

Together for Peace

Charity number 1125153

A company limited by guarantee number 06633741

Annual Report and Financial Statements for the year ended 31 December 2020



West Yorkshire Community Accounting Service

Annual Report and Financial Statements
for the year ended 31 December 2020

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Prepared by West Yorkshire Community Accounting Service

Together for Peace

Trustees' report for the year ended 31 December 2020

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Guy Wilson	Chair	
Fidelis Chebe		Resigned 24 March 2021
Rachael Loftus		
Sally Anne Greenfield		

Company Secretary Tony Herrmann

Charity number 1125153 Registered in England and Wales

Company number 06633741 Registered in England and Wales

Registered and principal address

145a Cardigan Road
Leeds
LS6 1LJ

Bankers

Co-operative Bank
PO Box 250
Skelmersdale
WN8 6WT

Independent examiner

Stephen Procter

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 30 June 2008. It is governed by a memorandum and articles of association (as amended 25 October 2013). The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Together for Peace

Trustees' report (continued) for the year ended 31 December 2020

Objectives and activities

The charity's objects

The promotion of racial harmony in the City of Leeds for the public benefit by (for example):

- a) Promoting knowledge and mutual understanding between different racial groups.
- b) Advancing education and raising awareness about different racial groups to promote good relations between persons of different racial groups.
- c) Working towards the elimination of discrimination on the grounds of race.
- d) To advance education and training in and promote peace building and conflict transformation in the City of Leeds.
- e) To prevent or relieve poverty in the city of Leeds through raising awareness of the factors that contribute to poverty and promoting and enabling collaborative responses and solutions to mitigate these.

The charity's main activities

Together for Peace (T4P) co-develops and co-delivers community projects and events across Leeds, aiming to generate opportunities for diverse people to engage with 'the big issues of our time', and to foster harmony in the city.

Public benefit statement

'In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular to addressing significant challenges the city of Leeds faces in relation to poverty, climate change, widening inequalities, and polarisation of identity-based standpoints. Impact evaluation and reflective practice are core to how T4P operates.

Achievements and performance

In 2020 Together for Peace (T4P) carried out the following work:

T4P was a partner in a successful bid to the National Lottery to develop over five years a city-wide response to the climate emergency. T4P's role, beginning in the autumn of 2020, is to support local communities to develop their own responses and to connect them with each other and with city-wide resources. This has also seen T4P employ its first paid member of staff.

The Leeds Poverty Truth Commission was forced to do most of its work online during the Covid crisis but nevertheless had some significant achievements.

The Community Health Equalities Pilot, commissioned by Healthwatch Leeds, takes the Poverty Truth approach of enabling decision makers to hear the stories of local people and to work with them in developing effective responses. This work was repeatedly set back by the lockdowns in 2020 but recruitment of community members took place, and the decision was made to work online, ready for a start early in 2021.

Leeds University Union invited T4P to facilitate a contentious debate, essentially about the Israel-Palestine conflict, as part of their Union process of referenda. This followed on from the Brave Spaces for Courageous Conversations training pilot carried out in 2019. We also did our annual briefing with University Union Executive officers on the conflict helping them to understand it and why it is so contentious on campus.

We carried out evaluations for GIPSIL, a not-for-profit organisation in Leeds supporting disadvantaged young people.

We continued to provide at-cost shared office and meeting space for a number of small community, educational and voluntary organisations.

T4P, like so many other charities, has felt the impact of COVID-19 in many ways. As much our work is based on building relationships, the restrictions that the global pandemic has enforced has meant that most of our face-to-face activity has had to move online. Whilst some people have coped well with adapting to new technology, many have not and we have really experienced negative impacts of digital exclusion in so much of our work.

Many of the communities in which we work are those facing greatest disadvantage and the pandemic has increased the gap in terms of wealth and health in our communities, creating greater divides than before.

Despite all of this we have been able to maintain contact with the people with whom we work through phone calls, zoom calls and doorstep drops, although we are looking forward to being able to see people face-to-face once more.

Together for Peace

Trustees' report (continued) for the year ended 31 December 2020

Achievements and performance (continued)

The significant size of the grant from the National Lottery climate change project has led to a thorough review of all policies and processes which have now been approved by the board.

Trustees and Associates are looking forward to the year ahead, a year in which we hope that the restrictions will be lifted and we can start to help re-build those vital connections within and between communities. We are about to undertake some consultations to find out what role local people think T4P could have in helping with the community recovery so we can see where we can best focus our efforts. We are also looking to expand the board by recruiting new trustees.

Covid-19

We have reviewed the impact of the Corona virus and concluded that it does not affect our viability to continue. Whilst some work has been delayed and it has not been possible to start new projects, during 2020 we have gained our largest-ever grant as part of a partnership to carry out the communities work on the climate emergency.

We have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern other than the reducing number of trustees which has now reached the minimum operational level. The trustees are putting a plan into action that addresses this concern which they expect to be remedied by September 2021.

Financial review

Net expenditure for the year was £29,657, including net expenditure of £13,061 on unrestricted funds and net expenditure of £16,596 on restricted funds.

T4P has benefited, in previous years, from a general annual donation from the Seedbed Fund. In 2019 the funder reviewed their priorities and are now focusing on other areas. This has had a negative impact on our income in 2020 but we are actively developing a new fundraising and income generation campaign.

Reserves policy

The charity's free reserves at the year end were £74,000.

T4P's policy is to keep reserves equivalent to between 3 and 6 months running costs. The trustees have agreed plans to designate some funds specifically for post Covid 19 activity including research and the promotion of a city-wide festival during 2021 which will bring us back in line with our reserves policy by the year end.

Together for Peace

Trustees' report (continued) for the year ended 31 December 2020

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

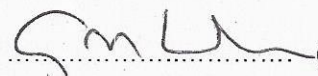
state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 30.07.21.....

Signed:  (Trustee)

Name: G.M. WILSON

Together for Peace

Independent examiner's report to the trustees of Together for Peace

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 December 2020, which are set out on pages 7 to 11.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Stephen Procter

Date: 2/8/21

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Together for Peace

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2020

	Notes	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
Income from:					
Grants and donations	(2)	1,175	32,219	33,394	95,743
SLA income		11,990	-	11,990	8,680
Sales and fees		11,638	-	11,638	16,235
Other income		160	-	160	633
Total income		<u>24,963</u>	<u>32,219</u>	<u>57,182</u>	<u>121,291</u>
Expenditure on:					
Salary costs	(3)	-	1,072	1,072	-
Consultancy and associates		26,138	44,292	70,430	60,923
Training		1,158	17	1,175	558
Volunteer expenses		-	-	-	-
Office rent and costs		7,237	402	7,639	13,473
Travel		-	542	542	1,508
Printing, postage and stationery		-	-	-	3
Advertising and publicity		827	-	827	330
Events and activities		59	1,273	1,332	2,972
Independent examination		750	-	750	750
Accountancy		105	38	143	-
Equipment		57	1,179	1,236	611
Insurance		384	-	384	326
Memberships and subscriptions		249	-	249	1,007
Trustee meeting expenses		-	-	-	361
Legal and professional fees		1,000	-	1,000	-
Companies House		13	-	13	13
Other expense		47	-	47	-
Total expenditure		<u>38,024</u>	<u>48,815</u>	<u>86,839</u>	<u>82,835</u>
Net income / (expenditure)		<u>(13,061)</u>	<u>(16,596)</u>	<u>(29,657)</u>	<u>38,456</u>
Fund balances brought forward		<u>87,061</u>	<u>35,060</u>	<u>122,121</u>	<u>83,665</u>
Fund balances carried forward	(4)	<u>74,000</u>	<u>18,464</u>	<u>92,464</u>	<u>122,121</u>

All incoming resources and resources expended derive from continuing activities.

Together for Peace

Balance sheet

as at 31 December 2020

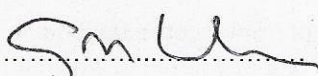
	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors	4,424	-	4,424	3,740
Cash at bank	75,904	21,381	97,285	118,131
Total current assets	80,328	21,381	101,709	121,871
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(5) 6,328	2,917	9,245	750
Total current liabilities	6,328	2,917	9,245	750
Net current assets	74,000	18,464	92,464	121,121
Total assets less current liabilities	74,000	18,464	92,464	121,121
Net assets	74,000	18,464	92,464	121,121
Funds				
Unrestricted funds	74,000	-	74,000	87,061
Restricted funds	-	18,464	18,464	35,060
Total funds	74,000	18,464	92,464	122,121

For the year ending 31 December 2020 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 30.07.21

Signed:  (Trustee)

Name: G.M. WILSON

Together for Peace

Notes to the accounts

for the year ended 31 December 2020

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Together for Peace

Notes to the accounts continued

for the year ended 31 December 2020

2 Grants and donations

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
National Lottery Community Fund	-	8,271	8,271	33,085
National Lottery Community Fund (CECAP)	-	23,948	23,948	-
Seedbed Christian Community Trust	-	-	-	60,000
Other donations	1,175	-	1,175	2,658
	<u>1,175</u>	<u>32,219</u>	<u>33,394</u>	<u>95,743</u>

3 Staff costs

	2020	2019
	£	£
Gross salaries	960	-
Social security costs	32	-
Employment allowance	(32)	-
Pensions	38	-
Payroll fees	74	-
	<u>1,072</u>	<u>-</u>

The average number employees during the year was 1.

4 Restricted funds

	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Leeds Poverty Challenge	29,102	8,271	35,677	1,696
National Lottery (Capability)	5,958	-	2,593	3,365
National Lottery (CECAP)	-	23,948	10,545	13,403
	<u>35,060</u>	<u>32,219</u>	<u>48,815</u>	<u>18,464</u>

Fund name

Leeds Poverty Challenge

National Lottery (Capability)

National Lottery (CECAP)

Purpose of restriction

Towards the costs of the 'Leeds Poverty Truth Challenge' project.

Capability funding to enhance the internal organisational development of T4P.

For the 'Climate Emergency Community Action Programme' project.

5 Creditors and accruals

	2020	2019
	£	£
Creditors	8,495	-
Accruals	750	750
	<u>9,245</u>	<u>750</u>

6 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Together for Peace

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2020

	2020	2019	2020	2019	2020	2019
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	1,175	52,658	32,219	43,085	33,394	95,743
SLA income	11,990	8,680	-	-	11,990	8,680
Sales and fees	11,638	16,235	-	-	11,638	16,235
Other income	160	633	-	-	160	633
Total income	24,963	78,206	32,219	43,085	57,182	121,291
Expenditure						
Salary costs	-	-	1,072	-	1,072	-
Consultancy and associates	26,138	27,359	44,292	33,564	70,430	60,923
Training	1,158	558	17	-	1,175	558
Volunteer expenses	-	-	-	-	-	-
Office rent and costs	7,237	13,473	402	-	7,639	13,473
Travel	-	137	542	1,371	542	1,508
Printing, postage and stationery	-	3	-	-	-	3
Advertising and publicity	827	330	-	-	827	330
Events and activities	59	693	1,273	2,279	1,332	2,972
Independent examination	750	750	-	-	750	750
Accountancy	105	-	38	-	143	-
Equipment	57	392	1,179	219	1,236	611
Insurance	384	326	-	-	384	326
Memberships and subscriptions	249	1,007	-	-	249	1,007
Trustee meeting expenses	-	361	-	-	-	361
Legal and professional fees	1,000	-	-	-	1,000	-
Companies House	13	13	-	-	13	13
Other expense	47	-	-	-	47	-
Total expenditure	38,024	45,402	48,815	37,433	86,839	82,835
Net income / (expenditure)	(13,061)	32,804	(16,596)	5,652	(29,657)	38,456
Transfers between funds	-	5,734	-	(5,734)	-	-
Net movement in funds	(13,061)	38,538	(16,596)	(82)	(29,657)	38,456
Fund balances brought forward	87,061	48,523	35,060	35,142	122,121	83,665
Fund balances carried forward	74,000	87,061	18,464	35,060	92,464	122,121