
Directors' Report	2
Independent Accountants' Report	3
Income Statement	4
Statement of Financial Position	5
Notes to the Financial Statements	6 to 7
Trading and Profit and Loss Account	8

BURY PEOPLE FIRST LIMITED  
Company Information  
For the year ended 31 March 2023

<b>Directors</b>	Miss M Rigby Mr G Jones R Lunness
<b>Registered Number</b>	05853457
<b>Registered Office</b>	Imperial House 79 Hornby Street Bury BL9 5BN
<b>Accountants</b>	Rose and Co Accountants 273 Bury New Road Whitefield Manchester M458QP

BURY PEOPLE FIRST LIMITED  
Directors' Report  
For the year ended 31 March 2023

The directors present their report and accounts for the year ended 31 March 2023.

**Principal activities**

The principal activity of the company continued to be that of a charity.

**Directors**

The directors who served the company throughout the year were as follows:

Miss M Rigby

Mr G Jones

R Lunness

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors

*Rebecca Lunn*

R Lunness

Director

Date: 21/11/2023

BURY PEOPLE FIRST LIMITED  
Independent Accountants' Report  
For the year ended 31 March 2023

As described on the Statement of Financial Position you are responsible for the preparation of the financial statements for the year ended 31 March 2023 and you consider that the company is exempt from an audit under the Companies Act 2006. In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.



Rose and Co Accountants  
273 Bury New Road  
Whitefield  
Manchester  
M458QP  
Date: 18 October 2023

BURY PEOPLE FIRST LIMITED  
Income Statement  
For the year ended 31 March 2023

	Notes	2023 £	2022 £
<b>Turnover</b>	2	123,938	129,300
Cost of sales		(26,750)	(9,014)
<b>Gross profit</b>		<b>97,188</b>	<b>120,286</b>
Administrative expenses		(92,677)	(73,874)
Other operating income		-	6,875
<b>Operating profit</b>		<b>4,511</b>	<b>53,287</b>
<b>Profit before taxation</b>		<b>4,511</b>	<b>53,287</b>
<b>Profit for the financial year</b>		<b>4,511</b>	<b>53,287</b>

**BURY PEOPLE FIRST LIMITED**  
**Statement of Financial Position**  
**As at 31 March 2023**

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Property, plant and equipment	3	24,654	32,872
		<b>24,654</b>	<b>32,872</b>
<b>Current assets</b>			
Trade and other receivables	4	11,085	556
Cash and cash equivalents		138,909	136,590
		<b>149,994</b>	<b>137,146</b>
<b>Trade and other payables: amounts falling due within one year</b>	5	(661)	(542)
<b>Net current assets</b>		<b>149,333</b>	<b>136,604</b>
<b>Total assets less current liabilities</b>		<b>173,987</b>	<b>169,476</b>
<b>Net assets</b>		<b>173,987</b>	<b>169,476</b>
<b>Capital and reserves</b>			
Retained earnings		173,987	169,476
<b>Members' Funds</b>		<b>173,987</b>	<b>169,476</b>

For the year ended 31 March 2023 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006

The directors acknowledge their responsibilities for:

- a) ensuring that the company keeps proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved and authorised for issue by the Board on and were signed by:

*Rebecca Lunn*

R Lunness  
 Director

21/11/2023

**BURY PEOPLE FIRST LIMITED**  
**Notes to the Financial Statements**  
**For the year ended 31 March 2023**

**Statutory Information**

BURY PEOPLE FIRST LIMITED is a private limited company, limited by guarantee, domiciled in England and Wales, registration number 05853457.

Registered address:

Imperial House  
79 Hornby Street  
Bury  
BL9 5BN

The presentation currency is £ sterling.

**1. Accounting policies**

**Basis of preparing the financial statements**

These financial statements have been prepared in accordance with the provisions of Section 1A of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical costs convention as modified by the revaluation of certain assets.

**Revenue recognition**

Turnover comprises the invoiced value of goods and services supplied by the company, net of Value Added Tax and trade discounts.

**Property, plant and equipment**

Tangible fixed assets, other than freehold land, are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Computer equipment	25% Reducing balance
Motor vehicles	25% Reducing balance
Fixtures and fittings	25% Reducing balance

**2. Turnover**

The income for the year totals £123,938 and £13,895 has been allocated to unrestricted funds.

**3. Property, plant and equipment**

	Motor vehicles	Fixtures and fittings	Computer equipment	Total
Cost or valuation	£	£	£	£
At 01 April 2022	26,127	2,545	13,433	42,105
At 31 March 2023	<b>26,127</b>	<b>2,545</b>	<b>13,433</b>	<b>42,105</b>
<b>Provision for depreciation and impairment</b>				
At 01 April 2022	544	2,450	6,239	9,233
Charge for year	6,396	24	1,798	8,218
At 31 March 2023	<b>6,940</b>	<b>2,474</b>	<b>8,037</b>	<b>17,451</b>
<b>Net book value</b>				
At 31 March 2023	<b>19,187</b>	<b>71</b>	<b>5,396</b>	<b>24,654</b>
At 31 March 2022	<b>25,583</b>	<b>95</b>	<b>7,194</b>	<b>32,872</b>



BURY PEOPLE FIRST LIMITED  
Notes to the Financial Statements Continued  
For the year ended 31 March 2023

**4. Trade and other receivables**

	2023	2022
	£	£
Other debtors	11,085	556

**5. Trade and other payables: amounts falling due within one year**

	2023	2022
	£	£
Trade creditors	1	2
Other creditors	660	540
	<b>661</b>	<b>542</b>

**6. Average number of persons employed**

During the year the average number of employees was 3 (2022 : 2)

**BURY PEOPLE FIRST LIMITED**  
**Trading and Profit and Loss Account**  
**For the year ended 31 March 2023**

	2023	2022
	£	£
<b>Turnover</b>		
Other Income-Training	10,930	1,318
Grants received	103,938	119,575
Donations received	505	2,116
Other Income	8,565	6,291
	<b>123,938</b>	<b>129,300</b>
<b>Cost of Sales</b>		
Sub Contractors	26,750	9,014
	<b>(26,750)</b>	<b>(9,014)</b>
<b>Gross Profit</b>	<b>97,188</b>	<b>120,286</b>
<b>Administrative Expenses</b>		
Wages & National Insurance	54,244	42,020
Pension Contributions	1,002	823
Training	-	1,370
Rent	12,173	11,160
Motor & Travel	3,084	502
General Travel Expenses	(1)	1
Bank Charges	61	141
Depreciation	8,218	2,974
Accountancy	660	540
Professional Fees	1,940	5,320
General Insurance	875	389
Computer & Website Expenses	150	490
Repairs & Renewals	1,797	588
Printing, Stationery & Postage	951	680
Telephone, Fax & Internet	757	786
Meetings & Activities Costs	5,281	5,721
Sundry Expenses	1,078	369
Publications & Subscriptions	407	-
	<b>(92,677)</b>	<b>(73,874)</b>
<b>Other Operating Income</b>		
Government Grants	-	6,875
	<b>-</b>	<b>6,875</b>
<b>Profit for the Financial Year</b>	<b>4,511</b>	<b>53,287</b>

## BURY PEOPLE FIRST LIMITED

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES/MEMBERS OF BURY PEOPLE FIRST LIMITED, BURY, LANCASHIRE

I report on the accounts for the year ended 31st March 2023, which are set out on the pages 1-8.

#### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (the Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts (under section 145 of the Act),  
To follow the procedures laid down in the General Commission (under section 145 (5) (b) of the Act) and to state whether particular matters have come to my attention.

#### BASIS OF INDEPENDENT EXAMINER'S REPORT

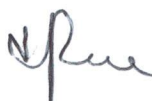
My examination was carried out in accordance with General Directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:  
to keep accounting records in accordance with section 386 of the Companies Act 2006;  
and to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006.
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NEIL ROSE I.F.A F.M.A.A.T.,  
273 BURY NEW ROAD.  
WHITEFIELD,  
MANCHESTER,  
M45 8QP



Rose & Co Accountants 273 Bury New Road Manchester, M45 8QP
---

18th October 2023



Bury People First

## Trustees Annual Report for the Year Ending 31<sup>st</sup> March 2023

### Aims and Purposes

To support learning disabled adults who live in Bury, Greater Manchester to achieve their full rights as citizens.

To make available to the same people information that is accessible and easy to understand.  
To provide training opportunities that will enable them to take part in their own local and wider communities and to widen their life experiences.

To support people to engage with local Social and Health Services to ensure they are as appropriate as they can be for the people we represent.

### Objectives and Activities

Bury People First has a strong commitment to offer its services to as many representative people as possible. Training sessions are held in venues that are welcoming and accessible and are also accessible by public transport. Information is produced in such a way that it is understandable and easy to read by both the people we represent and those who are supporting them.

### Achievements and Performance

Bury People First has continued to prioritise their work in supporting the learning disabled community and the effects the cost of living crisis. Whilst continuing to carry out as much of our core work as possible, we continued to obtain funding to support the needs of people during the cost of living crisis.

We have supported the learning disabled community, in Bury, to food, supporting with the increase in bills, housing issues and other resources as well as helping people get online to reduce isolation and loneliness. We have held a number of drop in session as the keep warm initiative to support the learning disabled community to keep warm and ensure they are able to get a hot meal. We have partnered with other local voluntary organisations to support local communities during the winter period.

We have continued to run our core activities which has included a co-production network, one to one advocacy and group advocacy. We have continued to work alongside local statutory and voluntary sector services to enable them to make appropriate changes to the provision they offer.



Representation has been made at conferences, events, meetings and forums within both the Health and Social Care sectors where the quality of service provision is scrutinized and can be influenced.

As a result of our work with Total Communication CIC during covid and in our Signalong sessions we worked in partnership with Total Communication CIC with a communication project. As a result of this work we went to London to lobby in parliament with our Communication rights charter in which we met key figures within government to discuss our charter. Members were given the opportunity to present our work and how we can ensure the charter sits in current law to ensure everyone is given the right to communicate.

We continue to work with Northern Care Alliance in developing their training for staff. As an addition to the work we did with the top 20 hospital signs last year, this year we worked on top 20 hospital signs for children and young people which is now part of staff training. This was produced as a video alongside the chief executives of Northern Care Alliance and hospital staff within children's services.

We, once again, worked very closely with Bury CCG to increase the uptake of the flu vaccine and the Covid-19 vaccine. We also supported the work to increase the uptake of annual health checks to ensure people with learning disabilities were supported by their GP's to have an annual health check so health related issues could be dealt with at the earliest possible stage.

We also spent a lot of this year developing our group advocacy group and supporting people with one to one advocacy. The impact of covid on the learning disabled community has not been a positive one. Many people have lost skills, confidence and health has declined. Therefore we have adapted our organisation and formed self-advocacy groups in different areas of Bury, very much reflecting the councils neighbourhood model. We have successfully formed 3 new self-advocacy group that has regular monthly sessions. This has been done alongside our members who have led the sessions and supported people to speak up.

We have also had a sharp increase in the request for one to one advocacy for people with learning disabilities. This has been a result of people not being able to access statutory advocacy due to the eligibility of statutory advocacy. Therefore we have had to ensure staff are appropriately trained and we have enrolled one member of staff on to the community advocacy training.

Since covid restrictions lifted we had many people come forward from Rochdale and asked Bury People First to support them to set up a self-advocacy organisation in Rochdale. This was the result of all the online activities we ran during covid. We applied for funding which allowed us to pay for staff to support 3 people with learning disabilities to form a group. We made links with local statutory services, day services and other voluntary organisations. We have successfully supported the group to increase membership, form a constitution,

produce a logo and open a bank account. Bury People First will continue to support Rochdale People First.

We received funds from Bury Council, Health Improvement Fund, to run a yearlong project that focuses on mental health and wellbeing. We worked with our members to develop a project plan and the project was delivered this year. We ran a number of workshops throughout the year which were very well attended and popular. We also received funds to run a bereavement project which focused on people learning to support themselves and each other during a period of loss and grief. The sessions were run by a loss a grief specialist who also has many years of experience of working with people with learning disabilities. The sessions were very well received and fill a gap that people needed.

We hired a new part time employee to run our 'Have a Go' project and Hate crime project. The new employee worked alongside our members to develop each project and run each project. We delivered a number of Hate Crime sessions to our members, in high schools and at the local college. We ran 1 'Have a Go' session each month.

We have produced a number of easy read documents for external organisations with which we have been paid to do. We have actively been involved in the pilot of mandatory Oliver McGowan training with the NHS via Pathways associates. This again has resulted in some paid work.

We have continued to actively be involved in the Greater Manchester Peoples Panel which has been set up by Manchester Mayor, Andy Burnham. As part of this panel we supported local residents to fill in a disability survey which would feed into the work that happens in the coming year. We were filmed by ITV Granada to support this work.

Links have been strengthened/created with other charitable and voluntary organisations that represent the same community of people as Bury People First, such as BuryILD and Outreach community and residential services and other people first organisation within the North West. We have worked closely with North West Training and Development Team (NWTDT) on various projects, such as the Confirm and Challenge group, Transforming Care, Self-Advocates Training and Mental Capacity Act training.

We continue to carry out 'Care and Treatment Reviews' whilst people are living in secure and long-term hospital care.

### **Financial Review**

We received a grant from Bury Council, Bury VCFA, Awards for All, GM Sport England, Trafford CCG, New Philanthropy, Forever Manchester and Black Beetle Health.

We continued to receive our 5 year funding from the Lotteries 'Reaching Communities Fund' which is in its' fourth year.

Some revenue was received from consultancy work that we carried out, involvement in the Oliver McGowan training, making information easy read and our work with Total Communication CIC.

Donations were another source of income.

Rebecca Lunness, Trustee: Rebecca Lunness

Date: 20.9.2023