

ELHAM PRE-SCHOOL
ACCOUNTS FOR THE YEAR ENDED
31ST AUGUST 2020

Registered charity number 1125226

Company number 6630170

Elham Pre-School

Legal and administrative information for the period ending 31st August 2019

Status

The organisation is a charitable company.

Charity number: 1125226

Company number: 6630170

Address

Elham Village Hall, High Street, Elham, Canterbury, Kent CT4 6SX

Trustees for the year

Maitland Bruce

Kitley Lane 28/10/19 to 25/11/19

Joanne Bradford

Elaine Troth

Bankers

The Co-operative Bank

Elham Pre-School

Report of the Trustees for the period ending 31st August 2020

The trustees present their report and financial statements for the period ending 31st August 2020.

Objects

The principal objects are to provide education and childcare to 2-4 year olds. Provision is on a non-compulsory weekday basis.

Key points to note during the year

We continue to struggle to get parents to join the committee as they are working full time and don't want to commit to spending time helping out at the Pre-School.

Our numbers increased in the autumn term as we progressed towards Christmas. A member of staff handed their notice in and we recruited a new member of staff who will be undertaking their level 3 qualification.

Then in the New Year it became apparent that COVID19 was spreading rapidly around the world until it was declared a pandemic. Our setting closed at the end of March as per Government guidelines as we didn't have any keyworker parents. We used the furlough scheme to pay 2 members of staff and the child funding to pay the others.

We reopened in June for a shorter day to ensure our income was sufficient to pay our staff. We recorded a loss over the year but with the lack of fundraising and some children being kept at home instead of attending we lost quite a significant amount of income.

Risk statement

The trustees review risks on an ongoing basis and are confident that they have done all that they can to minimise risks to the charity. We are aware of the risks of running at a financial loss and have plans in place to ensure the sustainability of the charity.

Reserves policy

The trustees regularly review reserves to ensure adequate funds in case of emergency or shut-down.

ELHAM PRE-SCHOOL

Companies House Registration No: 6630170

Charity Registration No: 1125226

PROFIT AND LOSS STATEMENT

FROM 1ST SEPTEMBER TO 31ST AUGUST

CHART OF ACCOUNTS

<u>INCOME</u>	2019/20	2018/19
KCC FUNDING	17250.28	24136.00
FEES FROM PARENTS	12670.00	8695.00
KCC GRANTS/OTHER	2772.95	1873.38
FUNDRAISING	158.22	610.22
BANK INTEREST	0.02	2.73
REFUNDABLE DEPOSITS	100.00	150.00
REFUNDS		
OTHER INCOME		250.00
SNACK DONATIONS	119.50	163.00
	33070.97	33070.97
		35880.33
 <u>OUTGOINGS</u>		
DIRECT EXPENSES		
SALARIES	27209.37	34837.27
OVERHEADS		
RENT	4077.50	4589.00
ADVERTISING	106.00	343.48
EQUIPMENT	117.29	60.32
TELEPHONE/INTERNET	733.04	1014.74
PETTY CASH EXPENSES	0.00	100.00
FUNDRAISING EXPENSES		
PROFESSIONAL COSTS	1199.74	1029.44
OTHER	384.00	
DEPOSIT REFUNDS		200.00
CONSUMABLES	116.96	70.23
	33943.90	33943.90
		42244.48
DEPRECIATION		
NET PROFIT/(LOSS)	-872.93	-6364.15

ELHAM PRE-SCHOOL

Companies House Registration No: 6630170

Charity Registration No: 1125226

TRIAL BALANCE SHEET

1ST SEPTEMBER TO 31ST AUGUST

	2019/20	2018/19	
BANK ACCOUNT	987.40	1860.33	
PETTY CASH	35.80	35.80	
FUNDS BROUGHT FORWARD		1896.13	8260.28
KCC FUNDING		17250.28	24136.00
OTHER GRANTS		2772.95	1873.38
FEES		12670.00	8695.00
MISC			250.00
REFUNDABLE DEPOSITS		100.00	150.00
FUNDRAISING		158.22	610.22
REFUND			
BANK INTEREST		0.02	2.73
SNACK DONATIONS		119.50	163.00
SALARIES/HMRC/PENSION	27209.37	34837.27	
RENT	4077.50	4589.00	
ADVERTISING	106.00	343.48	
EQUIPMENT	117.29	60.32	
INTERNET/TELEPHONE	733.04	1014.74	
PETTY CASH EXPENSES	0.00	100.00	
FUNDRAISING EXPENSES			
PROFESSIONAL COSTS	1199.74	1029.44	
OTHER	384.00		
DEPOSITS/FEES REFUNDED		200.00	
CONSUMABLES	116.96	70.23	
	34967.10	34967.10	44140.61
			44140.61

ELHAM PRE-SCHOOL

Companies House Registration No: 6630170

Charity Registration No: 1125226

	2019/20	2018/19		
BALANCE SHEET				
BANK BALANCE AT 31ST AUGUST	1860.33	8144.48		
PETTY CASH BALANCE AT 31ST AUGUST	35.80	115.80		
	1896.13	8260.28		
NET PROFIT YEAR ENDING 31ST AUGUST				
NET LOSS YEAR ENDING 31ST AUGUST	-872.93	-6364.15		
	1023.20	1896.13		
BANK BALANCE AT 31ST AUGUST	987.40	1860.33		
PETTY CASH AT 31ST AUGUST	35.80	35.80		
	1023.20	1023.20	1896.13	1896.13

Approved by the Directors/Trustees of Elham Pre-School
and signed on their behalf

SIGNED ON BEHALF OF ELHAM PRE-SCHOOL

Report of the Independent Examiner to the Trustees of Elham Pre-School

I have examined the accounts of the above mentioned for the year ended 31st August 2019.

During the course of my examination no matter has come to my attention, which would give me reasonable cause to believe that in any material respect:

- a) Accounts have not been kept in accordance with section 41 of the 1993 Charities Act; or
- b) The accounts do not accord with those records; or
- c) The statement of accounts does not comply with the 1993 Charities Act.

No further matters have come to my attention, which should be included to enable a proper understanding of the accounts to be reached.

Signed:

Patricia Holmes

Retired Accounts Preparation Administrator/Book Keeper