

West Heath Community Association

# **West Heath Community Association**

West Heath Community Centre  
Hampstead House  
Condoover Road  
West Heath  
Birmingham B31 3QY  
Tel: 0121 475 2833  
Email: [office@westheathcommunitycentre.co.uk](mailto:office@westheathcommunitycentre.co.uk)



## **West Heath Community Association**

**Registered Company No: 6570815**

**Registered Charity: 1124993**

### **Report and Financial Statements**

**For the Financial Year Ending 31 March 2022**

# **West Heath Community Association**

## **Report and Accounts – 31 March 2022**

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**Legal and Administrative Information – 31 March 2022**

**Trustees and Management Board**

Trustees and Directors and the Management Board who served during the year and up to the date of this Report, are shown below.

**Trustees & Directors**

Michael Bennett (Chair)  
John Gregory  
Barry Griffin  
Marie Henry  
Anita Jeskins  
Janice Perry  
Michael Perry  
Theresa Salmond-Dillworth

**Registered Office**

West Heath Community Centre  
Hampstead House  
Conover Road  
West Heath  
Birmingham B31 3QY

**Banks**

Barclays Bank Plc  
Longbridge Branch  
Longbridge  
Birmingham B45

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent ME19 4JQ

**Independent Examiner**

Linda Hall

## Report of the Trustees and Directors for the Year End 31 March 2022

The Trustees and Directors present their Report, together with financial statements of West Heath Community Association for the year ending 31 March 2022. The financial statements are set out on the following pages. For the year ending 31 March 2022, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts;
- These accounts have been prepared in accordance with the provisions applicable to companies' subject to the small companies' regime.

### Principal Activities

The principal activity of the Association is to promote the well-being of the community and residents in West Heath for which purposes as may, by law, be deemed charitable. To associate local authorities, voluntary organisations and residents in common effort to advance education, to further health, to provide recreation and to foster a community spirit.

### Financial Report for the Year to 31<sup>st</sup> March 2022.

The effects of the Coronavirus Pandemic was brutal and far reaching. Fortunately Grants from both National (Furlough scheme) and Local Governments ensured we received sufficient funding to keep us going. Without it we would have suffered a loss in excess of £5k. We are grateful to the Centre Manager and the staff for keeping the centre running for a select few hirers, whilst keeping Covid safety foremost in their minds.

### Future Developments

2022/23 will continue to be very challenging and hopefully a few positive outcomes will turn the centre back into a thriving community hub.

The above report was approved by the Trustees and Directors and was signed on its behalf by:

**Michael Bennett**  
Chair .....

**Director & Trustee**

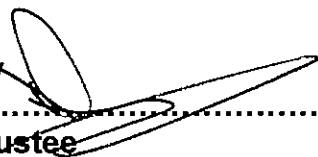
**Date: 15/11/2022**



**Michael Perry**  
Treasurer.....

**Director & Trustee**

**Date: 15/11/2022**



**Independent Examiner's Report to the Directors and Trustees of West Heath Community Association**

"I report on the financial statements of the Charity for the year ended 31 March 2022 which are set on the following pages.

**Respective Responsibilities of the Trustees and Examiners**

- The charity's trustees and directors are responsible for the preparation of the accounts. The Charity's trustees and directors consider that an audit is not required for this year under Section 145 (1) (a) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. For the year ending 31 March 2022, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.
- Under section 133 Account and Statements, an option for lower-income charities, the charity trustees have, in respect of this year, elected to prepare—
  - (a) a receipts and payments account, and
  - (b) a statement of assets and liabilities,instead of a statement of accounts under section 132(1).

It is my responsibility to:

- Examine the accounts under section 145 (1) (a) of the Charities Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

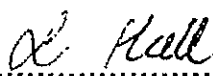
In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:
  - a) to keep accounting records in accordance with section 130 of the Charities Act and;
  - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached".

Linda Hall,

Independent Examiner –

26/9/2022



## Notes to the Financial Statements for the Year Ending March 2022

### 1. Incoming Resources and Charitable Expenditure

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs to the category.

Bank interest is shown on the basis of amounts receivable in the year.

### 2. Grants received and spent 2021/22 (Restricted funds)

#### a. 9 x grants were received.

1. Furlough Scheme £3722. Offset against wage costs. Fully spent.
2. BVFC £4500 – fully spent
3. Creative City £4672, spent £960, remaining £3712
4. Birmingham CC (8 separate grants) £206 spent, remaining £8741
5. Total grants unspent 31/3/22 £16721 (includes some residual from 20/21)

### 3. Grants received – Non-specific

2 grants received totalling £27,100 relating to Covid support from the Government and delivered by Birmingham City Council.

# West Heath Community Association

## Income & Expenditure year ended 31st March 2022

2020/21	INCOME	
£ 31,462	Room Rents	£ 21,530.60
£ -	Hall Bookings	£ 30,917.66
	Party bookings	£ 4,360.20
	less Party refunds	£ 355.00
		£ 4,005.20
	Grants	
£ 27,500	Non-Specific Grants	£ 27,100.14
£ 13,500	Specific Grants	£ 18,989.68
-£ 8,436	less spent to date	£ 6,007.67
		£ 12,982.01
£ 2,201	Donations	£ 387.11
£ 2,747	Fund Raising	£ 6,331.00
-£ 254	less expenditure	£ 732.34
£ -		£ 5,985.77
£ -		
£ -		
£ -	Asset Sales	£ 220.00
£ 44	Miscellaneous	£ 855.96
		£ 1,075.96
£ 10	Bank Interest	£ 3.98
		£ 3.98
£ 68,774	<b>TOTAL</b>	£ 103,601.32
£ 68,774		<b>£ 103,601.32</b>

2020/21	EXPENDITURE	
	Staff Costs	
£ 43,589	House Wages	£ 43,339.49
-£ 16,301	less Furlough Grant	£ 3,723.85
£ 6,249	Tax & NI	£ 5,017.48
£ 1,975	Pension costs	£ 1,861.01
		£ 46,494.13
	Running Costs	
£ 8,559	Utilities	£ 9,135.49
£ -	Rates	£ 683.85
£ 1,222	Insurance	£ 1,063.16
£ 10,378	Repairs & Maintenance	£ 9,927.07
£ 84	Health & Safety	£ 563.72
		£ 21,373.29
£ -	Office Costs	
£ 1,176	Stationery / supplies	£ 1,322.12
£ 1,125	Telephone	£ 872.64
£ -	IT	£ 199.88
£ -	Miscellaneous	£ 2,394.64
£ 550	Cleaning materials	£ 858.62
£ 69	Finance costs	£ 508.42
£ -	General Expenses	£ 1,560.20
£ 924		
		£ 2,927.24
£ -	Bad debts written off	£ -
£ 59,599	<b>TOTAL</b>	£ 73,189.30
£ 9,175	Income over expenditure	£ 30,412.02
£ 68,774		<b>£ 103,601.32</b>

**WHCA - Hampstead House**  
**Balance Sheet as at 31st March 2022**

2020/21	B/fwd 1/4/17	
		<b>Bank &amp; Cash (b/fwd)</b>
£ 8,854	Barclays	£ 19,130.44
£ 9,225	CAF Cash	£ 6,147.26
£ 13,012	CAF Gold	£ 20,540.20
£ 124	Cash	£ 164.56
£ 4,651	Day Centre Bank	
£ 82	Day Centre Cash	
	<b>Total</b>	<b>£ 45,982.46</b>
£ 6,978	<b>Debtors</b>	£ 2,192.96
	as at 31/3/21	
£ 809	<b>Creditors</b>	£ 4,566.21
	as at 31/3/22	
£ 9,173	<b>Profit for Year</b>	£ 30,412.02
£ -		£ -
		£ 30,412.02
£ 52,908	<b>TOTAL</b>	<b>£ 83,153.65</b>

2020/21		<b>Bank &amp; Cash (c/fwd)</b>
£ 19,130	Barclays	£ 36,135.67
£ 6,147	CAF Cash	£ 19,844.16
£ 20,542	CAF Gold	£ 20,543.66
£ 165	Cash	£ 97.31
	<b>Total</b>	<b>£ 76,620.80</b>
£ 2,192	<b>Debtors</b>	£ 5,723.66
	as at 31/3/22	
£ -	less bad debts	£ -
£ -		
£ 4,733	Day Centre tfr	
	<b>Creditors</b>	£ 809.19
	as at 31/3/21	
£ 52,909	<b>TOTAL</b>	<b>£ 83,153.65</b>



## Acknowledgement

For the year ending 31 March 2022, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts;
- These accounts have been prepared in accordance with the provisions applicable to companies' subject to the small companies' regime.

## Financial Statement at 31st March 2022

### Approval

We confirm that we have available all relevant records and information for the preparation of the financial statements for the year ending 31st March 2022.

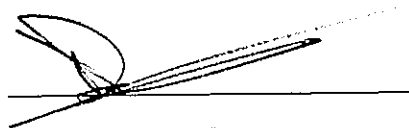
The financial statements have been approved by the Trustees and Directors on     /     / 2021 and signed on their behalf by:

Michael Bennett  
Chair  
Director & Trustee



Date: 15/11/22

Michael Perry  
Treasurer  
Director & Trustee



Date: 15/11/22