

# SHELTER FROM THE STORM



## Unaudited Trustees' annual report and financial statements

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**For the year ended 31 March 2023**

### Shelter from the Storm

(a company limited by guarantee)

Registered Company number: 6631475

Charity number: 1125575

## Shelter from the Storm

Trustees' report and accounts for the year ended 31 March 2023

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## Shelter from the Storm

Trustees' report and accounts for the year ended 31 March 2023

# Reference and administrative details of the Organisation

## Trustees and advisers for the year ended 31 March 2023

- K Sparks
- M Clinch
- L Newby (resigned 1 November 2022)
- D Drewery
- C Umuhire
- D Grey (appointed 4 March 2023)

## Registration Details

Company Registered Number: 6631475

Charity Registered Number: 1125575

## Registered Office

124 City Road,  
London, EC1V 2NX

## Chief Executive

S M Stephenson

## Independent Examiner

M Proctor FCA DChA  
Lovewell Blake LLP  
Bankside 300  
Peachman Way  
Broadland Business Park  
Norwich  
NR7 0LB

## Principal Bankers

Barclays Bank PLC

## Shelter from the Storm

Trustees' report and accounts for the year ended 31 March 2023



**Our Mission is to house and support people who've experienced homelessness in London whoever they are wherever they come from**





## Shelter from the Storm

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### About Shelter from the Storm

Shelter from the Storm is a completely free emergency night shelter providing bed, dinner and breakfast for up to 36 people every night of the year. Established in 2007 as a response to the increasing levels of homelessness and destitution on the streets of London, our mission is to house and support people who've experienced homelessness in London whoever they are wherever they come from.

We take people off the streets FIRST then see what we can do to help them, while offering the dignity and respect they deserve. Not only do we give a safe warm bed for the night, showers, clothing and meals all free of charge but we also provide a settled base, with an address where people can receive mail and register for ID, employment or benefits.

The work of the shelter has always been based around the notion that people experiencing homelessness are part of our community, not an embarrassment to be swept into the gutter. With the right support, our guests can and do take their rightful position in society. For some this will be in paid employment, for others not ready or able to work, it will be about helping them become more active, involved and engaged members of their community. Each evening they sit down to eat together; a simple ritual for most of us, but for many of them it will be the first time they've done this since they left home.

Shelter from the Storm is 16 years old this year. We don't think we've changed too much since we first began; yes, we're able to offer more services to our guests, but the concept is still the same and this is why, 16 years down the line, we still think that what we do works, is important and deserves to be recognized and supported, and we're determined to continue our work for years to come.

We started with one night in a church hall and now we care for up to 36 men and women every night, 365 days a year. Shelter from the Storm truly is a place of transformation, a place of hope - not only for our guests, but for all of us.

## Shelter from the Storm

Trustees' report and accounts for the year ended 31 March 2023

### Mission statement and vision

Our mission is to house and support the homeless in London *whoever* they are *wherever* they come from. Our vision is of a society where charities like Shelter from the Storm are no longer necessary.

To achieve our mission and realise our vision all our activities are underpinned by the following values:

- **Responsive:** A commitment to respond to the specific needs of our guests no matter how complex. We do not shy away from difficult cases that require extra perseverance, understanding and care.
- **Supportive:** To work with each guest as an individual, supporting them to set achievable and realistic goals that will enable them to work towards a safe, sustainable and happy future.
- **Worth:** To help our guests to realise the value of their labour and the contribution they can make to building a better society for all.
- **Community:** To foster and grow a community of guests and volunteers built on a commitment to care, understanding and mutual respect. Shelter from the Storm is committed to safeguarding and promoting the welfare of its guests, staff and volunteers.
- **Holistic:** Understand that tackling homelessness requires a grasp of complex problems and 'wrap around' solutions that must address the practical, emotional and social challenges that our guests face.

## Shelter from the Storm

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### Co-Founder's statement and annual review

We've always said there is no 'normal' sort of homeless person – it can happen to any of us and this is truer now than it has ever been. The cost of living crisis is having a devastating impact on people who never believed they could become homeless. Homelessness was for others, the feckless, the runaways, sex workers, substance misusers and yet...here we are, inundated with referrals for 'normal' people who have lost their homes because they simply couldn't afford to pay their rent. Our dystopian streets hark back to the Cardboard Cities of a previous era. We glimpse little gangs of people huddled together for warmth and comfort in the doorways of boarded-up shops, like an etching of Dickens London brought to life.

In the last year there has been a spike in people experiencing homelessness in London. From March 2022 to April 2023, 10,053 people were recorded sleeping rough in London. 64% of them were doing so for the first time. Cases of homelessness in London rose by 54% between 2013 and 2023\*. At SFTS, we believe the only response to these terrible times is to go further – do more. We're still one of the few options available for many people experiencing homelessness 'whoever they are, wherever they come from'.

At a time when we're receiving more referrals than ever and we're constantly at capacity, our wonderful staff and volunteers are doing their very best to support our guests. Every night we sit down together to eat and talk, to play pool, watch TV or listen to music - from the gloom of a city doorway, to a place of hope, of transformation – a place of light.

Sheila Scott (Stephenson) Co-founder & Chief Executive August 2023

\*source: CHAIN Annual Report 2022/23

## Shelter from the Storm

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## Our Team

General Manager - Matt Conlon, Chief Executive - Sheila Scott, Project Workers – Sara Saghafi & Celia Moodie



## Shelter from the Storm

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### Our Volunteers



This last year has seen a 50% drop in volunteering numbers across the UK. There are a number of reasons for this. The pandemic created uncertainty and safety concerns. The cost of living crisis has affected people's availability and willingness to volunteer, as many

## Shelter from the Storm

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individuals have to prioritise paid work to support themselves. Additionally, the shift towards remote work, we believe, has discouraged people from taking up volunteering opportunities where they need to travel.

Against this National trend, we've been overwhelmed by the response of the public, especially local people, who are so keen to help with the work of the shelter. Our amazing volunteers are key to delivering truly remarkable outcomes for our guests. Many volunteers have been with us since the beginning, some for years and new team members are joining us all the time. Once they're settled in their new homes, we encourage our ex-guests to come back to volunteer. Our fantastic and dedicated crew always go the extra mile to provide a warm, welcoming and safe environment for the guests. They cook delicious dinners, undertake arduous fundraising activities, do laundry, play pool, help with CVs and job applications, search for rooms, but mostly offer love and care and someone to talk to.



## Shelter from the Storm

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### Our Guests



## Shelter from the Storm

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I've just turned 30. I used to have a place in Bristol, but I got an offer of work in Canary Wharf. It was an admin position in a marketing company and it seemed like a pretty good opportunity. I started work and paid for a hotel for the first 7 nights. The pay wasn't too bad but I couldn't find anywhere I could afford to rent and just surviving in London was incredibly expensive. I very quickly used up all my savings. I knew the British Red Cross from Bristol, so I phoned them up and they made a referral to the shelter – I was just really lucky that they happened to have a space. Because I got a bed at SFTS, I was able to keep my job which I'm still doing part time. I've also got a side hustle being an extra in the movies - crowd scenes, that sort of thing. It varies how much work I get, but it's quite good fun. Eventually I want to run my own business.

I'm desperately looking for somewhere to rent - I pay an extra fee to spareroom.com to try to get to see rooms first but I'm not having much luck. London is so expensive that I'm looking in Southampton or anywhere a bit cheaper outside of London.

When I first came to the shelter I had no idea what to expect but the staff and volunteers made me feel so comfortable and at home. They gave me a laptop so I could keep working.

I use the gym and I've done the Yoga classes. I've just enrolled in Portuguese classes. I feel optimistic for my future, staying at the shelter has enabled me to save up for a rent deposit and I'm hopeful that I'll be able to move into my own place soon.

SFTS have offered me everything they could - great food, showers, laundry a nice bed, but most of all they've provided me with safety and the chance to start the next chapter in my life.

## Shelter from the Storm

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## Our Services

### English classes



Gaining a proper grasp of English is key to the well-being, inclusion and employment prospects for many of our guests. Some will have fled war-torn areas or escaped trafficking or slavery. Our experienced ESOL teachers design the lessons with the needs of each individual student in mind. Classes are one to one or in small groups.

Some need help with job interviews and the specialist vocabulary for work – some need help with housing interviews. But for others, being able to buy things in a shop, visit the doctor, get tickets at the station or just asking questions face-to-face or over the phone are all part of ensuring guests assimilate safely and comfortably into society.

With cuts to the provision of adult education, we provide one of the few services our guests can access. We

believe that by supporting these guests to improve their communication skills we will not only enhance their wellbeing but also :

- Maximise chances of finding meaningful employment.
- Improve access to volunteering opportunities for those not yet ready for or able to work.
- Create meaningful relationships, prevent isolation and help them integrate into society.



## Shelter from the Storm

Trustees' report and accounts for the year ended 31 March 2023

### Counselling Sessions

The links between homelessness and psychological ill-health are well known. Our guests arrive at the shelter often in a state of shock. They may have travelled hundreds of miles in terrifying conditions, or they may have been kicked out by their mum only a few streets away; or maybe they have been 'just about managing' but then get into rent arrears. Either way, their life has been turned upside down and they need time, understanding and acceptance in order to re-orient themselves and find new directions. People also arrive at the shelter with long histories of abuse, neglect and loss of close family members. Our counselling service offers a stepping stone to start to unravel some of these issues that have led to a life going out of balance, perhaps over a long period. Through coming for counselling during their stay, guests gain some insight as to what aspects of their own life experience has led to this and find new optimism and support in going forward with their lives.

### Community Café



This year we have offered a free lunch at the Community Café once a week. Volunteers prepare a delicious hot meal for our neighbours. We are developing a nice little community who attend regularly. We entertain local students, those who come for the warmth and company as well as parents who enjoy a meal with their children on the way home from school.

## Shelter from the Storm

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### Enrichment Activities

Our talented and inspirational volunteers continue to provide a variety of creative enrichment classes for our guests.

#### Art Sessions



## Shelter from the Storm

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### Gym



Our volunteer Yoga teacher provided classes for our guests. Our Gym is now stocked with a good array of donated equipment. We hope these activities will support our guests and help improve their well being.

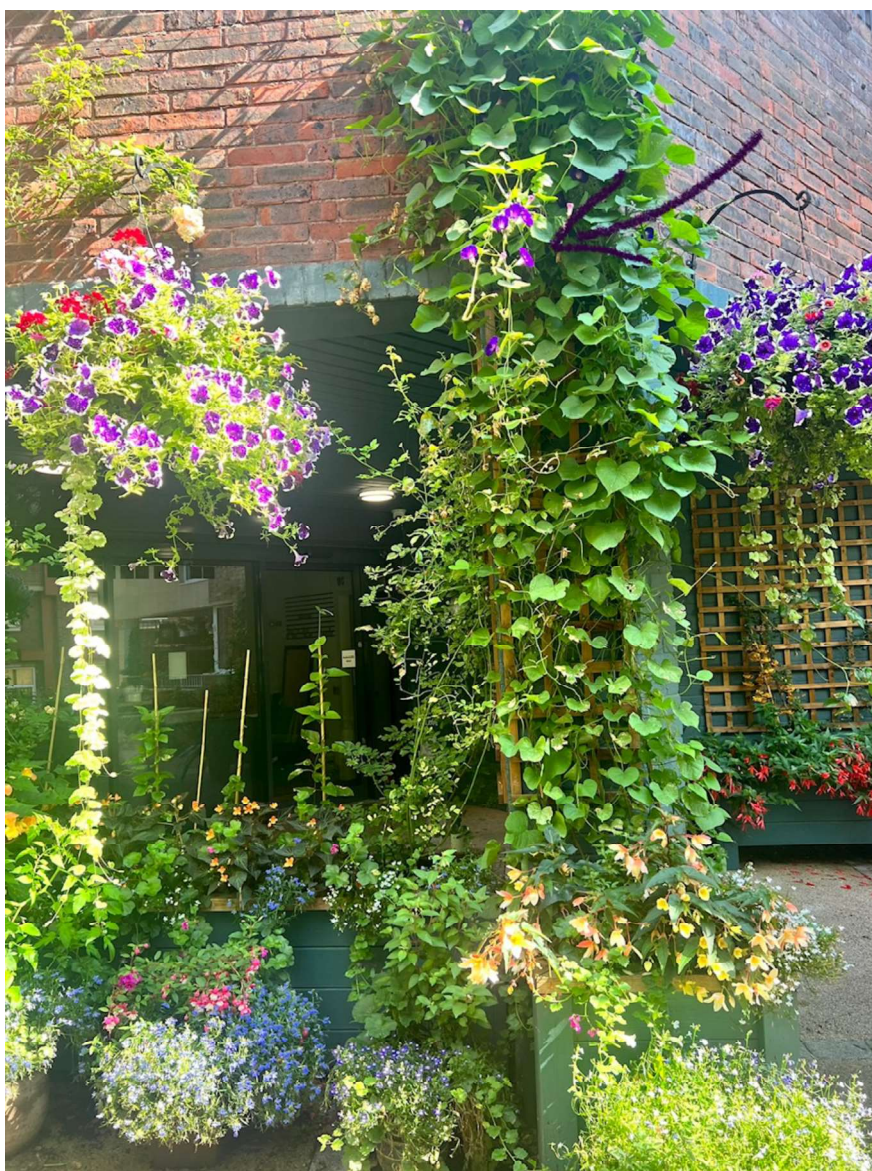


## Shelter from the Storm

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### Shelter Garden

Our garden continues to mature and grow. We grew tomatoes, cucumbers and peppers which the volunteers used in our dinners. Neighbours regularly stop by to tell us how our garden really cheers them up and inspires them.



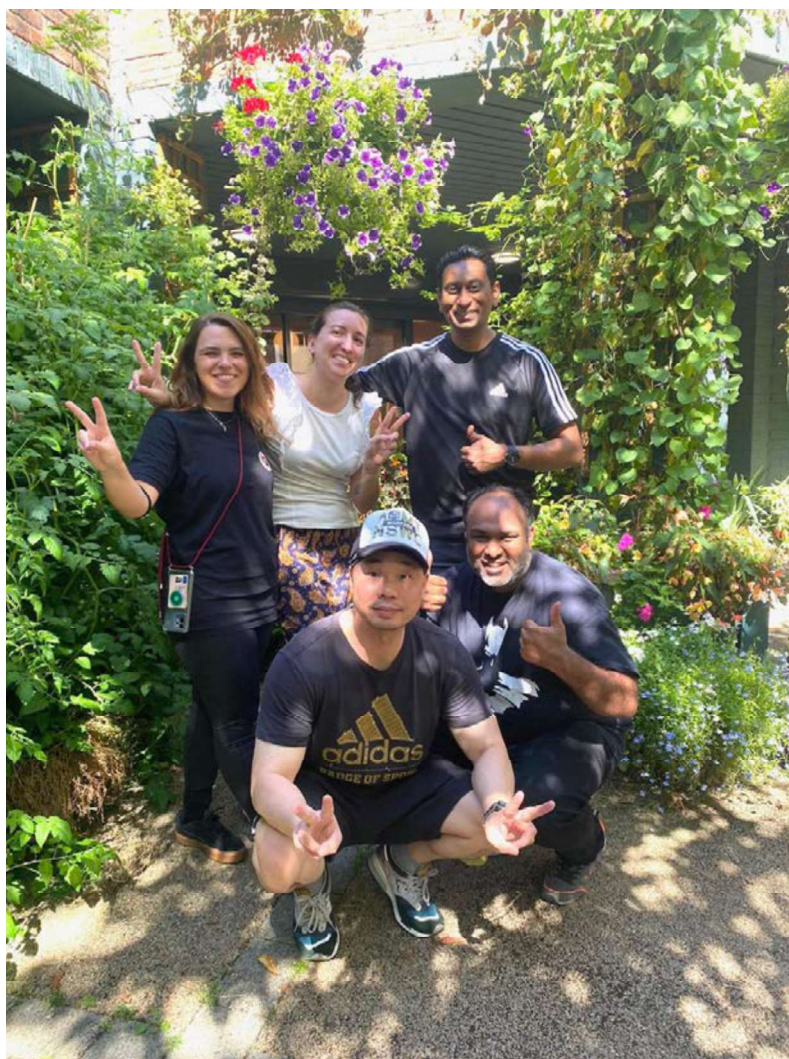
## Shelter from the Storm

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## Our Thanks To...

The following organisations:

Arsenal Foundation
Artemis Charitable Foundation
Ayrton Bespoke Ltd
BLOOMBERG L.P.
Capital Group
Egg break Ltd
Hollick Family Foundation
Howard Charitable Trust
Hughes Fowler Carruthers LLP
Jongen Charitable Trust
LandAid
Longrow Capital
Mercers Charitable Foundation
Mewburn Ellis LLP
Oak Foundation
Reawakening Film Limited
Singer Capital Markets Securities Limited
Streets Of London
talkSPORT
Tandoor Chop House Ltd
The Foyle Foundation
The Hoxton (Holborn) Ltd
The Hoxton (Shoreditch) Ltd
The Hoxton (Southwark) Ltd
The Pease Charitable Trust
The Pret Foundation
The White Blossom
Todo Ciudad FC



*Corporate volunteer team*

And also, as always... a huge thank you to all our wonderful private donors who have supported us throughout.



## Shelter from the Storm

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## Other Updates

### New Database



We've finally completed the updating and implementation of a new database. This is proving highly effective and is helping us track and demonstrate the great outcomes we manage to achieve for our guests.

## Plans for the Future

### Move On Up project

The major issue affecting the people we support at the shelter is access to truly affordable permanent housing where they can live and thrive independently. This is particularly true of those guests we've managed to support into employment.

We want to build homes in Islington, rented on long renewable tenancies at truly affordable rates, feasible for those in minimum wage employment. This would not be supported accommodation, but General Needs Housing.

One of the demographics we're particularly keen to cater for are our guests who are parents who are separated from their children. The sort of accommodation that our guests are eligible for almost always excludes overnight visitors. Our one beds would be designed specifically to make it pleasant for parents to have their children for overnight stays.

We would like to build a beautiful mixed development comprising three, two and one bed apartments. The scheme will incorporate communal space and green/wild areas, and we'll be aiming to use new green technologies to maximise the energy efficiency and reduce the carbon emissions of the building.

With our architects, Holland Harvey and a wonderful team of consultants we're making great strides with our scheme. We believe our model will provide a beautiful and inspirational blueprint for how social housing can be delivered in today's climate.

## Shelter from the Storm

Trustees' report and accounts for the year ended 31 March 2023

### Structure, Governance and Management

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Shelter from the Storm (the company) for the ended 31 March 2023. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2019.

#### Constitution

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 26/6/08.

The company is constituted under a Memorandum of Association dated 26/6/08 and is a registered charity number 1125575.

The principal object of the company is to provide shelter, food, advice, counselling and other forms of charitable support to those who are homeless or otherwise socially or economically disadvantaged.

#### Method of appointment or election of trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. New trustees are given a copy of the Charity Commission publication 'The Essential Trustee - What You Need to Know', and we are looking at additional training options.

#### Organisation

The following trustees served throughout the year:

K Sparks

M Clinch

L Newby (resigned 1 November 2022)

D Drewery

C Umuhire

D Grey (appointed 4 March 2023)

The shelter is managed by Sheila Stephenson (Chief Executive) and Matt Conlon (General Manager) who are supported by two Project Workers and army of volunteers. The volunteer Shift Leaders are responsible for delivering the aims and objectives of the Shelter on the nights/mornings that they are in charge. Any issues of procedure, problems with the guests and source of referrals are constantly monitored and entered on the database. Either the Chief Executive or the General Manager is always available. The Trustees met regularly to consider and review the following in accordance with the needs of our guests:

## Shelter from the Storm

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- Operational Issues
- Finances
- Expansion
- Fund Raising
- Training

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the charity commission relating to public benefit.

### Risk Management

The Trustees are aware of the requirement to identify and review the major risks to which the charity is exposed and to establish systems to mitigate those risks.

### Related Parties

The charity incurs costs for payroll, bookkeeping and IT services provided by KOSTech Consulting Limited, a company of which Kris Sparks, a trustee, is a sole director and shareholder. All payments for provision of services by a trustee are in line with the charity's memorandum and articles of association. Trustees are aware of the requirement to identify and review the major risks to which the charity is exposed and to establish systems to mitigate those risks.

## Financial Review and Reserves Policy

Within unrestricted funds, income amounted to £349,351 (2022: £292,767) and expenditure of £318,083 (2022: £283,808) resulting in net expenditure of £31,268 (2022: net income of £8,959).

Income within restricted funds totalled £176,850 (2022: £178,524) and expenditure of £136,900 (2022: £126,619) resulting in net income of £39,950 (2022: £51,905).

During the financial period 2022/23 the main expense incurred outside of budgeted operating and project costs was £39,215 to fund the completion of our Dormitory Pods project which included redesigning and installing individual sleeping pods to maximise the accommodation service offered whilst providing security and privacy to our guests.

### FUNDING

SFTS continues to rely on private donations from Trusts & Foundations, Private Individuals and Corporate Supporters and receives no funding from government at a central or local level.

### RESERVES

As can be seen from the accounting statements included within this report, Shelter from the Storm is in good financial health, with unrestricted total funds of £1,288,289 at the end

## Shelter from the Storm

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of the accounting period, £200,000 of which are being designated for our truly affordable housing project 'Move on Up'.

At the end of the accounting period funds are as follows:

Restricted funds:	£229,145
Unrestricted Cash:	£360,518
Unrestricted free reserves (excluding £200k designated funds):	£227,821

The major issue affecting the people we support is access to truly affordable permanent housing where they can live and thrive independently. We plan to provide accommodation within easy access of our shelter in Archway. The accommodation will be rented at affordable rates, pegged to social rents, feasible for those in minimum wage employment.

All available funds will be used towards the development of this project with a view to keeping 6-8 months operational costs in reserve thereafter which the trustees consider to be between £215k - £287k.

### POST BALANCE SHEET EVENTS

There have been no significant events affecting the organisation since the year end.

### SMALL COMPANY PROVISIONS

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

### INDEPENDENT EXAMINER

A resolution to reappoint Mark Proctor of Lovewell Blake LLP as independent examiner for the ensuing year will be proposed at the Annual General Meeting.

Approved by order of the members of the board of Trustees and signed on their behalf by:

*Megan Clinch*

**Megan Clinch**

**Trustee**

Date: 15/12/2023



# Shelter from the Storm

## Company Limited by Guarantee

### Independent examiner's report to the trustees of Shelter from the Storm

Year ended 31 March 2023

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I report to the charity trustees on my examination of the financial statements of the company for the year ended 31 March 2023 which comprise the statement of financial activities (including income and expenditure account), balance sheet, statement of cash flows and the related notes.

#### Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Mark Proctor*

M Proctor FCA DChA  
Independent Examiner

Lovewell Blake LLP  
Chartered accountants  
Bankside 300  
Peachman Way  
Broadland Business Park  
Norwich  
NR7 0LB

15/12/2023  
Date: .....

# Shelter from the Storm

## Company Limited by Guarantee

### Statement of financial activities (including income and expenditure account)

Year ended 31 March 2023

		Unrestricted funds £	2023 Restricted funds £	Total funds £	2022 Total funds £
	Note				
<b>Income and endowments</b>					
Donations and legacies	5	347,166	176,850	524,016	470,902
Other trading activities	6	1,300	—	1,300	—
Investment income	7	885	—	885	389
<b>Total income</b>		<u>349,351</u>	<u>176,850</u>	<u>526,201</u>	<u>471,291</u>
<b>Expenditure</b>					
Raising funds					
Costs of raising donations and legacies	8	3,058	—	3,058	2,617
Charitable activities	9	315,025	136,900	451,925	407,810
<b>Total expenditure</b>		<u>318,083</u>	<u>136,900</u>	<u>454,983</u>	<u>410,427</u>
<b>Net income and net movement in funds</b>		<u>31,268</u>	<u>39,950</u>	<u>71,218</u>	<u>60,864</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		1,256,921	189,195	1,446,116	1,385,252
<b>Total funds carried forward</b>		<u>1,288,189</u>	<u>229,145</u>	<u>1,517,334</u>	<u>1,446,116</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 27-37 form part of these financial statements.

# Shelter from the Storm

## Company Limited by Guarantee

### Balance sheet

31 March 2023

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible fixed assets	15	1,249,427	1,298,072
<b>Current assets</b>			
Debtors	16	133,683	79,789
Cash at bank and in hand		429,770	484,186
		563,453	563,975
<b>Creditors: Amounts falling due within one year</b>	17	(66,380)	(136,765)
<b>Net current assets</b>		497,073	427,210
<b>Total assets less current liabilities</b>		1,746,500	1,725,282
<b>Creditors: Amounts falling due after more than one year</b>	18	(229,166)	(279,166)
<b>Net assets</b>		1,517,334	1,446,116
<b>Funds of the charity</b>			
Restricted funds		229,145	189,195
Unrestricted funds		1,288,189	1,256,921
<b>Total charity funds</b>	20	1,517,334	1,446,116

For the year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 15/12/2023....., and are signed on behalf of the board by:

*Megan Clinch*

M Clinch  
Trustee

Company registration number: 6631475

The notes on pages 27-37 form part of these financial statements.

# Shelter from the Storm

## Company Limited by Guarantee

### Statement of cash flows

Year ended 31 March 2023

	2023 £	2022 £
<b>Cash flows from operating activities</b>		
Net income	71,218	60,864
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	83,244	89,284
Other interest receivable and similar income	16,689	13,011
Loss on disposal of tangible fixed assets	9,167	750
<i>Changes in:</i>		
Trade and other debtors	(53,894)	39,613
Trade and other creditors	(70,385)	(5,683)
Cash generated from operations	56,039	197,839
Interest paid	(17,574)	13,400
Interest received	885	389
Net cash from operating activities	<u>39,350</u>	<u>211,628</u>
<b>Cash flows from investing activities</b>		
Purchase of tangible assets	(43,766)	(77,876)
Proceeds from sale of tangible assets	—	(150)
Net cash used in investing activities	<u>(43,766)</u>	<u>(78,026)</u>
<b>Cash flows from financing activities</b>		
Repayments of borrowings	(50,000)	(50,000)
Net cash used in financing activities	<u>(50,000)</u>	<u>(50,000)</u>
<b>Net (decrease)/increase in cash and cash equivalents</b>	(54,416)	83,602
<b>Cash and cash equivalents at beginning of year</b>	484,186	427,384
<b>Cash and cash equivalents at end of year</b>	<u>429,770</u>	<u>510,986</u>

The notes on pages 27-37 form part of these financial statements.

# **Shelter from the Storm**

## **Company Limited by Guarantee**

### **Notes to the financial statements**

**Year ended 31 March 2023**

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#### **1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 124 City Road, London, EC1V 2NX.

#### **2. Statement of compliance**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

#### **3. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### **Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. At the year-end, the charity was in a strong net asset position and had a healthy cash balance. Additionally, the charity's main creditor at the year-end related to a loan, with the majority of this not due to be repaid in the next year.

For these reasons, they continue to adopt the going concern basis in preparing the financial statements.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# Shelter from the Storm

## Company Limited by Guarantee

### Notes to the financial statements *(continued)*

#### Year ended 31 March 2023

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#### 3. Accounting policies *(continued)*

##### Income

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Tangible assets

Tangible fixed assets costing £nil or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible assets are initially recognised at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.



# Shelter from the Storm

## Company Limited by Guarantee

### Notes to the financial statements *(continued)*

#### Year ended 31 March 2023

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#### 3. Accounting policies *(continued)*

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	-	2% straight line
Long leasehold property	-	10% straight line
Plant and machinery	-	25% straight line and 50% straight line
Fixtures and fittings	-	33% straight line
Equipment	-	33% straight line

##### Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

##### Defined contribution plans

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

#### 4. Limited by guarantee

Shelter from the Storm is a registered charity and company limited by guarantee with no share capital. The liability of each member in the event of a winding up is limited to £1.

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Donations</b>			
Donations	347,166	176,850	524,016
<b>Gifts</b>			
Gifts in kind	—	—	—
	<u>347,166</u>	<u>176,850</u>	<u>524,016</u>

# Shelter from the Storm

## Company Limited by Guarantee

### Notes to the financial statements *(continued)*

Year ended 31 March 2023

#### 5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Donations</b>			
Donations	292,378	177,793	470,171
<b>Gifts</b>			
Gifts in kind	—	731	731
	<u>292,378</u>	<u>178,524</u>	<u>470,902</u>

#### 6. Other trading activities

	Unrestricted Funds £	<b>Total Funds 2023 £</b>	Unrestricted Funds £	Total Funds 2022 £
Shop income	300	300	—	—
Room hire	1,000	1,000	—	—
	<u>1,300</u>	<u>1,300</u>	<u>—</u>	<u>—</u>

#### 7. Investment income

	Unrestricted Funds £	<b>Total Funds 2023 £</b>	Unrestricted Funds £	Total Funds 2022 £
Bank interest	885	885	389	389

#### 8. Costs of raising donations and legacies

	Unrestricted Funds £	Restricted Funds £	<b>Total Funds 2023 £</b>
Fundraising expenses	<u>3,058</u>	<u>—</u>	<u>3,058</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Fundraising expenses	<u>1,617</u>	<u>1,000</u>	<u>2,617</u>

# Shelter from the Storm

## Company Limited by Guarantee

### Notes to the financial statements *(continued)*

#### Year ended 31 March 2023

#### 9. Expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Staff costs	139,792	55,000	194,792
Depreciation	62,065	21,179	83,244
Insurance	9,153	—	9,153
Travel	207	—	207
Loss on sale of fixed asset	—	—	—
Other premises expenses	9,990	2,000	11,990
Counselling and English tuition	11,502	—	11,502
Guest expenses	2,289	—	2,289
Food and supplies	759	26,000	26,759
Legal clinic expenses	—	—	—
Service charges	591	—	591
Translation services	44	—	44
Volunteer costs	878	4,000	4,878
Light and heat	21,226	—	21,226
Project costs	17,706	24,321	42,027
Support costs	38,823	4,400	43,223
	<u>315,025</u>	<u>136,900</u>	<u>451,925</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Staff costs	86,692	117,619	204,311
Depreciation	89,285	—	89,285
Insurance	6,649	—	6,649
Travel	639	—	639
Loss on sale of fixed asset	750	—	750
Other premises expenses	7,899	—	7,899
Counselling and English tuition	10,252	—	10,252
Guest expenses	3,279	—	3,279
Food and supplies	19,177	—	19,177
Legal clinic expenses	56	—	56
Service charges	1,722	—	1,722
Translation services	64	—	64
Volunteer costs	258	—	258
Light and heat	21,027	—	21,027
Project costs	1,158	—	1,158
Support costs	33,284	8,000	41,284
	<u>282,191</u>	<u>125,619</u>	<u>407,810</u>

# Shelter from the Storm

## Company Limited by Guarantee

### Notes to the financial statements *(continued)*

#### Year ended 31 March 2023

#### 10. Analysis of support costs

	<b>Total funds 2023</b>	Total funds 2022
	<b>£</b>	£
Printing, postage and stationery	461	514
Telephone	3,022	3,824
Bank charges	1,964	1,666
Computer costs	1,194	1,006
Legal fees	420	–
Administration expenses	1,248	446
Finance costs	17,574	13,241
Payroll and bookkeeping costs	11,026	9,106
Accountancy	5,960	10,280
Sundry expenses	354	1,201
	<u>43,223</u>	<u>41,284</u>

#### 11. Net income

Net income is stated after charging/(crediting):

	<b>2023</b>	2022
	<b>£</b>	£
Depreciation of tangible fixed assets	83,244	89,284
Auditor's remuneration	–	6,000
	<u>–</u>	<u>–</u>

#### 12. Independent examination fees

	<b>2023</b>	2022
	<b>£</b>	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>3,600</u>	<u>–</u>

#### 13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	<b>2023</b>	2022
	<b>£</b>	£
Wages and salaries	156,167	165,991
Social security costs	17,429	17,313
Employer contributions to pension plans	21,196	21,007
	<u>194,792</u>	<u>204,311</u>

The average head count of employees during the year was 4 (2022: 5). The average number of full-time equivalent employees during the year is analysed as follows:

	<b>2023</b>	2022
	<b>No.</b>	No.
Directors	5	5
Employees	4	5
	<u>9</u>	<u>10</u>

# Shelter from the Storm

## Company Limited by Guarantee

### Notes to the financial statements *(continued)*

#### Year ended 31 March 2023

##### 13. Staff costs *(continued)*

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

##### Key Management Personnel

The aggregate remuneration of key management personnel was £108,806 (2022: £80,000) in respect of 2 (2022: 2) employees.

##### 14. Trustee remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £Nil).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £Nil).

##### 15. Tangible fixed assets

	Freehold property £	Long leasehold property £	Plant and machinery £	Fixtures, fittings and equipment £	Other fixed assets £	Total £
<b>Cost</b>						
At 1 Apr 2022	795,527	588,007	48,727	83,124	28,160	1,543,545
Additions	—	1,166	3,385	39,215	—	43,766
Disposals	—	—	—	—	(9,167)	(9,167)
Transfers	—	—	—	18,993	(18,993)	—
<b>At 31 Mar 2023</b>	<u>795,527</u>	<u>589,173</u>	<u>52,112</u>	<u>141,332</u>	<u>—</u>	<u>1,578,144</u>
<b>Depreciation</b>						
At 1 Apr 2022	24,113	146,286	36,163	38,911	—	245,473
Charge for the year	8,510	54,151	6,280	14,303	—	83,244
<b>At 31 Mar 2023</b>	<u>32,623</u>	<u>200,437</u>	<u>42,443</u>	<u>53,214</u>	<u>—</u>	<u>328,717</u>
<b>Carrying amount</b>						
<b>At 31 Mar 2023</b>	<u>762,904</u>	<u>388,736</u>	<u>9,669</u>	<u>88,118</u>	<u>—</u>	<u>1,249,427</u>
At 31 Mar 2022	<u>771,414</u>	<u>441,721</u>	<u>12,564</u>	<u>44,213</u>	<u>28,160</u>	<u>1,298,072</u>

##### 16. Debtors

	2023 £	2022 £
Prepayments and accrued income	6,401	6,156
Other debtors	127,282	73,633
	<u>133,683</u>	<u>79,789</u>

# Shelter from the Storm

## Company Limited by Guarantee

### Notes to the financial statements *(continued)*

#### Year ended 31 March 2023

#### 17. Creditors: Amounts falling due within one year

	2023 £	2022 £
Bank loans and overdrafts	50,000	50,000
Trade creditors	3,063	889
Accruals and deferred income	6,888	81,178
Social security and other taxes	4,045	4,108
Other creditors	2,384	590
	<u>66,380</u>	<u>136,765</u>

#### 18. Creditors: Amounts falling due after more than one year

	2023 £	2022 £
Bank loans and overdrafts	<u>229,166</u>	<u>279,166</u>

#### 19. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £21,196 (2022: £21,007).

#### 20. Analysis of charitable funds

##### Unrestricted funds

	At 1 Apr 2022 £	Income £	Expenditure £	At 31 Mar 2023 £
General funds	1,056,921	349,351	(318,083)	1,088,189
Moving on up project	200,000	—	—	200,000
	<u>1,256,921</u>	<u>349,351</u>	<u>(318,083)</u>	<u>1,288,189</u>

	At 1 Apr 2021 £	Income £	Expenditure £	At 31 Mar 2022 £
General funds	1,047,962	292,767	(283,808)	1,056,921
Moving on up project	200,000	—	—	200,000
	<u>1,247,962</u>	<u>292,767</u>	<u>(283,808)</u>	<u>1,256,921</u>

The Move On Up project relates to amounts designated to enable the charity to provide truly affordable permanent housing to people it supports.

# Shelter from the Storm

## Company Limited by Guarantee

### Notes to the financial statements *(continued)*

#### Year ended 31 March 2023

#### 20. Analysis of charitable funds *(continued)*

##### Restricted funds

	At 1 Apr 2022	Income	Expenditure	At 31 Mar 2023
	£	£	£	£
COVID	9,167	–	(1,897)	7,270
Equipment	426	–	(365)	61
Holland Walk	88,317	–	(12,020)	76,297
Impact Fund	17,726	–	(14,321)	3,405
Oak Foundation 5yr	10,000	104,900	(62,400)	52,500
PAY	–	35,000	(35,000)	–
Philosophy fund	1,395	–	–	1,395
Sleeping Pods	53,162	30,000	(6,897)	76,265
Pro Bono Legal Clinic Fund	9,002	–	–	9,002
Volunteers Social Calendar Events	–	6,950	(4,000)	2,950
	<u>189,195</u>	<u>176,850</u>	<u>(136,900)</u>	<u>229,145</u>

	At 1 Apr 2021	Income	Expenditure	At 31 Mar 2022
	£	£	£	£
COVID	9,167	–	–	9,167
Equipment	–	731	(305)	426
Holland Walk	100,000	–	(11,683)	88,317
Impact Fund	17,726	–	–	17,726
Oak Foundation 5yr	–	65,000	(55,000)	10,000
PAY	–	59,400	(59,400)	–
Philosophy fund	1,395	–	–	1,395
Sleeping Pods	–	53,393	(231)	53,162
Pro Bono Legal Clinic Fund	9,002	–	–	9,002
Volunteers Social Calendar Events	–	–	–	–
	<u>137,290</u>	<u>178,524</u>	<u>(126,619)</u>	<u>189,195</u>

# Shelter from the Storm

## Company Limited by Guarantee

### Notes to the financial statements *(continued)*

#### Year ended 31 March 2023

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#### 20. Analysis of charitable funds *(continued)*

The Pro Bono Legal Clinic Fund relates to amounts donated to provide free legal services to residents.

The Holland Walk Fund relates to amounts donated by Land Aid in relation to expenditure on the new shelter.

The Equipment Fund relates to amounts donated for new appliances for the charity.

The Philosophy Fund relates to amounts donated for philosophy sessions for residents.

The Impact Fund relates to amounts donated by C&H Richards to fund a project to develop and execute an Impact Assessment program.

The Oak Foundation Fund relates to developing a 5 year plan and strategy to help achieve the charity's mission and objectives.

The Covid Fund relates to one off donations to help the charity navigate the challenges of the coronavirus pandemic.

The Project Fund relates to amounts donated to fund the salaries of project workers.

The Volunteers Social Calendar Events fund relates to amounts donation towards volunteer events.

#### 21. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	1,089,534	159,893	1,249,427
Current assets	494,201	69,252	563,453
Creditors less than 1 year	(66,380)	–	(66,380)
Creditors greater than 1 year	(229,166)	–	(229,166)
<b>Net assets</b>	<b>1,288,189</b>	<b>229,145</b>	<b>1,517,334</b>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	1,172,453	125,619	1,298,072
Current assets	432,999	130,976	563,975
Creditors less than 1 year	(69,365)	(67,400)	(136,765)
Creditors greater than 1 year	(279,166)	–	(279,166)
<b>Net assets</b>	<b>1,256,921</b>	<b>189,195</b>	<b>1,446,116</b>



# Shelter from the Storm

## Company Limited by Guarantee

### Notes to the financial statements *(continued)*

#### Year ended 31 March 2023

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#### 22. Analysis of changes in net debt

	At 1 Apr 2022	Cash flows	Other changes	At 31 Mar 2023
	£	£	£	£
Cash at bank and in hand	484,186	(54,416)	–	429,770
Debt due within one year	(50,000)	50,000	(50,000)	(50,000)
Debt due after one year	(279,166)	–	50,000	(229,166)
	<u>155,020</u>	<u>(4,416)</u>	<u>–</u>	<u>150,604</u>

#### 23. Related parties

During the year the charity incurred costs of £9,360 (2022: £14,880) for payroll, bookkeeping and IT services provided by Kostech Consulting Limited, a company of which Kris Sparks, a trustee, is a sole director and shareholder. The payment for provision of services by a trustee are in line with the charity's memorandum and articles of association. At the year end, there was no unpaid balance (2022: £Nil).

During the year, donations of £54 (2022: £1,033) were received from the trustees.

During 2019 the charity borrowed £500,000 from Mrs Francine Sumners, a former trustee, in order to assist with the purchase and fit out costs of the new shelter. This amount bears interest at 3.5% above the Bank of England Base rate and is repayable in instalments over a ten year period. The balance as at the year end was £279,166 (2022: £329,166) and interest charged during the year was £17,574 (2022: £13,241).