

ACCA ANNUAL REPORT 2021

INTRODUCTION

It's exactly a year to the day since we held our last AGM and whilst I think we'll all accept life hasn't returned to normal just yet, it is considerably more normal than it was then.

It was in December 2020 when we were approached by Angmering Medical Centre Team about the prospects of them using the Community Centre as a Vaccination Centre. We attended countless meetings, answered innumerable almost impossible questions from what appeared to be every department within the Medical World at often ridiculously silly times of the day & night without anyone really knowing what was exactly required. As it turns out the Centre ticked every single box that was necessary and, following Trustee approval, we began the vaccination clinics in January 2021.

Some would say the rest is history but I would like to take a moment to mention a few people on our side of the story who helped ensure it got off the ground. My husband, Tony Cross who, voluntarily, although he may say otherwise, agreed to take on the role of caretaker as Shaun our permanent caretaker, had broken his hip after a bad fall. Opening up, gritting paths, ensuring all was set for the teams to begin every day when most of us were still tucked up in bed. Without him life for the medical team would have been considerably more complex & I know they were exceptionally grateful for his support.

In addition, Lucy, our Centre Manager, has constantly juggled her busy family life, often well beyond the call of her role. She has ensured countless minor 'emergencies' were dealt with efficiently, with good humour and a smile, no matter what was thrown at her. Believe me there were times when we could both have happily screamed in frustration. I know the Medical Team couldn't have achieved so much without Lucy's constant support and 'can do' attitude. She has been amazing and I for one am exceptionally grateful that she has been there for us.

Louisa & Karen, our Reception Staff have also stepped in and then stepped back at times with only a few hours' notice as the Medical Team's 'needs' changed. Louisa's husband Adrian also agreed to support the role of Caretaker as the hours the centre opened increased to many more than 1 person could maintain. Again, I wish to thank Adrian for all his efforts and we are hopeful he may continue to support us in the same way.

Shaun, our long-term Caretaker finally returned to work after extensive surgery and physiotherapy which allowed Tony to step down. Shaun's mobility has increased incredibly well through his own determination and

we're hopeful in the coming months he will be able to return to his full duties.

MANAGEMENT COMMITTEE

Having served on a number of committees over the years I can honestly say I feel extremely fortunate with 'my team'. We often have differing thoughts on the way forward but the discussions are always carried out calmly and professionally, resulting in a balanced view. No matter what their own personal thoughts are, the Trustees always place the aims of the ACCA firmly in first place.

After advertising on Face Book for additional members of the community to join the Trustees, I think we struck lucky when Andy & Amanda put themselves forward for the role. Both have regularly volunteered their time with the Covid Clinic long before they responded to my call for new blood. They both have the community at heart with very useful skills gained from their employment backgrounds.

WEB SITE & LOGO

A new web site had been agreed by the Trustees a few years ago but due to technical complexities, progress was paused. However, it is with considerable relief that finally we have a new site that is more attractive and easier for the staff to use. Along with the new site we also have a new logo which was developed for us free of charge.

GRANTS

Action for Rural Sussex awarded us a grant of £2,470 to be used towards a project for the benefit of the community. We have looked into ways of utilising the Pram Shelter for a 'Men in Sheds' type project but at the present time and until the Clinic is finished, the matter requires further thought. There is no electricity and security is an issue, but we welcome any other ideas what the grant or indeed the Shelter can be used for.

Further Grants to the tune of £39,000 were received by the ACCA from Government funds during the pandemic. The grants appear to be generic across many sectors and were received during the initial lockdown.

ANGMERING PARISH COUNCIL

The Chair of Angmering Parish Council, Nikki Hamilton-Street, has approached us to discuss the possibility of extending the Centre to include offices for their staff. The idea is still very much in its infancy stages but in principle the Trustees see it as a positive venture for everyone.

CLEANING COMPANY

Our cleaning company of long standing has now been replaced by another local company. To date we are very happy with the change especially as financially it is proving far more cost effective.

HIRERS CHARGES

Whilst the hiring charges haven't been raised for a number of years, we have taken the decision, in support of our community, to keep our rates as they are. Charges will be revisited as and when the centre returns to full capacity after the Clinic has finished.

ANGMERING PRODUCE / FLOWER SHOW

Pigeon House, which is the long-standing venue for this annual event, is no longer available and the event's Committee is looking for a new venue and volunteers. We have offered the Centre until such times as they could find something more suitable. The date for the next Show is July 23rd 2022. APC are going to assist with the running of the show whilst a new Committee is formed. ACCA Staff and Trustees will be supporting the event wherever possible.

LITTLEHAMPTON COMMUNITY FRIDGE

The organisers of the Fridge approached us as a venue to host this weekly stall, predominantly in the Centre Car Park. It is proving very successful although a knock-on complication has been the queues of people that sometimes-blocked access to the Vaccination Clinics. However, this has now been resolved.

VACCINATION CLINIC

This will now continue to operate until the end of the year to enable the Covid Booster and the Flu Jabs to be administered. We had hoped that the clinics would cease at the end of September, as it had already been extended from May to September at the Medical Teams request, to ensure as many vaccinations as possible for the community could take place. As you will appreciate, many additional age groups were added to the list of people requiring vaccinations as more information on the pandemic impact became known. Innovations in Primary Care specifically requested a continuation of the Boosters as they were for a specific group of the community who they felt would probably be reluctant to travel to mass vaccination sites.

HIRERS

Whilst we agreed to the continuation of the clinics, we were very keen to be able to invite our hirers back to the centre. It has taken a considerable amount of work and juggling by our staff to allow this to happen. It will be constantly monitored and adjusted to ensure we

support our community with a return to the normality of classes whilst our continuing work with the medical teams.

VOLUNTEERS

I would like to finish by thanking the huge number of volunteers that have given their time since January to assist the Medical Teams with the vaccinations. We have an amazingly supportive community who have helped make all the clinics achievable. Without them working in the car park in all weathers, inside cleaning chairs or helping wherever required, be assured the clinics could not have taken place. We are exceptionally thankful for every minute of their precious commitment to 'the call to arms'.

ANGMERING COMMUNITY CENTRE ASSOCIATION

Registered Charity No. 1125150

Accounts for the year ended 31 March 2021

**Alan R Moyse
Chartered Accountant
12 Shepherds Croft
Brighton BN1 5JF**

ANGMERING COMMUNITY CENTRE ASSOCIATION
Accounts for the year ended 31 March 2021

BALANCE SHEET at 31 March 2021

	2021		2020	
	£	£	£	£
Current Assets				
Cash at Bank				
Unrestricted funds	115,456		103,260	
Restricted funds	103,923		103,923	
		219,379		207,183
Sundry Debtors		4,700		-
		224,079		207,183
Less: Current Liabilities				
Accrued expenses due within one year		(783)		-
Net Current Assets		223,296		207,183
Funds of the Charity				
Unrestricted Funds				
Balance brought forward	103,260		96,743	
Add: Net income for year	16,113		6,517	
		119,373		103,260
Restricted Funds				
Balance brought forward	103,923		103,730	
Add: Net income for year	-		193	
		103,923		103,923
		223,296		207,183

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Trustee

.....
Trustee

Date:

ANGMERING COMMUNITY CENTRE ASSOCIATION
Accounts for the year ended 31 March 2021

INCOME AND EXPENDITURE ACCOUNT for the year ended 31 March 2021

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total £	2020 Total £
Income				
Room & Equipment Hire	14,915	-	14,915	61,799
Government grants - Furlough Scheme	14,384	-	14,384	-
Arun District Council Grants	39,143	-	39,143	-
Other Grants	2,470	-	2,470	1,203
Other Income - Solar Panels	4,612	-	4,612	4,625
ACCA Clubs	-	-	-	970
Interest on Deposit Accounts	2,435	-	2,435	2,606
	<u>77,959</u>	<u>-</u>	<u>77,959</u>	<u>71,203</u>
Expenditure				
Wages, Salaries & Caretaking	38,408	-	38,408	32,420
Payroll Services	1,164	-	1,164	-
Lighting & Heating	4,541	-	4,541	5,772
Telephone & Internet	848	-	848	644
Insurance	859	-	859	807
Rates & Water	671	-	671	3,477
Printing, Stationery & Computer	695	-	695	2,001
Subscriptions & Licenses	1,023	-	1,023	1,216
Repairs & Maintenance	5,538	-	5,538	5,303
Cleaning and hygiene	4,311	-	4,311	10,306
Legal and professional	2,233	-	2,233	-
Audit and Accountancy	210	-	210	-
Sundry Expenses	554	-	554	738
Prior year items	791	-	791	1,032
ACCA Clubs	-	-	-	777
	<u>61,846</u>	<u>-</u>	<u>61,846</u>	<u>64,493</u>
Net Income for year	<u>16,113</u>	<u>-</u>	<u>16,113</u>	<u>6,710</u>

Notes to the Accounts

1 Basis of accounting

These accounts have been prepared on the basis of historical cost in accordance with Accounting and Reporting by Charities: Financial Reporting Standard for Smaller Entities (the FRSSE) - effective 01 January 2015, and with the Charities Act 2011.

2 Accounting policies

Recognition of income

These are included in the Income and Expenditure Account when the Centre becomes entitled to the resources.

Grants and donations

These are only included in the Income and Expenditure Account when the Centre has unconditional entitlement to them.

Liability recognition

These are recorded as soon as there is a legal obligation committing the Centre to pay out the resources.

3 Restricted Funding Activities

All activities subject to restricted funding ceased during the prior year, and there was no restricted income or expenditure during the year under review.

ANGMERING COMMUNITY CENTRE ASSOCIATION
Accounts for the year ended 31 March 2021

Independent Examiner's Report

To the Trustees of the Angmering Community Centre Association

I report on the accounts of the Angmering Community Centre Association, which are set out on pages 2 to 5

Respective responsibilities of trustees and examiner

The centre's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 154 of the Charities Act 2011, and that an independent examination is appropriate.

It is my responsibility to:

- * examine the accounts (under section 145 of the 2011 Act)
- * to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act)
- * to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 130 of the 2011 Act; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met ; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alan R Moyse
Chartered Accountant

12 Shepherds Croft
Brighton BN1 5JF

03 June 2021

ANGMERING COMMUNITY CENTRE ASSOCIATION
Accounts for the year ended 31 March 2021

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