



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2021		31	08	2022

Section A Reference and administration details

Charity name

Little Acorns Pre-School (Huntingdon)

Other names charity is known by

Little Acorns Pre-School

Registered charity number (if any)

1125456

Charity's principal address

Community Room, c/o Stukeley Meadows Primary School,
Wertheim Way
Huntingdon, Cambs.

Postcode

PE29 6UH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicola Benge	Chairperson		
2	Lisa Lacey	Treasurer		
3	Helen Billany	Newsletter Editor		
4	Nicola Doherty	Minutes Secretary		
5	Amy Oliver	Fundraiser		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Pre-School Learning Alliance Model Pre-School Constitution 2011
Trustee selection methods (eg. appointed by, elected by)	Trustees (Officers and Committee Members) are elected for one year at the Annual General Meeting (held in October), Retiring officers and Committee members are eligible for re-election.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

local areas;
(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

During the supervised 3 or 6 hour pre-school sessions for the academic year 2021-2022, pre-school children had opportunities to paint, play with sand/water/playdough/soil/bark/clay/pasta/cornflakes/lentils, complete jigsaws, play with a wide variety of toys and games, role-play and dress-up, use a vast selection of craft materials, cycle & scooter, climb & slide, develop ball skills, sing, listen to stories, learn Jolly Phonics action songs with YouTube videos, do some baking, eat and make healthy snacks, taste foods from different religions and countries, ... to name but a few! All of these activities (and many others) ensured that the pre-school children were working towards the learning and development requirements of the Statutory Framework for the Early Years Foundation Stage.
The trustees and staff of the pre-school have paid due regard to the public benefit of the charity in that all activities undertaken work towards the 'advancement of education' of the pre-school children and their parents/carers in the area local to the charity's premises.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

For the academic year 1 September 2021 – 31 August 2022, the pre-school offered up to 30 hours of pre-school sessions (funded for those in the term after their third birthday) per child.

Section E

Financial review

Brief statement of the charity's policy on reserves

The pre-school management committee has built enough reserves to have a 5-month contingency fund.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Nicola Benghe	Lisa Lacey
Position (eg Secretary, Chair, etc)	Chairperson	Treasurer
Date	23/03/2023	



Little Acorns Pre-School (Huntingdon)

1125456

Receipts and payments accounts

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For the period
from

01/09/2021

To

31/08/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	-	84,703	-	84,703	2,633
Fundraising	42	-	-	42	1,044
Grants	-	-	-	-	68,038
Bank Interest	-	-	-	-	3
Snack Money	-	-	-	-	-
Other	247	-	-	247	-
Donations	-	100	-	100	35
Milk	-	-	-	-	-
Sub total (Gross income for AR)	289	84,803	-	85,092	71,753
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	289	84,803	-	85,092	71,753
A3 Payments					
Rent, Insurance & Repairs	-	6,840	-	6,840	6,945
Legal, Professional & Admin Fees	-	364	-	364	339
Fundraising Costs	-	-	-	-	-
Governance Costs	-	85	-	85	177
Telephone, Postage & Stationery	-	563	-	563	410
Ink, photos	973	-	-	973	1,073
Housekeeping	4,252	-	-	4,252	4,933
Catering & Sundry expenses	426	-	-	426	47
Website & Advertising	-	-	-	-	-
Staff training, wages, tax & NI	-	63,880	-	63,880	59,109
Children's activities	-	-	-	-	-
Charitable donation	-	-	-	-	-
Sub total	5,651	71,732	-	77,383	73,033
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,651	71,732	-	77,383	73,033
Net of receipts/(payments)	- 5,362	13,071	-	7,709	- 1,280
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 5,362	13,071	-	7,709	- 1,280

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Contingency	-	25,087	-
	Fundraising	-	2,367	-
		-	-	-
	Total cash funds	-	27,454	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Lisa Lacey	23/03/2023	

LITTLE ACORNS PRE-SCHOOL

ACCOUNTS YEAR ENDED 31 AUGUST 2022

INCOME STATEMENT

	2022		2021	
	£	£	£	£
Income				
Fees		84,703		2,633
Fundraising		42		1,044
Grants		0		68,038
Donations		100		35
Bank Interest		0		3
Other		247		0
Total Income		<u>85,092</u>		<u>71,753</u>
Expenditure				
Rent and Insurance	6,840		6,945	
Repairs and Maintenance				
Total Premises		<u>6,840</u>		<u>6,945</u>
Legal and Professional Fees	364		339	
Administration Fees	0		0	
Fundraising Costs	0		0	
Governance Costs	85		177	
Advertising	0		0	
Ink and Photo's	973		1,073	
Telephone, Postage, Stationary	563		410	
Sundry	140		0	
Total Administration		<u>2,125</u>		<u>1,999</u>
Housekeeping	4,252		4,933	
Catering	286		47	
Total Operating		<u>4,538</u>		<u>4,980</u>
Staff Training	1,249		595	
Wages and Salaries	62,631		58,514	
Total Staff		<u>63,879</u>		<u>59,109</u>
Total Expenditure		<u>77,383</u>		<u>73,033</u>
Profit/(Loss) For The Year		<u>7,709</u>		<u>(1,280)</u>

LITTLE ACORNS PRE-SCHOOL**ACCOUNTS YEAR ENDED 31 AUGUST 2022****BALANCE SHEET**

	2022		2021	
	£	£	£	£
Balance 1 September 2021				
Cash		0		0
Bank		53,589		48,462
Fundraising Account		2,367		1,949
Interest Account		<u>25,087</u>	81,042	<u>25,084</u>
				75,495
Income		85,092		71,753
Expenditure		77,383		73,033
Balance 31 August 2022		<u><u>88,752</u></u>		<u><u>74,215</u></u>
Bank account per statement		50,450		42,740
Plus Maternity Paid		0		4,316
Less Pension for August		0		294
Bank Account per Accounts		<u><u>50,450</u></u>		<u><u>46,762</u></u>

LITTLE ACORNS PRE-SCHOOL

ACCOUNTS YEAR ENDED 31 AUGUST 2022

Report on the accounts of the pre-school for the year ended 31st August 2022

Although not a charity the accounts in the current year, as in previous years are completed to the standards set by the charities act 1993 ,on a profit and loss basis, not cash basis.

Respective responsibilities of trustees and examiner

As the charity's trustees you would be responsible for the preparation of these accounts, you consider that the audit requirements of section 43(2) of the Charities act 1993 (the act) does not apply.

It is my responsibility to state, on the basis of procedures specified in the general directions given by the charity commissioners under section 43(7) of the act whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the general directions give by the charity commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees of such matters. The procedures undertaken do not provide all the evidence that would be required of an audit and consequently i do not express an audit opinion on the view given by the accounts

Independent examiners statement

In connection with my examination, no matter has come to my attention.

Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the act: and

To prepare the accounts which accord with the accounting records and to comply with the accounting requirements of the act.

Have not been met; or

To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

Andrew Springthorpe

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Andrew Springthorpe FCCA

AJS Accountants Ltd

Gibson House

Ermine Business Park

Huntingdon

Cambridgeshire

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