

BURY PEOPLE FIRST LIMITED

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES/MEMBERS OF BURY PEOPLE FIRST LIMITED, BURY, LANCASHIRE

I report on the accounts for the year ended 31st March 2022, which are set out on the pages 1-8.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (the Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts (under section 145 of the Act),
To follow the procedures laid down in the General Commission (under section 145 (5) (b) of the Act) and to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with General Directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
to keep accounting records in accordance with section 386 of the Companies Act 2006;
and to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006.
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NEIL ROSE I.F.A F.M.A.A.T,
273 BURY NEW ROAD.
WHITEFIELD,
MANCHESTER,
M45 8QP



10th August 2022

Trustees Annual Report for the Year Ending 31st March 2022**Aims and Purposes**

To support learning disabled adults who live in Bury, Greater Manchester to achieve their full rights as citizens.

To make available to the same people information that is accessible and easy to understand. To provide training opportunities that will enable them to take part in their own local and wider communities and to widen their life experiences.

To support people to engage with local Social and Health Services to ensure they are as appropriate as they can be for the people we represent.

Objectives and Activities

Bury People First has a strong commitment to offer its services to as many representative people as possible. Training sessions are held in venues that are welcoming and accessible and are also accessible by public transport. Information is produced in such a way that it is understandable and easy to read by both the people we represent and those who are supporting them.

Achievements and Performance

Bury People First has continued to prioritise their work in supporting the learning disabled community during covid and the restriction put in place by the government. Whilst continuing to carry out as much of our core work as possible, we continued to obtain funding to support people during covid.

We have supported the learning disabled community, in Bury, to accessing technology, sports equipment, food and other resources and helping people get online to reduce isolation and loneliness. We continued to run online zoom activities such as fitness for beginners, Signalong, and social activities in the evening whilst we continued to work remotely, as advised by the government.

We continued to receive funding from various funders to provide people with learning disabilities with resources, food, tablets, internet, run online activities and support people within Bury and the North West.

We have continued to run our core activities online which has included a co-production network, one to one advocacy and group advocacy until September 2021 in which we returned back to face to face meetings. We have continued to work alongside local

statutory and third sector services to enable them to make appropriate changes to the provision they offer.

Representation has been made at online events, meetings and forums within both the Health and Social Care sectors where the quality of service provision is scrutinized and can be influenced.

As a result of our work with Total Communication CIC during covid and in our Signalong sessions we worked in partnership with Total Communication CIC with a communication project. We produced easy read information and created resources and materials to deliver a conference called 'Communi-cake'. This conference highlighted the different ways we communicate and the need to train services on communication needs. The conference was well attended and as a result we formed a working group to look at taking our campaign to parliament to lobby.

With all the learning from our signalong sessions we worked with Northern Care Alliance in developing their training for staff. We worked on top 20 hospital signs which is now part of staff training. We produced a film to teach staff top 20 hospital signs as well as a Christmas signing film to introduce signing as a new element to staff training.

We worked very closely with Bury CCG to increase the uptake of the flu vaccine and the Covid-19 vaccine. This went viral in Bury and as a result the vaccines had a big increase in uptake. The videos were produced with our members and was edited by Bury People First.

We also spent a lot of this year increasing our membership and developing our group advocacy group. The impact of covid on the learning disabled community has not been a positive one. Many people have lost skills, confidence and health has declined. Therefore we have adapted our organisation and formed self-advocacy groups in different areas of Bury, very much reflecting the councils neighbourhood model. We have successfully formed 1 new self-advocacy group that has regular monthly sessions and in the process of developing 2 more. This has been done alongside our members who have led the sessions and supported people to speak up.

Since covid restrictions lifted we had many people come forward from Rochdale and asked Bury People First to support them to set up a self-advocacy organisation in Rochdale. This was the result of all the online activities we ran during covid. We applied for funding which allowed us to pay for staff to support 3 people with learning disabilities to form a group. We made links with local statutory services, day services and other voluntary organisations. We have successfully supported the group to increase membership, form a constitution, produce a logo and open a bank account. Bury People First will continue to support Rochdale People First.

We completed our employment project which was funded by the European Social Fund. This project took place online and helped participants move one step closer to employment. We

worked with Breakthrough in supporting participants in creating a CV and undertaking mock interviews. We successfully supported 10 people through the programme.

We received funds from Bury Council, Health Improvement Fund, to run a year long project that focuses on mental health and wellbeing. We worked with our members to develop a project plan and the project will be delivered in the next financial year.

During Christmas covid infection rates increase and therefore this resulted in some people with learning disabilities self-isolating or feeling scared to go out during Christmas and enjoy the celebration of Christmas with loved ones. Bury People First received funds to purchase food for known individuals who were living on their own and had no one to celebrate Christmas with. We were also able to invite those who felt comfortable to a Christmas meal and pay for their meal. This was very special for many as it was the first celebration with friends since covid.

Through our karaoke sessions, online, we were able to work with a local resident to secure funding to run Ukulele lessons, something that was requested by our members. These sessions are small and will continue to run for as long as the need is there.

Links have been strengthened or created with other charitable and voluntary organisations that represent the same community of people as Bury People First, such as BuryILD and Outreach community and residential services and other people first organisation within the North West. We have worked closely with North West Training and Development Team (NWTDT) on various projects, such as the Confirm and Challenge group, Transforming Care, Self-Advocates Training and Mental Capacity Act training.

We continue to carry out 'Care and Treatment Reviews' whilst people are living in secure and long-term hospital care.

We remain actively involved with the Anti Bullying and Hate Crime initiative in the borough. This project is run in conjunction with Bury's Children's Services and Education Department. The idea is to raise awareness with people of the consequences to both victims and perpetrators of bullying and committing Disability Hate Crime.

Financial Review

We received a grant from Bury Council, Bury VCFA, ESF, Awards for All, Clothworkers, The Charity Service and ELMC.

We continued to receive our 5 year funding from the Lotteries 'Reaching Communities Fund' which is in its third year.

Some revenue was received from consultancy work that we carried out, involvement in the Oliver McGowan training, making information easy read and our work with Total Communication CIC.

Donations were another source of income.

Gwyn Jones, Trustee: Gwyn Jones

Date: 2.8.2022

Registered Number:05853457

England and Wales

BURY PEOPLE FIRST LIMITED

Report of the Directors and Unaudited Financial Statements

For the year ended 31 March 2022

BURY PEOPLE FIRST LIMITED
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BURY PEOPLE FIRST LIMITED
Company Information
For the year ended 31 March 2022

Directors	Miss M Rigby Miss J Howarth Mr G Jones
Registered Number	05853457
Registered Office	Imperial House 79 Hornby Street Bury BL9 5BN
Accountants	Rose and Co Accountants 273 Bury New Road Whitefield Manchester M458QP

BURY PEOPLE FIRST LIMITED
Directors' Report
For the year ended 31 March 2022

The director presents his report and accounts for the year ended 31 March 2022.

Principal activities

The principal activity of the company continued to be that of a charity.

Directors

The director who served the company throughout the year was as follows:

Miss M Rigby

Miss J Howarth

Mr G Jones

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors

Gwyn Jones

Mr G Jones
Director

Date: 17/8/2022

BURY PEOPLE FIRST LIMITED
Independent Accountants' Report
For the year ended 31 March 2022

As described on the Statement of Financial Position you are responsible for the preparation of the financial statements for the year ended 31 March 2022 and you consider that the company is exempt from an audit under the Companies Act 2006. In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Rose and Co Accountants
273 Bury New Road
Whitefield
Manchester
M458QP
Date: 10 August 2022



BURY PEOPLE FIRST LIMITED
Income Statement
For the year ended 31 March 2022

	Notes	2022 £	2021 £
Turnover	2	129,300	139,965
Cost of sales		(9,014)	(20,722)
Gross profit		120,286	119,243
Administrative expenses		(73,874)	(61,113)
Other operating income		6,875	3,438
Operating profit		53,287	61,568
Profit before taxation		53,287	61,568
Profit for the financial year		53,287	61,568

Registered Number : 05853457

BURY PEOPLE FIRST LIMITED
Statement of Financial Position
As at 31 March 2022

	Notes	2022 £	2021 £
Fixed assets			
Property, plant and equipment	3	32,872	7,718
		32,872	7,718
Current assets			
Trade and other receivables	4	556	389
Cash and cash equivalents		136,590	108,622
		137,146	109,011
Trade and other payables: amounts falling due within one year	5	(542)	(540)
Net current assets		136,604	108,471
Total assets less current liabilities		169,476	116,189
Net assets		169,476	116,189
Capital and reserves			
Retained earnings		169,476	116,189
Members' Funds		169,476	116,189

For the year ended 31 March 2022 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006

The director acknowledges his responsibilities for:

- ensuring that the company keeps proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved and authorised for issue by the Board on and were signed by:

Gwyn Jones
17/08/2022

BURY PEOPLE FIRST LIMITED
Notes to the Financial Statements
For the year ended 31 March 2022

Statutory Information

BURY PEOPLE FIRST LIMITED is a private limited company, limited by guarantee, domiciled in England and Wales, registration number 05853457.

Registered address:

Imperial House
79 Hornby Street
Bury
BL9 5BN

The presentation currency is £ sterling.

1. Accounting policies

Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions of Section 1A of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical costs convention as modified by the revaluation of certain assets.

Revenue recognition

Turnover comprises the invoiced value of goods and services supplied by the company, net of Value Added Tax and trade discounts.

Property, plant and equipment

Tangible fixed assets, other than freehold land, are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Computer equipment	25% Reducing balance
Fixtures and fittings	25% Reducing balance

2. Turnover

The income for the year totals £136,174 and £8040 has been allocated to unrestricted funds

3. Property, plant and equipment

	Motor vehicles	Fixtures and fittings	Computer equipment	Total
	£	£	£	£
Cost or valuation				
At 01 April 2021	-	2,545	11,432	13,977
Additions	26,127	-	2,001	28,128
At 31 March 2022	<u>26,127</u>	<u>2,545</u>	<u>13,433</u>	<u>42,105</u>
Provision for depreciation and impairment				
At 01 April 2021	-	2,418	3,841	6,259
Charge for year	544	32	2,398	2,974
At 31 March 2022	<u>544</u>	<u>2,450</u>	<u>6,239</u>	<u>9,233</u>
Net book value				
At 31 March 2022	<u>25,583</u>	<u>95</u>	<u>7,194</u>	<u>32,872</u>
At 31 March 2021	<u>-</u>	<u>127</u>	<u>7,591</u>	<u>7,718</u>

BURY PEOPLE FIRST LIMITED
Notes to the Financial Statements Continued
For the year ended 31 March 2022

4. Trade and other receivables

	2022	2021
	£	£
Other debtors	556	389

5. Trade and other payables: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	2	-
Other creditors	540	540
	542	540

6. Average number of persons employed

During the year the average number of employees was 2 (2021 : 2)

BURY PEOPLE FIRST LIMITED
Trading and Profit and Loss Account
For the year ended 31 March 2022

	2022 £	2021 £
Turnover		
Other Income-Training	1,318	-
Grants received	119,575	137,880
Donations received	2,116	350
Other Income	6,291	1,735
	129,300	139,965
Cost of Sales		
Sub Contractors	9,014	20,722
	(9,014)	(20,722)
Gross Profit	120,286	119,243
Administrative Expenses		
Wages & National Insurance	42,020	38,091
Pension Contributions	823	758
Training	1,370	3,505
Rent	11,160	6,675
Motor & Travel	502	306
General Travel Expenses	1	-
Bank Charges	141	108
Depreciation	2,974	2,572
Accountancy	540	540
Professional Fees	5,320	2,358
General Insurance	389	423
Computer & Website Expenses	490	2,111
Repairs & Renewals	588	621
Printing, Stationery & Postage	680	860
Telephone, Fax & Internet	786	977
Meetings & Activities Costs	5,721	823
Sundry Expenses	369	385
	(73,874)	(61,113)
Other Operating Income		
Government Grants	6,875	3,438
	6,875	3,438
Profit for the Financial Year	53,287	61,568