

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD

England & Wales · Charity number 1125448

Details

Status Registered

Legal form Charitable company

Company number [05360492](#)

Registered 2008-08-11

Register [View on the Charity Commission register](#)

Contact

Address Graham Adams Centre
St. James Road
Southam
CV47 0LY

Phone 01926811519

Email INFO@GRAHAMADAMSCENTRE.COM

Website www.grahamadamscentre.com

Activities

Objects: THE OBJECTS OF THE CHARITY SHALL BE:(A) TO PROMOTE THE BENEFIT OF RECREATION AND LEISURE-TIME ACTIVITY IN THE INTERESTS OF HEALTH AND SOCIAL WELFARE TO THE INHABITANTS OF SOUTHAM, WARWICKSHIRE AND ITS ENVIRONS;(B) TO PROVIDE FACILITIES FOR RECREATION, LEISURE AND SOCIAL INTERACTION FOR THE BENEFIT OF THE LOCAL COMMUNITY, PARTICULARLY THE YOUNG, ELDERLY AND THOSE WITH SPECIAL NEEDS;(C) TO PROVIDE OPPORTUNITIES FOR EDUCATION, COMMUNITY INVOLVEMENT AND EMPLOYMENT FOR THE LOCAL COMMUNITY;(D) TO ASSOCIATE WITH LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND THE INHABITANTS IN A COMMON EFFORT TO ADVANCE THESE OBJECTS;(E) TO MAINTAIN, MANAGE AND IMPROVE THE CHARITY'S FACILITIES FOR THE FURTHERANCE OF THE ABOVE OBJECTS.

Activities: Southam Church and Community Project runs the Graham Adams Centre in Southam, Warwickshire. The charity runs a range of activities for the community at the centre including a Youth Club and a Lunch Club for Older People and provides a venue for a range of community groups as well as being available to hire for private events.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** WARWICKSHIRE
- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£110,031	£121,828	-	-
2024-03-31	£107,186	£107,058	-	-
2023-03-31	£91,332	£97,512	-	-
2022-03-31	£79,694	£63,378	-	-
2021-03-31	£70,351	£71,703	-	-

Trustees

Name	Role	Appointed
Iain Sinclair Wilson	Chair	2017-04-05
Anna Lucy Sophia Davies		2020-12-09
Rev Neil Derek Chappell		2014-02-10
Sally Jane Forgan		2014-02-10

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD

England & Wales - Charity number 1125448

Accounts

Company Registration Number 05360492

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
31 MARCH 2025

Charity Number 1125448

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

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**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2025

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name Southam Church and Community Project Ltd

Charity registration number 1125448

Company registration number 05360492

Principal office The Graham Adams Centre
St James Road
Southam
Warwickshire
CV47 0LY

Registered office 20 Market Hill
Southam
Warwickshire
CV47 0HF

THE TRUSTEES

The trustees who served the company during the period were as follows:

Mr I Wilson (Chair)
Mr N D Chappell
Mrs S Forgan
Mrs A L S Davies
Mr C Munday
Mr C Mounteney (Resigned 31 July 2024)

Bankers

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees.

All trustees are volunteers and have the necessary skills to contribute to the management and development of Southam Church and Community Project. Trustees are elected at the Annual General Meeting held each year.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Where appropriate, risks are covered by insurance.

OBJECTIVES AND ACTIVITIES

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Objectives and Aims

The objectives and aims of Southam Church & Community Project Ltd are to provide facilities for recreation, leisure and social interaction for the benefit of the local community of Southam and its surrounding villages, particularly the young, elderly and those with special or social/economic needs.

The Trustees promote the benefits of recreation and leisure-time activities in the interests of health and social welfare and provide opportunities for education, community involvement and employment for the local residents.

The Trustees maintain, manage and improve the facilities provided at The Graham Adams Centre in Southam, Warwickshire, to fulfil these aims and objectives. In addition to the provision of rooms available to hire for community events small and large, the Trustees manage Southam Youth Club.

ACHIEVEMENTS AND PERFORMANCE

Charitable Activities

The charity continues to provide facilities for community use in the Graham Adams Centre and to provide support services to the people of Southam. The centre provides Arty and Stretchy Monkeys under 5s groups, warm hubs, youth groups, holiday activities and advice drop ins as well as providing space for a wide range of community groups including Southam Foodbank and The Grange Preschool, Southam Indoor Market, Table Tennis Club, NCT Bumps and Babies, Southam Roller Skaters, Monty's School of Boxing and the Windmill Singers amongst others.

Links have been built with Southam College, Warwickshire College Group and other organisations working with young people to develop volunteering opportunities for them to support health and social care courses and gain work experience and we have built our pool of volunteers to support Warm Hubs, Under 5s and Youth Groups.

The centre is very busy, catering for a wide range of groups and providing a range of activities for

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2025

various age groups in the town.

FINANCIAL REVIEW

Reserves Policy

The charity has £33,631 in reserves, of which £1,906 is restricted for use in the Food Bank and £3,809 reserved for the Youth Club. It is proposed that assets are retained towards maintenance of the Centre and to secure longer-term viability of the venue.

Financial Control

The Trustees maintain financial and internal control on behalf of the Project. The day-to-day cash controls are supported by an Administrator, a centre manager and a Management Committee Volunteer.

Investment Policy and Objectives

Although there are no fixed assets the trustees have the power for the acquisition and subsequent disposal of assets.

PLANS FOR FUTURE PERIODS

The Trustees plan to continue providing facilities for community use, to continue to focus on building up the support we offer to the community and to develop the newly refurbished Café as a community space.

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Southam Church and Community Project Ltd for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2025

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:
20 Market Hill
Southam
Warwickshire
CV47 0HF

Signed by order of the trustees

.....
Mr. I. Wilson
Chairperson

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
SOUTHAM CHURCH AND COMMUNITY PROJECT LTD**

YEAR ENDED 31 MARCH 2025

I report to the charity trustees on my examination of the financial statements of the charity for the year ended 31 March 2025.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

.....
James Freeman FCA
Grineaux Accountants Limited
20 Market Hill
Southam
Warwickshire
CV47 0HF

25th November 2025

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income	2	26,820	3,420	30,240	26,611
Activities for generating funds	3	79,219	-	79,219	79,862
Investment income	4	572	-	572	713
Incoming resources from charitable activities	5	-	-	-	-
TOTAL INCOMING RESOURCES		<u>106,611</u>	<u>3,420</u>	<u>110,031</u>	<u>107,186</u>
RESOURCES EXPENDED					
Costs of generating funds:					
Fundraising trading: cost of goods sold and other costs	6	-	-	-	-
Charitable activities	7/8	(1,475)	(50)	(1,525)	(6,135)
Governance costs	9	(106,539)	(13,765)	(120,304)	(100,923)
TOTAL RESOURCES EXPENDED		<u>(108,014)</u>	<u>(13,815)</u>	<u>(121,829)</u>	<u>(107,058)</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR					
		(1,403)	(10,395)	(11,798)	128
RECONCILIATION OF FUNDS					
Total funds brought forward		43,474	1,955	45,429	45,301
Transfers between funds		(14,155)	14,155	-	-
TOTAL FUNDS CARRIED FORWARD		<u>27,916</u>	<u>5,715</u>	<u>33,631</u>	<u>45,429</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2025

	Note	2025 £	2024 £
INCOME		109,459	106,473
TOTAL EXPENDITURE		(121,829)	(107,058)
OPERATING SURPLUS/(DEFICIENCY)		(12,370)	(585)
OTHER INCOME			
Interest receivable and similar income	4	<u>572</u>	<u>713</u>
SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES BEFORE TAXATION		(11,798)	128
TAXATION		-	-
RETAINED SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR		<u>(11,798)</u>	<u>128</u>

The Income and Expenditure Account includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

31 MARCH 2025

	Note	2025 £	£	2024 £
CURRENT ASSETS				
Debtors	11	4,696		8,631
Cash at bank and in hand		40,782		49,900
		45,478		58,531
CREDITORS: Amounts falling due within one year				
	12	(11,847)		(13,102)
NET CURRENT ASSETS			33,631	45,429
NET ASSETS			33,631	45,429
FUNDS				
Restricted income funds	13		5,715	1,955
Unrestricted income funds	14		27,916	43,474
TOTAL FUNDS			33,631	45,429

For the year ended 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The trustees have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the members of the committee on the 25th November 2025 and are signed on their behalf by:

.....
Mrs A Davies
Director

Company Registration Number: 05360492

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Fixed assets

The building and grounds are wholly owned by

The Congregational Federation Ltd
4 Castle Gate
Nottingham
NG1 7AS

The Southam Church and Community Project Limited has a 25 year lease on the property which began in April 1996 and an extension to this lease has been granted and signed until 24th March 2027.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Donations				
Donations - General	2,403	-	2,403	739
Donations – Book Festival	1,137	-	1,137	566
Donations – Warm Hubs	-	-	-	-
Donations – Toddler Group	1,464	-	1,464	1,971
Donations – Youth Club	-	420	420	560
Grants receivable				
Grants receivable General	21,116	-	21,116	11,275
Grants receivable Youth Club	-	3,000	3,000	5,000
Grants receivable HAF	-	-	-	5,000
Grants receivable Book Festival	700	-	700	1,000
Grants receivable Toddler Group	-	-	-	-
Grants receivable Job retention scheme	-	-	-	-
Grants receivable Warm Hubs	-	-	-	500
	<u>26,820</u>	<u>3,420</u>	<u>30,240</u>	<u>26,611</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Premises hire	40,375	-	40,375	36,144
Sundry income	111	-	111	569
Lease of premises	27,451	-	27,451	30,194
Contribution to overheads by lessee	11,282	-	11,282	12,955
	<u>79,219</u>	<u>-</u>	<u>79,219</u>	<u>79,862</u>

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Bank interest receivable	572	-	572	713
	<u>572</u>	<u>-</u>	<u>572</u>	<u>713</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Restricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£
Payments from public authorities in the normal course of trading	-	-	-
	<u> </u>	<u> </u>	<u> </u>

6. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS

	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
Lunch Club costs	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

7. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
Book Festival costs	400	-	400	364
Toddler Group	367	-	367	1,087
HAF	-	-	-	1,225
Warm Hubs	-	-	-	6
Youth Club	-	50	50	1,038
General costs	708	-	708	2,415
	<u>1,475</u>	<u>50</u>	<u>1,525</u>	<u>6,135</u>

8. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly	Grant funded activities	Total Funds 2025	Total Funds 2024
	£	£	£	£
Book Festival costs	400	-	400	364
Toddler Group	367	-	367	1,087
HAF	-	-	-	1,225
Warm Hubs	-	-	-	6
Youth Club	-	50	50	1,038
General costs	708	-	708	2,415
	<u>1,475</u>	<u>50</u>	<u>1,525</u>	<u>6,135</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

9. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Salaries and wages	27,155	13,765	40,920	31,668
Social security costs	191	-	191	123
Staff welfare and refreshments	120	-	120	56
Staff training	-	-	-	1,998
Premises costs	43,144	-	43,144	44,478
Accountancy and bookkeeping fees	2,100	-	2,100	1,965
Bad debts	-	-	-	-
Licences	-	-	-	-
Insurance	7,378	-	7,378	6,595
Repairs and maintenance	23,065	-	23,065	9,788
Equipment rental	1,240	-	1,240	1,030
Telephone and internet	571	-	571	533
Printing postage and stationery	1,254	-	1,254	1,939
Bank charges	199	-	199	147
Advertising costs	107	-	107	603
Travel national	15	-	15	-
	<u>106,539</u>	<u>13,765</u>	<u>120,304</u>	<u>100,923</u>

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2025 £	2024 £
Wages and salaries	40,920	31,668
Social security costs	191	123
	<u>41,111</u>	<u>31,791</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

2025	2024
4	4

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

11. DEBTORS

	2025	2024
	£	£
Trade debtors	1,774	6,855
Other debtors	<u>2,922</u>	<u>1,776</u>
	<u>4,696</u>	<u>8,631</u>

12. CREDITORS: Amounts falling due within one year

	2025	2024
	£	£
PAYE and social security	1,085	482
Trade Creditors	2,530	1,856
Accruals and deferred income	6,019	7,399
Other creditors	<u>2,213</u>	<u>3,365</u>
	<u>11,847</u>	<u>13,102</u>

13. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2024	Incoming resources	Funds Transfer	Balance at 31 Mar 2025
	£	£	£	£
Restricted Fund	<u>1,955</u>	<u>(10,395)</u>	<u>14,155</u>	<u>5,715</u>

14. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2024	Incoming resources	Funds Transfer	Balance at 31 Mar 2025
	£	£	£	£
General Funds	<u>43,474</u>	<u>(1,403)</u>	<u>(14,155)</u>	<u>27,916</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

MANAGEMENT INFORMATION

YEAR ENDED 31 MARCH 2025

**The following pages do not form part of the statutory financial statements
which are the subject of the independent examiner's report on page 5.**

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2025

	2025	2024
	£	£
<u>INCOMING RESOURCES</u>		
<u>VOLUNTARY INCOME</u>		
Donations - General	2,403	739
Donations - Book Festival	1,137	566
Donations - Warm Hubs	-	-
Donations - Toddler Group	1,464	1,971
Donations - Youth Club	420	560
Grants receivable General	21,116	11,275
Grants receivable Youth Club	3,000	5,000
Grants receivable Book Festival	700	1,000
Grants receivable Toddler Group	-	-
Grants receivable HAF	-	5,000
Grants receivable Job Retention Scheme	-	-
Grants receivable Warm Hubs	-	500
	30,240	26,611
<u>ACTIVITIES FOR GENERATING FUNDS</u>		
Premises hire	40,375	36,144
Sundry income	111	569
Lease of premises	27,451	30,194
Contribution to overheads by lessee	11,282	12,955
	79,219	79,862
<u>INVESTMENT INCOME</u>		
Bank interest receivable	572	713
	572	713
<u>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</u>		
Payments from public authorities in the normal course of trading	-	-
	-	-
<u>TOTAL INCOMING RESOURCES</u>	110,031	107,186

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2025

	2025 £	2024 £
<u>RESOURCES EXPENDED</u>		
<u>FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS</u>		
Lunch Club costs purchases	-	-
	-	-
<u>CHARITABLE ACTIVITIES</u>		
General costs	708	2,415
Book festival costs	400	364
HAF	-	1,225
Warm Hubs	-	6
Youth Club	50	1,038
Toddler group expenditure	367	1,087
	<u>1,525</u>	<u>6,135</u>
<u>GOVERNANCE COSTS</u>		
Salaries and wages	40,920	31,668
Social security costs	191	123
Staff welfare and refreshments	120	56
Staff training	-	1,998
Premises costs	43,144	44,478
Accountancy and bookkeeping fees	2,100	1,965
Bad debts	-	-
Licences	-	-
Insurance	7,378	6,595
Repairs and maintenance	23,065	9,788
Equipment rental	1,240	1,030
Telephone and internet	571	533
Printing postage and stationery	1,254	1,939
Bank charges	199	147
Advertising costs	107	603
Travel national	15	-
	<u>120,304</u>	<u>100,923</u>
<u>TOTAL RESOURCES EXPENDED</u>	121,829	107,058
<u>NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR</u>		
	<u>(11,798)</u>	<u>128</u>

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD

England & Wales - Charity number 1125448

Accounts

Company Registration Number 05360492

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
31 MARCH 2024

Charity Number 1125448

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

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**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2024

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Southam Church and Community Project Ltd
Charity registration number	1125448
Company registration number	05360492
Principal office	The Graham Adams Centre St James Road Southam Warwickshire CV47 0LY
Registered office	20 Market Hill Southam Warwickshire CV47 0HF

THE TRUSTEES

The trustees who served the company during the period were as follows:

Mr I Wilson (Chair)
Mr N D Chappell
Mrs S Forgan
Mrs A L S Davies
Mr C Mounteney (Resigned 31 July 2024)

Bankers
CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees.

All trustees are volunteers and have the necessary skills to contribute to the management and development of Southam Church and Community Project. Trustees are elected at the Annual General Meeting held each year.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Where appropriate, risks are covered by insurance.

OBJECTIVES AND ACTIVITIES

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Objectives and Aims

The objectives and aims of Southam Church & Community Project Ltd are to provide facilities for recreation, leisure and social interaction for the benefit of the local community of Southam and its surrounding villages, particularly the young, elderly and those with special or social/economic needs.

The Trustees promote the benefits of recreation and leisure-time activities in the interests of health and social welfare and provide opportunities for education, community involvement and employment for the local residents.

The Trustees maintain, manage and improve the facilities provided at The Graham Adams Centre in Southam, Warwickshire, to fulfil these aims and objectives. In addition to the provision of rooms available to hire for community events small and large, the Trustees manage Southam Youth Club.

ACHIEVEMENTS AND PERFORMANCE

Charitable Activities

The charity continues to provide facilities for community use in the Graham Adams Centre and to provide support services to the people of Southam. The centre provides Arty and Stretchy Monkeys under 5s groups, warm hubs, youth groups, holiday activities and advice drop ins as well as providing space for a wide range of community groups including Southam Foodbank and The Grange Preschool.

Links have been built with Southam College, Warwickshire College Group and other organisations working with young people to develop volunteering opportunities for them to support health and social care courses and gain work experience and we have built our pool of volunteers to support Warm Hubs, Under 5s and Youth Groups.

The centre is very busy, catering for a wide range of groups and providing a range of activities for various age groups in the town.

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2024

FINANCIAL REVIEW

Reserves Policy

The charity has £45,429 in reserves, of which £1,955 is restricted for use in the Food Bank. It is proposed that assets are retained towards maintenance of the Centre and to secure longer-term viability of the venue.

Financial Control

The Trustees maintain financial and internal control on behalf of the Project. The day-to-day cash controls are supported by an Administrator, a centre manager and a Management Committee Volunteer.

Investment Policy and Objectives

Although there are no fixed assets the trustees have the power for the acquisition and subsequent disposal of assets.

PLANS FOR FUTURE PERIODS

The Trustees plan to continue providing facilities for community use, to continue to focus on building up the support we offer to the community and to develop the newly refurbished Café as a community space.

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Southam Church and Community Project Ltd for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2024

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

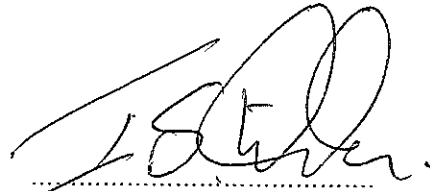
The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:
20 Market Hill
Southam
Warwickshire
CV47 0HF

Signed by order of the trustees



Mr. I. Wilson
Chairperson

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
SOUTHAM CHURCH AND COMMUNITY PROJECT LTD**

YEAR ENDED 31 MARCH 2024

I report to the charity trustees on my examination of the financial statements of the charity for the year ended 31 March 2024.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

J. Freeman

James Freeman FCA
Grineaux Accountants Limited
20 Market Hill
Southam
Warwickshire
CV47 0HF

28th October 2024

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income	2	21,051	5,560	26,611	26,255
Activities for generating funds	3	79,862	-	79,862	64,835
Investment income	4	713	-	713	242
Incoming resources from charitable activities	5	-	-	-	-
TOTAL INCOMING RESOURCES		<u>101,626</u>	<u>5,560</u>	<u>107,186</u>	<u>91,332</u>
RESOURCES EXPENDED					
Costs of generating funds:					
Fundraising trading: cost of goods sold and other costs	6	-	-	-	-
Charitable activities	7/8	(5,097)	(1,038)	(6,135)	(15,821)
Governance costs	9	(89,064)	(11,859)	(100,923)	(81,691)
TOTAL RESOURCES EXPENDED		<u>(94,161)</u>	<u>(12,897)</u>	<u>(107,058)</u>	<u>(97,512)</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR					
		7,465	(7,337)	128	(6,180)
RECONCILIATION OF FUNDS					
Total funds brought forward		43,160	2,141	45,301	51,481
Transfers between funds		(7,151)	7,151	-	-
TOTAL FUNDS CARRIED FORWARD		<u>43,474</u>	<u>1,955</u>	<u>45,429</u>	<u>45,301</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2024

	Note	2024 £	2023 £
INCOME		106,473	91,090
TOTAL EXPENDITURE		(107,058)	(97,512)
OPERATING SURPLUS/(DEFICIENCY)		(585)	(6,422)
OTHER INCOME			
Interest receivable and similar income	4	<u>713</u>	<u>242</u>
SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES BEFORE TAXATION		128	(6,180)
TAXATION		—	—
RETAINED SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR		<u>128</u>	<u>(6,180)</u>

The Income and Expenditure Account includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

31 MARCH 2024

	Note	2024		2023
		£	£	£
CURRENT ASSETS				
Debtors	11	8,631		6,062
Cash at bank and in hand		49,900		50,435
		58,531		56,497
CREDITORS: Amounts falling due within one year				
	12	(13,102)		(11,196)
NET CURRENT ASSETS			45,429	45,301
 NET ASSETS			45,429	45,301
 FUNDS				
Restricted income funds	13		1,955	2,141
Unrestricted income funds	14		43,474	43,160
TOTAL FUNDS			45,429	45,301

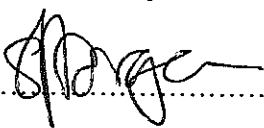
For the year ended 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The trustees have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the members of the committee on the 29th October 2024 and are signed on their behalf by:



 Mrs S Forgan
 Director

Company Registration Number: 05360492

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Fixed assets

The building and grounds are wholly owned by

The Congregational Federation Ltd
4 Castle Gate
Nottingham
NG1 7AS

The Southam Church and Community Project Limited has a 25 year lease on the property which began in April 1996 and an extension to this lease has been granted and signed until 24th March 2027.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Donations				
Donations - General	739	-	739	769
Donations – Book Festival	566	-	566	753
Donations – Warm Hubs	-	-	-	200
Donations – Toddler Group	1,971	-	1,971	1,578
Donations – Youth Club	-	560	560	570
Grants receivable				
Grants receivable General	11,275	-	11,275	5,888
Grants receivable Youth Club	-	5,000	5,000	1,000
Grants receivable HAF	5,000	-	5,000	4,500
Grants receivable Book Festival	1,000	-	1,000	700
Grants receivable Toddler Group	-	-	-	-
Grants receivable Job retention scheme	-	-	-	-
Grants receivable Warm Hubs	500	-	500	10,297
	<u>21,051</u>	<u>5,560</u>	<u>26,611</u>	<u>26,255</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Premises hire	36,144	-	36,144	26,941
Sundry income	569	-	569	-
Lease of premises	30,194	-	30,194	31,060
Contribution to overheads by lessee	12,955	-	12,955	6,834
	<u>79,862</u>	<u>-</u>	<u>79,862</u>	<u>64,835</u>

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Bank interest receivable	713	-	713	242
	<u>713</u>	<u>-</u>	<u>713</u>	<u>242</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Payments from public authorities in the normal course of trading	-	-	-
	<u> </u>	<u> </u>	<u> </u>

6. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Lunch Club costs	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

7. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Book Festival costs	364	-	364	398
Toddler Group	1,087	-	1,087	2,231
HAF	1,225	-	1,225	3,552
Warm Hubs	6	-	6	3,002
Youth Club	-	1,038	1,038	2,253
General costs	2,415	-	2,415	4,385
	<u>5,097</u>	<u>1,038</u>	<u>6,135</u>	<u>15,821</u>

8. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Grant funded activities £	Total Funds 2024 £	Total Funds 2023 £
Book Festival costs	364	-	364	398
Toddler Group	1,087	-	1,087	2,231
HAF	1,225	-	1,225	3,552
Warm Hubs	6	-	6	3,002
Youth Club	-	1,038	1,038	2,253
General costs	2,415	-	2,415	4,385
	<u>5,097</u>	<u>1,038</u>	<u>6,135</u>	<u>15,821</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

9. GOVERNANCE COSTS

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Salaries and wages	19,809	11,859	31,668	25,012
Social security costs	123	-	123	208
Staff welfare and refreshments	56	-	56	4
Staff training	1,998	-	1,998	-
Premises costs	44,478	-	44,478	35,362
Accountancy and bookkeeping fees	1,965	-	1,965	2,018
Bad debts	-	-	-	14
Licences	-	-	-	331
Insurance	6,595	-	6,595	6,162
Repairs and maintenance	9,788	-	9,788	9,493
Equipment rental	1,030	-	1,030	1,808
Telephone and internet	533	-	533	515
Printing postage and stationery	1,939	-	1,939	311
Bank charges	147	-	147	169
Advertising costs	603	-	603	284
	<u>89,064</u>	<u>11,859</u>	<u>100,923</u>	<u>81,691</u>

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2024	2023
	£	£
Wages and salaries	31,668	25,012
Social security costs	123	208
	<u>31,791</u>	<u>25,220</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

2024	2023
4	4

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

11. DEBTORS

	2024	2023
	£	£
Trade debtors	6,855	4,707
Other debtors	1,776	1,355
	<u>8,631</u>	<u>6,062</u>

12. CREDITORS: Amounts falling due within one year

	2024	2023
	£	£
PAYE and social security	482	146
Trade Creditors	1,856	1,633
Accruals and deferred income	7,399	7,312
Other creditors	3,365	2,105
	<u>13,102</u>	<u>11,196</u>

13. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2023	Incoming resources	Funds Transfer	Balance at 31 Mar 2024
	£	£	£	£
Restricted Fund	2,141	(7,337)	7,151	1,955
	<u>2,141</u>	<u>(7,337)</u>	<u>7,151</u>	<u>1,955</u>

14. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2023	Incoming resources	Funds Transfer	Balance at 31 Mar 2024
	£	£	£	£
General Funds	43,160	7,465	(7,151)	43,474
	<u>43,160</u>	<u>7,465</u>	<u>(7,151)</u>	<u>43,474</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

MANAGEMENT INFORMATION

YEAR ENDED 31 MARCH 2024

**The following pages do not form part of the statutory financial statements
which are the subject of the independent examiner's report on page 5.**

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2024

	2024	2023
	£	£
<u>INCOMING RESOURCES</u>		
<u>VOLUNTARY INCOME</u>		
Donations - General	739	769
Donations – Book Festival	566	753
Donations – Warm Hubs	-	200
Donations -Toddler Group	1,971	1,578
Donations – Youth Club	560	570
Grants receivable General	11,275	5,888
Grants receivable Youth Club	5,000	1,000
Grants receivable Book Festival	1,000	700
Grants receivable Toddler Group	-	-
Grants receivable HAF	5,000	4,500
Grants receivable Job Retention Scheme	-	-
Grants receivable Warm Hubs	500	10,297
	<u>26,611</u>	<u>26,255</u>
<u>ACTIVITIES FOR GENERATING FUNDS</u>		
Premises hire	36,144	26,941
Sundry income	569	-
Lease of premises	30,194	31,060
Contribution to overheads by lessee	12,955	6,834
	<u>79,862</u>	<u>64,835</u>
<u>INVESTMENT INCOME</u>		
Bank interest receivable	713	242
<u>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</u>		
Payments from public authorities in the normal course of trading	-	-
	<u>-</u>	<u>-</u>
<u>TOTAL INCOMING RESOURCES</u>	<u>107,186</u>	<u>91,332</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2024

	2024	2023
	£	£
<u>RESOURCES EXPENDED</u>		
<u>FUNDRAISING TRADING: COST OF GOODS</u>		
<u>SOLD AND OTHER COSTS</u>		
Lunch Club costs purchases	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>
<u>CHARITABLE ACTIVITIES</u>		
General costs	2,415	4,385
Book festival costs	364	398
HAF	1,225	3,552
Warm Hubs	6	3,002
Youth Club	1,038	2,253
Toddler group expenditure	1,087	2,231
	<hr/>	<hr/>
	6,135	15,821
	<hr/>	<hr/>
<u>GOVERNANCE COSTS</u>		
Salaries and wages	31,668	25,012
Social security costs	123	208
Staff welfare and refreshments	56	4
Staff training	1,998	-
Premises costs	44,478	35,362
Accountancy and bookkeeping fees	1,965	2,018
Bad debts	-	14
Licences	-	331
Insurance	6,595	6,162
Repairs and maintenance	9,788	9,493
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Printing postage and stationery	1,939	311
Bank charges	147	169
Advertising costs	603	284
	<hr/>	<hr/>
	100,923	81,691
	<hr/>	<hr/>
<u>TOTAL RESOURCES EXPENDED</u>	107,058	97,512
	<hr/>	<hr/>
<u>NET INCOMING/(OUTGOING) RESOURCES</u>		
<u>FOR THE YEAR</u>	128	(6,180)
	<hr/>	<hr/>

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD

England & Wales - Charity number 1125448

Accounts

Company Registration Number 05360492

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

31 MARCH 2023

Charity Number 1125448

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

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Income and expenditure account	7
Balance sheet	8
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The following pages do not form part of the financial statements	
Detailed statement of financial activities	15 - 16

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2023

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Southam Church and Community Project Ltd
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Principal office	The Graham Adams Centre St James Road Southam Warwickshire CV47 0LY
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THE TRUSTEES

The trustees who served the company during the period were as follows:

Mr I Wilson (Chair)
Mr N D Chappell
Mrs S Forgan
Mrs J M Grey (Resigned 20/01/2023)
Mrs A L S Davies
Mr C Mounteney

Bankers	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
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SOUTHAM CHURCH AND COMMUNITY PROJECT LTD COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees.

All trustees are volunteers and have the necessary skills to contribute to the management and development of Southam Church and Community Project. Trustees are elected at the Annual General Meeting held each year.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Where appropriate, risks are covered by insurance.

OBJECTIVES AND ACTIVITIES

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The charity continues to provide facilities for community use in the Graham Adams Centre and to provide support services to the people of Southam. The centre provides Arty and Stretchy monkeys under 5s groups, warm hubs, youth groups, holiday activities and advice drop ins as well as providing space for a wide range of community groups including Southam Foodbank and The Grange Preschool.

Links have been built with Southam College, Warwickshire College Group and other organisations working with young people to develop volunteering opportunities for them to support health and social care courses and gain work experience and we have built our pool of volunteers to support Warm Hubs, Under 5s and Youth Groups.

Activities were curtailed during COVID restrictions, and these have steadily been rebuilt over the past year and it is exciting to see the centre busy again.

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2023

FINANCIAL REVIEW

Reserves Policy

The charity has £45,301 in reserves, of which £2,141 is restricted for use in the Food Bank. It is proposed that assets are retained towards maintenance of the Centre and to secure longer-term viability of the venue.

Financial Control

The Trustees maintain financial and internal control on behalf of the Project. The day-to-day cash controls are supported by an Administrator and a Management Committee Volunteer.

Investment Policy and Objectives

Although there are no fixed assets the trustees have the power for the acquisition and subsequent disposal of assets.

PLANS FOR FUTURE PERIODS

The Trustees plan to continue providing facilities for community use, to continue to focus on building up the support we offer to the community and to develop the Café as a community space.

- Digital Inclusion. A grant has enabled us to install broadband and wifi and purchase computer equipment for the benefit of the community. We will offer programmes including training sessions on a variety of subjects for different groups, homework clubs and an internet café open to anyone. We plan to work with Rotary and local colleges to offer opportunities for volunteering in this area – particularly for Duke of Edinburgh students
- Food and Healthy eating. We will continue to develop our work in encouraging food and healthy eating by more regular “Messy Mealtimes” during term time for under 5s and for older children in school holidays. “Growing Southam” brings together a wide variety of community groups and charities with a focus on gardening, growing and the environment and this will take place again next year.
- Elderly people. We aim to offer increasing activities to enable older people to come together socially over a meal or activity such as bingo. Working with the local authority, we are pleased that our community café will be starting point for a new project with the elderly.
- We are looking at the possibility of the Youth Club opening on a second night to meet demand; a decision will be based on staffing availability.

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2023

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Southam Church and Community Project Ltd for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:
20 Market Hill
Southam
Warwickshire
CV47 0HF

Signed by order of the trustees

.....
Mr. I. Wilson
Chairperson

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
SOUTHAM CHURCH AND COMMUNITY PROJECT LTD**

YEAR ENDED 31 MARCH 2023

I report to the charity trustees on my examination of the financial statements of the charity for the year ended 31 March 2023.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

.....
James Freeman FCA
Grineaux Accountants Limited
20 Market Hill
Southam
Warwickshire
CV47 0HF

10th July 2023

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income	2	23,107	3,148	26,255	25,976
Activities for generating funds	3	64,835	-	64,835	53,713
Investment income	4	242	-	242	5
Incoming resources from charitable activities	5	-	-	-	-
TOTAL INCOMING RESOURCES		<u>88,184</u>	<u>3,148</u>	<u>91,332</u>	<u>79,694</u>
RESOURCES EXPENDED					
Costs of generating funds:					
Fundraising trading: cost of goods sold and other costs	6	-	-	-	(2,080)
Charitable activities	7/8	(11,302)	(4,519)	(15,821)	(1,619)
Governance costs	9	(70,554)	(11,137)	(81,691)	(59,679)
TOTAL RESOURCES EXPENDED		<u>(81,856)</u>	<u>(15,656)</u>	<u>(97,512)</u>	<u>(63,378)</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR					
		6,328	(12,508)	(6,180)	16,316
RECONCILIATION OF FUNDS					
Total funds brought forward		34,444	17,037	51,481	35,165
Transfers between funds		<u>2,388</u>	<u>(2,388)</u>	-	-
TOTAL FUNDS CARRIED FORWARD		<u>43,160</u>	<u>2,141</u>	<u>45,301</u>	<u>51,481</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2023

	Note	2023		2022
		£	£	£
INCOME			91,090	79,689
TOTAL EXPENDITURE			<u>(97,512)</u>	<u>(63,378)</u>
OPERATING SURPLUS/(DEFICIENCY)			<u>(6,422)</u>	<u>16,311</u>
OTHER INCOME				
Interest receivable and similar income	4		<u>242</u>	<u>5</u>
SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES BEFORE TAXATION			<u>(6,180)</u>	<u>16,316</u>
TAXATION			<u>-</u>	<u>-</u>
RETAINED SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR			<u>(6,180)</u>	<u>16,316</u>

The Income and Expenditure Account includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

31 MARCH 2023

	Note	2023 £	£	2022 £
CURRENT ASSETS				
Debtors	11	6,062		4,805
Cash at bank and in hand		50,435		56,501
		<u>56,497</u>		<u>61,306</u>
CREDITORS: Amounts falling due within one year	12	<u>(11,196)</u>		<u>(9,825)</u>
NET CURRENT ASSETS			45,301	51,481
NET ASSETS			<u>45,301</u>	<u>51,481</u>
FUNDS				
Restricted income funds	13		2,141	17,037
Unrestricted income funds	14		43,160	34,444
TOTAL FUNDS			<u>45,301</u>	<u>51,481</u>

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The trustees have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the members of the committee on the 10th July 2023 and are signed on their behalf by:

.....
Mrs S Forgan
Director

Company Registration Number: 05360492

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Fixed assets

The building and grounds are wholly owned by

The Congregational Federation Ltd
4 Castle Gate
Nottingham
NG1 7AS

The Southam Church and Community Project Limited has a 25 year lease on the property which began in April 1996 and an extension to this lease has been granted and signed until 24th March 2027.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Donations				
Donations - General	769	-	769	4,019
Donations – Book Festival	753	-	753	70
Donations – Warm Hubs	200	-	200	
Donations – Toddler Group	-	1,578	1,578	-
Donations – Youth Club	-	570	570	-
Grants receivable				
Grants receivable General	5,888	-	5,888	4,525
Grants receivable Youth Club	-	1,000	1,000	5,667
Grants receivable HAF	4,500	-	4,500	-
Grants receivable Book Festival	700	-	700	600
Grants receivable Toddler Group	-	-	-	10,000
Grants receivable Job retention scheme	-	-	-	595
Grants receivable Warm Hubs	10,297	-	10,297	-
	<u>23,107</u>	<u>3,148</u>	<u>26,255</u>	<u>25,976</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Premises hire	26,941	-	26,941	16,558
Sundry income	-	-	-	
Lease of premises	31,060	-	31,060	31,060
Contribution to overheads by lessee	6,834	-	6,834	6,095
	<u>64,835</u>	<u>-</u>	<u>64,835</u>	<u>53,713</u>

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Bank interest receivable	242	-	242	5
	<u>242</u>	<u>-</u>	<u>242</u>	<u>5</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Payments from public authorities in the normal course of trading	-	-	-

6. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Lunch Club costs	-	-	-	2,080
	-	-	-	2,080

7. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Book Festival costs	398	-	398	110
Toddler Group	-	2,231	2,231	806
HAF	3,552	-	3,552	-
Warm Hubs	3,002	-	3,002	-
Youth Club	-	2,253	2,253	-
General costs	4,350	35	4,385	703
	<u>11,302</u>	<u>4,519</u>	<u>15,821</u>	<u>1,619</u>

8. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Grant funded activities £	Total Funds 2023 £	Total Funds 2022 £
Book Festival costs	398	-	398	110
Toddler Group	-	2,231	2,231	806
HAF	3,552	-	3,552	-
Warm Hubs	3,002	-	3,002	-
Youth Club	-	2,253	2,253	-
General costs	4,350	35	4,385	703
	<u>11,302</u>	<u>4,519</u>	<u>15,821</u>	<u>1,619</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

9. GOVERNANCE COSTS

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Salaries and wages	17,072	7,940	25,012	15,868
Social security costs	208	-	208	-
Staff welfare and refreshments	4	-	4	-
Premises costs	32,173	3,189	35,362	28,561
Accountancy and bookkeeping fees	2,010	8	2,018	1,980
Bad debts	14	-	14	-
Licences	331	-	331	110
Insurance	6,162	-	6,162	5,570
Repairs and maintenance	9,493	-	9,493	4,868
Equipment rental	1,808	-	1,808	1,689
Telephone and internet	515	-	515	508
Printing postage and stationery	311	-	311	302
Bank charges	169	-	169	111
Advertising costs	284	-	284	112
	<u>70,554</u>	<u>11,137</u>	<u>81,691</u>	<u>59,679</u>

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2023	2022
	£	£
Wages and salaries	25,012	15,868
Social security costs	208	-
	<u>25,220</u>	<u>15,868</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

2023	2022
4	2

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

11. DEBTORS

	2023	2022
	£	£
Trade debtors	4,707	3,886
Other debtors	1,355	919
	<u>6,062</u>	<u>4,805</u>

12. CREDITORS: Amounts falling due within one year

	2023	2022
	£	£
PAYE and social security	146	101
Trade Creditors	1,633	508
Accruals and deferred income	7,312	6,668
Other creditors	2,105	2,548
	<u>11,196</u>	<u>9,825</u>

13. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2022	Incoming resources	Funds Transfer	Balance at 31 Mar 2023
	£	£	£	£
Restricted Fund	17,037	(12,508)	(2,388)	2,141
	<u>17,037</u>	<u>(12,508)</u>	<u>(2,388)</u>	<u>2,141</u>

14. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2021	Incoming resources	Funds Transfer	Balance at 31 Mar 2022
	£	£	£	£
General Funds	34,444	6,328	2,388	43,160
	<u>34,444</u>	<u>6,328</u>	<u>2,388</u>	<u>43,160</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

MANAGEMENT INFORMATION

YEAR ENDED 31 MARCH 2023

**The following pages do not form part of the statutory financial statements
which are the subject of the independent examiner's report on page 5.**

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
<u>INCOMING RESOURCES</u>		
<u>VOLUNTARY INCOME</u>		
Donations - General	769	4,019
Donations – Book Festival	753	570
Donations – Warm Hubs	200	-
Donations -Toddler Group	1,578	-
Donations – Youth Club	570	-
Grants receivable General	5,888	4,525
Grants receivable Youth Club	1,000	5,667
Grants receivable Book Festival	700	600
Grants receivable Toddler Group	-	10,000
Grants receivable HAF	4,500	-
Grants receivable Job Retention Scheme	-	595
Grants receivable Warm Hubs	10,297	-
	<u>26,255</u>	<u>25,976</u>
<u>ACTIVITIES FOR GENERATING FUNDS</u>		
Premises hire	26,941	16,558
Sundry income	-	-
Lease of premises	31,060	31,060
Contribution to overheads by lessee	6,834	6,095
	<u>64,835</u>	<u>53,713</u>
<u>INVESTMENT INCOME</u>		
Bank interest receivable	242	5
<u>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</u>		
Payments from public authorities in the normal course of trading	-	-
	<u>91,332</u>	<u>79,694</u>
<u>TOTAL INCOMING RESOURCES</u>	<u>91,332</u>	<u>79,694</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2023

	2023	2022
	£	£
<u>RESOURCES EXPENDED</u>		
<u>FUNDRAISING TRADING: COST OF GOODS</u>		
<u>SOLD AND OTHER COSTS</u>		
Lunch Club costs purchases	-	2,080
	-	2,080
<u>CHARITABLE ACTIVITIES</u>		
General costs	4,385	703
Book festival costs	398	110
HAF	3,552	-
Warm Hubs	3,002	-
Youth Club	2,253	-
Toddler group expenditure	2,231	806
	<u>15,821</u>	<u>1,619</u>
<u>GOVERNANCE COSTS</u>		
Salaries and wages	25,012	15,868
Social security costs	208	-
Staff welfare and refreshments	4	-
Premises costs	35,362	28,561
Accountancy and bookkeeping fees	2,018	1,980
Bad debts	14	-
Licences	331	110
Insurance	6,162	5,570
Repairs and maintenance	9,493	4,868
Equipment rental	1,808	1,689
Telephone and internet	515	508
Printing postage and stationery	311	302
Bank charges	169	111
Advertising costs	284	112
	<u>81,691</u>	<u>59,679</u>
<u>TOTAL RESOURCES EXPENDED</u>	97,512	63,378
<u>NET INCOMING/(OUTGOING) RESOURCES</u>		
<u>FOR THE YEAR</u>	<u>(6,180)</u>	<u>16,316</u>

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD

England & Wales - Charity number 1125448

Accounts

Company Registration Number 05360492

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

31 MARCH 2022

Charity Number 1125448

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

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Independent examiner's report to the members	5
Statement of financial activities	6
Income and expenditure account	7
Balance sheet	8
Notes to the financial statements	9 - 13
The following pages do not form part of the financial statements	
Detailed statement of financial activities	15 - 16

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2022

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Southam Church and Community Project Ltd
Charity registration number	1125448
Company registration number	05360492
Principal office	The Graham Adams Centre St James Road Southam Warwickshire CV47 0LY
Registered office	20 Market Hill Southam Warwickshire CV47 0HF

THE TRUSTEES

The trustees who served the company during the period were as follows:

Mr I Wilson (Chair)
Mr N D Chappell
Mrs S Forgan
Mrs J M Grey
Mrs A L S Davies
Mr C Mounteney

Bankers

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees.

All trustees are volunteers and have the necessary skills to contribute to the management and development of Southam Church and Community Project. Trustees are elected at the Annual General Meeting held each year.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Where appropriate, risks are covered by insurance.

OBJECTIVES AND ACTIVITIES

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Objectives and Aims

The objectives and aims of Southam Church & Community Project Ltd are to provide facilities for recreation, leisure and social interaction for the benefit of the local community of Southam and its surrounding villages, particularly the young, elderly and those with special or social/economic needs.

The Trustees promote the benefits of recreation and leisure-time activities in the interests of health and social welfare and provide opportunities for education, community involvement and employment for the local residents.

The Trustees maintain, manage and improve the facilities provided at The Graham Adams Centre in Southam, Warwickshire, to fulfil these aims and objectives. In addition to the provision of rooms available to hire for community events small and large, the Trustees manage Southam Youth Club.

ACHIEVEMENTS AND PERFORMANCE

Charitable Activities

The charity continues to provide facilities for community use in the Graham Adams Centre and to support the continued development of Southam Youth Club. The Youth Club rooms also provide day time meeting space for the local community including community education. The centre is home to Southam cinema, Southam gymnastics, the Fosse foodbank, a co-working group, Messy mealtimes cooking sessions for under 5s and luncheon club for over 60s. This is in addition to the rooms already available at this popular venue for various local voluntary groups, social and welfare activities including girl-guiding, NCT, Slimming World, exercise and dance classes.

Activities have been curtailed during COVID pandemic but are now up and running again. We are pleased to report that nearly all the pre-COVID Activities have restarted.

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2022

FINANCIAL REVIEW

Reserves Policy

The charity has £51,481 in reserves, of which £2,176 is restricted for use in the Food Bank, £5,667 restricted for use in the Youth Club and £9,194 restricted for use in the Toddler Group. It is proposed that assets are retained towards maintenance of the Centre and to secure longer-term viability of the venue.

Financial Control

The Trustees maintain financial and internal control on behalf of the Project. The day to day cash controls are supported by an Administrator and a Management Committee Volunteer.

Investment Policy and Objectives

Although there are no fixed assets the trustees have the power for the acquisition and subsequent disposal of assets.

PLANS FOR FUTURE PERIODS

As the centre has been shut for much of the year, little progress was made on future plans, so they are held over until the centre re-opens. The Trustees plan to continue providing facilities for community use, to continue to focus on building up attendance and activities at the Youth Club and to continue to develop the Community Café.

- Digital Inclusion. A grant has enabled us to install broadband and wifi and purchase computer equipment for the benefit of the community. We will offer programmes including training sessions on a variety of subjects for different groups, homework clubs and an internet café open to anyone. We plan to work with Rotary and local colleges to offer opportunities for volunteering in this area – particularly for Duke of Edinburgh students
- Food and Healthy eating. We will continue to develop our work in encouraging food and healthy eating by more regular “Messy Mealtimes” during term time for under 5s and for older children in school holidays. “Growing Southam” brings together a wide variety of community groups and charities with a focus on gardening, growing and the environment and this will take place again next year.
- Elderly people. We aim to offer increasing activities to enable older people to come together socially over a meal or activity such as bingo. Working with the local authority, we are pleased that our community café will be starting point for a new project with the elderly.
- We are looking at the possibility of the Youth Club opening on a second night to meet demand; a decision will be based on staffing availability.

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2022

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Southam Church and Community Project Ltd for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:
20 Market Hill
Southam
Warwickshire
CV47 0HF

Signed by order of the trustees



Mr. I. Wilson
Chairperson

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
SOUTHAM CHURCH AND COMMUNITY PROJECT LTD**

YEAR ENDED 31 MARCH 2022

I report to the charity trustees on my examination of the financial statements of the charity for the year ended 31 March 2022.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



James Freeman FCA
Grineaux Accountants Limited
20 Market Hill
Southam
Warwickshire
CV47 0HF

6th October 2022

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income	2	10,309	15,667	25,976	46,995
Activities for generating funds	3	53,713	-	53,713	40,454
Investment income	4	5	-	5	7
Incoming resources from charitable activities	5	-	-	-	-
TOTAL INCOMING RESOURCES		<u>64,027</u>	<u>15,667</u>	<u>79,694</u>	<u>87,456</u>
RESOURCES EXPENDED					
Costs of generating funds:					
Fundraising trading: cost of goods sold and other costs	6	(2,080)	-	(2,080)	(2,711)
Charitable activities	7/8	(813)	(806)	(1,619)	(975)
Governance costs	9	(59,679)	-	(59,679)	(59,067)
TOTAL RESOURCES EXPENDED		<u>(62,572)</u>	<u>(806)</u>	<u>(63,378)</u>	<u>(62,753)</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR		1,455	14,861	16,316	24,703
RECONCILIATION OF FUNDS					
Total funds brought forward		32,989	2,176	35,165	10,462
Transfers between funds		-	-	-	-
TOTAL FUNDS CARRIED FORWARD		<u>34,444</u>	<u>17,037</u>	<u>51,481</u>	<u>35,165</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2022

	Note	2022 £	2021 £
INCOME		79,689	87,449
TOTAL EXPENDITURE		(63,378)	(62,753)
OPERATING SURPLUS/(DEFICIENCY)		16,311	24,696
OTHER INCOME			
Interest receivable and similar income	4	<u>5</u>	<u>7</u>
SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES BEFORE TAXATION		16,316	24,703
TAXATION		<u>-</u>	<u>-</u>
RETAINED SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR		<u>16,316</u>	<u>24,703</u>

The Income and Expenditure Account includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

31 MARCH 2022

	Note	2022 £	£	2021 £
CURRENT ASSETS				
Debtors	11	4,805		1,083
Cash at bank and in hand		<u>56,501</u>		<u>42,729</u>
		61,306		43,812
CREDITORS: Amounts falling due within one year				
	12	<u>(9,825)</u>		<u>(8,647)</u>
NET CURRENT ASSETS			51,481	35,165
 NET ASSETS			 <u>51,481</u>	 <u>35,165</u>
 FUNDS				
Restricted income funds	13		17,037	2,176
Unrestricted income funds	14		34,444	32,989
TOTAL FUNDS			<u>51,481</u>	<u>35,165</u>

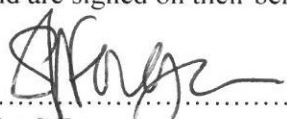
For the year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The trustees have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the members of the committee on the 6th October 2022 and are signed on their behalf by:



 Mrs S Forgan
 Director

Company Registration Number: 05360492

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Fixed assets

The building and grounds are wholly owned by

The Congregational Federation Ltd
4 Castle Gate
Nottingham
NG1 7AS

The Southam Church and Community Project Limited has a 25 year lease on the property which began in April 1996 and an extension to this lease has been granted and signed until 24th March 2027.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Donations				
Donations - General	4,019	-	4,019	3,813
Donations – Book Festival	570	-	570	600
Donations – Food Bank	-	-	-	800
Grants receivable				
Grants receivable General	4,525	-	4,525	6,750
Grants receivable Youth Club	-	5,667	5,667	-
Grants receivable Book Festival	600	-	600	-
Grants receivable Toddler Group	-	10,000	10,000	-
Grants receivable Job retention scheme	595	-	595	8,782
Grants receivable Coronavirus schemes	-	-	-	26,250
	<u>10,309</u>	<u>15,667</u>	<u>25,976</u>	<u>46,995</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Premises hire	16,558	-	16,558	4,726
Sundry income	-	-	-	1,128
Lease of premises	31,060	-	31,060	31,060
Contribution to overheads by lessee	6,095	-	6,095	3,540
	<u>53,713</u>	<u>-</u>	<u>53,713</u>	<u>40,454</u>

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Bank interest receivable	<u>5</u>	<u>-</u>	<u>5</u>	<u>7</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Payments from public authorities in the normal course of trading	-	-	-

6. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Lunch Club costs	2,080	-	2,080	2,711
	<u>2,080</u>	<u>-</u>	<u>2,080</u>	<u>2,711</u>

7. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Book Festival costs	110	-	110	910
Toddler Group	-	806	806	
General costs	703	-	703	65
	<u>813</u>	<u>806</u>	<u>1,619</u>	<u>975</u>

8. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Grant funded activities £	Total Funds 2022 £	Total Funds 2021 £
Book Festival costs	110	-	110	910
Toddler Group	-	806	806	
General costs	703	-	703	65
	<u>813</u>	<u>806</u>	<u>1,619</u>	<u>975</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

9. GOVERNANCE COSTS

	Unrestricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£
Salaries and wages	15,868	15,868	15,907
Social security costs	-	-	55
Bad debts	-	-	719
Premises costs	28,561	28,561	22,957
Accountancy and bookkeeping fees	1,980	1,980	2,293
Legal and professional fees	-	-	2,500
Licences	110	110	618
Insurance	5,570	5,570	5,637
Repairs and maintenance	4,868	4,868	6,101
Equipment rental	1,689	1,689	1,273
Telephone and internet	508	508	505
Printing postage and stationery	302	302	433
Bank charges	111	111	69
Advertising costs	112	112	-
	<u>59,679</u>	<u>59,679</u>	<u>59,067</u>

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2022	2021
	£	£
Wages and salaries	15,868	15,907
Social security costs	-	55
	<u>15,868</u>	<u>15,962</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

2022	2021
2	2

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

11. DEBTORS

	2022	2021
	£	£
Trade debtors	3,886	400
Other debtors	919	683
	<u>4,805</u>	<u>1,083</u>

12. CREDITORS: Amounts falling due within one year

	2022	2021
	£	£
PAYE and social security	101	91
Trade Creditors	508	827
Accruals and deferred income	6,668	6,025
Other creditors	2,548	1,704
	<u>9,825</u>	<u>8,647</u>

13. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2021	Incoming resources	Funds Transfer	Balance at 31 Mar 2022
	£	£	£	£
Restricted Fund	2,176	14,861	(-)	17,037
	<u>2,176</u>	<u>14,861</u>	<u>(-)</u>	<u>17,037</u>

14. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2021	Incoming resources	Funds Transfer	Balance at 31 Mar 2022
	£	£	£	£
General Funds	32,989	1,455	-	34,444
	<u>32,989</u>	<u>1,455</u>	<u>-</u>	<u>34,444</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

MANAGEMENT INFORMATION

YEAR ENDED 31 MARCH 2022

**The following pages do not form part of the statutory financial statements
which are the subject of the independent examiner's report on page 5.**

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
<u>INCOMING RESOURCES</u>		
<u>VOLUNTARY INCOME</u>		
Donations - General	4,019	3,813
Donations – Book Festival	570	600
Donations – Food Bank	-	800
Grants receivable General	4,525	6,750
Grants receivable Youth Club	5,667	-
Grants receivable Book Festival	600	-
Grants receivable Toddler Group	10,000	-
Grants receivable Job Retention Scheme	595	8,782
Grants receivable Coronavirus Schemes	-	26,250
	25,976	46,995
<u>ACTIVITIES FOR GENERATING FUNDS</u>		
Premises hire	16,558	4,726
Sundry income	-	1,128
Lease of premises	31,060	31,060
Contribution to overheads by lessee	6,095	3,540
	53,713	40,454
<u>INVESTMENT INCOME</u>		
Bank interest receivable	5	7
<u>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</u>		
Payments from public authorities in the normal course of trading	-	-
	79,694	87,456
<u>TOTAL INCOMING RESOURCES</u>	79,694	87,456

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

	2022 £	2021 £
<u>RESOURCES EXPENDED</u>		
<u>FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS</u>		
Lunch Club costs purchases	2,080	2,711
	2,080	2,711
<u>CHARITABLE ACTIVITIES</u>		
Book Festival costs	110	910
General costs	703	65
Toddler group expenditure	806	
	1,619	975
<u>GOVERNANCE COSTS</u>		
Salaries and wages	15,868	15,907
Social security costs	-	55
Bad debts	-	719
Premises costs	28,561	22,957
Accountancy and bookkeeping fees	1,980	2,293
Legal and professional fees	-	2,500
Licences	110	618
Insurance	5,570	5,637
Repairs and maintenance	4,868	6,101
Equipment rental	1,689	1,273
Telephone and internet	508	505
Printing postage and stationery	302	433
Bank charges	111	69
Advertising costs	112	-
	59,679	59,067
<u>TOTAL RESOURCES EXPENDED</u>	63,378	62,753
<u>NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR</u>		
	16,316	24,703

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD

England & Wales - Charity number 1125448

Accounts

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

31 MARCH 2021

Charity Number 1125448

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

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Independent examiner's report to the members	5
Statement of financial activities	6
Income and expenditure account	7
Balance sheet	8
Notes to the financial statements	9 - 13
The following pages do not form part of the financial statements	
Detailed statement of financial activities	15 - 16

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Southam Church And Community Project Ltd
Charity registration number	1125448
Company registration number	05360492
Principal office	The Graham Adams Centre St James Road Southam Warwickshire CV47 0LY
Registered office	20 Market Hill Southam Warwickshire CV47 0HF

THE TRUSTEES

The trustees who served the company during the period were as follows:

Mr I Wilson (Chair)
Mrs J R Soni (Resigned 6 April 2021)
Mrs G Thomas (Resigned 12 July 2021)
Mr N D Chappell
Mrs S Forgan
Mrs J M Grey (Appointed 9 December 2020)
Mrs A L S Davies (Appointed 9 December 2020)
Mr C Mounteney (Appointed 9 December 2020)

Bankers	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
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SOUTHAM CHURCH AND COMMUNITY PROJECT LTD COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees.

All trustees are volunteers and have the necessary skills to contribute to the management and development of Southam Church and Community Project. Trustees are elected at the Annual General Meeting held each year.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Where appropriate, risks are covered by insurance.

OBJECTIVES AND ACTIVITIES

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Objectives and Aims

The objectives and aims of Southam Church & Community Project Ltd are to provide facilities for recreation, leisure and social interaction for the benefit of the local community of Southam and its surrounding villages, particularly the young, elderly and those with special or social/economic needs.

The Trustees promote the benefits of recreation and leisure-time activities in the interests of health and social welfare and provide opportunities for education, community involvement and employment for the local residents.

The Trustees maintain, manage and improve the facilities provided at The Graham Adams Centre in Southam, Warwickshire, to fulfil these aims and objectives. In addition to the provision of rooms available to hire for community events small and large, the Trustees manage Southam Youth Club.

ACHIEVEMENTS AND PERFORMANCE

Charitable Activities

The charity continues to provide facilities for community use in the Graham Adams Centre and to support the continued development of Southam Youth Club. The Youth Club rooms also provide day time meeting space for the local community including community education. The centre is home to Southam cinema, Southam gymnastics, the Fosse foodbank, a co-working group, Messy mealtimes cooking sessions for under 5s and luncheon club for over 60s. This is in addition to the rooms already available at this popular venue for various local voluntary groups, social and welfare activities including girl-guiding, NCT, Slimming World, exercise and dance classes.

Activities have been curtailed during COVID lockdown and re-commence based on Government advice.

SOUTHAM CHURCH AND COMMUNITY PROJECT LTD COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW

Reserves Policy

The charity has £35,165 in reserves, of which £2,176 is restricted for use in the Food Bank. Despite the COVID lockdown, based on several grants we are in a better place financially than the year ended 31st March 2020. It is proposed that assets are retained towards maintenance of the Centre and to secure longer-term viability of the venue.

Financial Control

The Trustees maintain financial and internal control on behalf of the Project. The day to day cash controls are supported by an Administrator and a Management Committee Volunteer.

Investment Policy and Objectives

Although there are no fixed assets the trustees have the power for the acquisition and subsequent disposal of assets.

PLANS FOR FUTURE PERIODS

As the centre has been shut for much of the year, little progress was made on future plans, so they are held over until the centre re-opens. The Trustees plan to continue providing facilities for community use, to continue to focus on building up attendance and activities at the Youth Club and to continue to develop the Community Café.

- Digital Inclusion. A grant has enabled us to install broadband and wifi and purchase computer equipment for the benefit of the community. We will offer programmes including training sessions on a variety of subjects for different groups, homework clubs and an internet café open to anyone. We plan to work with Rotary and local colleges to offer opportunities for volunteering in this area – particularly for Duke of Edinburgh students
- Food and Healthy eating. We will continue to develop our work in encouraging food and healthy eating by more regular “Messy Mealtimes” during term time for under 5s and for older children in school holidays. “Growing Southam” brings together a wide variety of community groups and charities with a focus on gardening, growing and the environment and this will take place again next year.
- Elderly people. We aim to offer increasing activities to enable older people to come together socially over a meal or activity such as bingo. Working with the local authority, we are pleased that our community café will be starting point for a new project with the elderly.
- We are looking at the possibility of the Youth Club opening on a second night to meet demand; a decision will be based on staffing availability.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2021

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Southam Church and Community Project Ltd for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:
20 Market Hill
Southam
Warwickshire
CV47 0HF

Signed by order of the trustees

.....
Mr. I. Wilson
Chairperson

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
SOUTHAM CHURCH AND COMMUNITY PROJECT LTD**

YEAR ENDED 31 MARCH 2021

I report to the charity trustees on my examination of the financial statements of the charity for the year ended 31 March 2021.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

.....
James Freeman FCA
Grineaux Accountants Limited
20 Market Hill
Southam
Warwickshire
CV47 0HF

16 December 2021

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income	2	46,195	800	46,995	10,207
Activities for generating funds	3	40,454	-	40,454	60,138
Investment income	4	7	-	7	6
Incoming resources from charitable activities	5	-	-	-	-
TOTAL INCOMING RESOURCES		<u>86,656</u>	<u>800</u>	<u>87,456</u>	<u>70,351</u>
RESOURCES EXPENDED					
Costs of generating funds:					
Fundraising trading: cost of goods sold and other costs	6	(2,711)	-	(2,711)	(571)
Charitable activities	7/8	(975)	-	(975)	(2,118)
Governance costs	9	(59,067)	-	(59,067)	(69,014)
TOTAL RESOURCES EXPENDED		<u>(62,753)</u>	<u>-</u>	<u>(62,753)</u>	<u>(71,703)</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR		23,903	800	24,703	(1,352)
RECONCILIATION OF FUNDS					
Total funds brought forward		9,086	1,376	10,462	11,814
Transfers between funds		-	-	-	-
TOTAL FUNDS CARRIED FORWARD		<u>32,989</u>	<u>2,176</u>	<u>35,165</u>	<u>10,462</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2021

	Note	2021 £	2020 £
INCOME		87,449	70,345
TOTAL EXPENDITURE		(62,753)	(71,703)
OPERATING SURPLUS/(DEFICIENCY)		24,696	(1,358)
OTHER INCOME			
Interest receivable and similar income	4	<u>7</u>	<u>6</u>
SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES BEFORE TAXATION		24,703	(1,352)
TAXATION		<u>—</u>	<u>—</u>
RETAINED SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR		<u>24,703</u>	<u>(1,352)</u>

The Income and Expenditure Account includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

31 MARCH 2021

	Note	2021 £	£	2020 £
CURRENT ASSETS				
Debtors	11	1,083		10,499
Cash at bank and in hand		<u>42,729</u>		<u>6,637</u>
		43,812		17,136
CREDITORS: Amounts falling due within one year	12	<u>(8,647)</u>		<u>(6,674)</u>
NET CURRENT ASSETS			35,165	10,462
NET ASSETS			<u>35,165</u>	<u>10,462</u>
FUNDS				
Restricted income funds	13		2,176	1,376
Unrestricted income funds	14		<u>32,989</u>	<u>9,086</u>
TOTAL FUNDS			<u>35,165</u>	<u>10,462</u>

For the year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The trustees have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the members of the committee on the 16th December 2021 and are signed on their behalf by:

.....
Mrs S Forgan
Director

Company Registration Number: 05360492

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Fixed assets

The building and grounds are wholly owned by

The Congregational Federation Ltd
4 Castle Gate
Nottingham
NG1 7AS

The Southam Church and Community Project Limited has a 25 year lease on the property which began in April 1996 and an extension to this lease has been granted and signed until 24th March 2027.

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Donations				
Donations - General	3,813	-	3,813	4,989
Donations – Book Festival	600	-	600	-
Donations – Food Bank	-	800	800	-
Grants receivable				
Grants receivable General	6,750	-	6,750	4,718
Grants receivable Book Festival	-	-	-	500
Grants receivable Job retention scheme	8,782	-	8,782	-
Grants receivable Coronavirus schemes	26,250	-	26,250	-
	<u>46,195</u>	<u>800</u>	<u>46,995</u>	<u>10,207</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Premises hire	4,726	-	4,726	30,876
Sundry income	1,128	-	1,128	3,274
Lease of premises	31,060	-	31,060	17,671
Contribution to overheads by lessee	3,540	-	3,540	8,317
	<u>40,454</u>	<u>-</u>	<u>40,454</u>	<u>60,138</u>

4. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Bank interest receivable	<u>7</u>	<u>-</u>	<u>7</u>	<u>6</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Payments from public authorities in the normal course of trading	-	-	-

6. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Café costs	-	-	-	104
Lunch Club costs	2,711	-	2,711	331
General costs	-	-	-	136
	<u>2,711</u>	<u>-</u>	<u>2,711</u>	<u>571</u>

7. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Book Festival costs	910	-	910	-
Food Bank	-	-	-	395
General costs	65	-	65	1,723
	<u>975</u>	<u>-</u>	<u>975</u>	<u>2,118</u>

8. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Grant funded activities £	Total Funds 2021 £	Total Funds 2020 £
Book Festival costs	910	-	910	-
Food Bank	-	-	-	395
General costs	65	-	65	1,723
	<u>975</u>	<u>-</u>	<u>975</u>	<u>2,118</u>

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

9. GOVERNANCE COSTS

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Salaries and wages	15,907	15,907	19,174
Social security costs	55	55	-
Bad debts	719	719	555
Premises costs	22,957	22,957	31,736
Accountancy and bookkeeping fees	2,293	2,293	3,696
Legal and professional fees	2,500	2,500	790
Licences	618	618	593
Insurance	5,637	5,637	5,705
Repairs and maintenance	6,101	6,101	4,027
Equipment rental	1,273	1,273	1,793
Telephone and internet	505	505	507
Printing postage and stationery	433	433	378
Bank charges	69	69	60
	<u>59,067</u>	<u>59,067</u>	<u>69,014</u>

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2021	2020
	£	£
Wages and salaries	15,907	19,174
Social security costs	55	-
	<u>15,962</u>	<u>19,174</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

2021	2020
2	2

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

11. DEBTORS

	2021	2020
	£	£
Trade debtors	400	9,542
Other debtors	683	957
	1,083	10,499

12. CREDITORS: Amounts falling due within one year

	2021	2020
	£	£
PAYE and social security	91	148
Trade Creditors	827	263
Accruals and deferred income	6,025	3,380
Other creditors	1,704	2,883
	8,647	6,674

13. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2020	Incoming resources	Funds Transfer	Balance at 31 Mar 2021
	£	£	£	£
Restricted Fund	1,376	800	(-)	2,176
	1,376	800	(-)	2,176

14. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2020	Incoming resources	Funds Transfer	Balance at 31 Mar 2021
	£	£	£	£
General Funds	9,086	23,903	-	32,989
	9,086	23,903	-	32,989

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

MANAGEMENT INFORMATION

YEAR ENDED 31 MARCH 2021

**The following pages do not form part of the statutory financial statements
which are the subject of the independent examiner's report on page 5.**

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
<u>INCOMING RESOURCES</u>		
<u>VOLUNTARY INCOME</u>		
Donations - General	3,813	4,989
Donations – Book Festival	600	-
Donations – Food Bank	800	-
Grants receivable General	6,750	4,718
Grants receivable Book Festival	-	500
Grants receivable Job Retention Scheme	8,782	-
Grants receivable Coronavirus Schemes	26,250	-
	46,995	10,207
<u>ACTIVITIES FOR GENERATING FUNDS</u>		
Premises hire	4,726	30,876
Sundry income	1,128	3,274
Lease of premises	31,060	17,671
Contribution to overheads by lessee	3,540	8,317
	40,454	60,138
<u>INVESTMENT INCOME</u>		
Bank interest receivable	7	6
<u>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</u>		
Payments from public authorities in the normal course of trading	-	-
	87,456	70,351
<u>TOTAL INCOMING RESOURCES</u>	87,456	70,351

**SOUTHAM CHURCH AND COMMUNITY PROJECT LTD
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
<u>RESOURCES EXPENDED</u>		
<u>FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS</u>		
General costs	-	136
Cafe costs - purchases	-	104
Lunch Club costs purchases	2,711	331
	2,711	571
<u>CHARITABLE ACTIVITIES</u>		
Book Festival costs	910	-
General costs	65	1,723
Food Bank expenditure	-	395
	975	2,118
<u>GOVERNANCE COSTS</u>		
Salaries and wages	15,907	19,174
Social security costs	55	-
Bad debts	719	555
Premises costs	22,957	31,736
Accountancy and bookkeeping fees	2,293	3,696
Legal and professional fees	2,500	790
Licences	618	593
Insurance	5,637	5,705
Repairs and maintenance	6,101	4,027
Equipment rental	1,273	1,793
Telephone and internet	505	507
Printing postage and stationery	433	378
Bank charges	69	60
Charitable donation	-	-
	59,067	69,014
<u>TOTAL RESOURCES EXPENDED</u>	62,753	71,703
<u>NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR</u>	24,703	(1,352)