

THE BUTTERFIELD CENTRE LIMITED

England & Wales · Charity number 1125156

Details

Status	Registered
Legal form	Charitable company
Company number	06534365
Registered	2008-07-23
Register	View on the Charity Commission register

Contact

Address	Butterfield Centre 2 North Road Bourne PE10 9AP
Phone	01778421422
Email	ENQUIRIES@THEBUTTERFIELD.ORG.UK
Website	https://thebutterfield.org

Activities

Objects: TO ESTABLISH A MULTI PURPOSE DAY CARE CENTRE AND TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE BENEFICIAL AREA WITHOUT DISTINCTION OF POLITICAL RELIGIOUS OR OTHER OPINIONS OF THE FACILITIES FOR SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

Activities: Charitable company supporting independent living by providing day care, home help, 'meals on wheels' services and the like to the local community.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, BOURNE.
- Lincolnshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£118,383	£117,473	-	-
2024-03-31	£86,884	£106,457	-	-
2023-03-31	£118,012	£88,375	-	-
2022-03-31	£116,453	£135,616	-	-
2021-03-31	£190,430	£101,429	-	-

Trustees

Name	Role	Appointed
Gerard Anthony Roulstone		2025-02-04
Lynne Elizabeth McLean		2024-08-08
Peter Richard Emanuel		2025-05-27
Simon Christopher Free		2024-05-01

THE BUTTERFIELD CENTRE LIMITED

England & Wales - Charity number 1125156

Accounts

Trustees' Annual Report for the Year Ended 31 March 2025

The trustees, who also serve as directors of the charity under the Companies Act 2006, present their annual report together with the financial statements for the year ended 31 March 2025. The trustees have prepared the accounts in line with the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective from 1 January 2019.

Objectives and Activities

The Butterfield Centre's primary aim is to enhance community wellbeing by offering essential services to all, with a particular emphasis on reducing social isolation and minimising food waste.

We are committed to supporting our community through a wide range of vital services designed to address social isolation, food insecurity, and to improve the overall quality of life for residents.

Reduce Isolation and Provide Emotional Support

Our affordable Meals on Wheels service ensures that individuals, especially the elderly, receive nutritious meals in their own homes. Volunteers not only deliver food but also offer welfare checks and a friendly face. Additional support is provided both in person and over the phone, helping to reduce loneliness and encourage social connection.

Reduce Food Waste

Our Community Pantry is open to all and actively combats food waste by redistributing surplus food within the local area. In return for a small donation, families can access fresh, healthy food, helping to alleviate economic insecurity for many.

Provide a Welcoming Space for Support

We offer a safe and welcoming environment for community groups, encouraging sharing and support. All activities are conducted with confidentiality and impartiality at their core.

Supporting Local Organisations

Affordable room hire is made available to local groups to promote engagement and growth of community initiatives.

Our Vision for an Inclusive Community

The Butterfield Centre strives to create an inclusive and supportive environment where everyone can access the resources they need. Our goal is to ensure a lasting positive impact so that no one feels alone or without support.

All services are delivered in accordance with guidance issued by the Charity Commission.

Achievement and Performance

The charity has maintained a welcoming environment for clients and, in partnership with other organisations in the town, operated a 'Warm Hub' from November through to March 2025. This initiative provided friendship and refreshments at no cost to clients, helping local residents manage rising energy bills and the general cost of living.

Over the past year, the charity successfully brought the local Food Bank under its umbrella, thereby facilitating the distribution of fresh produce from the Community Pantry to Food Bank users.

The ongoing operation of the Meals on Wheels service relies on volunteers, who contributed 900 hours over the year. The Community Pantry has expanded its opening days from three to six days per week, with volunteers dedicating many hours annually to its success.

Our main meeting room is used by the friendship group weekly

Financial Review

At present, all funds are held at the bank. The charity also invests with the Charitable Organisations Investment Fund (COIF) to provide winding-up funds should they ever be needed.

Baseline funding for the charity is secured by charging a minimal fee or a donation for services, which support the Centre's maintenance, staff costs, utilities, statutory compliance, and, where possible, improvements to facilities and equipment as well as staff and volunteer development.

Future Plans

Deliver talks to community groups in Bourne and surrounding area to raise awareness of the aims of the Butterfield centre and encourage engagement with the centre and its work.

Support for the local toy appeal in collaboration with "Neighbourly" and Lidl, helping to bring joy to children in the community.

Refurbishment of old bathroom to create a more easily accessible new kitchen for use by the groups, volunteers and staff

Refurbish and decorate an outdated space to create a meeting room with the opportunity for rental opportunity to increase income

Secure further funding for the Community Pantry to extend opening hours plus source other funding streams to improve service facilities at the Butterfield Centre.

Regular and Focussed volunteer recruitment drives, initially for meals on wheels.

Structure, Governance and Management.

The charity is a company limited by guarantee and was incorporated on 14th March 2008. Its governing document is its Memorandum and Articles of Association and then registered with the Charity Commission.

Registered Company Number -06534365 (England and Wales)

Registered Charity number – 1125156

Registered office

2 North Road

Bourne

Lincolnshire

PE10 9AP

Trustees

The trustees of the charity have been carefully recruited to ensure a comprehensive and balanced range of skills, all united by a shared vision for the Butterfield Centre. The appointment of new trustees, as well as staff, is agreed at Trustee and Management meetings. In 2025, all trustees were newly recruited and are currently engaged in a thorough review of the charity's financial, policy, and management matters, to ensure these accurately reflect and support the ongoing work of the organisation.

The trustees have no beneficial interest in the company. They give their time voluntarily and do not receive any remuneration or other benefits for their service.

Nominated Trustees

L E McLean

S Free

G Roulstone

P Emanuel

Staff Members = 5

Volunteers = 38

Independent examiner

Figurehead Accounts

30 North Street

Bourne Lincolnshire

PE10 9AB

Approved by trustees on 31st December 2025

signed

Company registration number: 06534365

Charity registration number: 1125156

The Butterfield Centre Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2025

Figurehead Accounts UK Ltd
30 North Street
Bourne
Lincolnshire
PE10 9AB

The Butterfield Centre Limited

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The Butterfield Centre Limited

Reference and Administrative Details

Charity Registration Number	1125156
Company Registration Number	06534365
Registered Office	2 North Road Bourne Lincolnshire PE10 9AP
Independent Examiner	Figurehead Accounts UK Ltd 30 North Street Bourne Lincolnshire PE10 9AB

The Butterfield Centre Limited

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2025.

Objectives and activities

Objects and aims

The charity continues to provide outreach services which are available 7 days a week. These comprise Meals on Wheels for the provision of a hot, two course lunch, a domestic cleaning service for those who are unable to carry out their own cleaning, a venue that is open to help prevent social isolation and loneliness, and a pantry and food bank to benefit the community.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Mr Peter Emanuel (appointed 27 May 2025)
	Lynne McLean (appointed 30 January 2025)
	Gerard Roulstone (appointed 4 February 2025)
	Simon Free (appointed 30 January 2025)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and was incorporated on 14th March 2008, as such it is governed by its Memorandum and Articles of Association.

There is a Protection of Vulnerable Adults Policy in place. Criminal Records Bureau checks are carried out prior to any volunteer, staff member or trustee taking up their post. Re-checks are carried out as statutorily required.

Statement of trustees' responsibilities

The trustees (who are also the directors of The Butterfield Centre Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;

The Butterfield Centre Limited

Trustees' Report

- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 30 December 2025 and signed on its behalf by:



.....
Lynne McLean
Trustee

The Butterfield Centre Limited

Independent Examiner's Report to the trustees of The Butterfield Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

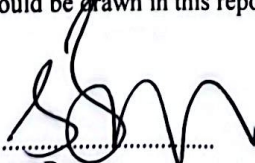
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of The Butterfield Centre Limited as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Stuart Brown

30 North Street
Bourne
Lincolnshire
PE10 9AB

30 December 2025

The Butterfield Centre Limited

Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2025 £
Income and Endowments from:			
Donations and legacies		41,795	41,795
Other trading activities		64,246	64,246
Investment income		12,054	12,054
Other income		288	288
Total income		<u>118,383</u>	<u>118,383</u>
Expenditure on:			
Raising funds		(110,920)	(110,920)
Charitable activities		(6,553)	(6,553)
Total expenditure		<u>(117,473)</u>	<u>(117,473)</u>
Net income		<u>910</u>	<u>910</u>
Net movement in funds		910	910
Reconciliation of funds			
Total funds brought forward		<u>94,820</u>	<u>94,820</u>
Total funds carried forward	7	<u>95,730</u>	<u>95,730</u>
	Note	Unrestricted funds £	Total 2024 £
Income and Endowments from:			
Donations and legacies		19,852	19,852
Other trading activities		46,505	46,505
Investment income		12,125	12,125
Other income		8,403	8,403
Total income		<u>86,885</u>	<u>86,885</u>
Expenditure on:			
Raising funds		(92,585)	(92,585)
Charitable activities		(13,872)	(13,872)
Total expenditure		<u>(106,457)</u>	<u>(106,457)</u>
Net expenditure		<u>(19,572)</u>	<u>(19,572)</u>
Net movement in funds		(19,572)	(19,572)
Reconciliation of funds			
Total funds brought forward		<u>114,392</u>	<u>114,392</u>
Total funds carried forward	7	<u>94,820</u>	<u>94,820</u>

The notes on pages 8 to 10 form an integral part of these financial statements.

The Butterfield Centre Limited

**Statement of Financial Activities for the Year Ended 31 March 2025
(Including Income and Expenditure Account and Statement of Total Recognised Gains
and Losses)**

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2024 is shown in note 7.

The Butterfield Centre Limited
(Registration number: 06534365)
Balance Sheet as at 31 March 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	3	1,887	2,517
Current assets			
Debtors	4	6,431	2,320
Cash at bank and in hand	5	<u>89,392</u>	<u>91,219</u>
		95,823	93,539
Creditors: Amounts falling due within one year	6	<u>(1,980)</u>	<u>(1,236)</u>
Net current assets		<u>93,843</u>	<u>92,303</u>
Net assets		<u>95,730</u>	<u>94,820</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>95,730</u>	<u>94,820</u>
Total funds	7	<u>95,730</u>	<u>94,820</u>

For the financial year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 5 to 10 were approved by the trustees, and authorised for issue on 30 December 2025 and signed on their behalf by:



 Lynne McLean
 Trustee

The Butterfield Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

The Butterfield Centre Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

The Butterfield Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

2 Staff costs

The aggregate payroll costs were as follows:

	2025 £	2024 £
Staff costs during the year were:		
Wages and salaries	47,602	44,338
Social security costs	1,397	1,544
Pension costs	406	-
	49,405	45,882

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2025 No	2024 No
Employees	5	5

No employee received emoluments of more than £60,000 during the year.

3 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 April 2024	5,956	5,956
At 31 March 2025	5,956	5,956
Depreciation		
At 1 April 2024	3,439	3,439
Charge for the year	630	630
At 31 March 2025	4,069	4,069
Net book value		
At 31 March 2025	1,887	1,887
At 31 March 2024	2,517	2,517

4 Debtors

	2025 £	2024 £
Trade debtors	6,332	2,320
Other debtors	99	-
	6,431	2,320

The Butterfield Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

5 Cash and cash equivalents

	2025 £	2024 £
Cash on hand	321	-
Cash at bank	89,071	91,219
	89,392	91,219

6 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	131	49
Accruals	1,849	1,187
	1,980	1,236

7 Funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Balance at 31 March 2025 £
Unrestricted funds				
Designated	94,820	118,383	(117,473)	95,730
	114,392	86,885	(106,457)	94,820

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
Unrestricted funds				
Designated	114,392	86,885	(106,457)	94,820

8 Related party transactions

There were no related party transactions in the year.

Company registration number: 06534365

Charity registration number: 1125156

The Butterfield Centre Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2025

Figurehead Accounts UK Ltd
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The Butterfield Centre Limited

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Reference and Administrative Details

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Company Registration Number	06534365
Registered Office	2 North Road Bourne Lincolnshire PE10 9AP
Independent Examiner	Figurehead Accounts UK Ltd 30 North Street Bourne Lincolnshire PE10 9AB

The Butterfield Centre Limited

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2025.

Objectives and activities

Objects and aims

The charity continues to provide outreach services which are available 7 days a week. These comprise Meals on Wheels for the provision of a hot, two course lunch, a domestic cleaning service for those who are unable to carry out their own cleaning, a venue that is open to help prevent social isolation and loneliness, and a pantry and food bank to benefit the community.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Mr Peter Emanuel (appointed 27 May 2025)
	Lynne McLean (appointed 30 January 2025)
	Gerard Roulstone (appointed 4 February 2025)
	Simon Free (appointed 30 January 2025)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and was incorporated on 14th March 2008, as such it is governed by its Memorandum and Articles of Association.

There is a Protection of Vulnerable Adults Policy in place. Criminal Records Bureau checks are carried out prior to any volunteer, staff member or trustee taking up their post. Re-checks are carried out as statutorily required.

Statement of trustees' responsibilities

The trustees (who are also the directors of The Butterfield Centre Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;

The Butterfield Centre Limited

Trustees' Report

- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 30 December 2025 and signed on its behalf by:



.....
Lynne McLean
Trustee

The Butterfield Centre Limited

Independent Examiner's Report to the trustees of The Butterfield Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of The Butterfield Centre Limited as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Stuart Brown

30 North Street
Bourne
Lincolnshire
PE10 9AB

30 December 2025

The Butterfield Centre Limited

Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2025 £
Income and Endowments from:			
Donations and legacies		41,795	41,795
Other trading activities		64,246	64,246
Investment income		12,054	12,054
Other income		288	288
Total income		<u>118,383</u>	<u>118,383</u>
Expenditure on:			
Raising funds		(110,920)	(110,920)
Charitable activities		(6,553)	(6,553)
Total expenditure		<u>(117,473)</u>	<u>(117,473)</u>
Net income		<u>910</u>	<u>910</u>
Net movement in funds		910	910
Reconciliation of funds			
Total funds brought forward		<u>94,820</u>	<u>94,820</u>
Total funds carried forward	7	<u>95,730</u>	<u>95,730</u>
	Note	Unrestricted funds £	Total 2024 £
Income and Endowments from:			
Donations and legacies		19,852	19,852
Other trading activities		46,505	46,505
Investment income		12,125	12,125
Other income		8,403	8,403
Total income		<u>86,885</u>	<u>86,885</u>
Expenditure on:			
Raising funds		(92,585)	(92,585)
Charitable activities		(13,872)	(13,872)
Total expenditure		<u>(106,457)</u>	<u>(106,457)</u>
Net expenditure		<u>(19,572)</u>	<u>(19,572)</u>
Net movement in funds		(19,572)	(19,572)
Reconciliation of funds			
Total funds brought forward		<u>114,392</u>	<u>114,392</u>
Total funds carried forward	7	<u>94,820</u>	<u>94,820</u>

The notes on pages 8 to 10 form an integral part of these financial statements.

The Butterfield Centre Limited

**Statement of Financial Activities for the Year Ended 31 March 2025
(Including Income and Expenditure Account and Statement of Total Recognised Gains
and Losses)**

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2024 is shown in note 7.

The Butterfield Centre Limited
(Registration number: 06534365)
Balance Sheet as at 31 March 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	3	1,887	2,517
Current assets			
Debtors	4	6,431	2,320
Cash at bank and in hand	5	<u>89,392</u>	<u>91,219</u>
		95,823	93,539
Creditors: Amounts falling due within one year	6	<u>(1,980)</u>	<u>(1,236)</u>
Net current assets		<u>93,843</u>	<u>92,303</u>
Net assets		<u>95,730</u>	<u>94,820</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>95,730</u>	<u>94,820</u>
Total funds	7	<u>95,730</u>	<u>94,820</u>

For the financial year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 5 to 10 were approved by the trustees, and authorised for issue on 30 December 2025 and signed on their behalf by:



 Lynne McLean
 Trustee

The Butterfield Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

The Butterfield Centre Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

The Butterfield Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

2 Staff costs

The aggregate payroll costs were as follows:

	2025 £	2024 £
Staff costs during the year were:		
Wages and salaries	47,602	44,338
Social security costs	1,397	1,544
Pension costs	406	-
	49,405	45,882

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2025 No	2024 No
Employees	5	5

No employee received emoluments of more than £60,000 during the year.

3 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 April 2024	5,956	5,956
At 31 March 2025	5,956	5,956
Depreciation		
At 1 April 2024	3,439	3,439
Charge for the year	630	630
At 31 March 2025	4,069	4,069
Net book value		
At 31 March 2025	1,887	1,887
At 31 March 2024	2,517	2,517

4 Debtors

	2025 £	2024 £
Trade debtors	6,332	2,320
Other debtors	99	-
	6,431	2,320

The Butterfield Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2025

5 Cash and cash equivalents

	2025 £	2024 £
Cash on hand	321	-
Cash at bank	<u>89,071</u>	<u>91,219</u>
	<u>89,392</u>	<u>91,219</u>

6 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	131	49
Accruals	<u>1,849</u>	<u>1,187</u>
	<u>1,980</u>	<u>1,236</u>

7 Funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Balance at 31 March 2025 £
Unrestricted funds				
Designated	<u>94,820</u>	<u>118,383</u>	<u>(117,473)</u>	<u>95,730</u>
	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
Unrestricted funds				
Designated	<u>114,392</u>	<u>86,885</u>	<u>(106,457)</u>	<u>94,820</u>

8 Related party transactions

There were no related party transactions in the year.

THE BUTTERFIELD CENTRE LIMITED

England & Wales - Charity number 1125156

Accounts

REGISTERED COMPANY NUMBER: 06534365 (England and Wales)
REGISTERED CHARITY NUMBER: 1125156

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024
FOR
THE BUTTERFIELD CENTRE LIMITED**

Dexter & Sharpe
Chartered Certified Accountants
Commerce House
18 West Street
Bourne
Lincolnshire
PE10 9NE

THE BUTTERFIELD CENTRE LIMITED
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FOR THE YEAR ENDED 31 MARCH 2024

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and Activities

The Charity continues to provide outreach services which are available 7 days a week. These comprise Meals on Wheels for the provision of a hot 2 course lunch, a Domestic Cleaning Service for those who are unable to carry out their own cleaning, a venue that is open to help prevent social isolation and loneliness and a community pantry to benefit the community. During the year the centre also integrated the services of the local "Food Bank".

All services are provided with regard to guidance issued by the Charity Commission.

ACHIEVEMENT AND PERFORMANCE

The Charity has continued to provide a welcoming environment for their clients and along with other organizations in the town operated a 'Warm Hub' from November through to March to enable clients to enjoy friendship and refreshments without incurring any cost. This initiative was introduced to help local residents beat the rise in energy costs and the general cost of living.

The Charity also successfully integrated the local "Food Bank" under its umbrella therefore facilitating the provision of fresh produce from the community pantry to its "Food Bank" partner.

The Charity depends on volunteer support to enable the continued operation of its Meals on Wheels service (1100 hours per year) the Community Pantry has extended its services from 3 to 6 days per week and continues to be well supported by volunteers and clients (500 hours per year).

The Charity's financial performance was adversely affected during the year due to unanticipated costs associated with the infrastructure of the building.

FINANCIAL REVIEW

As may be seen from the financial statements, all funds at the present time are held at the bank. The Charity also invests with the Charitable Organisations Investment Fund (COIF) to provide winding down funds if ever required.

The Charity's baseline funding is by means of a minimal cost for each service in order to maintain the Centre, staffing costs, utilities and statutory compliance costs, and, where resources permit, the upgrading of facilities and equipment, together with staff and volunteer skills.

FUTURE PLANS

To continue to promote the Centre within the local community and via social media, highlighting the benefits of the services it provides both to the elderly and vulnerable and also to those feeling the effects of cost of living increases.

To continue to provide training and opportunities for the professional development of staff, volunteers and Trustees.

To continue with improvements within the Centre in partnership with the local community and grant making bodies.

To continue and increase the provision of its Meals on Wheels and Domestic service.

To improve the offering to local families of the Community Pantry and to work closely with its "Food Bank" partner to provide a solution to both food poverty and food waste.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is a company limited by guarantee and was incorporated on 14 March 2008 and therefore its governing document is its Memorandum and Articles of Association. The Charity was then registered with the Charity Commission.

Recruitment and appointment of new trustees

The Trustees were recruited to ensure a balanced and comprehensive range of professional skills and experience. They share a common vision which is as set out below. Trustees will approve the appointment of any new members at board meetings.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06534365 (England and Wales)

Registered Charity number

1125156

Registered office

2 North Road
Bourne
Lincolnshire
PE10 9AP

Trustees

I Sismey
Ms H Crawford

None of the Trustees have any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute an amount not exceeding £10 in the event of a winding up.

Independent Examiner

Dexter & Sharpe
Chartered Certified Accountants
Commerce House
18 West Street
Bourne
Lincolnshire
PE10 9NE

ADDITIONAL GOVERNANCE ISSUES

There is a Protection of Vulnerable Adults Policy in place. Criminal Records Bureau checks are carried out prior to any volunteer, staff member or Trustee taking up their post. Re-checks are carried out as statutorily required.

The Centre works in close conjunction with many outside agencies including doctors surgeries, hospital discharge officers and LCC Adult Social Care providing referrals and is utilised as a knowledge base.

All Trustees gave up their time voluntarily and received no remuneration or other benefits.

Approved by order of the board of trustees on 31 December 2024 and signed on its behalf by:

I Sismey - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE BUTTERFIELD CENTRE LIMITED**

Independent examiner's report to the trustees of The Butterfield Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Colin Tyte

Dexter & Sharpe
Chartered Certified Accountants
Commerce House
18 West Street
Bourne
Lincolnshire
PE10 9NE

31 December 2024

THE BUTTERFIELD CENTRE LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		19,852	-	19,852	30,760
Other trading activities	2	46,505	-	46,505	65,081
Other income		<u>20,527</u>	-	<u>20,527</u>	<u>22,171</u>
Total		<u>86,884</u>	<u>-</u>	<u>86,884</u>	<u>118,012</u>
EXPENDITURE ON					
Raising funds		<u>106,457</u>	<u>-</u>	<u>106,457</u>	<u>88,375</u>
NET INCOME/(EXPENDITURE)		(19,573)	-	(19,573)	29,637
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>114,392</u>	<u>-</u>	<u>114,392</u>	<u>84,755</u>
TOTAL FUNDS CARRIED FORWARD		<u>94,819</u>	<u>-</u>	<u>94,819</u>	<u>114,392</u>

The notes form part of these financial statements

THE BUTTERFIELD CENTRE LIMITED (REGISTERED NUMBER: 06534365)

**BALANCE SHEET
31 MARCH 2024**

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	7	2,517	-	2,517	3,357
CURRENT ASSETS					
Debtors	8	2,320	-	2,320	1,257
Cash at bank		<u>91,219</u>	<u>-</u>	<u>91,219</u>	<u>112,064</u>
		93,539	-	93,539	113,321
CREDITORS					
Amounts falling due within one year	9	(1,237)	-	(1,237)	(2,286)
NET CURRENT ASSETS		<u>92,302</u>	<u>-</u>	<u>92,302</u>	<u>111,035</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		94,819	-	94,819	114,392
NET ASSETS FUNDS	10	<u>94,819</u>	<u>-</u>	<u>94,819</u>	<u>114,392</u>
Unrestricted funds				94,819	114,392
TOTAL FUNDS				<u>94,819</u>	<u>114,392</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

THE BUTTERFIELD CENTRE LIMITED (REGISTERED NUMBER: 06534365)

BALANCE SHEET - continued
31 MARCH 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 31 December 2024 and were signed on its behalf by:

I Sismey - Trustee

The notes form part of these financial statements

THE BUTTERFIELD CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Mobile meals	<u>46,505</u>	<u>65,081</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	<u>840</u>	<u>1,120</u>

THE BUTTERFIELD CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2024	2023
Employees	<u>5</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	30,760	-	30,760
Other trading activities	65,081	-	65,081
Other income	<u>22,171</u>	<u>-</u>	<u>22,171</u>
Total	<u>118,012</u>	<u>-</u>	<u>118,012</u>
EXPENDITURE ON			
Raising funds	<u>88,375</u>	<u>-</u>	<u>88,375</u>
NET INCOME	29,637	-	29,637
RECONCILIATION OF FUNDS			
Total funds brought forward	84,755	-	84,755
TOTAL FUNDS CARRIED FORWARD	<u>114,392</u>	<u>-</u>	<u>114,392</u>

THE BUTTERFIELD CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

7.	TANGIBLE FIXED ASSETS		Plant and machinery £
	COST		
	At 1 April 2023 and 31 March 2024		<u>5,956</u>
	DEPRECIATION		
	At 1 April 2023		2,599
	Charge for year		840
	At 31 March 2024		<u>3,439</u>
	NET BOOK VALUE		
	At 31 March 2024		<u>2,517</u>
	At 31 March 2023		<u>3,357</u>
8.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2024	2023
		£	£
	Trade debtors	<u>2,320</u>	<u>1,257</u>
9.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2024	2023
		£	£
	Trade creditors	49	10
	Social security and other taxes	-	236
	Accrued expenses	<u>1,188</u>	<u>2,040</u>
		<u>1,237</u>	<u>2,286</u>
10.	MOVEMENT IN FUNDS	At 1.4.23	Net movement in funds
		£	£
	Unrestricted funds		At 31.3.24
	General fund	114,392	(19,573)
		<u>114,392</u>	<u>94,819</u>
	TOTAL FUNDS	<u>114,392</u>	<u>(19,573)</u>

THE BUTTERFIELD CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	86,884	(106,457)	(19,573)
TOTAL FUNDS	86,884	(106,457)	(19,573)

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	84,755	29,637	114,392
TOTAL FUNDS	84,755	29,637	114,392

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	118,012	(88,375)	29,637
TOTAL FUNDS	118,012	(88,375)	29,637

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	84,755	10,064	94,819
TOTAL FUNDS	84,755	10,064	94,819

THE BUTTERFIELD CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	204,896	(194,832)	10,064
TOTAL FUNDS	<u>204,896</u>	<u>(194,832)</u>	<u>10,064</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

THE BUTTERFIELD CENTRE LIMITED

England & Wales - Charity number 1125156

Accounts

REGISTERED COMPANY NUMBER: 06534365 (England and Wales)
REGISTERED CHARITY NUMBER: 1125156

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
FOR
THE BUTTERFIELD CENTRE LIMITED**

Dexter & Sharpe
Chartered Certified Accountants
Commerce House
18 West Street
Bourne
Lincolnshire
PE10 9NE

THE BUTTERFIELD CENTRE LIMITED

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and Activities

The Charity continues to provide outreach services which are available 7 days a week. Meals on Wheels for the provision of a hot 2 course lunch, a Domestic Cleaning Service for those who are unable to carry out their own cleaning, a venue that is open to help prevent social isolation and loneliness and a community pantry to benefit the community.

All services are provided with regard to guidance issued by the Charity Commission.

ACHIEVEMENT AND PERFORMANCE

The Charity has continued to provide a welcoming environment for their clients and along with other organizations in the town operated a 'Warm Hub' from November through to March to enable clients to enjoy friendship and refreshments without incurring any cost. This initiative was introduced to help local residents beat the rise in energy costs and the general cost of living.

The Charity depends on volunteer support to enable the continued operation of its Meals on Wheels service (1100 hours per year) the Community Pantry has extended its services to 3 days per week and continues to be well supported by volunteers and clients (500 hours per year).

FINANCIAL REVIEW

As may be seen from the financial statements, all funds at the present time are held at the bank. The Charity also invests with the Charitable Organisations Investment Fund (COIF) to provide winding down funds if ever required.

The Charity's baseline funding is by means of a minimal cost for each service in order to maintain the Centre, staffing costs, utilities and statutory compliance costs, and, where resources permit, the upgrading of facilities and equipment, together with staff and volunteer skills.

FUTURE PLANS

To continue to promote the Centre within the local community and via social media, highlighting the benefits of the services it provides both to the elderly and vulnerable and also to those feeling the effects of cost of living increases.

To continue to provide training and opportunities for the professional development of staff, volunteers and Trustees.

To continue with improvements within the Centre in partnership with the local community and grant making bodies.

To continue and increase the provision of its Meals on Wheels and Domestic service.

To improve the offering to local families of the Community Pantry and to facilitate the move of the local Food Bank to the Butterfield Centre to allow a solution to both food poverty and food waste.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is a company limited by guarantee and was incorporated on 14 March 2008 and therefore its governing document is its Memorandum and Articles of Association. The Charity was then registered with the Charity Commission.

Recruitment and appointment of new trustees

The Trustees were recruited to ensure a balanced and comprehensive range of professional skills and experience. They share a common vision which is as set out below. Trustees will approve the appointment of any new members at board meetings.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06534365 (England and Wales)

Registered Charity number

1125156

Registered office

2 North Road
Bourne
Lincolnshire
PE10 9AP

Trustees

P C Dolby Retired (appointed 28.6.2022) (resigned 12.12.2022)
I Greenfield Retired (appointed 28.6.2022) (resigned 12.12.2022)
I Sismey
Mrs J A Dolby Retired (appointed 28.6.2022) (resigned 8.7.2022)
Ms C L Good Solicitor (resigned 12.10.2022)
Ms H Crawford (appointed 1.1.2023)

None of the Trustees have any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute an amount not exceeding £10 in the event of a winding up.

Independent Examiner

Dexter & Sharpe
Chartered Certified Accountants
Commerce House
18 West Street
Bourne
Lincolnshire
PE10 9NE

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

ADDITIONAL GOVERNANCE ISSUES

There is a Protection of Vulnerable Adults Policy in place. Criminal Records Bureau checks are carried out prior to any volunteer, staff member or Trustee taking up their post. Re-checks are carried out as statutorily required.

The Centre works in close conjunction with many outside agencies including doctors surgeries, hospital discharge officers and LCC Adult Social Care providing referrals and is utilised as a knowledge base.

All Trustees gave up their time voluntarily and received no remuneration or other benefits.

Approved by order of the board of trustees on 29 December 2023 and signed on its behalf by:

I Sismey - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE BUTTERFIELD CENTRE LIMITED**

Independent examiner's report to the trustees of The Butterfield Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Colin Tyte

Dexter & Sharpe
Chartered Certified Accountants
Commerec House
18 West Street
Bourne
Lincolnshire
PE10 9NE

29 December 2023

THE BUTTERFIELD CENTRE LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		30,760	-	30,760	26,706
Other trading activities	2	65,081	-	65,081	61,708
Other income		22,171	-	22,171	28,039
Total		<u>118,012</u>	<u>-</u>	<u>118,012</u>	<u>116,453</u>
EXPENDITURE ON					
Raising funds		88,375	-	88,375	135,616
NET INCOME/(EXPENDITURE)		29,637	-	29,637	(19,163)
RECONCILIATION OF FUNDS					
Total funds brought forward		84,755	-	84,755	103,918
TOTAL FUNDS CARRIED FORWARD		<u>114,392</u>	<u>-</u>	<u>114,392</u>	<u>84,755</u>

The notes form part of these financial statements

THE BUTTERFIELD CENTRE LIMITED (REGISTERED NUMBER: 06534365)

**BALANCE SHEET
31 MARCH 2023**

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	7	3,357	-	3,357	4,477
CURRENT ASSETS					
Debtors	8	1,257	-	1,257	1,331
Cash at bank		<u>112,064</u>	<u>-</u>	<u>112,064</u>	<u>82,304</u>
		113,321	-	113,321	83,635
CREDITORS					
Amounts falling due within one year	9	(2,286)	-	(2,286)	(3,357)
NET CURRENT ASSETS		<u>111,035</u>	<u>-</u>	<u>111,035</u>	<u>80,278</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		114,392	-	114,392	84,755
NET ASSETS FUNDS	10	<u>114,392</u>	<u>-</u>	<u>114,392</u>	<u>84,755</u>
Unrestricted funds				<u>114,392</u>	<u>84,755</u>
TOTAL FUNDS				<u>114,392</u>	<u>84,755</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

BALANCE SHEET - continued
31 MARCH 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 29 December 2023 and were signed on its behalf by:

I Sismey - Trustee

THE BUTTERFIELD CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

THE BUTTERFIELD CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

2. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Mobile meals	<u>65,081</u>	<u>61,708</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	<u>1,120</u>	<u>1,024</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2023	2022
Employees	<u>5</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

THE BUTTERFIELD CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	26,706	-	26,706
Other trading activities	61,708	-	61,708
Other income	28,039	-	28,039
Total	<u>116,453</u>	<u>-</u>	<u>116,453</u>
EXPENDITURE ON			
Raising funds	135,616	-	135,616
NET INCOME/(EXPENDITURE)	<u>(19,163)</u>	<u>-</u>	<u>(19,163)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	103,918	-	103,918
TOTAL FUNDS CARRIED FORWARD	<u>84,755</u>	<u>-</u>	<u>84,755</u>
7. TANGIBLE FIXED ASSETS			
			Plant and machinery £
COST			
At 1 April 2022 and 31 March 2023			<u>5,956</u>
DEPRECIATION			
At 1 April 2022			1,479
Charge for year			<u>1,120</u>
At 31 March 2023			<u>2,599</u>
NET BOOK VALUE			
At 31 March 2023			<u>3,357</u>
At 31 March 2022			<u>4,477</u>

THE BUTTERFIELD CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

8.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2023	2022
		£	£
	Trade debtors	1,257	356
	Other debtors	-	975
		<u>1,257</u>	<u>1,331</u>

9.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2023	2022
		£	£
	Trade creditors	10	2,057
	Social security and other taxes	236	-
	Accrued expenses	2,040	1,300
		<u>2,286</u>	<u>3,357</u>

10.	MOVEMENT IN FUNDS		Net movement in funds	At 31.3.23
		At 1.4.22	£	£
	Unrestricted funds			
	General fund	84,755	29,637	114,392
	TOTAL FUNDS	<u>84,755</u>	<u>29,637</u>	<u>114,392</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	118,012	(88,375)	29,637
TOTAL FUNDS	<u>118,012</u>	<u>(88,375)</u>	<u>29,637</u>

THE BUTTERFIELD CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	103,918	(19,163)	84,755
TOTAL FUNDS	<u>103,918</u>	<u>(19,163)</u>	<u>84,755</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	116,453	(135,616)	(19,163)
TOTAL FUNDS	<u>116,453</u>	<u>(135,616)</u>	<u>(19,163)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	103,918	10,474	114,392
TOTAL FUNDS	<u>103,918</u>	<u>10,474</u>	<u>114,392</u>

THE BUTTERFIELD CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	234,465	(223,991)	10,474
TOTAL FUNDS	<u>234,465</u>	<u>(223,991)</u>	<u>10,474</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

THE BUTTERFIELD CENTRE LIMITED

England & Wales - Charity number 1125156

Accounts

REGISTERED COMPANY NUMBER: 06534365 (England and Wales)
REGISTERED CHARITY NUMBER: 1125156

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
FOR
THE BUTTERFIELD CENTRE LIMITED**

Dexter & Sharpe
Chartered Certified Accountants
Commerce House
18 West Street
Bourne
Lincolnshire
PE10 9NE

THE BUTTERFIELD CENTRE LIMITED

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and Activities

The Charity's original objectives were to establish a multi-purpose day centre to promote the benefit of vulnerable older **people of the Bourne and district by providing outreach services. During the COVID pandemic the charity was unable to provide its day centre activities but continued to concentrate on its other outreach services.**

The Charity provides outreach services which are now available 7 days a week. Meals on Wheels for the provision of a hot **2 course lunch, a Domestic Cleaning Service for those who are unable to carry out their own cleaning, a companionship service to help prevent social isolation and loneliness and a community pantry to benefit the community.**

All services are provided with regard to guidance issued by the Charity Commission.

ACHIEVEMENT AND PERFORMANCE

With the financial assistance of the local community and other charities, the Charity has continued to provide a variety of stimulating activities and a welcoming environment for their clients. Despite the pandemic the Charity has worked tirelessly to enable their visitors to interact, preventing social isolation and loneliness.

The Charity has continued to enable their clients to interact in the local community during the day. In-house entertainment has been organised and retail therapy opportunities provided for the purchasing of Birthday and Christmas gifts as well as day-to-day items.

With regards to service provision, the Charity has a catchment area of a 9 mile radius increasing the opportunities for other older people to maintain living independently in the community whilst being able to provide them with support as relevant through signposting to other agencies as required and agreed.

The Charity also welcomes volunteer support with Meals on Wheels (1100 hours per year) and the Community Pantry (150 hours per year).

FINANCIAL REVIEW

As may be seen from the financial statements, all funds at the present time are held at the bank. The Charity also invests with the Charitable Organisations Investment Fund (COIF) to provide winding down funds if ever required.

The Charity's baseline funding is by means of a minimal cost for each service in order to maintain the Centre, staffing costs, **utilities and statutory compliance costs, and, where resources permit, the upgrading of facilities and equipment, together with staff and volunteer skills.** They also fundraise to enable them to enhance their clients' activities.

The Charity's principal risk is competition from other care agencies.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

FUTURE PLANS

To continue to promote the Centre within the local community and via social media, highlighting the benefits of the services to the community due to the ever-increasing needs of the local older vulnerable people.

To continue to provide training and opportunities for the professional development of staff, volunteers and Trustees.

To continue with improvements within the Centre in partnership with the local community and grant making bodies.

To continue to provide the Mobile Meals, Domestic and other associated services to the older vulnerable people in the community preventing social isolation and loneliness and enabling them to remain as independent as possible for as long as possible.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is a company limited by guarantee and was incorporated on 14 March 2008 and therefore its governing document is its Memorandum and Articles of Association. The Charity was then registered with the Charity Commission.

Recruitment and appointment of new trustees

The Trustees were recruited to ensure a balanced and comprehensive range of professional skills and experience. They share a common vision which is as set out below. Trustees will approve the appointment of any new members at board meetings.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06534365 (England and Wales)

Registered Charity number

1125156

Registered office

2 North Road

Bourne

Lincolnshire

PE10 9AP

Trustees

PC Dolby (appointed 28.6.2022)

I Greenfield (appointed 28.6.2022)

I Sismcy

Mrs J A Dolby (appointed 28.6.2022)

Ms CL Good (resigned 12.10.2022)

Ms H Crawford (appointed 1.1.2023)

None of the Trustees have any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute an amount not exceeding £10 in the event of a winding up.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Company Secretary

Independent Examiner

Dexter & Sharpe
Chartered Certified Accountants
Commerce House
18 West Street
Bourne
Lincolnshire
PE10 9NE

ADDITIONAL GOVERNANCE ISSUES

There is a Protection of Vulnerable Adults Policy in place. Criminal Records Bureau checks are carried out prior to any volunteer, staff member or Trustee taking up their post. Re-checks are carried out as statutorily required.

The Centre works in close conjunction with many outside agencies including doctors surgeries, hospital discharge officers and LCC Adult Social Care providing referrals and is utilised as a knowledge base.

All Trustees gave up their time voluntarily and received no remuneration or other benefits.

Approved by order of the board of trustees on 30 March 2023 and signed on its behalf by:

I Sismey - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE BUTTERFIELD CENTRE LIMITED**

Independent examiner's report to the trustees of The Butterfield Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent **examination; or**
4. **the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Colin Tyte
FMAAT
Dexter & Sharpe
Chartered Certified Accountants
Commerce House
18 West Street
Bourne
Lincolnshire
PE10 9NE

30 March 2023

THE BUTTERFIELD CENTRE LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		26,706		26,706	74,389
Other trading activities	2	61,708		61,708	61,319
Other income		28,039		28,039	55,894
Total		116,453		116,453	191,602
EXPENDITURE ON					
Raising funds		135,616		135,616	102,601
NET INCOME/(EXPENDITURE)					
		(19,163)		(19,163)	89,001
RECONCILIATION OF FUNDS					
Total funds brought forward		103,918		103,918	14,917
TOTAL FUNDS CARRIED FORWARD		84,755		84,755	103,918

The notes form part of these financial statements

BALANCE SHEET
31 MARCH 2022

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	8	4,477		4,477	1,819
CURRENT ASSETS					
Debtors	9	1,331		1,331	24,605
Cash at bank and in hand		82,304		82,304	80,325
		83,635		83,635	104,930
CREDITORS					
Amounts falling due within one year	10	(3,357)		(3,357)	(2,831)
NET CURRENT ASSETS					
		80,278		80,278	102,099
TOTAL ASSETS LESS CURRENT LIABILITIES					
		84,755		84,755	103,918
NET ASSETS					
		84,755		84,755	103,918
FUNDS					
Unrestricted funds	11			84,755	103,918
TOTAL FUNDS					
				84,755	103,918

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**BALANCE SHEET - continued
31 MARCH 2022**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 30 March 2023 and were signed on its behalf by:

I Sismey - Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds. It is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

THE BUTTERFIELD CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

2. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Mobile meals	<u>61,708</u>	<u>61,319</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	<u>1,024</u>	<u>455</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2022	2021
Employees	<u>7</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

THE BUTTERFIELD CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	74,389		74,389
Other trading activities	61,319		61,319
Other income	55,894		55,894
Total	191,602		191,602
EXPENDITURE ON			
Raising funds	102,601		102,601
NET INCOME	89,001		89,001
RECONCILIATION OF FUNDS			
Total funds brought forward	14,917		14,917
TOTAL FUNDS CARRIED FORWARD	103 918		103 918

7. **EXCEPTIONAL ITEMS**

Within the Detailed Statement of Financial Activities is an entry for 'Prior year write off' totalling £2,556.71. The new trustees reconciled the Balance Sheet of the Centre and identified a balance consisted of income amounts which had been double counted in previous years. This account has been written off to the Statement of Financial Activities.

Within the Detailed Statement of Financial Activities is an entry for 'Old Balances cleared' totalling £2,936.10. This represents a reconciliation of the Centre's bank statements to Quickbooks as there was no reconciliation completed as at 31 March 2021. The amount of £2,936.10 represents the total amount of transactions that the new trustees were unable to identify or reconcile.

THE BUTTERFIELD CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

8. TANGIBLE FIXED ASSETS

	Plant and machinery £
COST	
At 1 April 2021	2,274
Additions	3,682
At 31 March 2022	<u>5,956</u>
DEPRECIATION	
At 1 April 2021	455
Charge for year	1,024
At 31 March 2022	<u>1,479</u>
NET BOOK VALUE	
At 31 March 2022	<u>4,477</u>
At 1 March 2021	<u>1,819</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade debtors	356	15,484
Other debtors	975	9,121
	<u>1,331</u>	<u>24,605</u>

THE BUTTERFIELD CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	2,057	2,231
Accrued expenses	1,300	<u>600</u>
	<u>3,357</u>	<u>2,831</u>

11. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Unrestricted funds			
General fund	103,918	(19,163)	84,755
TOTAL FUNDS	<u>103,918</u>	<u>(19,163)</u>	<u>84,755</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	116,453	(135,616)	(19,163)
TOTAL FUNDS	<u>116,453</u>	<u>(135,616)</u>	<u>(19,163)</u>

Comparatives for movement in funds

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
Unrestricted funds			
General fund	14,917	89,001	103,918
TOTAL FUNDS	<u>14,917</u>	<u>89,001</u>	<u>103,918</u>

THE BUTTERFIELD CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	191,602	(102,601)	89,001
TOTAL FUNDS	191 602	<u>(102,601)</u>	<u>89 001</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	14,917	69,838	84,755
TOTAL FUNDS	<u>14917</u>	<u>69 838</u>	<u>84 755</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	308,055	(238,217)	69,838
TOTAL FUNDS	308 055	<u>(238,217)</u>	<u>69 838</u>

THE BUTTERFIELD CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

THE BUTTERFIELD CENTRE LIMITED

England & Wales - Charity number 1125156

Accounts

Company Registration No. 06534365 (England and Wales)

Charity Registration No. 1125156

THE BUTTERFIELD CENTRE LIMITED
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

**THE BUTTERFIELD CENTRE LIMITED
TRUSTEES' REPORT AND UNAUDITED
ACCOUNTS CONTENTS**

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**THE BUTTERFIELD CENTRE LIMITED
COMPANY INFORMATION
FOR THE YEAR ENDED 31 MARCH 2021**

Directors

Clare Louise Good
Jenifer Elizabeth Peel
Ian Sismey
Judith Smith

Company Number

06534365 (England and Wales)

Registered Office

2 North Road
Bourne
PE10 9AP

Accountants

RJ Accountancy Limited
Crossways
Alverston Avenue
Woodhall Spa
LN10 6SN

The Butterfield Centre Limited
Trustees Report
For the year ended 31 March 2021.

The trustees present their report and financial statements for the year ended 31 March 2021

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting Charities", issued in March 2005.

Structure, Governance and Management

Governing Document

The Charity is a company limited by guarantee and was incorporated on 14 March 2008 and therefore its governing document is its Memorandum and Articles of Association. The charity was then registered with the Charity Commission.

Trustees

The trustees, for the purposes of company law, are also the company directors, who served during the year were:

J Smith (Chair)

C Good

J Peel

I Sismey

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute an amount not exceeding E10 in the event of a winding up.

Recruitment and Appointment of Trustees

The trustees were recruited to ensure a balanced and comprehensive range of professional skills and experience. They share a common vision which is as set out below. Trustees will approve the appointment of any new members at board meetings.

Objectives and activities

The charity's objects are to establish a multi purpose day centre to promote the benefit of vulnerable and older people of the Bourne and district by providing outreach services. The charity provides outreach services

Day Centre - company/support is available and friendship lunch club providing hot meals . Meals on Wheels for the provision of a hot 2 course lunch and a Domestic Cleaning Service for those who are

unable to carry out their own cleaning. A companionship service to help prevent social isolation and loneliness and a community pantry to benefit the community

All services are provided with regard to guidance issued by the Charity Commission.

Achievements and performance

With the financial assistance of the local community and other charities, the charity has continued to provide a welcoming environment for visitors and the centre has been refurbished. Despite the pandemic the charity has worked tirelessly to enable their visitors to interact, preventing social isolation and loneliness.

With regards to service provision, the charity has a catchment area of a 9 mile radius increasing the opportunities for other older people to maintain living independently in the community whilst being able to provide them with support as relevant through signposting to other agencies as required and agreed.

The charity also welcomes volunteer support both the Day Centre, Meals on Wheels and the Community Pantry

Financial review

As may be seen from the financial statements, all funds at the present time are held at the bank. The charity also invests with the Charitable Organisations Investment Fund (COIF) to provide winding down funds if ever required.

The charity's baseline funding is by means of a minimal cost for each service in order to maintain the Centre, staffing costs, utilities and statutory compliance costs, and, where resources permit, the upgrading of facilities and equipment, together with staff and volunteer skills. They also fundraise to enable them to enhance their clients' activities. The charity's principal risk is competition due to competition from other care agencies.

Additional governance issues

There is a Protection of Vulnerable Adults Policy in place. Criminal Records Bureau checks are carried out prior to any volunteer, staff member or trustee taking up their post. Rechecks are carried out as statutorily required.

The Centre works in close conjunction with many outside agencies including Doctors Surgeries, hospital discharge officers and LCC Adult Social Care providing referrals and is utilised as a knowledge base.

All trustees gave up their time voluntarily and received no remuneration or other benefits.

Future plans

~ To continue to promote the Centre within the local community and via social media, highlighting the benefits of the services to the community due to the ever increasing needs of the local older and vulnerable people.

~ To continue providing training and opportunities for the professional development of staff , volunteers and trustees.

~ To continue with improvements within the Centre in partnership with the local community and grant making bodies.

~ To continue to provide the Mobile Meals, Domestic and Day Centre services to the older and vulnerable people in the community preventing social isolation and loneliness and enabling them to remain as independent as possible for as long as possible.

Statement of Trustees' Responsibilities

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charitable company's state of affairs as at the balance sheet and of its income and expenditure for the financial year.

In preparing those financial statements, the trustees should follow best practice and:

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

For the year ended 31 March 2018, the charitable company was entitled to exemption from audit under section 477 of The Companies Act 2006, and no member has requested the company to obtain an audit in accordance with section 476 of The Companies Act 2006.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions relating to small entities within Part 15 of the Companies Act 2006.

On behalf of the board of trustees

.....*Judith Smith*.....

J Smith

Director & Trustee

THE BUTTERFIELD CENTRE LIMITED

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's report to the Trustees of The Butterfield Centre Limited on the unaudited statutory accounts for the year ended 31 March 2021

We report to the trustees on our examination of the accounts of The Butterfield Centre Limited for the year ended 31 March 2021 which are set out on pages 8 to 13.

Respective Responsibilities of Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("The Act").

Basis of Independent Examiner's Report

RJ Accountancy Limited

Crossways
Alverston Avenue
Woodhall Spa
LN10 6SN

15 December 2021

THE BUTTERFIELD CENTRE LIMITED
INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2021

	2021	2020
	£	£
Turnover	1,740	5,515
Cost of sales	(23,943)	(22,283)
Gross loss	(22,203)	(16,768)
Administrative expenses	(77,486)	(123,126)
Other operating income	188,690	130,021
Operating surplus/(loss)	89,001	(9,873)
Interest receivable and similar income	-	90
Surplus/(loss) on ordinary activities before taxation	89,001	(9,783)
Tax on surplus/(loss) on ordinary activities	-	-
Surplus/(loss) for the financial year	89,001	(9,783)

THE BUTTERFIELD CENTRE LIMITED
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2021

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	4	1,819	-
Current assets			
Debtors	5	24,605	11,971
Cash at bank and in hand		80,325	19,931
		104,930	31,902
Creditors: amounts falling due within one year	6	(2,831)	(16,985)
Net current assets		102,099	14,917
Net assets		103,918	14,917
Reserves			
Profit and loss account	7	103,918	14,917
Members' funds		103,918	14,917

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - Small Entities.

The financial statements were approved by the Board of Directors and authorised for issue on 15 December 2021 and were signed on its behalf by

Clare Louise Good
Director

Company Registration No. 06534365

THE BUTTERFIELD CENTRE LIMITED
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1 Statutory information

The Butterfield Centre Limited is a private company, limited by guarantee, registered in England and Wales, registration number 06534365. The registered office is 2 North Road, Bourne, PE10 9AP.

2 Compliance with accounting standards

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

3 Accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

Basis of preparation

The accounts have been prepared on a going concern basis. This assumes that the combination of increasing activity levels and residual reserves will enable it to continue operation for the next 12 months. Consequently no provision has been made in these accounts for any additional liabilities that may arise if the company were to cease trading i.e. contracts and commitments.

Resources Expended

All resources expended are accounted for gross and in the period in which they are incurred. VAT is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

Presentation currency

The accounts are presented in £ sterling.

Tangible fixed assets and depreciation

Tangible assets are included at cost less depreciation and impairment. Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives:

Plant & machinery	25% Straight Line
Motor vehicles	25% Straight Line

Incoming Resources

All incoming resources are included in the statement of Financial Activities in the year in which they are receivable, except for monies which are for specific periods crossing over the year end.

Charitable Expenditure

Charitable Expenditure comprises those costs incurred by the charity in the delivery of its activities and services for beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them

Governance Costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs of strategic management of the company.

THE BUTTERFIELD CENTRE LIMITED
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

Other costs

Any costs which do not meet the requirements to be classified as charitable expenditure or governance costs are included in other expenditure.

All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly others are apportioned on an appropriate basis.

Funds held by the Charity

Unrestricted General Funds - these are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted Funds - these are funds that can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

4 Tangible fixed assets

	Plant & machinery	Motor vehicles	Total
	£	£	£
Cost or valuation			
At 1 April 2020	-	31,164	31,164
Additions	2,274	-	2,274
At 31 March 2021	2,274	31,164	33,438
Depreciation			
At 1 April 2020	-	31,164	31,164
Charge for the year	455	-	455
At 31 March 2021	455	31,164	31,619
Net book value			
At 31 March 2021	1,819	-	1,819

5 Debtors: amounts falling due within one year

	2021	2020
	£	£
Trade debtors	15,484	11,971
Other debtors	9,121	-
	24,605	11,971

6 Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	2,231	9,335
Taxes and social security	-	7,650
Accruals	600	-
	2,831	16,985

**THE BUTTERFIELD CENTRE LIMITED
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021**

7 Company limited by guarantee

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

8 Average number of employees

During the year the average number of employees was 7 (2020: 5).

THE BUTTERFIELD CENTRE LIMITED
DETAILED PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021

This schedule does not form part of the statutory accounts.

	2021	2020
	£	£
Turnover		
Fees	1,740	5,515
Cost of sales		
Purchases	23,897	22,283
Other direct costs	46	-
	23,943	22,283
Gross deficit	(22,203)	(16,768)
Administrative expenses		
Wages and salaries	55,104	104,555
Pensions	(1,505)	-
Travel and subsistence	843	3,424
Rates	814	1,684
Service charges	440	-
Light and heat	3,300	6,375
Telephone and fax	717	2,144
Stationery and printing	182	-
Subscriptions	35	-
Insurance	1,248	-
Equipment hire	376	-
Software	488	-
Repairs and maintenance	13,123	386
Depreciation	455	-
Bad debts	-	5
Sundry expenses	58	1,721
Accountancy fees	600	-
Consultancy fees	-	1,369
Advertising and PR	-	214
Other legal and professional	1,208	1,249
	77,486	123,126
Other operating income		
Other operating income	136,401	130,021
Government grants	52,289	-
	188,690	130,021
Operating surplus/(deficit)	89,001	(9,873)
Interest receivable		
Interest receivable	-	90
Surplus(deficit) on ordinary activities before taxation	89,001	(9,783)