



Trustees' Annual Report for the period

	Period start date				Period end date		
	01	04	2023		31	03	2024+
From				To			

Section A Reference and administration details

Charity name	Cambourne Youth Partnership
Other names charity is known by	N/A
Registered charity number (if any)	1124931
Charity's principal address	Cambourne Soul
	Back Lane, Greater Cambourne
	Cambridgeshire
Postcode	CB23 6FY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Taylor	Chair of Trustees		
2	Jeyur Patel	Treasurer		
3	Neil Perry	Vice-chair Trustees		
4	John Panrucker			
5	Neil Thompson			
6				
7				
8				
9				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	The Charity is constituted as a Membership Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by Charity Members at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The members of Cambourne Youth Partnership elect an Executive Committee which is responsible for leading and managing the work of the charity. The Executive Committee meets at least twice a year, and normally three or four times a year. The Executive Committee takes responsibility for monitoring the activities undertaken by staff and volunteers and the outcomes and impact achieved. They receive regular reports from staff and volunteers on the children and youth work sessions, trips and special events. The Executive Committee is also responsible for overseeing policies and procedures including safeguarding, information sharing, health & safety. Finances and other resources are also managed by the Executive Committee, which receives regular finance reports from the Treasurer. The Executive Committee regularly reviews any major risks on an annual basis. Cambourne Youth Partnership works closely with Cambourne Parish Council (which funds some of our community work), Romsey Mill Trust (a leading charity working with children, young people and families across Cambridgeshire), Cambourne Church, South Cambridgeshire District Council and Cambridgeshire County Council (particularly the locality team).

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Helping young people to advance in life by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals.
Providing recreational and leisure time activity in the interests of social welfare.
Advancing education.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Cambourne Youth Partnership continues to provide a range of recreational and leisure time activities for young people in Cambourne. Our activities are based from a permanent youth building provided by Cambourne Town Council.

In partnership with Romsey Mill, Cambourne Youth Partnership organises a range of local community-based young people's clubs and activity sessions (including sports, arts and music in a well-equipped studio), detached youth work sessions, and health and wellbeing learning opportunities.

Work in the local secondary schools provides additional, group and one-to-one, educational and emotional support to children and young people at risk of not making good progress through their school life.

When possible, holiday clubs and trips are organised to enable young people to have new experiences.

The Cambourne Youth Partnership Trustees confirm that they have complied with section 4 of the Charities Act 2006, to have due regard to The Charity Commissioners general and specific guidance on Public Benefit.

Additional details of objectives and activities (Optional information)

In addition to the Trustees, Cambourne Youth Partnership received regular help from a small but dedicated number of volunteers. In the 2023-24 year CYP benefited from the help of 10 volunteers (excluding trustees). Many volunteers have undertaken a youth work qualification managed by Romsey Mill.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Cambourne Youth Partnership has maintained a range of activities during 2023-24 with the help of three part-time youth workers, along with Romsey Mill's Youth Development Team Coordinator and a range of other volunteers, including CYP trustees.

Open access clubs and activities such as football have allowed issues such as healthy relationships, career progression, sexuality, drugs and alcohol, healthy eating, criminality, racial hatred and gender equality to be explored.

A wellbeing café for young people continued on a weekly basis, creating an informal space for young people who might be struggling with mental or emotional wellbeing.

Young people have created artwork for display and also participated in a photography competition, leading to winning photos being displayed in the youth centre.

Day-trips and occasional residential have been organised in school holidays.

CYP are grateful for the financial support of the Cambourne Parish Council in providing an annual grant of £30,000 for the financial year 2023-24. This grant is all the more essential given the removal of universal/open access activities for young people formerly provided by the County Council, but now eliminated by funding cuts.

Section E Financial review

Brief statement of the charity's policy on reserves

Cambourne Youth Partnership's Trustees have a policy of holding 3 months of unrestricted reserves to cover any unexpected staffing costs or shortfall in other grant income that cannot be anticipated.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our expenditure supported the key objectives of the charity primarily through staffing the young people’s regular activities and the purchase of materials to run weekly clubs and subsidise some activities.

Section FOther optional information

Section GDeclaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<i>NR Taylor</i>	
Full name(s)	Nigel Taylor	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	21.10.2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Cambourne Youth Partnership

1124931

Receipts and payments accounts

CC16a

For the period
from

01/04/2023

To

31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies, grants	51,572	-	-	51,572	48,803
Fundraising Events	-	-	-	-	-
Bank Interest on Deposit	296	-	-	296	62
Fees for Charitable Services	-	-	-	-	-
Hire of Hall and Equipment	-	-	-	-	-
Other	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	51,867	-	-	51,867	48,865
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	51,867	-	-	51,867	48,865
A3 Payments					
Cost of Fundraising Events	-	-	-	-	-
Wages, Salaries & NI	43,950	-	-	43,950	42,752
Repairs & Maintenance, Bin Collection	160	-	-	160	962
Utility e.g. Lighting, heating, Broadband	232	-	-	232	795
Water and Sewage	-	-	-	-	336
Insurance	401	-	-	401	401
TV Licence	159	-	-	159	158
Consumables (project costs)	612	-	-	612	3,847
Grants and Donations Paid	-	-	-	-	-
Bank Charges and Accounting	-	-	-	-	125
Purchase of Assets	1,542	-	-	1,542	-
Other (Safeguarding, training)	395	-	-	395	255
Sub total	47,451	-	-	47,451	49,633
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	47,451	-	-	47,451	49,633
Net of receipts/(payments)	4,417	-	-	4,417	- 768
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,194	-	-	22,194	22,962
Cash funds this year end	26,611	-	-	26,611	22,194

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-operative Bank	10,869	-	-
	Cambridge Building Society	15,742	-	-
		-	-	-
	Total cash funds	26,611	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

Report to the trustees/
members of

Cambourne Youth Partnership

On accounts for the year
ended

31st March 2024

Charity no
(if any)

1124931

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

16/10/2024

Name:

Martin Lee

Relevant professional
qualification(s) or body
(if any):

ACMA

Address:

44 Anson Road

Upper Cambourne

Cambridge CB23 6DQ