

# Age UK Hythe, Lyminge and Ashford

England & Wales · Charity number 1125274

## Details

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**Other names** AGE CONCERN - HYTHE, AGE CONCERN HYTHE AND LYMINGE

**Status** Registered

**Legal form** Charitable company

**Company number** [06589817](#)

**Registered** 2008-07-30

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Age UK Hythe  
Lyminge and Ashford  
Sanford House  
Stade Street  
Hythe  
CT21 6BD

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**Website** [www.ageuk.org.uk/hythelymingeashford](http://www.ageuk.org.uk/hythelymingeashford)

## Activities

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**Objects:** THE OBJECTS FOR WHICH THE CHARITY (THE "OBJECTS") IS ESTABLISHED AND TO WHICH IT IS SPECIFICALLY RESTRICTED ARE TO PROMOTE THE FOLLOWING PURPOSES FOR THE BENEFIT OF THE PUBLIC AND/OR OLDER PEOPLE IN EAST KENT ("THE AREA OF BENEFIT"):4.1 PREVENTING OR RELIEVING THE POVERTY OF OLDER PEOPLE;4.2 PREVENTING OR RELIEVING SICKNESS, DISEASE OR SUFFERING IN OLDER PEOPLE (WHETHER EMOTIONAL, MENTAL OR PHYSICAL);4.3 ASSISTING OLDER PEOPLE IN NEED BY REASON OF ILL-HEALTH, DISABILITY, FINANCIAL HARDSHIP, SOCIAL EXCLUSION OR OTHER DISADVANTAGE; AND4.4 SUCH OTHER CHARITABLE PURPOSES FOR THE BENEFIT OF OLDER PEOPLE AS THE TRUSTEES MAY FROM TIME TO TIME DECIDETHE OUTCOME OF THIS BEING THE PROMOTION OF THE WELL-BEING OF OLDER PEOPLE

**Activities:** Age UK Hythe & Lyminge encourage and enable independence and wellbeing in later life. We aim to reduce social isolation and loneliness, improve the quality of life and reduce financial hardship, services include, 2 course lunch, transport, social opportunities and activities, singing, cooking, walking, exercise,

home meals, independent living service, and information and advice and much more.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Other Charitable Purposes
- **Who:** Elderly/old People

## Geography

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- **Area of benefit:** HYTHE
- Kent

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,646,711	£1,714,479	£5,227,112	47
2024-03-31	£1,986,061	£1,735,454	£2,263,494	71
2023-03-31	£939,054	£1,189,257	£1,925,780	47
2022-03-31	£1,188,718	£894,775	£2,029,462	42
2021-03-31	£1,442,924	£1,040,177	£1,703,705	42

## Trustees

Name	Role	Appointed
<b>Penny Southern</b>	Chair	2021-02-22
Anthony Hogben JP		2019-07-29
Frederick Hobbs		2023-03-31
Gary Mansfield		2026-05-29
Ian Barnett Cox		2014-06-01
Jane Kennedy		2017-10-30
Karen Byrne		2025-03-26
Michael Doble		2020-11-30
Phillip Carter		2024-05-28
Sarah Barnes		2024-07-31
THOMAS DAWLINGS		2023-03-31

**Age UK Hythe, Lyminge and Ashford**

England & Wales - Charity number 1125274

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# Accounts

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**TRUSTEES'**

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# **ANNUAL REPORT**

**APRIL 2024-  
MARCH 2025**

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# Legal and Administrative

## Trustees

Mrs P Southern - Chair  
Mrs J Kennedy - Vice Chair  
Mr A R Hogben - Treasurer  
Mr I B Cox  
Mr M Doble  
Mr T Dawlings  
Mrs A Harris – Resigned 14/11/2024  
Mr F Hobbs  
Mrs S Barnes – Appointed 31/7/24  
Mr P Carter – Appointed 29/5/24  
Mrs Karen Bryne – Appointed 26/3/25  
Mr T Fagg – Resigned 3/4/2024  
Mrs L Homewood – Resigned 8/4/2024

## Chief Executive

Cleo Smith BEM

## Senior Management Team

Christopher Houghton

## Company Number

06589817

## Charity Number

1125274

## Registered Office & Principal Address

Sanford House  
Stade Street  
Hythe  
Kent  
CT21 6BD

## Auditors

Burgess Hodgson Audit Limited  
Camburgh House  
27 New Dover Road  
Canterbury Kent CT1 3DN

## Solicitors

Robson & Co  
147 High Street  
Hythe  
Kent  
CT21 5JN

## Main Bankers

HSBC Bank Plc  
41 Sandgate Road  
Folkestone  
Kent  
CT20 1SA

CCLA Investment Management Limited  
80 Cheapside  
London  
EC2V 6DZ

## Investment Advisors

Whiting Group Ltd  
19-21 Albion Place  
Maidstone  
Kent  
ME14 5EG

## Insurance Brokers

Independent Insurance Services  
Church House  
136 Sandgate Rd  
Folkestone  
Kent  
CT20 2BN

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My role as Chair, on behalf of the group of Trustees, is to introduce the Age UK Hythe, Lyminge and Ashford Annual Report, which takes you through the work of the organisation it has completed from April 2024 to March 2025. This report gives the organisation an opportunity to reflect on the year's work, share the work that has been undertaken throughout the year and consider the work needed in the future.



You will note throughout the report the number of services we have delivered and the success of these services. As an organisation here to meet a local need, we will continue to explore ways in which we can maintain these services and, where needed and if funding available, will increase these services.

As you will see in the Statement of Financial Activities, we have continued to make a loss. This was not unexpected and our forecasts had highlighted this, with accurate data throughout the year enabling the organisation to make ongoing decisions that enabled services to continue and, in some areas of high need, increase.

# Message from the Chair

## Penny Southern

**The organisation has, despite the many changes in funding arrangements, delivered all of the key services and managed to continue with the support and much needed services for people living with dementia.**

However, it is a loss, and we are forecasting further potential losses over the next three years. Although we have been able to sustain this loss with excellent historical financial work, sound investments and an increase in income streams, we cannot continue with these losses. In 2024, after a number of discussions and meetings to look at income, activities and expenditure, the organisation came to the difficult decision to close one of its buildings.

Although a challenging time from making the recommendation to implementing the decision, it was essential to take action in order to preserve our sustainability across all services. This decision was made alongside a number of changes in services and staffing, some developments, fee increases, additional fundraising alongside new grant applications to ensure the ongoing sustainability of the core services. These are essential to meet the growing need in all three of our communities. We will need to continue considering opportunities and take further action in order to maintain our services and deliver a future balanced budget. With this in mind work has already started on consultations with people who use our services, their families, partners and the wider local population to set out our ambition and security of funding streams over the next three to five years. We will report more on the outcome of this work in the 2025 - 2026 Annual Report.

Despite the many challenges the organisation faced in 2024/25 it has not lost sight of the importance of delivering its core services well. A number of Age

UK assessments throughout this period have been completed and the results are a good news story. This organisation has been recognised through the Age UK Quality Assessment and the Information and Advice Quality Mark assessment as an organisation that delivers high standards of service and adheres to best practice standards. It is through the dedication and commitment of all our staff and volunteers that have enabled us to manage our services and maintain our standards. A huge congratulations to all staff and volunteers on this outstanding achievement.

The organisation has a very strong foundation built by a group of competent people who are nimble and innovative enough to make the right future decisions to ensure the continuation of much needed services within this unpredictable economic environment.

Finally, thank you to all the staff and volunteers across the three community hubs who never fail to impress me with the dedication, innovation and excellent work they do to deliver services within these communities.

I am confident you'll find this Annual Report informative; it will enable you to reflect on all the excellent work Age UK Hythe, Lyminge and Ashford has achieved during this period and give you confidence that the organisation is sustainable, relevant and can deliver what's needed to the people in our local communities.

# Trustees' Report

## An Introduction

The Trustees, who are directors for the purpose of company law, are pleased to present their report together with the Financial Statements of the charity for the period 1 April 2024 to 31 March 2025.

The Financial Statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition, effective 1 January 2019).

Following a decision by the Trustees in May 2008, a new charitable company, which is limited by guarantee, was incorporated in May 2008 under Company Number 1125274 and Charity Number 06589817.

In 2011, Age Concern Hythe and Age Concern Elham Rural merged to become Age Concern Hythe and Lyminge. This was followed by another major merger in 2024 when Age Concern Hythe and Lyminge joined with Age UK Ashford. Following the merger, the organisation now operates legally as Age Concern Hythe, Lyminge, and Ashford, though it is commonly known as Age UK Hythe, Lyminge, and Ashford. As part of this transition, a new Memorandum and Articles of Association were adopted.

The Charity is managed by a Board of Trustees, who also serve as Directors of the incorporated entity.

The Board meets at least eight times a year and receives reports from a formal Finance Committee, which convenes at least ten times annually. These committees operate under specific Terms of Reference, with delegated functions and appointed Chairs, all overseen by the Board. The Senior Management Team participates in these meetings.

To ensure effective governance, the Board conducts a regular skills audit to confirm that the Trustees collectively possess the necessary expertise. Prospective Trustees undergo an interview process before being nominated for election at the Trustee and Annual General Meetings. When gaps in skills or experience are identified, individuals with the required expertise may be co-opted onto the Board. Trustee vacancies are advertised as needed.

None of the Trustees receive remuneration or other benefits for their work with the Charity. Any connection between a Trustee or Senior Manager and a related party, supplier, or beneficiary must be disclosed to the full Board in accordance with standard contractual relationship guidelines. In the current year, no related party transactions have been reported.

The Trustees have taken into account the Charity Commission's guidance on public benefit.



# Trustees' Report

## Structure, Governance & Management

### Management

The Board of Trustees is responsible for the overall strategic direction and development of the Charity. The Chief Officer and Senior Management Team handle day-to-day operations and management. The Chief Officer provides the Board with bi-monthly reports covering operational and financial performance. Any decision with significant implications for the organisation is brought to the Board for consideration. These include, but are not limited to:

- Organisational priorities
- Risk management, particularly concerning resources and reputation
- Significant structural changes
- Major initiatives
- Policy development

The pay of the Senior Management Team is reviewed annually. Given the nature of the Charity, the Board of Trustees benchmarks salaries against similar-sized local community charities to ensure competitive pay rates.

### Internal Control

The Trustees hold ultimate responsibility for ensuring that the Charity has effective internal control systems in place across the organisation and that financial statements adhere to best practices. They must also maintain accurate accounting records that reflect the Charity's financial position at any given time.

Additionally, the Trustees are responsible for safeguarding the Charity's assets and implementing reasonable measures to prevent and detect fraud and other irregularities. The internal control systems aim to provide reasonable, though not absolute, assurance against material misstatements or losses. These systems include:

- A business plan and annual budget approved by the Trustees.
- Regular reviews of financial results, budget variances, and forecasts by the Trustees.
- Formal adoption of financial regulations, including delegation of authority and segregation of duties.
- Adoption of a risk strategy and regular review of a risk register to manage individual risks.

## Risk Management

The Trustees have established a risk management strategy supported by a risk register, which undergoes regular review by the Trustees, Chief Officer, and senior staff members. This strategy identifies the various risks the Charity faces, prioritises them based on likelihood and potential impact, and outlines mitigation measures.

One key risk identified is the long-term financial sustainability of the Charity. The focus of the next strategic plan will be to develop self-sustaining income streams for existing high-quality services while also introducing new initiatives and services that meet the needs and preferences of older people. Additionally, non-financial risks related to fire safety and health and safety at all Charity centres have been given special attention. A comprehensive Fire Risk Assessment has been conducted, along with fire warden training and full building and electrical surveys to mitigate these risks.



# Trustees' Report

## Our Mission

*Our vision is for every individual in Hythe, Lyminge and Ashford to feel connected to their community and embrace later life with independence, dignity, and wellbeing. We also strive for Age UK Hythe, Lyminge, and Ashford to be recognised as an essential organisation within the Folkestone & Hythe District and the Borough of Ashford.*

### Charitable Object

The object of the Charity shall be to promote and assist the general good of all older people in any manner which is now or hereafter deemed by law to be charitable, primarily within Hythe, Lyminge and Ashford.

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### Our Vision

Reduce loneliness and improve the health and wellbeing for those living in or around Hythe, Lyminge and Ashford.

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### Our Objectives

To deliver a high-quality, safe, and sustainable service that meets the needs of older people across Hythe, Lyminge and Ashford.

To use our experience and expertise to empower older people, advocate for their needs, and amplify their voices.

To effectively respond to and influence changes in Health and Adult Social Care policies.

To actively engage with older people, their families, and carers.

## Our Values



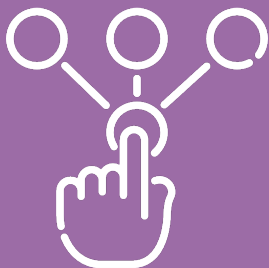
### Caring

Providing a high-quality service with the individual's needs at its heart. We treat every service user with care, respect, and dignity.



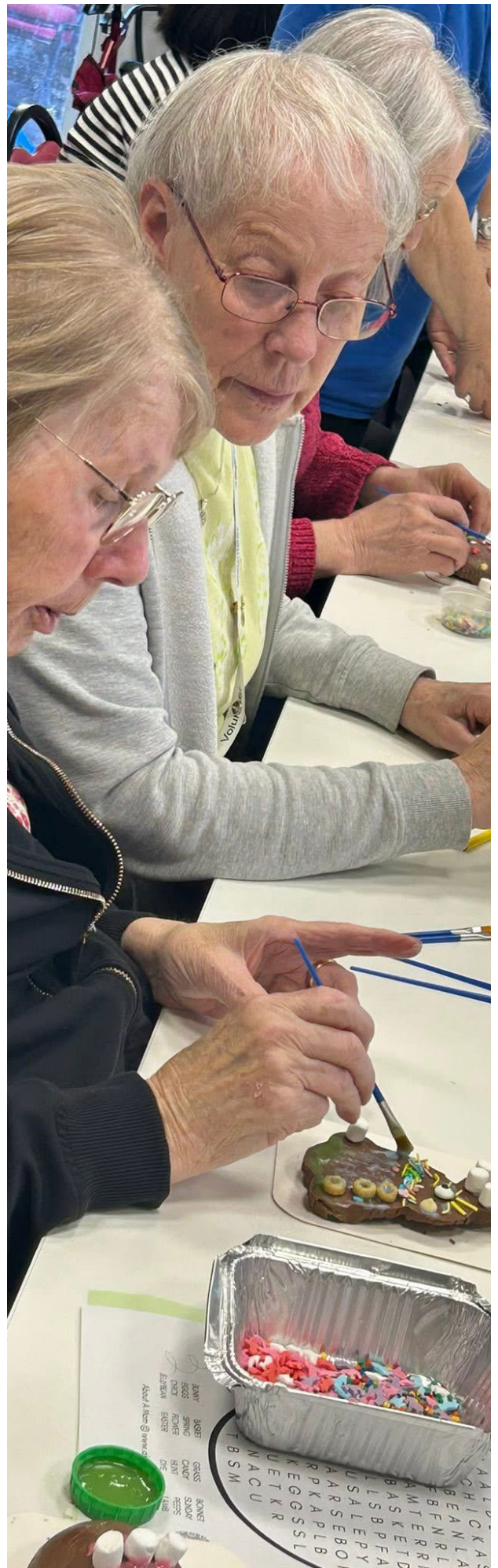
### Trust

Delivering reliable, high-quality, and accessible services. Using our experience and knowledge to empower older people, represent them, and help them access the support they need to live well and make the most of later life.



### Choice

Offering a range of opportunities that enable older people to make informed choices about their lives.



# Trustees' Report

## Our Services

Our services are designed to foster social connections through community hubs and outreach while also providing support at home where needed. We recognise that multiple aspects of life influence wellbeing which is why we offer a diverse range of services, ensuring every individual has access to the support and opportunities that best suit their needs.



### Time for Me

Time for Me has provided a valued membership service, offering discounts and priority access to a variety of outings and day trips. From lunches at local restaurants and theatre visits to film nights at the hub, the group has helped bring people together to socialise and enjoy new experiences.

Between April 2024 and March 2025, we successfully delivered **180** sessions, creating meaningful opportunities for our members. However, following a review of participation levels, it was decided that the group would come to a close in February 2025. This decision allows us to focus our resources on services that will have the greatest impact on older people in our community.

We remain committed to providing a diverse range of social opportunities and look forward to continuing to support older people in staying active, engaged, and connected.



## Full Days with Us

Our full-day sessions provide a welcoming, engaging, and supportive environment for older people, offering a variety of opportunities to socialise, stay active, and participate in activities that enhance both physical and mental wellbeing. These sessions are designed to foster a sense of community while promoting healthy living through a diverse programme of activities.

Each session includes:

- A range of stimulating activities available throughout the day, such as seated exercise, new age curling, art, singing, dance groups, and many others, all tailored to promote physical and mental wellbeing.
- A freshly prepared, nutritious two-course lunch served hot every day, ensuring participants enjoy a balanced meal.
- Refreshments provided throughout the day, ensuring comfort and hydration.
- Access to local transport services, making it easier for individuals to travel to and from our hubs.

In addition to our full-day sessions, many of our wellbeing activities are regularly held weekly, including classes in art, exercise, painting, and other activities. These ongoing sessions offer continuity and give participants the chance to develop skills and form lasting connections within the community.

Between April 2024 and March 2025, we facilitated **6,306** social opportunity places, providing older people with meaningful opportunities to connect with others, reduce isolation, and engage in a

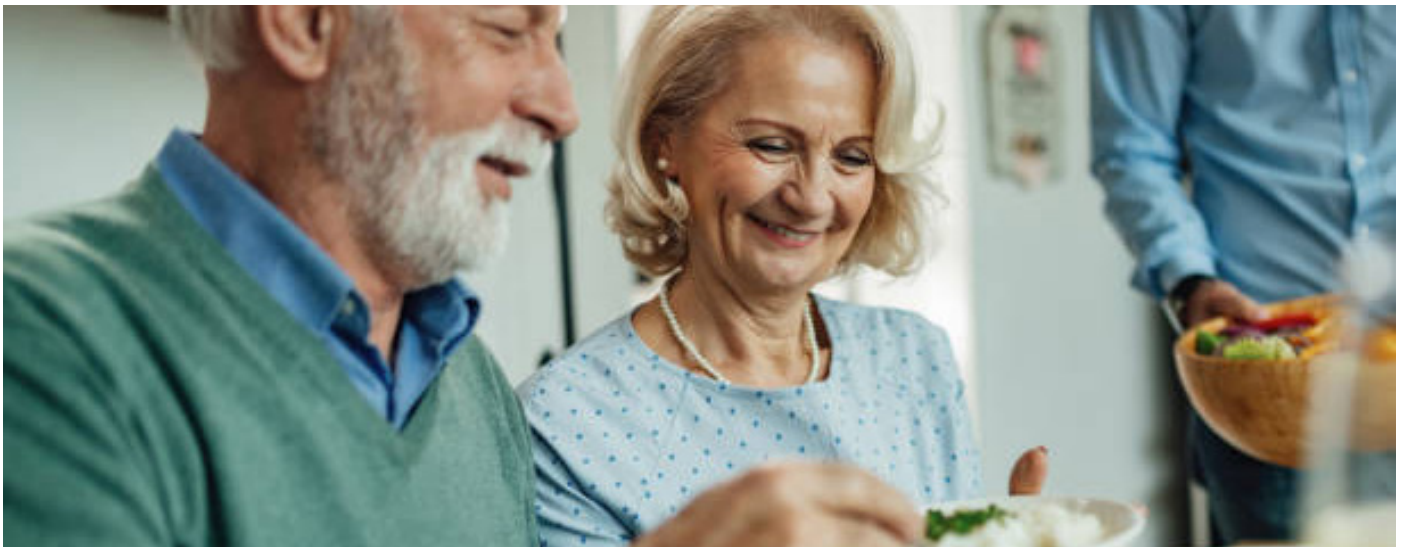
supportive environment. We also delivered **5,610** wellbeing activities, ranging from creative arts and music sessions to movement-based exercises, all designed to enhance the overall wellbeing of our participants.

Our wellbeing services are partially funded through the Universal Wellbeing contract, commissioned by Kent County Council. This contract is primarily aimed at supporting individuals at levels 1 and 2 of need, which focuses on those with lower to moderate needs. Unfortunately, this funding model provides less support for those who are frailer or more vulnerable and may require more intensive care. However, we are sub-contracted to deliver these services by Social Enterprise Kent for the Hythe and Lyminge areas and Imago for the Ashford area. Despite the limitations of this funding model, we remain committed to supporting individuals across all levels of dependency. We continue to ensure that those with higher needs, including frail and vulnerable participants, still have access to valuable social opportunities and wellbeing activities. This approach allows us to offer a full spectrum of support, ensuring that everyone, regardless of their level of need, can engage with our services and benefit from the community we foster.

These services play a vital role in promoting the health and happiness of older people in our community, and we remain committed to delivering accessible, enriching day services that positively impact the lives of our participants. Through these programmes, we continue to build a strong, connected community where individuals of all abilities can thrive.

# Trustees' Report

## Our Services



### Help at Home

Our Help at Home services provide essential support to older people, enabling them to maintain their independence and quality of life. These services include:

- Two-Course Hot Meal Delivery – Freshly prepared meals delivered hot and ready to eat. Between April 2024 and March 2025, we delivered **31,377** hot meals, ensuring that individuals had access to nutritious, home-cooked food.
- Independent Living Service – Offering practical assistance with everyday tasks that may have become more challenging, such as light housework, meal preparation, and shopping support. In the year April 2024 – March 2025, we delivered **5,144** hours of independent living support, helping older people to remain in their own homes comfortably.
- Laundry Service (Service Ceased) – Until December 2024, we offered a laundry service that collected, washed, and returned laundry the following week. Various service levels were available to meet individual needs. Over the period April 2024 – December 2025, we completed **704** loads of laundry. However, due to low demand, this service was discontinued in December 2024.
- Befriending Service – Providing companionship to those who may feel isolated. From April 2024 to March 2025, we delivered **452** hours of befriending support. However, due to high demand and limited volunteer recruitment, our befriending service has reached full capacity, and we are currently unable to expand further.
- Transport – We operate a fleet of wheelchair-accessible vehicles, supporting individuals who require assistance with travel. In the year April 2024 – March 2025, we helped **8,456** individuals with their transport needs.
- Shopping and Prescription Delivery – Assisting with essential shopping on a weekly basis. Between April 2024 and March 2025, we provided **429** shopping calls, ensuring that older people had access to the essentials they needed.



## Information & Advice

Age UK is proud to have a dedicated team of Information and Advice Officers, experts who are here to guide individuals through life's challenges and ensure they receive the support they need. Our team offers assistance across a wide range of issues, including:

- **Maximising Your Income** – We conduct benefit checks to ensure that older people are receiving all the financial support they are entitled to, which is especially crucial in times of financial strain. With the loss of winter fuel allowance and cuts to various financial supports, many are facing significant challenges to make ends meet. Our benefit checks help improve financial wellbeing and ensure that no one is missing out on the support they are eligible for.
- **Help with Form Filling** – We understand that completing forms can be overwhelming, particularly when they are tied to vital financial or care services. Whether it's applying for a Blue Badge, Attendance Allowance, or other essential forms, our team is committed to supporting individuals through the paperwork process, ensuring they don't miss out on their entitlements.
- **Care and Support Advice** – A change in health or mobility often requires significant adjustments to how we live. Our team provides expert advice on available care options, enabling individuals to maintain their independence while accessing the right support for their needs.

## Service Pressure and Demand

Despite these pressures, we remain committed to offering the highest level of service possible. In November 2024 – December 2024, we underwent the Age UK Information and Advice Quality Mark assessment, which reflects our dedication to maintaining high standards of service. We will undergo a further assessment in 2025, ensuring we continue to provide the best possible support to those who rely on us, even as demand continues to grow.

Between April 2024 and March 2025, our team supported **878** individual clients, managing a total of **3,101** separate cases. (One person may have multiple cases, such as Attendance Allowance, Blue Badge applications, Pension Credit, etc.) This work generated 4,071 individual contacts, including phone calls, home visits, and office appointments.

Through our support, clients successfully claimed **£24,930.86** in weekly benefits, amounting to an estimated **£1,296,404.60** in annual awards.

However, the demand for our services is now under immense pressure, with waiting times extending up to two weeks.

This growing demand reflects the increasing number of older people requiring support, exacerbated by continuing financial hardship. The loss of the Winter Fuel Allowance and reductions in other income support have left many older individuals in precarious financial positions, further intensifying their need for advice and assistance.

# Trustees' Report

## Our Services



### Dementia Services

A diagnosis of dementia often brings a mix of emotions, relief in understanding the cause of behavioural changes, alongside anxiety about what the future may hold. At Age UK Hythe, Lydinge and Ashford, we offer a bespoke service to support individuals living with dementia at every stage of their journey. Our goal is to provide care, compassion, and practical assistance to help individuals live as independently and comfortably as possible.

Between April 2024 – March 2025, we supported over **6,851** individuals living with dementia through a range of services tailored to meet their unique needs. Our Services Include:

- **Dementia Coordination Service**  
Our Dementia Coordination service, commissioned by the NHS, is designed to support individuals living with dementia and their carers. As a subcontractor to Age UK Herne Bay and Whitstable, we help guide individuals and their families

through the complexities of dementia care, ensuring they can access the appropriate services available in the community. The Dementia Coordination service connects clients to a variety of resources, including support groups, respite care, healthcare services, and social activities, tailored to meet their individual needs. Our coordinators offer practical assistance and emotional support to help people live better with dementia, making the process of navigating care options and services as seamless as possible.

- **Maintenance Cognitive Stimulation Therapy (MCST)**  
These short, structured sessions are designed for individuals who have recently received a dementia diagnosis. MCST helps to engage cognitive function, providing mental stimulation to support those in the early stages of dementia. In the past year, we delivered **577** MCST sessions, offering essential cognitive support to those beginning their dementia journey.

### • Daybreak

Daybreak sessions are offered in a variety of settings, tailored to meet the individual needs of those living with dementia. These sessions provide a safe, engaging environment where participants can socialise, engage in structured activities, and enjoy companionship. Local transport is available to ensure ease of access. During the year April 2024 – March 2025, we provided **1,476** Daybreak sessions, enriching the lives of individuals living with dementia.

### Dementia Cafés and Young Onset Diagnosis Groups

In addition to our core services, we facilitate a number of dementia cafés in and around Hythe, Folkestone, Lydinge, and Ashford. These cafés offer a welcoming and informal space for people living with dementia and their families to meet, share experiences, and access support. We are particularly proud of our dedicated groups for individuals diagnosed at an early age, offering tailored support that recognises the unique challenges faced by younger people living with dementia.

These groups provide an invaluable network where individuals and families can connect, share stories, and receive expert guidance in a supportive, non-judgmental environment. The Dementia Cafés and Young Onset Diagnosis Groups are commissioned by Kent County Council, and we are a subcontractor to Age UK Herne Bay and Whitstable, the contract holders. Through this collaboration, we continue to deliver essential services to individuals living with dementia across the region.

### Partnership with Bright Shadow

In addition to our direct services, we are proud to

have entered into a partnership with Brightshadow, which has allowed us to expand our dementia-related initiatives. This collaboration enables us to deliver a diverse range of projects designed to support individuals living with dementia, further enhancing the quality and scope of our services. The ongoing projects, which began in 2024, continue to make a significant impact on the lives of those affected by dementia, while strengthening our partnership with Bright Shadow.

### Community Engagement and Dementia-Friendly Initiatives

We are committed to enhancing the community's understanding and support for dementia. Through our collaboration with the Hythe Dementia Forum, we have worked to make Hythe town a dementia-friendly community. This initiative raises awareness, educates local businesses, and promotes inclusivity for individuals living with dementia.

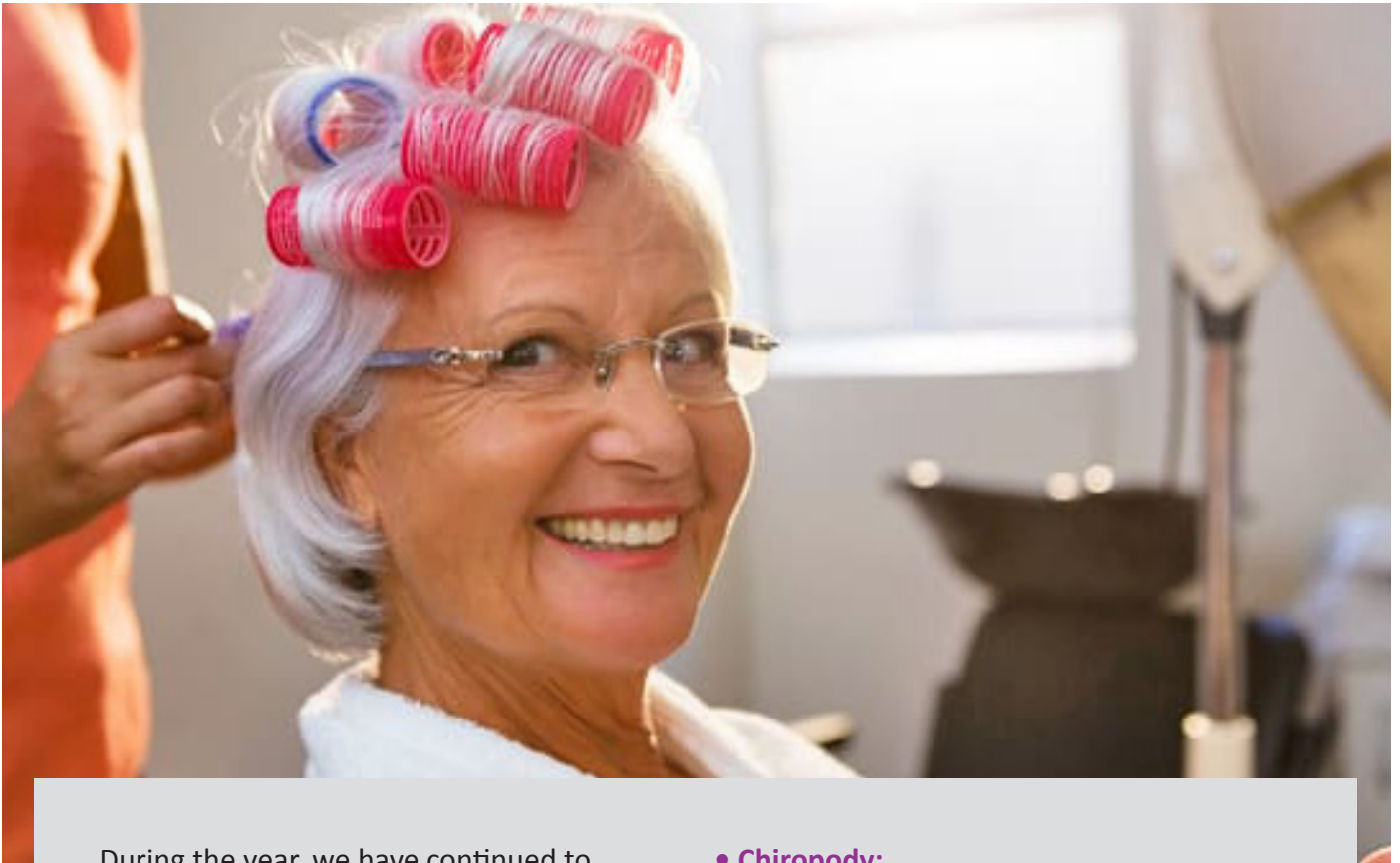
Building on this success, in January 2025, we partnered with local councillors in Ashford and various organisations to establish the Ashford Dementia Forum. The goal of this forum is to make Ashford a more dementia-friendly town, ensuring that people living with dementia and their families can access the resources and support they need within the community.

This initiative is a cornerstone of our ongoing efforts to create dementia-friendly spaces, where individuals can continue to participate in their communities with confidence, knowing that they are supported by accessible and understanding services.



# Trustees' Report

## Other Services



During the year, we have continued to provide vital services to support our community. These include:

- **Befriending:**

In the past year, our Befriending service has been thriving, with 22 dedicated volunteers providing support to **28** clients. This service is currently at capacity, with each volunteer offering valuable companionship and reducing social isolation for their assigned client. The volunteers have been instrumental in providing personalised attention, fostering a strong sense of community, and making a significant impact on the wellbeing of those we serve.

- **Hairdressing:**

A total of **389** hairdressing appointments, ensuring our clients have access to personal grooming services.

- **Chiropody:**

**2,501** chiropody appointments were fulfilled, helping to maintain the health and comfort of our clients' feet.

- **Hearing Aid Clinics:**

**572** drop-in sessions took place, providing essential hearing aid support to our service users.

- **Diabetes Peer-to-Peer Support Groups:**

Facilitated peer support groups for **42** individuals living with diabetes, empowering them to share experiences, offer mutual support, and learn from each other's journeys.

- **Hypertension Hero Sessions:**

A series of sessions that supported **311** participants in managing and reducing hypertension, improving overall health outcomes and providing them with the tools and knowledge to manage their condition effectively.

## Volunteering

Our **177** volunteers are the backbone of the Charity, and we are deeply grateful for their dedication and hard work. We strive to offer volunteer roles that suit a variety of interests and skill sets, ensuring that everyone can contribute in meaningful ways to our mission.

From April 2024 to March 2025, our volunteers have donated an impressive **15,605** hours, which translates to a saving of **£190,537.05** in wage costs. (Using minimum wage of £12.21p/h).

We rely on volunteers for a wide range of essential roles, including befrienders, drivers, volunteers assisting with shopping,

supporting activities, working in the café kitchen, and many other vital tasks. Their time and commitment are instrumental in enabling us to deliver our services and meet the needs of those in our community.

The importance of volunteer coordination cannot be overstated. In recognition of the vital role this position plays in keeping our volunteer programme running smoothly, the Trustees agreed to continue funding this role out of reserves once the Lottery funding ended in August 2024. This decision underscores the invaluable contribution volunteers make to the Charity, ensuring that we maintain strong support and continuity in our services for the long term.



# Trustees' Report

## Fundraising Highlights

This financial year has been exceptionally rewarding and inspiring, marked by the incredible support from our community, staff, and volunteers who contributed tirelessly to various fundraising initiatives.

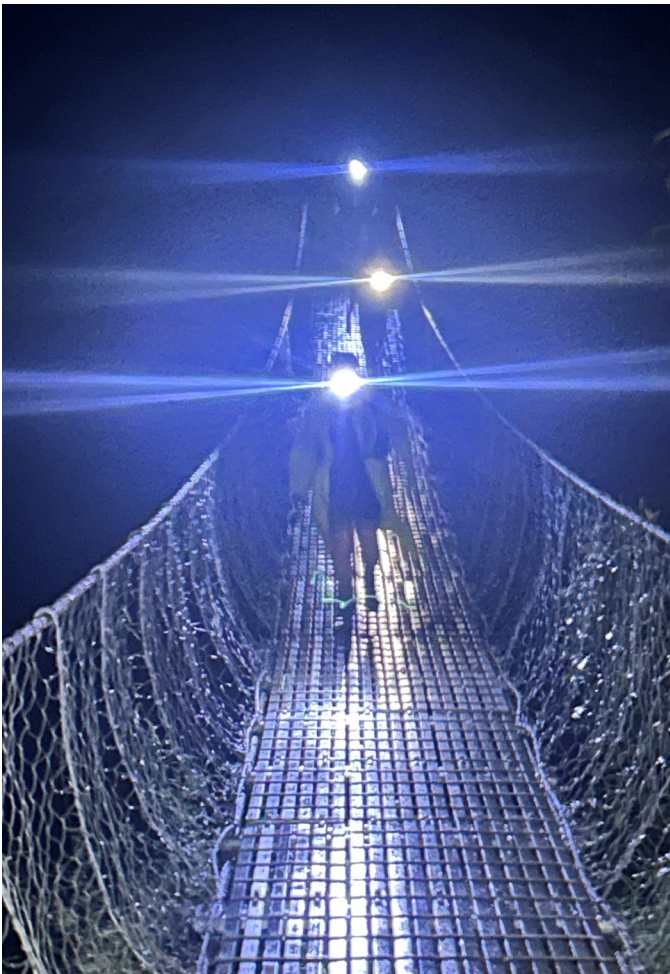
Our regular events, including lively Bingo nights, engaging Quiz evenings, bustling Jumble Sales, and festive Christmas Fairs, continued to bring our community together, raising valuable funds that directly support our vital work.

However, the standout event of this financial year was undoubtedly the remarkable Everest Base Camp Challenge. Two dedicated team members, accompanied by Sam, one of our valued community members who lives with dementia, undertook this extraordinary adventure. Although Cleo and Emma bravely reached Everest Base Camp, the journey was not without its challenges. Cleo showed immense resilience in overcoming altitude sickness, while sadly Sam developed a chest infection and had to return from Namche. Undeterred, Cleo and Emma continued, carrying with them our Age UK stone, which they proudly placed at Base Camp, symbolising our organisation's commitment and the courage of everyone involved. Their mission was specifically dedicated to raising vital funds to support our Dementia Services, directly benefiting individuals and families affected by dementia.

Throughout this incredible journey, our team met an array of amazing people from all walks of life, each sharing their inspiring stories and personal motivations for taking on the Everest challenge. The experience provided unique insights into Nepalese culture and daily life, allowing our team to immerse themselves deeply, sampling new foods, learning local customs, and building lasting bonds through shared challenges and achievements.

In addition to the Everest Base Camp Challenge, our dedicated fundraising team worked tirelessly, rallying our staff workforce and volunteers to raise essential funds through various initiatives and events. The collective spirit and relentless determination demonstrated by our entire community has been truly heartwarming and instrumental in achieving our fundraising goals. We extend our heartfelt gratitude to all participants, supporters, and volunteers who made our fundraising events this year so memorable and impactful. Your continued generosity and enthusiasm empower us to continue our mission with confidence and optimism.





# Chief Officer's Overview for the Year Ahead

Cleo Smith, BEM

As we look towards the year ahead, it's important to reflect on both the successes and challenges we've faced. One of the most difficult decisions was the closure of our Lyminge site, a step we took after in-depth reviews of our budgets, financial reports, and the long-term sustainability of our services.



This was an incredibly challenging decision for everyone involved, and we deeply understand the emotional impact it had on our staff, volunteers, and the local community. The response from the community, while heartfelt, created further challenges for our staff who had to manage the difficult emotions and concerns of those who were directly affected. We are aware of how upsetting it was for many of our volunteers, who have given so much of their time and energy to support the Charity. This decision, while painful, was ultimately made with the long-term future of our organisation in mind. Ensuring the sustainability of our services for the most vulnerable in our community is our primary responsibility, and sometimes tough decisions are required to achieve that.

In the face of these challenges, we have also made significant strides in ensuring the ongoing quality of our services. Throughout the year, we undertook the Age UK Quality Programme, which provided an independent and thorough assessment of our operations. We were pleased to learn that our organisation not only meets the necessary legislation but also adheres to best practice standards in delivering our services. This programme affirmed that we are on the right path and that our efforts are focused on maintaining high standards across all aspects of our work. This positive confirmation was particularly important as we navigated a difficult financial landscape.

Additionally, we conducted a comprehensive review of our staffing structure. Where possible, we restructured teams to ensure we could meet our funding obligations without resorting to redundancies. This was a delicate balancing act as we sought to minimise the impact on our valued staff while preparing for potential funding losses and cuts in the year ahead. We are incredibly proud of how

our staff have responded to these changes, and their resilience has been crucial to the continuity of our services.

One area that requires ongoing attention is our ageing fleet. Many of our vehicles are crucial for transporting vulnerable individuals to and from our services. As these vehicles continue to age, it is clear that plans will need to be made in the coming year to upgrade our fleet. This is vital to ensure that we can maintain the level of service our community relies on and that the most vulnerable individuals can continue to access the support they need.

Looking back on the second year of our merger, it has been a period of growth, adaptation, and valuable lessons. The decision to merge has been confirmed as the right one, and while there have been growing pains along the way, we have seen the benefits of a more unified organisation. The merger has allowed us to streamline operations, share resources, and better serve our community. That said, we continue to face challenges, particularly with regard to funding and sustainability in the face of an unpredictable economic environment.

Despite these challenges, I remain confident in our ability to move forward. We are fortunate to have an incredible team of Trustees, staff and volunteers who demonstrate unwavering dedication and passion for the work we do. Together, we have built strong foundations that will allow us to weather these difficult times. With the continued support of our local community, I am certain we will not only persevere but thrive. We remain committed to delivering high-quality services and supporting the most vulnerable in our community for many years to come.

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2025

#### Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The trustees' annual report and the strategic report were approved on 26th September 25 and signed on behalf of the board of trustees by:



P Southern (Chair)  
Trustee

# **Age UK Hythe, Lyminge and Ashford**

## **Company Limited by Guarantee**

### **Independent Auditor's Report to the Members of Age UK Hythe, Lyminge and Ashford**

**Year ended 31 March 2025**

#### **Opinion**

We have audited the financial statements of Age UK Hythe, Lyminge and Ashford (the 'charity') for the year ended 31 March 2025 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Independent Auditor's Report to the Members of Age UK Hythe, Lyminge and Ashford *(continued)*

Year ended 31 March 2025

#### Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

# **Age UK Hythe, Lyminge and Ashford**

## **Company Limited by Guarantee**

### **Independent Auditor's Report to the Members of Age UK Hythe, Lyminge and Ashford *(continued)***

**Year ended 31 March 2025**

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Independent Auditor's Report to the Members of Age UK Hythe, Lyminge and Ashford *(continued)*

Year ended 31 March 2025

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we have considered; the nature of the industry, control environment and business performance with particular reference to any remuneration or related party transactions involving trustees.

We also consider the results of our enquiries of management, relating to their own identification and assessment of the risks of irregularities and possible related fraud. This includes reviewing available documentation on their policies and procedures and performing tests of controls to evidence their effectiveness.

Throughout the audit testing we are considering the incentives that may exist within the organisation for fraud. Key areas include timing of recognising income around the year end, posting of unusual journals and the correct use of restricted funds. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We ensure we have an understanding of the relevant laws and regulations and remain alert to possible non-compliance throughout the audit.

Despite proper planning and audit work in accordance with auditing standards there are inherent limitations and unavoidable risk that we may not detect some irregularities and material misstatements in the financial statements. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Independent Auditor's Report to the Members of Age UK Hythe, Lyminge and Ashford *(continued)*

#### Year ended 31 March 2025

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



Alexander Baker (Senior Statutory Auditor)

For and on behalf of  
Burgess Hodgson Audit Limited  
Camburgh House  
27 New Dover Road  
Canterbury  
Kent  
CT1 3DN

24 October 2025

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2025

		2025	2025		2024
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	<b>2</b>	88,378	288,537	376,915	731,332
Day Care Centre	<b>3</b>	939,386	196,821	1,136,207	1,150,045
Other trading activities	<b>4</b>	99,740	–	99,740	88,934
Investment income	<b>5</b>	33,210	–	33,210	15,750
<b>Total income</b>		<u>1,160,714</u>	<u>485,358</u>	<u>1,646,072</u>	<u>1,986,061</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of other trading activities	<b>6</b>	13,737	26,786	40,523	42,353
Investment management costs	<b>7</b>	2,079	–	2,079	3,838
Day Care Centre	<b>8,9</b>	1,228,757	443,120	1,671,877	1,689,263
<b>Total expenditure</b>		<u>1,244,573</u>	<u>469,906</u>	<u>1,714,479</u>	<u>1,735,454</u>
Net gains on investments	<b>11</b>	32,025	–	32,025	87,107
<b>Net (expenditure)/income and net movement in funds</b>		<u>(51,834)</u>	<u>15,452</u>	<u>(36,382)</u>	<u>337,714</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		1,969,593	293,901	2,263,494	1,925,780
<b>Total funds carried forward</b>		<u>1,917,759</u>	<u>309,353</u>	<u>2,227,112</u>	<u>2,263,494</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 11 to 25 form part of these financial statements.

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Statement of Financial Position

31 March 2025

	Note	2025		2024	
		£	£	£	£
<b>Fixed assets</b>					
Tangible fixed assets	15		415,396		385,650
Investments	16		1,311,958		1,309,090
			<u>1,727,354</u>		<u>1,694,740</u>
<b>Current assets</b>					
Stocks	17	5,612		5,220	
Debtors	18	205,671		210,025	
Cash at bank and in hand		438,684		558,180	
		<u>649,967</u>		<u>773,425</u>	
<b>Creditors: amounts falling due within one year</b>	19	<u>150,209</u>		<u>204,671</u>	
<b>Net current assets</b>			<u>499,758</u>		<u>568,754</u>
<b>Total assets less current liabilities</b>			<u>2,227,112</u>		<u>2,263,494</u>
<b>Net assets</b>			<u>2,227,112</u>		<u>2,263,494</u>
<b>Funds of the charity</b>					
Restricted funds			309,353		293,901
Unrestricted funds			1,917,759		1,969,593
<b>Total charity funds</b>	21		<u>2,227,112</u>		<u>2,263,494</u>

These financial statements were approved by the board of trustees and authorised for issue on ~~26th September 25~~, and are signed on behalf of the board by:

*Penny Southern*

P Southern (Chair)  
Trustee

The notes on pages 11 to 25 form part of these financial statements.

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Statement of Cash Flows

Year ended 31 March 2025

	2025 £	2024 £
<b>Cash flows from operating activities</b>		
Net (expenditure)/income	(36,382)	337,714
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	44,962	49,130
Net gains on investments	(32,025)	(87,107)
Dividends, interest and rents from investments	(20,471)	(14,340)
Other interest receivable and similar income	(12,739)	(1,410)
Interest payable and similar charges	12,250	10,491
Accrued income	(16,443)	(10,690)
<i>Changes in:</i>		
Stocks	(392)	(2,844)
Trade and other debtors	20,704	(122,701)
Trade and other creditors	(54,369)	66,080
Cash generated from operations	(94,905)	224,323
Interest paid	(12,250)	(10,491)
Interest received	12,739	1,410
Net cash (used in)/from operating activities	(94,416)	215,242
<b>Cash flows from investing activities</b>		
Dividends, interest and rents from investments	20,471	14,340
Purchase of tangible assets	(85,848)	(16,679)
Proceeds from sale of tangible assets	11,140	280
Proceeds from sale of other investments	29,157	—
Net cash used in investing activities	(25,080)	(2,059)
<b>Net (decrease)/increase in cash and cash equivalents</b>	(119,496)	213,183
<b>Cash and cash equivalents at beginning of year</b>	558,180	344,997
<b>Cash and cash equivalents at end of year</b>	438,684	558,180

The notes on pages 11 to 25 form part of these financial statements.

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements

Year ended 31 March 2025

#### 1. Accounting policies

##### Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 201) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Age Concern Hythe and Lyminge is a charitable company in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is Sanford House, Stade Street, Hythe, Kent, CT21 6BD. The nature of the charity's operations and principal activities are on page 1.

##### Going concern

There are no material uncertainties about the charity's ability to continue.

##### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Income tax

The Charity is exempt from corporation tax on its charitable activities.

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

#### 1. Accounting policies *(continued)*

##### Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### Operating leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

##### Allocation and apportionment of costs

Support costs are those that assist the work of the charity but do not directly undertake charity activities. Note 10 provides a breakdown of the costs and how these have been allocated.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	-	Straight line over life of lease
Fixtures and fittings	-	20% reducing balance
Motor vehicles	-	25% reducing balance
Equipment	-	33% straight line

##### Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

#### 1. Accounting policies *(continued)*

##### Investment property

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

##### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### Defined contribution plans

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### 2. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
<b>Donations</b>			
Donations	56,762	–	56,762
Ashford Transfer	–	–	–
<b>Legacies</b>			
Legacies	–	–	–
<b>Grants</b>			
Grants	31,616	288,537	320,153
	<u>88,378</u>	<u>288,537</u>	<u>376,915</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>Donations</b>			
Donations	25,482	–	25,482
Ashford Transfer	338,166	25,598	363,764
<b>Legacies</b>			
Legacies	2,000	–	2,000
<b>Grants</b>			
Grants	7,928	332,158	340,086
	<u>373,576</u>	<u>357,756</u>	<u>731,332</u>

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

#### 3. Day care centre

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Meals and refreshments	576,643	–	576,643
Health and well being	30,270	62,250	92,520
Transport contributions	141,248	–	141,248
Independent living services	153,720	–	153,720
Centre activities	37,505	–	37,505
SEK Wellbeing Funding	–	99,571	99,571
National Lottery Funding - Stick in a Bundle Income	–	35,000	35,000
	<u>939,386</u>	<u>196,821</u>	<u>1,136,207</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Meals and refreshments	540,289	–	540,289
Health and well being	90,286	–	90,286
Transport contributions	124,707	–	124,707
Independent living services	157,073	–	157,073
Centre activities	34,197	–	34,197
SEK Wellbeing Funding	–	99,993	99,993
National Lottery Funding - Stick in a Bundle Income	3,500	100,000	103,500
	<u>950,052</u>	<u>199,993</u>	<u>1,150,045</u>

#### 4. Other trading activities

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Fundraising events	15,776	15,776	18,784	18,784
Shop Income	53,132	53,132	53,953	53,953
Other Income	4,377	4,377	5,210	5,210
Support Income - Other Branches	26,455	26,455	10,987	10,987
	<u>99,740</u>	<u>99,740</u>	<u>88,934</u>	<u>88,934</u>

#### 5. Investment income

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Rents received	14,530	14,530	14,340	14,340
Gain/loss on sale of investments	5,941	5,941	–	–
Deposit account interest	12,739	12,739	1,410	1,410
	<u>33,210</u>	<u>33,210</u>	<u>15,750</u>	<u>15,750</u>

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

#### 6. Costs of other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Other trading activities	<u>13,737</u>	<u>26,786</u>	<u>40,523</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Other trading activities	<u>42,353</u>	<u>—</u>	<u>42,353</u>

#### 7. Investment management costs

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Managing agents fees	1,792	1,792	1,577	1,577
Insurance	287	287	2,261	2,261
	<u>2,079</u>	<u>2,079</u>	<u>3,838</u>	<u>3,838</u>

#### 8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Day Care Centre	1,059,689	434,170	1,493,859
Support costs	169,068	8,950	178,018
	<u>1,228,757</u>	<u>443,120</u>	<u>1,671,877</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Day Care Centre	871,341	638,491	1,509,832
Support costs	179,431	—	179,431
	<u>1,050,772</u>	<u>638,491</u>	<u>1,689,263</u>

#### 9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2025 £	Total fund 2024 £
Day Care Centre	1,493,859	—	1,493,859	1,509,832
Governance costs	—	178,018	178,018	179,431
	<u>1,493,859</u>	<u>178,018</u>	<u>1,671,877</u>	<u>1,689,263</u>

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

#### 10. Analysis of support costs

	Day Care Centre £	<b>Total 2025</b> £	Total 2024 £
Wages	99,771	99,771	97,811
Social Security	11,258	11,258	10,987
Pensions	2,308	2,308	2,301
Auditors' remuneration	8,515	8,515	13,000
Bank charges	12,250	12,250	10,491
Legal & Professional fees	6,804	6,804	9,137
Accountancy & bookkeeping	37,112	37,112	46,286
	<u>178,018</u>	<u>178,018</u>	<u>190,013</u>

#### 11. Net gains on investments

	Unrestricted Funds £	<b>Total Funds</b> <b>2025</b> £	Unrestricted Funds £	Total Funds 2024 £
Fair value gains/(losses) on other investment assets	<u>32,025</u>	<u>32,025</u>	<u>87,107</u>	<u>87,107</u>

#### 12. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	<b>2025</b> £	2024 £
Depreciation of tangible fixed assets	44,962	49,130
Fees payable for the audit of the financial statements	<u>8,515</u>	<u>13,000</u>

#### 13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	<b>2025</b> £	2024 £
Wages and salaries	941,098	922,712
Social security costs	50,469	55,930
Employer contributions to pension plans	14,998	14,161
	<u>1,006,565</u>	<u>992,803</u>

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

#### 13. Staff costs *(continued)*

The average head count of employees during the year was 58 (2024: 71). The average number of full-time equivalent employees during the year is analysed as follows:

	2025 No.	2024 No.
Management	7	7
Support & Dementia Daybreak	13	17
Administration	3	4
Ancillary	2	2
Hot meals	15	19
Independent living	8	10
Kitchen	6	6
Cleaning & Laundry	2	3
Information & Advice	2	3
	<u>58</u>	<u>71</u>

The number of employees whose remuneration for the year fell within the following bands, were:

	2025 No.	2024 No.
£60,000 to £69,999	<u>1</u>	<u>–</u>

#### 14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees

Trustee expenses of £185 were paid to Penny Southern in the year (2024: £191).

#### 15. Tangible fixed assets

	Improvements to Property £	Fixtures and fittings £	Motor vehicles £	Equipment £	Total £
<b>Cost</b>					
At 1 April 2024	505,628	154,142	53,848	22,723	736,341
Additions	–	5,260	80,588	–	85,848
Disposals	–	(35,165)	(2,033)	(2,708)	(39,906)
<b>At 31 March 2025</b>	<u>505,628</u>	<u>124,237</u>	<u>132,403</u>	<u>20,015</u>	<u>782,283</u>
<b>Depreciation</b>					
At 1 April 2024	166,027	130,148	33,022	21,494	350,691
Charge for the year	34,841	3,631	6,035	455	44,962
Disposals	–	(26,260)	(572)	(1,934)	(28,766)
<b>At 31 March 2025</b>	<u>200,868</u>	<u>107,519</u>	<u>38,485</u>	<u>20,015</u>	<u>366,887</u>
<b>Carrying amount</b>					
<b>At 31 March 2025</b>	<u>304,760</u>	<u>16,718</u>	<u>93,918</u>	<u>–</u>	<u>415,396</u>
At 31 March 2024	<u>339,601</u>	<u>23,994</u>	<u>20,826</u>	<u>1,229</u>	<u>385,650</u>

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

#### 16. Investments

	Investment properties £	Other investments £	Total £
<b>Cost or valuation</b>			
At 1 April 2024	350,000	959,090	1,309,090
Additions	–	–	–
Disposals	–	(29,157)	(29,157)
Fair value movements	–	32,025	32,025
<b>At 31 March 2025</b>	<u>350,000</u>	<u>961,958</u>	<u>1,311,958</u>
<b>Impairment</b>			
<b>At 1 April 2024 and 31 March 2025</b>		–	–
<b>Carrying amount</b>			
<b>At 31 March 2025</b>	<u>350,000</u>	<u>961,958</u>	<u>1,311,958</u>
At 31 March 2024	<u>350,000</u>	<u>959,090</u>	<u>1,309,090</u>

All investments shown above are held at valuation.

#### Investment properties

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

#### 17. Stocks

	2025 £	2024 £
Stocks	<u>5,612</u>	<u>5,220</u>

#### 18. Debtors

	2025 £	2024 £
Trade debtors	91,977	113,479
Prepayments and accrued income	99,522	84,197
Other debtors	14,172	12,349
	<u>205,671</u>	<u>210,025</u>

#### 19. Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	55,199	67,738
Accruals and deferred income	20,587	20,680
Social security and other taxes	10,257	10,846
Other creditors	64,166	105,407
	<u>150,209</u>	<u>204,671</u>

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

#### 20. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £14,998 (2024: £14,161).

#### 21. Analysis of charitable funds

##### Unrestricted funds

	At 1 Apr 2024 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2025 £
General funds	1,935,514	1,147,714	(1,231,573)	–	32,025	1,883,680
Designated Redundancy Fund	34,079	–	–	–	–	34,079
Designated Warm Space Fund	–	4,000	(4,000)	–	–	–
Designated UKSPF Fund	–	9,000	(9,000)	–	–	–
	<u>1,969,593</u>	<u>1,160,714</u>	<u>(1,244,573)</u>	<u>–</u>	<u>32,025</u>	<u>1,917,759</u>

	At 1 Apr 2023 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2024 £
General funds	1,469,805	1,424,312	(1,092,963)	47,253	87,107	1,935,514
Designated Redundancy Fund	34,079	–	–	–	–	34,079
Designated Warm Space Fund	–	–	–	–	–	–
Designated UKSPF Fund	–	4,000	(4,000)	–	–	–
	<u>1,503,884</u>	<u>1,428,312</u>	<u>(1,096,963)</u>	<u>47,253</u>	<u>87,107</u>	<u>1,969,593</u>

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

#### 21. Analysis of charitable funds *(continued)*

##### Restricted funds

	At 1 Apr 2024 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2025 £
Information & Advice Fund	–	–	–	–	–	–
Extension Fund Hythe & Ashford	278,571	–	(26,786)	–	–	251,785
Dementia Coordinator Hythe Post	–	84,171	(84,171)	–	–	–
Diagnostic Dementia	–	81,286	(81,286)	–	–	–
Christmas Party Fund	–	–	–	–	–	–
Cost of Living Fund	–	17,485	(17,485)	–	–	–
Singing for All	–	10,700	(1,533)	–	–	9,167
Stick In A Bundle	–	35,000	(35,000)	–	–	–
Lottery Wellbeing Fund	11,998	–	(11,998)	–	–	–
Wellbeing IMAGO	–	62,250	(62,250)	–	–	–
Wellbeing SEK	–	99,571	(99,571)	–	–	–
MCST	–	7,500	(7,500)	–	–	–

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

#### 21. Analysis of charitable funds *(continued)*

PIP	3,332	7,082	(10,414)	–	–	–
Diabetes Peer to Peer	–	5,672	(5,672)	–	–	–
Talking Therapies	–	7,108	(7,108)	–	–	–
Scewfix foundation	–	5,755	(2,500)	–	–	3,255
FHDC exercise classes	–	6,000	(6,000)	–	–	–
Parkinsons UK physical activities	–	2,829	(2,829)	–	–	–
Lyminge Association repairs	–	883	(737)	–	–	146
KCC Community Transport	–	45,000	–	–	–	45,000
Dementia Choir	–	7,066	(7,066)	–	–	–
	<u>293,901</u>	<u>485,358</u>	<u>(469,906)</u>	<u>–</u>	<u>–</u>	<u>309,353</u>

	At 1 Apr 2023 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2024 £
Information & Advice Fund	44,565	–	–	(44,565)	–	–
Extension Fund	304,656	–	(26,085)	–	–	278,571
Hythe & Ashford Dementia Coordinator	–	70,243	(70,243)	–	–	–
Hythe Post Diagnostic Dementia	325	67,449	(67,774)	–	–	–
Christmas Party Fund	2,688	–	–	(2,688)	–	–

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

#### 21. Analysis of charitable funds *(continued)*

Cost of Living Fund	3,733	34,970	(38,703)	–	–	–
Singing for All	–	–	–	–	–	–
Stick In A Bundle Lottery Wellbeing Fund	65,929	100,000	(165,929)	–	–	–
Wellbeing IMAGO	–	72,000	(60,002)	–	–	11,998
Wellbeing SEK	–	62,250	(62,250)	–	–	–
MCST	–	99,993	(99,993)	–	–	–
PIP	–	12,399	(12,399)	–	–	–
Diabetes Peer to Peer	–	38,445	(35,113)	–	–	3,332
Talking Therapies	–	–	–	–	–	–
Scewfix foundation	–	–	–	–	–	–
FHDC exercise classes	–	–	–	–	–	–
Parkinsons UK physical activities	–	–	–	–	–	–
Lyminge Association repairs	–	–	–	–	–	–
KCC Community Transport	–	–	–	–	–	–
Dementia Choir	–	–	–	–	–	–
	<u>421,896</u>	<u>557,749</u>	<u>(638,491)</u>	<u>(47,253)</u>	<u>–</u>	<u>293,901</u>

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

#### 22. Funds

The funds are used for the following purposes:

##### Designated

###### Redundancy Fund

This fund is monies set aside to cover any redundancy costs that may arise in the future due to a decrease in funding for the activities of the charity, although at the present time it is not envisioned that the fund will be used.

###### UKSPF

A grant from Folkestone and Hythe District Council to support people living in the community with information and advice.

###### Warm Space

A grant from Folkestone and Hythe District Council to provide a warm space for people to socialise in the winter months reducing costs of utilities at home.

##### Restricted

###### Extension Fund

This represents funds received from Kent County Council, The Bradbury Foundation, Bernard Sunley and the Laing Family Trust for the existing building extension costs.

###### Stick In A Bundle

This represents funding received from the National lottery to support the development and coordination of volunteers in the community enhancing their experience and increasing volunteer involvement within the organisation.

###### Hythe Dementia Coordinator

Age UK Hythe and Lyminge are subcontractors to deliver Dementia coordination services as part of a contract procured by Kent County council and the NHS.

###### Hythe Post Diagnostic Dementia

Age UK Hythe and Lyminge are subcontractors to deliver Dementia support services as part of a contract procured by Kent County Council and the NHS.

###### Cost of Living Fund

A grant from Age UK National to support our rising running costs.

###### Maintenance Cognitive Stimulation Therapy (MCST)

Funding to deliver therapy sessions for people in the early stages of dementia, supporting memory, communication, and wellbeing.

###### Personal Independence Programme (PIP)

Support to help older people maintain their independence, build confidence, and take control of their health and wellbeing.

###### Singing For All

Funding was received to support the Singing For All programme in Lyminge. This provides inclusive group singing sessions designed to improve mental health, wellbeing, and social connections. The sessions are accessible to older people and those at risk of isolation,

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

encouraging participation in a supportive community environment.

##### Wellbeing Matter (Imago)

The Wellbeing Matters funding, received via Imago, was used to deliver a range of wellbeing activities for older people and vulnerable adults. The programme aims to help individuals maintain independence, reduce isolation, and improve overall quality of life.

##### Wellbeing SEK

Grant funding was received through Wellbeing SEK to support local wellbeing initiatives. These funds were directed towards activities that promote physical and mental health, and enhance resilience within the community.

##### Wellbeing Lottery Grant

The charity was the lead organisation for the Wellbeing Lottery Grant, working on behalf of a consortium of organisations across Kent. As lead partner, the charity coordinated the project, managed reporting requirements, and ensured outcomes were delivered for beneficiaries across the county. The funding was awarded for the Ashford area to support wellbeing activities and towards a sustainable model.

##### Diabetes Peer to Peer

Funding was received for the Diabetes Peer to Peer project. This initiative enables people living with diabetes to access support and guidance from trained peers, helping to build confidence in self-management of the condition and reducing health inequalities.

##### Talking Therapies

Funding to provide telephone-based talking therapy for those experiencing anxiety, loneliness, or challenging times.

##### Screwfix Foundation

A grant to revamp the Hythe Day Centre, creating a more welcoming and accessible environment for all service users.

##### Folkestone & Hythe District Council (FHDC)

Funding to extend our exercise programme outside of normal operating hours, helping more older people to stay active and connected.

##### Parkinson's UK

Support to deliver tailored exercise sessions designed for people living with Parkinson's disease.

##### Lyminge Association

Funding to repair the community café dishwasher, ensuring the smooth running of a vital local hub for social connection.

##### Kent County Council (KCC) Community Fund

Support for the purchase of a new vehicle, enabling us to transport older people to the day centre and reduce social isolation.

##### Dementia Choir

Funding to establish a choir for people living with dementia and their carers, offering joy, connection, and therapeutic benefit through music.

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2025

#### 23. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Tangible fixed assets	116,358	299,038	415,396
Investments	1,311,958	–	1,311,958
Current assets	592,399	57,568	649,967
Creditors less than 1 year	(108,215)	(41,994)	(150,209)
<b>Net assets</b>	<u>1,912,500</u>	<u>314,612</u>	<u>2,227,112</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Tangible fixed assets	53,294	332,356	385,650
Investments	1,309,090	–	1,309,090
Current assets	758,095	15,330	773,425
Creditors less than 1 year	(204,671)	–	(204,671)
<b>Net assets</b>	<u>1,915,808</u>	<u>347,686</u>	<u>2,263,494</u>

#### 24. Analysis of changes in net debt

	At 1 Apr 2024 £	Cash flows £	At 31 Mar 2025 £
Cash at bank and in hand	<u>558,180</u>	<u>(119,496)</u>	<u>438,684</u>

#### 25. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2025 £	2024 £
Not later than 1 year	32,940	15,600
Later than 1 year and not later than 5 years	142,880	77,900
Later than 5 years	20,125	35,725
	<u>195,945</u>	<u>129,225</u>

**Age UK Hythe, Lyminge and Ashford**

**Company Limited by Guarantee**

**Management Information**

**Year ended 31 March 2025**

**The following pages do not form part of the financial statements.**

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Detailed Statement of Financial Activities

Year ended 31 March 2025

	2025 £	2024 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations	56,762	25,482
Ashford Transfer	—	363,764
Legacies	—	2,000
Grants	320,153	340,086
	<u>376,915</u>	<u>731,332</u>
<b>Day Care Centre</b>		
Meals and refreshments	576,643	540,289
Health and well being	92,520	90,286
Transport contributions	141,248	124,707
Independent living services	153,720	157,073
Centre activities	37,505	34,197
SEK Wellbeing Funding	99,571	99,993
National Lottery Funding - Stick in a Bundle Income	35,000	103,500
	<u>1,136,207</u>	<u>1,150,045</u>
<b>Other trading activities</b>		
Fundraising events	15,776	18,784
Shop Income	53,132	53,953
Other Income	4,377	5,210
Support Income - Other Branches	26,455	10,987
	<u>99,740</u>	<u>88,934</u>
<b>Investment income</b>		
Rents received	14,530	14,340
Gain/loss on sale of investments	5,941	—
Deposit account interest	12,739	1,410
	<u>33,210</u>	<u>15,750</u>
<b>Total income</b>	<u>1,646,072</u>	<u>1,986,061</u>

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2025

	2025 £	2024 £
<b>Expenditure</b>		
<b>Costs of other trading activities</b>		
Opening stock	5,220	2,376
Purchases	35,019	42,462
Closing stock	5,612	5,220
Fundraising Expenditure	5,896	2,735
	<u>40,523</u>	<u>42,353</u>
<b>Investment management costs</b>		
Managing agents fees	1,792	1,577
Insurance	287	2,261
	<u>2,079</u>	<u>3,838</u>
<b>Day Care Centre</b>		
Wages and salaries	941,098	922,712
Employer's NIC	50,469	55,930
Pension costs	14,998	14,161
Rent	33,538	34,031
Rates and water	12,888	14,578
Light and heat	36,037	33,295
Repairs and maintenance	32,229	31,318
Motor vehicle expenses	88,972	91,679
Legal and professional fees	52,431	57,841
Telephone	28,315	28,988
Other office costs	31,261	39,302
Other interest payable and similar charges	12,250	10,491
Meals	44,791	36,798
Sundries	13,789	20,548
Cleaning and waste disposal	21,545	23,747
Training	2,580	5,383
Independent living scheme expenses	39,265	55,655
Hot meal delivery	100,927	99,668
Recruitment and other staff costs	652	4,633
Equipment leasing	1,806	1,227
Bad Debts written off	(190)	12,243
Investments to property	34,841	35,072
Fixtures and fittings	11,936	5,301
Motor vehicles	266	6,942
Computer equipment	1,229	1,815
Advertising and marketing	13,646	6,180
Activities and Entertainment	50,308	39,725
	<u>1,671,877</u>	<u>1,689,263</u>

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2025

	<b>2025</b> £	2024 £
<b>Total expenditure</b>	<u>1,714,479</u>	<u>1,735,454</u>
<b>Net gains on investments</b>		
Fair value gains/(losses) on other investment assets	<u>(32,025)</u>	<u>(87,107)</u>
<b>Net (expenditure)/income</b>	<u>(36,382)</u>	<u>337,714</u>

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2025

	2025 £	2024 £
<b>Costs of other trading activities</b>		
<b>Other trading activities</b>		
Opening stock	5,220	2,376
Purchases	35,019	42,462
Closing stock	(5,612)	(5,220)
Fundraising expenditure	5,896	2,735
	<u>40,523</u>	<u>42,353</u>
<b>Costs of other trading activities</b>	<u><u>40,523</u></u>	<u><u>42,353</u></u>

# Age UK Hythe, Lyminge and Ashford

## Company Limited by Guarantee

### Notes to the Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2025

	2025 £	2024 £
<b>Day Care Centre</b>		
<b>Day Care Centre</b>		
<b>Activities undertaken directly</b>		
Wages	841,327	824,901
Social security	39,211	44,943
Pensions	12,690	11,860
Rent	33,538	34,031
Rates and insurance	12,888	14,578
Light and heat	36,037	33,295
Repairs and maintenance	32,229	31,318
Minibus and travel expenses	88,972	91,679
Telephone and internet charges	28,315	28,988
Postage and stationary	31,261	39,302
Meals	44,791	36,798
Sundries	13,789	20,548
Cleaning and waste disposal	21,545	23,747
Training	2,580	5,383
Independent living scheme expenses	39,265	55,655
Hot meal delivery	100,927	99,668
Recruitment and other staff costs	652	4,633
Equipment leasing	1,806	1,227
Bad Debts written off	(190)	12,243
Investments to property	34,841	35,072
Fixtures and fittings	11,936	5,301
Motor vehicles	266	6,942
Computer equipment	1,229	1,815
Advertising and marketing	13,646	6,180
Activities and Entertainment	50,308	39,725
	<u>1,493,859</u>	<u>1,509,832</u>
<b>Governance costs</b>		
Wages	99,771	97,811
Social Security	11,258	10,987
Pensions	2,308	2,301
Accountancy & bookkeeping	37,112	27,408
Auditors' remuneration	8,515	13,000
Legal & Professional fees	6,804	17,433
Bank charges	12,250	10,491
	<u>178,018</u>	<u>179,431</u>
<b>Day Care Centre</b>	<u>1,671,877</u>	<u>1,689,263</u>

**Age UK Hythe, Lyminge and Ashford**

England & Wales - Charity number 1125274

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# Accounts

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TRUSTEES'

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# ANNUAL REPORT

APRIL 2023-  
MARCH 2024

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# Legal and Administrative

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## Trustees

Mrs P Southern - Chair  
Mrs J Kennedy - Vice Chair  
Mr A R Hogben - Treasurer  
Mrs J Dodds - Resigned 1/10/23  
Mr P Golding - Resigned 1/1/24  
Mr I B Cox  
Mr M Doble  
Mr T Fagg - Resigned 3/4/24  
Mr T Dawlings  
Mrs A Harris  
Mrs L Homewood - Resigned 8/4/24  
Mr F Hobbs

## Chief Executive

Cleo Smith BEM

## Senior Management Team

Christopher Houghton

## Company Number

06589817

## Charity Number

1125274

## Registered Office & Principal Address

Sanford House  
Stade Street  
Hythe  
Kent  
CT21 6BD

## Auditors

Burgess Hodgson LLP  
Camburgh House  
27 New Dover Road  
Canterbury  
Kent  
CT1 3DN

## Solicitors

Robson & Co  
147 High Street  
Hythe  
Kent  
CT21 5JN

## Main Bankers

HSBC Bank Plc  
41 Sandgate Road  
Folkestone  
Kent  
CT20 1SA

CCLA Investment Management Limited  
80 Cheapside  
London  
EC2V 6DZ

## Investment Advisors

Whiting Group Ltd  
19-21 Albion Place  
Maldstone  
Kent  
ME14 5EG

## Insurance Brokers

Independent Insurance Services  
Church House  
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CT20 2BN



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# Message from the Chair

## Penny Southern

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My role as Chair, on behalf of the group of Trustees, is to introduce our Annual Report which takes you through the work the organisation completed from April 2023 to March 2024. This report gives us the opportunity to reflect on the year's work and consider the work we need to continue with or change.

This will be the third message from the Chair I have written for the Annual Report, two as Chair of Trustees for Hythe and Lyminge and, today, as Chair of Trustees for Hythe, Lyminge and Ashford.

In 2022/23 we worked alongside our partners in Ashford to complete a project that would see the three community hubs come together as one organisation which was launched in April 2023. I want to take this opportunity to thank the staff volunteers and trustees of both organisations for their dedication and support to make this happen. It enabled the two organisations to merge without any detrimental impact to the services delivered across the three hubs and, as

the year progressed, showed a level of commitment to make the new organisation work as a whole. This in turn gave continuity and strength to enable the services delivered to continue with little or no disruption. This was essential for the merger to happen successfully and for the organisation to continue to grow and develop. In these challenging times with the uncertainty of income, it was the right decision which has enabled the three hubs to work together and move forward as one organisation to embrace opportunities and disappointments as they unfold.

As you will see in the Statement of Financial Activities, we have continued to make a loss, this was not unexpected and our forecasts were telling us this and have been accurate throughout, however, it is a loss, and we are forecasting a further loss in this financial year. Although we have been able to sustain this loss with historical financial work, in 2023 we spent time working through a review of our key services, the activity, income and benefit, to take some strategic decisions to change, increase income or stop services. This was a crucial piece of work to ensure we relied less on our dwindling reserves, investment income and external funding. Work in these areas will need to continue. We cannot continue with these losses, it's imperative we maintain our services and deliver a future balanced budget.

It has been a busy year developing as one organisation but throughout this time we have continued to stay true to our mission statement and continue to deliver against our strategic objectives. The Annual Report takes you through our services, it sets out what we do, what we have managed to deliver and our areas of development and growth.



## Message from the Chair Penny Southern

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Finally, a huge thank you to all the staff and volunteers across the three community hubs who never fail to impress me with all the excellent work they do to deliver much needed and appreciated services across the local communities.



# Trustee's Report

## An Introduction

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The Trustees who are directors for the purpose of company law, are pleased to present their report together with the Financial Statements of the charity for the period 1 April 2023 to 31 March 2024.

The Financial Statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition, effective 1 January 2019).



# Trustees' Report

## Structure, Governance & Management

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Following a decision by the Trustees in May 2008, a new charitable company, which is limited by guarantee, was incorporated in May 2008 under Company Number 1125274 and Charity Number 06589817.

The merger of Age Concern Hythe and Age Concern Elham Rural in 2011, renamed Age Concern Hythe and Lyminge was followed by another significant merger in 2023, where Age Concern Hythe and Lyminge joined forces with Age UK Ashford. Post-merger, they now legally operate as Age Concern Hythe, Lyminge, and Ashford, but are commonly known as Age UK Hythe Lyminge, and Ashford. Subsequently, a new Memorandum and Articles of Association were adopted.

### Board of Trustees

Mrs P Southern - Chair  
Mrs J Kennedy - Vice Chair  
Mr A R Hogben - Treasurer  
Mrs J Dodds - Resigned 1/10/23  
Mr P Golding - Resigned 1/1/24  
Mr I B Cox  
Mr M Doble  
Mr T Fagg - Resigned 3/4/24  
Mr T Dawlings  
Mrs A Harris  
Mrs L Homewood - Resigned 8/4/24  
Mr F Hobbs

The body responsible for the management of the Charity is the Board of Trustees. The Trustees are also Directors of the incorporated entity, which meets at least 8 times a year. The Board receives reports from a formal Finance Committee. This committee meets at least ten times per year. These committees have specific Terms of Reference, functions delegated by the Board, and Chairs appointed by the Board. The Senior Management Team is represented at the meetings of the Board of Trustees and the Committees.





# Trustees' Report

## Structure, Governance & Management

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The Board conducts a regular skills audit to ensure that the serving Trustees collectively possess all the skills necessary for the efficient governance of the Charity. Potential Trustees are interviewed before being nominated for election at the Annual General Meeting. If the required skills and experience cannot be met among the Trustees, appropriate individuals can be co-opted onto the Board. The Charity advertises for potential candidates when Trustee vacancies arise.

None of our Trustees receive remuneration or other benefit from their work with the Charity. Any connection between a Trustee or Senior Manager with a related party, supplier or beneficiary of the Charity must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

The Trustees have taken into account the Charity Commission's guidance on public benefit.

### Management

The Board of Trustees is responsible for the overall strategic direction and development of the organisation. Decisions on the day to day operations and management of the Charity are taken by the Chief Executive and Senior Managers of the organisation (the Senior Management Team). The Board receives, at a minimum, quarterly reports from the Chief Officer on operational matters and on financial performance. Decisions on matters with significant implications for the organisation are brought to the Board of Trustees. These would include, but are not limited to:

- Organisational priorities
- All matters of risk – in particular resource and reputational risk
- Significant organisational change
- Major initiatives
- Policy formation and development.

The pay of the Senior Management Team is reviewed annually. In view of the nature of the Charity, it is the intention of the Board of Trustees to benchmark pay levels to other similar sized local community charities to ensure that our pay rates are competitive.



# Trustees' Report

## Structure, Governance & Management

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### Internal Control

The Trustees have overall responsibility for ensuring the Charity has appropriate systems of internal control across the entire organisation and that the financial statements follow best practice. They are also responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity.

They are responsible for safeguarding the assets of the Charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities. The systems of internal control are designed to provide reasonable, but not absolute, assurance against material mis-statement or loss. They include:

- A business plan and annual budget approved by the Trustees.
- Regular consideration by the Trustees of financial results, variances from budgets and forecasts.
- Formal adoption of financial regulations; which includes delegation of authority and segregation of duties.
- Formal adoption of a risk strategy and review of a risk register which identifies and manages individual items.

### Risk Management

The Trustees have in place a risk management strategy and risk register. This process includes regular review by the Trustees, Chief Officer and other senior members of staff. The process identifies the types of risks the Charity faces, prioritises them in terms of likelihood of occurrence and potential impact and identifies the means of mitigating them.

This work has identified that long-term financial sustainability is a potential risk for the Charity. The focus of the next strategic plan will be to develop self-sustaining income streams for our existing high-quality services and develop new initiatives and services that older people need and want.

Attention has also been focused on non-financial risks arising from fire and health and safety at all of our centres. A comprehensive Fire Risk Assessment and fire warden training has been undertaken together with full building and electrical surveys to mitigate against these risks.

# Trustees' Report

## Our Mission

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*For every person in Hythe, Lyminge and Ashford to feel part of the community and approach later life with independence, dignity, and a sense of wellbeing; and for Age UK Hythe, Lyminge and Ashford to be recognised as a vital part of the Folkestone and Hythe District and Borough of Ashford.*



# Trustees' Report

## Our Strategic Objectives

### Charitable Object

The object of the Charity shall be to promote and assist the general good of all older people in any manner which is now or hereafter deemed by law to be charitable, primarily within Hythe, Lyminge and Ashford.

### Our Vision

Reduce loneliness and improve the health and wellbeing for those living in or around Hythe, Lyminge and Ashford.

### Our Objectives

- To provide a high quality, safe and sustainable service, which meets the needs of older people across Hythe, Lyminge and Ashford.
- To use our experience and knowledge to empower older people, represent them and give them an influential voice.
- To influence and respond effectively to changes in Health and Adult Social Care policies.
- To engage with older people, their families and carers so that older people in our town and villages can access support, live well and make the most of later life.

### Our Values

We are:

## Caring

...providing a high-quality service, with the needs of the individual at its core. Ensuring service users are treated with care, respect and dignity.

## Trust

...providing trustworthy, quality and accessible services using our experience and knowledge to empower older people and represent them. Helping them access support, live well and make the most of later life.

## Choice

... providing choice to access a range of opportunities and empower older people to make choices about their lives.



# About us

## Our Services

Our services focus on social opportunity groups in our hubs and community while providing support at home where needed. All services are built around our Wellness Wheel. Recognising there are several aspects of life that can impact on how we might be feeling, we have developed our services to ensure there is a variety of options available to you.

### Time for me



A membership group offering discounts and priority access to our outings and day trips.

From lunches at local restaurants and theatre trips, to film nights at the hub. It's a great way to meet new people and try new things. In the year April 2023-March 2024 we offered **424** sessions.

### Full days with us



#### Full day sessions include:

A varied programme of activities offered both morning and afternoon, e.g. seated exercise, new age curling,

art, singing and much more.

A hot two course lunch, cooked fresh daily.

Refreshments throughout the day.

Local transport to and from the hubs is available.

In the year April 2023-March 2024 we provided **7,200** social opportunity places. We also provided **11,520** wellbeing activities such as art, singing, dance groups and much more.

### Help at home



#### These services include:

**Two course hot meal delivery:** Fresh meals delivered hot and ready to eat. In the year April 2023-March 2024 we delivered **32,808** hot meals.

**Independent living service:** Assisting with tasks that might have become more difficult, for example, light housework, preparing you a light lunch or support getting shopping. In the year April 2023-March 2024 we provided **5,400** hours of service delivery.

**Laundry Service:** We collect and wash laundry, returning it the following week. Various levels of service are available to suit all needs. In the year April 2023-March 2024 we washed **1,176** loads of laundry.

**Befriending service:** Offering companionship In April 2023-March 2024, we provided **614** hours of befriending.

**Transport:** We have a fleet of wheelchair accessible vehicles to assist with transport needs. In the year April 2023-March 2024 we supported **24** individuals with transport needs.

# About us

## Our Services

**Shopping and prescription delivery:** Assisting with essential shopping and collecting and delivering prescriptions. In the year April 2023-March 2024 we provided **744** shopping calls.

### Information & Advice



Age UK has a team of expert Information and Advice Officers who are able to help you navigate through life changes and ensure adequate support is received.

**The team can help with:**

**Maximising your income:** Completing benefit checks to ensure that you are receiving all you could be entitled to.

**Help with form filling:** We know those forms are tough! Our team are here to support you. Whether with Blue Badge applications, Attendance Allowance or any other form you need support with, we are just a call away.

**Community equipment:** Don't struggle at home, there is free assistive equipment available that can be put in place where needed.

**Care and support advice:** A change in health can be a challenge and often needs adapting to. Find out what support is out there and where to access it.

In the year April 2023-March 2024 we provided **1,336** interventions.

### Dementia & Me



A diagnosis of dementia can result in mixed feelings; relief for knowing the cause of changes to behaviour, or anxiety of what might be coming next.

We offer a bespoke service to assist and support at each stage of living with dementia. In the year April 2023-March 2024 we supported over **2,300** individuals living with Dementia.

**Sessions provided include:**

**Maintenance Cognitive Stimulation Therapy (MCST):**

Short sessions for those recently diagnosed.

In the year April 2023-March 2024 we delivered **744** MCST sessions.

**Daybreak:** Various settings are available dependent on need. Local transport to and from the hub is available. In the year April 2023-March 2024 we provided **5,592** sessions for those living with dementia.

**Other Services**

- Hairdressing - **106** appointments
- Chiropody - **2,640** appointments
- Hearing Aid Clinics - **39** drop-in sessions

**Volunteering**

Our volunteers keep the Charity moving. We like to think that we have something for everyone.

In the year April 2023-March 2024 volunteers have donated **9,810** hours equating to **£107,910** in wage savings.

We rely heavily on volunteers to support our organisation. We have many volunteers role including befrienders, drivers, volunteers supporting with shopping, activities, in the café kitchen and much more.

**Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Independent Auditor's Report to the Members of Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Year ended 31 March 2024**

**Trustees' responsibilities statement**

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Auditor**

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The trustees' annual report and the strategic report were approved on 27.11.24 and signed on behalf of the board of trustees by:



Mrs P Southern  
Trustee

# Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

Company Limited by Guarantee

## Independent Auditor's Report to the Members of Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

Year ended 31 March 2024

### Opinion

We have audited the financial statements of Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge) (the 'charity') for the year ended 31 March 2024 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Independent Auditor's Report to the Members of Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge) *(continued)***

**Year ended 31 March 2024**

**Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

# Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

Company Limited by Guarantee

## Independent Auditor's Report to the Members of Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge) *(continued)*

Year ended 31 March 2024

### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we have considered; the nature of the industry, control environment and business performance with particular reference to any remuneration or related party transactions involving trustees.

We also consider the results of our enquiries of management, relating to their own identification and assessment of the risks of irregularities and possible related fraud. This includes reviewing available documentation on their policies and procedures and performing tests of controls to evidence their effectiveness.

Throughout the audit testing we are considering the incentives that may exist within the organisation for fraud. Key areas include timing of recognising income around the year end, posting of unusual journals and the correct use of restricted funds. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We ensure we have an understanding of the relevant laws and regulations and remain alert to possible non-compliance throughout the audit.

Despite proper planning and audit work in accordance with auditing standards there are inherent limitations and unavoidable risk that we may not detect some irregularities and material misstatements in the financial statements. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

# Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

Company Limited by Guarantee

## Independent Auditor's Report to the Members of Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge) *(continued)*

Year ended 31 March 2024

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Alexander Baker (Senior Statutory Auditor)

For and on behalf of  
Burgess Hodgson LLP  
Chartered accountants & statutory auditor  
Camburgh House  
27 New Dover Road  
Canterbury  
Kent  
CT1 3DN

**Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Statement of Financial Activities  
(including income and expenditure account)**

**Year ended 31 March 2024**

		Unrestricted funds	2024 Restricted funds	Total funds	2023 Total funds
	Note	£	£	£	£
<b>Income and endowments</b>					
Donations and legacies	2	369,576	361,756	731,332	205,554
Day Care Centre	3	950,052	199,993	1,150,045	644,126
Other trading activities	4	88,934	–	88,934	144,628
Investment income	5	15,750	–	15,750	14,662
<b>Total income</b>		<u>1,424,312</u>	<u>561,749</u>	<u>1,986,061</u>	<u>1,008,970</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of other trading activities	6	42,353	–	42,353	25,694
Investment management costs	7	3,838	–	3,838	3,399
Day Care Centre	8,9	1,046,772	642,491	1,689,263	1,160,164
<b>Total expenditure</b>		<u>1,092,963</u>	<u>642,491</u>	<u>1,735,454</u>	<u>1,189,257</u>
Net gains on investments	11	(87,107)	–	(87,107)	(76,605)
<b>Net income/(expenditure)</b>		<u>418,456</u>	<u>(80,742)</u>	<u>337,714</u>	<u>(103,682)</u>
Transfer between funds		47,253	(47,253)	–	–
<b>Net income/(expenditure) and net movement in funds</b>		<u>465,709</u>	<u>(127,995)</u>	<u>337,714</u>	<u>(103,682)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		1,503,884	421,896	1,925,780	2,029,462
<b>Total funds carried forward</b>		<u>1,969,593</u>	<u>293,901</u>	<u>2,263,494</u>	<u>1,925,780</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 19 to 30 form part of these financial statements.

**Age UK Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

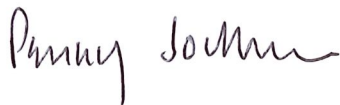
**Company Limited by Guarantee**

**Statement of Financial Position**

**31 March 2024**

	Note	2024		2023	
		£	£	£	£
<b>Fixed assets</b>					
Tangible fixed assets	15		385,650		418,381
Investments	16		1,309,090		1,221,983
			<u>1,694,740</u>		<u>1,640,364</u>
<b>Current assets</b>					
Stocks	17	5,220		2,376	
Debtors	18	210,025		76,045	
Cash at bank and in hand		558,180		344,997	
			<u>773,425</u>		<u>423,418</u>
<b>Creditors: amounts falling due within one year</b>	19	204,671		138,002	
<b>Net current assets</b>			<u>568,754</u>		<u>285,416</u>
<b>Total assets less current liabilities</b>			<u>2,263,494</u>		<u>1,925,780</u>
<b>Net assets</b>			<u>2,263,494</u>		<u>1,925,780</u>
<b>Funds of the charity</b>					
Restricted funds			293,901		421,896
Unrestricted funds			1,969,593		1,503,884
<b>Total charity funds</b>	22		<u>2,263,494</u>		<u>1,925,780</u>

These financial statements were approved by the board of trustees and authorised for issue on 27.11.24, and are signed on behalf of the board by:



Mrs P Southern  
Trustee

The notes on pages 19 to 30 form part of these financial statements.

**Age UK Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Statement of Cash Flows**

**Year ended 31 March 2024**

	2024 £	2023 £
<b>Cash flows from operating activities</b>		
Net income/(expenditure)	337,714	(103,682)
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	49,130	46,128
Government grant income	–	(26,000)
Net gains on investments	(87,107)	(76,605)
Dividends, interest and rents from investments	(14,340)	(14,070)
Other interest receivable and similar income	(1,410)	(592)
Interest payable and similar charges	10,491	7,112
Accrued income	(10,690)	(29,300)
<i>Changes in:</i>		
Stocks	(2,844)	770
Trade and other debtors	(122,701)	27,141
Trade and other creditors	66,080	23,078
Cash generated from operations	<u>224,323</u>	<u>(146,020)</u>
Interest paid	(10,491)	(7,112)
Interest received	1,410	592
Net cash from/(used in) operating activities	<u>215,242</u>	<u>(152,540)</u>
<b>Cash flows from investing activities</b>		
Dividends, interest and rents from investments	14,340	14,070
Purchase of tangible assets	(16,679)	(112,696)
Proceeds from sale of tangible assets	280	–
Net cash from/(used in) investing activities	<u>(2,059)</u>	<u>(98,626)</u>
<b>Cash flows from financing activities</b>		
Government grant income	–	26,000
Net cash from financing activities	<u>–</u>	<u>26,000</u>
<b>Net increase/(decrease) in cash and cash equivalents</b>	213,153	(225,166)
<b>Cash and cash equivalents at beginning of year</b>	344,997	570,163
<b>Cash and cash equivalents at end of year</b>	<u>558,180</u>	<u>344,997</u>

The notes on pages 19 to 30 form part of these financial statements.

# Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

Company Limited by Guarantee

## Notes to the Financial Statements

Year ended 31 March 2024

### 1. Accounting policies

#### Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 201) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Age Concern Hythe and Lyminge is a charitable company in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is Sanford House, Stade Street, Hythe, Kent, CT21 6BD. The nature of the charity's operations and principal activities are on page 1.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Income tax

The Charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

# Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

## 1. Accounting policies *(continued)*

### Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### Allocation and apportionment of costs

Support costs are those that assist the work of the charity but do not directly undertake charity activities. Note 10 provides a breakdown of the costs and how these have been allocated.

### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	-	Straight line over life of lease
Fixtures and fittings	-	20% reducing balance
Motor vehicles	-	25% reducing balance
Equipment	-	33% straight line

### Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

# Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

## 1. Accounting policies *(continued)*

### Investment property

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

### Defined contribution plans

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

## 2. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>Donations</b>			
Donations	25,482	–	25,482
Ashford Transfer	338,166	25,598	363,764
<b>Legacies</b>			
Legacies	2,000	–	2,000
<b>Grants</b>			
Grants	3,928	336,158	340,086
Government grant income	–	–	–
	<u>369,576</u>	<u>361,756</u>	<u>731,332</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Donations</b>			
Donations	25,182	504	25,686
Ashford Transfer	–	–	–
<b>Legacies</b>			
Legacies	–	–	–
<b>Grants</b>			
Grants	43,720	110,148	153,868
Government grant income	16,550	9,450	26,000
	<u>85,452</u>	<u>120,102</u>	<u>205,554</u>

**Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements (continued)**

**Year ended 31 March 2024**

**3. Day care centre**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Meals and refreshments	540,289	–	540,289
Health and well being	90,286	–	90,286
Transport contributions	124,707	–	124,707
Independent living services	157,073	–	157,073
Centre activities	34,197	–	34,197
SEK Wellbeing Funding	–	99,993	99,993
National Lottery Funding - Stick in a Bundle Income	3,500	100,000	103,500
	<u>950,052</u>	<u>199,993</u>	<u>1,150,045</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Meals and refreshments	274,400	–	274,400
Health and well being	27,758	–	27,758
Transport contributions	26,625	–	26,625
Independent living services	88,304	–	88,304
Centre activities	27,043	–	27,043
SEK Wellbeing Funding	99,996	–	99,996
National Lottery Funding - Stick in a Bundle Income	–	100,000	100,000
	<u>544,126</u>	<u>100,000</u>	<u>644,126</u>

**4. Other trading activities**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Fundraising events	18,784	–	18,784
Shop Income	53,953	–	53,953
Other Income	5,210	–	5,210
Recharged wages	–	–	–
Support Income - Other Branches	10,987	–	10,987
	<u>88,934</u>	<u>–</u>	<u>88,934</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Fundraising events	10,860	–	10,860
Shop Income	50,470	–	50,470
Other Income	3,353	353	3,706
Recharged wages	79,246	–	79,246
Support Income - Other Branches	346	–	346
	<u>144,275</u>	<u>353</u>	<u>144,628</u>

**Age UK Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements *(continued)***

**Year ended 31 March 2024**

**5. Investment Income**

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Rents received	14,340	14,340	14,070	14,070
Deposit account interest	1,410	1,410	592	592
	<u>15,750</u>	<u>15,750</u>	<u>14,662</u>	<u>14,662</u>

**6. Costs of other trading activities**

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Other trading activities	42,353	42,353	25,694	25,694
	<u>42,353</u>	<u>42,353</u>	<u>25,694</u>	<u>25,694</u>

**7. Investment management costs**

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Managing agents fees	1,577	1,577	1,490	1,490
Insurance	2,261	2,261	1,909	1,909
	<u>3,838</u>	<u>3,838</u>	<u>3,399</u>	<u>3,399</u>

**8. Expenditure on charitable activities by fund type**

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Day Care Centre	867,341	642,491	1,509,832
Support costs	179,431	-	179,431
	<u>1,046,772</u>	<u>642,491</u>	<u>1,689,263</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Day Care Centre	793,691	205,536	999,227
Support costs	150,042	10,895	160,937
	<u>943,733</u>	<u>216,431</u>	<u>1,160,164</u>

**Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements (continued)**

**Year ended 31 March 2024**

**9. Expenditure on charitable activities by activity type**

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
Day Care Centre	1,509,832	–	1,509,832	999,227
Governance costs	–	179,431	179,431	160,937
	<u>1,509,832</u>	<u>179,431</u>	<u>1,689,263</u>	<u>1,160,164</u>

**10. Analysis of support costs**

	Day Care Centre £	Total 2024 £	Total 2023 £
Wages	97,811	97,811	94,945
Social Security	10,987	10,987	11,152
Pensions	2,301	2,301	2,848
Auditors' remuneration	13,000	13,000	8,200
Bank charges	10,491	10,491	7,112
Legal & Professional fees	9,137	9,137	24,689
Accountancy & bookkeeping	46,286	46,286	11,991
	<u>190,013</u>	<u>190,013</u>	<u>160,937</u>

**11. Net gains on Investments**

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Gains/(losses) on other investment assets	<u>87,107</u>	<u>87,107</u>	<u>76,605</u>	<u>76,605</u>

**12. Net income/(expenditure)**

Net income/(expenditure) is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	49,130	46,128
Fees payable for the audit of the financial statements	<u>13,000</u>	<u>8,200</u>

**Age UK Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements *(continued)***

**Year ended 31 March 2024**

**13. Staff costs**

The total staff costs and employee benefits for the reporting period are analysed as follows:

	<b>2024</b>	<b>2023</b>
	£	£
Wages and salaries	922,712	556,993
Social security costs	55,930	28,548
Employer contributions to pension plans	14,161	11,552
	<u>992,803</u>	<u>597,093</u>

The average head count of employees during the year was 71 (2023: 47). The average number of full-time equivalent employees during the year is analysed as follows:

	<b>2024</b>	<b>2023</b>
	No.	No.
Management	7	2
Support & Dementia Daybreak	17	12
Administration	4	5
Ancillary	2	2
Hot meals	19	11
Independent living	10	4
Kitchen	6	5
Cleaning & Laundry	3	4
Information & Advice	3	2
	<u>71</u>	<u>47</u>

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

**14. Trustee remuneration and expenses**

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees

Trustee expenses of £191 were paid to Penny Southern in the year (2023: £32).

**Age UK Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements (continued)**

**Year ended 31 March 2024**

**15. Tangible fixed assets**

	Improvements to Property £	Fixtures and fittings £	Motor vehicles £	Equipment £	Total £
<b>Cost</b>					
At 1 April 2023	505,908	151,341	40,390	22,303	719,942
Additions	—	2,801	13,458	420	16,679
Disposals	(280)	—	—	—	(280)
<b>At 31 March 2024</b>	<u>505,628</u>	<u>154,142</u>	<u>53,848</u>	<u>22,723</u>	<u>736,341</u>
<b>Depreciation</b>					
At 1 April 2023	130,955	124,847	26,080	19,679	301,561
Charge for the year	35,072	5,301	6,942	1,815	49,130
<b>At 31 March 2024</b>	<u>166,027</u>	<u>130,148</u>	<u>33,022</u>	<u>21,494</u>	<u>350,691</u>
<b>Carrying amount</b>					
At 31 March 2024	<u>339,601</u>	<u>23,994</u>	<u>20,826</u>	<u>1,229</u>	<u>385,650</u>
At 31 March 2023	<u>374,953</u>	<u>26,494</u>	<u>14,310</u>	<u>2,624</u>	<u>418,381</u>

**16. Investments**

	Investment properties £	Other investments £	Total £
<b>Cost or valuation</b>			
At 1 April 2023	350,000	871,983	1,221,983
Additions	—	—	—
Fair value movements	—	87,107	87,107
<b>At 31 March 2024</b>	<u>350,000</u>	<u>959,090</u>	<u>1,309,090</u>
<b>Impairment</b>			
At 1 April 2023 and 31 March 2024		—	—
<b>Carrying amount</b>			
At 31 March 2024	<u>350,000</u>	<u>959,090</u>	<u>1,309,090</u>
At 31 March 2023	<u>350,000</u>	<u>871,983</u>	<u>1,221,983</u>

All investments shown above are held at valuation.

**Investment properties**

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

**Age UK Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements *(continued)***

**Year ended 31 March 2024**

**17. Stocks**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Stocks	5,220	2,376
	<u>          </u>	<u>          </u>

**18. Debtors**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade debtors	113,479	1,092
Prepayments and accrued income	84,197	66,697
Other debtors	12,349	8,256
	<u>210,025</u>	<u>76,045</u>

**19. Creditors: amounts falling due within one year**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade creditors	67,738	40,828
Accruals and deferred income	20,680	20,091
Social security and other taxes	10,846	5,510
Other creditors	105,407	71,573
	<u>204,671</u>	<u>138,002</u>

**20. Pensions and other post retirement benefits**

**Defined contribution plans**

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £14,161 (2023: £11,552).

**21. Government grants**

The amounts recognised in the financial statements for government grants are as follows:

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Recognised in income from donations and legacies:		
Government grants income	<u>          </u>	<u>26,000</u>

# Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

## 22. Analysis of charitable funds

### Unrestricted funds

	At 1 Apr 2023 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2024 £
General funds	1,469,805	1,424,312	(1,092,963)	47,253	87,107	1,935,514
Designated Redundancy Fund	34,079	-	-	-	-	34,079
	<u>1,503,884</u>	<u>1,424,312</u>	<u>(1,092,963)</u>	<u>47,253</u>	<u>87,107</u>	<u>1,969,593</u>

	At 1 Apr 2022 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2023 £
General funds	1,574,381	788,515	(972,826)	3,130	76,605	1,469,805
Designated Redundancy Fund	34,079	-	-	-	-	34,079
	<u>1,608,460</u>	<u>788,515</u>	<u>(972,826)</u>	<u>3,130</u>	<u>76,605</u>	<u>1,503,884</u>

### Restricted funds

	At 1 Apr 2023 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2024 £
Information & Advice Fund	44,565	-	-	(44,565)	-	-
Dementia Daybreak Fund	-	-	-	-	-	-
Extension Fund Hythe & Ashford Dementia Coordinator	304,656	-	(26,085)	-	-	278,571
Hythe Post Diagnostic Dementia Christmas Party Fund	-	70,243	(70,243)	-	-	-
	325	67,449	(67,774)	-	-	-
	2,688	-	-	(2,688)	-	-

**Age UK Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements (continued)**

**Year ended 31 March 2024**

**22. Analysis of charitable funds (continued)**

UKSPF	-	4,000	(4,000)	-	-	-
Cost of Living Fund	3,733	34,970	(38,703)	-	-	-
Warm Space	-	-	-	-	-	-
Stick In A Bundle Lottery Wellbeing Fund	65,929	100,000	(165,929)	-	-	-
Meet Up Warm Up	-	72,000	(60,002)	-	-	11,998
Wellbeing IMAGO	-	62,250	(62,250)	-	-	-
Wellbeing SEK	-	99,993	(99,993)	-	-	-
MCST	-	12,399	(12,399)	-	-	-
PIP	-	38,445	(35,113)	-	-	3,332
	<u>421,896</u>	<u>561,749</u>	<u>(642,491)</u>	<u>(47,253)</u>	<u>-</u>	<u>293,801</u>

	At 1 Apr 2022 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2023 £
Information & Advice Fund	35,972	12,110	(3,517)	-	-	44,565
Dementia Daybreak Fund	3,130	-	-	(3,130)	-	-
Extension Fund	339,711	4,785	(39,840)	-	-	304,656
Hythe & Ashford Dementia Coordinator	-	20,234	(20,234)	-	-	-
Hythe Post Diagnostic Dementia	-	57,163	(56,838)	-	-	325
Christmas Party Fund	-	3,666	(978)	-	-	2,688
UKSPF	-	3,000	(3,000)	-	-	-
Cost of Living Fund	-	10,000	(6,267)	-	-	3,733
Warm Space	-	6,450	(6,450)	-	-	-
Stick In A Bundle Lottery Wellbeing Fund	42,189	100,447	(76,707)	-	-	65,929
Meet Up Warm Up	-	-	-	-	-	-
Wellbeing IMAGO	-	2,600	(2,600)	-	-	-
Wellbeing SEK	-	-	-	-	-	-
MCST	-	-	-	-	-	-
PIP	-	-	-	-	-	-
	<u>421,002</u>	<u>220,455</u>	<u>(216,431)</u>	<u>(3,130)</u>	<u>-</u>	<u>421,896</u>

**Age UK Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements** *(continued)*

**Year ended 31 March 2024**

**23. Analysis of changes in net debt**

	At 1 Apr 2023	Cash flows	At 31 Mar 2024
	£	£	£
Cash at bank and in hand	<u>344,997</u>	<u>213,183</u>	<u>558,180</u>

**Age UK Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Management Information**

**Year ended 31 March 2024**

**The following pages do not form part of the financial statements.**

**Age UK Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Detailed Statement of Financial Activities**

**Year ended 31 March 2024**

	2024	2023
	£	£
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations	25,482	25,686
Ashford Transfer	363,764	—
Legacies	2,000	—
Grants	340,086	153,868
Government grant income	—	26,000
	<u>731,332</u>	<u>205,554</u>
<b>Day Care Centre</b>		
Meals and refreshments	540,289	274,400
Health and well being	90,286	27,758
Transport contributions	124,707	26,625
Independent living services	157,073	88,304
Centre activities	34,197	27,043
SEK Wellbeing Funding	99,993	99,996
National Lottery Funding - Stick in a Bundle Income	103,500	100,000
	<u>1,150,045</u>	<u>644,126</u>
<b>Other trading activities</b>		
Fundraising events	18,784	10,860
Shop Income	53,953	50,470
Other Income	5,210	3,706
Recharged wages	—	79,246
Support Income - Other Branches	10,987	346
	<u>88,934</u>	<u>144,628</u>
<b>Investment Income</b>		
Rents received	14,340	14,070
Deposit account interest	1,410	592
	<u>15,750</u>	<u>14,662</u>
<b>Total Income</b>	<u>1,986,061</u>	<u>1,008,970</u>

**Age UK Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Detailed Statement of Financial Activities *(continued)***

**Year ended 31 March 2024**

	2024	2023
	£	£
<b>Expenditure</b>		
<b>Costs of other trading activities</b>		
Opening stock	2,376	3,146
Purchases	42,462	24,209
Closing stock	5,220	2,376
Fundraising Expenditure	2,735	715
	<u>42,353</u>	<u>25,694</u>
<b>Investment management costs</b>		
Managing agents fees	1,577	1,490
Insurance	2,261	1,909
	<u>3,838</u>	<u>3,399</u>
<b>Day Care Centre</b>		
Wages and salaries	922,712	556,993
Employer's NIC	55,930	28,548
Pension costs	14,161	11,552
Rent	34,031	32,113
Rates and water	14,578	9,081
Light and heat	33,295	22,110
Repairs and maintenance	31,318	55,017
Motor vehicle expenses	91,679	55,379
Legal and professional fees	57,841	44,880
Telephone	28,988	12,438
Other office costs	39,302	33,353
Other interest payable and similar charges	10,491	7,112
Meals	36,798	31,660
Sundries	20,548	37,754
Cleaning and waste disposal	23,747	16,805
Training	5,383	4,154
Independent living scheme expenses	55,655	57,495
Hot meal delivery	99,668	52,313
Recruitment and other staff costs	4,633	2,690
Equipment leasing	1,227	342
Bad Debts written off	12,243	1,528
Investments to property	35,072	31,488
Fixtures and fittings	5,301	6,622
Motor vehicles	6,942	4,770
Computer equipment	1,815	3,248
Advertising and marketing	6,180	2,879
Activities and Entertainment	39,725	37,840
	<u>1,689,263</u>	<u>1,160,164</u>

**Age UK Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Detailed Statement of Financial Activities** *(continued)*

**Year ended 31 March 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Total expenditure</b>	<u>1,735,454</u>	<u>1,189,257</u>
<b>Net gains on Investments</b>		
Gains/(losses) on other investment assets	<u>(87,107)</u>	<u>(76,605)</u>
<b>Net income/(expenditure)</b>	<u>337,714</u>	<u>(103,682)</u>

**Age UK Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Detailed Statement of Financial Activities**

**Year ended 31 March 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Costs of other trading activities</b>		
<b>Other trading activities</b>		
Opening stock	2,376	3,146
Purchases	42,462	24,209
Closing stock	(5,220)	(2,376)
Fundraising expenditure	2,735	715
	<u>42,353</u>	<u>25,694</u>
<b>Costs of other trading activities</b>	<u>42,353</u>	<u>25,694</u>

**Age UK Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Detailed Statement of Financial Activities *(continued)***

**Year ended 31 March 2024**

	2024	2023
	£	£
<b>Day Care Centre</b>		
<b>Day Care Centre</b>		
<i>Activities undertaken directly</i>		
Wages	824,901	462,048
Social security	44,943	17,396
Pensions	11,860	8,704
Rent	34,031	32,113
Rates and insurance	14,578	9,081
Light and heat	33,295	22,110
Repairs and maintenance	31,318	55,017
Minibus and travel expenses	91,679	55,379
Telephone and internet charges	28,988	12,438
Postage and stationary	39,302	33,353
Meals	36,798	31,660
Sundries	20,548	37,754
Cleaning and waste disposal	23,747	16,805
Training	5,383	4,154
Independent living scheme expenses	55,655	57,495
Hot meal delivery	99,668	52,313
Recruitment and other staff costs	4,633	2,690
Equipment leasing	1,227	342
Bad Debts written off	12,243	1,528
Investments to property	35,072	31,488
Fixtures and fittings	5,301	6,622
Motor vehicles	6,942	4,770
Computer equipment	1,815	3,248
Advertising and marketing	6,180	2,879
Activities and Entertainment	39,725	37,840
	<u>1,509,832</u>	<u>999,227</u>
<b>Governance costs</b>		
Wages	97,811	94,945
Social Security	10,987	11,152
Pensions	2,301	2,848
Accountancy & bookkeeping	27,408	11,991
Auditors' remuneration	13,000	8,200
Legal & Professional fees	17,433	24,689
Bank charges	10,491	7,112
	<u>179,431</u>	<u>160,937</u>
<b>Day Care Centre</b>	<u>1,689,263</u>	<u>1,160,164</u>



**Age UK Hythe, Lyminge and Ashford**

England & Wales - Charity number 1125274

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# Accounts

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# TRUSTEES'

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# ANNUAL REPORT

## APRIL 2022- MARCH 2023

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Age Concern Hythe and Lyminge  
Working name





# Legal and Administrative

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## Trustees

Mrs P Southern - Chair  
Mrs J Kennedy - Vice Chair  
Mr A R Hogben - Treasurer  
Mr J Harrington - Resigned 26/9/22  
Mrs J Dodds  
Ms R Knudsen - Resigned 14/8/23  
Mr P Golding  
Mr I B Cox  
Mr M Doble  
Mr T Fagg - Appointed 31/3/23  
Mr T Dawlings - Appointed 31/3/23  
Mrs A Harns - Harris Appointed 31/3/23  
Mrs L Homewood - Appointed 31/3/23  
Mr F Hobbs - Appointed 31/3/23

## Chief Executive

Cleo Smith BEM

## Senior Management Team

Christopher Houghton

## Charity Number

06589817

## Company Number

1125274

## Registered Office & Principal Address

Sanford House  
Stade Street  
Hythe  
Kent  
CT21 6BD

## Auditors

Burgess Hodgson LLP  
Camburgh House  
27 New Dover Road  
Canterbury  
Kent  
CT1 3DN

## Solicitors

Robson & Co  
147 High Street  
Hythe  
Kent  
CT21 5JN

## Main Bankers

HSBC Bank Plc  
39 High Street  
Ashford  
Kent  
TN24 8TQ

CCLA Investment Management Limited  
80 Cheapside  
London  
EC2V 6DZ

## Investment Advisors

Whiting Group Ltd  
19-21 Albion Place  
Maidstone  
Kent  
ME14 5EG

## Insurance Brokers

Independent Insurance Services  
Church House  
136 Sandgate Rd  
Folkestone  
Kent  
CT20 2BN



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# Message from the Chair

## Penny Southern

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My role as chair, on behalf of the group of trustees, is to introduce our Annual Report which takes you through the work the organisation completed from April 2022 to March 2023. This report gives us the opportunity to reflect on the years' work and consider the work we need to continue with or change to deliver our services to the people that live and work in our local communities.

It has been a busy year with a great deal of change but throughout this time we have continued to stay true to our mission statement and continue to deliver against our strategic objectives. The Annual Report takes you through our services, it sets out what we do, what we have managed to deliver and our areas of development and growth.

We have, despite the many changes in our funding arrangements, delivered all of our key services and continued with our support to people living with dementia, you will see throughout the report the

number of services we have delivered and success of these services. As an organisation here to meet a local need, we will continue to explore ways in which we can maintain these services and where needed increase these services.

Volunteering is a big and important part of what we do and having the role of Volunteer coordinator has enabled us to engage more widely with our volunteers, make sure they have the right support and training. They make a significant contribution to the work of the organisation and it's been great to see so many attend the celebrations held to say thank you.

During this period we also worked with an organisation called Simpact who supported us with a detailed review of the organisation, engaging with partners, volunteers, staff, trustees and people who use our services. The aim of this work was to develop a strategy and action plan to drive this organisation through the Covid recovery period and to help shape service delivery for the next 3 to 5 years.

Partners, staff, volunteers relayed and reflected the views and experiences of the people who use our services through a series of direct engagement sessions. This was an important opportunity to understand what it is we do well and what we need to do in the future, in particular our need to continue to be relevant and sustainable through that is proving to be a difficult period to attract the necessary funding.

As you will see in the Statement of Financial Activities, we have continued to make a loss, this was not unexpected and our forecasts was telling us this and have been accurate throughout, however it is a loss and we are forecasting a further loss in this financial

# Message from the Chair

## Penny Southern

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year. Although we have been able to sustain this loss with the historical financial work, we cannot continue with these losses and the review underway is going to make a number of recommendations that the organisation will need to consider and action in order to maintain our services and deliver a future balanced budget.

In addition to this review, we spent last year working with our partners in Age UK Ashford on a project to strengthen the partnership further, the project recommended that Age UK Hythe, Lyminge and Ashford merge and become one organisation and this was to be ready and launched in April 2023. I want to take this opportunity to thank the trustees of both

organisations for all their dedication and support during this year and for all the work they completed to enable the merge to happen successfully.

Finally, a huge thank you to all the staff across the three community hubs who never fail to impress me with all the excellent work they do to deliver services within these communities.

I am confident you'll find this Annual Report informative; it will enable you to reflect on all the excellent work we have achieved during this period and give you confidence that the organisation is sustainable, relevant and can deliver what's needed to the people in our communities.





# Trustee's Report

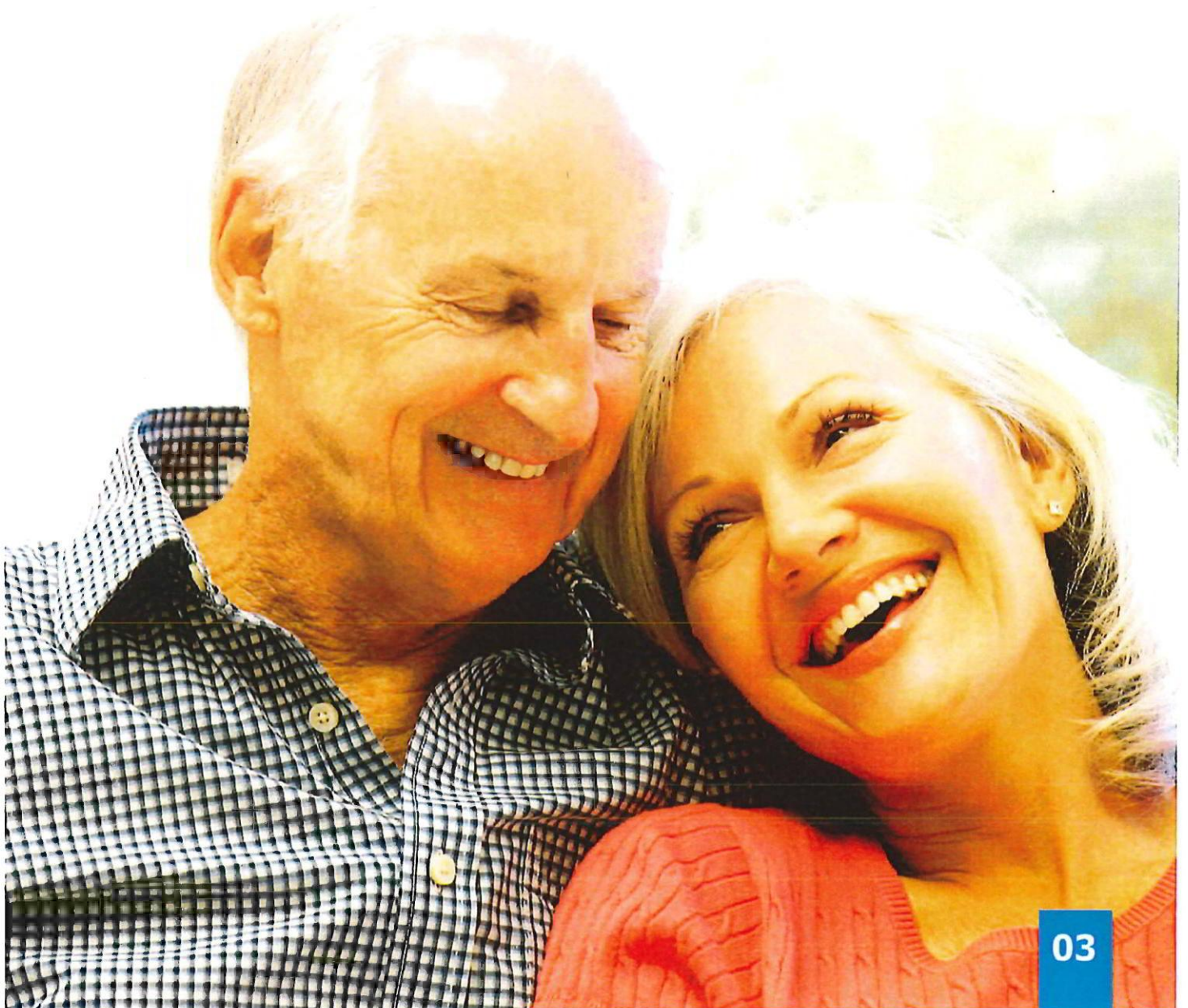
## An Introduction

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**The Trustees who are directors for the purpose of company law, are pleased to present their report together with the financial statements of the charity for the period 1 April 2022 to 31 March 2023.**

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition, effective 1 January 2019).



# Trustees' Report

## Structure, Governance & Management

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Following a decision by the Trustees in May 2008, a new charitable company, which is limited by guarantee, was incorporated in May 2008 under Company Number 1125274 and Charity Number 06589817.

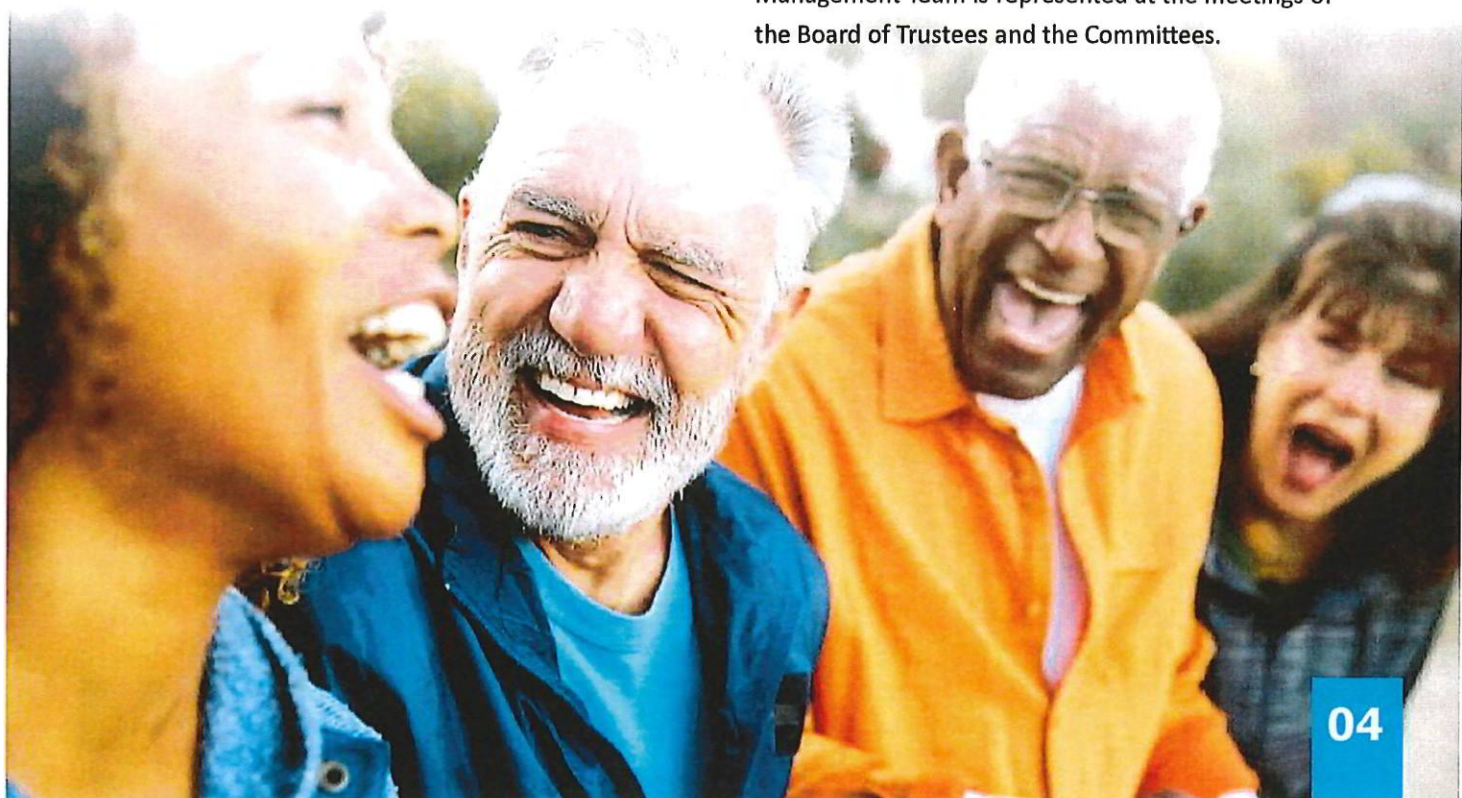
Although operating as individual organisations prior to 2011 Age Concern Hythe and Age Concern Elham Rural decided to merge, forming the charity Age Concern Hythe and Lyminge (Charity Number 06589817). Although our registered name is Age Concern Hythe and Lyminge, the operating name of the charity was changed to Age UK Hythe and Lyminge in April 2011.

Following incorporation, the charity is governed by Age Concern Standard 4 Gold Memorandum & Articles of Association. The Memorandum & Articles were updated in September 2008 and Amended in November 2015 and again in November 2019.

### Board of Trustees

Mrs P Southern - Chair  
Mrs J Kennedy – Vice Chair  
Mr A R Hogben - Treasurer  
Mr J Harrington - Resigned 26/9/22  
Mrs J Dodds  
Ms R Knudsen - Resigned 14/8/23  
Mr P Golding  
Mr I B Cox  
Mr M Doble  
Mr T Fagg - Appointed 31/3/23  
Mr T Dawlings - Appointed 31/3/23  
Mrs A Harns - Harris Appointed 31/3/23  
Mrs L Homewood - Appointed 31/3/23  
Mr F Hobbs - Appointed 31/3/23

The body responsible for the management of the charity is the Board of Trustees. The Trustees are also Directors of the incorporated entity, which meets at least ten times a year. The Board receives reports from a formal Finance Committee. This committee meets at least ten times per year. These committees have specific Terms of Reference, functions delegated by the Board, and Chairs appointed by the Board. The Senior Management Team is represented at the meetings of the Board of Trustees and the Committees.





# Trustees' Report

## Structure, Governance & Management

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The Board conducts a regular skills audit to ensure that the serving Trustees collectively possess all the skills necessary for the efficient governance of the Charity. Potential Trustees are interviewed before being nominated for election at the Annual General Meeting. If the required skills and experience cannot be met among the Trustees, appropriate individuals can be co-opted onto the Board. The Charity advertises for potential candidates when Trustee vacancies arise.

None of our Trustees receive remuneration or other benefit from their work with the charity. Any connection between a Trustee or senior manager with a related party, supplier or beneficiary of the charity must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

The Trustees have taken into account the Charity Commission's guidance on public benefit.

### Management

The Board of Trustees is responsible for the overall strategic direction and development of the organisation. Decisions on the day to day operations and management of the charity are taken by the Chief Executive and Senior Managers of the organisation (the Senior Management Team). The Board receives, at a minimum, quarterly reports from the Chief Executive on operational matters and on financial performance. Decisions on matters with significant implications for the organisation are brought to the Board of Trustees. These would include, but are not limited to:

- Organisational priorities
- All matters of risk – in particular resource and reputational risk
- Significant organisational change
- Major initiatives
- Policy formation and development.

The pay of the Senior Management Team is reviewed annually. In view of the nature of the charity, it is the intention of the Board of Trustees to benchmark pay levels to other similar sized local community charities to ensure that our pay rates are competitive.



# Trustees' Report

## Structure, Governance & Management

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### Internal Control

The Trustees have overall responsibility for ensuring the charity has appropriate systems of internal control across the entire organisation and that the financial statements follow best practice. They are also responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity.

They are responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities. The systems of internal control are designed to provide reasonable, but not absolute, assurance against material mis-statement or loss. They include:

- A business plan and annual budget approved by the Trustees.
- Regular consideration by the Trustees of financial results, variances from budgets, and forecasts.
- Formal adoption of financial regulations; which includes delegation of authority and segregation of duties.
- Formal adoption of a risk strategy and review of a risk register which identifies and manages individual items.

### Risk Management

The Trustees have in place a risk management strategy and risk register. This process includes regular review by the Trustees, Chief Officer and other senior members of staff. The process identifies the types of risks the Charity faces, prioritises them in terms of likelihood of occurrence and potential impact, and identifies the means of mitigating them.

This work has identified that long-term financial sustainability is a potential risk for the charity. The focus of the next strategic plan will be to develop self-sustaining income streams for our existing high-quality services and develop new initiatives and services that older people need and want.

Attention has also been focused on non-financial risks arising from fire and health and safety at both our centres. A comprehensive Fire Risk Assessment and fire warden training has been undertaken together with full building and electrical surveys to mitigate against these risks.

# Trustees' Report

## Our Mission

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*For every person in Hythe and Lyminge to feel part of the community and approach later life with independence, dignity, and a sense of wellbeing; and for Age UK Hythe and Lyminge to be recognised as a vital part of the Folkestone and Hythe District.*



# Trustees' Report

## Our Strategic Objectives

### Charitable Object

The object of the charity shall be to promote and assist the general good of all older people in any manner which is now or hereafter may be deemed by law to be charitable, primarily within Hythe and Lyminge.

### Our Vision

Reduce loneliness and improve the health and wellbeing for those living in or around Hythe and Lyminge.

### Our Objectives

- To provide a high quality, safe and sustainable service, which meets the needs of older people across Hythe and Lyminge.
- To use our experience and knowledge to empower older people, represent them and give them an influential voice.
- To influence and respond effectively to changes in Health and Adult Social Care policies.
- To engage with older people, their families and carers so that older people in our town and villages can access support, live well and make the most of later life.

### Our Values

We are:

## Caring

...providing a high-quality service, with the needs of the individual at its core. Ensuring service users are treated with care, respect and dignity.

## Trust

...providing trustworthy, quality and accessible services using our experience and knowledge to empower older people and represent them. Helping them access support, live well and make the most of later life.

## Choice

... providing choice to access a range of opportunities and empower older people to make choices about their lives.



# About us

## Our Services

Our services focus on social opportunity groups in our hubs and community while providing support at home where needed. All services are built around our Wellness Wheel. Recognising there are several aspects of life that can impact on how we might be feeling, we have developed our services to ensure there is a variety of options available to you.

### Time for me



A membership group offering discounts and priority access to our outings and day trips.

From lunches at local restaurants and theatre trips, to film nights at the hub. It's a great way to meet new people and try new things. In the year April 2022-March 2023 we offered **465** sessions.

### Full days with us



#### Full day sessions include:

A varied programme of activities offered both morning and afternoon, e.g. seated exercise, new age curling,

art, singing and much more.

A hot two course lunch, cooked fresh daily.

Refreshments throughout the day.

Local transport to and from the hub is available.

In the year April 2022-March 2023 we provided **1,681** social opportunity places. We also provided **7,420** wellbeing activities such as art, singing, dance groups and much more.

### Help at home



#### These services include:

**Two course hot meal delivery:** Fresh meals delivered hot and ready to eat. In the year April 2022-March 2023 we delivered **35,364** hot meals.

**Independent living service:** Assisting with tasks that might have become more difficult, for example, light housework, preparing you a light lunch or support getting shopping. In the year April 2022-March 2023 we provided **1,847** hours of service delivery.

**Laundry Service:** We collect and wash laundry, returning it the following week. Various levels of service are available to suit all needs. In the year April 2022-March 2023 we washed **1053** loads of laundry.

**Befriending service:** Offering companionship in April 2022-March 2023, we provided **524** hours of befriending.

**Transport:** We have a fleet of wheelchair accessible vehicles to assist with transport needs. In the year April 2022-March 2023 we supported **35** individuals with transport needs.

# About us

## Our Services

**Shopping and prescription delivery:** Assisting with essential shopping and collecting and delivering prescriptions. In the year April 2022-March 2023 we provided **995** shopping calls and delivered **53** prescriptions.

### Information & Advice



Age UK has a team of expert Information and Advice Officers who are able to help you navigate through life changes and ensure adequate support is received.

**The team can help with:**

**Maximising your income:** Completing benefit checks to ensure that you are receiving all you could be entitled to.

**Help with form filling:** We know those forms are tough! Our team are here to support you. Whether with blue badge applications, attendance allowance or any other form you need support with, we are just a call away.

**Community equipment:** Don't struggle at home, there is free assistive equipment available that can be put in place where needed.

**Care and support advice:** A change in health can be a challenge and often needs adapting to. Find out what support is out there and where to access it. In the year April 2022-March 2023 we provided **1,242** interventions.

### Dementia & Me



A diagnosis of dementia can result in mixed feelings; relief for knowing the cause of changes to behaviour, or anxiety of what might be coming next.

We offer a bespoke service to assist and support at each stage of living with dementia. In the year April 2022-March 2023 we supported over **1,500** individuals living with Dementia.

**Sessions provided include:**

**Maintenance Cognitive Stimulation Therapy (MCST):** Short sessions for those recently diagnosed.

In the year April 2022-March 2023 we delivered **586** MCST sessions.

**Daybreak:** Various settings are available dependent on need. Local transport to and from the hub is available. In the year April 2022-March 2023 we provided **1,172** sessions for those living with dementia.

**Other Services**

- Hairdressing - **98** appointments
- Chiropody - **1,885** appointments
- Hearing Aid Clinics - **550** drop-in sessions

**Volunteering**

Our volunteers keep the charity moving. We like to think that we have something for everyone.

In the year April 2022-March 2023 Volunteers have donated **8,701** hours equating to **£104,412**.

We rely heavily on volunteers to support our organisation. We have many volunteers role including befrienders, driver, volunteers supporting with shopping, activities, in the café kitchen and much more.

**Age Concern Hythe and Lyminge**  
**Company Limited by Guarantee**  
**Trustees' Responsibilities Statement**  
**Year ended 31 March 2023**

**Trustees' responsibilities statement**

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Auditor**

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The trustees' annual report and the strategic report were approved on .....<sup>25/10/23</sup>..... and signed on behalf of the board of trustees by:



Mrs P Southern  
Chair

# **Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

## **Independent Auditor's Report to the Members of Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Year ended 31 March 2023**

### **Opinion**

We have audited the financial statements of Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge) (the 'charity') for the year ended 31 March 2023 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

# **Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

## **Company Limited by Guarantee**

### **Independent Auditor's Report to the Members of Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge) *(continued)***

**Year ended 31 March 2023**

#### **Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Independent Auditor's Report to the Members of Age Concern Hythe, Lyminge  
and Ashford (formerly known as Age Concern Hythe and Lyminge) *(continued)***

**Year ended 31 March 2023**

**Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

# **Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

## **Independent Auditor's Report to the Members of Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge) *(continued)***

**Year ended 31 March 2023**

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we have considered; the nature of the industry, control environment and business performance with particular reference to any remuneration or related party transactions involving trustees.

We also consider the results of our enquiries of management, relating to their own identification and assessment of the risks of irregularities and possible related fraud. This includes reviewing available documentation on their policies and procedures and performing tests of controls to evidence their effectiveness.

Throughout the audit testing we are considering the incentives that may exist within the organisation for fraud. Key areas include timing of recognising income around the year end, posting of unusual journals and the correct use of restricted funds. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We ensure we have an understanding of the relevant laws and regulations and remain alert to possible non-compliance throughout the audit.

Despite proper planning and audit work in accordance with auditing standards there are inherent limitations and unavoidable risk that we may not detect some irregularities and material misstatements in the financial statements. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Independent Auditor's Report to the Members of Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge) (continued)**

**Year ended 31 March 2023**

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Use of our report**

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



Matthew Lightfoot (Senior Statutory Auditor)

For and on behalf of  
Burgess Hodgson LLP  
Chartered accountants & statutory auditor  
Camburgh House  
27 New Dover Road  
Canterbury  
Kent  
CT1 3DN

27<sup>th</sup> October 2023

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Statement of Financial Activities  
(including income and expenditure account)**

**Year ended 31 March 2023**

		2023		2022	
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	2	85,452	120,102	205,554	590,780
Day Care Centre	3	544,126	100,000	644,126	548,516
Other trading activities	4	144,275	353	144,628	38,054
Investment income	5	14,662	–	14,662	11,368
<b>Total income</b>		<u>788,515</u>	<u>220,455</u>	<u>1,008,970</u>	<u>1,188,718</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of other trading activities	6	25,694	–	25,694	7,318
Investment management costs	7	3,399	–	3,399	1,518
Day Care Centre	8,9	943,733	216,431	1,160,164	885,939
<b>Total expenditure</b>		<u>972,826</u>	<u>216,431</u>	<u>1,189,257</u>	<u>894,775</u>
Net gains on investments	11	(76,605)	–	(76,605)	(31,814)
<b>Net (expenditure)/income</b>		<u>(107,706)</u>	<u>4,024</u>	<u>(103,682)</u>	<u>325,757</u>
Transfers between funds		3,130	(3,130)	–	–
<b>Net movement in funds</b>		<u>(104,576)</u>	<u>894</u>	<u>(103,682)</u>	<u>325,757</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		1,608,460	421,002	2,029,462	1,703,705
<b>Total funds carried forward</b>		<u>1,503,884</u>	<u>421,896</u>	<u>1,925,780</u>	<u>2,029,462</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 9 to 22 form part of these financial statements.

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Statement of Financial Position**

**31 March 2023**

	Note	2023		2022	
		£	£	£	£
<b>Fixed assets</b>					
Tangible fixed assets	15		418,381		351,813
Investments	16		1,221,983		1,145,378
			<u>1,640,364</u>		<u>1,497,191</u>
<b>Current assets</b>					
Stocks	17	2,376		3,146	
Debtors	18	76,045		65,882	
Cash at bank and in hand		344,997		570,163	
		<u>423,418</u>		<u>639,191</u>	
<b>Creditors: amounts falling due within one year</b>	19	<u>138,002</u>		<u>106,920</u>	
<b>Net current assets</b>			<u>285,416</u>		<u>532,271</u>
<b>Total assets less current liabilities</b>			<u>1,925,780</u>		<u>2,029,462</u>
<b>Net assets</b>			<u>1,925,780</u>		<u>2,029,462</u>
<b>Funds of the charity</b>					
Restricted funds			421,896		421,002
Unrestricted funds			1,503,884		1,608,460
<b>Total charity funds</b>	22		<u>1,925,780</u>		<u>2,029,462</u>

These financial statements were approved by the board of trustees and authorised for issue on 25.10.23 and are signed on behalf of the board by:

*Penny Southern*

Mrs P Southern  
Trustee

The notes on pages 9 to 22 form part of these financial statements.

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Statement of Cash Flows**

**Year ended 31 March 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>		
Net (expenditure)/income	(103,682)	325,757
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	46,128	43,310
Government grant income	(26,000)	(8,381)
Net gains on investments	(76,605)	(31,814)
Dividends, interest and rents from investments	(14,070)	(11,350)
Other interest receivable and similar income	(592)	(18)
Interest payable and similar charges	7,112	6,243
Accrued income	(29,300)	(1,321)
<i>Changes in:</i>		
Stocks	770	235
Trade and other debtors	27,141	2,567
Trade and other creditors	23,078	(37,900)
Cash generated from operations	(146,020)	287,328
Interest paid	(7,112)	(6,243)
Interest received	592	18
Net cash (used in)/from operating activities	<u>(152,540)</u>	<u>281,103</u>
<b>Cash flows from investing activities</b>		
Dividends, interest and rents from investments	14,070	11,350
Purchase of tangible assets	(112,696)	(130,175)
Purchases of other investments	–	(300,000)
Net cash used in investing activities	<u>(98,626)</u>	<u>(418,825)</u>
<b>Cash flows from financing activities</b>		
Government grant income	26,000	8,381
Net cash from financing activities	<u>26,000</u>	<u>8,381</u>
<b>Net decrease in cash and cash equivalents</b>	(225,166)	(129,341)
<b>Cash and cash equivalents at beginning of year</b>	570,163	699,504
<b>Cash and cash equivalents at end of year</b>	<u>344,997</u>	<u>570,163</u>

The notes on pages 9 to 22 form part of these financial statements.

# **Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements**

**Year ended 31 March 2023**

## **1. Accounting policies**

### **Basis of preparation**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 201) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Age Concern Hythe and Lyminge is a charitable company in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is Sanford House, Stade Street, Hythe, Kent, CT21 6BD. The nature of the charity's operations and principal activities are on page 1.

### **Going concern**

There are no material uncertainties about the charity's ability to continue.

### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

### **Income tax**

The Charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Incoming resources**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

# Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

#### 1. Accounting policies *(continued)*

##### Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### Allocation and apportionment of costs

Support costs are those that assist the work of the charity but do not directly undertake charity activities. Note 10 provides a breakdown of the costs and how these have been allocated.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	-	Straight line over life of lease
Fixtures and fittings	-	20% reducing balance
Motor vehicles	-	25% reducing balance
Equipment	-	33% straight line

##### Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

# Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

Company Limited by Guarantee

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

### 1. Accounting policies *(continued)*

#### Investment property

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Defined contribution plans

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

### 2. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Donations</b>			
Donations	25,182	504	25,686
<b>Legacies</b>			
Legacies	–	–	–
<b>Grants</b>			
Grants	43,720	110,148	153,868
Government grant income	16,550	9,450	26,000
	<u>85,452</u>	<u>120,102</u>	<u>205,554</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Donations</b>			
Donations	26,489	420	26,909
<b>Legacies</b>			
Legacies	150,104	–	150,104
<b>Grants</b>			
Grants	158,886	246,500	405,386
Government grant income	8,381	–	8,381
	<u>343,860</u>	<u>246,920</u>	<u>590,780</u>

# Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

### 3. Day care centre

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Meals and refreshments	274,400	–	274,400
Health and well being	27,758	–	27,758
Transport contributions	26,625	–	26,625
Independent living services	88,304	–	88,304
Centre activities	27,043	–	27,043
SEK Wellbeing Funding	99,996	–	99,996
National Lottery Funding - Stick in a Bundle Income	–	100,000	100,000
	<u>544,126</u>	<u>100,000</u>	<u>644,126</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Meals and refreshments	245,453	–	245,453
Health and well being	24,206	–	24,206
Transport contributions	21,330	–	21,330
Independent living services	113,554	–	113,554
Centre activities	8,973	–	8,973
SEK Wellbeing Funding	–	135,000	135,000
National Lottery Funding - Stick in a Bundle Income	–	–	–
	<u>413,516</u>	<u>135,000</u>	<u>548,516</u>

### 4. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Fundraising events	10,860	–	10,860
Shop Income	50,470	–	50,470
Other Income	3,353	353	3,706
Recharged wages	79,246	–	79,246
Support Income - Other Branches	346	–	346
	<u>144,275</u>	<u>353</u>	<u>144,628</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Fundraising events	1,801	–	1,801
Shop Income	21,987	–	21,987
Other Income	3,153	–	3,153
Recharged wages	11,113	–	11,113
Support Income - Other Branches	–	–	–
	<u>38,054</u>	<u>–</u>	<u>38,054</u>

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements (continued)**

**Year ended 31 March 2023**

**5. Investment income**

	Unrestricted Funds	Total Funds 2023	Unrestricted Funds	Total Funds 2022
	£	£	£	£
Rents received	14,070	14,070	11,350	11,350
Deposit account interest	592	592	18	18
	<u>14,662</u>	<u>14,662</u>	<u>11,368</u>	<u>11,368</u>

**6. Costs of other trading activities**

	Unrestricted Funds	Total Funds 2023	Unrestricted Funds	Total Funds 2022
	£	£	£	£
Other trading activities	25,694	25,694	7,318	7,318
	<u>25,694</u>	<u>25,694</u>	<u>7,318</u>	<u>7,318</u>

**7. Investment management costs**

	Unrestricted Funds	Total Funds 2023	Unrestricted Funds	Total Funds 2022
	£	£	£	£
Managing agents fees	1,490	1,490	1,080	1,080
Insurance	1,909	1,909	438	438
	<u>3,399</u>	<u>3,399</u>	<u>1,518</u>	<u>1,518</u>

**8. Expenditure on charitable activities by fund type**

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Day Care Centre	793,691	205,536	999,227
Support costs	150,042	10,895	160,937
	<u>943,733</u>	<u>216,431</u>	<u>1,160,164</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Day Care Centre	578,100	225,010	803,110
Support costs	65,083	17,746	82,829
	<u>643,183</u>	<u>242,756</u>	<u>885,939</u>

# Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

## 9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2023 £	Total fund 2022 £
Day Care Centre	999,227	–	999,227	803,110
Governance costs	–	160,937	160,937	82,829
	<u>999,227</u>	<u>160,937</u>	<u>1,160,164</u>	<u>885,939</u>

## 10. Analysis of support costs

	Day Care Centre £	Total 2023 £	Total 2022 £
Wages	94,945	94,945	41,983
Social Security	11,152	11,152	7,075
Pensions	2,848	2,848	1,892
Auditors' remuneration	8,200	8,200	6,420
Bank charges	7,112	7,112	6,243
Legal & Professional fees	24,689	24,689	5,422
Accountancy & bookkeeping	11,991	11,991	13,794
	<u>160,937</u>	<u>160,937</u>	<u>82,829</u>

## 11. Net gains on investments

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Gains/(losses) on other investment assets	<u>76,605</u>	<u>76,605</u>	<u>31,814</u>	<u>31,814</u>

## 12. Net (expenditure)/Income

Net (expenditure)/income is stated after charging/(crediting):

	2023 £	2022 £
Depreciation of tangible fixed assets	46,128	43,310
Fees payable for the audit of the financial statements	<u>8,200</u>	<u>6,420</u>

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements (continued)**

**Year ended 31 March 2023**

**13. Staff costs**

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	556,993	388,239
Social security costs	28,548	21,841
Employer contributions to pension plans	11,552	7,921
	<u>597,093</u>	<u>418,001</u>

The average head count of employees during the year was 47 (2022: 42). The average number of full-time equivalent employees during the year is analysed as follows:

	2023	2022
	No.	No.
Management	2	1
Support & Dementia Daybreak	12	15
Administration	5	4
Ancillary	2	3
Hot meals	11	15
Independent living	4	3
Kitchen	5	1
Cleaning & Laundry	4	–
Information & Advice	2	–
	<u>47</u>	<u>42</u>

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

**14. Trustee remuneration and expenses**

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees

Trustee expenses of £32 were paid to Penny Southern in the year (2022: £90).

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements (continued)**

**Year ended 31 March 2023**

**15. Tangible fixed assets**

	Improvements to Property £	Fixtures and fittings £	Motor vehicles £	Equipment £	Total £
<b>Cost</b>					
At 1 April 2022	394,092	151,341	40,390	21,423	607,246
Additions	111,816	–	–	880	112,696
<b>At 31 March 2023</b>	<u>505,908</u>	<u>151,341</u>	<u>40,390</u>	<u>22,303</u>	<u>719,942</u>
<b>Depreciation</b>					
At 1 April 2022	99,467	118,225	21,310	16,431	255,433
Charge for the year	31,488	6,622	4,770	3,248	46,128
<b>At 31 March 2023</b>	<u>130,955</u>	<u>124,847</u>	<u>26,080</u>	<u>19,679</u>	<u>301,561</u>
<b>Carrying amount</b>					
<b>At 31 March 2023</b>	<u>374,953</u>	<u>26,494</u>	<u>14,310</u>	<u>2,624</u>	<u>418,381</u>
At 31 March 2022	<u>294,625</u>	<u>33,116</u>	<u>19,080</u>	<u>4,992</u>	<u>351,813</u>

**16. Investments**

	Investment properties £	Other investments £	Total £
<b>Cost or valuation</b>			
At 1 April 2022	260,000	885,378	1,145,378
Additions	–	–	–
Fair value movements	90,000	(13,395)	76,605
<b>At 31 March 2023</b>	<u>350,000</u>	<u>871,983</u>	<u>1,221,983</u>
<b>Impairment</b>			
At 1 April 2022 and 31 March 2023		–	–
<b>Carrying amount</b>			
<b>At 31 March 2023</b>	<u>350,000</u>	<u>871,983</u>	<u>1,221,983</u>
At 31 March 2022	<u>260,000</u>	<u>885,378</u>	<u>1,145,378</u>

All investments shown above are held at valuation.

**Investment properties**

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements (continued)**

**Year ended 31 March 2023**

**17. Stocks**

	<b>2023</b>	<b>2022</b>
	£	£
Stocks	<u>2,376</u>	<u>3,146</u>

**18. Debtors**

	<b>2023</b>	<b>2022</b>
	£	£
Trade debtors	1,092	45,677
Prepayments and accrued income	66,697	20,205
Other debtors	<u>8,256</u>	<u>-</u>
	<u>76,045</u>	<u>65,882</u>

**19. Creditors: amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	£	£
Trade creditors	40,828	30,787
Accruals and deferred income	20,091	12,087
Social security and other taxes	5,510	4,019
Other creditors	<u>71,573</u>	<u>60,027</u>
	<u>138,002</u>	<u>106,920</u>

**20. Pensions and other post retirement benefits**

**Defined contribution plans**

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £11,552 (2022: £7,921).

**21. Government grants**

The amounts recognised in the financial statements for government grants are as follows:

	<b>2023</b>	<b>2022</b>
	£	£
Recognised in income from donations and legacies:		
Government grants income	<u>26,000</u>	<u>8,381</u>

# Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

#### 22. Analysis of charitable funds

##### Unrestricted funds

	At 1 Apr 2022 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2023 £
General funds	1,574,381	788,515	(972,826)	3,130	76,605	1,469,805
Designated Redundancy Fund	34,079	-	-	-	-	34,079
	<u>1,608,460</u>	<u>788,515</u>	<u>(972,826)</u>	<u>3,130</u>	<u>76,605</u>	<u>1,503,884</u>

	At 1 Apr 2021 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2022 £
General funds	1,404,521	806,798	(652,019)	(16,733)	31,814	1,574,381
Designated Redundancy Fund	34,079	-	-	-	-	34,079
	<u>1,438,600</u>	<u>806,798</u>	<u>(652,019)</u>	<u>(16,733)</u>	<u>31,814</u>	<u>1,608,460</u>

##### Restricted funds

	At 1 Apr 2022 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2023 £
Christmas Club	-	-	-	-	-	-
Holiday Fund	-	-	-	-	-	-
Information & Advice Fund	35,972	12,110	(3,517)	-	-	44,565
Dementia Daybreak Fund	3,130	-	-	(3,130)	-	-
Extension Fund	339,711	4,785	(39,840)	-	-	304,656
Hythe Dementia Coordinator	-	20,234	(20,234)	-	-	-
Hythe Post Diagnostic Dementia	-	57,163	(56,838)	-	-	325

# Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

#### 22. Analysis of charitable funds *(continued)*

Christmas Party Fund	-	3,666	(978)	-	-	2,688
UKSPF	-	3,000	(3,000)	-	-	-
Cost of Living Fund	-	10,000	(6,267)	-	-	3,733
Warm Space	-	6,450	(6,450)	-	-	-
Social Enterprise COM	-	-	-	-	-	-
Stick In A Bundle Wellbeing Fund	42,189	100,447	(76,707)	-	-	65,929
Meet Up Warm Up	-	2,600	(2,600)	-	-	-
	<u>421,002</u>	<u>220,455</u>	<u>(216,431)</u>	<u>(3,130)</u>	<u>-</u>	<u>421,896</u>

	At 1 Apr 2021 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2022 £
Christmas Club	218	-	-	(218)	-	-
Holiday Fund	6,583	-	-	(6,583)	-	-
Information & Advice Fund	35,552	420	-	-	-	35,972
Dementia Daybreak Fund	13,118	18,750	(28,738)	-	-	3,130
Extension Fund	209,634	150,000	(19,923)	-	-	339,711
Hythe Dementia Coordinator	-	-	-	-	-	-
Hythe Post Diagnostic Dementia	-	-	-	-	-	-
Christmas Party Fund	-	-	-	-	-	-
UKSPF	-	-	-	-	-	-
Cost of Living Fund	-	-	-	-	-	-
Warm Space	-	-	-	-	-	-
Social Enterprise COM	-	10,000	(1,218)	(8,782)	-	-
Stick In A Bundle Wellbeing Fund	-	67,750	(25,561)	-	-	42,189
Meet Up Warm Up	-	135,000	(167,316)	32,316	-	-
	<u>265,105</u>	<u>381,920</u>	<u>(242,756)</u>	<u>16,733</u>	<u>-</u>	<u>421,002</u>

# Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

## 23. Funds

The funds are used for the following purposes:

### Designated

#### Redundancy Fund

This fund is monies set aside to cover any redundancy costs that may arise in the future due to a decrease in funding for the activities of the charity, although at the present time it is not envisioned that the fund will be used.

### Restricted

#### Information and Advice Fund

This fund is to provide an information and advice service for the clients. Income is from Age UK and covers the Warm Homes project. These funds have been reallocated to provide general information and advice.

#### Holiday Fund

This fund holds the monies paid by clients to pay for an annual holiday with any costs relating to the holiday being charged to this fund. The balance of the account is reallocated to staff costs associated with the planning and attending the client holiday.

#### Extension Fund

This represents funds received from Kent County Council, The Bradbury Foundation, Bernard Sunley and the Laing Family Trust for the existing building extension costs.

#### Dementia Daybreak Fund

This represents funding from the National lottery to support those living with Dementia to access a bespoke Dementia service in a secure and safe environment.

#### Social Enterprise COM

This funding was received to provide a safe environment for our staff, volunteers and clients both in the centre and at home for our beneficiaries during covid -19.

#### Stick In A Bundle

This represents funding received from the National lottery to support the development and coordination of volunteers in the community enhancing their experience and increasing volunteer involvement within the organisation.

#### Wellbeing Fund

This funding is received through a subcontract commission by Kent County Council to provide well being activities to those aged 55 and over.

#### Hythe Dementia Coordinator

Age UK Hythe and Lyminge are subcontractors to deliver Dementia coordination services as part of a contract procured by Kent County council and the NHS.

#### Hythe Post Diagnostic Dementia

Age UK Hythe and Lyminge are subcontractors to deliver Dementia support services as part of a contract procured by Kent County Council and the NHS.

# Age Concern Hythe, Lyminge and Ashford (formerly known as Age Concern Hythe and Lyminge)

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2023

##### Christmas Party Fund

Funds donated to support the cost of client Christmas celebrations.

##### UKSPF

A grant from Folkestone and Hythe District Council to support people living in the community with information and advice.

##### Warm Space

A grant from Folkestone and Hythe District Council to provide a warm space for people to socialise in the winter months reducing costs of utilities at home.

##### Cost of Living Fund

A grant from Age UK National to support our rising running costs.

##### Meet Up Warm Up

A grant from Age UK to support older people to stay warm during the winter months.

#### 24. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	52,426	365,955	418,381
Investments	1,221,983	–	1,221,983
Current assets	306,616	116,802	423,418
Creditors less than 1 year	(77,141)	(60,861)	(138,002)
<b>Net assets</b>	<b>1,503,884</b>	<b>421,896</b>	<b>1,925,780</b>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	67,708	284,106	351,814
Investments	1,145,378	–	1,145,378
Current assets	444,881	194,310	639,191
Creditors less than 1 year	(49,507)	(57,414)	(106,921)
<b>Net assets</b>	<b>1,608,460</b>	<b>421,002</b>	<b>2,029,462</b>

#### 25. Analysis of changes in net debt

	At 1 Apr 2022 £	Cash flows £	At 31 Mar 2023 £
Cash at bank and in hand	570,163	(225,166)	344,997

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Financial Statements *(continued)***

**Year ended 31 March 2023**

**26. Post balance sheet events**

On 1 April 2023 the activities of Age Concern Hythe and Lyminge have been merged with those of Age Concern (Age UK) Ashford (Company no. 1152993, Charity no. 08248833) as the trustees of both charities identified synergies, charitable benefits and trading efficiencies that could be achieved from a merger. As such from 1 April 2023 the trade of Age Concern Ashford has been transferred to Age Concern Hythe and Lyminge, now known as Age Concern Hythe, Lyminge and Ashford and all charitable activities for both charities are undertaken in this one entity.

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Management Information**

**Year ended 31 March 2023**

**The following pages do not form part of the financial statements.**

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Detailed Statement of Financial Activities**

**Year ended 31 March 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations	25,686	26,909
Legacies	–	150,104
Grants	153,868	405,386
Government grant income	26,000	8,381
	<u>205,554</u>	<u>590,780</u>
 <b>Day Care Centre</b>		
Meals and refreshments	274,400	245,453
Health and well being	27,758	24,206
Transport contributions	26,625	21,330
Independent living services	88,304	113,554
Centre activities	27,043	8,973
SEK Wellbeing Funding	99,996	135,000
National Lottery Funding - Stick in a Bundle Income	100,000	–
	<u>644,126</u>	<u>548,516</u>
 <b>Other trading activities</b>		
Fundraising events	10,860	1,801
Shop Income	50,470	21,987
Other Income	3,706	3,153
Recharged wages	79,246	11,113
Support Income - Other Branches	346	–
	<u>144,628</u>	<u>38,054</u>
 <b>Investment income</b>		
Rents received	14,070	11,350
Deposit account interest	592	18
	<u>14,662</u>	<u>11,368</u>
 <b>Total income</b>	 <u><u>1,008,970</u></u>	 <u><u>1,188,718</u></u>

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Detailed Statement of Financial Activities (continued)**

**Year ended 31 March 2023**

	2023 £	2022 £
<b>Expenditure</b>		
<b>Costs of other trading activities</b>		
Opening stock	3,146	3,381
Purchases	24,209	6,784
Closing stock	2,376	3,146
Fundraising Expenditure	715	299
	<u>25,694</u>	<u>7,318</u>
<b>Investment management costs</b>		
Managing agents fees	1,490	1,080
Insurance	1,909	438
	<u>3,399</u>	<u>1,518</u>
<b>Day Care Centre</b>		
Wages and salaries	556,993	388,239
Employer's NIC	28,548	21,841
Pension costs	11,552	7,921
Rent	32,113	27,388
Rates and water	9,081	7,346
Light and heat	22,110	23,627
Repairs and maintenance	55,017	48,446
Motor vehicle expenses	55,379	43,559
Legal and professional fees	44,880	25,636
Telephone	12,438	9,553
Other office costs	33,353	23,496
Other interest payable and similar charges	7,112	6,243
Meals	31,660	14,821
Sundries	37,754	18,043
Cleaning and waste disposal	16,805	19,527
Training	4,154	984
Independent living scheme expenses	57,495	79,895
Hot meal delivery	52,313	49,512
Recruitment and other staff costs	2,690	5,449
Equipment leasing	342	4,515
Bad Debts written off	1,528	-
Investments to property	31,488	24,763
Fixtures and fittings	6,622	8,014
Motor vehicles	4,770	6,360
Computer equipment	3,248	4,173
Advertising and marketing	2,879	4,093
Activities and Entertainment	37,840	12,495
	<u>1,160,164</u>	<u>885,939</u>

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Detailed Statement of Financial Activities *(continued)***

**Year ended 31 March 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Total expenditure</b>	<u>1,189,257</u>	<u>894,775</u>
<b>Net gains on Investments</b>		
Gains/(losses) on other Investment assets	<u>(76,605)</u>	<u>(31,814)</u>
<b>Net (expenditure)/Income</b>	<u>(103,682)</u>	<u>325,757</u>

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Detailed Statement of Financial Activities**

**Year ended 31 March 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Costs of other trading activities</b>		
<b>Other trading activities</b>		
Opening stock	3,146	3,381
Purchases	24,209	6,784
Closing stock	(2,376)	(3,146)
Fundraising expenditure	715	299
	<u>25,694</u>	<u>7,318</u>
	<u>25,694</u>	<u>7,318</u>
<b>Costs of other trading activities</b>	<b>25,694</b>	<b>7,318</b>

**Age Concern Hythe, Lyminge and Ashford (formerly known as Age  
Concern Hythe and Lyminge)**

**Company Limited by Guarantee**

**Notes to the Detailed Statement of Financial Activities *(continued)***

**Year ended 31 March 2023**

	2023	2022
	£	£
<b>Day Care Centre</b>		
<b>Day Care Centre</b>		
<b><i>Activities undertaken directly</i></b>		
Wages	462,048	346,256
Social security	17,396	14,766
Pensions	8,704	6,029
Rent	32,113	27,388
Rates and insurance	9,081	7,346
Light and heat	22,110	23,627
Repairs and maintenance	55,017	48,446
Minibus and travel expenses	55,379	43,559
Telephone and internet charges	12,438	9,553
Postage and stationary	33,353	23,496
Meals	31,660	14,821
Sundries	37,754	18,043
Cleaning and waste disposal	16,805	19,527
Training	4,154	984
Independent living scheme expenses	57,495	79,895
Hot meal delivery	52,313	49,512
Recruitment and other staff costs	2,690	5,449
Equipment leasing	342	4,515
Bad Debts written off	1,528	–
Investments to property	31,488	24,763
Fixtures and fittings	6,622	8,014
Motor vehicles	4,770	6,360
Computer equipment	3,248	4,173
Advertising and marketing	2,879	4,093
Activities and Entertainment	37,840	12,495
	<u>999,227</u>	<u>803,110</u>
<b>Governance costs</b>		
Wages	94,945	41,983
Social Security	11,152	7,075
Pensions	2,848	1,892
Accountancy & bookkeeping	11,991	13,794
Auditors' remuneration	8,200	6,420
Legal & Professional fees	24,689	5,422
Bank charges	7,112	6,243
	<u>160,937</u>	<u>82,829</u>
<b>Day Care Centre</b>	<u>1,160,164</u>	<u>885,939</u>

**Age UK Hythe, Lyminge and Ashford**

England & Wales - Charity number 1125274

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# Accounts

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# TRUSTEES'

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# ANNUAL REPORT

## APRIL 2021- MARCH 2022

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Age Concern Hythe and Lyminge  
Working name





# Legal and Administrative

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## Trustees

Mrs P Southern - Chair  
Mrs J Kennedy – Vice Chair  
Mr A R Hogben - Treasurer  
Mr J Harrington  
Mrs J Dodds  
Ms R Knudsen  
Mr P Golding  
Mr I B Cox  
Rev J Waller – Resigned 23/05/22  
Mrs T Petrie – Resigned 25/07/22  
Mr M Doble  
Miss R Patterson – Resigned 23/05/22

## Chief Executive

Cleo Smith BEM

## Senior Management Team

Christopher Houghton

## Charity Number

06589817

## Company Number

1125274

## Registered Office & Principal Address

Sanford House  
Stade Street  
Hythe  
Kent  
CT21 6BD

## Auditors

Burgess Hodgson LLP  
Camburgh House  
27 New Dover Road  
Canterbury  
Kent  
CT1 3DN

## Solicitors

Robson & Co  
147 High Street  
Hythe  
Kent  
CT21 5JN

## Main Bankers

HSBC Bank Plc  
39 High Street  
Ashford  
Kent  
TN24 8TQ

CCLA Investment Management Limited  
80 Cheapside  
London  
EC2V 6DZ

## Investment Advisors

Whiting Group Ltd  
19-21 Albion Place  
Maidstone  
Kent  
ME14 5EG

## Insurance Brokers

Independent Insurance Services  
Church House  
136 Sandgate Rd  
Folkestone  
Kent  
CT20 2BN



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# Message from the Chair

## Penny Southern

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It was in November 2020 that I started my volunteer journey with Age UK Hythe and Lyminge, first delivering meals to local people isolating and then administration tasks at the Oakland vaccination clinics. Joining the band of volunteers and staff at Age UK Hythe & Lyminge was fabulous - it was a great local service with evidence it was making a difference. I was impressed with how responsive and efficient the organisation was and how important the services they delivered were to the local communities; it really was a lifeline.

As we moved towards March 2021, the timeframe for this report, I found myself approaching the organisation to get more involved with the work of the Trustees. Now retired but still with the uncertainty of the pandemic, I felt I had skills and time to offer more. I was voted in as a Trustee at the February 2021 Trustee Meeting and as the Chair of Trustees in June 2021.

My role as new Chair, on behalf of the group of Trustees, is to introduce our Annual Report which

takes you through the work the organisation completed during this period, the services they successfully managed to continue to deliver, the risks and opportunities, alongside the work to shape the organisation for its future sustainability.

As the pandemic evolved it was a year that brought significant challenges; we experienced a change to social care commissioning from the Council, who were moving away from grant funding voluntary organisations and awarding contracts through a tendering process. This change resulted in a substantial reduction in funding at a time when we started to see higher prices at the fuel pumps and in the supermarkets, so not only did we start to see a pressure on our expenditure forecasts, we also had to respond to the needs of our workforce, ensuring they received a pay increase that reflected these increases, retain the workforce and recognise the important part our teams play in delivering these essential services.

The staff team also said goodbye to Hayley and thanked her for all the hard work she had completed with the organisation and welcomed Chris as the new Service Manager. At the same time Age UK Hythe and Lyminge were delivering their first year of a 3-year Wellbeing contract with a partner organisation, as well as strengthening the working relationship with Age UK Ashford, bringing a close and more consistent partnership.

It was an incredibly busy year with lots of change and uncertainty that many individuals, families and organisations large and small were facing. Credit to Age UK Hythe and Lyminge for navigating themselves through this period while continuing to deliver much needed services. The evolving Living with Dementia

# Message from the Chair

## Penny Southern

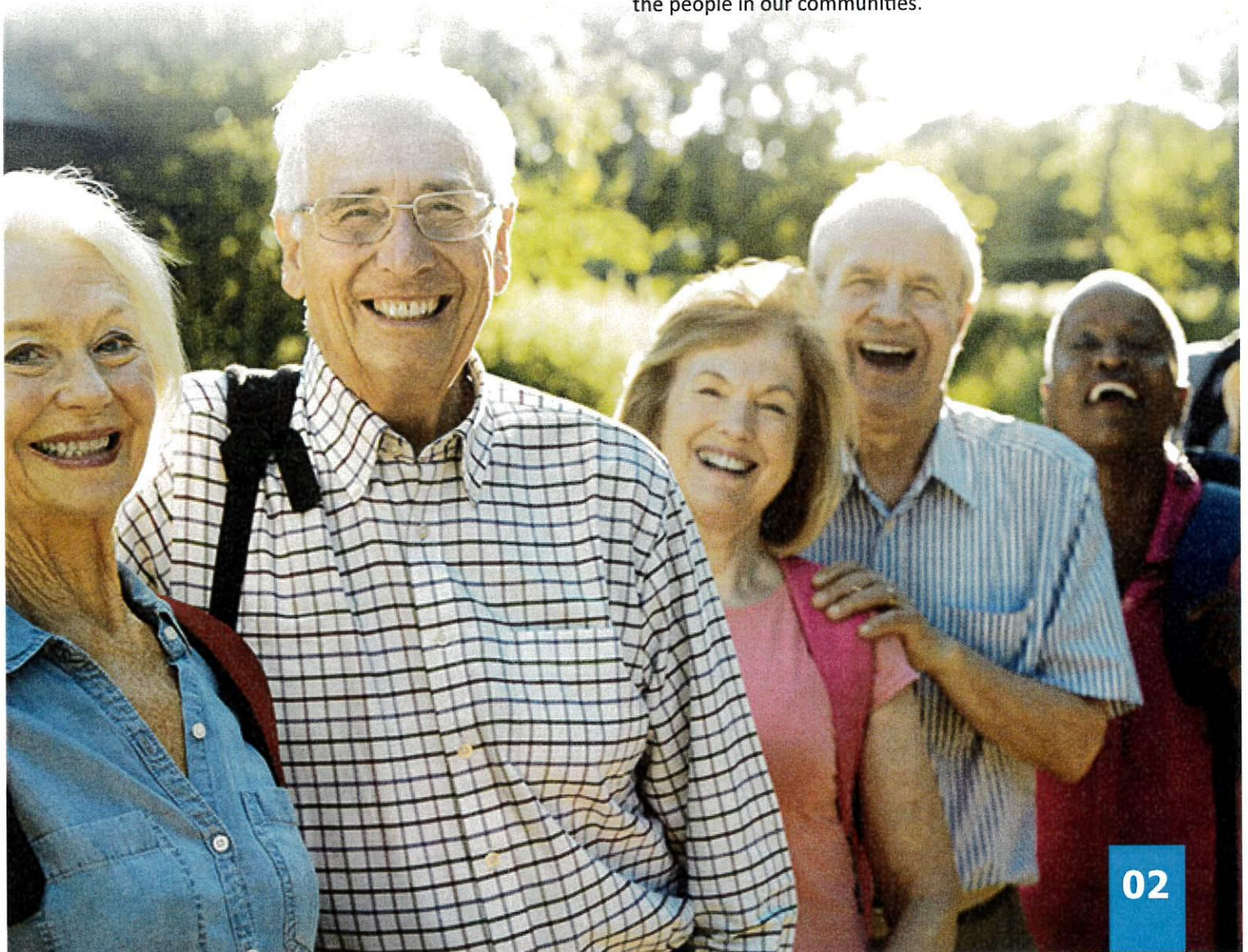
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services in Lyminge meant the organisation was able to develop a bespoke offer of important services to people and their carers living with dementia.

Alongside making sure the extension and refurbishment at Hythe would enable us to expand our offer to the community, it was also important to look to the future and we agreed to commission several pieces of work to help with this process, one in particular with Simpact to look at a strategy for the next 3 years. This is to enable the organisation to maintain what it does well but also develop for the future, ensuring it remains financially stable, continues to grow the strong local partnerships, and have a clear understanding and plan of how it will attract future funding opportunities.

As the new Chair of Age UK Hythe and Lyminge I want to take this opportunity to thank John Harrington for his patience, his support and for continuing as a much valued Trustee to assist my transition into this new role, and to Cleo and her team who never fail to impress me with their professionalism and dedication, ensuring that the people they support are listened to and given every opportunity to live as independently as possible in their communities.

I am confident you will find this Annual Report informative; it will enable you to reflect on all the excellent work we have achieved during this period and give you confidence that this organisation is sustainable, relevant and can deliver what's needed to the people in our communities.



# Trustee's Report

## An Introduction

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**The Trustees are pleased to present their report together with the financial statements of the charity for the period 1 April 2021 to 31 March 2022.**

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).



# Trustees' Report

## Structure, Governance & Management

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Following a decision by the Trustees in May 2008, a new charitable company, which is limited by guarantee, was incorporated in May 2008 under Company Number 1125274 and Charity Number 06589817.

Although operating as individual organisations prior to 2011 Age Concern Hythe and Age Concern Elham Rural decided to merge, forming the Charity Age Concern Hythe and Lyminge (Charity Number 06589817). Although our registered name is Age Concern Hythe and Lyminge, the operating name of the Charity was changed to Age UK Hythe and Lyminge in April 2011.

Following incorporation, the Charity is governed by Age Concern Standard 4 Gold Memorandum & Articles of Association. The Memorandum & Articles were updated in September 2008 and Amended in November 2015 and again in November 2019.

### Board of Trustees

Trustees who served during the year were:

Mrs P Southern – Chair Appointed 2/02/2021

Mrs J Kennedy – Vice Chair

Mr A R Hogben – Treasurer

Mr J Harrington

Mrs J Dodds

Ms R Knudsen

Mr P Golding

Mr I B Cox

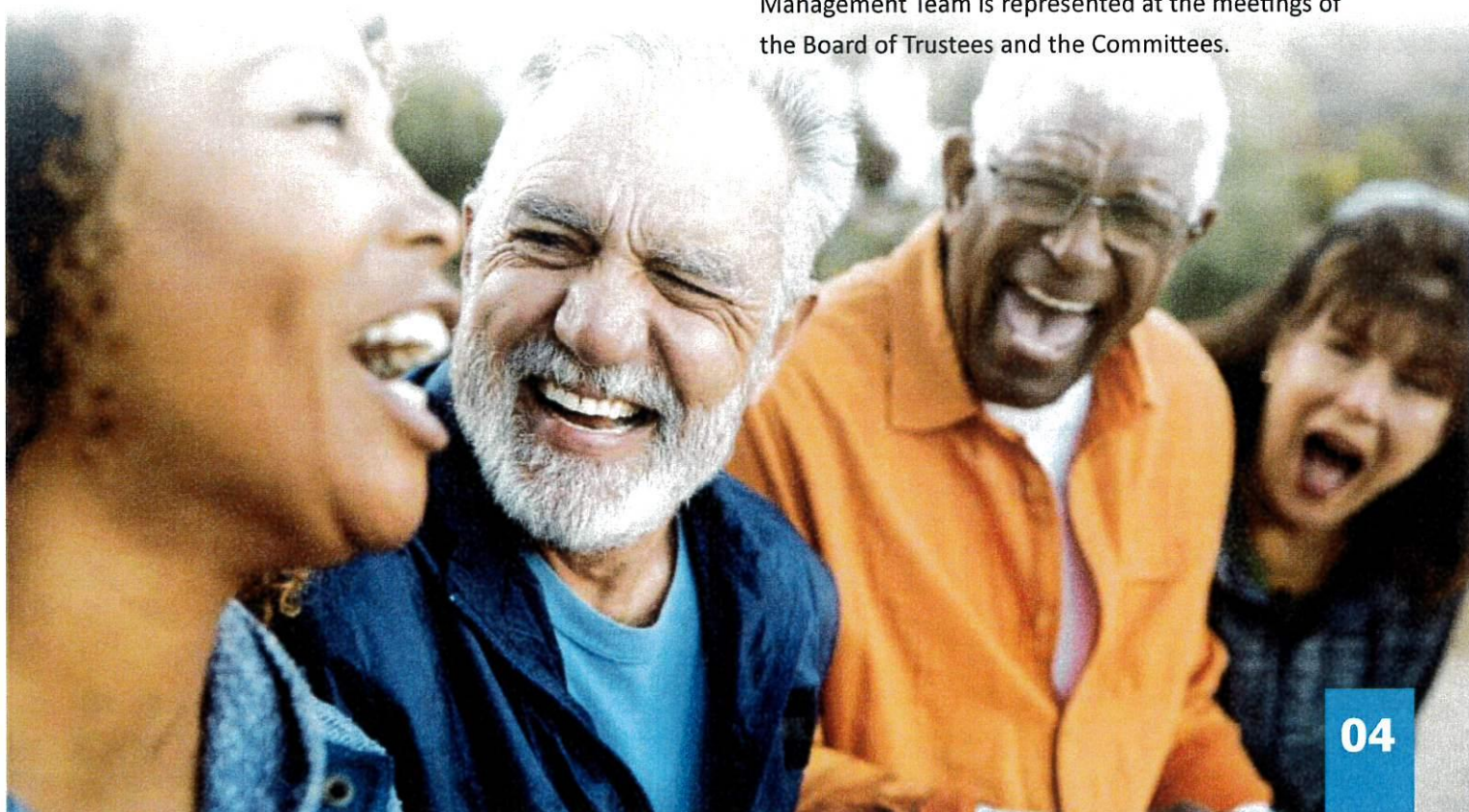
Rev J Waller – Resigned 23/05/22

Mrs T Petrie – Resigned 25/01/22

Mr M Doble

Miss R Patterson – Resigned 23/05/22

The body responsible for the management of the Charity is the Board of Trustees. The Trustees are also Directors of the incorporated entity, which meets at least ten times a year. The Board receives reports from a formal Finance Committee. This committee meets at least ten times per year. These committees have specific Terms of Reference, functions delegated by the Board, and Chairs appointed by the Board. The Senior Management Team is represented at the meetings of the Board of Trustees and the Committees.





# Trustees' Report

## Structure, Governance & Management

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The Board conducts an annual skills audit to ensure that the serving Trustees collectively possess all the skills necessary for the efficient governance of the Charity. Potential Trustees are interviewed before being nominated for election at the Annual General Meeting. If the required skills and experience cannot be met among the Trustees, appropriate individuals can be co-opted onto the Board. The Charity advertises for potential candidates when Trustee vacancies arise.

None of our Trustees receive remuneration or other benefit from their work with the Charity. Any connection between a Trustee or senior manager with a related party, supplier or beneficiary of the Charity must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

The Trustees have taken into account the Charity Commission's guidance on public benefit.

### Management

The Board of Trustees is responsible for the overall strategic direction and development of the organisation. Decisions on the day to day operations and management of the Charity are taken by the Chief Executive and Senior Managers of the organisation (the Senior Management Team). The Board receives, at a minimum, quarterly reports from the Chief Executive on operational matters and on financial performance. Decisions on matters with significant implications for the organisation are brought to the Board of Trustees. These would include, but are not limited to:

- Organisational priorities
- All matters of risk – in particular resource and reputational risk
- Significant organisational change
- Major initiatives
- Policy formation and development.

The pay of the Senior Management Team is reviewed annually. In view of the nature of the Charity, it is the intention of the Board of Trustees to benchmark pay levels to other similar sized local community charities to ensure that our pay rates are competitive.

# Trustees' Report

## Structure, Governance & Management

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### Internal Control

The Trustees have overall responsibility for ensuring the Charity has appropriate systems of internal control across the entire organisation and that the financial statements follow best practice. They are also responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity.

They are responsible for safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. The systems of internal control are designed to provide reasonable, but not absolute, assurance against material mis-statement or loss. They include:

- A business plan and annual budget approved by the Trustees.
- Regular consideration by the Trustees of financial results, variances from budgets, and forecasts.
- Formal adoption of financial regulations; which includes delegation of authority and segregation of duties.
- Formal adoption of a risk strategy and review of a risk register which identifies and manages individual items.

### Risk Management

The Trustees have in place a risk management strategy and risk register. This process includes regular review by the Trustees, Chief Officer and other senior members of staff. The process identifies the types of risks the Charity faces, prioritises them in terms of likelihood of occurrence and potential impact, and identifies the means of mitigating them.

This work has identified that long-term financial sustainability is a potential risk for the Charity. The focus of the next strategic plan will be to develop self-sustaining income streams for our existing high-quality services and develop new initiatives and services that older people need and want.

Attention has also been focused on non-financial risks arising from fire and health and safety at both our centres. A comprehensive Fire Risk Assessment and fire warden training has been undertaken together with full building and electrical surveys to mitigate against these risks.

# Trustees' Report

## Our Mission

---

*For every person in Hythe and Lyminge to feel part of the community and approach later life with independence, dignity, and a sense of wellbeing; and for Age UK Hythe and Lyminge to be recognised as a vital part of the Folkestone and Hythe District.*



# Trustees' Report

## Our Strategic Objectives

### Charitable Object

The object of the Charity shall be to promote and assist the general good of all older people in any manner which is now or hereafter may be deemed by law to be charitable, primarily within Hythe and Lyminge.

### Our Vision

Reduce loneliness and improve the health and wellbeing for those living in or around Hythe and Lyminge.

### Our Objectives

- To provide a high quality, safe and sustainable service, which meets the needs of older people across Hythe and Lyminge.
- To use our experience and knowledge to empower older people, represent them and give them an influential voice.
- To influence and respond effectively to changes in Health and Adult Social Care policies.
- To engage with older people, their families and carers so that older people in our town and villages can access support, live well and make the most of later life.

### Our Values

We are:

## Caring

...providing a high-quality service, with the needs of the individual at its core. Ensuring service users are treated with care, respect and dignity.

## Trust

...providing trustworthy, quality and accessible services using our experience and knowledge to empower older people and represent them. Helping them access support, live well and make the most of later life.

## Choice

... providing choice to access a range of opportunities and empower older people to make choices about their lives.



# About us

## Our Services

Our services focus on social opportunity groups in our hubs and community while providing support at home where needed. All services are built around our Wellness Wheel. Recognising there are several aspects of life that can impact on how we might be feeling, we have developed our services to ensure there is a variety of options available to you.

### Time for me



A membership group offering discounts and priority access to our outings and day trips.

From lunches at local restaurants and theatre trips, to film nights at the hub. It's a great way to meet new people and try new things. In the year April 2021-March 2022 we offered **3,214** sessions.

### Full days with us



#### Full day sessions include:

A varied programme of activities offered both morning and afternoon, e.g. seated exercise, new age curling,

art, singing and much more.

A hot two course lunch, cooked fresh daily.

Refreshments throughout the day.

Local transport to and from the hub is available.

In the year April 2021-March 2022 we provided **1,030** social opportunity places. We also provided **3558** wellbeing activities such as art, singing, dance groups and much more.

### Help at home



#### These services include:

**Two course hot meal delivery:** Fresh meals delivered hot and ready to eat.

**Independent living service:** Assisting with tasks that might have become more difficult, for example, light housework, preparing you a light lunch or support getting shopping. In the year April 2021-March 2022 we provided **1,340** hours of service delivery.

**Laundry Service:** We collect and wash laundry, returning it the following week. Various levels of service are available to suit all needs. In the year April 2021-March 2022 **784** loads of laundry.

**Befriending service:** Offering companionship in April 2021-March 2022, we provided **696** hours of befriending.

**Transport:** We have a fleet of wheelchair accessible vehicles to assist with transport needs. In the year April 2021-March 2022 we supported **863** individuals with transport needs.

# About us

## Our Services

**Shopping and prescription delivery:** Assisting with essential shopping and collecting and delivering prescriptions. In the year April 2021-March 2022 we provided **1,216** shopping calls and delivered **1,177** prescriptions.

### Information & Advice



Age UK has a team of expert Information and Advice Officers who are able to help you navigate through life changes and ensure adequate support is received.

**The team can help with:**

**Maximising your income:** Completing benefit checks to ensure that you are receiving all you could be entitled to.

**Help with form filling:** We know those forms are tough! Our team are here to support you. Whether with blue badge applications, attendance allowance or any other form you need support with, we are just a call away.

**Community equipment:** Don't struggle at home, there is free assistive equipment available that can be put in place where needed.

**Care and support advice:** A change in health can be a challenge and often needs adapting to. Find out what support is out there and where to access it. In the year April 2021-March 2022 we provided **1,640** interventions.

### Dementia & Me



A diagnosis of dementia can result in mixed feelings; relief for knowing the cause of changes to behaviour, or anxiety of what might be coming next.

We offer a bespoke service to assist and support at each stage of living with dementia.

**Sessions provided include:**

**Maintenance Cognitive Stimulation Therapy (MCST):**

Short sessions for those recently diagnosed.

In the year April 2021-March 2022 we delivered **584** MCST sessions.

**Daybreak:** Various settings are available dependent on need. Local transport to and from the hub is available.

In the year April 2021-March 2022 we provided **2,236** sessions for those living with dementia.

**Other Services**

- Hairdressing - **90** appointments
- Chiropody - **1,106** appointments
- Hearing Aid Clinics - **106** drop-in sessions

**Volunteering**

Our volunteers keep the charity moving. We like to think that we have something for everyone.

In the year April 2021-March 2022 Volunteers have donated **12,468** hours equating to **£137,148**.

**Age Concern Hythe and Lyminge**  
**Company Limited by Guarantee**  
**Trustees' Responsibilities Statement**  
**Year ended 31 March 2022**

**Trustees' responsibilities statement**

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

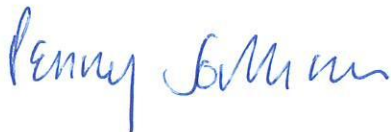
The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Auditor**

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The trustees' annual report and the strategic report were approved on 7/11/22 and signed on behalf of the board of trustees by:



Mrs P Southern  
Trustee

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Independent Auditor's Report to the Members of Age Concern Hythe and Lyminge *(continued)*

Year ended 31 March 2022

#### Opinion

We have audited the financial statements of Age Concern Hythe and Lyminge (the 'charity') for the year ended 31 March 2022 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

# **Age Concern Hythe and Lyminge**

## **Company Limited by Guarantee**

### **Independent Auditor's Report to the Members of Age Concern Hythe and Lyminge *(continued)***

**Year ended 31 March 2022**

#### **Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Independent Auditor's Report to the Members of Age Concern Hythe and Lyminge *(continued)*

Year ended 31 March 2022

#### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we have considered; the nature of the industry, control environment and business performance with particular reference to any remuneration or related party transactions involving trustees.

We also consider the results of our enquiries of management, relating to their own identification and assessment of the risks of irregularities and possible related fraud. This includes reviewing available documentation on their policies and procedures and performing tests of controls to evidence their effectiveness.

Throughout the audit testing we are considering the incentives that may exist within the organisation for fraud. Key areas include timing of recognising income around the year end, posting of unusual journals and the correct use of restricted funds. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We ensure we have an understanding of the relevant laws and regulations and remain alert to possible non-compliance throughout the audit.

Despite proper planning and audit work in accordance with auditing standards there are inherent limitations and unavoidable risk that we may not detect some irregularities and material misstatements in the financial statements. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Independent Auditor's Report to the Members of Age Concern Hythe and Lyminge *(continued)*

#### Year ended 31 March 2022

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Matthew Lightfoot (Senior Statutory Auditor)

For and on behalf of  
Burgess Hodgson LLP  
Chartered accountants & statutory auditor  
Camburgh House  
27 New Dover Road  
Canterbury  
Kent  
CT1 3DN

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Statement of Financial Activities (Including income and expenditure account)

Year ended 31 March 2022

	Note	Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 Total funds £
<b>Income and endowments</b>					
Donations and legacies	2	343,860	246,920	590,780	400,817
Day Care Centre	3	413,516	135,000	548,516	982,525
Other trading activities	4	38,054	–	38,054	48,487
Investment income	5	11,368	–	11,368	11,095
<b>Total income</b>		<u>806,798</u>	<u>381,920</u>	<u>1,188,718</u>	<u>1,442,924</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of other trading activities	6	7,318	–	7,318	9,801
Investment management costs	7	1,518	–	1,518	2,564
Day Care Centre	8,9	643,183	242,756	885,939	1,027,812
<b>Total expenditure</b>		<u>652,019</u>	<u>242,756</u>	<u>894,775</u>	<u>1,040,177</u>
Net gains on investments	11	(31,814)	–	(31,814)	(94,769)
<b>Net income</b>		<u>186,593</u>	<u>139,164</u>	<u>325,757</u>	<u>497,516</u>
Transfers between funds		(16,733)	16,733	–	–
<b>Net movement in funds</b>		<u>169,860</u>	<u>155,897</u>	<u>325,757</u>	<u>497,516</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		1,438,600	265,105	1,703,705	1,206,189
<b>Total funds carried forward</b>		<u>1,608,460</u>	<u>421,002</u>	<u>2,029,462</u>	<u>1,703,705</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Statement of Financial Position

31 March 2022

	Note	2022		2021	
		£	£	£	£
<b>Fixed assets</b>					
Tangible fixed assets	15		351,813		264,948
Investments	16		1,145,378		813,564
			<u>1,497,191</u>		<u>1,078,512</u>
<b>Current assets</b>					
Stocks	17	3,146		3,381	
Debtors	18	65,882		68,449	
Cash at bank and in hand		570,163		699,504	
		<u>639,191</u>		<u>771,334</u>	
<b>Creditors: amounts falling due within one year</b>	19	<u>106,920</u>		<u>146,141</u>	
<b>Net current assets</b>			<u>532,271</u>		<u>625,193</u>
<b>Total assets less current liabilities</b>			<u>2,029,462</u>		<u>1,703,705</u>
<b>Net assets</b>			<u>2,029,462</u>		<u>1,703,705</u>
<b>Funds of the charity</b>					
Restricted funds			421,002		265,105
Unrestricted funds			1,608,460		1,438,600
<b>Total charity funds</b>	22		<u>2,029,462</u>		<u>1,703,705</u>

These financial statements were approved by the board of trustees and authorised for issue on 7/11/22, and are signed on behalf of the board by:



Mrs P Southern  
Trustee

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Statement of Cash Flows

Year ended 31 March 2022

	2022 £	2021 £
<b>Cash flows from operating activities</b>		
Net income	325,757	497,516
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	43,310	36,872
Government grant income	(8,381)	–
Net gains on investments	(31,814)	(94,769)
Dividends, interest and rents from investments	(11,350)	(10,700)
Other interest receivable and similar income	(18)	(395)
Interest payable and similar charges	6,243	7,682
Accrued income	(1,321)	–
<i>Changes in:</i>		
Stocks	235	(1,639)
Trade and other debtors	2,567	19,898
Trade and other creditors	(37,900)	52,404
Cash generated from operations	287,328	506,869
Interest paid	(6,243)	(7,682)
Interest received	18	395
Net cash from operating activities	<u>281,103</u>	<u>499,582</u>
<b>Cash flows from investing activities</b>		
Dividends, interest and rents from investments	11,350	10,700
Purchase of tangible assets	(130,175)	(205,254)
Purchases of other investments	(300,000)	–
Net cash used in investing activities	<u>(418,825)</u>	<u>(194,554)</u>
<b>Cash flows from financing activities</b>		
Government grant income	8,381	–
Net cash from financing activities	<u>8,381</u>	<u>–</u>
<b>Net (decrease)/increase in cash and cash equivalents</b>	(129,341)	305,028
Cash and cash equivalents at beginning of year	699,504	394,476
Cash and cash equivalents at end of year	<u>570,163</u>	<u>699,504</u>

# **Age Concern Hythe and Lyminge**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements**

**Year ended 31 March 2022**

#### **1. Accounting policies**

##### **Basis of preparation**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 201) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Age Concern Hythe and Lyminge is a charitable company in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is Sanford House, Stade Street, Hythe, Kent, CT21 6BD. The nature of the charity's operations and principal activities are on page 1.

##### **Going concern**

There are no material uncertainties about the charity's ability to continue.

##### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### **Income tax**

The Charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Incoming resources**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

#### 1. Accounting policies *(continued)*

##### Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### Allocation and apportionment of costs

Support costs are those that assist the work of the charity but do not directly undertake charity activities. Note 10 provides a breakdown of the costs and how these have been allocated.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	-	Straight line over life of lease
Fixtures and fittings	-	20% reducing balance
Motor vehicles	-	25% reducing balance
Equipment	-	33% straight line

##### Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

##### Investment property

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

#### 1. Accounting policies *(continued)*

##### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### Defined contribution plans

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### 2. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Donations</b>			
Donations	26,489	420	26,909
<b>Legacies</b>			
Legacies	150,104	–	150,104
<b>Grants</b>			
Grants	158,886	246,500	405,386
Government grant income	8,381	–	8,381
	<u>343,860</u>	<u>246,920</u>	<u>590,780</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>Donations</b>			
Donations	61,866	–	61,866
<b>Legacies</b>			
Legacies	57,433	–	57,433
<b>Grants</b>			
Grants	148,819	–	148,819
Government grant income	68,580	64,119	132,699
	<u>336,698</u>	<u>64,119</u>	<u>400,817</u>

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

#### 3. Day care centre

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Meals and refreshments	245,453	–	245,453
Health and well being	24,206	–	24,206
Transport contributions	21,330	–	21,330
KCC Service agreement funding	–	–	–
Independent living services	113,554	–	113,554
Centre activities	8,973	–	8,973
SEK Wellbeing Funding	–	135,000	135,000
	<u>413,516</u>	<u>135,000</u>	<u>548,516</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Meals and refreshments	287,883	–	287,883
Health and well being	18,311	–	18,311
Transport contributions	1,904	–	1,904
KCC Service agreement funding	450,396	–	450,396
Independent living services	222,182	–	222,182
Centre activities	1,849	–	1,849
SEK Wellbeing Funding	–	–	–
	<u>982,525</u>	<u>–</u>	<u>982,525</u>

#### 4. Other trading activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Fundraising events	1,801	1,801	910	910
Shop Income	21,987	21,987	1,766	1,766
Other Income	3,153	3,153	11,715	11,715
Recharged wages	11,113	11,113	34,096	34,096
	<u>38,054</u>	<u>38,054</u>	<u>48,487</u>	<u>48,487</u>

#### 5. Investment Income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Rents received	11,350	11,350	10,700	10,700
Deposit account interest	18	18	395	395
	<u>11,368</u>	<u>11,368</u>	<u>11,095</u>	<u>11,095</u>

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

#### 6. Costs of other trading activities

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Other trading activities	<u>7,318</u>	<u>7,318</u>	<u>9,801</u>	<u>9,801</u>

#### 7. Investment management costs

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Managing agents fees	1,080	1,080	1,070	1,070
Insurance	438	438	1,494	1,494
	<u>1,518</u>	<u>1,518</u>	<u>2,564</u>	<u>2,564</u>

#### 8. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Day Care Centre	578,100	225,010	803,110
Support costs	65,083	17,746	82,829
	<u>643,183</u>	<u>242,756</u>	<u>885,939</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Day Care Centre	857,077	81,897	938,974
Support costs	88,838	–	88,838
	<u>945,915</u>	<u>81,897</u>	<u>1,027,812</u>

#### 9. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2022	Total fund 2021
	£	£	£	£
Day Care Centre	803,110	–	803,110	938,974
Governance costs	–	82,829	82,829	88,838
	<u>803,110</u>	<u>82,829</u>	<u>885,939</u>	<u>1,027,812</u>

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

#### 10. Analysis of support costs

	Day Care Centre £	Total 2022 £	Total 2021 £
Wages	41,983	41,983	51,821
Social Security	7,075	7,075	5,939
Pensions	1,892	1,892	1,555
Auditors' remuneration	13,794	13,794	7,589
Bank charges	6,420	6,420	7,682
Legal & Professional fees	5,422	5,422	4,495
Accountancy & bookkeeping	6,243	6,243	9,757
	<u>82,829</u>	<u>82,829</u>	<u>88,838</u>

#### 11. Net gains on investments

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Gains/(losses) on other investment assets	<u>31,814</u>	<u>31,814</u>	<u>94,769</u>	<u>94,769</u>

#### 12. Net income

Net income is stated after charging/(crediting):

	2022 £	2021 £
Depreciation of tangible fixed assets	43,310	36,872
Fees payable for the audit of the financial statements	<u>6,420</u>	<u>7,589</u>

#### 13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022 £	2021 £
Wages and salaries	388,239	421,401
Social security costs	21,841	15,636
Employer contributions to pension plans	7,921	7,553
	<u>418,001</u>	<u>444,590</u>

## Age Concern Hythe and Lyminge

### Company Limited by Guarantee

#### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

#### 13. Staff costs *(continued)*

The average head count of employees during the year was 42 (2021: 42). The average number of full-time equivalent employees during the year is analysed as follows:

	2022 No.	2021 No.
Management	1	1
Support & Dementia Daybreak	15	16
Administration	4	3
Ancillary	3	3
Hot meals	15	16
Independent living	3	3
Kitchen	1	–
	42	42

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

#### 14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees

Trustee expenses of £90 were paid to Penny Southern in the year. (2021: £62)

#### 15. Tangible fixed assets

	Improvements to Property £	Fixtures and fittings £	Motor vehicles £	Equipment £	Total £
<b>Cost</b>					
At 1 April 2021	269,220	148,811	40,390	18,860	477,281
Additions	124,872	2,530	–	2,773	130,175
Disposals	–	–	–	(210)	(210)
<b>At 31 March 2022</b>	<b>394,092</b>	<b>151,341</b>	<b>40,390</b>	<b>21,423</b>	<b>607,246</b>
<b>Depreciation</b>					
At 1 April 2021	74,704	110,211	14,950	12,468	212,333
Charge for the year	24,763	8,014	6,360	4,173	43,310
Disposals	–	–	–	(210)	(210)
<b>At 31 March 2022</b>	<b>99,467</b>	<b>118,225</b>	<b>21,310</b>	<b>16,431</b>	<b>255,433</b>
<b>Carrying amount</b>					
<b>At 31 March 2022</b>	<b>294,625</b>	<b>33,116</b>	<b>19,080</b>	<b>4,992</b>	<b>351,813</b>
At 31 March 2021	194,516	38,600	25,440	6,392	264,948

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

#### 16. Investments

	Investment properties £	Other investments £	Total £
<b>Cost or valuation</b>			
At 1 April 2021	260,000	553,564	813,564
Additions	–	300,000	300,000
Fair value movements	–	31,814	31,814
<b>At 31 March 2022</b>	<u>260,000</u>	<u>885,378</u>	<u>1,145,378</u>
<b>Impairment</b>			
At 1 April 2021 and 31 March 2022		–	–
<b>Carrying amount</b>			
At 31 March 2022	<u>260,000</u>	<u>885,378</u>	<u>1,145,378</u>
At 31 March 2021	<u>260,000</u>	<u>553,564</u>	<u>813,564</u>

All investments shown above are held at valuation.

#### Investment properties

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

#### 17. Stocks

	2022 £	2021 £
Stocks	<u>3,146</u>	<u>3,381</u>

#### 18. Debtors

	2022 £	2021 £
Trade debtors	45,677	37,862
Prepayments and accrued income	<u>20,205</u>	<u>30,587</u>
	<u>65,882</u>	<u>68,449</u>

#### 19. Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	30,787	26,790
Accruals and deferred income	12,087	13,408
Social security and other taxes	4,019	4,501
Other creditors	<u>60,027</u>	<u>101,442</u>
	<u>106,920</u>	<u>146,141</u>

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

#### 20. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £7,921 (2021: £7,553).

#### 21. Government grants

The amounts recognised in the financial statements for government grants are as follows:

	2022 £	2021 £
Recognised in income from donations and legacies:		
Government grants income	<u>8,381</u>	<u>132,699</u>

#### 22. Analysis of charitable funds

##### Unrestricted funds

	At 1 Apr 2021 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2022 £
General funds	1,404,521	806,798	(652,019)	(16,733)	31,814	1,574,381
Designated Redundancy Fund	34,079	-	-	-	-	34,079
Conservatory Fund	-	-	-	-	-	-
	<u>1,438,600</u>	<u>806,798</u>	<u>(652,019)</u>	<u>(16,733)</u>	<u>31,814</u>	<u>1,608,460</u>

	At 1 Apr 2020 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2021 £
General funds	1,059,952	1,378,805	(958,280)	(170,725)	94,769	1,404,521
Designated Redundancy Fund	34,079	-	-	-	-	34,079
Conservatory Fund	7,221	-	-	(7,221)	-	-
	<u>1,101,252</u>	<u>1,378,805</u>	<u>(958,280)</u>	<u>(177,946)</u>	<u>94,769</u>	<u>1,438,600</u>

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

#### 22. Analysis of charitable funds *(continued)*

##### Restricted funds

	At 1 Apr 2021	Income	Expenditure	Transfers	Gains and losses	At 31 Mar 2022
	£	£	£	£	£	£
Lottery Fund	–	–	–	–	–	–
Christmas Club	218	–	–	(218)	–	–
Holiday Fund	6,583	–	–	(6,583)	–	–
Information & Advice Fund	35,552	420	–	–	–	35,972
Dementia Daybreak Fund	13,118	18,750	(28,738)	–	–	3,130
Welfare Fund	–	–	–	–	–	–
Home Hazard Extension Fund	–	–	–	–	–	–
209,634	150,000	(19,923)	–	–	–	339,711
Music for health fund	–	–	–	–	–	–
Bathing Fund	–	–	–	–	–	–
Swimming Fund	–	–	–	–	–	–
Kitchen Fund	–	–	–	–	–	–
Main Kitchen Fund	–	–	–	–	–	–
Building project Fund	–	–	–	–	–	–
Chair Exercises Fund	–	–	–	–	–	–
Laundry Service	–	–	–	–	–	–
Befriending Fund	–	–	–	–	–	–
Lyminge Singing Group	–	–	–	–	–	–
Surviving Winter Rosie's Moments	–	–	–	–	–	–
Social Enterprise COM	–	10,000	(1,218)	(8,782)	–	–
Stick In A Bundle	–	67,750	(25,561)	–	–	42,189
Wellbeing Fund	–	135,000	(167,316)	32,316	–	–
	<u>265,105</u>	<u>381,920</u>	<u>(242,756)</u>	<u>16,733</u>	<u>–</u>	<u>421,002</u>

## Age Concern Hythe and Lyminge

### Company Limited by Guarantee

#### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

#### 22. Analysis of charitable funds *(continued)*

	At 1 Apr 2020	Income	Expenditure	Transfers	Gains and losses	At 31 Mar 2021
	£	£	£	£	£	£
Lottery Fund	17,443	22,258	–	(39,701)	–	–
Christmas Club	218	–	–	–	–	218
Holiday Fund	6,583	–	–	–	–	6,583
Information & Advice Fund	43,039	15,549	(23,036)	–	–	35,552
Dementia Daybreak Fund	4,970	8,102	(39,994)	40,040	–	13,118
Welfare Fund	–	10,000	–	(10,000)	–	–
Home Hazard Extension Fund	–	3,425	(3,500)	75	–	–
Music for health fund	–	4,785	(15,367)	220,216	–	209,634
Bathing Fund	244	–	–	(244)	–	–
Swimming Fund	22,027	–	–	(22,027)	–	–
Kitchen Fund	759	–	–	(759)	–	–
Main Kitchen Fund	134	–	–	(134)	–	–
Building project Fund	3,454	–	–	(3,454)	–	–
Chair Exercises Fund	1,485	–	–	(1,485)	–	–
Laundry Service	575	–	–	(575)	–	–
Befriending Fund	150	–	–	(150)	–	–
Lyminge Singing Group	697	–	–	(697)	–	–
Surviving Winter	1,525	–	–	(1,525)	–	–
Rosie's Moments	1,295	–	–	(1,295)	–	–
Social Enterprise COM	339	–	–	(339)	–	–
Stick In A Bundle	–	–	–	–	–	–
Wellbeing Fund	–	–	–	–	–	–
	<u>104,937</u>	<u>64,119</u>	<u>(81,897)</u>	<u>177,946</u>	<u>–</u>	<u>265,105</u>

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

#### 23. Funds

The funds are used for the following purposes:

##### Designated

##### Redundancy Fund

This fund is monies set aside to cover any redundancy costs that may arise in the future due to a decrease in funding for the activities of the charity, although at the present time it is not envisioned that the fund will be used.

##### Conservatory Fund

This fund was originally raised to fund the construction of a conservatory at the Lyminge day centre. This has now been constructed and the depreciation associated with the structure is charged to this fund.

##### Restricted

##### Chair exercises Fund

This is funding for chair based activities. This fund is used to purchase equipment and other running costs of the scheme. These funds have been reallocated to provide chair based training for staff.

##### Music for health Fund

This fund is used to provide Music for Health workshops. These funds have been reallocated to deliver singing sessions within the centre.

##### Bathing Fund

This fund is used to provide bathing services for the elderly who otherwise may not be able to regularly bathe. Funding has been received from KCC, St Saviors medical and the Roger de Hann Charitable Trust. These funds were allocated against staffing costs to provide the bathing service.

##### Building project Fund

This fund was set up to refurbish and extend the Lyminge day centre. This has now been done and the depreciation associated with this improvement is charged to this fund.

##### Lottery Fund

This fund was set up to enable the provision of 15 extra day care places, internet access and an information and advice suit. Funding ended in September 2008 and the balance of this fund represents capital assets purchased as part of the IT requirement, the associated depreciation is charged to this fund.

##### Swimming Fund

This represents fund received from Age UK to provide swimming lessons.

##### Kitchen Fund

This represents funds given by the W G Edwards Charitable foundation for the purpose and fitting of a kitchen so that clients can undertake cookery lessons. These funds have been reallocated to the extension to fund the moving of the client kitchen within the extension.

##### Information and Advice Fund

This fund is to provide an information and advice service for the clients. Income is from Age UK and covers the Warm Homes project. These funds have been reallocated to provide general

# **Age Concern Hythe and Lyminge**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements *(continued)***

#### **Year ended 31 March 2022**

information and advice.

##### **Holiday Fund**

This fund holds the monies paid by clients to pay for an annual holiday with any costs relating to the holiday being charged to this fund. The balance of the account is reallocated to staff costs associated with the planning and attending the client holiday.

##### **Main Kitchen Fund**

This represents funds received from Shepway District Council for the refurbishment of the main kitchen. Assets related to this were capitalised and the depreciation arising of them are being charged against this fund.

##### **Extension Fund**

This represents funds received from Kent County Council, The Bradbury Foundation, Bernard Sunley and the Laing Family Trust for the existing building extension costs.

##### **Home Hazard Fund**

This represents funding received to purchase household items to ensure peoples safety in their own home.

##### **Welfare Fund**

This represents funding from the Folkestone and Hythe District Council to support people in hardship with rental cost, food, utility costs and any other financial hardship.

##### **Winter Warmth**

This represents funding from the Folkestone and Hythe District Council to support people in hardship with rental cost, food, utility costs and any other financial hardship through the winter months.

##### **Armed Forces**

This fund represents funding shared with Romney Marsh Community Hub, Tenterden Social Hub and Age UK Ashford to support members of the Armed forces to access services and support those who experience financial hardship.

##### **Dementia Daybreak Fund**

This represents funding from the National lottery to support those living with Dementia to access a bespoke Dementia service in a secure and safe environment.

##### **Social Enterprise COM**

This funding was received to provide a safe environment for our staff, volunteers and clients both in the centre and at home for our beneficiaries during covid -19.

##### **Stick In A Bundle**

This represents funding received from the National lottery to support the development and coordination of volunteers in the community enhancing their experience and increasing volunteer involvement within the organisation.

##### **Wellbeing Fund**

This funding is received through a subcontract commission by Kent County Council to provide well being activities to those aged 55 and over.

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

#### 24. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	67,708	284,106	351,814
Investments	1,145,378	–	1,145,378
Current assets	444,881	194,310	639,191
Creditors less than 1 year	(49,507)	(57,414)	(106,921)
<b>Net assets</b>	<b><u>1,608,460</u></b>	<b><u>421,002</u></b>	<b><u>2,029,462</u></b>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	67,135	197,813	264,948
Investments	813,564	–	813,564
Current assets	609,251	162,083	771,334
Creditors less than 1 year	(51,350)	(94,791)	(146,141)
<b>Net assets</b>	<b><u>1,438,600</u></b>	<b><u>265,105</u></b>	<b><u>1,703,705</u></b>

#### 25. Analysis of changes in net debt

	At 1 Apr 2021 £	Cash flows £	At 31 Mar 2022 £
Cash at bank and in hand	<u>699,504</u>	<u>(129,341)</u>	<u>570,163</u>

**Age Concern Hythe and Lyminge**

**Company Limited by Guarantee**

**Management Information**

**Year ended 31 March 2022**

**The following pages do not form part of the financial statements.**

# Age Concern Hythe and Lyminge

Company Limited by Guarantee

## Detailed Statement of Financial Activities

Year ended 31 March 2022

	2022 £	2021 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations	26,909	61,866
Legacies	150,104	57,433
Grants	405,386	148,819
Government grant income	8,381	132,699
	<u>590,780</u>	<u>400,817</u>
<b>Day Care Centre</b>		
Meals and refreshments	245,453	287,883
Health and well being	24,206	18,311
Transport contributions	21,330	1,904
KCC Service agreement funding	–	450,396
Independent living services	113,554	222,182
Centre activities	8,973	1,849
SEK Wellbeing Funding	135,000	–
	<u>548,516</u>	<u>982,525</u>
<b>Other trading activities</b>		
Fundraising events	1,801	910
Shop Income	21,987	1,766
Other Income	3,153	11,715
Recharged wages	11,113	34,096
	<u>38,054</u>	<u>48,487</u>
<b>Investment Income</b>		
Rents received	11,350	10,700
Deposit account interest	18	395
	<u>11,368</u>	<u>11,095</u>
<b>Total Income</b>	<u><u>1,188,718</u></u>	<u><u>1,442,924</u></u>

# Age Concern Hythe and Lyminge

Company Limited by Guarantee

## Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2022

	2022 £	2021 £
<b>Expenditure</b>		
<b>Costs of other trading activities</b>		
Opening stock	3,381	1,742
Purchases	6,784	7,181
Closing stock	3,146	3,381
Fundraising Expenditure	299	4,259
	<u>7,318</u>	<u>9,801</u>
<b>Investment management costs</b>		
Managing agents fees	1,080	1,070
Insurance	438	1,494
	<u>1,518</u>	<u>2,564</u>
<b>Day Care Centre</b>		
Wages and salaries	388,239	421,401
Employer's NIC	21,841	15,636
Pension costs	7,921	7,553
Rent	27,388	27,214
Rates and water	7,346	8,337
Light and heat	23,627	15,370
Repairs and maintenance	48,446	35,512
Motor vehicle expenses	43,559	45,792
Legal and professional fees	25,636	21,841
Telephone	9,553	10,574
Other office costs	23,496	16,152
Other interest payable and similar charges	6,243	7,682
Meals	14,821	15,972
Sundries	18,043	18,829
Cleaning and waste disposal	19,527	13,976
Training	984	13,735
Independent living scheme expenses	79,895	205,053
Hot meal delivery	49,512	75,527
Recruitment and other staff costs	5,449	7,563
Equipment leasing	4,515	3,250
Management costs	–	549
Investments to property	24,763	15,366
Fixtures and fittings	8,014	9,229
Motor vehicles	6,360	8,480
Computer equipment	4,173	3,797
Advertising and marketing	4,093	3,422
Activities and Entertainment	12,495	–
	<u>885,939</u>	<u>1,027,812</u>

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2022

	2022 £	2021 £
<b>Total expenditure</b>	<u>894,775</u>	<u>1,040,177</u>
<b>Net gains on Investments</b>		
Gains/(losses) on other investment assets	<u>(31,814)</u>	<u>(94,769)</u>
<b>Net Income</b>	<u>325,757</u>	<u>497,516</u>

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2022

	2022	2021
	£	£
<b>Costs of other trading activities</b>		
<b>Other trading activities</b>		
Opening stock	3,381	1,742
Purchases	6,784	7,181
Closing stock	(3,146)	(3,381)
Fundraising expenditure	299	4,259
	<u>7,318</u>	<u>9,801</u>
<b>Costs of other trading activities</b>	<u>7,318</u>	<u>9,801</u>

# Age Concern Hythe and Lyminge

## Company Limited by Guarantee

### Notes to the Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2022

	2022 £	2021 £
<b>Day Care Centre</b>		
<b>Day Care Centre</b>		
<b>Activities undertaken directly</b>		
Wages	346,256	369,580
Social security	14,766	9,697
Pensions	6,029	5,998
Rent	27,388	27,214
Rates and insurance	7,346	8,337
Light and heat	23,627	15,370
Repairs and maintenance	48,446	35,512
Minibus and travel expenses	43,559	45,792
Telephone and internet charges	9,553	10,574
Postage and stationary	23,496	16,152
Meals	14,821	15,972
Sundries	18,043	18,829
Cleaning and waste disposal	19,527	13,976
Training	984	13,735
Independent living scheme expenses	79,895	205,053
Hot meal delivery	49,512	75,527
Recruitment and other staff costs	5,449	7,563
Equipment leasing	4,515	3,250
Management costs	–	549
Investments to property	24,763	15,366
Fixtures and fittings	8,014	9,229
Motor vehicles	6,360	8,480
Computer equipment	4,173	3,797
Advertising and marketing	4,093	3,422
Activities and Entertainment	12,495	–
	<u>803,110</u>	<u>938,974</u>
<b>Governance costs</b>		
Wages	41,983	51,821
Social Security	7,075	5,939
Pensions	1,892	1,555
Accountancy & bookkeeping	13,794	9,757
Auditors' remuneration	6,420	7,589
Legal & Professional fees	5,422	4,495
Bank charges	6,243	7,682
	<u>82,829</u>	<u>88,838</u>
<b>Day Care Centre</b>	<u>885,939</u>	<u>1,027,812</u>



**Age UK Hythe, Lyminge and Ashford**

England & Wales - Charity number 1125274

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# Accounts

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# Trustees' Report

For the year ended 31 March 2021

**Age Concern Hythe and Lyminge**

Working name

**Age UK Hythe and Lyminge**



# Legal & Administrative Information

## Trustees

Mrs P Southern -Chair Appointed 2/02/2021  
Mrs J Kennedy – Vice Chair  
Mr A R Hogben - Treasurer  
Mr J Harrington  
Mrs J Dodds  
Ms R Knudsen  
Miss K Hayes – Resigned 2/6/2021  
Mr P Golding  
Mrs W Slater – Resigned 4/09/2020  
Mr I B Cox  
Rev J Waller  
Mr M Packman – Resigned 26/01/2020  
Mrs T Petrie – Appointed 27/07/2019  
Mr M Doble - Appointed 30/11 2019  
Miss R Patterson – Appointed 23/3/2021

## Chief Executive

Cleo Smith

## Senior Management Team

Hayley Ross

## Charity Number

06589817

## Company Number

1125274

## Registered Office & Principal Address

Sanford House  
Stade Street  
Hythe  
Kent  
CT21 6BD

## Auditors

Spurling Cannon  
Statutory Auditors  
424 Margate Road  
Westwood  
Ramsgate  
Kent  
CT12 6SJ

## Solicitors

Robson & Co  
147 High Street  
Hythe  
Kent  
CT21 5JN

## Main Bankers

HSBC Bank Plc  
39 High Street,  
Ashford,  
Kent  
TN24 8TQ

CCLA Investment Management Limited  
80 Cheapside  
London  
EC2V 6DZ

## Investment Advisors

Whiting Group Ltd  
19-21 Albion Place  
Maidstone  
Kent  
ME14 5EG

## Insurance Brokers

Independent Insurance Services  
Church House  
136 Sandgate Rd  
Folkestone  
CT20 2BN

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## MESSAGE FROM THE CHAIRMAN

John Harrington

As I sit down to reflect and comment on a year that has thrown enormous challenges to us as a nation, and also to the charity sector, I am immensely proud of what we have achieved.

By being flexible and adaptable, we have met the ever-changing needs of the wider community in Hythe and Folkestone whilst working with our colleagues across many organisations. At the outset I recall the concern of having to maintain the Hythe centre, with its incumbent staff and facilities cost, whilst taking on a wider range of support services. In those early times the government support packages were developing, and it was unclear what we would be entitled to claim if any. Undeterred, we rose to the challenge and would take this opportunity to thank the many organisations who provided financial support that enabled us to deliver the services required.

To that end our financial statements show a positive year and it should be noted that whilst the income for a number of projects is included, due to the timing of their implementation, the expenditure will be shown in the coming year.

This year, Age UK Hythe and Lyminge made a difference to over 22,000 individual people and aimed to represent thousands more who live in our town and surrounding villages.

We were able to support, inform and influence, making a real impact and allowing older people locally to make the most of later life. I'm incredibly proud of the charity's achievements and the staff and volunteers who make it all happen.

This financial year has been a challenging one. There's no doubt that the operating environment for charities like ours continues to be challenging. Funding cuts and austerity, balanced against the greater need of an ageing population, means our budget is stretched. It's been a year of investment and stabilisation as we embark on a transformation strategy to reflect this changing environment and to achieve our mission and objectives.

We've undertaken key priorities like upgrading our IT infrastructure, (using online platforms, like Jobber and Breathe) improving our buildings to make our services much more accessible for older people, whilst continuing to meet the needs of our local community.

We have spent time and resource to continue the work started last year to review our services. We're looking at the impact, sustainability, feasibility and profitability of everything we do and offer. This work will inform our future, allowing our charity to transform and grow.

I am positive that this period of review and our plans for the future, that includes building work to improve both buildings, will see Age UK Hythe and Lyminge strengthened and make it more sustainable, despite the challenges we face. I'd like to take this opportunity to thank my fellow Trustees for their time and dedication. Also, massive thanks to our incredible team of staff who work so hard to fulfil our mission and vision. I regularly hear of them going 'above and beyond' to help our service users and their enthusiasm and commitment is evident every single day.

Finally, thank you to all our fantastic volunteers, partners and donors for all they have done over the last year.

In my last address as Chairman, I cannot close without recognising the support provided to me by Cleo Smith, the Chief Officer, in her endless devotion to delivering services that make a difference to the people of Hythe & Lyminge.

The hard work, support and funding for Age UK Hythe and Lyminge means we can continue to be there for those who need us, whatever it is they are facing.

# A Message from the Chair

Towards the end of the last financial year, the Hythe Hub adapted quickly in response to the Covid – 19 Pandemic. Age UK Hythe and Lyminge worked closely with Folkestone and Hythe District Council and was the first Community Support Hub to go live, shortly followed by the Folkestone and New Romney Hubs. One of the main aspects of the Hub was to contact GP patients that were highlighted as vulnerable and carry out a welfare call following a script. Representatives from Salesforce worked with us pro-bono to develop an online system to record the calls and the actions that followed.

With over **300 volunteers** that registered with us during the pandemic we were able to contact over 20,985 vulnerable patients living in Hythe and Lyminge in a short period of time. Due to our success this was rolled out to Folkestone and New Romney.

**The work undertaken was shared with neighbouring Clinical Commissioning Groups, and soon the service and structure were rolled out to Ashford.**

During the Pandemic, Age UK Hythe and Lyminge, known as the Community Support Hub, assisted **4,772** residents in and around Hythe and Lyminge to collect and deliver bespoke shopping during the lockdown periods along with medication and other necessities. This work continues as we follow government guidelines out of lockdown. During the year, we have continued to support Age UK Ashford by providing Chief Officer support. Senior management support increased in February and both organisations now also share a Service Manager. This has allowed us to share resources, IT platforms and costs.

**I wanted to give you a taste of the work we do across Age UK Hythe and Lyminge, to demonstrate why it's so vital for older people locally that the charity is able to thrive.**

Our Information and Advice service, which is at the core of what we do, dealt with 431 queries during the year, many from people who felt vulnerable, frightened or alone, particularly during the Pandemic.

One example, a family of 5 comprising Mr S aged 57 and Mrs S aged 45 who suffers with mental health issues and 3 children aged 11, 14 and 15. Mr S had to reduce his working hours during lockdown to assist with home schooling, therefore their income was significantly reduced.

The family live in private rented accommodation situated in rural Sellindge with Calor gas heating that was not working correctly. They resorted to living in one room heated with an electric heater.

The landlord was reluctant to repair the heating due to the cost, however the family did not want to cause a fuss as they did not want to be evicted. Also, due to the wife's mental state, the anxiety of moving was too much to bear at this time.

A referral was made to Age UK via the Family Liaison Officer at the children's school, which allowed us to assist the family. Their electricity bill had increased from £300 to £830 due to the electric heater. Using a winter warmth hardship fund we were able to settle the electricity bill. An offer was also made to contact the landlord in an official capacity to request repair to the heating system. We were also able to provide a shopping voucher for £100 to provide food for the family. With regular contact we later found out that Mr S was made redundant, so the Information and Advice team supported him to claim the appropriate benefits, backdating them to the time of redundancy.

# A Message from the Chair

Feedback from the client - My wife has mental health issues, and we have 3 children all under the age of 15, I find it hard to cope in a number of ways, but the Community Support Hub Hythe rang me regularly to see if I was ok. It was nice to talk to someone who listened and I was grateful they took the time out of their day to care. As a family we struggled for many months before the lockdown but once lockdown arrived, things got considerably worse, especially for my wife's mental health. I was at a stage where I felt I couldn't cope anymore. I was also recently made redundant and someone from the Hub offered me advice on the benefits I could claim and helped me complete the relevant form. They also sent me a shopping voucher so I didn't have to worry about how I was going to feed my children that week, they continue to offer me regular support and they regularly phone me offering a friendly ear. Things could have been very different for me without their help and support. I am extremely grateful and cannot thank them enough.

These kinds of interventions can make a huge impact on individuals, going far beyond the financial impact to also improve mental and physical health.

Our meal deliveries provide a nutritionally balanced home-cooked meal 7 days a week. The meal is delivered direct to the client's door offering a welfare check at the same time. Where possible the same delivery driver attends making any changes in appearance or behaviour more noticeable, thereby enabling us to offer support if

there is a change in health or social care needs.

For example, if someone had an accident or is finding it impossible to cope in a domestic emergency. These people may just have been discharged from hospital, may have had a fall or fallen ill and need immediate support. We also support enablement and prevent falls by giving advice and practical help, reducing further hospital admissions. This work does a huge amount to ensure people maintain mobility, independence and confidence.

Loneliness is another area we tackle - experts say it can be as harmful for our health as smoking 15 cigarettes a day.

Loneliness has been shown to increase blood pressure and the risk of cardiovascular diseases, elevate stress levels, impair sleep quality, heighten feelings of depression and increase vulnerability. We hold social groups such as cookery, book groups, art sessions, knitting groups, men in sheds and many more. We also offer a befriending service that can give housebound older people a little company.

We work with older people and involve them in our decision-making process, we do this by holding client fora and engaging with local groups. Each of our service users has their own story of how Age UK Hythe and Lydinge has helped them to live a healthier, happier life.

John Harrington



# Trustees' Report An Introduction

The Trustees are pleased to present their report together with the financial statements of the charity for the period 1 April 2020 to 31 March 2021.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).



# Trustees' Report

## Structure, Governance & Management

Following a decision by the trustees in May 2008, a new charitable company, which is limited by guarantee, was incorporated in May 2008 under company number 1125274 and charity number 06589817.

Although operating as individual organisations, Age Concern Hythe and Age Concern Elham Rural prior to 2011, both organisations decided to merge, forming the Charity Age Concern Hythe and Lyminge (Charity number 06589817). Although our registered name is Age Concern Hythe and Lyminge the operating name of the charity was changed to Age UK Hythe and Lyminge in April 2011.

Following incorporation, the Charity is governed by Age Concern Standard 4 Gold Memorandum & Articles of Association. The Memorandum & Articles were updated in September 2008 and Amended in November 2015 and again in November 2019.

### Board of Trustees

Trustees who served during the year were:

Mrs P Southern -Chair Appointed 2/02/2021  
Mrs J Kennedy – Vice Chair  
Mr A R Hogben - Treasurer  
Mr J Harrington  
Mrs J Dodds  
Ms R Knudsen  
Mr P Golding  
Mr I B Cox  
Rev J Waller  
Mrs T Petrie  
Mr M Doble  
Mrs R Patterson

The body responsible for the management of the Charity is the Board of Trustees. The trustees are also Directors of the incorporated entity, which meets at least ten times a year. The Board receives reports from a formal Finance Committee. This committee meets at least ten times per year. These committees have specific Terms of Reference, functions delegated by the Board, and Chairs appointed by the Board. The Senior Management Team is represented at the meetings of the Board of Trustees and the Committees.

# Trustees' Report

## Structure, Governance & Management

The Board conducts a regular skills audit to ensure that the serving trustees collectively possess all the skills necessary for the efficient governance of the Charity. Potential trustees are interviewed before being nominated for election at the Annual General Meeting. If the required skills and experience cannot be met among the trustees, appropriate individuals can be co-opted onto the Board. The Charity advertises for potential candidates when trustee vacancies arise.

In 2020 the Board commissioned a comprehensive external governance review of the organisation to ensure we comply with the new Governance Code.

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager with a related party, supplier or beneficiary of the charity must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

The trustees have taken into account the Charity Commission's guidance on public benefit.

### Management

The Board of Trustees is responsible for the overall strategic direction and development of the organisation. Decisions on the day to day operations and management of the Charity are taken by the Chief Executive and Senior Managers of the organisation (the Senior Management Team). The Board receives, at a minimum, quarterly reports from the Chief Executive on operational matters and on financial performance. Decisions on matters with significant implications for the organisation are brought to the Board of Trustees. These would include, but are not limited to:

- Organisational priorities
- All matters of risk – in particular resource and reputational risk
- Significant organisational change
- Major initiatives
- Policy formation and development.

The pay of the Senior Management Team is reviewed annually. In view of the nature of the charity, it is the intention of the Board of Trustees to benchmark pay levels to other similar sized local community charities to ensure that our pay rates are competitive.

# Trustees' Report

## Structure, Governance & Management

### Internal Control

The Trustees have overall responsibility for ensuring the Charity has appropriate systems of internal control across the entire organization and that the financial statements follow best practice. They are also responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity.

They are responsible for safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- A business plan and annual budget approved by the Trustees.
- Regular consideration by the Trustees of financial results, variances from budgets, and forecasts.
- Formal adoption of financial regulations; which includes delegation of authority and segregation of duties.
- Formal adoption of a risk strategy and review of a risk register which identifies and manages individual items.

### Risk Management

The Trustees have in place a risk management strategy and risk register. This process includes regular review by the Trustees, Chief Officer and other senior members of staff. The process identifies the types of risks the charity faces, prioritises them in terms of likelihood of occurrence and potential impact, and identifies the means of mitigating them.

This work has identified that long-term financial sustainability is a potential risk for the Charity. The focus of the next strategic plan will be to develop self-sustaining income streams for our existing high-quality services and develop new initiatives and services that older people need and want.

Attention has also been focused on non-financial risks arising from fire and health and safety at both our centres. A comprehensive Fire Risk Assessment and fire warden training has been undertaken together with full building and electrical surveys to mitigate against these risks.

# Trustees' Report

## Our Mission

For every person in Hythe and Lyminge to approach later life with independence, dignity, and a sense of wellbeing; and for Age UK Hythe and Lyminge to be recognised as a vital part of the Folkestone and Hythe District.



# Trustees' Report

## Our Strategic Objectives

### Charitable Object

The object of the charity shall be to promote and assist the general good of all older people in any manner which is now or hereafter may be deemed by law to be charitable, primarily within Hythe and Lyminge.

### Our Vision

Reduce loneliness and poverty for older people living in or around Hythe and Lyminge.

### Our Objectives

- To provide a high quality, safe and sustainable service, which meets the needs of older people across Hythe and Lyminge.
- To use our experience and knowledge to empower older people, represent them and give them an influential voice.
- To influence and respond effectively to changes in Health and Adult Social Care policies.
- To engage with older people, their families and carers so that older people in our town and villages can access support, live well and make the most of later life.

### Our Values

We are:

## Caring

...providing a high-quality service, with the needs of the individual at its core. Ensuring service users are treated with care, respect and dignity.

## Trust

...providing trustworthy quality and accessible services using our experience and knowledge to empower older people, represent them. Helping them access support, live well and make the most of later life.

## Choice

... providing choice to access a range of opportunities and empower older people to make choices about their lives.



# Trustees' Report

## Our Services at a Glance

Provided support with housework on

**1753** Occasions



**i**

**1853**

Information & Advice interventions

3001 medication deliveries  
Direct to the door



Our volunteers  
provide approximately

**296**



hours of support  
**every week**

**31,954**



Freshly prepared hot meals  
delivered direct to the door

Wellbeing  Calls

This equates  
..... to over .....

**£135K**

of donated time  
in the year



4772 bespoke  
shopping trips



# Trustees' Report

## Our Services

Age UK Hythe and Lyminge offers a range of services to improve the lives of older people across Hythe Lyminge. These are funded from a number of sources including grants and donations and from the charity's unrestricted income. Some services were reduced due to COVID- 19 restrictions.

### Community Support Hub

On March 19<sup>th</sup>, 2020 Age UK Hythe and Lyminge became the Community Support Hub covering the Hythe and Lyminge area on behalf of Folkestone and Hythe District Council, During the COVID – 19 pandemic. During this period that continued well into the following financial year, our services changed to meet the needs of our community assisting during the period 19<sup>th</sup> March -31<sup>st</sup> March. We worked closely with neighboring organisation's including GP surgeries and statutory organisation's to ensure that the local community were supported whilst lockdown restrictions were in place.

### Information and advice

We provide FREE personalised advice on benefits, assistive equipment, social and health services and much more. We can visit people at home or meet people in either centre. There is a national 7 days a week telephone service. In the year 2020 – 21 we have assisted **1853** enquiries.

### Chiropody and footcare

A qualified chiropodist, registered with the Society of Chiropodists & Podiatrists, provides nail cutting or general foot care. The chiropodist comes to the centre but can also visit you at home. In the year 2020 – 2021 with Covid restrictions our chiropodist offered **1333** appointments.

### Befriending

Our befriending service provides friendship and support for older people who feel lonely or isolated. Our volunteers visit people in their own homes, normally once a week for around an hour, and care is taken to match the interests of both volunteer and older person as far as possible. In the year 2020-21 we offered **3,274** hours of befriending to 63 older people. We also commenced our Telephone befriending service due to COVID-19.

### Hearing clinic

Hi Kent, a charity that offers sound support for people who are deaf or are hard of hearing, visits once a week to give advice on your hearing aid and to distribute batteries. Some of our staff are trained to change tubing on hearing aids so when Covid restrictions prevented high Kent from visiting we provided **915** older people with batteries.

# Trustees' Report

## Our Services

### Independent living service

This service promotes independence, assisting clients to access services of their choice in the community by providing transport to medical appointments or social activities,

for example. Support is also offered to assist to carry out household chores, such as washing, cleaning, ironing, preparing a meal, or going shopping. In the year 2020 – 21 we provided **1753** independent living visits.

### Home delivered Meals

We freshly cook delicious and nutritious two-course meals in our own kitchens every day and are delivered hot and ready to eat by one a friendly face who will also check all is well with each client. The menu changes daily and is available two weeks in advance. Dietary requirements are catered for and alternatives offered.

In the year 2020 - 21 we delivered **31,954** home delivered meals. We also launched our Teatime boxes and in the year 2019 – 20 delivered **561** breakfast and tea time treats.

### Laundry

We can collect, wash, dry, iron and return laundry direct from people's home, or a person can choose the level of service required. There is no need to label clothing as all laundry is laundered separately. We collect and deliver in each area once a week. In 2020 -21 we delivered **924** loads of laundry.

### Shopping

Every week we provide bespoke shopping to individuals and families. In 2020 - 21 we provided **4772** shopping deliveries to those that were shielding.

### Cafes

Although restrictions prevented us from opening to our customers we ran a take away service and provided a range of hot drinks and a variety of hot and cold snacks. In 2020 - 21 we served **8,189** customers.

### Social Opportunities

Both our centers provide companionship, where clients have the opportunity to meet others, build friendships and join activities that are of interest to them, whilst enhancing or learning new skills. Activities include trips out, computer classes, cookery, book clubs, seated exercises, art and craft, walking groups, men in sheds and much more.

During Covid – 19 restrictions our Centres closed, however when we were able, (August – September) we provided outdoor activities. In 2020 - 21 we offered **282** places for varied activities.

### Volunteers

During the Pandemic, the number of individuals wishing to volunteer increased considerably. To enable us to enroll individuals quickly to meet the needs of the community, a new online system was quickly developed and within the first 2 months into lockdown we recruited **293** volunteers. To assist with recording hours and expense claims an online reporting mechanism was designed to give up to date information.

# Trustees' Report

## Plans for Future Periods

The year ahead will be a period of transformation for Age UK Hythe and Lyminge. The vital work that has been done looking at the impact, sustainability, acceptability and profitability of everything we do will play a key role in shaping the charity's future.

During 2016 KCC announced that they would be changing the current method of funding to a performance-related contract. Engagement meetings followed through 2020 with the result KCC decided that funding would continue to March 2020, with the Wellbeing contract going live 1<sup>st</sup> April 2021 despite the Covid Pandemic. Due to this proposed change several Age UK centres, based on their limited reserves, took the decision to close or merge with other Age UK's in Kent. As a result, our Chief Officer also manages Ashford for 2 days per week. This is, without doubt, the biggest financial change to this sector and puts at risk the daily provision of Wellbeing services.

Faced with a key funding being withdrawn in 19 months from the initial notification, the trustees together with the Chief Officer and her team, developed strategies and reviewed income streams. Budgets have been based on a worst-case scenario of no grant.

Following the successful opening of our secure Dementia unit at our Lyminge Centre, and shortly after the development of our Cognitive Therapy groups, plans are well underway to create a fully designated unit in Lyminge. To accommodate this, there is a need to extend the Hythe building. Plans have been submitted to Folkestone and Hythe District Council and planning permission has been granted. The extension will be built with dementia at the front, so that in the future dementia services can be further developed, or services can be reverted to Lyminge to make space for additional dementia services to be delivered from Hythe.

### Other Future Plans

We are currently engaging with neighbouring organisations to build partnerships and align processes. Towards the end of the year our Centre was affected by COVID-19 which forced us to relook at the services we can deliver in the future.

We are currently looking at innovative ways to connect with clients in an interactive way whilst they remain safe at home. Activity workbooks have been developed and dial-in discussions groups set up.

On the 19th March we became as the Community Hub for the Hythe, Lyminge and surrounding areas. We worked in partnership with Folkestone and Hythe District Council and were the first community hub to operate. Following our success, we worked with the 3 Hills sports facility to replicate the offer of support in the Folkestone area, followed by New Romney Resource Centre. We are looking at ways in which we can develop on our distinctive presence in the community and our newly formed brand known as the Community Hub.

**AGE CONCERN HYTHE AND LYMINGE  
REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2021**

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees (who are also the directors of Age Concern Hythe and Lyminge for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

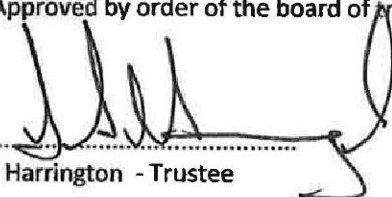
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, Spurling Cannon, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on ..... 8/11/2021 ..... and signed on its behalf by:

  
.....  
J Harrington - Trustee

## **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF AGE CONCERN HYPHE AND LYMINGE**

### **Opinion**

We have audited the financial statements of Age Concern Hythe and Lyminge (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
AGE CONCERN HYTHE AND LYMINGE**

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

**Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

## **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF AGE CONCERN HYTHE AND LYMINGE**

### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we have considered the following:

- the nature of the charity as a charity set up for the purposes of raising funds to support the elderly and disabled housed in East Kent.
- results of our enquiries of management about their own identification and assessment of the risks of irregularities;
- any matters we identified having obtained and reviewed the charities documentation of their policies and procedures relating to:
  - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
  - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
- the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations;
- the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and did not identify any specific areas of concern.

In common with all audits under ISAs (UK), we are required to perform specific procedures to respond to the risk of management override.

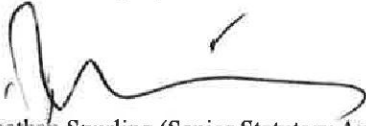
We also obtained an understanding of the legal and regulatory frameworks that the charity operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included The , Charity Act, health and safety and tax legislation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
AGE CONCERN HYTHE AND LYMINGE**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Jonathan Spurling (Senior Statutory Auditor)  
for and on behalf of Spurling Cannon  
Statutory Auditors  
424 Margate Road  
Westwood  
Ramsgate  
Kent  
CT12 6SJ

Date: 9 / 11 / 2021

**AGE CONCERN HYTHE AND LYMINGE**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	336,698	64,119	400,817	118,716
<b>Charitable activities</b>					
Day Care Centre	5	982,525	-	982,525	645,963
Other trading activities	3	48,487	-	48,487	108,790
Investment income	4	<u>11,095</u>	<u>-</u>	<u>11,095</u>	<u>12,196</u>
<b>Total</b>		<b>1,378,805</b>	<b>64,119</b>	<b>1,442,924</b>	<b>885,665</b>
<b>EXPENDITURE ON</b>					
Raising funds	6	12,365	-	12,365	37,427
<b>Charitable activities</b>					
Day Care Centre	7	945,915	81,897	1,027,812	848,196
<b>Total</b>		<b>958,280</b>	<b>81,897</b>	<b>1,040,177</b>	<b>885,623</b>
Net gains/(losses) on investments		<u>94,769</u>	<u>-</u>	<u>94,769</u>	<u>(42,403)</u>
<b>NET INCOME/(EXPENDITURE)</b>		<b>515,294</b>	<b>(17,778)</b>	<b>497,516</b>	<b>(42,361)</b>
<b>Transfers between funds</b>	20	<u>(177,946)</u>	<u>177,946</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<b>337,348</b>	<b>160,168</b>	<b>497,516</b>	<b>(42,361)</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>1,101,252</b>	<b>104,937</b>	<b>1,206,189</b>	<b>1,248,550</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>1,438,600</u></b>	<b><u>265,105</u></b>	<b><u>1,703,705</u></b>	<b><u>1,206,189</u></b>

The notes form part of these financial statements

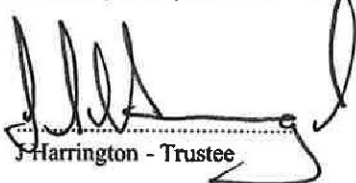
**AGE CONCERN HYTHE AND LYMINGE**

**BALANCE SHEET  
31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	14	67,135	197,813	264,948	96,566
<b>Investments</b>					
Investments	15	553,564	-	553,564	458,795
Investment property	16	<u>260,000</u>	<u>-</u>	<u>260,000</u>	<u>260,000</u>
		<b>880,699</b>	<b>197,813</b>	<b>1,078,512</b>	<b>815,361</b>
<b>CURRENT ASSETS</b>					
Stocks	17	3,381	-	3,381	1,742
Debtors	18	68,449	-	68,449	88,347
Cash at bank and in hand		<u>537,421</u>	<u>162,083</u>	<u>699,504</u>	<u>394,476</u>
		<b>609,251</b>	<b>162,083</b>	<b>771,334</b>	<b>484,565</b>
<b>CREDITORS</b>					
Amounts falling due within one year	19	<u>(51,350)</u>	<u>(94,791)</u>	<u>(146,141)</u>	<u>(93,737)</u>
<b>NET CURRENT ASSETS</b>					
		<u>557,901</u>	<u>67,292</u>	<u>625,193</u>	<u>390,828</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>1,438,600</u>	<u>265,105</u>	<u>1,703,705</u>	<u>1,206,189</u>
<b>NET ASSETS</b>					
		<u>1,438,600</u>	<u>265,105</u>	<u>1,703,705</u>	<u>1,206,189</u>
<b>FUNDS</b>					
Unrestricted funds	20			<u>1,438,600</u>	1,101,252
Restricted funds				<u>265,105</u>	<u>104,937</u>
<b>TOTAL FUNDS</b>					
				<u>1,703,705</u>	<u>1,206,189</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 8/11/2021 and were signed on its behalf by:

  
J. Harrington - Trustee

The notes form part of these financial statements

AGE CONCERN HYTHE AND LYMINGE

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	2021 £	2020 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>509,887</u>	<u>20,676</u>
Net cash provided by operating activities		<u>509,887</u>	<u>20,676</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(205,254)	(30,274)
Interest received		<u>395</u>	<u>2,031</u>
Net cash used in investing activities		<u>(204,859)</u>	<u>(28,243)</u>
<b>Change in cash and cash equivalents in the reporting period</b>			
		305,028	(7,567)
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>394,476</u>	<u>402,043</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u>699,504</u>	<u>394,476</u>

The notes form part of these financial statements

**AGE CONCERN HYTHE AND LYMINGE**

**NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2021	2020
	£	£
<b>Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)</b>	<b>497,516</b>	<b>(42,361)</b>
<b>Adjustments for:</b>		
Depreciation charges	36,872	20,704
(Gain)/losses on investments	(94,769)	42,403
Interest received	(395)	(2,031)
(Increase)/decrease in stocks	(1,639)	1,967
Decrease/(increase) in debtors	19,898	(13,264)
Increase in creditors	<u>52,404</u>	<u>13,258</u>
<b>Net cash provided by operations</b>	<b><u>509,887</u></b>	<b><u>20,676</u></b>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1/4/20	Cash flow	At 31/3/21
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	<u>394,476</u>	<u>305,028</u>	<u>699,504</u>
	<u>394,476</u>	<u>305,028</u>	<u>699,504</u>
<b>Total</b>	<b><u>394,476</u></b>	<b><u>305,028</u></b>	<b><u>699,504</u></b>

The notes form part of these financial statements

## AGE CONCERN HYTHE AND LYMINGE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Age Concern Hythe and Lyminge is a charitable company in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is Sanford House, Stade Street, Hythe, Kent, CT21 6BD. The nature of the charity's operations and principal activities are on page 1.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Allocation and apportionment of costs**

Support costs are those that assist the work of the charity but do not directly undertake charity activities. Note 8 provides a breakdown of the costs and how these have been allocated.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- Straight line over life of lease
Fixtures and fittings	- 20% on reducing balance
Motor vehicles	- 25% on reducing balance
Computer equipment	- 33% on cost

##### **Investment property**

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**AGE CONCERN HYTHE AND LYMINGE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. ACCOUNTING POLICIES - continued**

**Fund accounting**

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**2. DONATIONS AND LEGACIES**

	2021	2020
	£	£
Donations	61,866	28,195
Legacies	57,433	-
Grants	148,819	90,521
Government grants	<u>132,699</u>	<u>-</u>
	<u>400,817</u>	<u>118,716</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Other grants	<u>148,819</u>	<u>90,521</u>

**3. OTHER TRADING ACTIVITIES**

	2021	2020
	£	£
Fundraising events	910	4,994
Shop income	1,766	52,839
Other income	11,715	22,912
Recharged wages	<u>34,096</u>	<u>28,045</u>
	<u>48,487</u>	<u>108,790</u>

**4. INVESTMENT INCOME**

	2021	2020
	£	£
Rents received	10,700	10,165
Deposit account interest	<u>395</u>	<u>2,031</u>
	<u>11,095</u>	<u>12,196</u>

AGE CONCERN HYTHE AND LYMINGE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021

5. INCOME FROM CHARITABLE ACTIVITIES

		2021	2020
	Activity	£	£
Meals and refreshments	Day Care Centre	287,883	358,702
Health and well being	Day Care Centre	18,311	30,297
Transport contributions	Day Care Centre	1,904	7,543
KCC Service agreement funding	Day Care Centre	450,396	200,046
Independent living services	Day Care Centre	222,182	40,623
Centre activities	Day Care Centre	1,849	8,752
		<u>982,525</u>	<u>645,963</u>

6. RAISING FUNDS

Other trading activities

	2021	2020
	£	£
Opening stock	1,742	3,709
Purchases	7,181	32,302
Closing stock	(3,381)	(1,742)
Fundraising expenditure	<u>4,259</u>	<u>1,070</u>
	<u>9,801</u>	<u>35,339</u>

Investment management costs

	2021	2020
	£	£
Managing agents fees	1,070	920
Insurance	<u>1,494</u>	<u>1,168</u>
	<u>2,564</u>	<u>2,088</u>

Aggregate amounts	<u>12,365</u>	<u>37,427</u>
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7. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 8)	Totals
	£	£	£
Day Care Centre	<u>938,974</u>	<u>88,838</u>	<u>1,027,812</u>

AGE CONCERN HYTHE AND LYMINGE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021

8. SUPPORT COSTS

Day Care Centre	Governance costs £ <u>88,838</u>
-----------------	--

Support costs, included in the above, are as follows:

**Governance costs**

	2021 Day Care Centre £	2020 Total activities £
Wages	51,821	46,874
Social security	5,939	5,279
Pensions	1,555	1,406
Auditors' remuneration	7,589	8,096
Bank charges	7,682	4,827
Legal & professional fees	4,495	5,453
Accountancy & bookkeeping	<u>9,757</u>	<u>12,753</u>
	<u>88,838</u>	<u>84,688</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Auditors' remuneration	7,589	8,096
Depreciation - owned assets	<u>36,872</u>	<u>20,704</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

**Trustees' expenses**

Trustee expenses of £62 were paid to Penny Southern in the year. (2020: £138)

11. STAFF COSTS

	2021 £	2020 £
Wages and salaries	421,401	411,401
Social security costs	15,636	15,913
Other pension costs	<u>7,553</u>	<u>6,390</u>
	<u>444,590</u>	<u>433,704</u>

AGE CONCERN HYTHE AND LYMINGE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021

11. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	2021	2020
Management	1	1
Support & Dementia Daybreak	16	16
Administration	3	3
Ancillary	3	3
Hot meals	16	16
Independent living	3	3
	<u>42</u>	<u>42</u>

No employees received emoluments in excess of £60,000.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	58,265	60,451	118,716
<b>Charitable activities</b>			
Day Care Centre	651,348	(5,385)	645,963
Other trading activities	90,157	18,633	108,790
Investment income	<u>12,196</u>	<u>-</u>	<u>12,196</u>
<b>Total</b>	811,966	73,699	885,665
<b>EXPENDITURE ON</b>			
Raising funds	26,703	10,724	37,427
<b>Charitable activities</b>			
Day Care Centre	764,234	83,962	848,196
<b>Total</b>	<u>790,937</u>	<u>94,686</u>	<u>885,623</u>
Net gains/(losses) on investments	<u>(42,403)</u>	<u>-</u>	<u>(42,403)</u>
<b>NET INCOME/(EXPENDITURE)</b>	(21,374)	(20,987)	(42,361)
<b>Transfers between funds</b>	<u>(17,177)</u>	<u>17,177</u>	<u>-</u>
<b>Net movement in funds</b>	(38,551)	(3,810)	(42,361)
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<u>1,139,805</u>	<u>108,745</u>	<u>1,248,550</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>1,101,254</u>	<u>104,935</u>	<u>1,206,189</u>

AGE CONCERN HYTHE AND LYMINGE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021

13. PENSION

The charity operates a defined contribution pension scheme. The cost for the period totalled £7,552 (2020: £6,390) all of which was charged to the SOFA. As at the balance sheet date there were no contributions outstanding.

14. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
<b>COST</b>					
At 1 April 2020	72,487	145,610	40,390	13,540	272,027
Additions	<u>196,733</u>	<u>3,201</u>	<u>-</u>	<u>5,320</u>	<u>205,254</u>
At 31 March 2021	<u>269,220</u>	<u>148,811</u>	<u>40,390</u>	<u>18,860</u>	<u>477,281</u>
<b>DEPRECIATION</b>					
At 1 April 2020	59,338	100,982	6,470	8,671	175,461
Charge for year	<u>15,366</u>	<u>9,229</u>	<u>8,480</u>	<u>3,797</u>	<u>36,872</u>
At 31 March 2021	<u>74,704</u>	<u>110,211</u>	<u>14,950</u>	<u>12,468</u>	<u>212,333</u>
<b>NET BOOK VALUE</b>					
At 31 March 2021	<u>194,516</u>	<u>38,600</u>	<u>25,440</u>	<u>6,392</u>	<u>264,948</u>
At 31 March 2020	<u>13,149</u>	<u>44,628</u>	<u>33,920</u>	<u>4,869</u>	<u>96,566</u>

15. FIXED ASSET INVESTMENTS

	Unlisted investments £
<b>MARKET VALUE</b>	
At 1 April 2020	458,795
Revaluations	<u>94,769</u>
At 31 March 2021	<u>553,564</u>
<b>NET BOOK VALUE</b>	
At 31 March 2021	<u>553,564</u>
At 31 March 2020	<u>458,795</u>

There were no investment assets outside the UK.

Cost or valuation at 31 March 2021 is represented by:

	Unlisted investments £
Valuation in 2021	<u>553,564</u>

The above relates to funds held within Quilter Cheviot Managed Portfolio Service.

**AGE CONCERN HYTHE AND LYMINGE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**16. INVESTMENT PROPERTY**

	£
<b>FAIR VALUE</b>	
At 1 April 2020 and 31 March 2021	<u>260,000</u>
<b>NET BOOK VALUE</b>	
At 31 March 2021	<u>260,000</u>
At 31 March 2020	<u>260,000</u>

The Trustees have valued the investment property at a fair market value of £260,000 as at 31 March 2018.

**17. STOCKS**

	2021	2020
	£	£
Stocks	<u>3,381</u>	<u>1,742</u>

**18. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
Other debtors	<u>68,449</u>	<u>88,347</u>

Included within other debtors above are:

	2021	2020
Accrued Income	£7,250	£2,104
Trade Debtors	£41,411	£57,870
Bad Debt Reserve	(£3,549)	(£3,549)
Prepayments	£23,337	£31,922

**19. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
Social security and other taxes	4,501	-
Other creditors	<u>141,640</u>	<u>93,737</u>
	<u>146,141</u>	<u>93,737</u>

Included within Other Creditors above are:

	2021	2020
Accruals	£13,408	£17,254
Trade Creditors	£26,790	£31,062
Day Care Commercial Card	£872	£1,877
Sundry Creditors	£100,570	£43,544

AGE CONCERN HYTHE AND LYMINGE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021

20. MOVEMENT IN FUNDS

	At 1/4/20 £	Net movement in funds £	Transfers between funds £	At 31/3/21 £
<b>Unrestricted funds</b>				
General fund	1,059,952	515,294	(170,725)	1,404,521
Conservatory Fund	7,221	-	(7,221)	-
Redundancy Fund	34,079	-	-	34,079
	<u>1,101,252</u>	<u>515,294</u>	<u>(177,946)</u>	<u>1,438,600</u>
<b>Restricted funds</b>				
Music for health fund	244	-	(244)	-
Bathing Fund	22,027	-	(22,027)	-
Swimming Fund	759	-	(759)	-
Kitchen Fund	134	-	(134)	-
Information & Advice Fund	43,039	(7,487)	-	35,552
Holiday Fund	6,583	-	-	6,583
Main Kitchen Fund	3,454	-	(3,454)	-
Building project Fund	1,485	-	(1,485)	-
Lottery Fund	17,443	22,258	(39,701)	-
Chair Exercises Fund	575	-	(575)	-
Laundry Service	150	-	(150)	-
Befriending Fund	697	-	(697)	-
Lyminge Singing Group	1,525	-	(1,525)	-
Surviving Winter	1,295	-	(1,295)	-
Rosie's Moments	339	-	(339)	-
Christmas Club	218	-	-	218
Dementia Daybreak Fund	4,970	(31,892)	40,040	13,118
Welfare Fund	-	10,000	(10,000)	-
Home Hazard	-	(75)	75	-
Extension Fund	-	(10,582)	220,216	209,634
	<u>104,937</u>	<u>(17,778)</u>	<u>177,946</u>	<u>265,105</u>
<b>TOTAL FUNDS</b>	<u>1,206,189</u>	<u>497,516</u>	<u>-</u>	<u>1,703,705</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	1,378,805	(958,280)	94,769	515,294
<b>Restricted funds</b>				
Information & Advice Fund	15,549	(23,036)	-	(7,487)
Lottery Fund	22,258	-	-	22,258
Dementia Daybreak Fund	8,102	(39,994)	-	(31,892)
Welfare Fund	10,000	-	-	10,000
Home Hazard	3,425	(3,500)	-	(75)
Extension Fund	4,785	(15,367)	-	(10,582)
	<u>64,119</u>	<u>(81,897)</u>	<u>-</u>	<u>(17,778)</u>
<b>TOTAL FUNDS</b>	<u>1,442,924</u>	<u>(1,040,177)</u>	<u>94,769</u>	<u>497,516</u>

AGE CONCERN HYTHE AND LYMINGE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021

20. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/19 £	Net movement in funds £	Transfers between funds £	At 31/3/20 £
<b>Unrestricted funds</b>				
General fund	1,097,847	(20,718)	(17,177)	1,059,952
Conservatory Fund	7,879	(658)	-	7,221
Redundancy Fund	34,079	-	-	34,079
	<u>1,139,805</u>	<u>(21,376)</u>	<u>(17,177)</u>	<u>1,101,252</u>
<b>Restricted funds</b>				
Music for health fund	598	(354)	-	244
Bathing Fund	22,383	(356)	-	22,027
Christmas Party Fund	2,833	(3,817)	984	-
Swimming Fund	759	-	-	759
Kitchen Fund	134	-	-	134
Information & Advice Fund	36,560	6,479	-	43,039
Holiday Fund	6,583	-	-	6,583
Main Kitchen Fund	4,558	(1,104)	-	3,454
Building project Fund	7,776	(6,291)	-	1,485
Lottery Fund	-	17,443	-	17,443
Chair Exercises Fund	945	(370)	-	575
Laundry Service	-	150	-	150
Befriending Fund	697	-	-	697
Lyminge Singing Group	1,665	(140)	-	1,525
Surviving Winter	1,295	-	-	1,295
Rosie's Moments	339	-	-	339
Hythe Dementia Forum	2,994	(2,709)	(285)	-
Personnel Independence Programme	4,913	4,617	(9,530)	-
Christmas Club	218	-	-	218
Friends of Committee	-	(540)	540	-
Dementia Daybreak Fund	13,495	(33,993)	25,468	4,970
	<u>108,745</u>	<u>(20,985)</u>	<u>17,177</u>	<u>104,937</u>
<b>TOTAL FUNDS</b>	<u>1,248,550</u>	<u>(42,361)</u>	<u>-</u>	<u>1,206,189</u>

AGE CONCERN HYTHE AND LYMINGE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021

20. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	811,966	(790,281)	(42,403)	(20,718)
Conservatory Fund	-	(658)	-	(658)
	<u>811,966</u>	<u>(790,939)</u>	<u>(42,403)</u>	<u>(21,376)</u>
<b>Restricted funds</b>				
Music for health fund	-	(354)	-	(354)
Bathing Fund	-	(356)	-	(356)
Christmas Party Fund	6,016	(9,833)	-	(3,817)
Information & Advice Fund	30,996	(24,517)	-	6,479
Holiday Fund	6,895	(6,895)	-	-
Main Kitchen Fund	-	(1,104)	-	(1,104)
Building project Fund	-	(6,291)	-	(6,291)
Lottery Fund	17,507	(64)	-	17,443
Chair Exercises Fund	-	(370)	-	(370)
Laundry Service	150	-	-	150
Lyminge Singing Group	100	(240)	-	(140)
Hythe Dementia Forum	(1,180)	(1,529)	-	(2,709)
Personnel Independence Programme	5,572	(955)	-	4,617
Friends of Committee	-	(540)	-	(540)
Dementia Daybreak Fund	7,643	(41,636)	-	(33,993)
	<u>73,699</u>	<u>(94,684)</u>	<u>-</u>	<u>(20,985)</u>
<b>TOTAL FUNDS</b>	<u>885,665</u>	<u>(885,623)</u>	<u>(42,403)</u>	<u>(42,361)</u>

AGE CONCERN HYTHE AND LYMINGE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/19 £	Net movement in funds £	Transfers between funds £	At 31/3/21 £
<b>Unrestricted funds</b>				
General fund	1,097,847	494,576	(187,902)	1,404,521
Conservatory Fund	7,879	(658)	(7,221)	-
Redundancy Fund	34,079	-	-	34,079
	<u>1,139,805</u>	<u>493,918</u>	<u>(195,123)</u>	<u>1,438,600</u>
<b>Restricted funds</b>				
Music for health fund	598	(354)	(244)	-
Bathing Fund	22,383	(356)	(22,027)	-
Christmas Party Fund	2,833	(3,817)	984	-
Swimming Fund	759	-	(759)	-
Kitchen Fund	134	-	(134)	-
Information & Advice Fund	36,560	(1,008)	-	35,552
Holiday Fund	6,583	-	-	6,583
Main Kitchen Fund	4,558	(1,104)	(3,454)	-
Building project Fund	7,776	(6,291)	(1,485)	-
Lottery Fund	-	39,701	(39,701)	-
Chair Exercises Fund	945	(370)	(575)	-
Laundry Service	-	150	(150)	-
Befriending Fund	697	-	(697)	-
Lyminge Singing Group	1,665	(140)	(1,525)	-
Surviving Winter	1,295	-	(1,295)	-
Rosie's Moments	339	-	(339)	-
Hythe Dementia Forum	2,994	(2,709)	(285)	-
Personnel Independence Programme	4,913	4,617	(9,530)	-
Christmas Club	218	-	-	218
Friends of Committee	-	(540)	540	-
Dementia Daybreak Fund	13,495	(65,885)	65,508	13,118
Welfare Fund	-	10,000	(10,000)	-
Home Hazard	-	(75)	75	-
Extension Fund	-	(10,582)	220,216	209,634
	<u>108,745</u>	<u>(38,763)</u>	<u>195,123</u>	<u>265,105</u>
<b>TOTAL FUNDS</b>	<u>1,248,550</u>	<u>455,155</u>	<u>-</u>	<u>1,703,705</u>

AGE CONCERN HYTHE AND LYMINGE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021

20. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	2,190,771	(1,748,561)	52,366	494,576
Conservatory Fund	-	(658)	-	(658)
	<u>2,190,771</u>	<u>(1,749,219)</u>	<u>52,366</u>	<u>493,918</u>
<b>Restricted funds</b>				
Music for health fund	-	(354)	-	(354)
Bathing Fund	-	(356)	-	(356)
Christmas Party Fund	6,016	(9,833)	-	(3,817)
Information & Advice Fund	46,545	(47,553)	-	(1,008)
Holiday Fund	6,895	(6,895)	-	-
Main Kitchen Fund	-	(1,104)	-	(1,104)
Building project Fund	-	(6,291)	-	(6,291)
Lottery Fund	39,765	(64)	-	39,701
Chair Exercises Fund	-	(370)	-	(370)
Laundry Service	150	-	-	150
Lyminge Singing Group	100	(240)	-	(140)
Hythe Dementia Forum	(1,180)	(1,529)	-	(2,709)
Personnel Independence Programme	5,572	(955)	-	4,617
Friends of Committee	-	(540)	-	(540)
Dementia Daybreak Fund	15,745	(81,630)	-	(65,885)
Welfare Fund	10,000	-	-	10,000
Home Hazard	3,425	(3,500)	-	(75)
Extension Fund	4,785	(15,367)	-	(10,582)
	<u>137,818</u>	<u>(176,581)</u>	<u>-</u>	<u>(38,763)</u>
<b>TOTAL FUNDS</b>	<u>2,328,589</u>	<u>(1,925,800)</u>	<u>52,366</u>	<u>455,155</u>

Included within the General Unrestricted fund balance is a revaluation reserve on the investment property of £12,000.

The funds are used for the following purposes:

Designated

Day care decorating fund

This is funds set aside for the future decoration of the day care centres at Hythe and Lyminge.

Redundancy fund

This fund is monies set aside to cover any redundancy costs that may arise in the future due to a decrease in funding for the activities of the charity, although at the present time it is not envisioned that the fund will be used.

Conservatory fund

This fund was originally raised to fund the construction of a conservatory at the Lyminge day centre. This has now been constructed and the depreciation associated with the structure is charged to this fund.

16/65 fund

This fund is for a musical group that aims to bridge the age gap between young and old through musical theatre

At the end of each year the charity put on a show to raise vital funds for Age UK Hythe and Lyminge.

#### Kent Carrier Service

The Kent Carrier Service provides transport for those unable to use public transport. The service is operated 5 days per week and has specialised vehicles to manage those with restricted mobility. This service is no longer in operation funds were allocated against transport costs, maintenance and insurance whilst the service was operating.

#### Restricted

#### Elizabeth Bristow fund

This fund is for expenditure on the needs of the aged, other than the general running expenses of the day centre. These funds were used to buy equipment to support the delivery of service to the community.

#### Chair exercises fund

This is funding for chair based activities. The fund is used to purchase equipment and other running costs of the scheme. These funds have been reallocated to provide chair based training for staff.

#### Music for health fund

This fund is used to provide Music for Health workshops. These funds have been reallocated to deliver singing sessions within the centre.

#### Bathing fund

This fund is used to provide bathing services for the elderly who otherwise may not be able to regularly bathe. Funding has been received from KCC, St Saviors medical and the Roger De Hann Charitable Trust. These funds were allocated against staffing costs to provide the bathing service.

#### Building project fund

This fund was set up to refurbish and extend the Lyminge day centre. This has now been done and the depreciation associated with this improvement is charged to this fund.

#### Lottery fund

This fund was set up to enable the provision of 15 extra day care places, internet access and an information and advice suit. Funding ended in September 2008 and the balance of this fund represents capital assets purchased as part of the IT requirement, the associated depreciation on these assets is charged to this fund.

#### Christmas party fund

This represents fund given throughout the year from a range of clients and other bodies to help pay for a client Christmas party.

#### Swimming fund

This represents fund received from Age UK to provide swimming lessons.

#### Care Navigator Service fund

This was funding from KCC to provide a service to empower older people to make decisions for themselves. This service was decommissioned on the 31st March 2012.

#### Kitchen fund

This represents funds given by the W G Edwards Charitable foundation for the purpose and fitting of a kitchen so that clients can undertake cookery lessons. These funds have been reallocated to the extension to fund the moving of the client kitchen within the extension.

#### Social opportunities fund

This fund is to enable older people to improve their quality of life and to support the service users to lead an independent and fulfilling life. This grant was decommissioned in March 2021 the funds reallocated to the general running costs of the organisation to provide social opportunities to older people.

#### Quality accreditation fund

This was funding from the Tenterden and District Day Centre to obtain ISO 9001 quality accreditation.

#### Information and Advice fund

This fund is to provide an information and advice service for the clients. Income is from Age UK and covers the Warm Homes project. These funds have been reallocated to provide general information and advice.

#### Holiday fund

This fund holds the monies paid by clients to pay for an annual holiday with any costs relating to the holiday being charged to this fund. The balance of the account is reallocated to staff costs associated with the planning and attending the client holiday.

#### Minibus fund

This represents fund received during the year for the purpose of purchasing a minibus. The depreciation associated with the asset is charged against this fund.

#### Main Kitchen fund

This represents funds received from Shepway District Council for the refurbishment of the main kitchen. Assets related to this were capitalised and the depreciation arising on them are being charged against this fund.

#### Extension Fund

This represents funds received from Kent County Council, The Bradbury Foundation, Bernard Sunley and the Laing Family Trust for the existing building extension costs.

#### Home Hazard Fund

This represents funding received to purchase household items to ensure people's safety in their own home.

#### Welfare Fund

This represents funding from Folkestone and Hythe District Council to support people in hardship with rental cost, food, utility costs and any other financial hardship.

#### Winter Warmth.

This represents funding from Folkestone and Hythe District Council to support people in hardship with rental cost, food, utility costs and any other financial hardship through the winter months.

#### Armed Forces

This fund represents funding shared with Romney Marsh Community Hub, Tenterden Social Hub and Age UK Ashford to support members of the Armed forces to access services and support who experience financial hardship.

## **21. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021 other than those disclosed in note 10 - Trustees' remuneration and benefits.

## **22. CORONAVIRUS (COVID-19)**

The period in which these accounts have been prepared covers a significant duration of which the world was negatively impacted by the effects of the Corona Virus.

The assets held by the Charity are not known to have suffered any impairment due to the effects of covid-19 and all assets and liabilities remain measured at fair value.

The Charity has received Government assistance in the year in the form of the job retention scheme (£19,089) and local authority grants (£36,585).

AGE CONCERN HYTHE AND LYMINGE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	61,866	28,195
Legacies	57,433	-
Grants	148,819	90,521
Government grants	<u>132,699</u>	<u>-</u>
	400,817	118,716
<b>Other trading activities</b>		
Fundraising events	910	4,994
Shop income	1,766	52,839
Other income	11,715	22,912
Recharged wages	<u>34,096</u>	<u>28,045</u>
	48,487	108,790
<b>Investment income</b>		
Rents received	10,700	10,165
Deposit account interest	<u>395</u>	<u>2,031</u>
	11,095	12,196
<b>Charitable activities</b>		
Meals and refreshments	287,883	358,702
Health and well being	18,311	30,297
Transport contributions	1,904	7,543
KCC Service agreement funding	450,396	200,046
Independent living services	222,182	40,623
Centre activities	<u>1,849</u>	<u>8,752</u>
	<u>982,525</u>	<u>645,963</u>
<b>Total incoming resources</b>	<b>1,442,924</b>	<b>885,665</b>
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Opening stock	1,742	3,709
Purchases	7,181	32,302
Fundraising expenditure	4,259	1,070
Closing stock	<u>(3,381)</u>	<u>(1,742)</u>
	9,801	35,339
<b>Investment management costs</b>		
Managing agents fees	1,070	920
Carried forward	1,070	920

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**AGE CONCERN HYTHE AND LYMINGE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	2021	2020
	£	£
<b>Investment management costs</b>		
Brought forward	1,070	920
Insurance	<u>1,494</u>	<u>1,168</u>
	2,564	2,088
 <b>Charitable activities</b>		
Wages	369,580	364,527
Social security	9,697	10,634
Pensions	5,998	4,984
Rates and insurance	8,337	8,793
Light and heat	15,370	19,541
Telephone and internet charges	10,574	9,758
Postage and stationery	16,152	15,857
Advertising and marketing	3,422	8,537
Rent	27,214	27,642
Meals	15,972	48,432
Repairs and maintenance	35,512	41,937
Sundries	18,828	13,794
Minibus and travel expenses	45,792	55,827
Cleaning and waste disposal	13,976	14,538
Training	13,735	7,880
Bathing expenditure	-	515
Independent living scheme expenses	205,053	7,312
Hot meal delivery	75,527	65,115
Recruitment and other staff costs	7,563	4,351
Bad debts	-	139
Lyminge holiday expenses	-	7,214
Equipment leasing	3,250	2,759
Management costs	549	2,719
Improvements to property	15,367	1,316
Fixtures and fittings	9,228	10,670
Motor vehicles	8,480	5,550
Computer equipment	<u>3,798</u>	<u>3,167</u>
	938,974	763,508
 <b>Support costs</b>		
 <b>Governance costs</b>		
Wages	51,821	46,874
Social security	5,939	5,279
Pensions	1,555	1,406
Auditors' remuneration	7,589	8,096
Bank charges	7,682	4,827
Legal & professional fees	4,495	5,453
Accountancy & bookkeeping	<u>9,757</u>	<u>12,753</u>
	<u>88,838</u>	<u>84,688</u>
 Total resources expended	<u>1,040,177</u>	<u>885,623</u>
 Net income	<u>402,747</u>	<u>42</u>

This page does not form part of the statutory financial statements