



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2022		31	08	2023

Section A Reference and administration details

Charity name

Little Acorns Pre-School (Huntingdon)

Other names charity is known by

Little Acorns Pre-School

Registered charity number (if any)

1125456

Charity's principal address

Community Room, c/o Stukeley Meadows Primary School,

Wertheim Way

Huntingdon, Cambs.

Postcode

PE29 6UH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicola Benge	Chairperson		
2	Lisa Lacey	Treasurer		
3	Amy Oliver	Fundraiser		
4	Bernadette Duckett			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Pre-School Learning Alliance Model Pre-School Constitution 2011
Trustee selection methods (eg. appointed by, elected by)	Trustees (Officers and Committee Members) are elected for one year at the Annual General Meeting (held in October), Retiring officers and Committee members are eligible for re-election.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the

<p>local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.</p>	
<p>During the supervised 3 or 6 hour pre-school sessions for the academic year 2022-2023, pre-school children had opportunities to paint, play with sand/water/playdough/soil/bark/clay/pasta/cornflakes/lentils, complete jigsaws, play with a wide variety of toys and games, role-play and dress-up, use a vast selection of craft materials, cycle & scooter, climb & slide, develop ball skills, sing, listen to stories, learn Jolly Phonics action songs with YouTube videos, do some baking (including hot cross buns and mini Christmas cakes), eat and make healthy snacks, taste foods from different religions and countries, and enjoy playing outside with our new resources and equipment ... to name but a few!</p> <p>All of these activities (and many others) ensured that the pre-school children were working towards the learning and development requirements of the Statutory Framework for the Early Years Foundation Stage.</p> <p>The trustees and staff of the pre-school have paid due regard to the public benefit of the charity in that all activities undertaken work towards the 'advancement of education' of the pre-school children and their parents/carers in the area local to the charity's premises.</p>	

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

For the academic year 1 September 2022 – 31 August 2023, the pre-school offered up to 30 hours of pre-school sessions (funded for those in the term after their third birthday) per child.

Section E Financial review

Brief statement of the charity's policy on reserves

The pre-school management committee has built enough reserves to have a 5-month contingency fund.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Nicola Bengé	Lisa Lacey
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Position (eg Secretary, Chair, etc)

Chairperson	Treasurer
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Date

24/03/2024



Little Acorns Pre-School (Huntingdon)

1125456

Receipts and payments accounts

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For the period
from

01/09/2022

To

31/08/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	-	78,421	-	78,421	84,703
Fundraising	119	-	-	119	42
Grants	-	-	-	-	-
Bank Interest	144	-	-	144	-
Snack Money	-	-	-	-	-
Other	521	-	-	521	247
Donations	-	35	-	35	100
Milk	-	-	-	-	-
Sub total (Gross income for AR)	784	78,456	-	79,240	85,092
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	784	78,456	-	79,240	85,092
A3 Payments					
Rent, Insurance & Repairs	-	14,838	-	14,838	6,840
Legal, Professional & Admin Fees	-	300	-	300	364
Fundraising Costs	-	-	-	-	-
Governance Costs	-	50	-	50	85
Telephone, Postage & Stationery	-	407	-	407	563
Ink, photos	733	-	-	733	973
Housekeeping	3,525	-	-	3,525	4,252
Catering & Sundry expenses	602	-	-	602	426
Website & Advertising	-	-	-	-	-
Staff training, wages, tax & NI	-	73,231	-	73,231	63,880
Children's activities	-	-	-	-	-
Charitable donation	-	-	-	-	-
Sub total	4,860	88,826	-	93,686	77,383
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,860	88,826	-	93,686	77,383
Net of receipts/(payments)	- 4,076	- 10,370	-	- 14,446	7,709
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 4,076	- 10,370	-	- 14,446	7,709

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Contingency	-	25,087	-
	Fundraising	-	2,367	-
		-	-	-
	Total cash funds	-	27,454	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Lisa Lacey	24/03/2024	

LITTLE ACORNS PRE-SCHOOL**ACCOUNTS YEAR ENDED 31 AUGUST 2023****INCOME STATEMENT**

	2023		2022	
	£	£	£	£
Income				
Fees		78,421		84,703
Fundraising		119		42
Grants		0		0
Donations		35		100
Bank Interest		144		0
Other		521		247
Total Income		<u>79,240</u>		<u>85,092</u>
Expenditure				
Rent and Insurance	6,976		6,840	
Repairs and Maintenance	<u>7,862</u>		<u>0</u>	
Total Premises		14,839		6,840
Legal and Professional Fees	300		364	
Administration Fees	0		0	
Fundraising Costs	0		0	
Governance Costs	50		85	
Advertising	0		0	
Ink and Photo's	733		973	
Telephone, Postage, Stationary	407		563	
Sundry	<u>105</u>		<u>140</u>	
Total Administration		1,595		2,125
Housekeeping	3,525		4,252	
Catering	<u>497</u>		<u>286</u>	
Total Operating		4,023		4,538
Staff Training	2,261		1,249	
Wages and Salaries	<u>70,970</u>		<u>62,631</u>	
Total Staff		73,231		63,879
Total Expenditure		<u>93,687</u>		<u>77,383</u>
Profit/(Loss) For The Year		<u>(14,448)</u>		<u>7,709</u>

LITTLE ACORNS PRE-SCHOOL**ACCOUNTS YEAR ENDED 31 AUGUST 2023****BALANCE SHEET**

	2023		2022	
	£	£	£	£
Balance 1 September 2022				
Cash	0		0	
Bank	50,450		42,740	
Fundraising Account	2,367		2,367	
Interest Account	<u>25,087</u>	77,904	<u>25,087</u>	70,193
Income		79,240		85,092
Expenditure		93,687		77,383
Balance 31 August 2023		<u><u>63,456</u></u>		<u><u>77,903</u></u>
Cash	0		0	
Bank	35,338		50,450	
Fundraising Account	2,379		2,367	
Interest Account	<u>25,739</u>		<u>25,087</u>	
Balance 31 August 2023		<u><u>63,456</u></u>		<u><u>77,903</u></u>

LITTLE ACORNS PRE-SCHOOL

ACCOUNTS YEAR ENDED 31 AUGUST 2023

Report on the accounts of the pre-school for the year ended 31st August 2023

Although not a charity the accounts in the current year, as in previous years are completed to the standards set by the charities act 1993 ,on a profit and loss basis, not cash basis.

Respective responsibilities of trustees and examiner

As the charity's trustees you would be responsible for the preparation of these accounts, you consider that the audit requirements of section 43(2) of the Charities act 1993 (the act) does not apply.

It is my responsibility to state, on the basis of procedures specified in the general directions given by the charity commissioners under section 43(7) of the act whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the general directions give by the charity commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees of such matters. The procedures undertaken do not provide all the evidence that would be required of an audit and consequently i do not express an audit opinion on the view given by the accounts

Independent examiners statement

In connection with my examination, no matter has come to my attention.

Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the act: and

To prepare the accounts which accord with the accounting records and to comply with the accounting requirements of the act.

Have not been met; or

To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

Andrew Springthorpe

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Andrew Springthorpe FCCA
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