

Together for Peace

Charity number 1125153

A company limited by guarantee number 06633741

Annual Report and Financial Statements

for the year ended 31 December 2023

Together for Peace.

People, ideas and action towards a shared future.

www.T4P.org.uk

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COMMUNITY ACCOUNTING
WEST YORKSHIRE

Annual Report and Financial Statements
for the year ended 31 December 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Together for Peace

Trustees' report for the year ended 31 December 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Michael Love	Chair
Alison Phelps	
Saiqa Sharif	
Annette Morris	
Gillian Holding	
Olivier Nkunzimana	
Edward Carlisle	
Hannah Langdana	

Charity number	1125153	Registered in England and Wales
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Company number	06633741	Registered in England and Wales
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Registered and principal address	Bankers
145a Cardigan Road	Unity Trust Bank plc
Leeds	Four Brindleyplace
LS6 1LJ	Birmingham
	B1 2JB

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 30 June 2008. It is governed by a memorandum and articles of association (as amended 25 October 2013). The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Together for Peace

Trustees' report (continued) for the year ended 31 December 2023

Objectives and activities

The charity's objects

The promotion of racial harmony in the City of Leeds for the public benefit by (for example):

- a) Promoting knowledge and mutual understanding between different racial groups.
- b) Advancing education and raising awareness about different racial groups to promote good relations between persons of different racial groups.
- c) Working towards the elimination of discrimination on the grounds of race.
- d) To advance education and training in and promote peace building and conflict transformation in the City of Leeds.
- e) To prevent or relieve poverty in the city of Leeds through raising awareness of the factors that contribute to poverty and promoting and enabling collaborative responses and solutions to mitigate these.

The charity's main activities

Together for Peace (T4P) co-develops and co-delivers community projects and events across Leeds, aiming to generate opportunities for diverse people to engage with 'the big issues of our time', and to foster harmony in the city.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular to addressing significant challenges the city of Leeds faces in relation to poverty, climate change, widening inequalities, and polarisation of identity-based standpoints. Impact evaluation and reflective practice are core to how T4P operates.

Achievements and performance

The two long-running T4P projects are Climate Action Leeds (CAL) and the Leeds Poverty Truth Commission (LPTC). Our work with CAL continues to support the 8 communities across the city to develop their own tailored responses to the overall aim to create a zero carbon, nature friendly, socially just Leeds by the 2030s. LPTC has now started its 4th commission and has obtained funding from Leeds City Council to begin the Resourcing the City strand of the project to embed the PTC way of working in organisations across the city region.

T4P has an on-going relationship with Leeds-based charity, GIPSIL to provide project evaluation work.

T4P was successful in a first-stage bid to UK Research and Innovation (UKRI) to support community-led research in two areas of the city. The Project started in March and we have been collaboratively developing a network and partnership to bid for stage 2 funding of £1m over 5 years, starting in June 2024.

We have supported the development of Good Deeds, a South Asian-led intercultural sports programme for young leaders in Beeston through allocating funding and providing developmental support to our long-time associate and community activist, Mahbub Nazir.

In November we returned to our roots (T4P began life as a festival in 2003) and produced a festival of arts and social change showcasing work that had been done through the year.

We ran, in partnership with Open Source Arts, a training for 35 participants in the Art of Hosting and Harvesting Conversations that Matter.

We delivered training in conflict transformation to the University of Sheffield Students Union.

We have successfully recruited a strategic lead to build the capacity and strengthen the resilience of the charity.

Together for Peace

Trustees' report (continued) for the year ended 31 December 2023

Financial review

The net income for the year was £32,815, including net expenditure of £36,137 on unrestricted funds and net income of £68,952 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £24,787.

Included within this sum the trustees have designated £2,500 for the redesign of the website. After excluding this fund, the charity's free reserves were £22,287. The balance of unspent funds previously designated towards the costs of a city-wide festival and for Art of Hosting training were transferred back into general unrestricted reserves.

T4P's policy is to keep reserves equivalent to 12 months' running costs which in 2023 were approximately £30,000.

Together for Peace

Trustees' report (continued) for the year ended 31 December 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 28/3/2024

Michael Love (Trustee)

Together for Peace

Independent examiner's report to the trustees of Together for Peace

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 December 2023, which are set out on pages 7 to 14.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

29/3/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Together for Peace

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and donations	(2)	120	446,071	446,191	329,159
Contracts and service level agreements		3,250	-	3,250	8,800
Sales and fees		9,386	-	9,386	(655)
Total income		<u>12,756</u>	<u>446,071</u>	<u>458,827</u>	<u>337,304</u>
Expenditure on:					
Salaries NICs and pensions	(3)	-	24,672	24,672	14,437
Consultancy and associates		46,194	146,430	192,624	130,261
Payroll charges		-	360	360	195
Training		-	2,111	2,111	356
Office rent and utilities		-	282	282	179
Travel		251	2,196	2,447	1,057
Printing, postage and stationery		109	1,537	1,646	497
Advertising and publicity		1,037	317	1,354	212
Food and refreshments		539	2,703	3,242	624
Independent examination		416	655	1,071	1,021
Equipment and materials		549	977	1,526	103
Insurance		341	116	457	403
Memberships and subscriptions		309	1,129	1,438	581
Legal and professional fees		-	531	531	-
Companies House		-	13	13	-
External venue hire		1,514	4,229	5,743	1,186
Bank charges		14	58	72	72
Grants and donations payable	(6)	-	43,929	43,929	-
Community hub payments		-	142,374	142,374	98,827
Miscellaneous expenses		120	-	120	-
Total expenditure		<u>51,393</u>	<u>374,619</u>	<u>426,012</u>	<u>250,010</u>
Net income / (expenditure)		<u>(38,637)</u>	<u>71,452</u>	<u>32,815</u>	<u>87,294</u>
Transfers between funds		<u>2,500</u>	<u>(2,500)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(36,137)</u>	<u>68,952</u>	<u>32,815</u>	<u>87,294</u>
Fund balances brought forward		<u>60,924</u>	<u>137,967</u>	<u>198,891</u>	<u>111,597</u>
Fund balances carried forward	(4)	<u>24,787</u>	<u>206,919</u>	<u>231,706</u>	<u>198,891</u>

All incoming resources and resources expended derive from continuing activities.

Together for Peace
Balance sheet
as at 31 December 2023

		2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Current assets					
Debtors and prepayments	(7)	2,882	35,505	38,387	348
Cash at bank and in hand	(8)	23,666	174,657	198,323	212,816
Total current assets		<u>26,548</u>	<u>210,162</u>	<u>236,710</u>	<u>213,164</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(9)	1,761	3,243	5,004	14,273
Total current liabilities		<u>1,761</u>	<u>3,243</u>	<u>5,004</u>	<u>14,273</u>
Net current assets / (liabilities)		<u>24,787</u>	<u>206,919</u>	<u>231,706</u>	<u>198,891</u>
Net assets		<u>24,787</u>	<u>206,919</u>	<u>231,706</u>	<u>198,891</u>
Funds					
Unrestricted funds					
General unrestricted funds		22,287	-	22,287	23,424
Designated funds	(5)	2,500	-	2,500	37,500
Unrestricted funds		<u>24,787</u>	<u>-</u>	<u>24,787</u>	<u>60,924</u>
Restricted funds		<u>-</u>	<u>206,919</u>	<u>206,919</u>	<u>137,967</u>
Total funds		<u>24,787</u>	<u>206,919</u>	<u>231,706</u>	<u>198,891</u>

For the year ending 31 December 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 28/3/2024

Michael Love (Trustee)

Together for Peace

Notes to the accounts

for the year ended 31 December 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Together for Peace
Notes to the accounts continued
for the year ended 31 December 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
City College	-	96	96	-
Innovate UK	-	22,209	22,209	-
Leeds City Council	-	25,000	25,000	-
Leeds Community Foundation	-	3,695	3,695	-
Leeds Culture Trust	-	300	300	-
MICE	-	200	200	-
National Lottery Community Fund (CECAP)	-	344,321	344,321	277,039
Poverty Truth Network	-	250	250	-
Tudor Trust	-	50,000	50,000	52,000
Other donations	120	-	120	120
	<u>120</u>	<u>446,071</u>	<u>446,191</u>	<u>329,159</u>

3 Staff costs and numbers	2023	2022
	£	£
Gross salaries	23,726	13,882
Social security costs	752	480
Employment allowance	(752)	(480)
Pensions	946	555
	<u>24,672</u>	<u>14,437</u>

The average number of employees during the year was 2, being an average of 1 full time equivalent (2022: 1.3, 0.7 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	946	555

Together for Peace

Notes to the accounts continued

for the year ended 31 December 2023

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Alwoodley Hub grant	-	4,195	14,770	21,185	10,610
Community Research	-	22,209	22,209	-	-
Leeds Climate CAP	100,801	344,321	282,568	(21,185)	141,369
Leeds Poverty Commission	37,166	75,346	55,072	(2,500)	54,940
	<u>137,967</u>	<u>446,071</u>	<u>374,619</u>	<u>(2,500)</u>	<u>206,919</u>

Fund name	Purpose of restriction
Alwoodley Hub grant	A community-driven initiative to make Alwoodley zero carbon, nature positive and socially just by 2030. Transfers are community hub payments from the Leeds Climate CAP fund.
Community Research	Pilot funding to develop a community-led research network and partnership.
Leeds Climate CAP	For the Climate Emergency Community Action Programme project. T4P's role is to support local communities to develop their own responses, develop local plans and climate action hubs, and to connect them with city-wide resources and to each other. Transfers are community hub payments into the Alwoodley Hub grant.
Leeds Poverty Commission	Funded primarily by the Tudor Trust and Leeds City Council for the Leeds Poverty Truth Commission project, which aims to ensure that people who have experienced poverty first-hand are at the heart of how the city thinks and acts in tackling poverty and inequality. Transfer relates to agreed contribution to core costs.

5 Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Festival 23	30,000	-	28,870	(1,130)	-
Website redesign	2,500	-	-	-	2,500
Art of Hosting training	5,000	-	946	(4,054)	-
	<u>37,500</u>	<u>-</u>	<u>29,816</u>	<u>(5,184)</u>	<u>2,500</u>

Fund name	Reason for designation
Festival 23	Towards the costs of a city-wide festival. Balance transferred back to general unrestricted funds.
Website redesign	For redesign of the website.
Art of Hosting training	To subsidise places on an Art of Hosting training. This was principally funded from invoiced fees and the unspent balance was transferred back to general unrestricted funds.

Together for Peace

Notes to the accounts continued

for the year ended 31 December 2023

6 Grant making

Project or activity	2023 Grants to institutions £	2022 Grants to institutions £	2023 Grants to individuals £	2022 Grants to individuals £
Climate Action Leeds community grants	43,929	-	-	-
Total	<u>43,929</u>	<u>-</u>	<u>-</u>	<u>-</u>

In partnership with Leeds Community Foundation, grants of up to £5,000 were awarded to 11 organisations based in Leeds to support neighbourhood-based climate action projects, as follows:

	£
Beeston in Bloom	500
Horsforth Climate Action Nature Group	1,000
Alwoodley Climate Action Group	3,695
Assembly House	4,985
Friends of Bedford Fields	4,930
Friends of Gledhow Valley Woods	5,000
Gateway Building Trust	5,000
Incredible Edible Leeds	5,000
Season Well CIC	4,975
SpringAid Consultancy International	4,868
The Morley Shed	3,976
	<u>43,929</u>

7 Debtors and prepayments

	2023 £	2022 £
Debtors	6,947	-
Prepayments	369	348
Other debtors	31,071	-
	<u>38,387</u>	<u>348</u>

8 Cash at bank and in hand

	2023 £	2022 £
Cash at bank	198,105	212,816
Cash in hand	218	-
	<u>198,323</u>	<u>212,816</u>

9 Creditors and accruals

	2023 £	2022 £
Creditors	3,933	13,253
Accruals	1,071	1,020
	<u>5,004</u>	<u>14,273</u>

Together for Peace
Notes to the accounts continued
for the year ended 31 December 2023

10 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Together for Peace

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Grants and donations	120	120	446,071	329,039	446,191	329,159
Contracts and service level agreeme	3,250	8,500	-	300	3,250	8,800
Sales and fees	9,386	(655)	-	-	9,386	(655)
Total income	12,756	7,965	446,071	329,339	458,827	337,304
Expenditure						
Salaries NICs and pensions	-	-	24,672	14,437	24,672	14,437
Consultancy and associates	46,194	7,808	146,430	122,453	192,624	130,261
Payroll charges	-	-	360	195	360	195
Training	-	-	2,111	356	2,111	356
Office rent and utilities	-	64	282	115	282	179
Travel	251	41	2,196	1,016	2,447	1,057
Printing, postage and stationery	109	49	1,537	448	1,646	497
Advertising and publicity	1,037	-	317	212	1,354	212
Food and refreshments	539	-	2,703	624	3,242	624
Independent examination	416	475	655	546	1,071	1,021
Equipment and materials	549	-	977	103	1,526	103
Insurance	341	69	116	334	457	403
Memberships and subscriptions	309	94	1,129	487	1,438	581
Legal and professional fees	-	-	531	-	531	-
Companies House	-	-	13	-	13	-
External venue hire	1,514	134	4,229	1,052	5,743	1,186
Bank charges	14	43	58	29	72	72
Grants and donations payable	-	-	43,929	-	43,929	-
Community hub payments	-	-	142,374	98,827	142,374	98,827
Miscellaneous expenses	120	-	-	-	120	-
Total expenditure	51,393	8,776	374,619	241,234	426,012	250,010
Net income / (expenditure)	(38,637)	(811)	71,452	88,105	32,815	87,294
Transfers between funds	2,500	-	(2,500)	-	-	-
Net movement in funds	(36,137)	(811)	68,952	88,105	32,815	87,294
Fund balances brought forward	60,924	61,735	137,967	49,862	198,891	111,597
Fund balances carried forward	24,787	60,924	206,919	137,967	231,706	198,891