

Five Valleys Annual Report

1st April 2020 to 31st March 2021

Our Purpose

Five Valleys Christian Fellowship is a group of people that exist to:

1. LOVE AND WORSHIP GOD
2. MEET THE NEEDS OF CHURCH AND THE WIDER COMMUNITY
3. SEE PEOPLE BECOME MORE LIKE JESUS
4. JOURNEY TOGETHER IN FELLOWSHIP AS A FAMILY
5. REACH OUT TO THOSE THAT DON'T KNOW JESUS YET AND SHARE THE GOOD NEWS HE HAS DONE IN OUR LIVES

Our Progress

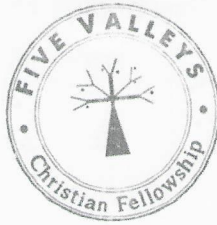
- As expected the Covid-19 outbreak and subsequent lockdowns impacted how we were able to operate during this year. We still strived as a church to support our members and continued to meet, albeit online for a lot of the year. There are further details below as to the specifics of how we operated during this time.
- Our weekly meetings were held online during the lockdowns. These worked well and we encouraged different members of the congregation to get involved and participate and share. A consequence of having meetings online was that it was easier for people to join and so we had a number of new people join our online meetings. We chose to continue the online meetings on a Sunday even when lockdowns were reduced as some of our members are vulnerable and so were still advised to stay at home, we wanted to ensure everyone could be involved and come along to the Sunday morning meetings.
- When lockdowns were reduced and there was some opening up in society we held weekly prayer meetings in person in a local hall. As restrictions were increased again we held these meetings online again. We were also able to hold a few low key Christmas events for our members as restrictions were lower in our area in the lead up to Christmas.
- Our pastors continued to support members of the fellowship who needed pastoral support, when possible this was done in person, and if not over the phone and online.
- When restrictions were lower and members were able to meet up with people outside their household, we encouraged members to arrange meet ups with other members to ensure connections were still being made, this was especially the case during the summer months when restrictions were lower.
- Monthly breakfasts were held online on a Saturday morning to encourage community. There were monthly men's, woman's and children's breakfasts.
- We did not hold any church camps this year due to restrictions and uncertainty about when we could meet up.

Registered Charity No. 1124934

Administration address:

Five Valleys Christian Fellowship, Garden Cottage, Lower Newmarket Road, Nailsworth, GL6 0RW

Email: office@fivevalleys.org Website: www.fivevalleys.org



- We were not able to continue with our Eat Pray Love ministry due to not being able to meet in other people's homes.
- Our Little Giants ministry had to scale back due to Covid 19 restrictions. We were not able to hold the bi-weekly toddler group sessions in the community. However we did strive to support the children in our church. Katrina organised specific online sessions for the children and also when restrictions were lesser she organised a few smaller scale family sessions for the children and families in our church.
- We were not able to continue with Healing On The Streets due to the Covid-19 restrictions.
- We held worship events online during this time as we were not able to hold them in person.
- The Trustees continued to meet online during this time, in fact meetings were increased to monthly to ensure any potential financial, health and safety or safeguarding issues could be resolved. Also to ensure we were abreast of the changing restrictions and make plans.
- Thankfully there were no major negative issues that need to be reported to the Charity Commission.
- Just as important as all this is the unseen relationships that go on between everyone in our fellowship as people love each other and live their lives together as family. Despite the restrictions our members continued to support and love each other and where possible meet up. Some members even formed bubbles together when allowed.

Our Values

Doing all this we continued to try and further understand and live our values which are: Joint participation, Authenticity, Relationships first, Christ-like Character, Optimism, Sacrifice/Generosity, Courage, Teamwork, Creativity, Freedom/Flexibility and Simplicity.

Finances

At the beginning of the year the Trustees were concerned about the impact Covid-19 might have on our finances and the ability of our congregation to tithe. However this turned out not to be the case, our income continued to be steady and our outgoings reduced due to not being able to put events on. Our income was lower than the previous financial year, partly due to the fact that we didn't take in any income for a weekend away and we did not hold a special collection as we did the previous year. Our expenditure was also much lower than the previous year.

The Trustees decided not to furlough our Senior Pastor (the only member of staff)

During the financial year to 31st March 2021 total income was £52,414. £41,502 was from church member donations (mainly regular committed giving – tithes). Gift aid totalled £10,910.

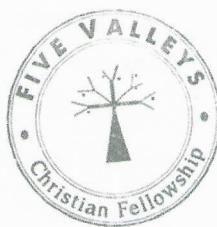
Expenditure was £49,642 leaving a positive excess of £2,772. The majority of expenditure falls on staffing.

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At the end of the year cash funds stood at £17,935.

The Trustees are pleased that during this financial year the accounts were positive and we increased cash reserves moving into 21-22. We anticipate expenditure will be higher in the next year due to wanting to come out of the Covid-19 crisis well. Heather Conboy continued as bookkeeper and Matt Gorman as Treasurer.

Structure, governance and management

During this period the church was structured as follows:

- **Senior Pastors** – Steve and Katrina Woodcock are Senior Pastors of the church
- **Eldership** – Steve Woodcock as Elder-at-large with David Nelson and Steve Geers as Elders. Elders have spiritual oversight over the church.
- **Trustee Board** – the main role of the Trustee board during this period was mainly financial stewardship and charity governance, and not Strategic Leadership or Spiritual Oversight. This includes financial administration, and implementation of policies and procedures, including Safeguarding, Data Protection, Health and Safety and Financial policies.

Administrative Information

Five Valleys Christian Fellowship (Five Valleys) is a registered charity (no 1124934) covering the whole of the Five Valleys area.

The administrative address during this period was Five Valleys Christian Fellowship, c/o Sharon Mansell, Garden Cottage, Lower Newmarket Road, Nailsworth, GL6 0RW.

Trustees

The Trustees during this period were Rich Kerr, Sharon Mansell (both sharing Chair) and Jo Mansell.

Advisers

As a church we are members of Churches in Community International. Our Senior Pastor, Steve Woodcock is accredited by this nationally recognised body. CIC provide us with love and support.

<http://www.cicinternational.org>

During this period RiverView Portfolio, Chartered Management Accountants supported us with our financial strategy, policy and accounts.

<http://www.riverviewportfolio.co.uk>

During this period CCPAS (now called thirtyone:eight) helped support us with our Safeguarding Policy

<https://www.ccpas.co.uk/>

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**Five Valleys Christian Fellowship
Accounts to 31st March 2021**

Independent Examiner's Report to the trustees / members of Five Valleys Christian Fellowship

I report on the accounts for the year ended 31st March 2021 which are set out on page 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 of the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

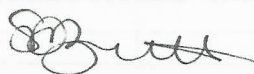
My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matters have come to my attention which gives me cause to believe that in, any material respect, the requirements:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which my attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Shannon Bennett MAAT
RiverView Portfolio Ltd
Chartered Management Accountants
1 Market Hill
Calne
Wiltshire
SN11 0BT**

5th August 2021

RiverView Portfolio Ltd
1 Market Hill, Calne, Wiltshire, SN11 0BT

**Five Valleys Christian Fellowship
Accounts to 31st March 2021**

Receipts and Payments Account

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Incoming Resources				
Donations – Gift Aid	£40,872		£40,872	£44,767
Donations – General	£630		£630	£4,182
Income tax recovered	£10,910		£10,910	£11,292
Events Income	£0		£0	£3,065
Bank Interest	£2		£2	£2
	£52,414		£52,414	£63,808
Payments				
Family Camp & Event Expenses	£100		£100	£3,988
Teaching Resources	£106		£106	£386
Staff costs	£21,440		£21,440	£21,186
Refreshments	£7		£7	£706
Conferences and Venue costs	£1,518		£1,518	£5,116
Travel Costs	£1,530		£1,530	£2,187
Printing, Postage & Stationery	£652		£652	£1,085
Professional Services	£17,611		£17,611	£18,571
Premises Expenses	£0		£0	£0
Training Costs	£140		£140	£0
Subscriptions	£3,332		£3,332	£1,900
Insurance	£239		£239	£326
Gifts & Entertaining	£500		£500	£0
Donations	£1,236		£1,236	£900
Bank Charges	£5		£5	£72
Disposal of Assets	£1,226		£1,226	£0
	£49,642		£49,642	£56,423
Excess of receipts over payments	£2,772		£2,772	£6,885
Bank current and cash accounts 1 st April '20			£15,258	
<i>Plus liabilities movement in period</i>			£262	
Bank current and cash accounts 31 st Mar '21			£17,935	
STATEMENT OF ASSETS AND LIABILITIES				
Cash funds				
HSBC Current Account	£14,965			
HSBC Money Manager	£1			
Event Funds	£2,794			
Cash Tin – Ann Geers	£175			
	£17,935			
Fixed assets				
Five Valleys	£8,008			
Liabilities				
Creditors	(£43)			
Pensions Payable	(£86)			

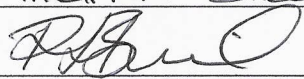
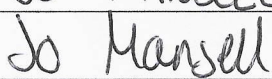
- basis.

Five Valleys Christian Fellowship
Accounts to 31st March 2021

Approval of Accounts

These accounts have been presented to the trustees and members of Five Valley Christian Fellowship.

The trustees and members have approved the accounts for the period ending 31st March 2021. In approval the accounts have been signed and dated by two authorised trustees or members

Name (please print)	PHILIPPA BIRCH .
Signature	
Date	20 th Sept 2021 .
Name (please print)	JO MANSELL
Signature	
Date	20/9/21