



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	1 st	April	2023		31 st	March	2024

Section A

Reference and administration details

Charity name

Children's Acute Transport Service

Other names charity is known by

CATS

Registered charity number (if any)

1124897

Charity's principal address

Ground Floor, Ormond House

26-27 Boswell Street

London

Postcode

WC1N 3JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Clement	Treasurer		
2	Lynn Shields	Secretary		
3	Daniel Lutman			
4	P Ramnarayan			
5	Emma Sturgess			
6				
7				
8				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Charity Accountant	Veritas Accountants	49 Peter Street, Manchester, M2 3NG

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Deed

How the charity is constituted
(eg. trust association company)

The Charity is constituted by trust deed with the declaration signed on 1st April 2008

Trustee selection methods
(eg. appointed by, elected by)

As the main aim of the charity is to improve on the quality of care delivered to the critically ill child all of the trustees have the skills, knowledge and experience to be able to identify areas that would benefit from additional charity input
Additional trustees will be selected by the existing panel of trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve sickness and to promote and protect the good health of critically ill or injured children by-

- 1) The provision of services to safely transfer the critically ill child to appropriate facilities
- 2) To promote best practice in the stabilisation and emergency transport environment
- 3) To advance the education of all staff within the CATS team and at the local hospital involved in their care.
- 4) Supporting our staffs education training and well being

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Children's Acute Transport Service is a specialised service designed to make intensive care rapidly available to critically ill children mainly in the North Thames region although this could be anywhere in the UK depending on their clinical need.

Most hospitals do not have a Paediatric Intensive Care Unit (PICU) - paediatric intensive care is only provided in a small number of specialist units. However, most critically ill children initially present to hospitals without a PICU. The Children's Acute Transport Service (CATS) facilitates the safe and speedy transfer of these children to a PICU.

CATS deploy a skilled paediatric intensive care team to assist in the treatment of critically ill children both before and during transfer to ICU. We offer telephone consultation, liaison with sub-specialists and skilled inter-hospital transport within one service.

The Children's Acute Transport Service aims to provide the highest quality paediatric intensive care for children and their families from the first point of contact to the final unit destination.

The service:

- Provides easy access and service coordination for referring children's units
- Facilitates improvements in transport provision for critically ill children
- Provides the flexibility to meet fluctuating demands
- Provides telephone advice and a triaging facility for all referrals
- Facilitates the delivery of the most appropriate care in the most appropriate place for any infant or child requiring Intensive Care

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

One of our key aims is to ensure continued close collaboration with our referring hospitals across our region in order to support them in the initial stabilisation and management of the critically ill child. We do this by providing a comprehensive outreach education programme in conjunction with our NHS partners.

Since April 2020 all our outreach sessions have been delivered virtually offering shorter more frequent sessions, which has been well received by our district general hospitals.

The scope of the education programme provided by CATS has increased dramatically with use of virtual platforms which has facilitated many more doctors and nurses being able to attend our sessions.

The charity supported the purchase of an online package “Slido” used to support our education programme which is used consistently in the education we provide.

What we have managed to deliver has been incredible and down to the commitment of our team.

Internal

- 138 Ten Minute “snapshot” education sessions focusing on clinical management and logistical challenges of transport. These are consultant delivered and open to all paediatric critical care trainees, both medical and nursing, across our intensive care units.
- 3 annual update days (7 hrs each). These are multidisciplinary sessions incorporating clinical and non-clinical staff from our service. The focus of these days are clinical and logistical challenges and leadership in critical care transport. These are delivered through immersive simulation and group discussion.
- 6 practical ultrasound courses for our team as well as the intensive care registrars and Advanced Nurse Practitioner teams
- High consequence infectious diseases training for all staff – focussing on how to remain safe throughout the whole stabilisation and transfer process.

Section D

Achievements and performance

- 15 minute focused training for all clinical staff, identified learning through risk assessment, new equipment and mandatory updates.

External

- CATS Forum (run twice with > 200 attendees), prior to the pandemic the Forum was face to face with a maximum of 60 people per session.
- 4 webinars convened to address topical injuries and disease including button battery ingestion, group A streptococcal and bronchiolitis. (200+ attendees)
- Faculty "One Heart Network" North Thames regional congenital heart disease day. These study days run 4 times per year and CATS consistently receives excellent feedback about the positive impact it makes to staff caring for acutely unwell patients in district general hospitals
- Contribute to the North Thames Paediatric Network, monthly education webinars. (500+ participants).
- Monthly outreach question and answer sessions for families who's baby has an antenatal diagnosis of a cardiac lesion and will need CATS input post delivery.
- Many of the changes we made during the pandemic to the delivery of our education programme have continued to be utilised going forward, with a gradual re-introduction of face-to-face sessions, and study days.
- The first face to face multi professional team day was very successful with the teams enjoying the in- person interactions and practical scenarios that are essential to enhance leadership and communication skills, and also have a positive effect on team building.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity received a total of £38,247 from donations in 23/24.

The majority of our spend was on a bespoke, fully versatile, critical care transport: £22,400, and parent comfort packs: £5,959.

As our charity income year on year is quite small it is sometimes necessary to reserve much of the income donations in order to accumulate enough funds for the purchase of specialist medical equipment which can be quite expensive.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to major risks

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Mark Clement	
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Position (e.g. Secretary, Chair, etc.)

Treasurer	
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Date

1 st December 2024

REGISTERED CHARITY NUMBER:

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31st March 2024
for
Childrens Acute Transport Service**

**Veritas Accountants & Advisory Limited
The Lexicon
Mount Street
Manchester
M2 5NT**

Childrens Acute Transport Service

**Contents of the Financial Statements
for the Year Ended 31st March 2024**

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Childrens Acute Transport Service

Report of the Trustees for the Year Ended 31st March 2024

The trustees present their report with the financial statements of the charity for the year ended 31st March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To relieve sickness and to promote and protect the good health of critically ill or injured children by-

- 1) The provision of services to safely transfer the critically ill child to appropriate facilities
- 2) To promote best practice in the stabilisation and emergency transport environment
- 3) To advance the education of all staff within the CATS team and at the local hospital involved in their care.
- 4) Supporting our staffs education training and well being.

Significant activities

The Children's Acute Transport Service is a specialised service designed to make intensive care rapidly available to critically ill children mainly in the North Thames region although this could be anywhere in the UK depending on their clinical need.

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The Children's Acute Transport Service aims to provide the highest quality paediatric intensive care for children and their families from the first point of contact to the final unit destination.

The service:

1. Provides easy access and service coordination for referring children's units.
2. Facilitates improvements in transport provision for critically ill children.
3. Provides the flexibility to meet fluctuating demands.
4. Provides telephone advice and a triaging facility for all referrals.
5. Facilitates the delivery of the most appropriate care in the most appropriate place for any infant or child requiring Intensive Care.

Childrens Acute Transport Service

Report of the Trustees for the Year Ended 31st March 2024

ACHIEVEMENT AND PERFORMANCE

Charitable activities

One of our key aims is to ensure continued close collaboration with our referring hospitals across our region in order to support them in the initial stabilisation and management of the critically ill child. We do this by providing a comprehensive outreach education programme in conjunction with our NHS partners.

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FINANCIAL REVIEW

Financial position

The charity received a total of £38,247 from donations in 23/24.

The majority of our spend was on a bespoke, fully versatile, critical care transport: £22,400, and parent comfort packs: £5,959.

As our charity income year on year is quite small it is sometimes necessary to reserve much of the income donations in order to accumulate enough funds for the purchase of specialist medical equipment which can be quite expensive.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to major risks.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

Childrens Acute Transport Service

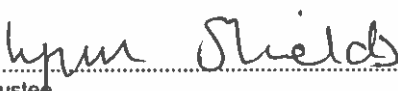
**Report of the Trustees
for the Year Ended 31st March 2024**

Principal address

Ground Floor
Ormon House
26-27 Boswell Street
London
WC1N 3JZ

Trustees

Approved by order of the board of trustees on16/1/2025..... and signed on its behalf by:


.....
Trustee

Childrens Acute Transport Service

**Statement of Financial Activities
for the Year Ended 31st March 2024**

	Notes	31.3.24 Unrestricted funds £	31.3.23 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		38,248	83,955
Investment income	2	1	1
Total		<u>38,249</u>	<u>83,956</u>
EXPENDITURE ON			
Raising funds	3	-	5,598
Charitable activities			
Get Well Friends packages		38,372	33,894
Total		<u>38,372</u>	<u>39,492</u>
NET INCOME/(EXPENDITURE)		(123)	44,464
RECONCILIATION OF FUNDS			
Total funds brought forward		137,857	93,393
TOTAL FUNDS CARRIED FORWARD		<u><u>137,734</u></u>	<u><u>137,857</u></u>

The notes form part of these financial statements

Childrens Acute Transport Service

Balance Sheet
31st March 2024

	Notes	31.3.24 Unrestricted funds £	31.3.23 Total funds £
CURRENT ASSETS			
Cash at bank		137,734	137,857
NET CURRENT ASSETS		<u>137,734</u>	<u>137,857</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>137,734</u>	<u>137,857</u>
NET ASSETS		<u>137,734</u>	<u>137,857</u>
FUNDS	6		
Unrestricted funds		<u>137,734</u>	<u>137,857</u>
TOTAL FUNDS		<u>137,734</u>	<u>137,857</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 16/1/2025 and were signed on its behalf by:

Lynn Shield
Trustee

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 31st March 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	31.3.24	31.3.23
	£	£
Deposit account interest	1	1
	<u>1</u>	<u>1</u>

3. RAISING FUNDS

Raising donations and legacies

	31.3.24	31.3.23
	£	£
Support costs	-	5,398
	<u>-</u>	<u>5,398</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2024 nor for the year ended 31st March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2024 nor for the year ended 31st March 2023.

Childrens Acute Transport Service

Notes to the Financial Statements - continued
for the Year Ended 31st March 2024

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	83,955
Investment income	1
Total	83,956
EXPENDITURE ON	
Raising funds	5,598
Charitable activities	
Get Well Friends packages	33,894
Total	39,492
NET INCOME	44,464
RECONCILIATION OF FUNDS	
Total funds brought forward	93,393
TOTAL FUNDS CARRIED FORWARD	137,857

6. MOVEMENT IN FUNDS

	At 1/4/23 £	Net movement in funds £	At 31/3/24 £
Unrestricted funds			
General fund	137,857	(123)	137,734
TOTAL FUNDS	137,857	(123)	137,734
Net movement in funds, included in the above are as follows:			
	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	38,249	(38,372)	(123)
TOTAL FUNDS	38,249	(38,372)	(123)

Childrens Acute Transport Service

Notes to the Financial Statements - continued
for the Year Ended 31st March 2024

6. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/22 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
General fund	93,393	44,464	137,857
TOTAL FUNDS	<u>93,393</u>	<u>44,464</u>	<u>137,857</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	83,956	(39,492)	44,464
TOTAL FUNDS	<u>83,956</u>	<u>(39,492)</u>	<u>44,464</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/22 £	Net movement in funds £	At 31/3/24 £
Unrestricted funds			
General fund	93,393	44,341	137,734
TOTAL FUNDS	<u>93,393</u>	<u>44,341</u>	<u>137,734</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	122,205	(77,864)	44,341
TOTAL FUNDS	<u>122,205</u>	<u>(77,864)</u>	<u>44,341</u>

Childrens Acute Transport Service

**Notes to the Financial Statements - continued
for the Year Ended 31st March 2024**

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2024.

Childrens Acute Transport Service

**Detailed Statement of Financial Activities
for the Year Ended 31st March 2024**

	31.3.24	31.3.23
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	1	1
Donations	38,247	83,954
	<u>38,248</u>	<u>83,955</u>
Investment income		
Deposit account interest	1	1
Total incoming resources	<u>38,249</u>	<u>83,956</u>
EXPENDITURE		
Charitable activities		
Training courses	828	3,788
Get Well Friends packages	6,562	5,183
Training equipment	22,440	24,505
	<u>29,830</u>	<u>33,476</u>
Support costs		
Finance		
Just Giving Fees	562	418
Other		
Sundries	2,403	200
Governance costs		
Accountancy and legal fees	720	720
Administrative support	4,857	4,678
	<u>5,577</u>	<u>5,398</u>
Total resources expended	<u>38,372</u>	<u>39,492</u>
Net (expenditure)/income	<u>(123)</u>	<u>44,464</u>

This page does not form part of the statutory financial statements