

COMPANY REGISTRATION NUMBER 06589053

**HAXBY CHRISTIAN CAFÉ LTD
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 AUGUST 2023**

CHARITY NUMBER 1125569

HAXBY CHRISTIAN CAFÉ LTD

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

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THE TRUSTEES

The trustees who served the company during the period were as follows:

Mrs J Thompson

Rev R Dalglish

Mrs S J Tiffany (Secretary)

Mr J Sonehouse

Mrs Rob Cooper (resigned March 2023)

Bankers

The Co-Operative Bank plc
Skelmersdale
Lancashire
WN8 6NY

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is constituted as a company limited by guarantee and is therefore governed by a memorandum and articles of association.

Recruitment and Appointment of Trustees

The directors of the company are also charity trustees for the purposes of charity law under the company's Articles. The minimum number of trustees is one.

Trustees are elected either to fill a vacancy or to add to the number. Any trustee so appointed will hold office until the next Annual General Meeting and will then be eligible for re-election. At every Annual General Meeting, one-third of all current trustees will retire from office by rotation and will be eligible for re-election.

OBJECTIVES AND ACTIVITIES

The Charity's objectives are to advance the Christian Religion and to provide or assist in the provision of facilities in the interest of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life by operating a Christian café.

▲ ACHIEVEMENTS AND PERFORMANCE

During the current financial year Haxby Christian Café Ltd has again worked closely with both Haxby Methodist Church and the York Circuit (previously the York North Circuit), both of which are also registered charities.

The Company is working towards the coffee shop's aims as highlighted below:

To provide a Christian presence in the village. A service is traditionally held on the premises to mark Remembrance Day every year and window displays throughout the year highlight our key celebrations throughout the year and support local charities and causes that are supported by HWMC.

To be a place that enhances the community, where people can meet in a safe and welcoming environment and as a center for personal support in times of need. Other examples of support include Sunday afternoon meetings which are open for anyone to come in to socialise, and share concerns.

To be a place of hospitality inclusive of all ages and beliefs, open all day and some evenings. The shop attracts people from all sections of the community, and we hold some out of hours activities.

The café is often used as a convenient collection point Uniform Bank initiative and for Scarecrow Festival entries and donations,

To be a place where people can obtain fairly traded refreshments and other fair-traded goods. This remains central to the business. All hot drinks are sourced from Fairtrade providers.

Over 50 volunteers from within the community support the work of the Café in various administrative support roles, as well as the support for running the café. This enables staff/volunteers to spend more time with customers who may need to some additional support or good conversation. It also provides a development opportunity for some volunteers who may be in need of experience in the workplace or as part of a wider scheme such as Duke of Edinburgh. The Directors would also like to acknowledge the contribution of Mr R Cooper who has this year stepped down from the Board of Directors after many years of service. His commitment and efforts have made an incredible impact on the success of the café and its staff, volunteers and customers.

The café is now fully open post-Covid. The money received from York City Council Grant during the pandemic was used to purchase additional outside seating/tables along with a canopy has had a positive impact on the number of covers the café can accommodate each day. The availability of outdoor seating has attracted a wider audience to the café mainly in the form of dog walkers and cyclists. This has helped significantly with both capacity and turnover during the last year. We have purchased a new coffee machine and a new dishwasher during this period. The manager and her team continue to do an outstanding job, work well together and staff morale is high. They are also making good use of the Pay It Forward scheme when appropriate and are able to deploy great sensitivity and EI in the application of the scheme.

FINANCIAL REVIEW

The company continues to grow despite some challenging trading conditions, namely the rising costs of living and the increase in prices for our raw materials. As a result, we have had to introduce a slight price increase to both food and drink during this period. As always, the directors are very grateful for all the encouragement that is offered both to, and by, the volunteers and thanks are especially due to the regular staff for their unfailing cheerfulness, devotion and hard work. This vision was born in faith and, by faith, will continue to prosper and to bear witness in the local community to the love of God.

PLANS FOR FUTURE PERIODS

The priority of Haxby Christian Café Ltd is to continue to grow and provide the facilities described above, and to operate on such a profitable basis to continue to distribute profits to its participating charities and to hopefully provide some additional community support over the next 12 months.

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also directors of Haxby Christian Café Ltd for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Registered Office:
C/O T P Jones & Co LLP,
23 Victoria Avenue, Harrogate,
England, HG1 5RD

Signed by order of the trustees

S TIFFANY

Company Secretary Date 27/11/2023

INDEPENDENT EXAMINERS REPORT TO THE MEMBERS OF HAXBY CHRISTIAN CAFÉ LTD**FOR THE YEAR ENDED 31 AUGUST 2023**

I report on the accounts of the charity for the year ended 31 August 2023 set out on pages 5 to 11.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees (who are also directors of Haxby Christian Café Ltd for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- * examine the accounts (under section 145 of the 2011 Act, as amended);
- * to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, as amended); and
- * to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination was carried in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:

- * proper accounting records are kept (in accordance with section 130 of the Act); and
- * accounts are prepared which agree with the accounting records, Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS 102) and in other respects comply with the accounting requirements of the Act: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
L Lazenby (FCCA)
Independent examiner

23 Victoria Avenue
Harrogate
HG1 5RD

Date:

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 AUGUST 2023

	Note	Total Funds 2023 £	Total Funds 2022 £
Incoming resources			
Incoming resources from generating funds:			
Voluntary income	2	900	4,845
Activities for generating funds	3	173,396	137,027
Investment income	4	192	52
Total incoming resources		<u>174,489</u>	<u>141,924</u>
 Resources expended			
Costs of generating funds:			
Cost of generating voluntary income			
Fundraising trading: cost of goods sold and other costs	5	172,559	149,440
Charitable activities			
Exceptional items		0	6,791
Total resources expended		<u>172,559</u>	<u>156,231</u>
 Net incoming/outgoing resources for the year	6	1,930	-14,307
 Reconciliation of Funds			
Total Funds brought forward		15,247	29,554
 TOTAL FUNDS CARRIED FORWARD		<u><u>17,177</u></u>	<u><u>15,247</u></u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

BALANCE SHEET

31 AUGUST 2023

	Note	2023 £	2022 £
FIXED ASSETS			
Tangible assets	8	62,536	64,032
CURRENT ASSETS			
Stocks		1,850	1,850
Debtors	9	0	0
Cash at Bank		45,726	47,906
Cash in hand		350	350
		<u>47,926</u>	<u>50,106</u>
CREDITORS: Amounts falling due within one year	10	<u>12,905</u>	<u>18,510</u>
NET CURRENT ASSETS		35,021	31,596
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>97,557</u>	<u>95,629</u>
CREDITORS: Amounts falling due after more than one year	11	80,380	80,380
NET ASSETS		<u>17,177</u>	<u>15,248</u>
FUNDS			
Restricted income funds			
Unrestricted income funds		17,177	15,248
TOTAL FUNDS		<u>17,177</u>	<u>15,248</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the Board of Trustees on the ----- and are signed on their behalf by:

R DALGLEISH
Director

COMPANY REGISTRATION NUMBER 06589053

NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31 AUGUST 2023****1. ACCOUNTING POLICIES****1.1 Basis of Accounting**

These financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity.

1.4 Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.5 Fixed Assets

All fixed assets are initially recorded at cost.

1.6 Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.8 Cash at Bank and In Hand

Cash at Bank and In Hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31 AUGUST 2023****1.9 Liabilities and Provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received for advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation.

1.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund.

The aim and use of each restricted fund is set out in the notes to the financial statements.

1.11 Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

2. VOLUNTARY INCOME

	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Donations and sundry gifts received	900	900	845
Covid 19 Furlough Grant	0	0	0
Covid 19 Hospitality & Leisure Grant	0	0	4,000
Aroma Community Grants	0	0	0
	<u>900</u>	<u>900</u>	<u>4,845</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Cafe income	173,396	173,396	137,027

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

4. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Bank Deposit Interest	29	29	2
Chapel Aid Interest	164	164	50
	<u>192</u>	<u>192</u>	<u>52</u>

5. COSTS OF GENERATING FUNDS

	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Costs of generating voluntary income			
Fundraising trading: cost of goods sold and other costs:			
Cost of sales	52,343	52,343	42,219
Personnel costs	95,437	95,437	84,456
Volunteer bakers	397	397	1,588
Overheads	21,675	21,675	26,039
Finance costs	2,707	2,707	1,929
	<u>172,560</u>	<u>172,560</u>	<u>156,231</u>

6. NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR

This is stated after charging:

	2023 £	2022 £
Depreciation	<u>2,105</u>	<u>1,684</u>

7. PERSONNEL COSTS

No remuneration has been paid to any trustee or director of the company during the year.

The average number of people employed by the company (excluding casual workers) was:

	2023	2022
Operational	<u>8</u>	<u>6</u>

Staff costs were as follows:

	2023 £	2022 £
Wages and salaries	95,437	84,456
Social security costs	<u>95,437</u>	<u>84,456</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

8. TANGIBLE FIXED ASSETS

	Building Improvements £	Fixtures and Fittings £	Totals £
COST:			
At 1 September 2022	55,936	38,795	94,731
Additions		609	609
Disposals			0
At 31 August 2023	55,936	39,404	95,340
DEPRECIATION:			
At 1 September 2022	0	30,698	30,698
Charge for the year		2,106	2,106
Eliminated on disposals			0
At 31 August 2023	0	32,803	32,803
NET BOOK VALUE:			
At 31 August 2023	55,936	6,600	62,536
At 31 August 2022	55,936	8,097	64,033

9. DEBTORS

	2023 £	2022 £
Other Debtors and prepayments	0	0
	0	0

10. CREDITORS: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	2,693	4,712
Social security and other taxes	9,123	12,277
Accrued expenses	1,089	990
Other creditors	0	531
	12,905	18,510

11. CREDITORS: Amounts falling due after more than one year

	2023 £	2022 £
York Circuit (previously York North Circuit)	80,380	80,380
Amounts falling due in more than five years:	80,380	80,380

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

12. UNRESTRICTED INCOME FUNDS

	Balance at 01-Sep-22	Incoming resources	Outgoing resources	Balance at 31 Aug 2023
General funds	31,485	174,489	172,559	33,415

RESERVES POLICY

This policy relates to our Unrestricted Funds only, as the company has no designated endowment or restricted funds.

The company aims to distribute the majority of its profits equally between its founding charity (Haxby & Wigginton Methodist Church) and its funding charity (York Circuit of the Methodist Church) retaining only sufficient reserves as are required for working capital, to fund replacement equipment, and to maintain continued viability.

As at the end of the financial year the Reserves totalled £17,177 (2022 - £15,248).

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

The whole of the net assets as at 31 August 2023 apply to Unrestricted income funds.

14. COMPANY LIMITED BY GUARANTEE

The company, being limited by guarantee, has no share capital. Every member is liable to contribute a sum not exceeding £1 in the event of the company being wound up whilst still a member or within one year thereafter.

HAXBY CHRISTIAN CAFÉ LTD

MANAGEMENT INFORMATION

FOR THE YEAR ENDED 31 AUGUST 2023

The following pages do not form part of the statutory financial statements.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 AUGUST 2023

	2023		2022	
	£		£	
Sales	173,396		137,027	
Cost of sales:				
Opening stock	1,850		1,850	
Purchases	52,343		42,219	
	54,193	31%	44,069	32%
Closing stock	1,850		1,850	
	52,343		42,219	
GROSS PROFIT	1	121,053	1	94,808
		70%		69%
Administrative expenses:				
Professional fees	0		234	
Cleaning and maintenance	189		150	
Salaries	95,437		84,456	
Casual Wages	0		0	
Volunteer bakers	397		2,753	
Staff recruitment and training costs			0	
Coach Trips			0	
Telephone	715		380	
Postage and stationery	1,169		1,039	
Advertising			0	
Computer IT and Support	409		289	
Music licence			500	
Repairs and renewals	3,116		3,368	
Waste disposal	1,835		1,146	
Sundry expenses	-677		2,167	
Accountancy services	1,208		1,866	
Payroll services	875		915	
Legal fees			0	
Loyalty cards and discounts	332		267	
Rates and Water	1,156		723	
Insurance	637		0	
Light and heat	8,506		3,242	
Bank charges	2,707		1,929	
Cash Register Discrepancies			29	
Depreciation of fixed assets	2,105		1,684	
Entertainment	100		83	
	120,217		107,221	
	837		-12,412	
Other operating income:				
Donations and Sundry Gifts Received	900		845	
Covid 19 Furlough Grant	0		0	
Covid 19 Hospitality & Leisure Grant	0		4,000	
Aroma Community Fund Grant	0		0	
Interest Received	192	1,092	52	4,897
TRADING NET PROFIT/(LOSS)		1,929		-7,516
		1%		-5%
Exceptional items:				
VAT unpaid from previous years	0		6,791	
NET PROFIT/(LOSS)		1,929		-14,307