



## Trustees' Annual Report for the period

	Period start date				Period end date		
	01	04	2022		31	03	2023
<b>From</b>				<b>To</b>			

### Section A

### Reference and administration details

Charity name

Cambourne Youth Partnership

Other names charity is known by

N/A

Registered charity number (if any)

1124931

Charity's principal address

Cambourne Soul

Back Lane, Greater Cambourne

Cambridgeshire

Postcode

CB23 6FY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Taylor	Chair of Trustees		
2	Jeyur Patel	Treasurer		
3	Neil Perry	Vice-chair Trustees		
4	John Panrucker			
5	Neil Thompson			
6				
7				
8				
9				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

The Charity is constituted as a Membership Trust

Trustee selection methods  
(eg. appointed by, elected by)

Elected by Charity Members at AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

An Executive Committee is responsible for leading and managing the work of the charity. The Executive Committee meets at least twice a year, and normally three or four times a year. The Executive Committee takes responsibility for monitoring the activities undertaken by staff and volunteers and the outcomes and impact achieved. They receive regular reports from staff and volunteers on the children and youth work sessions, trips and special events. The Executive Committee is also responsible for overseeing policies and procedures including safeguarding. Finances and other resources are also managed by the Executive Committee, which receives regular finance reports from the Treasurer. The Executive Committee regularly reviews any major risks on an annual basis. Cambourne Youth Partnership works closely with Cambourne Town Council (which funds some of our community work), Romsey Mill (a leading charity working with children, young people and families across Cambridgeshire), Cambourne Church, South Cambridgeshire District Council and Cambridgeshire County Council (particularly the locality team).

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Helping young people to advance in life by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals.  
Providing recreational and leisure time activity in the interests of social welfare.  
Advancing education.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Cambourne Youth Partnership continues to provide a range of recreational and leisure time activities for young people in Cambourne. In 2022-23 a permanent purpose-built youth building was provided by Cambourne Town Council, replacing the mobile used previously, enabling an expansion of activities.

In partnership with Romsey Mill, Cambourne Youth Partnership organises a range of local community-based young people's clubs and activity sessions (including sports, arts and music in a well-equipped studio), detached youth work sessions, and health and wellbeing learning opportunities.

Work in the local secondary school provides additional, group and one-to-one, educational and emotional support to children and young people at risk of not making good progress through their school life.

When possible, holiday clubs and trips are organised to enable young people to have new experiences.

The Cambourne Youth Partnership Trustees confirm that they have complied with section 4 of the Charities Act 2006, to have due regard to the Charity Commission's general and specific guidance on Public Benefit.

In addition to the Trustees, Cambourne Youth Partnership receives regular help from a small but dedicated number of volunteers. In the 2022-23 year, CYP benefited from the help of 12 volunteers (excluding trustees). Many volunteers have undertaken a youth work qualification managed by Romsey Mill.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Cambourne Youth Partnership has maintained a range of activities during 2022-23 through the work of four part-time youth workers, along with Romsey Mill's Youth Development Team Coordinator and a range of other volunteers, including CYP trustees.

Open access clubs and activities such as boxing and football have also allowed issues such as healthy relationships, career progression, sexuality, drugs and alcohol, healthy eating, criminality, racial hatred and gender equality to be explored.

A wellbeing café for young people takes place on a weekly basis, creating an informal space for young people who might be struggling with mental or emotional wellbeing. This has been supported financially by funding from the local medical practice.

Increasing use has been made of the music studio, allowing young people to create and record their own songs.

A 'Blue Bag' project has been launched, providing free sanitary products to young people who need them. This initiative has been expanded to other areas of Cambridge through the Romsey Mill network and also through local Foodbanks.

**Section E**

**Financial review**

**Brief statement of the charity's policy on reserves**

Cambourne Youth Partnership's Trustees have a policy of holding 3 months of unrestricted reserves to cover any unexpected staffing or activity costs or shortfall in income that cannot be anticipated. The management and operational costs of the youth building are covered by the Town Council.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

CYP are grateful for the financial support of the Cambourne Town Council in providing an annual grant of £30,000 for the financial year 2022-23. This grant is all the more essential given the removal of universal/open access activities for young people formerly provided by the County Council, but now eliminated by funding cuts. Funding for activities is also received from our partner Romsey Mill and from the UK Youth Fund.

Our expenditure supports the key objectives of the charity primarily through staffing the young people's regular activities and the financing of weekly activities, trips and materials. CYP youth workers are employed by our partner Romsey Mill, to whom we transfer grant money received to pay for their services.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>N R Taylor</i>	
Full name(s)	Nigel Taylor	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	04.12.2023	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Cambourne Youth Partnership

1124931

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2022

To

31/03/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations, legacies, grants	48,803	-	-	48,803	38,238
Fundraising Events	-	-	-	-	-
Bank Interest on Deposit	62	-	-	62	15
Fees for Charitable Services	-	-	-	-	-
Hire of Hall and Equipment	-	-	-	-	-
Other	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>48,865</b>	<b>-</b>	<b>-</b>	<b>48,865</b>	<b>38,253</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>48,865</b>	<b>-</b>	<b>-</b>	<b>48,865</b>	<b>38,253</b>
<b>A3 Payments</b>					
Cost of Fundraising Events	-	-	-	-	-
Staffing costs	42,752	-	-	42,752	37,729
Repairs & Maintenance, Bin Collection	962	-	-	962	1,330
Lighting and heating	795	-	-	795	3,627
Water and Sewage	336	-	-	336	271
Insurance	401	-	-	401	344
TV Licence	158	-	-	158	362
Consumables (project costs)	3,847	-	-	3,847	2,072
Grants and Donations Paid	-	-	-	-	-
Bank Charges and Accounting	125	-	-	125	216
Purchase of Assets	-	-	-	-	-
Other (Safeguarding)	255	-	-	255	154
<b>Sub total</b>	<b>49,633</b>	<b>-</b>	<b>-</b>	<b>49,633</b>	<b>46,104</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>49,633</b>	<b>-</b>	<b>-</b>	<b>49,633</b>	<b>46,104</b>
<b>Net of receipts/(payments)</b>	<b>- 768</b>	<b>-</b>	<b>-</b>	<b>- 768</b>	<b>- 7,851</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>22,962</b>	<b>-</b>	<b>-</b>	<b>22,962</b>	<b>30,813</b>
<b>Cash funds this year end</b>	<b>22,194</b>	<b>-</b>	<b>-</b>	<b>22,194</b>	<b>22,962</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Co-operative Bank	6,748	-	-
	Cambridge Building Society	15,446	-	-
		-	-	-
	<b>Total cash funds</b>	<b>22,194</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name,	Date of approval
		N.R. Taylor	MR NIGEL TAYLOR	04.12.23





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Cambourne Youth Partnership

On accounts for the year  
ended

31<sup>st</sup> March 2023

Charity no  
(if any)

1124931

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

26/11/2023

Name:

Martin Lee

Relevant professional  
qualification(s) or body  
(if any):

ACMA

Address:

44 Anson Road

Upper Cambourne

Cambridge CB23 6DQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

