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**FULL OF LIFE**

**(A company limited by guarantee)**

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**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

**FULL OF LIFE**  
**(A company limited by guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2022**

**Trustees**

Mrs Virginie Isbell, Joint Chair  
Mrs Sue Redmond, Joint Chair  
Mrs Sue Stirling, Secretary  
Mrs Christine Potter, Treasurer  
Mrs Susan Bromley-Challenor  
Mrs Claire Durtnall  
Claudine Mahoro-Nyirigira (appointed 25 January 2021)  
Margaret Powers (appointed 25 January 2021)

**Company registered number**

6643013

**Charity registered number**

1125525

**Registered office**

Kensal House Annex  
379 Ladbroke Grove  
London  
W10 5BQ

**Company secretary**

Mrs Sue Stirling

**Independent auditors**

Baldwin Scofield Ltd  
Chartered Accountants  
Statutory auditors  
3 Newhouse Business Centre  
Old Crawley Road  
Horsham  
West Sussex  
RH12 4RU

**Bankers**

National Westminster Bank plc  
25 Shepherd's Bush Green  
London  
W12 8PR

**FULL OF LIFE**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2022**

The Trustees present their annual report together with the audited financial statements of the Full of Life for the 1 April 2021 to 31 March 2022. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Objectives and activities**

● **Policies and objectives**

The principal object of the company is to benefit children and young people who are disabled in the Royal Borough of Kensington and Chelsea.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

● **Activities undertaken to achieve objectives**

The charity achieves its objectives through the services it provides to the families and carers of children with disabilities within the Borough of Kensington & Chelsea.

It delivers services to parents primarily through its premises at Kensal House annex.

● **Main activities undertaken to further the Company's purposes for the public benefit**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or aims that are for the public benefit. Details of how the charity has achieved this are provided in this report.

**Achievements and performance**

● **Review of activities**

This year has seen Full of Life and indeed the UK continue to face unprecedented situations because of Covid 19. It has left families traumatised, grief stricken and having to live with potentially lifelong after effects of this dreadful disease.

Despite the health and social care systems knowing that people with learning disability were 30% more likely to die from COVID 19 they were not given any priority locally for vaccinations. We continue to lobby and raise the profile of the needs of people with learning disabilities and their parent carers locally.

The guidelines that we have developed for our day services have proven extremely successful and we are very proud of the fact that no one caught COVID whilst they attended our service. Our staff team continue to do an incredible job by offering a fun, safe and happy environment and service for all young people who attend our service.



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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**Achievements and performance (continued)**

● **Review of activities (continued)**

Our Family Support Services, Carers Advocacy Service, Information Advice and Support Services continue to work from home offering a telephone/zoom/teams service. We hope to be able to offer a combination of online and face to face meetings in the New Year, as hopefully the risk of catching the virus lessens and more people are vaccinated. Our Parent Forums continue to be delivered online. We are very proud of the fact no family was left without our support throughout the pandemic.

We have also in partnership with Dr Jo Stubley from the Tavistock Institute carried out a survey with our families into the impact COVID 19 has had on them. This has enabled us to access funding to provide independent counselling for our parents which will be delivered by the Tavistock Institute.

The pandemic has highlighted something we already knew....that we have an amazing staff team who truly care for our families.

The year continued to be an extremely busy year, we continued to build our partnership work with children and family's services, adult social care and health all the while keeping our independence.

**Family Support and Carers Advocacy Service:**

Our Family Support and Carers Advocacy services continue to be a lifeline for families in what is a lifelong journey of caring for a disabled child. Our services ensure that there are no gaps in support for families when a child is newly diagnosed or when they reach transition from children to adult services. There continues to be an increase in families accessing both services due to financial and emotional pressures and in the case of the Carers Advocacy Service for support with the SEN process into secondary school/college. Both services have been vital in referring some parents for counselling and other health services as well as supporting parents through difficult times due to their own serious health concerns.

**Information Service**

Our Information Service is a practical enabling resource for families and professionals. Facebook, text messaging and emails continue to be parents preferred methods of being reminded about our forums, newsletters, training and focus group/consultations. Our Guides and Mini Guides help families understand specific topics such as 'Post 16' and 'Mediation Mini Guide'. Our Information service continues to play a vital role, ensuring parents are kept up to date with all changes due to the Children and Families Act and Care Act as well as changes to local services. Our website has been updated and includes training and information videos, all of which are user friendly and empower our families.

**IASS**

Our IASS (Information Advice and Support Service) continues to deliver a high-quality independent service online and is extremely busy. The service ensures that families understand the process of SEND. As part of this service, we have developed an Independent Support Service (IS) which works with families in Early Years, then refers directly into the IASS service when a child is ready to attend primary school. This service has been extremely helpful to families as we enable and inform parents early in their journey of raising a child with SEND. The Service has also provided specific training sessions for parents ensuring they are confident when attending meetings with schools or with other professionals. When a child reaches the age of 16 the IASS service refers to our Carers Advocacy Service, therefore ensuring continuity of support for parents through the SEND process from 0-25. Our real strength continues to be the stability and continuity of service that we deliver and the trust families place in our service being truly independent of the Local Authority. We have delivered this service for over twenty years, and it has now seen generations of children through the SEN process.

**Parent Participation:**

Our Parent Participation project has continued with our forums continuing online ensuring that parents have access to expert training and support each other with the unique expertise they have gained from raising a child with SEND. The forums ensure parents have the opportunity to meet with Local Councillors, professionals from Health, Education and Social Care, to share their expertise, views or concerns about local services with the aim to develop them to meet family's needs. We also use the forums to deliver training or consultation sessions



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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**Achievements and performance (continued)**

which develop from our direct work with families. This year they have included representatives from RBKC Education, Health and Social Care, Professor Luke Clements, Pathological Demand Avoidance Disorder Society, and ASSET. The forums help shape, keep and develop local services that best meet our family's needs. It is wonderful to see so many parents working together for the benefit of all families which is one of the core values of Full of Life.

**Services for Young People:**

Despite the Pandemic our services for young people continue to evolve, and are seen as an example of good practice ensuring young people stay in our local community with their families and friends. They have also been instrumental in keeping stability in young people's lives when they transition from children to adult services. Young people continue to access a wide variety of opportunities that develop their individual skills, identify their unique gifts and talents, which helps them gain work experience and volunteering opportunities. Due to the pandemic, we have kept most of our activities local we have cancelled work experience and volunteering opportunities to ensure we are keeping people safe. But young people continue to build their life skills within our centre, these are also evaluated independently by ASDAN.

Our service also ensures young people access preventative and acute health services, thereby addressing the risk of health inequalities sadly faced by people with learning disabilities. We provide online Yoga, Sports, Drama, Music Sessions and online Music Therapy which help build young people's confidence in themselves and the staff who work for them. We continue to be part of the Nurse Associates Programme via Chelsea Westminster Hospital NHS Trust. We are very proud to be able to share our expertise with staff knowing that it will help people when they attend hospitals. Through this programme Nurse Associates are offered a week's placement at Full of Life and learn a lot about working with young people with complex needs. Their feedback has been extremely positive, and we look forward to working with more people in the New Year. We are also part of a new scheme offering trainee nurses placements within our service via Imperial College.

**Strategic Work:**

**Children and Families:**

The Implementation of the Children and Families Act and the Care Act continues to bring changes to how children, young people and their parents access the support they need to live a happy, healthy life. Our staff team continue to offer a high-quality online service to families. Our Parent Forums also ensure that parents' expertise is recognised and developed, this has led to parents being available to be part of Bi Borough Commissioning Services and RBKC Interview Panels. The Forums also help parents to feel confident in advocating for their child and participate in consultations and focus groups that develop services that matter to them.

We sit on all Strategic Boards, Working Groups and Committees dealing with Education, Health and Social Care. Following the development of the 'You Said We Will' document that maps and shapes local SEND Services, we continue to hold a series of online SEN surgeries that enable families with the support of Full of Life to meet professionals from SEN Team to discuss specific issues relating to individual children. This has helped build relationships and resolve issues.

This year we have been part of OFSTED and CQC 's Local Area Inspection of the SEND Services offered by RBKC. Inspectors spoke with children and young people who have SEND, parents and carers, and local authority and National Health Service (NHS) officers. They visited a range of providers and spoke to leaders, staff and governors about how they were implementing the SEND reforms. Inspectors looked at a range of information about the performance of the area, including the area's self-evaluation. Inspectors met with leaders for health, social care and education. They reviewed performance data and evidence about the local offer and joint commissioning. Parents attended focus groups to give their feedback on the services they accessed and how they felt RBKC Children and Families Services and Health worked with them. We are one of the few parent forums actually mentioned in the Inspectors letter, something we are very proud of!

The parent carer forum (Full of Life) is well regarded and known by many parents, carers and professionals. It has well-established relationships with leaders in the area and plays an active role to shape and influence policy



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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**Achievements and performance (continued)**

that leads to positive outcomes for children and young people with SEND. For example, the parent carer forum was actively involved with the recommissioning of the SEND transport service to ensure transport staff are trained to administer emergency medication to children and young people.

**Health**

We continue to be part of a multidisciplinary team helping to shape hospital services as well as delivering training to staff at Chelsea Westminster Hospital NHS Foundation Trust. Over the past seven years over 6,000 staff from all hospital departments have attended. We continue to see the benefit of the hospital's unique Learning Disability flagging system which identifies the access needs of children, and adults with Learning Disabilities. This helps the hospital to identify any gaps in its service, ultimately improving access to acute healthcare for our sons and daughters. We have also provided online training this year to staff at St Mary's Hospital and Imperial College junior Doctors. Feedback from all training sessions is extremely positive.

**Adult Learning Disability Services:**

Although we took part in the development of RBKC's Big Plan we felt that nothing had been achieved by it, there was no way of mapping any progress and families ultimately felt it was another piece of meaningless paperwork. We therefore developed our own report into local adult social care. 'Full of Life ...a Need for Change'. This report was sent to all families, senior officers in RBKC and in Health as well as local Councillors. We have developed two working groups that will include parents and professionals one will look at Long Term Planning and the second will look at wider issues. COVID 19 has highlighted the absolute lack of emergency planning, housing, and other services to support people with learning disabilities. We had agreed with officers that we will work on this for a year to see what progress has been made and reassess the situation. Following a series of meetings we have developed a 'Full of Life Learning Disability Action Plan' which will help us map changes. We have also supported a bid by RBKC to buy the Nottinghill Police Station from the Mayor of London in the hope that if the bid is successful homes will be built for people with learning disabilities on this site. This bid is strongly supported by local people and the Deputy Leader of the Council has in a full Council meeting given his commitment to build homes for people with Learning Disabilities.

Adult services are where our sons and daughters will spend most of their adult life, it is vital that they are fit for purpose and that families have trust knowing their sons and daughters are cared for when they are no longer here.

Health Services continue to be a priority for our families. Following a consultation last year into the restructuring of the SALT Services our parent champion programme has gone from strength to strength with parents accessing training via the team and will soon support other parents directly. We sit on Chelsea Westminster Hospitals Learning Disability forum. Our training sessions in partnership with RBKC Learning Disabilities Team and Chelsea Westminster Hospital has been suspended due to COVID, we hope to resume this work once it is safe to do so. But we are very proud of the fact that over 6,000 staff have been trained so far and that the Hospitals Learning Disability Flagging System, Hospital Passports and Accessible Information about the Hospitals Pharmacy services are embedded as good practice for children and adults with learning disabilities. We have also delivered training to student nurses and doctors from St Mary's Hospital and Imperial College.

The Community Dental Services at St Charles Hospital continues to deliver a truly high quality accessible dental services and feedback from our families about all acute services have been extremely positive.

We continue to support over 700 families and professionals from RBKC. We are proud to say that we have the most dedicated staff team who are committed to providing families with the most up to date, practical and empowering information and service. All of our families, and young people trust our team for their independence, integrity and caring attitude. We are truly honoured to say that families continue to view us as part of their family.

In the coming year, we will continue to work hard to support our families and will ensure their voices and the voices of their children are heard, we will especially focus on Adult Learning Disability Services and Local Housing.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**Achievements and performance (continued)**

We are extremely grateful to RBKC Children and Families Services, RBKC Adult Learning Disability Services, North West London CCG, DFE, Kensington and Chelsea Foundation, DMGT, Local Businesses, Schools and Individuals for their continued support both financially and in kind.

We look forward to another busy year!

• **Fundraising activities and income generation**

As stated in the section on principal funding, the charity relies almost exclusively on funding from local government and grant making bodies. It does not employ a professional fund-raiser nor is it actively involved in fundraising from the public. The small number of donations received are unsolicited, freely given, donations from friends and family of clients.

**Financial review**

• **Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

• **Principal funding**

The principal funding of the charity is from local government through grants provided by the Royal Borough of Kensington & Chelsea's Children with Disabilities Team and Learning Disabilities Team.

**Structure, governance and management**

• **Constitution**

Full of Life is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

The principal object of the company is to benefit children and young people who are disabled in the Royal Borough of Kensington & Chelsea to relieve need, advance education and provide or assist in the provision of facilities for recreation or other leisure time occupation for such persons and for such immediate members of their families having need of such facilities by reason of their poverty or social and economic circumstances with the object of improving their conditions of life.

• **Methods of appointment or election of Trustees**

The management of the Company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

• **Organisational structure and decision-making policies**

The Trustees are responsible for the running of the charity and hold regular management committee meetings for this purpose. The day to day administration of the charity is delegated to Mr Frank Redmond, the spouse of the Joint Chair of Trustees.



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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**Structure, governance and management (continued)**

● **Financial risk management**

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of controls over key financial systems will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks that the charity faces and confirm that they have established systems to mitigate the significant risks.

**Plans for future periods**

As the financial year came to an end, the onset of the global Coronavirus pandemic forced the charity to close the centre. Some services such as family support and advocacy, which could be done online, have continued throughout the period since the year end. The centre was able to reopen in July but again had to close in December 2020, and remains closed.

The charity has furloughed the vast majority of staff with a skeleton staff still operating the reduced services that can be delivered. The trustees are confident that the measures taken to ensure that grant funding is still being received and the cost saving through the government job retention scheme has kept the charity in a strong financial position.

**Members' liability**

The Members of the Company guarantee to contribute an amount not exceeding £1 to the assets of the Company in the event of winding up.

**Statement of Trustees' responsibilities**

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**Disclosure of information to auditors**

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

**Auditors**

The auditors, Baldwin Scofield Ltd, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees on 14 December 2022 and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'Sue Redmond', written in a cursive style.

**Mrs Sue Redmond**



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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF FULL OF LIFE**

**Opinion**

We have audited the financial statements of Full of Life (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF FULL OF LIFE (CONTINUED)**

**Other information**

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.



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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF FULL OF LIFE (CONTINUED)**

**Auditors' responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory frameworks that are applicable to the charitable company and determined that the most significant are those that relate to the reporting framework in conformity with the requirements of the Companies Act 2006 and Charities Act 2011 and the relevant direct and indirect tax compliance regulations in the United Kingdom.

We understood how Full of Life is complying with those frameworks by making enquiries of management to understand how the charitable company maintains and communicates its policies and procedures in these areas and corroborated this by reviewing supporting documentation and minutes of meetings of those charged with governance.

We assessed the susceptibility of the charity's financial statements to material misstatement, including how fraud might occur by considering the risk of management override to be a fraud risk. In addition, we considered the risk of management override by sampling from the entire population of journals, identifying specific transactions which did not meet our expectations based on specific criteria and investigated these to gain an understanding and then agree back to source documentation.

Based on this understanding we designed our audit procedures to identify noncompliance with such laws and regulations. Our procedures involved verifying that material transactions were recorded in compliance with Financial Reporting Standards in conformity with the requirements of the Companies Act 2006 and Charities Act 2011.

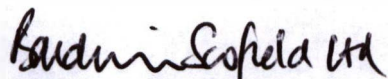
A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' report.

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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF FULL OF LIFE (CONTINUED)**

**Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



**Baldwin Scofield Ltd**  
Chartered Accountants  
Statutory auditors  
3 Newhouse Business Centre  
Old Crawley Road  
Horsham  
West Sussex  
RH12 4RU

14 December 2022

Baldwin Scofield Ltd are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.



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**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>Income from:</b>					
Donations and legacies	3	79,038	3,887	82,925	204,545
Charitable activities	4	540,743	351,069	891,812	625,112
Investments	5	-	117	117	602
<b>Total income</b>		<b>619,781</b>	<b>355,073</b>	<b>974,854</b>	<b>830,259</b>
<b>Expenditure on:</b>					
Charitable activities	6	542,104	270,538	812,642	740,778
<b>Total expenditure</b>		<b>542,104</b>	<b>270,538</b>	<b>812,642</b>	<b>740,778</b>
<b>Net movement in funds</b>		<b>77,677</b>	<b>84,535</b>	<b>162,212</b>	<b>89,481</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		721,257	549,615	1,270,872	1,181,391
Net movement in funds		77,677	84,535	162,212	89,481
<b>Total funds carried forward</b>		<b>798,934</b>	<b>634,150</b>	<b>1,433,084</b>	<b>1,270,872</b>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 16 to 27 form part of these financial statements.

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**REGISTERED NUMBER: 6643013**

**BALANCE SHEET**  
**AS AT 31 MARCH 2022**

	Note	2022 £	2021 £
<b>Current assets</b>			
Debtors	10	215,300	116,208
Cash at bank and in hand		1,225,884	1,162,344
		<u>1,441,184</u>	<u>1,278,552</u>
Creditors: amounts falling due within one year	11	(8,100)	(7,680)
<b>Net current assets</b>		<u>1,433,084</u>	<u>1,270,872</u>
<b>Total net assets</b>		<u><u>1,433,084</u></u>	<u><u>1,270,872</u></u>
<b>Charity funds</b>			
Restricted funds	13	798,934	721,257
Unrestricted funds	13	634,150	549,615
<b>Total funds</b>		<u><u>1,433,084</u></u>	<u><u>1,270,872</u></u>

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 145 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 14 December 2022 and signed on their behalf by:

  
**Mrs Virginia Isbell**

The notes on pages 16 to 27 form part of these financial statements.

**FULL OF LIFE**  
**(A company limited by guarantee)**

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	2022 £	2021 £
<b>Cash flows from operating activities</b>		
Net cash used in operating activities	63,540	134,427
<b>Cash flows from investing activities</b>		
<b>Cash flows from financing activities</b>		
<b>Net cash provided by financing activities</b>	-	-
<b>Change in cash and cash equivalents in the year</b>	63,540	134,427
Cash and cash equivalents at the beginning of the year	1,162,344	1,027,917
<b>Cash and cash equivalents at the end of the year</b>	<b>1,225,884</b>	<b>1,162,344</b>

The notes on pages 16 to 27 form part of these financial statements



**FULL OF LIFE**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**1. General information**

Full of Life is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Full of Life meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Income**

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**2.3 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

**2.4 Government grants**

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**2. Accounting policies (continued)**

**2.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**2.6 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.7 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.8 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

**2.9 Financial instruments**

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.10 Pensions**

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

**2.11 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**3. Income from donations and legacies**

	<b>Restricted funds 2022 £</b>	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
Donations	-	3,887	<b>3,887</b>	4,591
Grants	50,965	-	<b>50,965</b>	52,619
Government grants	28,073	-	<b>28,073</b>	147,335
	<u>79,038</u>	<u>3,887</u>	<u><b>82,925</b></u>	<u>204,545</u>
<i>Total 2021</i>	<u>199,954</u>	<u>4,591</u>	<u>204,545</u>	

**4. Income from charitable activities**

	<b>Restricted funds 2022 £</b>	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
Income from charitable activities	540,743	351,069	<b>891,812</b>	625,112
<i>Total 2021</i>	<u>435,908</u>	<u>189,204</u>	<u>625,112</u>	

**5. Investment income**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
Investment income - local cash	117	<b>117</b>	602
<i>Total 2021</i>	<u>602</u>	<u>602</u>	



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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**6. Analysis of expenditure on charitable activities**

**Summary by fund type**

	<b>Restricted funds 2022 £</b>	<b>Unrestricted funds 2022 £</b>	<b>Total 2022 £</b>	<i>Total 2021 £</i>
Direct costs of charitable activities	542,104	270,538	<b>812,642</b>	740,778
	<u>542,104</u>	<u>270,538</u>	<u>812,642</u>	
<i>Total 2021</i>	<u>576,092</u>	<u>164,686</u>	<u>740,778</u>	

**7. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2022 £</b>	<b>Support costs 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
Direct costs	804,542	8,100	<b>812,642</b>	740,778
	<u>804,542</u>	<u>8,100</u>	<u>812,642</u>	
<i>Total 2021</i>	<u>733,098</u>	<u>7,680</u>	<u>740,778</u>	

**FULL OF LIFE**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**7. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

	<b>Charitable activities 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
Staff costs	692,017	<b>692,017</b>	675,555
Activities and projects	10,468	<b>10,468</b>	7,832
Care and support costs	11,900	<b>11,900</b>	-
Covid-19 costs	-	-	1,159
Cleaning costs	3,426	<b>3,426</b>	2,676
Consumables	129	<b>129</b>	6,663
Insurance	2,201	<b>2,201</b>	2,141
Equipment costs	6,944	<b>6,944</b>	6,068
Publicity costs	1,392	<b>1,392</b>	-
Office costs	15,141	<b>15,141</b>	5,328
Printing, stationery and postage	568	<b>568</b>	2,480
Rent and rates	1,146	<b>1,146</b>	7,088
Repairs and maintenance	7,480	<b>7,480</b>	5,659
Contract staff	27,581	<b>27,581</b>	1,019
Telephone	2,908	<b>2,908</b>	3,253
Training	10,118	<b>10,118</b>	9,101
Travel	838	<b>838</b>	16
Utilities	5,644	<b>5,644</b>	2,258
Bank charges	731	<b>731</b>	531
Legal and professional fees	3,913	<b>3,913</b>	4,688
Doubtful debts provision	(3)	<b>(3)</b>	(10,417)
	<u>804,542</u>	<u><b>804,542</b></u>	<u>733,098</u>
<i>Total 2021</i>	<u>733,098</u>	<u><b>733,098</b></u>	

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**7. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Activities 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
Audit fees	8,100	<b>8,100</b>	7,680
<i>Total 2021</i>	<i>7,680</i>	<i>7,680</i>	

**8. Auditors' remuneration**

	<b>2022 £</b>	<i>2021 £</i>
Fees payable to the Company's auditor for the audit of the Company's annual accounts	<b>4,500</b>	3,840

**9. Staff costs**

	<b>2022 £</b>	<i>2021 £</i>
Wages and salaries	<b>509,967</b>	495,051
Social security costs	<b>154,005</b>	153,231
Contribution to defined contribution pension schemes	<b>28,045</b>	27,273
	<b>692,017</b>	675,555

The average number of persons employed by the Company during the year was as follows:

	<b>2022 No.</b>	<i>2021 No.</i>
Care and support staff	<b>39</b>	35

No employee received remuneration amounting to more than £60,000 in either year.

During the year the spouse and son of Mrs Sue Redmond, a trustee, received salaries from the charity. Mr Frank Redmond received £54,483 (2021: £54,483) and Mr Peter Redmond received £7,343 (2021: £7,344). In addition, during the year they were reimbursed expenses incurred on behalf of the charity a total of £4,977 (2021: £8,956).



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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**10. Debtors**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Due within one year</b>		
Trade debtors	<b>215,300</b>	<b>116,208</b>
	<b><u>215,300</u></b>	<b><u>116,208</u></b>

**11. Creditors: Amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Accruals and deferred income	<b>8,100</b>	<b>7,680</b>
	<b><u>8,100</u></b>	<b><u>7,680</u></b>

**12. Financial instruments**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Financial assets</b>		
Financial assets measured at fair value through income and expenditure	<b>1,225,884</b>	<b>1,162,344</b>
	<b><u>1,225,884</u></b>	<b><u>1,162,344</u></b>

Financial assets measured at fair value through income and expenditure comprise bank balances.

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**13. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
General fund	549,615	355,073	(270,538)	-	634,150
<b>Restricted funds</b>					
WLCCG fund	71,248	335,744	(150,681)	(132,922)	123,389
Adult reserves	132,224	-	-	-	132,224
Children & Families Act 2014	13,220	-	-	-	13,220
Development fund	8,678	-	(392)	-	8,286
DFE Independent support	26,891	-	(10,057)	-	16,834
Information Service Grant	110,797	-	(17,639)	-	93,158
RBKC AS contract	-	150,426	(157,957)	-	(7,531)
Kensington & Chelsea Foundation	11,832	10,000	(10,656)	-	11,176
Parent Participation Grant	1,569	16,055	(16,714)	-	910
Family Support Services	412	23,673	(20,407)	-	3,678
NWL CCG PSC	-	-	(11,900)	11,900	-
National Children's Bureau	-	-	(10,566)	19,654	9,088
RBKC PCT Carers support	171,659	19,000	(23,682)	-	166,977
Learning Disabilities Contract	398	-	(25,684)	34,020	8,734
WLCCG HR fund	46,523	-	(40,762)	46,800	52,561
WLCCG Therapy	73,008	11,900	-	20,548	105,456
Grenfell Tower fund	21,118	-	(6,360)	-	14,758
Keeping Well CAMHS	6,800	-	-	-	6,800
RBKC IASS Service	22,453	24,000	(24,625)	-	21,828
Other small funds	15,224	910	(96)	-	16,038
Job retention scheme fund	(12,797)	28,073	(13,926)	-	1,350
	721,257	619,781	(542,104)	-	798,934
<b>Total of funds</b>	<b>1,270,872</b>	<b>974,854</b>	<b>(812,642)</b>	<b>-</b>	<b>1,433,084</b>

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**13. Statement of funds (continued)**

**Statement of funds - prior year**

	<i>Balance at 1 April 2020 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2021 £</i>
<b>Unrestricted funds</b>					
General fund	532,816	194,397	(164,686)	(12,912)	549,615
<b>Restricted funds</b>					
WLCCG fund	3,272	228,809	(87,975)	(72,858)	71,248
Adult reserves	132,224	-	-	-	132,224
Children & Families Act 2014	13,220	-	-	-	13,220
Development fund	10,710	-	(2,032)	-	8,678
DFE Independent support	37,921	-	(11,030)	-	26,891
Information Service Grant	127,206	-	(16,409)	-	110,797
RBKC AS contract	8,501	-	(432)	-	8,069
Kensington & Chelsea Foundation	14,187	16,714	(19,069)	-	11,832
Parent Participation Grant	4,057	11,905	(14,393)	-	1,569
Family Support Services	1,474	18,673	(19,735)	-	412
NWL CCG PSC	2,050	-	-	-	2,050
National Children's Bureau	2,866	-	-	-	2,866
RBKC PCT Carers support	141,000	38,000	(16,841)	9,500	171,659
Learning Disabilities Contract	-	-	(3,524)	3,922	398
WLCCG HR fund	55,042	-	(43,619)	35,100	46,523
WLCCG Therapy	48,672	-	-	24,336	73,008
Grenfell Tower fund	25,438	-	(4,320)	-	21,118
Keeping Well CAMHS	7,000	-	(200)	-	6,800
RBKC IASS Service	18,867	24,000	(20,414)	-	22,453
Other small funds	4,540	-	(2,301)	-	2,239
Job retention scheme fund	(9,672)	150,426	(153,666)	12,912	-
RBKC AS contract	-	147,335	(160,132)	-	(12,797)
	648,575	635,862	(576,092)	12,912	721,257
<b>Total of funds</b>	<b>1,181,391</b>	<b>830,259</b>	<b>(740,778)</b>	<b>-</b>	<b>1,270,872</b>



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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**14. Summary of funds**

**Summary of funds - current year**

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
General funds	549,615	355,073	(270,538)	-	634,150
Restricted funds	721,257	619,781	(542,104)	-	798,934
	<u>1,270,872</u>	<u>974,854</u>	<u>(812,642)</u>	<u>-</u>	<u>1,433,084</u>

**Summary of funds - prior year**

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
General funds	532,816	194,397	(164,686)	(12,912)	549,615
Restricted funds	648,575	635,862	(576,092)	12,912	721,257
	<u>1,181,391</u>	<u>830,259</u>	<u>(740,778)</u>	<u>-</u>	<u>1,270,872</u>

**15. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Current assets	798,934	642,250	1,441,184
Creditors due within one year	-	(8,100)	(8,100)
<b>Total</b>	<u>798,934</u>	<u>634,150</u>	<u>1,433,084</u>

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**15. Analysis of net assets between funds (continued)**

**Analysis of net assets between funds - prior year**

	<i>Restricted funds 2021 £</i>	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Current assets	721,257	557,295	1,278,552
Creditors due within one year	-	(7,680)	(7,680)
<b>Total</b>	<b>721,257</b>	<b>549,615</b>	<b>1,270,872</b>

**16. Reconciliation of net movement in funds to net cash flow from operating activities**

	<b>2022 £</b>	<b>2021 £</b>
Net income for the year (as per Statement of Financial Activities)	<b>162,212</b>	89,481
<b>Adjustments for:</b>		
Decrease/(increase) in debtors	<b>(99,092)</b>	56,862
Increase/(decrease) in creditors	<b>420</b>	(11,916)
<b>Net cash provided by operating activities</b>	<b>63,540</b>	134,427

**17. Analysis of cash and cash equivalents**

	<b>2022 £</b>	<b>2021 £</b>
Cash in hand	<b>1,225,884</b>	1,162,344
<b>Total cash and cash equivalents</b>	<b>1,225,884</b>	1,162,344

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**18. Analysis of changes in net debt**

	At 1 April 2021	Cash flows	At 31 March 2022
	£	£	£
Cash at bank and in hand	1,162,344	63,540	1,225,884
	<u>1,162,344</u>	<u>63,540</u>	<u>1,225,884</u>

**19. Pension commitments**

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £28,045 (2021: £27,273) for the year.