

Hamwattan Centre

Registered Charity: 1125458

Chairman's Annual Report

01 March 2020 to 31 January 2022

A year on, we are concerned, though not surprised, that the situation due to Covid-19 Virus has gone from bad to worse for the Hamwattan Centre. For the elderly men and women socializing, and peer support three times was the highlight in their week, meeting friends and discussing matters of mutual interest, which has been missing since February 2020.

The Corona Virus lockdowns resulting in indefinite suspension of the Drop Ins has affected, in particular the elderly's mental and physical wellbeing. The elderly members of the Group not only had been benefiting from exercise, under the guidance of a qualified instructor, but also had healthy hot meals and were socializing in a safe environment, which was suddenly halted due to COVID-19, very rightfully.

I must praise the work of the staff and executive committee members who has been in regular contact with the elderly members of the Group by phone/visits offering them advice and help as appropriate. The annual report for the year ending 31st March 2021 highlights key achievements and financial activities of the Hamwattan Centre

Our good work in providing over the telephone emotional and practical support to the Asian Elders continued despite the lockdown, and in reduce capacity. Furthermore, food parcels including freshly prepared meals, were also distributed to the elders by the staff and executive members. Doorstep visits by the staff were made to elders who were living on their owns. During the height of lockdown staff were ensuring essential items of shopping were on offer to the elders. Daily contact with elders was an essential task which both staff and executive members played a vital role in.

Prior to the lockdown, (2019- 2020) Hamwattan Centre was buzzing with various activities, every week from Mondays to Wednesday such as

Educating & Informative Talks

Guest Speakers invited to make presentations, give talks on important health and care services available for the elderly so that the Hamwattan can signpost the services and facilities available, and members can use them.

It was simply and effective method of getting the information to the members. The Group was regularly consulted for its knowledge and experience of the Asian elderly and disabled people in the community.

Social integration

Leeds is a multi-cultural, multi-faith, multi-national and multi-lingual society. It is well known that there is a need for all of us to be more actively engaged in constructive participation for the benefit of all within the community, both to improve health, social and community care service provision and to make better use of such services. Hamwattan Centre members are regularly consulted and participate in feedback to NHS, local authority on, to what extent the services are meeting the needs of Asian elders, and how and what improvement are required.

The Hamwattan Centre works with its service users to consolidate the social integration policy of the local government and community by opening its doors to all sections of community living in Harehills and Leeds. Hamwattan is a diverse and friendly group.

Cultural and Social Events

We celebrate and share religious and cultural events. These are inclusive of the Asian community such as Eid, and Christmas. From time to time, we arrange other functions also.

Asian Meal Service

We provide fresh and healthy vegetarian and non-vegetarian meals to our clients, respecting their cultural and religious needs. The meals are daily cooked by our own cook at the Centre. They are subsidized so that clients on low income can also access hot meals.

It remains our priority to champion the outstanding work carried out by both paid staff and volunteers, providing a variety of services to our most vulnerable and elderly people every day right across the city. This work reduces social isolation and keeps people safe and well in their home environments living independently with dignity and respect.

Acknowledgements (Please note that this is not an exhaustive list and if anyone has been missed out, on behalf of the Hamwattan Centre, I would like to apologies in advance for this oversight. Thank you for your understanding and valued support).

My sincere thanks to all the newly elected Executive members Abdul Ghafoor Ratyal, Mohammed Iqbal, Noor Alam, Mohammed Aslam Adrian, Mrs Samina Latif, Qaisar Hameed, Mrs Zeban Insa Ratyal, Adeel Sarwar, Sultan Mahmood,

Mohammed Munir, and our beloved founder and retiring Mohammed Sher Khan. Additionally, I greatly appreciate and acknowledge our dedicated staff members Jameel Azam, Shaheen Hussain and Shaheen Akhtar for their dedication and due diligence. Furthermore, our volunteer Akhtar Bibi who maintained an excellent high standard of service provided to our service users. I am extremely pleased to welcome our newly appointed Office Manager Zainab Aslam who will assist in the overall betterment of our organisation.

We all wish to convey our sincere thanks to Leeds City Council, Adult Social Care, VAL, Touchstone, and many other voluntary and statutory organisations for their continuous support in making Hamwattan Centre a successful organisation for the most vulnerable elderly people of Leeds, including the support and guidance following the reopening of Hamwattan Centre after the Covid-19 Lockdown.

Finally, a heartfelt thank you and appreciate to all our service users both men and women, without whom the Hamwattan Centre will fail to exist.

Azad Masood Varma

Chairman

On behalf of the Hamwattan Centre

Registered Charity Number:
1125458

Hamwattan Centre

Report and unaudited Accounts

For the year end 31 March 2021

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Hamwattan Centre
Legal and administrative information

Trustees

Mr Abdul Latif Kotia
Mr Mohammed Sher Khan
Mrs Samina Latif
Mr Adeel Sarwar

Accountants

QH Associates Limited
204 Roundhay Road
Leeds
West Yorkshire
LS8 5AA

Bankers

Natwest Bank

Business address

Hamwattan Centre
c/o Apna Centre
5 - 11 Hares View
Harehills
Leeds
LS8 4LH

Charity Number

1125458

Hamwattan Centre

Trustees' Report for the year ended 31 March 2021

The trustees present their report and the financial statements for the year ended 31 March 2021. The board of trustees are satisfied with the performance of the charity during the year and position at 31 March 2021 and consider that the charity is in a strong position to continue its objectives during the coming year, and that the charity assets are adequate to fulfill its obligations.

Name, Registered Office and constitution of the charity

The full name of the charity is Hamwattan Centre.

The legal Registration details are:

Date of formation	11/08/2008
The Principal Office	5 - 11 Hares View, Leeds, LS8 4LH
Charity Registration number	1125458

Mission and Vision of Hamwattan Centre

To relieve elderly people, primarily persons of Pakistani and Kashmiri origin now living in Leeds who are in need, by providing items, services or facilities calculated to relieve the needs of such persons.

The relief of financial hardship, in particular but not exclusively, among persons of Pakistani and Kashmiri origin now living in Leeds and the surrounding area by providing such persons with goods/services which they could not otherwise afford through lack of means. The advancement of education and the relief of sickness and preservation of health among people residing in Leeds and the surrounding area.

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Members

The members who served during the year and up to the date of this report are set out on page 1.

Hamwattan Centre

Trustees Report for the year ended 31 March 2021

Statements of the trustees for the year ended 31 March 2021

The charities Act require the Board of Trustees to prepare financial statements for each year which gives a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :

- Select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed,subject to any material departures disclosed and explained in the financial statements;

The trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transaction and enable them to ensure that the financial They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Three trustees are also responsible for the contents of the trustees's report and responsibility of the independent examiner in relation to trustees report is limited to examining the report and ensuring that, on the face of the report there are no inconsistencies with the figures disclosed in

This report is approved by the board of trustees on 13 July 2021

President

Hamwattan Centre

Accountants' report on the unaudited accounts to Hamwattan Centre

You have approved the accounts for the year ended 31 March 2021 which comprise the Profit and Loss Account, the Balance Sheet and the related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

QH Associates Limited
Accountants And Tax advisors

204 Roundhay Road
Leeds
West Yorkshire
LS8 5AA

13 July 2021

Hamwattan Centre
Profit and Loss Account
for the year ended 31 March 2021

	2021	2020
	£	£
Incoming resources		
Donations	36,505	37,812
Interest receivable	-	-
Resources expended		
Direct costs	380	4,974
Wages, salaries and other staff costs	12,311	14,418
Car and travel expenses	111	778
Premises costs	300	8,107
Telephone, stationery and other office costs	1,315	1,006
Bank, credit card and other finance charges	-	12
Accountancy, legal and other professional fees	425	425
Depreciation	283	315
Luncheon club costs	7,358	19,701
	<hr/>	<hr/>
	22,483	49,736
	<hr/>	<hr/>
Net income for the year	14,022	(11,924)

**Hamwattan Centre
Balance Sheet
as at 31 March 2021**

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	3	2,554	2,837
Current assets			
Bank/building society balances		47,143	31,589
Natwest			-
Cash in hand		452	952
Other current assets and prepayments		698	1,028
		<u>48,293</u>	<u>33,569</u>
Creditors: amount falling due			
Trade creditors		4,692	4,273
within one year		425	425
		<u>5,117</u>	<u>4,698</u>
Net current assets		43,176	28,871
Net assets		<u>45,730</u>	<u>31,708</u>
Funds			
Restricted funds	4	45,730	31,708
		<u>45,730</u>	<u>31,708</u>

Hamwattan Centre
Notes to the Accounts
for the year ended 31 March 2021

1 Accounting basis

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice and that provides sufficient and relevant information to enable the completion of a tax return.

2 Profit and loss account analysis

	2021	2020
	£	£
Incoming resources		
Donations and collections	8,751	7,743
Leeds City Council grants	22,552	30,069
HMRC JRS Grant	5,202	-
	<u>36,505</u>	<u>37,812</u>
Total resources expended		
Direct costs		
Exercise	<u>380</u>	<u>4,974</u>
Wages, salaries and other staff costs		
Wages and salaries	<u>12,311</u>	<u>14,418</u>
Car, van and travel expenses		
Pick and drop and trips cost	111	763
Travel and subsistence	<u>-</u>	<u>15</u>
Premises costs		
Rent	300	6,450
Cleaning	<u>-</u>	<u>1,657</u>
	<u>300</u>	<u>8,107</u>
Telephone, fax, stationery and other office costs		
Telephone and fax	195	115
Stationery and printing	95	516
Equipment expensed	650	-
Other insurance costs	<u>375</u>	<u>375</u>
	<u>1,315</u>	<u>1,006</u>
Bank, credit card and other finance charges		
Bank charges	<u>-</u>	<u>12</u>

Hamwattan Centre
Notes to the Accounts
for the year ended 31 March 2021

Accountancy, legal and other professional fees

Accountants fees

425

425

Depreciation and loss/(profit) on sale

Depreciation

283

315

Luncheon club costs

Food and other lunch club costs

-

750

Luncheon club food costs

1,688

8,921

Luncheon club wages and salaries

5,273

6,568

Luncheon cleaning

162

1,837

Party

-

1,374

Other expenses

235

251

7,358

19,701

Hamwattan Centre
Notes to the Accounts
for the year ended 31 March 2021

3 Plant, machinery and motor vehicles

	Plant and machinery £
Cost	
At 1 April 2020	5,734
At 31 March 2021	<u>5,734</u>
Depreciation	
At 1 April 2020	2,897
Charge for the year	<u>283</u>
At 31 March 2021	<u>3,180</u>
Net book value	
At 31 March 2021	<u>2,554</u>
At 31 March 2020	<u>2,837</u>

4 Movement in funds

	At 1 April 2020	Adjustments	Movement in funds Incoming resources	Outgoing resources	At 31 March 2021
	£	£	£	£	£
Restricted funds:					
Donations	31,708		36,505	22,483	45,730
Total restricted funds	<u>31,708</u>	<u>-</u>	<u>43,156</u>	<u>22,483</u>	<u>45,730</u>
Unrestricted funds:					
General funds	-	-	-	-	-
Total unrestricted funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total funds	<u><u>31,708</u></u>	<u><u>-</u></u>	<u><u>43,156</u></u>	<u><u>22,483</u></u>	<u><u>45,730</u></u>

Hamwattan Luncheon Club
Profit and Loss Account
for the year ended 31 March 2021

	2021 £	2020 £
Opening bank balance as at 01 April 2020	<u>(1,606)</u>	<u>5,352</u>
Incoming resources		
Donations and collections	251	3,963
Leeds city council grant	-	3,780
Money from Hamwatan Centre	5,000	5,000
Interest receivable	-	-
	<u>5,251</u>	<u>12,743</u>
Resources expended		
Food and other lunch club costs	-	-
Luncheon club food costs	1,688	5,668
luncheon club wages and salaries	5,273	6,568
Management expenses	162	2,034
other expenses	235	230
	<u>7,358</u>	<u>14,500</u>
Net income /loss for the year	<u>(2,107)</u>	<u>(1,757)</u>
Bank balance as at 31 March 2021	<u>(3,713)</u>	<u>3,595</u>

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