

SHROPSHIRE SEVERN AND TEME DISTRICT SCOUT COUNCIL

England & Wales · Charity number 1124969

Details

Other names Shropshire Severn and Teme Scout District

Status Registered

Legal form Other

Registered 2008-07-14

Register [View on the Charity Commission register](#)

Contact

Address The Lighthouse
Webb Crescent
Telford
Shropshire
TF4 3DT

Phone 07866334689

Email Chair@shropshiresevernandtemescouts.org.uk

Website www.shropshiresevernandtemescouts.org.uk

Activities

Objects: ROYAL CHARTER GRANTED 4 JANUARY 1912 TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIAL; AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

Activities: The Shropshire Severn and Teme Scout District is one of three Scout Districts within the County of Shropshire. It provides administrative and financial support for some 13 Scout Groups, from Albrighton in the north to Ludlow in the south of Shropshire.

Classification

- **How:** Provides Other Finance, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, SHROPSHIRE.
- Shropshire
- Telford & Wrekin

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£62,754	£56,105	-	-
2024-03-31	£54,166	£73,380	-	-
2023-03-31	£74,895	£70,457	-	-
2022-03-31	£39,189	£48,163	-	-
2021-03-31	£20,101	£53,496	-	-

Trustees

Name	Role	Appointed
Darren Owen	Chair	2021-10-19
Edward Pritchard		2021-10-19
Emily Beeston		2025-09-22
Emily Laura Bryan		2025-09-22
Gill Callaghan		2021-10-19
Iris Alexandra Henson		2004-04-01
James Brophy		2021-10-19
Jeff Williams		2021-10-19
Magaret Mcgeachy		2023-09-27
Phillip John Owens		2024-09-30
Stephen Richard Douglas Humphrey		2024-09-30

SHROPSHIRE SEVERN AND TEME DISTRICT SCOUT COUNCIL

England & Wales - Charity number 1124969

Accounts



Shropshire Severn & Teme District Scout Council

Registered Charity Number 1124969

Financial Statements

For the year ending 31st March 2025

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Trustees Annual Report

Prepared by Stephen Humphrey, Trustee and District Treasurer

Trustees who have served at any point in this year.

- Anne Woolridge District Chair
- Margaret Mcgeachy
- Chloe Wale
- Ralph Mills (Resigned 16th March 2025)
- Ed Pritchard
- Jeff Williams
- Darren Owen
- Gill Callaghan
- James Brophy
- Sandra Henson
- Stephen Humphrey
- Phil Owens

These Financial Statements show a Statement of Financial Activities - Income and Expenditure Account. The statements also include a Balance Sheet with supporting notes.

As a District we continue to provide Online Scout Manager (OSM) for all our Groups. This is a large commitment for the District, but we feel it is money well spent, as it undoubtedly makes the lives of our volunteers much easier. This is something we would like to continue providing looking to the future.

Over the course of this year the District started to use SAGE, an online accountancy package to assist with the recording and monitoring of District accounts. This enables the Trustee Board to receive better and more timely information on the activity of the bank accounts.

All membership fees were received from District Groups within this financial year. The Trustee Board would like to extend its thanks to groups for doing so and ask that this continues in future years.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the accounts of the Shropshire Severn and Teme District Scout Council for the year ended 31 March 2025 which are set out on the following pages.

Respective responsibilities of trustees and examiner

The charities trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 114 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the financial statements under section 145 of the Charities Act
- To follow the procedures laid down in the general directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations for you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and the report is limited to such matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

Which gives reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with Section 130 of the Charities Act and
- To prepare accounts which accord with the accounting records and
- To comply with the accounting requirements of the Charities Act

have been met, or

To which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

Michael Phillips MBA

15 Aqueduct Lane,
Stirchley,
Telford
Shropshire
TF3 1BW

Shropshire Severn and Teme District Scout Council

Statement of Financial Activities - Income and Expenditure Account
For the year ended 31 March 2025

	Notes	2024-25 £	2023-24 £
Income			
Membership Fee Income		58,752	51,270
Grants Received		3,500	0
Other income		0	-7
Scout Shop Surplus		502	2,069
Donations Received		0	0
SST Network Income	2	0	827
Total Income	1	62,754	54,159
Expenditure			
Membership Fee Expenditure		45,429	39,920
Membership Fee Refund		758	-
Donations Made		3,500	250
Insurance		52	52
Legal and Professional Fees		480	0
Licences and Permits		403	3,292
Online Scout Manager		2,322	-
Property Rental, Repairs and Maintenance		1,012	728
Sundry Expenditure		76	228
Training Expenditure		130	178
Internet Charges		720	1,478
Travelling		69	143
Hotel and Accommodation		67	-
Office Stationery and Equipment		87	204
Advertising and Promotion		0	0
Funds Stolen from the District		0	26,900
SST DoE Transfer		1,000	0
Total Expenditure		56,105	73,373
Net Income/Expenditure		<u>6,649</u>	<u>-19,214</u>

Shropshire Severn and Teme District Scout Council

Balance Sheet
As at 31 March 2025

	Notes	2025	2024
Current Assets		£	£
Debtors	4	238	13,056
Cash at Bank (District Account)	2	23,290	5,087
Cash at Bank (Scout Shop Account)		1,551	1,415
Cash at Bank (Network Account)		1,000	0
Cash in Hand (Scout Shop)		128	-
Total Current Assets		26,207	19,558
Current Liabilities			
No current liabilities		0.00	0.00
Long Term Liabilities			
Loan from Shropshire County	3	8,000.00	8,000.00
Net Assets		<u>18,207</u>	<u>11,558</u>
Represented By			
General Funds			
At 1 st April		<u>11,558</u>	<u>30,772</u>
Surplus/Deficit for the year		<u>6,649</u>	<u>-19,214</u>
As At 31 st March - Closing Funds		<u>18,207</u>	<u>11,558</u>

Shropshire Severn and Teme District Scout Council

Notes to the Accounts

For the year ended 31 March 2025

1) Accounting Policies

- a) Basics of accounting – These accounts are prepared under the income and expenditure method of accounting
 - b) The District does not hold any land and buildings or any other fixed assets.
 - c) In this financial year the district started to use the accounting package SAGE to assist with the recording and monitoring of the district accounts. This has led to some changes in how payments are recorded compared to previous years. A breakdown of the changes is included at the end of this report to aid comparison to last years Trustee Report.
- 2) As agreed in the previous year, £2000 of the funds held in the District Account are ring-fenced for the Scout Shop and may be transferred back to the Scout Shop account as needed.
 - 3) Long term loan from Shropshire County Scouting per Memorandum of Understanding.
 - 4) There was one outstanding invoice for the Scout Shop which was paid after the end of the FY.

Shropshire Severn and Teme District Scout Council

Comparison between new categories and those from previous accounts

2024-25 Record	Previous Year Record	Notes
Membership Fee Income	Youth Membership Fees	
Grants Received		No previous category
Other income	Sundry Income	
Scout Shop Surplus	Surplus on the Shop Account	
Donations Received	Donations received	
SST Network Income	SST Network Income	
Membership Fee Expenditure	Payments to County re Membership Fees	
Membership Fee Refund	Youth Membership Fees	Refund to groups for prompt payment of membership fee
Donations Made	Donations	
Insurance	Insurance	
Legal and Professional Fees	Legal and Professional Fees	
Licences and Permits	Licences and Permits	
Online Scout Manager	Licences and Permits	OSM Licences provided for groups are now recorded separately
Property Rental, Repairs and Maintenance	Property Rental, Repairs and Maintenance	
Sundry Expenditure	Sundry costs	
Training Expenditure	Training costs	
Internet Charges	Web Hosting	
Travelling	Travel, mileage and other subsistence costs	2023-24 figure for this has all been recorded here
Hotel and Accommodation	Travel, mileage and other subsistence costs	

Office Stationery and Equipment	Computer Hardware & Stationary and Telephone	
Advertising and Promotion	Advertising and Promotion	

SHROPSHIRE SEVERN AND TEME DISTRICT SCOUT COUNCIL

England & Wales - Charity number 1124969

Accounts



Shropshire Severn & Teme District Scout Council

Registered Charity Number 1124969

Financial Statements

For the year ending 31st March 2024

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Trustees Annual Report

Prepared by Darren Owen, Trustee and District Treasurer

Trustees who have served at any point in this year.

- Anne Woolridge District Chair
- Margaret Mcgeachy (from 27th September 2023)
- Chloe Wale
- Ralph Mills
- Ed Pritchard
- Jeff Williams
- Darren Owen
- Gill Callaghan
- James Brophy
- Sandra Henson
- Michelle Gough (resigned 27th September 2023)
- Des Rogers District Treasurer (trustee role closed 20th August 2023)

These Financial Statements show a Statement of Financial Activities - Income and Expenditure Account. The statements also include a Balance Sheet with supporting notes.

In the year to 31st March 2023 a serious historic fraud was identified within the District. The investigation by the police and subsequent court action has been underway for c18 months. As a post balance sheet event to the current years accounts it can be reported that a trustee of the District (former District Chair) has pleaded guilty to 'fraud by abuse of position' and 'theft by employee'. He appeared at Shrewsbury Crown Court on Wednesday 25th September 2024 and was sentenced.

The NatWest District Bank Account had been originally set up in such a way that on the face of it, it was dual signatory (using NatWest Bankline). However, following a 'strength test' conducted on the instruction of The Trustees, it was uncovered that Bankline/Dual Signatory aspect could be bypassed during the log on process, thereby avoiding any need for a second signatory all together.

Within a fortnight of this finding, The Trustees had found a suitable secure bank account, with a bank that would accept new business (Lloyds). This information was put to the Trustees, agreement was made to transfer all our District Accounts to Lloyds and the applications were submitted to the bank.

Whilst this account was being set up, several control measures were put in place. The accounts being scrutinised every three months and a monthly bank statement being sent out by The Treasurer, so that any discrepancies would be highlighted without delay.

In August 2023, before the District funds could be transferred into the new accounts, £26,900 was taken from the account, without permission. This 'theft' was uncovered straight away, the suspect was immediately suspended from the Scout Association and the police were informed.

The Charities Commission have been informed and they are content with all the actions carried out by The Trustees.

As a District we continue to provide Online Scout Manager (OSM) for all our Groups. This is a large commitment for the District, but we feel it is money well spent, as it undoubtedly makes the lives of our volunteers much easier. This is something we would like to continue providing looking to the future.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the accounts of the Shropshire Severn and Teme District Scout Council for the year ended 31 March 2024 which are set out on the following pages.

Respective responsibilities of trustees and examiner

The charities trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 114 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

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- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations for you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and the report is limited to such matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

Which gives reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with Section 130 of the Charities Act and
- To prepare accounts which accord with the accounting records and
- To comply with the accounting requirements of the Charities Act

have been met, or

To which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

It should be noted that the District has been subject to a major theft during the course of the year. This theft is unrelated to the fraud identified in the previous year. The ongoing financial viability of the charity has been significantly impacted. The District has been the recipient of long-term financial support from Shropshire County Scouting. These matters are fully discussed within the notes to the Accounts.

Michael Phillips MBA FCA

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Shropshire Severn and Teme District Scout Council

**Statement of Financial Activities - Income and Expenditure Account
For the Year Ended 31 March 2024**

	Notes	<u>2024</u>		<u>2023</u>	
		£	£	£	£
Income					
Youth Membership Fees		51,270		58,760	
Payments to County re Membership Fees		<u>39,920</u>	11,350	<u>36,833</u>	21,927
Camps Legacy Income		0		13,401	
Camps Legacy Expenditure		<u>0</u>	0	<u>10,953</u>	2,448
SST Network Income, Ex DofE Scheme			827		
Donations received			0		600
Income re defunct Groups			0		12,394
Surplus on the Shop Account			2,069		2,846
Sundry Income			<u>-7</u>		<u>180</u>
Aggregate Net Income Received	1		<u>14,239</u>		<u>40,395</u>
District Scout Shop Expenditure			0		383
Travel, mileage and other subsistence costs			143		1,919
Web Hosting			1,478		395
Computer Hardware			53		2,485
Stationery and telephone			151		768
Licences and Permits			3,292		538
Accommodation			0		510
Advertising and Promotion			0		744
Property Rental, Repairs and Maintenance			728		1,450
Legal and Professional Fees			0		920
Donations			250		0
Insurance			52		1,082
Training costs			178		0
Sundry costs			228		405
Funds stolen from the District	7		26,900		0
TOTAL OPERATING EXPENDITURE			<u>33,453</u>		<u>11,599</u>
Net Operating Income before interest and Financing Charges			<u>-19,214</u>		<u>28,796</u>
Less Bank and other finance charges			0		12
Net surplus (deficit) for the Year			<u>-19,214</u>		<u>28,784</u>

Shropshire Severn and Teme District Scout Council

**Balance Sheet
As At 31 March 2024**

	Notes	<u>2024</u> £	<u>2023</u> £
Current Assets			
Debtors re late received membership fees and sums due from Shifnal Hut Committee	5	13,056	10,440
Cash at Bank /In Hand (main District bank account)	3	5,087	54,319
Cash at Bank /In Hand (shop account)	4	1,415	2,846
		<u>19,558</u>	<u>67,605</u>
Current Liabilities			
Membership fees due to County	6	<u>0</u>	<u>36,833</u>
Net Current Assets		<u>0</u>	<u>30,772</u>
Long Term Liabilities			
Less amounts Loaned by County	6	8,000	0
Net Assets		<u>11,558</u>	<u>30,772</u>
Represented By			
General Funds			
At 1st April		30,772	38,822
Prior year adjustment re membership fees due and payable to County but not paid until the following year.		<u>0</u>	<u>36,834</u>
Revised opening reserves / General Funds at 1st April		30,772	1,988
Surplus / (Deficit) for the year			
As per the			
Statement of Financial Activities		-19,214	28,784
At 31st March - Closing Funds		<u>11,558</u>	<u>30,772</u>

Shropshire Severn and Teme District Scout Council

Notes to the Accounts

For the year ended 31 March 2024

1 Accounting Policies

a) Basics of Accounting

These accounts are prepared under the income and expenditure method of accounting.

b) In previous years the District has collected all of most of its membership fees during the year but paid over these fees to County in the following year (collect in March, pay over to County in April). During the current year there has been a change in operating policy such that fees are collected in March and paid over to County in March.

The view has been taken that this change should not be taken as a change in accounting policy. Rather, a change in how the policy is applied. The implication of this is that prior year reporting has been changed to incorporate membership fees due to County but not paid at the previous year end.

Membership fees paid to County are also restated in the prior year to achieve consistency. The fee adjustment for the pre-prior year is shown as a movement in opening reserves for the prior year.

c) The District does not hold any land and buildings or other fixed assets

	<u>2024</u>	<u>2023</u>
	£	£
3 Cash at Bank and In Hand		
Nat West Current Account	0	54,319
Lloyds Bank Current Account	5,087	0
	<u>5,087</u>	<u>54,319</u>

During the course of the year the District closed its current account with Nat West Bank. All funds at the date of closure were transferred to Lloyds Bank.

4 Cash at bank and in hand (Shop Account)	<u>1,415</u>	<u>2,846</u>
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During the course of the year funds totalling £3,500 were transferred from the shop account to the main District bank account. It has been decided by the trustees that £2,000 of these transferred funds should be treated as ring-fenced, since the funds may be transferred back to the Shop account at some time in the future.

	<u>2024</u>	<u>2023</u>
	£	£
5 Other Current Assets		
Membership fees at year end were outstanding from two Groups (£11,656), and a sub due from a Hall Committee of another Group (£1,400). All sums were paid to the District post year end.	<u>13,056</u>	<u>10,440</u>
6 Current and Long Term Liabilities		
Creditors: amounts falling due within one year. This sum relates to membership fees due to Shropshire County Scouting, in the prior year.	0	36,833
Long term loan from Shropshire County	8,000	0
Scouting, per Memorandum of understanding	<u>8,000</u>	<u>36,833</u>

7 Ongoing investigation into a fraud within the District, during the course of the year

During the course of the year a major theft was uncovered within the District. This theft was discovered almost immediately via the application of internal control procedures. Unfortunately, the funds in the hands of the thief were used to pay off other debts; recovery may thus prove problematic. Insofar as the Trustees are able to ascertain this has resulted in a loss to the District of £26,900. In the opinion of the Trustees this is the full magnitude of the financial loss. The situation has been under investigation by West Mercia Police for the last c12 months.

SHROPSHIRE SEVERN AND TEME DISTRICT SCOUT COUNCIL

England & Wales - Charity number 1124969

Accounts



Shropshire Severn & Teme District Scout Council

Trustees Annual Report

For the year ending 31st March 2023

Prepared by Darren Owen District Commissioner

Registered Charity Number 1124969

Trustees who have served at any point in this year.

Darren Owen District Commissioner (from 1st Jan 2022)
Gavin Real District Treasurer and District Chair (up until 29th November 2022)
Anne Woolridge District Chair (from 13th March 2023)
Des Rogers District Treasurer
Sandra Henson District Secretary
Ralph Mills District Explorer Scout Commissioner
Rob Leverington District Youth Commissioner (up until 1st November 2022)
Chloe Wale District Youth Commissioner (from 26th January 2023)
Ed Pritchard Deputy District Commissioner – North
Jeff Williams Deputy District Commissioner – South
Gill Callaghan County Training Manager
James Brophy Nominated Member
Michelle Gough Nominated Member

The attached accounts show a breakdown of the basic assets and liabilities for the District, for year ending 31st March 2023.

During this financial year I uncovered a Fraud/Theft, which had been going on for a number of years. The Charities Commission have been made aware. The offence is currently under investigation by the Police, and we are still waiting on a charging decision from CPS along with a full breakdown of the monies stolen. As such we are not able to get our Annual Accounts examined.

As a District we continue to provide Online Scout Manager (OSM) for all of our Groups. This is a large commitment for the District, but we feel it is money well spent, as it undoubtedly makes the lives of our volunteers much easier. This is something we would like to continue providing looking to the future.

Profit & Loss
Shropshire Severn and Teme Scout District
Accounting Year 2022/23

	Debit	Credit
Turnover		74,895
Sales		180
Camps Legacy (Income)		13,401
Donations		600
Youth Membership fees (income)		48,320
Defunct Group (funds hold)		12,394
less Cost of Sales	48,574	
Camp Legacy (Expenditure)	10,953	
Youth Membership (expenditure)	36,834	
Materials	405	
District Scouts Shop (expenditure)	383	
less Tax-Disallowable Cost of Sales	11,061	
Defunct Group (funds spend)	11,061	
less Administration Expenses	10,822	
Mileage	197	
Web Hosting	395	
Computer Software	2,485	
Computer Hardware	42	
Internet & Telephone	350	
Stationery	376	
Licenses and Permits	538	
Miscellaneous	0	
Meals	16	
Accommodation	510	
Advertising and Promotion	744	
Property repairs and maintenance	1,450	
Legal and Professional Fees	920	
Leaders Expenses	1,673	

Bank/Finance Charges	12
Insurance	1,082
Travel	33
Operating Profit	£4,438
less Drawings	£0
less Profit & Loss journal entries	£0
Retained Profit this period:	£4,438
Retained Profit brought forward:	-£8,974
Distributable Reserves / Retained Profit carried forward:	-£4,536

SHROPSHIRE SEVERN AND TEME DISTRICT SCOUT COUNCIL

England & Wales - Charity number 1124969

Accounts



Shropshire Severn & Teme District Scout Council

Trustees Annual Report

For the year ending 31st March 2022

Prepared by Darren Owen District Commissioner

Registered Charity Number 1124969

Trustees who have served at any point in this year.

Adam 'Dexter' Williams County Commissioner and Acting District Commissioner (up until 1st Jan 2022)

Darren Owen District Commissioner (from 1st Jan 2022)

Gavin Real District Treasurer and District Chair

Des Rogers District Treasurer (from 19th October 2021)

Sandra Henson District Secretary

Ralph Mills District Explorer Scout Commissioner

Darren Owen District Scout Network Commissioner

Rob Leverington District Youth Commissioner

Mike Scampton Deputy District Commissioner – North (up until 9th March 2022)

Ed Pritchard Deputy District Commissioner – North (from 16th March 2022)

Jeff Williams Deputy District Commissioner – South

Gill Callaghan County Training Manager

James Brophy Nominated Member (from 19th October 2021)

Michelle Gough Nominated Member

The attached accounts show a breakdown of the basic assets and liabilities for the District, for year ending 31st March 2022.

At the time of preparation, the expenditures were believed to be a true and accurate record. However, since that time I have uncovered a suspected Fraud/Theft, which is believed to have been going on throughout this year, maybe longer. The investigation and subsequent suspension of the suspect has led to an unavoidable delay in calling this AGM. The offence is currently under investigation by the Police. The Charities Commission have been made aware and are content with the measures that have been put in place to prevent this happening again.

As a District we continue to provide Online Scout Manager (OSM) for all of our Groups. This is a large commitment for the District but we feel it is money well spent, as it undoubtedly makes the lives of our volunteers much easier. This is something we would like to continue providing looking to the future.

Profit & Loss

Shropshire Severn and Teme Scout District

Accounting Year 2021/22

	Debit	Credit
Turnover		39,189
Donations		461
Youth Membership fees (income)		38,718
Defunct Group (funds hold)		10
less Cost of Sales	35,425	
Camp Legacy (Expenditure)	1,781	
Youth Membership (expenditure)	31,623	
Materials	1,363	
District Scouts Shop (expenditure)	658	
less Tax-Disallowable Cost of Sales	25	
Training	25	
less Administration Expenses	12,712	
Web Hosting	456	
Computer Hardware	1,300	
Internet & Telephone	557	
Printing	82	
Licenses and Permits	288	
Miscellaneous	3,487	
Accommodation	160	
Advertising and Promotion	250	
Property repairs and maintenance	136	
Leaders Expenses	807	
OSM Licences	3,596	
Insurance	1,593	

Operating Profit	-£8,974
<i>less Drawings</i>	£0
<i>less Profit & Loss journal entries</i>	£0
Retained Profit this period:	-£8,974
Retained Profit brought forward:	£0
Distributable Reserves / Retained Profit carried forward:	-£8,974