

TRUSTEES'

ANNUAL

REPORT

APRIL 2021-

MARCH 2022



Age Concern Hythe and Lyminge
Working name



Legal and Administrative

Trustees

Mrs P Southern - Chair
Mrs J Kennedy – Vice Chair
Mr A R Hogben - Treasurer
Mr J Harrington
Mrs J Dodds
Ms R Knudsen
Mr P Golding
Mr I B Cox
Rev J Waller – Resigned 23/05/22
Mrs T Petrie – Resigned 25/07/22
Mr M Doble
Miss R Patterson – Resigned 23/05/22

Chief Executive

Cleo Smith BEM

Senior Management Team

Christopher Houghton

Charity Number

06589817

Company Number

1125274

Registered Office & Principal Address

Sanford House
Stade Street
Hythe
Kent
CT21 6BD

Auditors

Burgess Hodgson LLP
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

Solicitors

Robson & Co
147 High Street
Hythe
Kent
CT21 5JN

Main Bankers

HSBC Bank Plc
39 High Street
Ashford
Kent
TN24 8TQ

CCLA Investment Management Limited
80 Cheapside
London
EC2V 6DZ

Investment Advisors

Whiting Group Ltd
19-21 Albion Place
Maidstone
Kent
ME14 5EG

Insurance Brokers

Independent Insurance Services
Church House
136 Sandgate Rd
Folkestone
Kent
CT20 2BN



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Message from the Chair

Penny Southern



It was in November 2020 that I started my volunteer journey with Age UK Hythe and Lyminge, first delivering meals to local people isolating and then administration tasks at the Oakland vaccination clinics. Joining the band of volunteers and staff at Age UK Hythe & Lyminge was fabulous - it was a great local service with evidence it was making a difference. I was impressed with how responsive and efficient the organisation was and how important the services they delivered were to the local communities; it really was a lifeline.

As we moved towards March 2021, the timeframe for this report, I found myself approaching the organisation to get more involved with the work of the Trustees. Now retired but still with the uncertainty of the pandemic, I felt I had skills and time to offer more. I was voted in as a Trustee at the February 2021 Trustee Meeting and as the Chair of Trustees in June 2021.

My role as new Chair, on behalf of the group of Trustees, is to introduce our Annual Report which

takes you through the work the organisation completed during this period, the services they successfully managed to continue to deliver, the risks and opportunities, alongside the work to shape the organisation for its future sustainability.

As the pandemic evolved it was a year that brought significant challenges; we experienced a change to social care commissioning from the Council, who were moving away from grant funding voluntary organisations and awarding contracts through a tendering process. This change resulted in a substantial reduction in funding at a time when we started to see higher prices at the fuel pumps and in the supermarkets, so not only did we start to see a pressure on our expenditure forecasts, we also had to respond to the needs of our workforce, ensuring they received a pay increase that reflected these increases, retain the workforce and recognise the important part our teams play in delivering these essential services.

The staff team also said goodbye to Hayley and thanked her for all the hard work she had completed with the organisation and welcomed Chris as the new Service Manager. At the same time Age UK Hythe and Lyminge were delivering their first year of a 3-year Wellbeing contract with a partner organisation, as well as strengthening the working relationship with Age UK Ashford, bringing a close and more consistent partnership.

It was an incredibly busy year with lots of change and uncertainty that many individuals, families and organisations large and small were facing. Credit to Age UK Hythe and Lyminge for navigating themselves through this period while continuing to deliver much needed services. The evolving Living with Dementia

Message from the Chair

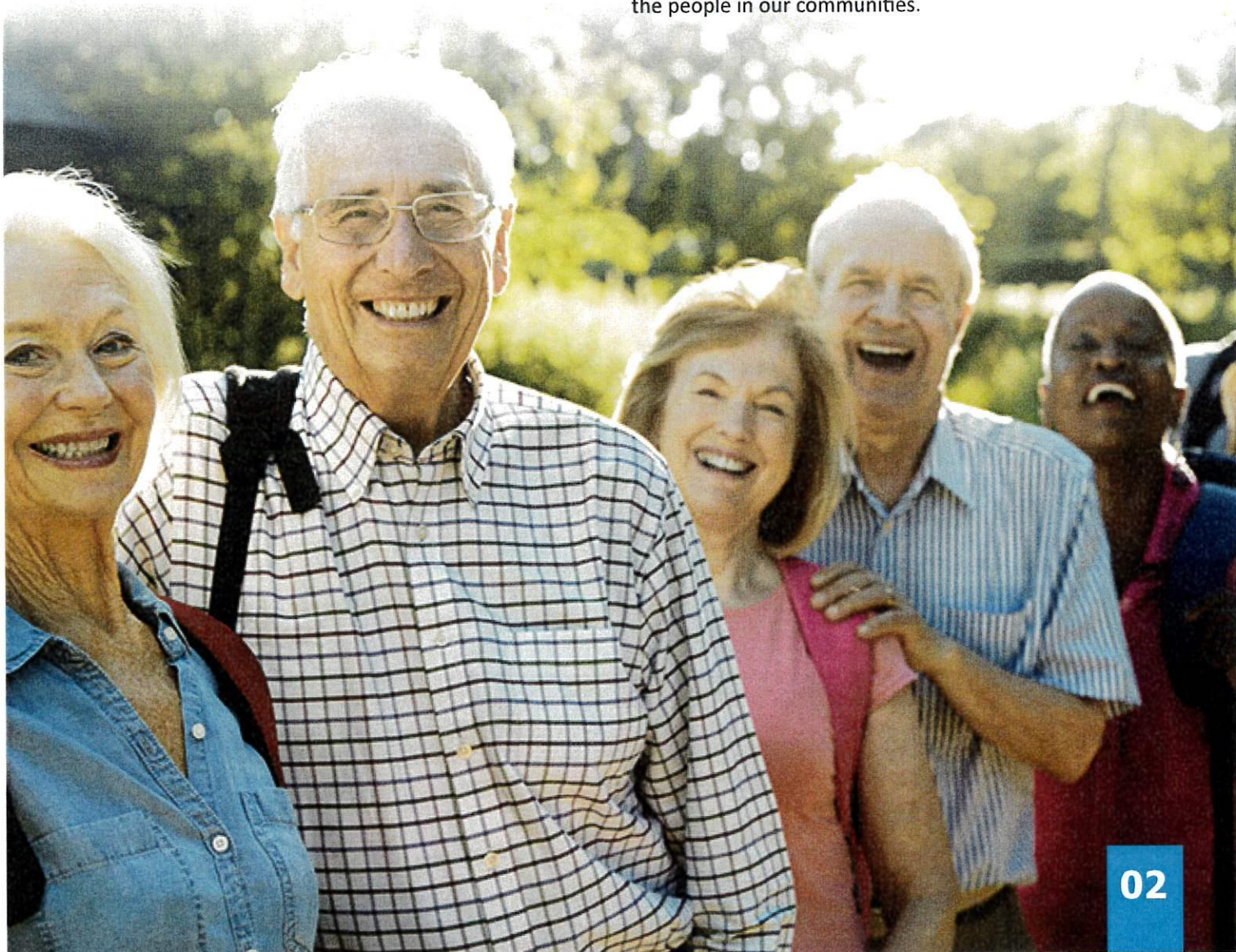
Penny Southern

services in Lyminge meant the organisation was able to develop a bespoke offer of important services to people and their carers living with dementia.

Alongside making sure the extension and refurbishment at Hythe would enable us to expand our offer to the community, it was also important to look to the future and we agreed to commission several pieces of work to help with this process, one in particular with Simpact to look at a strategy for the next 3 years. This is to enable the organisation to maintain what it does well but also develop for the future, ensuring it remains financially stable, continues to grow the strong local partnerships, and have a clear understanding and plan of how it will attract future funding opportunities.

As the new Chair of Age UK Hythe and Lyminge I want to take this opportunity to thank John Harrington for his patience, his support and for continuing as a much valued Trustee to assist my transition into this new role, and to Cleo and her team who never fail to impress me with their professionalism and dedication, ensuring that the people they support are listened to and given every opportunity to live as independently as possible in their communities.

I am confident you will find this Annual Report informative; it will enable you to reflect on all the excellent work we have achieved during this period and give you confidence that this organisation is sustainable, relevant and can deliver what's needed to the people in our communities.



Trustee's Report

An Introduction

The Trustees are pleased to present their report together with the financial statements of the charity for the period 1 April 2021 to 31 March 2022.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).



Trustees' Report

Structure, Governance & Management

Following a decision by the Trustees in May 2008, a new charitable company, which is limited by guarantee, was incorporated in May 2008 under Company Number 1125274 and Charity Number 06589817.

Although operating as individual organisations prior to 2011 Age Concern Hythe and Age Concern Elham Rural decided to merge, forming the Charity Age Concern Hythe and Lyminge (Charity Number 06589817). Although our registered name is Age Concern Hythe and Lyminge, the operating name of the Charity was changed to Age UK Hythe and Lyminge in April 2011.

Following incorporation, the Charity is governed by Age Concern Standard 4 Gold Memorandum & Articles of Association. The Memorandum & Articles were updated in September 2008 and Amended in November 2015 and again in November 2019.

Board of Trustees

Trustees who served during the year were:

Mrs P Southern – Chair Appointed 2/02/2021

Mrs J Kennedy – Vice Chair

Mr A R Hogben – Treasurer

Mr J Harrington

Mrs J Dodds

Ms R Knudsen

Mr P Golding

Mr I B Cox

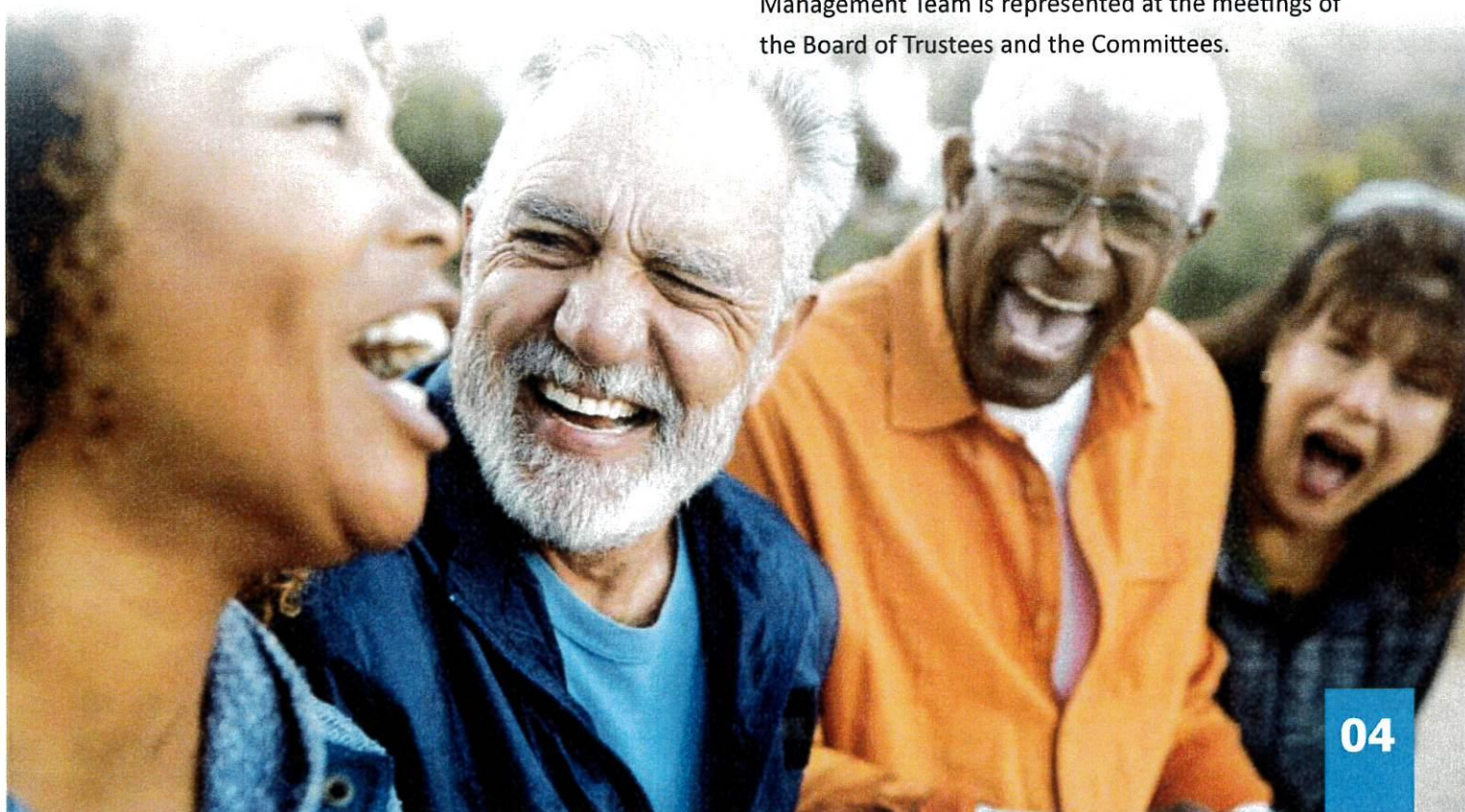
Rev J Waller – Resigned 23/05/22

Mrs T Petrie – Resigned 25/01/22

Mr M Doble

Miss R Patterson – Resigned 23/05/22

The body responsible for the management of the Charity is the Board of Trustees. The Trustees are also Directors of the incorporated entity, which meets at least ten times a year. The Board receives reports from a formal Finance Committee. This committee meets at least ten times per year. These committees have specific Terms of Reference, functions delegated by the Board, and Chairs appointed by the Board. The Senior Management Team is represented at the meetings of the Board of Trustees and the Committees.





Trustees' Report

Structure, Governance & Management

The Board conducts an annual skills audit to ensure that the serving Trustees collectively possess all the skills necessary for the efficient governance of the Charity. Potential Trustees are interviewed before being nominated for election at the Annual General Meeting. If the required skills and experience cannot be met among the Trustees, appropriate individuals can be co-opted onto the Board. The Charity advertises for potential candidates when Trustee vacancies arise.

None of our Trustees receive remuneration or other benefit from their work with the Charity. Any connection between a Trustee or senior manager with a related party, supplier or beneficiary of the Charity must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

The Trustees have taken into account the Charity Commission's guidance on public benefit.

Management

The Board of Trustees is responsible for the overall strategic direction and development of the organisation. Decisions on the day to day operations and management of the Charity are taken by the Chief Executive and Senior Managers of the organisation (the Senior Management Team). The Board receives, at a minimum, quarterly reports from the Chief Executive on operational matters and on financial performance. Decisions on matters with significant implications for the organisation are brought to the Board of Trustees. These would include, but are not limited to:

- Organisational priorities
- All matters of risk – in particular resource and reputational risk
- Significant organisational change
- Major initiatives
- Policy formation and development.

The pay of the Senior Management Team is reviewed annually. In view of the nature of the Charity, it is the intention of the Board of Trustees to benchmark pay levels to other similar sized local community charities to ensure that our pay rates are competitive.

Trustees' Report

Structure, Governance & Management

Internal Control

The Trustees have overall responsibility for ensuring the Charity has appropriate systems of internal control across the entire organisation and that the financial statements follow best practice. They are also responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity.

They are responsible for safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. The systems of internal control are designed to provide reasonable, but not absolute, assurance against material mis-statement or loss. They include:

- A business plan and annual budget approved by the Trustees.
- Regular consideration by the Trustees of financial results, variances from budgets, and forecasts.
- Formal adoption of financial regulations; which includes delegation of authority and segregation of duties.
- Formal adoption of a risk strategy and review of a risk register which identifies and manages individual items.

Risk Management

The Trustees have in place a risk management strategy and risk register. This process includes regular review by the Trustees, Chief Officer and other senior members of staff. The process identifies the types of risks the Charity faces, prioritises them in terms of likelihood of occurrence and potential impact, and identifies the means of mitigating them.

This work has identified that long-term financial sustainability is a potential risk for the Charity. The focus of the next strategic plan will be to develop self-sustaining income streams for our existing high-quality services and develop new initiatives and services that older people need and want.

Attention has also been focused on non-financial risks arising from fire and health and safety at both our centres. A comprehensive Fire Risk Assessment and fire warden training has been undertaken together with full building and electrical surveys to mitigate against these risks.

Trustees' Report

Our Mission

For every person in Hythe and Lyminge to feel part of the community and approach later life with independence, dignity, and a sense of wellbeing; and for Age UK Hythe and Lyminge to be recognised as a vital part of the Folkestone and Hythe District.



Trustees' Report

Our Strategic Objectives

Charitable Object

The object of the Charity shall be to promote and assist the general good of all older people in any manner which is now or hereafter may be deemed by law to be charitable, primarily within Hythe and Lyminge.

Our Vision

Reduce loneliness and improve the health and wellbeing for those living in or around Hythe and Lyminge.

Our Objectives

- To provide a high quality, safe and sustainable service, which meets the needs of older people across Hythe and Lyminge.
- To use our experience and knowledge to empower older people, represent them and give them an influential voice.
- To influence and respond effectively to changes in Health and Adult Social Care policies.
- To engage with older people, their families and carers so that older people in our town and villages can access support, live well and make the most of later life.

Our Values

We are:

Caring

...providing a high-quality service, with the needs of the individual at its core. Ensuring service users are treated with care, respect and dignity.

Trust

...providing trustworthy, quality and accessible services using our experience and knowledge to empower older people and represent them. Helping them access support, live well and make the most of later life.

Choice

... providing choice to access a range of opportunities and empower older people to make choices about their lives.



About us

Our Services

Our services focus on social opportunity groups in our hubs and community while providing support at home where needed. All services are built around our Wellness Wheel. Recognising there are several aspects of life that can impact on how we might be feeling, we have developed our services to ensure there is a variety of options available to you.

Time for me



A membership group offering discounts and priority access to our outings and day trips.

From lunches at local restaurants and theatre trips, to film nights at the hub. It's a great way to meet new people and try new things. In the year April 2021-March 2022 we offered **3,214** sessions.

Full days with us



Full day sessions include:

A varied programme of activities offered both morning and afternoon, e.g. seated exercise, new age curling,

art, singing and much more.

A hot two course lunch, cooked fresh daily.

Refreshments throughout the day.

Local transport to and from the hub is available.

In the year April 2021-March 2022 we provided **1,030** social opportunity places. We also provided **3558** wellbeing activities such as art, singing, dance groups and much more.

Help at home



These services include:

Two course hot meal delivery: Fresh meals delivered hot and ready to eat.

Independent living service: Assisting with tasks that might have become more difficult, for example, light housework, preparing you a light lunch or support getting shopping. In the year April 2021-March 2022 we provided **1,340** hours of service delivery.

Laundry Service: We collect and wash laundry, returning it the following week. Various levels of service are available to suit all needs. In the year April 2021-March 2022 **784** loads of laundry.

Befriending service: Offering companionship in April 2021-March 2022, we provided **696** hours of befriending.

Transport: We have a fleet of wheelchair accessible vehicles to assist with transport needs. In the year April 2021-March 2022 we supported **863** individuals with transport needs.

About us

Our Services

Shopping and prescription delivery: Assisting with essential shopping and collecting and delivering prescriptions. In the year April 2021-March 2022 we provided **1,216** shopping calls and delivered **1,177** prescriptions.

Information & Advice



Age UK has a team of expert Information and Advice Officers who are able to help you navigate through life changes and ensure adequate support is received.

The team can help with:

Maximising your income: Completing benefit checks to ensure that you are receiving all you could be entitled to.

Help with form filling: We know those forms are tough! Our team are here to support you. Whether with blue badge applications, attendance allowance or any other form you need support with, we are just a call away.

Community equipment: Don't struggle at home, there is free assistive equipment available that can be put in place where needed.

Care and support advice: A change in health can be a challenge and often needs adapting to. Find out what support is out there and where to access it.

In the year April 2021-March 2022 we provided **1,640** interventions.

Dementia & Me



A diagnosis of dementia can result in mixed feelings; relief for knowing the cause of changes to behaviour, or anxiety of what might be coming next.

We offer a bespoke service to assist and support at each stage of living with dementia.

Sessions provided include:

Maintenance Cognitive Stimulation Therapy (MCST):

Short sessions for those recently diagnosed.

In the year April 2021-March 2022 we delivered **584** MCST sessions.

Daybreak: Various settings are available dependent on need. Local transport to and from the hub is available. In the year April 2021-March 2022 we provided **2,236** sessions for those living with dementia.

Other Services

- Hairdressing - **90** appointments
- Chiropody - **1,106** appointments
- Hearing Aid Clinics - **106** drop-in sessions

Volunteering

Our volunteers keep the charity moving. We like to think that we have something for everyone.

In the year April 2021-March 2022 Volunteers have donated **12,468** hours equating to **£137,148**.

Age Concern Hythe and Lyminge
Company Limited by Guarantee
Trustees' Responsibilities Statement
Year ended 31 March 2022

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

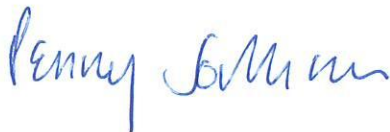
The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The trustees' annual report and the strategic report were approved on 7/11/22 and signed on behalf of the board of trustees by:



Mrs P Southern
Trustee

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Independent Auditor's Report to the Members of Age Concern Hythe and Lyminge (continued)

Year ended 31 March 2022

Opinion

We have audited the financial statements of Age Concern Hythe and Lyminge (the 'charity') for the year ended 31 March 2022 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Independent Auditor's Report to the Members of Age Concern Hythe and Lyminge *(continued)*

Year ended 31 March 2022

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Independent Auditor's Report to the Members of Age Concern Hythe and Lyminge (continued)

Year ended 31 March 2022

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we have considered; the nature of the industry, control environment and business performance with particular reference to any remuneration or related party transactions involving trustees.

We also consider the results of our enquiries of management, relating to their own identification and assessment of the risks of irregularities and possible related fraud. This includes reviewing available documentation on their policies and procedures and performing tests of controls to evidence their effectiveness.

Throughout the audit testing we are considering the incentives that may exist within the organisation for fraud. Key areas include timing of recognising income around the year end, posting of unusual journals and the correct use of restricted funds. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We ensure we have an understanding of the relevant laws and regulations and remain alert to possible non-compliance throughout the audit.

Despite proper planning and audit work in accordance with auditing standards there are inherent limitations and unavoidable risk that we may not detect some irregularities and material misstatements in the financial statements. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Independent Auditor's Report to the Members of Age Concern Hythe and Lyminge (continued)

Year ended 31 March 2022

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Matthew Lightfoot (Senior Statutory Auditor)

For and on behalf of
Burgess Hodgson LLP
Chartered accountants & statutory auditor
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Statement of Financial Activities (Including income and expenditure account)

Year ended 31 March 2022

		Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 Total funds £
	Note				
Income and endowments					
Donations and legacies	2	343,860	246,920	590,780	400,817
Day Care Centre	3	413,516	135,000	548,516	982,525
Other trading activities	4	38,054	–	38,054	48,487
Investment income	5	11,368	–	11,368	11,095
Total income		<u>806,798</u>	<u>381,920</u>	<u>1,188,718</u>	<u>1,442,924</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	6	7,318	–	7,318	9,801
Investment management costs	7	1,518	–	1,518	2,564
Day Care Centre	8,9	643,183	242,756	885,939	1,027,812
Total expenditure		<u>652,019</u>	<u>242,756</u>	<u>894,775</u>	<u>1,040,177</u>
Net gains on investments	11	(31,814)	–	(31,814)	(94,769)
Net income		<u>186,593</u>	<u>139,164</u>	<u>325,757</u>	<u>497,516</u>
Transfers between funds		(16,733)	16,733	–	–
Net movement in funds		<u>169,860</u>	<u>155,897</u>	<u>325,757</u>	<u>497,516</u>
Reconciliation of funds					
Total funds brought forward		1,438,600	265,105	1,703,705	1,206,189
Total funds carried forward		<u>1,608,460</u>	<u>421,002</u>	<u>2,029,462</u>	<u>1,703,705</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Statement of Financial Position

31 March 2022

	Note	2022 £	£	2021 £	£
Fixed assets					
Tangible fixed assets	15		351,813		264,948
Investments	16		1,145,378		813,564
			<u>1,497,191</u>		<u>1,078,512</u>
Current assets					
Stocks	17	3,146		3,381	
Debtors	18	65,882		68,449	
Cash at bank and in hand		570,163		699,504	
		<u>639,191</u>		<u>771,334</u>	
Creditors: amounts falling due within one year	19	106,920		146,141	
Net current assets			<u>532,271</u>		<u>625,193</u>
Total assets less current liabilities			<u>2,029,462</u>		<u>1,703,705</u>
Net assets			<u>2,029,462</u>		<u>1,703,705</u>
Funds of the charity					
Restricted funds			421,002		265,105
Unrestricted funds			1,608,460		1,438,600
Total charity funds	22		<u>2,029,462</u>		<u>1,703,705</u>

These financial statements were approved by the board of trustees and authorised for issue on 7/11/22, and are signed on behalf of the board by:

Mrs P Southern
Trustee

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Statement of Cash Flows

Year ended 31 March 2022

	2022 £	2021 £
Cash flows from operating activities		
Net income	325,757	497,516
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	43,310	36,872
Government grant income	(8,381)	—
Net gains on investments	(31,814)	(94,769)
Dividends, interest and rents from investments	(11,350)	(10,700)
Other interest receivable and similar income	(18)	(395)
Interest payable and similar charges	6,243	7,682
Accrued income	(1,321)	—
<i>Changes in:</i>		
Stocks	235	(1,639)
Trade and other debtors	2,567	19,898
Trade and other creditors	(37,900)	52,404
Cash generated from operations	287,328	506,869
Interest paid	(6,243)	(7,682)
Interest received	18	395
Net cash from operating activities	<u>281,103</u>	<u>499,582</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	11,350	10,700
Purchase of tangible assets	(130,175)	(205,254)
Purchases of other investments	(300,000)	—
Net cash used in investing activities	<u>(418,825)</u>	<u>(194,554)</u>
Cash flows from financing activities		
Government grant income	8,381	—
Net cash from financing activities	<u>8,381</u>	<u>—</u>
Net (decrease)/Increase in cash and cash equivalents	(129,341)	305,028
Cash and cash equivalents at beginning of year	699,504	394,476
Cash and cash equivalents at end of year	<u>570,163</u>	<u>699,504</u>

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2022

1. Accounting policies

Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 201) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Age Concern Hythe and Lyminge is a charitable company in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is Sanford House, Stade Street, Hythe, Kent, CT21 6BD. The nature of the charity's operations and principal activities are on page 1.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Income tax

The Charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

1. Accounting policies *(continued)*

Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Support costs are those that assist the work of the charity but do not directly undertake charity activities. Note 10 provides a breakdown of the costs and how these have been allocated.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	-	Straight line over life of lease
Fixtures and fittings	-	20% reducing balance
Motor vehicles	-	25% reducing balance
Equipment	-	33% straight line

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Investment property

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

1. Accounting policies *(continued)*

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Defined contribution plans

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Donations	26,489	420	26,909
Legacies			
Legacies	150,104	–	150,104
Grants			
Grants	158,886	246,500	405,386
Government grant income	8,381	–	8,381
	<u>343,860</u>	<u>246,920</u>	<u>590,780</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Donations	61,866	–	61,866
Legacies			
Legacies	57,433	–	57,433
Grants			
Grants	148,819	–	148,819
Government grant income	68,580	64,119	132,699
	<u>336,698</u>	<u>64,119</u>	<u>400,817</u>

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Day care centre

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Meals and refreshments	245,453	—	245,453
Health and well being	24,206	—	24,206
Transport contributions	21,330	—	21,330
KCC Service agreement funding	—	—	—
Independent living services	113,554	—	113,554
Centre activities	8,973	—	8,973
SEK Wellbeing Funding	—	135,000	135,000
	<u>413,516</u>	<u>135,000</u>	<u>548,516</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Meals and refreshments	287,883	—	287,883
Health and well being	18,311	—	18,311
Transport contributions	1,904	—	1,904
KCC Service agreement funding	450,396	—	450,396
Independent living services	222,182	—	222,182
Centre activities	1,849	—	1,849
SEK Wellbeing Funding	—	—	—
	<u>982,525</u>	<u>—</u>	<u>982,525</u>

4. Other trading activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Fundraising events	1,801	1,801	910	910
Shop Income	21,987	21,987	1,766	1,766
Other Income	3,153	3,153	11,715	11,715
Recharged wages	11,113	11,113	34,096	34,096
	<u>38,054</u>	<u>38,054</u>	<u>48,487</u>	<u>48,487</u>

5. Investment Income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Rents received	11,350	11,350	10,700	10,700
Deposit account interest	18	18	395	395
	<u>11,368</u>	<u>11,368</u>	<u>11,095</u>	<u>11,095</u>

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

6. Costs of other trading activities

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Other trading activities	7,318	7,318	9,801	9,801

7. Investment management costs

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Managing agents fees	1,080	1,080	1,070	1,070
Insurance	438	438	1,494	1,494
	1,518	1,518	2,564	2,564

8. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Day Care Centre	578,100	225,010	803,110
Support costs	65,083	17,746	82,829
	643,183	242,756	885,939

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Day Care Centre	857,077	81,897	938,974
Support costs	88,838	—	88,838
	945,915	81,897	1,027,812

9. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2022	Total fund 2021
	£	£	£	£
Day Care Centre	803,110	—	803,110	938,974
Governance costs	—	82,829	82,829	88,838
	803,110	82,829	885,939	1,027,812

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

10. Analysis of support costs

	Day Care Centre £	Total 2022 £	Total 2021 £
Wages	41,983	41,983	51,821
Social Security	7,075	7,075	5,939
Pensions	1,892	1,892	1,555
Auditors' remuneration	13,794	13,794	7,589
Bank charges	6,420	6,420	7,682
Legal & Professional fees	5,422	5,422	4,495
Accountancy & bookkeeping	6,243	6,243	9,757
	<u>82,829</u>	<u>82,829</u>	<u>88,838</u>

11. Net gains on investments

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Gains/(losses) on other investment assets	<u>31,814</u>	<u>31,814</u>	<u>94,769</u>	<u>94,769</u>

12. Net income

Net income is stated after charging/(crediting):

	2022 £	2021 £
Depreciation of tangible fixed assets	43,310	36,872
Fees payable for the audit of the financial statements	<u>6,420</u>	<u>7,589</u>

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022 £	2021 £
Wages and salaries	388,239	421,401
Social security costs	21,841	15,636
Employer contributions to pension plans	7,921	7,553
	<u>418,001</u>	<u>444,590</u>

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

13. Staff costs *(continued)*

The average head count of employees during the year was 42 (2021: 42). The average number of full-time equivalent employees during the year is analysed as follows:

	2022 No.	2021 No.
Management	1	1
Support & Dementia Daybreak	15	16
Administration	4	3
Ancillary	3	3
Hot meals	15	16
Independent living	3	3
Kitchen	1	—
	<u>42</u>	<u>42</u>

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees

Trustee expenses of £90 were paid to Penny Southern in the year. (2021: £62)

15. Tangible fixed assets

	Improvements to Property £	Fixtures and fittings £	Motor vehicles £	Equipment £	Total £
Cost					
At 1 April 2021	269,220	148,811	40,390	18,860	477,281
Additions	124,872	2,530	—	2,773	130,175
Disposals	—	—	—	(210)	(210)
At 31 March 2022	<u>394,092</u>	<u>151,341</u>	<u>40,390</u>	<u>21,423</u>	<u>607,246</u>
Depreciation					
At 1 April 2021	74,704	110,211	14,950	12,468	212,333
Charge for the year	24,763	8,014	6,360	4,173	43,310
Disposals	—	—	—	(210)	(210)
At 31 March 2022	<u>99,467</u>	<u>118,225</u>	<u>21,310</u>	<u>16,431</u>	<u>255,433</u>
Carrying amount					
At 31 March 2022	<u>294,625</u>	<u>33,116</u>	<u>19,080</u>	<u>4,992</u>	<u>351,813</u>
At 31 March 2021	<u>194,516</u>	<u>38,600</u>	<u>25,440</u>	<u>6,392</u>	<u>264,948</u>

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

16. Investments

	Investment properties £	Other investments £	Total £
Cost or valuation			
At 1 April 2021	260,000	553,564	813,564
Additions	—	300,000	300,000
Fair value movements	—	31,814	31,814
At 31 March 2022	<u>260,000</u>	<u>885,378</u>	<u>1,145,378</u>
Impairment			
At 1 April 2021 and 31 March 2022		—	—
Carrying amount			
At 31 March 2022	<u>260,000</u>	<u>885,378</u>	<u>1,145,378</u>
At 31 March 2021	<u>260,000</u>	<u>553,564</u>	<u>813,564</u>

All investments shown above are held at valuation.

Investment properties

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

17. Stocks

	2022 £	2021 £
Stocks	<u>3,146</u>	<u>3,381</u>

18. Debtors

	2022 £	2021 £
Trade debtors	45,677	37,862
Prepayments and accrued income	20,205	30,587
	<u>65,882</u>	<u>68,449</u>

19. Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	30,787	26,790
Accruals and deferred income	12,087	13,408
Social security and other taxes	4,019	4,501
Other creditors	60,027	101,442
	<u>106,920</u>	<u>146,141</u>

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

20. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £7,921 (2021: £7,553).

21. Government grants

The amounts recognised in the financial statements for government grants are as follows:

	2022 £	2021 £
Recognised in income from donations and legacies:		
Government grants income	<u>8,381</u>	<u>132,699</u>

22. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2021 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2022 £
General funds	1,404,521	806,798	(652,019)	(16,733)	31,814	1,574,381
Designated Redundancy Fund	34,079	—	—	—	—	34,079
Conservatory Fund	—	—	—	—	—	—
	<u>1,438,600</u>	<u>806,798</u>	<u>(652,019)</u>	<u>(16,733)</u>	<u>31,814</u>	<u>1,608,460</u>

	At 1 Apr 2020 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2021 £
General funds	1,059,952	1,378,805	(958,280)	(170,725)	94,769	1,404,521
Designated Redundancy Fund	34,079	—	—	—	—	34,079
Conservatory Fund	7,221	—	—	(7,221)	—	—
	<u>1,101,252</u>	<u>1,378,805</u>	<u>(958,280)</u>	<u>(177,946)</u>	<u>94,769</u>	<u>1,438,600</u>

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

22. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 Apr 2021	Income	Expenditure	Transfers	Gains and losses	At 31 Mar 2022
	£	£	£	£	£	£
Lottery Fund	—	—	—	—	—	—
Christmas Club	218	—	—	(218)	—	—
Holiday Fund	6,583	—	—	(6,583)	—	—
Information & Advice Fund	35,552	420	—	—	—	35,972
Dementia Daybreak Fund	13,118	18,750	(28,738)	—	—	3,130
Welfare Fund	—	—	—	—	—	—
Home Hazard Extension Fund	209,634	150,000	(19,923)	—	—	339,711
Music for health fund	—	—	—	—	—	—
Bathing Fund	—	—	—	—	—	—
Swimming Fund	—	—	—	—	—	—
Kitchen Fund	—	—	—	—	—	—
Main Kitchen Fund	—	—	—	—	—	—
Building project Fund	—	—	—	—	—	—
Chair Exercises Fund	—	—	—	—	—	—
Laundry Service	—	—	—	—	—	—
Befriending Fund	—	—	—	—	—	—
Lyminge Singing Group	—	—	—	—	—	—
Surviving Winter Rosie's Moments	—	—	—	—	—	—
Social Enterprise COM	—	10,000	(1,218)	(8,782)	—	—
Stick In A Bundle	—	67,750	(25,561)	—	—	42,189
Wellbeing Fund	—	135,000	(167,316)	32,316	—	—
	<u>265,105</u>	<u>381,920</u>	<u>(242,756)</u>	<u>16,733</u>	<u>—</u>	<u>421,002</u>

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

22. Analysis of charitable funds *(continued)*

	At 1 Apr 2020	Income	Expenditure	Transfers	Gains and losses	At 31 Mar 2021
	£	£	£	£	£	£
Lottery Fund	17,443	22,258	—	(39,701)	—	—
Christmas Club	218	—	—	—	—	218
Holiday Fund	6,583	—	—	—	—	6,583
Information & Advice Fund	43,039	15,549	(23,036)	—	—	35,552
Dementia Daybreak Fund	4,970	8,102	(39,994)	40,040	—	13,118
Welfare Fund	—	10,000	—	(10,000)	—	—
Home Hazard Extension Fund	—	3,425	(3,500)	75	—	—
Music for health fund	—	4,785	(15,367)	220,216	—	209,634
Bathing Fund	244	—	—	(244)	—	—
Swimming Fund	22,027	—	—	(22,027)	—	—
Kitchen Fund	759	—	—	(759)	—	—
Main Kitchen Fund	134	—	—	(134)	—	—
Building project Fund	3,454	—	—	(3,454)	—	—
Chair Exercises Fund	1,485	—	—	(1,485)	—	—
Laundry Service	575	—	—	(575)	—	—
Befriending Fund	150	—	—	(150)	—	—
Lyminge Singing Group	697	—	—	(697)	—	—
Surviving Winter	1,525	—	—	(1,525)	—	—
Rosie's Moments	1,295	—	—	(1,295)	—	—
Social Enterprise COM	339	—	—	(339)	—	—
Stick In A Bundle	—	—	—	—	—	—
Wellbeing Fund	—	—	—	—	—	—
	<u>104,937</u>	<u>64,119</u>	<u>(81,897)</u>	<u>177,946</u>	<u>—</u>	<u>265,105</u>

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

23. Funds

The funds are used for the following purposes:

Designated

Redundancy Fund

This fund is monies set aside to cover any redundancy costs that may arise in the future due to a decrease in funding for the activities of the charity, although at the present time it is not envisioned that the fund will be used.

Conservatory Fund

This fund was originally raised to fund the construction of a conservatory at the Lyminge day centre. This has now been constructed and the depreciation associated with the structure is charged to this fund.

Restricted

Chair exercises Fund

This is funding for chair based activities. This fund is used to purchase equipment and other running costs of the scheme. These funds have been reallocated to provide chair based training for staff.

Music for health Fund

This fund is used to provide Music for Health workshops. These funds have been reallocated to deliver singing sessions within the centre.

Bathing Fund

This fund is used to provide bathing services for the elderly who otherwise may not be able to regularly bathe. Funding has been received from KCC, St Saviors medical and the Roger de Hann Charitable Trust. These funds were allocated against staffing costs to provide the bathing service.

Building project Fund

This fund was set up to refurbish and extend the Lyminge day centre. This has now been done and the depreciation associated with this improvement is charged to this fund.

Lottery Fund

This fund was set up to enable the provision of 15 extra day care places, internet access and an information and advice suit. Funding ended in September 2008 and the balance of this fund represents capital assets purchased as part of the IT requirement, the associated depreciation is charged to this fund.

Swimming Fund

This represents fund received from Age UK to provide swimming lessons.

Kitchen Fund

This represents funds given by the W G Edwards Charitable foundation for the purpose and fitting of a kitchen so that clients can undertake cookery lessons. These funds have been reallocated to the extension to fund the moving of the client kitchen within the extension.

Information and Advice Fund

This fund is to provide an information and advice service for the clients. Income is from Age UK and covers the Warm Homes project. These funds have been reallocated to provide general

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

information and advice.

Holiday Fund

This fund holds the monies paid by clients to pay for an annual holiday with any costs relating to the holiday being charged to this fund. The balance of the account is reallocated to staff costs associated with the planning and attending the client holiday.

Main Kitchen Fund

This represents funds received from Shepway District Council for the refurbishment of the main kitchen. Assets related to this were capitalised and the depreciation arising of them are being charged against this fund.

Extension Fund

This represents funds received from Kent County Council, The Bradbury Foundation, Bernard Sunley and the Laing Family Trust for the existing building extension costs.

Home Hazard Fund

This represents funding received to purchase household items to ensure peoples safety in their own home.

Welfare Fund

This represents funding from the Folkestone and Hythe District Council to support people in hardship with rental cost, food, utility costs and any other financial hardship.

Winter Warmth

This represents funding from the Folkestone and Hythe District Council to support people in hardship with rental cost, food, utility costs and any other financial hardship through the winter months.

Armed Forces

This fund represents funding shared with Romney Marsh Community Hub, Tenterden Social Hub and Age UK Ashford to support members of the Armed forces to access services and support those who experience financial hardship.

Dementia Daybreak Fund

This represents funding from the National lottery to support those living with Dementia to access a bespoke Dementia service in a secure and safe environment.

Social Enterprise COM

This funding was received to provide a safe environment for our staff, volunteers and clients both in the centre and at home for our beneficiaries during covid -19.

Stick In A Bundle

This represents funding received from the National lottery to support the development and coordination of volunteers in the community enhancing their experience and increasing volunteer involvement within the organisation.

Wellbeing Fund

This funding is received through a subcontract commission by Kent County Council to provide well being activities to those aged 55 and over.

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

24. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	67,708	284,106	351,814
Investments	1,145,378	—	1,145,378
Current assets	444,881	194,310	639,191
Creditors less than 1 year	(49,507)	(57,414)	(106,921)
Net assets	1,608,460	421,002	2,029,462

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	67,135	197,813	264,948
Investments	813,564	—	813,564
Current assets	609,251	162,083	771,334
Creditors less than 1 year	(51,350)	(94,791)	(146,141)
Net assets	1,438,600	265,105	1,703,705

25. Analysis of changes in net debt

	At 1 Apr 2021 £	Cash flows £	At 31 Mar 2022 £
Cash at bank and in hand	699,504	(129,341)	570,163

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Management Information

Year ended 31 March 2022

The following pages do not form part of the financial statements.

Age Concern Hythe and Lyminge
Company Limited by Guarantee
Detailed Statement of Financial Activities
Year ended 31 March 2022

	2022 £	2021 £
Income and endowments		
Donations and legacies		
Donations	26,909	61,866
Legacies	150,104	57,433
Grants	405,386	148,819
Government grant income	8,381	132,699
	<u>590,780</u>	<u>400,817</u>
 Day Care Centre		
Meals and refreshments	245,453	287,883
Health and well being	24,206	18,311
Transport contributions	21,330	1,904
KCC Service agreement funding	—	450,396
Independent living services	113,554	222,182
Centre activities	8,973	1,849
SEK Wellbeing Funding	135,000	—
	<u>548,516</u>	<u>982,525</u>
 Other trading activities		
Fundraising events	1,801	910
Shop Income	21,987	1,766
Other Income	3,153	11,715
Recharged wages	11,113	34,096
	<u>38,054</u>	<u>48,487</u>
 Investment Income		
Rents received	11,350	10,700
Deposit account interest	18	395
	<u>11,368</u>	<u>11,095</u>
 Total Income	<u><u>1,188,718</u></u>	<u><u>1,442,924</u></u>

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2022

	2022 £	2021 £
Expenditure		
Costs of other trading activities		
Opening stock	3,381	1,742
Purchases	6,784	7,181
Closing stock	3,146	3,381
Fundraising Expenditure	299	4,259
	<u>7,318</u>	<u>9,801</u>
Investment management costs		
Managing agents fees	1,080	1,070
Insurance	438	1,494
	<u>1,518</u>	<u>2,564</u>
Day Care Centre		
Wages and salaries	388,239	421,401
Employer's NIC	21,841	15,636
Pension costs	7,921	7,553
Rent	27,388	27,214
Rates and water	7,346	8,337
Light and heat	23,627	15,370
Repairs and maintenance	48,446	35,512
Motor vehicle expenses	43,559	45,792
Legal and professional fees	25,636	21,841
Telephone	9,553	10,574
Other office costs	23,496	16,152
Other interest payable and similar charges	6,243	7,682
Meals	14,821	15,972
Sundries	18,043	18,829
Cleaning and waste disposal	19,527	13,976
Training	984	13,735
Independent living scheme expenses	79,895	205,053
Hot meal delivery	49,512	75,527
Recruitment and other staff costs	5,449	7,563
Equipment leasing	4,515	3,250
Management costs	—	549
Investments to property	24,763	15,366
Fixtures and fittings	8,014	9,229
Motor vehicles	6,360	8,480
Computer equipment	4,173	3,797
Advertising and marketing	4,093	3,422
Activities and Entertainment	12,495	—
	<u>885,939</u>	<u>1,027,812</u>

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2022

	2022 £	2021 £
Total expenditure	<u>894,775</u>	<u>1,040,177</u>
Net gains on Investments		
Gains/(losses) on other investment assets	<u>(31,814)</u>	<u>(94,769)</u>
Net Income	<u>325,757</u>	<u>497,516</u>

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2022

	2022	2021
	£	£
Costs of other trading activities		
Other trading activities		
Opening stock	3,381	1,742
Purchases	6,784	7,181
Closing stock	(3,146)	(3,381)
Fundraising expenditure	299	4,259
	<u>7,318</u>	<u>9,801</u>
 Costs of other trading activities	 <u>7,318</u>	 <u>9,801</u>

Age Concern Hythe and Lyminge

Company Limited by Guarantee

Notes to the Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2022

	2022 £	2021 £
Day Care Centre		
Day Care Centre		
Activities undertaken directly		
Wages	346,256	369,580
Social security	14,766	9,697
Pensions	6,029	5,998
Rent	27,388	27,214
Rates and insurance	7,346	8,337
Light and heat	23,627	15,370
Repairs and maintenance	48,446	35,512
Minibus and travel expenses	43,559	45,792
Telephone and internet charges	9,553	10,574
Postage and stationary	23,496	16,152
Meals	14,821	15,972
Sundries	18,043	18,829
Cleaning and waste disposal	19,527	13,976
Training	984	13,735
Independent living scheme expenses	79,895	205,053
Hot meal delivery	49,512	75,527
Recruitment and other staff costs	5,449	7,563
Equipment leasing	4,515	3,250
Management costs	—	549
Investments to property	24,763	15,366
Fixtures and fittings	8,014	9,229
Motor vehicles	6,360	8,480
Computer equipment	4,173	3,797
Advertising and marketing	4,093	3,422
Activities and Entertainment	12,495	—
	<u>803,110</u>	<u>938,974</u>
Governance costs		
Wages	41,983	51,821
Social Security	7,075	5,939
Pensions	1,892	1,555
Accountancy & bookkeeping	13,794	9,757
Auditors' remuneration	6,420	7,589
Legal & Professional fees	5,422	4,495
Bank charges	6,243	7,682
	<u>82,829</u>	<u>88,838</u>
Day Care Centre	<u>885,939</u>	<u>1,027,812</u>

