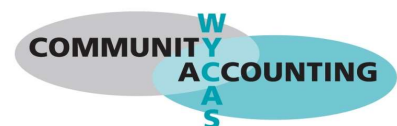


# **People First Keighley & Craven**

Charity number 1125278

## **Annual Report and Financial Statements** **for the year ended 31 March 2022**



West Yorkshire Community Accounting Service

# **People First Keighley & Craven**

## **Annual Report and Financial Statements for the year ended 31 March 2022**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **People First Keighley & Craven**

## **Trustees' report for the year ended 31 March 2022**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Alex Millar	Chair	Appointed October 2021
Lindsey Hurt	Vice-chair	Appointed October 2021
Tracey Line	Secretary	
Rebecca Brooksbank	Treasurer	Appointed October 2021
Adrian Swallow		
Charlotte Longbottom		
Steven Brundle		
Jane-Frances Whatmuff		
James Brown		
Stephen Whiteside	Health and Safety Officer	
Simon Waggett		
Tom Walsh		

**Charity number** 1125278 Registered in England and Wales

<b>Registered and principal address</b>	<b>Bankers</b>
Room 26, Central Hall	Virgin Money
Alice Street	73 North Street
Keighley	Keighley
BD21 3JD	BD21 3SD

### **Independent examiner**

Simon Bostrom FCIE

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is governed by a constitution adopted on 1 April 2007, as amended 8 July 2008.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

# **People First Keighley & Craven**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Objectives and activities**

#### **The charity's objects**

To relieve the needs of people with learning difficulties including enabling them to manage a voluntary group, speak up for themselves and go on social outings.

#### **The charity's main activities**

People First Keighley and Craven is a self advocacy organisation run by and for young people and adults with learning disabilities. We bring people together to learn life skills, to speak up, be heard and to change attitudes towards people with learning disabilities. We provide campaigning, volunteering opportunities, social activities and job coaching. We are also an accredited training centre with NCFE.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

### **Achievements and performance**

#### **Chief Officer Report**

##### **Covid 19**

This has been another difficult year with Covid 19 still impacting everyone's lives.

The office remained open throughout apart from 1 week when the decision was made to close it due to the amount of members and staff that had contracted the virus and a significant increase in transmission across the district.

We have been very fortunate that none of our members needed to spend time in hospital, and all symptoms were mild.

We have been very grateful to all our members, staff and visitors who followed our strict Covid 19 protocols, this helped to keep everyone safe.

We continued with the protocol to continue to take lateral flow tests and temperature checks within our office, and constantly reviewed our risk assessments and policies.

The introduction of the desk seating plan was very successful and added to people's sense of safety and security, it reduced the need for people to move around the office and helped with the cleaning schedule.

We did receive funding from the local authority from the Covid 19 recovery fund and we used some of this to employ a cleaner who maintained the overall offices.

We also purchased items that supported the safe reopening of the offices, such as screens between desks, visors, sanitising station.

##### **Projects**

We introduced several new projects which was funded through ESF (European Social Fund).

The First project was called 'All INC' which proved to be very successful and popular, the 2nd project is called 'What A load Of Scrap' and will run during 2022.

Both these projects delivered a 'Cook & Eat' weekly session.

During the pandemic we worked on many Covid 19 specific projects, sharing information and collecting data that was shared with local authorities, NHS & Public Health England.

##### **Learning Holidays**

During 2021 we delivered 3 learning holidays supporting people to develop and learn new skills to help them better manage their own health, the annual conference was held at the Rendezvous Hotel, again this was a huge success and was well attended.

# **People First Keighley & Craven**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Mencap**

We worked in partnership with Keighley Healthy Living and funding from Mencap to deliver an inclusive/mixed ability dance group, this dance class was led by a member of staff from People First, each week we learnt a dance from a different country, the dancing was finished off with lunch celebrating that country, the food was prepared and served by staff from People First. The countries we visited were, France, Switzerland, Hungary, Russia, Finland, Latvia, Netherlands, and back home to the UK.

### **HR**

Due to the increase workload and projects the decision was made to introduce a new role to the management team, the role of team leader which is a full time position and has proved vital to the organisation.

We hosted young gentleman called Usama a student from Bradford University, he worked on our social media and publicity, he quickly become part of team and has lots of hidden talents such as writing poetry, and has self-published two books, he has a fabulous sense of humour!!!!!!!

Throughout the year we have seen some staff leave and others join the organisation and I would like to thank all the staff for their hard work and dedication to the organisation.

### **Training**

During 2021 we designed and introduced a new training package and policy called 'Professional Boundaries Policies and Procedures' to help us to make sure we are working safely and professionally.

### **Policies**

A new policy was introduced called 'Medication' this policy is more for the learning holidays, where we often support people with medication.

### **Mission Statement.**

The board made the decision to make a slight amendment to the mission statement, this does not affect the organisations aims and objectives.

### **Business Plan**

To support the organisations business plan to generate income we applied and were successful in becoming registered with BMDC Day Opportunities provider list, this means that individuals can choose or be referred to use their personal budgets to attend our services.

### **Office Equipment & Processes**

We have managed to purchase a refurbished secure server to host our organisations documents, this has been a much needed upgrade to our very first 'server' which could no longer store the information we have.

### **Website**

After receiving quotes from several IT Web Designers the decision was made to work with Rachel Burton of Burtondean Website & Development, who has worked closely with our members to design a website that meets the organisation's needs.

As part of this the decision was taking to redesign the logo and colour scheme, the new branding was chosen by the board of trustee's and wider membership.

### **Board of Trustees**

As part of the governance and due diligence the voting for new board members took place, with the roles been awarded to:

Chairperson- Alex Millar

Vice chairperson -Lindsey Hurt

Treasurer Rebecca -Brooksbank

Secretary- Tracy Line

A huge congratulations to them and a Huge thank you to the outgoing members of the board.

As an organisation we have lots of very exciting things in the pipeline and are looking forward to sharing our news throughout the year.

Hannah Bennett

# People First Keighley & Craven

## Trustees' report (continued) for the year ended 31 March 2022

### Chairpersons Report



Hi

My name is Alex Millar and I am the Chairperson,

I have really enjoyed my time working as the chairperson of People First Keighley & Craven.

We have been very busy working hard to run our organisation during the pandemic and we have had to make lots of changes in the way we work to keep everyone safe.

My role in People First is to make sure that the board know what is happening and that everything is discussed and a vote taken.

We hold monthly board meetings and I go to the meetings every month and help to make decisions about rules which are necessary and ask questions about our organisations.

In the office I check that the staff and members are alright. If they have any issues they can talk to me, and I will try to help if I can, if I can't I will suggest someone who can help them.

Part of my role is to attend meetings and events outside the office as representative of People First K.C.

To support the work of the board of trustees we receive support from an independent person, which helps us when we need to make difficult or complicated decisions.

We are really looking forward to the next year, our business plan is already very busy !!!!!!!

On behalf of People First Keighley & Craven I would like to thank all the staff team, members, funders all our supporters and stakeholders.

With Your support we have and will continue to deliver fantastic services across the district.

Thank you  
Alex

### **Financial review**

The net income for the year was £8,180, including net income of £-14,986 on unrestricted funds and net expenditure of £6,806 on restricted funds after transfers.

### **Reserves policy**

The charity's free reserves, excluding fixed assets, at the year end were £22,213.

The Board of Trustees consider that they should review the level of reserves held by the charity at regular intervals. The Board of Trustees feel that reserves should equate to approximately three months running costs, currently £34,569, to ensure that adequate resources are available to allow continued furtherance of the objectives of the charity in the event of a temporary shortfall in incoming resources while alternative funds are sought. The management committee believe that holding adequate funds to cover three months operating costs would allow for an orderly winding up of the organisation and would also enable the organisation to be able to meet its obligations towards staff and creditors in the event of there being no possibility of securing alternative longer-term funding.

Approved by the board of trustees on 1/2/2023

Tom Walsh (Trustee)

# **People First Keighley & Craven**

## **Independent examiner's report to the trustees of People First Keighley & Craven**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022, which are set out on pages 6 to 14.

### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

1/2/2023

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**People First Keighley & Craven**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 31 March 2022**

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Income from:</b>					
Grants, contracts and donations	(2)	14,534	172,950	187,484	155,257
Activity contributions		6,154	-	6,154	-
Fundraising		3,164	-	3,164	1,983
Day services income		24,608	-	24,608	16,448
<b>Total income</b>		<b>48,460</b>	<b>172,950</b>	<b>221,410</b>	<b>173,688</b>
<b>Expenditure on:</b>					
Salaries NI and pensions	(3)	3,193	113,199	116,392	79,472
Payroll and bookkeeping costs		2,841	5,192	8,033	7,260
DBS checks		50	-	50	250
Sessional support		1,740	25,621	27,361	5,070
Legal, professional and consultancy		1,621	3,026	4,647	4,808
Events and activities		2,976	610	3,586	-
Equipment and resources		222	7,102	7,324	850
Insurance		783	728	1,511	1,155
Memberships and subscriptions		21	39	60	118
Advertising and publicity		907	1,457	2,364	136
Catering and refreshments		28	45	73	44
Rent and utilities		5,037	7,455	12,492	12,492
Repairs and maintenance		-	57	57	2,182
Room and facility hire		6,815	8,345	15,160	-
Stationery, printing and postage		860	1,812	2,672	1,189
Telephone and internet		761	1,394	2,155	1,528
Travel		40	45	85	134
Training		1,665	132	1,797	499
Independent examination		324	576	900	900
IT, support and software		1,153	2,861	4,014	4,425
Other expenses		190	60	250	89
Depreciation		2,247	-	2,247	2,247
<b>Total expenditure</b>		<b>33,474</b>	<b>179,756</b>	<b>213,230</b>	<b>124,848</b>
<b>Net income / (expenditure)</b>		<b>14,986</b>	<b>(6,806)</b>	<b>8,180</b>	<b>48,840</b>
<b>Fund balances brought forward</b>		<b>15,674</b>	<b>101,584</b>	<b>117,258</b>	<b>68,418</b>
<b>Fund balances carried forward</b>	(4)	<b>30,660</b>	<b>94,778</b>	<b>125,438</b>	<b>117,258</b>

All incoming resources and resources expended derive from continuing activities.



# People First Keighley & Craven

## Balance sheet

as at 31 March 2022

		2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	(5)	8,447	-	8,447	6,225
<b>Total fixed assets</b>		<u>8,447</u>	<u>-</u>	<u>8,447</u>	<u>6,225</u>
<b>Current assets</b>					
Debtors and prepayments	(6)	17,529	44,767	62,296	40,548
Cash at bank and in hand	(7)	10,650	50,011	60,661	75,756
<b>Total current assets</b>		<u>28,179</u>	<u>94,778</u>	<u>122,957</u>	<u>116,304</u>
<b>Current liabilities:</b>					
<b>amounts falling due within one year</b>					
Creditors and accruals	(8)	5,966	-	5,966	5,271
<b>Total current liabilities</b>		<u>5,966</u>	<u>-</u>	<u>5,966</u>	<u>5,271</u>
<b>Net current assets / (liabilities)</b>		<u>22,213</u>	<u>94,778</u>	<u>116,991</u>	<u>111,033</u>
<b>Net assets</b>		<u>30,660</u>	<u>94,778</u>	<u>125,438</u>	<u>117,258</u>
<b>Funds</b>					
Unrestricted funds		30,660	-	30,660	15,674
Restricted funds		-	94,778	94,778	101,584
<b>Total funds</b>		<u>30,660</u>	<u>94,778</u>	<u>125,438</u>	<u>117,258</u>

The financial statements were approved by the board of trustees on 1/2/2023

Tom Walsh (Trustee)

# **People First Keighley & Craven**

## **Notes to the accounts**

### **for the year ended 31 March 2022**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Tangible fixed assets**

Tangible fixed assets costing more than £250 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold land: nil

Freehold buildings: over 50 years

Computers and office equipment: over 4 years

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

# **People First Keighley & Craven**

## **Notes to the accounts**

### **for the year ended 31 March 2022**

#### **1 Accounting policies continued**

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

##### **Leases**

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

**People First Keighley & Craven**  
**Notes to the accounts continued**  
**for the year ended 31 March 2022**

<b>2 Grants, contracts and donations</b>	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
CABAD (Other funding)	400	-	400	-
CABAD (Transformation fund)	-	1,600	1,600	1,600
CABAD (Test and Trace)	50	-	50	6,000
City of Bradford Met. District Council	1,684	1,632	3,316	-
Disability Action	-	1,500	1,500	4,500
Equality Together	-	48,187	48,187	47,470
Equality Together Covid Community Champions	4,900	-	4,900	-
Equality Together Innovation fund	-	22,500	22,500	-
ESF Community Grant	-	31,146	31,146	7,430
Inclusion North	7,500	-	7,500	7,500
Mencap	-	797	797	-
National Lottery Community Fund	-	52,326	52,326	50,757
North Yorkshire County Council	-	13,262	13,262	-
Keighley Community Health	-	-	-	15,000
Leeds Community Foundation (LCF)	-	-	-	15,000
	<u>14,534</u>	<u>172,950</u>	<u>187,484</u>	<u>155,257</u>

<b>3 Staff costs and numbers</b>	2022	2021
	£	£
Gross salaries	112,995	78,000
Social security costs	5,813	4,305
Employment allowance	(4,000)	(4,000)
Pensions	<u>1,584</u>	<u>1,167</u>
	<u>116,392</u>	<u>79,472</u>

The average number of employees during the year was 8.6, being an average of 5.2 full time equivalent (2021: 5.6, 3.4 FTE). There were no employees with emoluments above £60,000.

<b>Defined contribution pension scheme</b>	2022	2021
	£	£
Costs of the scheme to the charity for the year	1,584	1,167
Amount of any contributions outstanding at the year end	-	-

# People First Keighley & Craven

## Notes to the accounts continued

for the year ended 31 March 2022

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Adult Social Care Grant NYCC	-	13,262	13,262	-	-
BMDC COVID Grant	-	1,632	1,632	-	-
Disability Action	-	1,500	1,500	-	-
ESF Community Grant	4,035	31,146	31,331	-	3,850
Inclusion North	4,736	-	4,736	-	-
Innovation Fund	7,668	22,500	18,340	-	11,828
Keighley Community Health	11,368	-	11,368	-	-
Equality Together	-	48,187	50,703	-	(2,516)
MENCAP	-	797	797	-	-
NLCF (Big Lottery)	59,737	52,326	33,647	-	78,416
CABAD (Test and Trace)	6,000	-	6,000	-	-
CABAD (Transformation Fund)	1,600	1,600	-	-	3,200
BMDC all inclusive	6,440	-	6,440	-	-
	<u>101,584</u>	<u>172,950</u>	<u>179,756</u>	<u>-</u>	<u>94,778</u>

Fund name	Purpose of restriction
Adult Social Care Grant NYCC	For equipment purchases.
BMDC COVID Grant	Covid emergency funding.
Disability Action	For the purchase of new computers and associated equipment.
ESF Community Grant	For the 'All Inclusive' project.
Inclusion North	From the 'Keeping Neurodivergent People Connected' fund.
Innovation Fund	To help people plan their own day opportunities.
Keighley Community Health	For health related work.
Equality Together	Lot 2 funding for self and group advocacy and peer support.
MENCAP	Joint funding agreement with Keighleyl Healthy Living for the Round the World project.
NLCF (Big Lottery)	To cover core costs and some salaries and support learning holidays.
CABAD (Test and Trace)	For 'Test and Trace' community engagement.
CABAD (Transformation Fund)	Towards consultancy work for service development.
BMDC all inclusive	To provide themed social events each year and associated costs.

5 Tangible assets	Computers	Office equipment	Total
<b>Cost</b>	£	£	£
At 1 April 2021	6,936	2,049	8,985
Additions	-	4,469	4,469
At 31 March 2022	<u>6,936</u>	<u>6,518</u>	<u>13,454</u>
<b>Depreciation</b>			
At 1 April 2021	1,734	1,026	2,760
Charge for year	1,734	513	2,247
At 31 March 2022	<u>3,468</u>	<u>1,539</u>	<u>5,007</u>
<b>Net book value</b>			
At 31 March 2022	<u>3,468</u>	<u>4,979</u>	<u>8,447</u>
At 31 March 2021	<u>5,202</u>	<u>1,023</u>	<u>6,225</u>

**People First Keighley & Craven**  
**Notes to the accounts continued**  
**for the year ended 31 March 2022**

<b>6 Debtors and prepayments</b>	2022	2021
	£	£
Debtors	7,568	16,139
Prepayments	1,079	1,199
Accrued income	23,715	-
Other debtors	29,934	23,210
	<u>62,296</u>	<u>40,548</u>

<b>7 Cash at bank and in hand</b>	2022	2021
	£	£
Cash at bank	57,406	75,001
Cash in hand	3,255	755
	<u>60,661</u>	<u>75,756</u>

<b>8 Creditors and accruals</b>	2022	2021
	£	£
Creditors	4,715	3,510
Accruals	900	900
Other creditors	351	861
	<u>5,966</u>	<u>5,271</u>

**9 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**Remuneration and benefits received by key management personnel**

The total employee benefits received by key management personnel were £35,776 (previous year: £34,502).

**10 Operating leases**

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2022	2021
	£	£
Within one year	12,492	12,492
In the second to fifth years inclusive	5,205	17,697
Over five years from the balance sheet date	-	-
	<u>17,697</u>	<u>30,189</u>

# People First Keighley & Craven

## Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Income</b>						
Grants, contracts and donations	14,534	-	172,950	155,257	187,484	155,257
Activity contributions	6,154	-	-	-	6,154	-
Fundraising	3,164	1,983	-	-	3,164	1,983
Day services income	24,608	16,448	-	-	24,608	16,448
<b>Total income</b>	<b>48,460</b>	<b>18,431</b>	<b>172,950</b>	<b>155,257</b>	<b>221,410</b>	<b>173,688</b>
<b>Expenditure</b>						
Salaries NI and pensions	3,193	10,303	113,199	69,169	116,392	79,472
Payroll and bookkeeping costs	2,841	2,223	5,192	5,037	8,033	7,260
DBS checks	50	200	-	50	50	250
Sessional support	1,740	1,920	25,621	3,150	27,361	5,070
Legal, professional and consultancy	1,621	900	3,026	3,908	4,647	4,808
Events and activities	2,976	-	610	-	3,586	-
Equipment and resources	222	79	7,102	771	7,324	850
Insurance	783	299	728	856	1,511	1,155
Memberships and subscriptions	21	25	39	93	60	118
Advertising and publicity	907	38	1,457	98	2,364	136
Catering and refreshments	28	-	45	44	73	44
Rent and utilities	5,037	3,200	7,455	9,292	12,492	12,492
Repairs and maintenance	-	595	57	1,587	57	2,182
Room and facility hire	6,815	-	8,345	-	15,160	-
Stationery, printing and postage	860	148	1,812	1,041	2,672	1,189
Telephone and internet	761	396	1,394	1,132	2,155	1,528
Travel	40	77	45	57	85	134
Training	1,665	499	132	-	1,797	499
Independent examination	324	271	576	629	900	900
IT, support and software	1,153	1,043	2,861	3,382	4,014	4,425
Other expenses	190	50	60	39	250	89
Depreciation	2,247	2,247	-	-	2,247	2,247
<b>Total expenditure</b>	<b>33,474</b>	<b>24,513</b>	<b>179,756</b>	<b>100,335</b>	<b>213,230</b>	<b>124,848</b>
<b>Net income / (expenditure)</b>	<b>14,986</b>	<b>(6,082)</b>	<b>(6,806)</b>	<b>54,922</b>	<b>8,180</b>	<b>48,840</b>
<b>Transfers between funds</b>	<b>-</b>	<b>(2,471)</b>	<b>-</b>	<b>2,471</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>14,986</b>	<b>(8,553)</b>	<b>(6,806)</b>	<b>57,393</b>	<b>8,180</b>	<b>48,840</b>
<b>Fund balances brought forward</b>	<b>15,674</b>	<b>24,227</b>	<b>101,584</b>	<b>44,191</b>	<b>117,258</b>	<b>68,418</b>
<b>Fund balances carried forward</b>	<b>30,660</b>	<b>15,674</b>	<b>94,778</b>	<b>101,584</b>	<b>125,438</b>	<b>117,258</b>