

Together for Peace

Charity number 1125153

A company limited by guarantee number 06633741

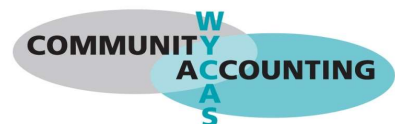
Annual Report and Financial Statements

for the year ended 31 December 2021

Together for Peace.

People, ideas and action towards a shared future.

www.T4P.org.uk



West Yorkshire Community Accounting Service

Annual Report and Financial Statements
for the year ended 31 December 2021

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Prepared by West Yorkshire Community Accounting Service

Together for Peace

Trustees' report for the year ended 31 December 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Guy Wilson		
Sally-Anne Greenfield		
Rachael Loftus		
Fidelis Chebe		Resigned 24 March 2021
Alison Phelps		Co-opted 9 December 2021
Saiqa Sharif		Co-opted 9 December 2021
Annette Morris		Co-opted 9 December 2021
Gillian Holding		Co-opted 9 December 2021
Olivier Nkuzimana		Co-opted 9 December 2021
Edward Carlisle		Co-opted 9 December 2021
Michael Love		Co-opted 9 December 2021
Charity number	1125153	Registered in England and Wales
Company number	06633741	Registered in England and Wales
Registered and principal address	Bankers	
145a Cardigan Road	Unity Trust Bank plc	
Leeds	Four Brindleyplace	
LS6 1LJ	Birmingham	
	B1 2JB	

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 30 June 2008. It is governed by a memorandum and articles of association (as amended 25 October 2013). The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Together for Peace

Trustees' report (continued) for the year ended 31 December 2021

Objectives and activities

The charity's objects

The promotion of racial harmony in the City of Leeds for the public benefit by (for example):

- a) Promoting knowledge and mutual understanding between different racial groups.
- b) Advancing education and raising awareness about different racial groups to promote good relations between persons of different racial groups.
- c) Working towards the elimination of discrimination on the grounds of race.
- d) To advance education and training in and promote peace building and conflict transformation in the City of Leeds.
- e) To prevent or relieve poverty in the city of Leeds through raising awareness of the factors that contribute to poverty and promoting and enabling collaborative responses and solutions to mitigate these.

The charity's main activities

Together for Peace (T4P) co-develops and co-delivers community projects and events across Leeds, aiming to generate opportunities for diverse people to engage with 'the big issues of our time', and to foster harmony in the city.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular to addressing significant challenges the city of Leeds faces in relation to poverty, climate change, widening inequalities, and polarisation of identity-based standpoints. Impact evaluation and reflective practice are core to how T4P operates.

Achievements and performance

The main emphasis of the charity's work in 2021 has continued to be about enabling the diverse citizens of Leeds to come together to seek shared solutions to the major issues of poverty & inequality and to the climate emergency. We have continued to work in partnership across the city with people, communities and private, public, and 3rd sector organisations.

CECAP, the National Lottery funded Climate Emergency Community Action Project, (now known as 'Climate Action Leeds') completed the first year of its 5-year programme. Together for Peace continues to lead on the community Hubs element of the programme, and successfully developed community climate action groups in Garforth, Seacroft, Beeston and Otley. In those areas we also started a 3-year process of funding local climate hub workers and activities through the programme. In addition, we have started development work in the second four areas of Horsforth, Armley, Little London and Alwoodley.

Leeds Poverty Truth Commission's third commission came to conclusion in January with an online closing event sharing the commission's learning and launching our 'Breaking Down Barriers' training resource. Following this and having successfully applied to MIT's U-lab 2.x, a group of past commissioners and facilitators used this programme to reflect on the previous 3 commissions and vision for the future of LPTC. Over the summer months a business plan was developed for the next iteration of LPTC and fundraising for this began in earnest in the autumn. Work to embed learning from the 3rd commission and to continue to support past commissioners continued throughout the year.

The Community Health Equalities Pilot, commissioned by Healthwatch Leeds, took the Poverty Truth Commission approach of enabling decision makers to hear the stories of local people and to work with them in developing effective responses to health inequalities in East Leeds. Repeatedly set back by the lockdowns in 2020, the project was delivered in the first 7 months of the year albeit with a smaller number of participants than planned. Community participants spoke of the importance of being truly listened to and this was reflected in the professionals' responses. The key learning outcome was how organisational culture needs to change if communities are to be genuinely included in Local Care Partnerships.

Together for Peace

Trustees' report (continued) for the year ended 31 December 2021

Achievements and performance - continued

In January we facilitated an online conversation on behalf of Leeds University Student Union. A contentious issue had arisen in relation to the University's relationship with the Hebrew University in Jerusalem and the Union asked us to provide external facilitation to enable the issue to be aired between students and the Union itself.

We continued to provide evaluations for projects working with young run by GIPSIL, a not-for-profit organisation in Leeds supporting disadvantaged young people.

Reimagining Communities is an ongoing research project to learn how communities have been impacted by the pandemic and will result in a shareable publication and will inform T4P's future work with communities.

T4P continued to provide at-cost shared office and meeting space for several small community, educational and voluntary organisations until May 2021 when the meanwhile-use building in which T4P rented space (as licensee) was handed back to the owners. This has been experienced as a significant loss by the many groups who valued the ability to share affordable city-centre space.

After several years of declining numbers of trustees on T4P's board we have successfully recruited new trustees to the board, all of whom have had various levels of relationship with the charity through its various projects. This has significantly increased the diversity, experience, and skills of the board and will bring fresh ideas and perspective whilst ensuring continuity.

Financial review

The net income for the year was £18,813, including net expenditure of £12,585 on unrestricted funds and net income of £31,398 on restricted funds.

Reserves policy

T4P's policy is to keep reserves equivalent to 12 months' running costs which in 2021 was £18,000. The charity's free reserves, excluding fixed assets, at the year end were £61,735.

This figure is largely due to a final donation of £50,000 in 2019 from a regular donor to enable the charity to become self-sufficient after 10 years of regular funding. The pandemic meant that the charity was unable to carry out the developmental work it wanted to do with some of this funding. The trustees plan in 2022 to appoint a part-time administrator/coordinator for the charity and to invest funds in developing a Together for Peace festival for 2022-2023, revisiting T4P's core work in promoting festivals from 2003-2011. The trustees have designated some funds specifically for post Covid 19 activity including research. Because of continuing uncertainty as to when the charity will be able to resume normal working we will retain reserves higher figure than is usual.

Together for Peace

Trustees' report (continued) for the year ended 31 December 2021

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 24/02/2022

Guy Wilson (Trustee)

Together for Peace

Independent examiner's report to the trustees of Together for Peace

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 December 2021, which are set out on pages 7 to 12.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

24/03/2022

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Together for Peace

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Grants and donations	(2)	90	133,048	133,138	33,394
Contracts and service level agreements		8,500	20,000	28,500	11,990
Sales and fees		1,546	-	1,546	11,638
Other income		-	-	-	160
Total income		10,136	153,048	163,184	57,182
Expenditure on:					
Salaries NICs and pensions	(3)	-	11,497	11,497	998
Consultancy and associates		17,546	93,642	111,188	70,430
Payroll charges		-	168	168	74
Training		-	-	-	1,175
Office rent and utilities		1,738	17	1,755	7,639
Travel		19	101	120	542
Printing, postage and stationery		-	183	183	-
Advertising and publicity		-	-	-	827
Food and refreshments		10	244	254	1,332
Independent examination		750	-	750	750
Accountancy		252	-	252	143
Equipment and materials		48	528	576	1,236
Insurance		386	-	386	384
Memberships and subscriptions		224	142	366	249
Legal and professional fees		-	-	-	1,000
Companies House		13	-	13	13
External venue hire		50	390	440	47
Bank charges		36	-	36	-
Bad debts written off		812	-	812	-
Grants and donations payable		1,000	-	1,000	-
Community hub payments		-	14,575	14,575	-
Total expenditure		22,884	121,487	144,371	86,839
Net income / (expenditure)		(12,748)	31,561	18,813	(29,657)
Transfers between funds		163	(163)	-	-
Net movement in funds		(12,585)	31,398	18,813	(29,657)
Fund balances brought forward		74,320	18,464	92,784	122,441
Fund balances carried forward	(4)	61,735	49,862	111,597	92,784

All incoming resources and resources expended derive from continuing activities.

Together for Peace
Balance sheet
as at 31 December 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors and prepayments	(5) 2,325	10,000	12,325	4,744
Cash at bank	64,030	50,617	114,647	97,285
Total current assets	<u>66,355</u>	<u>60,617</u>	<u>126,972</u>	<u>102,029</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(6) 4,620	10,755	15,375	9,245
Total current liabilities	<u>4,620</u>	<u>10,755</u>	<u>15,375</u>	<u>9,245</u>
Net current assets / (liabilities)	<u>61,735</u>	<u>49,862</u>	<u>111,597</u>	<u>92,784</u>
Net assets	<u>61,735</u>	<u>49,862</u>	<u>111,597</u>	<u>92,784</u>
Funds				
Unrestricted funds				
General unrestricted funds	59,235	-	59,235	74,320
Designated funds	2,500	-	2,500	-
Total unrestricted funds	<u>61,735</u>	<u>-</u>	<u>61,735</u>	<u>74,320</u>
Restricted funds	<u>-</u>	<u>49,862</u>	<u>49,862</u>	<u>18,464</u>
Total funds	<u>61,735</u>	<u>49,862</u>	<u>111,597</u>	<u>92,784</u>

For the year ending 31 December 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 24/02/2022

Guy Wilson (Trustee)

Together for Peace

Notes to the accounts

for the year ended 31 December 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Together for Peace

Notes to the accounts continued

for the year ended 31 December 2021

2 Grants and donations

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
National Lottery Community Fund (CECAP)	-	133,048	133,048	23,948
National Lottery Community Fund	-	-	-	8,271
Other donations	90	-	90	1,175
	<u>90</u>	<u>133,048</u>	<u>133,138</u>	<u>33,394</u>

3 Staff costs and numbers

	2021 £	2020 £
Gross salaries	11,055	960
Social security costs	308	32
Employment allowance	(308)	(32)
Pensions	442	38
	<u>11,497</u>	<u>998</u>

The average number employees during the year was 1, being an average of 0.5 full time equivalent (2020: 1, 0.1 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021 £	2020 £
Costs of the scheme to the charity for the year	442	38

4a Restricted funds

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Leeds Poverty Truth Commission	1,696	20,000	19,321	-	2,375
National Lottery (Capability)	3,365	-	3,365	-	-
National Lottery (CECAP)	13,403	133,048	98,801	(163)	47,487
	<u>18,464</u>	<u>153,048</u>	<u>121,487</u>	<u>(163)</u>	<u>49,862</u>

Fund name

Purpose of restriction

Leeds Poverty Truth Commission

Towards the Leeds Poverty Truth Commission project.

National Lottery (Capability)

Capability funding to enhance the internal organisational development of T4P.

National Lottery (CECAP)

For the Climate Emergency Community Action Programme project. T4P's role is to support local communities to develop their own responses, develop local plans and climate action hubs, and to connect them with city-wide resources and to each other. The transfer relates hot desk charges.

4b Designated funds

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Reimagining Communities	-	4,500	2,000	-	2,500
	<u>-</u>	<u>4,500</u>	<u>2,000</u>	<u>-</u>	<u>2,500</u>

Fund name

Purpose of restriction

Reimagining Communities

Towards a post Covid 19 research programme.

Together for Peace
Notes to the accounts continued
for the year ended 31 December 2021

5 Debtors and prepayments	2021	2020
	£	£
Debtors	11,992	4,424
Prepayments	333	320
	<u>12,325</u>	<u>4,744</u>

6 Creditors and accruals	2021	2020
	£	£
Creditors	11,090	8,495
Accruals	785	750
Deferred income	3,500	-
	<u>15,375</u>	<u>9,245</u>

7 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total benefits received by the key management personnel were £5,155 (previous year: £nil).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

Together for Peace

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Grants and donations	90	1,175	133,048	32,219	133,138	33,394
Contracts and SLAs	8,500	11,990	20,000	-	28,500	11,990
Sales and fees	1,546	11,638	-	-	1,546	11,638
Other income	-	160	-	-	-	160
Total income	10,136	24,963	153,048	32,219	163,184	57,182
Expenditure						
Salaries NICs and pensions	-	-	11,497	998	11,497	998
Consultancy and associates	17,546	26,138	93,642	44,292	111,188	70,430
Payroll charges	-	-	168	74	168	74
Training	-	1,158	-	17	-	1,175
Office rent and utilities	1,738	7,237	17	402	1,755	7,639
Travel	19	-	101	542	120	542
Printing, postage and stationery	-	-	183	-	183	-
Advertising and publicity	-	827	-	-	-	827
Food and refreshments	10	59	244	1,273	254	1,332
Independent examination	750	750	-	-	750	750
Accountancy	252	105	-	38	252	143
Equipment and materials	48	57	528	1,179	576	1,236
Insurance	386	384	-	-	386	384
Memberships and subscriptions	224	249	142	-	366	249
Legal and professional fees	-	1,000	-	-	-	1,000
Companies House	13	13	-	-	13	13
External venue hire	50	47	390	-	440	47
Bank charges	36	-	-	-	36	-
Bad debts written off	812	-	-	-	812	-
Grants and donations payable	1,000	-	-	-	1,000	-
Community hub payments	-	-	14,575	-	14,575	-
Total expenditure	22,884	38,024	121,487	48,815	144,371	86,839
Net income / (expenditure)	(12,748)	(13,061)	31,561	(16,596)	18,813	(29,657)
Transfers between funds	163	-	(163)	-	-	-
Net movement in funds	(12,585)	(13,061)	31,398	(16,596)	18,813	(29,657)
Fund balances brought forward	74,320	87,381	18,464	35,060	92,784	122,441
Fund balances carried forward	61,735	74,320	49,862	18,464	111,597	92,784