



Community Education Forum

Report and Accounts

31 March 2021

Community Education Forum
Report and accounts
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**Community Education Forum
Charity Information**

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Trustees

MR MAHDI ADAN
MR ABDULAH ABUKAR
MISS SUNDUS MUSA

SECRETARY
Treasurer
CHAIR

MR MAHDI ADAN

SECRETARY

Charity Number **1125465**

Registered office

BISHOP CREIGHTON HOUSE
374-380 LILLIE ROAD
LONDON
SW6 7PH

Accountants

Omar Dida. ACCA
Chartered Certified Accountant
2 Chignell Place
West Ealing
London
W13 0TJ

Bankers

BARCLAYS BANK PLC
Hammersmith 2
LE87 2BB

Community Education Forum Trustees' Report For the year ended 31 March 2021

Community Education Forum Trustees' Report For the year ended 31 March 2021

I am pleased to present the Community Education Forum's Annual Accounts Report for 2020–21, during which the organisation has grown to support a large number of users from diverse communities and has worked in partnership with many organisations that have helped make our work possible.

Our ongoing campaign seeks to ensure that children and families in our community are supported in their educational needs. Therefore, we have taken the opportunity to review our aims, objects and strategies for the future. We will continue to develop projects that will seek to build the confidence, self-esteem and skills of young people and provide them with knowledge and support them in their aspirations.

Our partnership with local schools has flourished and our work delivering study support classes, mentoring and others continues to provide vital support to children and young people. The service which is located at Fulham Boys School has been very popular and has contributed to improving attainment at both school and borough level. We look forward to building on this achievement and aim to approach the new financial year with a focus on developing services that supports the social, mental, academic and economic wellbeing of children, young people and their families.

As well as educational projects, we have expanded to start delivering arts projects due to [research published by UCL](#) which shows that creative activities help regulate emotions and therefore has an impact on wellbeing. The research showed that creativity was a "means of self-development to face challenges by building up self-esteem and confidence". During the summer, we held photography and creative writing workshops with young people twice a week at West Kensington Hall. The young people decided on the theme of 'home' and created poetry, spoken word and zines around this theme. There were also trips in Hammersmith and Fulham for young people to be able to take photographs of their local area. We received positive feedback from young people and one young person commented that: "The trips made me realise that I live in a very interesting area, and I feel inspired" (Samira, 13). The workshops culminated in a showcase in which the young people's parents and the local community attended to support their work.

As a result of our work with young people, our youth offenders project, and seeing the effects knife crime has had on the young people we work with, we carried out a knife crime campaign. As knife crime in London has been increasing, we have liaised with other grassroots organisations, community members, MP of Hammersmith and Fulham Andrew Slaughter and young people to work together in supporting young people in the community. We were also invited to attend a community engagement meeting with the Mayor of London Sadiq Khan and other organisations to discuss the issue. We have built lasting relationships with young people and families, key statutory agencies, and community organisations. We currently sit on the board of Hammersmith and Fulham Stop and Search Forum to assess the way stop and search is being carried out in Hammersmith and Fulham. We are able to take feedback from young people and community members to the forum to inform changes which better impact the community.

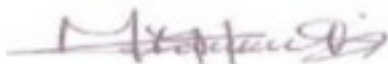
Our work providing information, advice & guidance and advocacy to the community continues to provide valuable opportunities to many members of our community to access the services they need as much as it has provided opportunities for networking, learning and information exchange within our community. This service has been in high demand since the pandemic, and CEF responded swiftly by providing advice and mentoring to support those most vulnerable in Hammersmith and Fulham on services they can access.

The Trustees who served during the year are as stated below:

MISS SUNDUS MUSA	Chair
MR ABDULAHI ALI ABUKAR	Treasurer
MR MAHDI ADAN	Secretary

Approved by the board of trustees on 17th December 2021 and signed on its behalf by:

MR MAHDI ADAN



Secretary

Statement of Financial Activities for the year ended 31 March 2021

	2021	2020
	£	£
Grants and Donations		
Grants and Donations	<u>30,545</u>	<u>46,654</u>
Resources expended		
Direct expenses		
Tutor Fees	750	11,925
Employee's wages	13,896	9,101
Employer's NI	52	1,903
Staff training and welfare	1300	1,500
Travel and subsistence	1543	1,500
	<u>17,541</u>	<u>25,929</u>
Premises costs:		
Rent & rates	<u>2,067</u>	<u>3,041</u>
	<u>2,067</u>	<u>3,041</u>
General administrative expenses:		
Telephone and Internet	3,118	3,236
Stationery and printing	1,707	298
Events and Refreshments (food bank)	10079	2,600
Insurance	59	50
Volunteer Expenses	23	2,451
Depreciation	-	534
Hammersmith Fulham NNDR	227	609
	<u>15213</u>	<u>9,778</u>
Legal and professional costs:		
Accountancy fees	1,070	1,600
Donations to other charities	6,466	2,000
Advertising and PR		1,499
Other legal and professional		1,500
	<u>7,536</u>	<u>6,599</u>
	<u>42,357</u>	<u>45,347</u>
Surplus/ (deficit)	(11,812)	1,307
Balance brought Forward	15,284	13,977
Balance Carried Forward	<u><u>3,472</u></u>	<u><u>15,284</u></u>

**Community Education Forum
Balance Sheet
as at 31 March 2021**

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	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	3	0	
Current assets			
Debtors	4	9,550	14,514
Cash at bank and in hand		<u>6,640</u>	<u>12,832</u>
		16,190	27,346
Creditors: amounts falling due within one year	5	(12,718)	(12,062)
Net Current Assets		<u>3,472</u>	<u>15,284</u>
Net Assets		<u>3,472</u>	<u>15,284</u>
Statement of funds			
Funds	6	3,472	15,284
Total Funds		<u>3,472</u>	<u>15,284</u>


The directors are satisfied that this charitable company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

The Financial statements were approved by the board of trustees on 17th December 2021 and signed on its behalf by:

MR MAHDI ADAN



Secretary

**Notes to the financial statements
For the year ended 31 March 2021**

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1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistency throughout the year and the previous year.

1.1 Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002) and in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005 and applicable accounting standards.

1.2 Fund accounting

- (a) Unrestricted funds are available for use at the discretion of the Management Committee in furtherance of the general objectives of the charity.
- (b) Designated funds are unrestricted funds earmarked by the Management Committee for particular purpose.
- (c) Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

1.3 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- (a) Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- (b) Donated services and facilities are included at the value to the charity where this can be Quantified.
- (c) Incoming resources from grants, where related to performance and specific deliveries, are accounted for as the charity earns the right to consideration by its performance.

1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred:

- (a) Costs of generating funds comprise the costs associated with attracting voluntary income.
- (b) Charitable expenditure comprise those costs incurred by the charity in the delivery of its activities and services beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- (c) Governance costs include costs of the preparation of and examination of the statutory accounts, the costs of Management Committee meetings and any legal advice to the Management Committee on constitutional matters.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource.

2 Operating Surplus	2021	2020
	£	£
This is stated after charging:		
Depreciation of owned fixed assets		534
3 Tangible fixed assets		
		Plant and machiner y etc £
Cost		
At 1 April 2020		4,165
At 31 March 2021		4,165
Depreciation		
At 1 April 2020		4165
Charge for the year		-
At 31 March 2021		4,165
Net book value		
At 31 March 2021		0
At 31 March 2020		0
4 Debtors	2021	2020
	£	£
Other debtors	9,550	14,514

5 Creditors: amounts falling due within one year	2021 £	2020 £
Other creditors		
Other taxes and social security costs	12,718	12,062
Professional Fees		
	<u>12,718</u>	<u>12,062</u>

6 Statement of Financial activities	2021 £
At 1 April 2020	15,284
Surplus/Deficit for the year	(11,812)
Balance b/forward	
At 31 March 2020	<u>3,472</u>

4 Grants and Donations

Hammersmith	9,125.00
Retoris Limited	640.00
The London Community	15,772.93
Food Bank Donations	377.15
Edwards and Bis - Grants	<u>4,630.00</u>
Total Income for the year	<u>30,545.08</u>

NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
Accountants' fees	£,600	£1600
Depreciation - owned assets	£0	£0

TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 Mar 2020.

STAFF COSTS

No employees received emoluments in excess of £60,000

INDEPENDENT EXAMINER'S REPEORT FOR THE YEAR ENDED 31 MARCH 2021

Community Education Forum

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I report on the accounts of the charity for the year ended 31 March 2021, which are set out on page 5 to 10.

respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under the section 145 of the Charities Act;
to follow the procedures laid down in the General Directions given by the Charity Commission
(under section 145(5)(b) of the Charities Act); and to state whether particular matters have come to my attention.

Basic of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of any examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in the any material respect, the requirements:

to keep accounting records in accordance with section 130 of the Charities Act;

to prepare accounts which accord with the accounting records and comply with the accounting requirements

of the Charities Act have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Omar Dida. ACCA



Chartered Certified Accountant

Date: 17th December 2021