

Together for Peace

Annual Report and Financial Statements
for the year ended 31 December 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Together for Peace

Trustees' report for the year ended 31 December 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Michael Love	Chair	
Alison Phelps		
Saiqa Sharif		
Annette Morris		
Gillian Holding		
Olivier Nkunzimana		
Edward Carlisle		
Hannah Langdana		Co-opted 30 August 2022
Guy Wilson		Resigned 24 February 2022
Sally-Anne Greenfield		Resigned 24 February 2022
Rachael Loftus		Resigned 24 February 2022
Charity number	1125153	Registered in England and Wales
Company number	06633741	Registered in England and Wales
Registered and principal address	Bankers	
145a Cardigan Road	Unity Trust Bank plc	
Leeds	Four Brindleyplace	
LS6 1LJ	Birmingham	
	B1 2JB	

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 30 June 2008. It is governed by a memorandum and articles of association (as amended 25 October 2013). The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Together for Peace

Trustees' report (continued) for the year ended 31 December 2022

Objectives and activities

The charity's objects

The promotion of racial harmony in the City of Leeds for the public benefit by (for example):

- a) Promoting knowledge and mutual understanding between different racial groups.
- b) Advancing education and raising awareness about different racial groups to promote good relations between persons of different racial groups.
- c) Working towards the elimination of discrimination on the grounds of race.
- d) To advance education and training in and promote peace building and conflict transformation in the City of Leeds.
- e) To prevent or relieve poverty in the city of Leeds through raising awareness of the factors that contribute to poverty and promoting and enabling collaborative responses and solutions to mitigate these.

The charity's main activities

Together for Peace (T4P) co-develops and co-delivers community projects and events across Leeds, aiming to generate opportunities for diverse people to engage with 'the big issues of our time', and to foster harmony in the city.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular to addressing significant challenges the city of Leeds faces in relation to poverty, climate change, widening inequalities, and polarisation of identity-based standpoints. Impact evaluation and reflective practice are core to how T4P operates.

Achievements and performance

The two long-running T4P projects are Climate Action Leeds and the Leeds Poverty Truth Commission. There is also an on-going relationship with Leeds-based charity, GIPSIL to provide project evaluation work. Additionally, this year T4P has been successful in a first-stage bid to UK Research and Innovation (UKRI) to support community-led research in two areas of the city starting early in 2023. We are committed to developing new work in the area of racial justice and intercultural activities. To that end we have supported a programme of activities in a primary school in Harehills in connection with Black History Month and are supporting the development of a South Asian-led intercultural sports programme for young leaders in Beeston through allocating funding and providing developmental support to our long-time associate and community activist, Mahbub Nazir.

Climate Action Leeds. T4P is a partner in the Climate Action Leeds programme that started in October 2020 with £2.5m Lottery grant over 5 years. The overall aim is to create a zero carbon, nature friendly, socially just Leeds by the 2030s. T4P are leading on the community Hubs element of the programme, charged with creating 8 locally run neighbourhood groups. After the development period, each group is funded for a 2 day pw Hub worker and £8k pa to support their activities. Development work started immediately in 4 areas and the team has worked really well to support the establishment of Our Future Beeston, Climate Action Seacroft, Eco Friendly Garforth, and work alongside Otley2030. Further development work has taken place in Horsforth, Little London, and Alwoodley. A huge range and type of successful activities have taken place including, food growing, forest garden, sharing and recycling schemes, information and advice on retrofit, insulation, education, involvement of schools and young people.

The project as a whole completed Year 2 with detailed work on evaluation prepared by CAG Consultants. A Fundraising group is being developed to consider both 'in programme' additional funding and the possibilities for further funding when the programme ends. A well-attended Climate Assembly was held at the City Museum in October which attracted a number of new people to the programme.

Together for Peace

Trustees' report (continued) for the year ended 31 December 2022

Achievements and performance (continued)

Leeds Poverty Truth Commission (LPTC). Following the end of the third commission in 2021 we embarked on a learning and evaluation process with previous commissioners and other stakeholders. The outcome of this has been to diversify the work of LPTC. We are now recruiting community commissioners for a fourth commission that will begin early in 2023. The new strand of work is the development of the Resourcing the City stream, which is about embedding the Poverty Truth Approach into the institutions and organisations of the city. We have an ever-increasing number of asks on our time to help support groups, processes, and networks to ensure that those with 'lived experience' are central in their strategizing, decision making and delivery of services. For example we are scoping out the possibility of working with the city's Social Services and others on the lived experience of African diaspora families when they come into contact with statutory services. We have been fortunate in obtaining funding from Tudor Trust to enable us to make a start on the fourth commission and we are very hopeful of funding for the new strand of work. Commissioners have spoken on national radio programmes and taken part in the annual State of the City event in December.

UKRI – Shared Knowledge is Shared Power.

UKRI are funding a number of community research networks across the UK with the aim of developing the capability and capacity of local communities, particularly those communities often overlooked, to do their own research about what matters to them and to develop a network of such initiatives. This aligns with the values of LPTC and fits well with the Doughnut Economics model which has been adopted by Climate Action Leeds. T4P was successful in its bid to UKRI for Phase 1, a six-month project starting in February 2023 at the end of which we will apply for Phase 2, which is three years of up to £200,000 per annum. We are the lead partner in informal partnership with Leeds Love It Share It (LLISI). T4P's role is to work alongside LLISI and local groups in the two communities that have been selected, Seacroft and Otley, to facilitate sessions to discover what the communities want to research, what their capacity is to do this, and to prototype one or two ways in which they might do community led research.

Financial review

The net income for the year was £87,294, including net expenditure of £811 on unrestricted funds and net income of £88,105 on restricted funds after transfers.

Reserves policy

T4P's policy is to keep reserves equivalent to 12 months' running costs which in 2022 were £21,000.

The charity's free reserves, excluding fixed assets, at the year end were £60,924.

Included within this sum the trustees have designated funds totalling £37,500 for specific expenditure, including £30,000 towards the costs of a city-wide festival, £5,000 for Art of Hosting training, and £2,500 for redesign of the website. After excluding these funds, the charity's free reserves were £23,424

This figure is largely due to a final donation of £50,000 in 2019 from a regular donor to enable the charity to become self-sufficient after 10 years of regular funding. The pandemic meant that the charity was unable to carry out the developmental work it wanted to do with some of this funding. The trustees planned in 2022 to appoint a part-time administrator/coordinator for the charity and to invest funds in developing a Together for Peace festival for 2022-2023, revisiting T4P's core work in promoting festivals from 2003-2011. In the event, we successfully recruited and inducted new trustees and it was too soon to make these substantial financial decisions. The festival is now scheduled for Oct/Nov 2023 and a budget is currently in preparation.

Together for Peace

Trustees' report (continued) for the year ended 31 December 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 3rd April 2023

Signed:  (Trustee)

Name: MICHAEL LOVE

Together for Peace

Independent examiner's report to the trustees of Together for Peace

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 December 2022, which are set out on pages 7 to 12.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACCA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA



5/6/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Together for Peace

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2022

	Notes	2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants and donations	(2)	120	329,039	329,159	133,138
Contracts and service level agreements		8,500	300	8,800	28,500
Sales and fees		(655)	-	(655)	1,546
Total income		<u>7,965</u>	<u>329,339</u>	<u>337,304</u>	<u>163,184</u>
Expenditure on:					
Salaries NICs and pensions	(3)	-	14,437	14,437	11,497
Consultancy and associates		7,808	122,453	130,261	111,188
Payroll charges		-	195	195	168
Training		-	356	356	-
Office rent and utilities		64	115	179	1,755
Travel		41	1,016	1,057	120
Printing, postage and stationery		49	448	497	183
Advertising and publicity		-	212	212	-
Food and refreshments		-	624	624	254
Independent examination		475	546	1,021	750
Equipment and materials		-	103	103	576
Insurance		69	334	403	386
Memberships and subscriptions		94	487	581	618
Companies House		-	-	-	13
External venue hire		134	1,052	1,186	440
Bank charges		43	29	72	36
Bad debts written off		-	-	-	812
Grants and donations payable		-	-	-	1,000
Community hub payments		-	98,827	98,827	14,575
Total expenditure		<u>8,776</u>	<u>241,234</u>	<u>250,010</u>	<u>144,371</u>
Net income / (expenditure)		<u>(811)</u>	<u>88,105</u>	<u>87,294</u>	<u>18,813</u>
Fund balances brought forward		<u>61,735</u>	<u>49,862</u>	<u>111,597</u>	<u>92,784</u>
Fund balances carried forward	(4)	<u>60,924</u>	<u>137,967</u>	<u>198,891</u>	<u>111,597</u>

All incoming resources and resources expended derive from continuing activities.

Together for Peace

Balance sheet

as at 31 December 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors and prepayments (6)	348	-	348	12,325
Cash at bank and in hand	64,572	148,244	212,816	114,647
Total current assets	<u>64,920</u>	<u>148,244</u>	<u>213,164</u>	<u>126,972</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals (7)	3,996	10,277	14,273	15,375
Total current liabilities	<u>3,996</u>	<u>10,277</u>	<u>14,273</u>	<u>15,375</u>
Net current assets / (liabilities)	<u>60,924</u>	<u>137,967</u>	<u>198,891</u>	<u>111,597</u>
Net assets	<u>60,924</u>	<u>137,967</u>	<u>198,891</u>	<u>111,597</u>
Funds				
Unrestricted funds				
General unrestricted funds	23,424	-	23,424	59,235
Designated funds (5)	37,500	-	37,500	2,500
Unrestricted funds	<u>60,924</u>	<u>-</u>	<u>60,924</u>	<u>61,735</u>
Restricted funds	-	137,967	137,967	49,862
Total funds	<u>60,924</u>	<u>137,967</u>	<u>198,891</u>	<u>111,597</u>

For the year ending 31 December 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 3rd April 2023

Signed:  (Trustee)

Name: MICHAEL LOVE

Together for Peace

Notes to the accounts

for the year ended 31 December 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Together for Peace

Notes to the accounts continued

for the year ended 31 December 2022

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
National Lottery Community Fund (CECAP)	-	277,039	277,039	133,048
Tudor Trust	-	52,000	52,000	-
Other donations	120	-	120	90
	<u>120</u>	<u>329,039</u>	<u>329,159</u>	<u>133,138</u>

3 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	13,882	11,055
Social security costs	480	308
Employment allowance	(480)	(308)
Pensions	555	442
	<u>14,437</u>	<u>11,497</u>

The average number of employees during the year was 1.3, being an average of 0.7 full time equivalent. (2021: 1, 0.5 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	555	442

4 Restricted funds

	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
National Lottery (CECAP)	47,487	277,039	223,725	-	100,801
Leeds Poverty Truth Commission	2,375	52,300	17,509	-	37,166
	<u>49,862</u>	<u>329,339</u>	<u>241,234</u>	<u>-</u>	<u>137,967</u>

Fund name

Purpose of restriction

National Lottery (CECAP)

For the Climate Emergency Community Action Programme project. T4P's role is to support local communities to develop their own responses, develop local plans and climate action hubs, and to connect them with city-wide resources and to each other.

Leeds Poverty Truth Commission

Towards the Leeds Poverty Truth Commission project. Funding from the Tudor Trust commenced in August 2022.

Together for Peace

Notes to the accounts continued

for the year ended 31 December 2022

5 Designated funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Reimagining Communities	2,500	-	-	(2,500)	-
Festival 23	-	-	-	30,000	30,000
Website redesign	-	-	-	2,500	2,500
Art of Hosting training	-	-	-	5,000	5,000
	<u>2,500</u>	<u>-</u>	<u>-</u>	<u>35,000</u>	<u>37,500</u>

Fund name	Reason for designation
Reimagining Communities	Towards a post Covid 19 research programme - this was transferred to the Festival 23 designated fund.
Festival 23	Towards the costs of a city-wide festival.
Website redesign	For redesign of the website.
Art of Hosting training	To subsidise places on an Art of Hosting training.

6 Debtors and prepayments	2022 £	2021 £
Debtors	-	11,992
Prepayments	<u>348</u>	<u>333</u>
	<u>348</u>	<u>12,325</u>

7 Creditors and accruals	2022 £	2021 £
Creditors	13,253	11,090
Accruals	1,020	785
Deferred income	<u>-</u>	<u>3,500</u>
	<u>14,273</u>	<u>15,375</u>

8 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £0 (previous year: £5,155).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

Together for Peace

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants and donations	120	90	329,039	133,048	329,159	133,138
Contracts and SLAs	8,500	8,500	300	20,000	8,800	28,500
Sales and fees	(655)	1,546	-	-	(655)	1,546
Total income	7,965	10,136	329,339	153,048	337,304	163,184
Expenditure						
Salaries NICs and pensions	-	-	14,437	11,497	14,437	11,497
Consultancy and associates	7,808	17,546	122,453	93,642	130,261	111,188
Payroll charges	-	-	195	168	195	168
Training	-	-	356	-	356	-
Office rent and utilities	64	1,738	115	17	179	1,755
Travel	41	19	1,016	101	1,057	120
Printing, postage and stationery	49	-	448	183	497	183
Advertising and publicity	-	-	212	-	212	-
Food and refreshments	-	10	624	244	624	254
Independent examination	475	750	546	-	1,021	750
Equipment and materials	-	48	103	528	103	576
Insurance	69	386	334	-	403	386
Memberships and subscriptions	94	476	487	142	581	618
Companies House	-	13	-	-	-	13
External venue hire	134	50	1,052	390	1,186	440
Bank charges	43	36	29	-	72	36
Bad debts written off	-	812	-	-	-	812
Grants and donations payable	-	1,000	-	-	-	1,000
Community hub payments	-	-	98,827	14,575	98,827	14,575
Total expenditure	8,776	22,884	241,234	121,487	250,010	144,371
Net income / (expenditure)	(811)	(12,748)	88,105	31,561	87,294	18,813
Fund balances brought forward	61,735	74,320	49,862	18,464	111,597	92,784
Fund balances carried forward	60,924	61,735	137,967	49,862	198,891	111,597