

CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

Draft Financial Statements at 01 September 2022 at 15:31:39
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|--------------------------|--|
| Trustees | L Shields D Lutman P Ramnarayan M Clement E Sturgess |
| Charity number | 1124897 |
| Principal address | Ground Floor Ormond House 26-27 Boswell Street London WC1N 3JZ |
| Accountants | Veritas Accountants and Advisory Limited 1st Floor 49 Peter Street Manchester M2 3NG |

Draft Financial Statements at 01 September 2022 at 15:31:39
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
CONTENTS

| | Page |
|-----------------------------------|--------------|
| Trustees' report | 1 - 3 |
| Accountants' report | 4 |
| Statement of financial activities | 5 |
| Balance sheet | 6 |
| Notes to the financial statements | 7 - 9 |

Draft Financial Statements at 01 September 2022 at 15:31:39
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report and financial statements for the year ended 31 March 2022.

The accounts have been prepared on a receipts and payments basis, as conferred by section 133 of The Charities Act 2011 ("The Charities Act"), and complies with the Charity's Trust Deed.

Objectives and activities

The charity's objects are to relieve sickness and to promote and protect the good health of critically ill or injured children by;

- The provision of services to safely transfer the critically ill child to appropriate facilities;
- To promote best practice in the stabilisation and emergency transport environment;
- To advance the education of all staff within CATS team and at the local hospital involved in their care.
- Supporting our staffs' education, training and wellbeing.

The policies adopted in furtherance of these objects are unchanged from previous years.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The Children's Acute Transport Service is a specialised service designed to make intensive care rapidly available to critically ill children mainly in the North Thames and East Anglia regions.

Most hospitals do not have a Paediatric Intensive Care Unit (PICU) - paediatric intensive care is only provided in a small number of specialist units. However, most critically ill children initially present to hospitals without a PICU. The Children's Acute Transport Service (CATS) facilitates the safe and speedy transfer of these children to a PICU.

CATS deploy a skilled paediatric intensive care team to assist in the treatment of critically ill children both before and during transfer to ICU. We offer telephone consultation, liaison with sub-specialists and skilled inter-hospital transport within one service.

The Children's Acute Transport Service aims to provide the highest quality paediatric intensive care for children and their families from the first point of contact to the final unit destination.

The service:

- Provides easy access and service coordination for referring children's units
- Facilitates improvements in transport provision for critically ill children
- Provides the flexibility to meet fluctuating demands
- Provides telephone advice and a triaging facility for all referrals
- Facilitates the delivery of the most appropriate care in the most appropriate place for any infant or child requiring Intensive Care

Draft Financial Statements at 01 September 2022 at 15:31:39
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

One of our key aims is to ensure close collaboration with our referring hospitals across our region in order to support them in the initial stabilisation and management of the critically ill child. We do this by providing a comprehensive outreach education programme in conjunction with our NHS partner.

Since April 2020 all of the outreach sessions have been delivered virtually offering shorter more frequent sessions, which has been well received by our district general hospitals.

The scope of the education programme provided by CATS has increased dramatically with use of virtual platforms which has facilitated many more doctors and nurses being able to attend our sessions.

The charity supported the purchase of an online package "Slido" used to support our education programme which is used consistently in the education we provide.

What we have managed to deliver has been incredible and down to the commitment of our team.

Internal

- 144 Ten Minute "snapshot" education sessions with many dedicated to covering the safety aspects of Personal Protective Equipment (PPE) with 6-10 attendees at each session
- We also managed to run 6 Ultrasound courses for our team as well as the intensive care registrars and the Advanced Nurse Practitioner teams
- A study day titled "I will survive" – the tricks you need know to survive at CATS
- Pandemic training for all staff – focussing on how to remain safe throughout the whole stabilisation and transfer process

External

- CATS Forum (run twice with >200 attendees), prior to the pandemic the Forum was face to face with a maximum of 60 people per session.
- 6 webinars covering various topics including COVID 19 in children (between 190-200+ attendees)
- Faculty "One Heart Network" North Thames regional congenital heart disease day. These study days run 4 times per year and CATS consistently receives excellent feedback about the positive impact it makes to staff caring for acutely unwell patients in district general hospitals
- In conjunction with the North Thames Paediatric Network, we designed and hosted a 2 hour webinar which focused on identification and management of common presenting childhood illnesses. There is an appetite from local hospitals for such webinars to enable continued education delivered in bite size pieces. >100 participants.
- Many of the changes we made during the pandemic to the delivery of our education programme have continued to be utilised going forward, with a gradual re-introduction of face-to-face sessions and study days.
- The first face-to-face multi professional team day was very successful with the teams enjoying the in-person interactions and practical scenarios that are essential to enhance leadership and communication skills, and also have a positive effect on team building.

Financial review

Draft Financial Statements at 01 September 2022 at 15:31:39
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

The charity received a total of £30,040 (2021: £12,854) from donations in 21/22.

The majority of our spend was on Baby pods £11,388 (2021: Get Well Friends packages £5,192).

As our charity income year on year is quite small it is sometimes necessary to reserve much of the income donations in order to accumulate enough funds for the purchase of specialist medical equipment which can be quite expensive.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity is constituted by trust deed with the declaration signed on 1 April 2008

The trustees who served during the year and up to the date of signature of the financial statements were:

L Shields

D Lutman

P Ramnarayan

M Clement

E Sturgess

As the main aim of the charity is to improve on the quality of care delivered to the critically ill child, all of the trustees have the skills, knowledge and experience to be able to identify areas that would benefit from additional charity input. Additional Trustees will be selected by the existing panel of Trustees.

The trustees' report was approved by the Board of Trustees.



L Shields

Trustee

Dated: 16/9/2022

Draft Financial Statements at 01 September 2022 at 15:31:39
**CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS**

**CHARTERED ACCOUNTANTS' REPORT TO THE TRUSTEES ON THE PREPARATION
OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF CHILDRENS ACUTE
TRANSPORT SERVICE FOR THE YEAR ENDED 31 MARCH 2022**

In order to assist you to fulfil your duties under the Charities Act 2011, we have prepared for your approval the financial statements of Childrens Acute Transport Service for the year ended 31 March 2022, set out on pages to 9 from the charity's accounting records and from information and explanations you have given us.

As a practising member firm of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://www.accaglobal.com/en/member/professional-standards/rules-standards/acca-rulebook.html>.

This report is made to the charity's trustees, as a body, in accordance with the terms of our engagement letter dated 9 June 2019. Our work has been undertaken solely to prepare for your approval the financial statements of Childrens Acute Transport Service and state those matters that we have agreed to state to the charity's trustees, as a body, in this report in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at http://www.accaglobal.com/content/dam/ACCA_Global/Technical/fact/technical-factsheet-163.pdf. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Childrens Acute Transport Service and the charity's trustees as a body, for our work or for this report.

It is your duty to ensure that Childrens Acute Transport Service has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and surplus of Childrens Acute Transport Service. You consider that Childrens Acute Transport Service is exempt from the statutory audit requirement for the year, and is not required to obtain an independent examiner's report.

We have not been instructed to carry out an audit or a review of the financial statements of Childrens Acute Transport Service. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Veritas Accountants and Advisory Limited

.....
1st Floor
49 Peter Street
Manchester
M2 3NG

Draft Financial Statements at 01 September 2022 at 15:31:39
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

| | Notes | 2022 £ | 2021 £ |
|---|-------|---------------|---------------|
| <u>Income from:</u> | | | |
| Donations and legacies | 2 | 30,040 | 12,854 |
| Investments | 3 | 1 | 7 |
| Total income | | 30,041 | 12,861 |
| <u>Expenditure on:</u> | | | |
| Charitable activities | 4 | 29,142 | 11,329 |
| Net income for the year/ Net movement in funds | | 899 | 1,532 |
| Fund balances at 1 April 2021 | | 92,494 | 90,962 |
| Fund balances at 31 March 2022 | | 93,393 | 92,494 |

Draft Financial Statements at 01 September 2022 at 15:31:39
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
BALANCE SHEET
AS AT 31 MARCH 2022

| | Notes | 2022 £ | £ | 2021 £ | £ |
|--------------------------|-------|-------------------|-------------------|-------------------|-------------------|
| Current assets | | | | | |
| Cash at bank and in hand | | 93,393 | | 92,494 | |
| | | <u> </u> | | <u> </u> | |
| Net current assets | | | 93,393 | | 92,494 |
| | | | <u> </u> | | <u> </u> |
| Income funds | | | | | |
| Unrestricted funds | | | 93,393 | | 92,494 |
| | | | <u> </u> | | <u> </u> |
| | | | 93,393 | | 92,494 |
| | | | <u> </u> | | <u> </u> |

The financial statements were approved by the Trustees on

.....
L Shields
Trustee

Draft Financial Statements at 01 September 2022 at 15:31:39
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2022

1 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

2 Donations and legacies

| | 2022 | 2021 |
|---------------------|-------------------|-------------------|
| | £ | £ |
| Donations and gifts | 30,040 | 12,854 |
| | <u> </u> | <u> </u> |

3 Investments

| | 2022 | 2021 |
|---------------------|-------------------|-------------------|
| | £ | £ |
| Interest receivable | 1 | 7 |
| | <u> </u> | <u> </u> |

Draft Financial Statements at 01 September 2022 at 15:31:39
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2022

4 Charitable activities

| | 2022 £ | 2021 £ |
|---|---------------|---------------|
| Courses | 2,236 | 1,210 |
| Get Well Friends packages | 8,950 | 5,192 |
| Training equipment | - | 151 |
| Sundries | 1,624 | 691 |
| Charitable expenditure heading 8 | 11,388 | - |
| | <u>24,198</u> | <u>7,244</u> |
| Share of support costs (see note 5) | 216 | 360 |
| Share of governance costs (see note 5) | 4,728 | 3,725 |
| | <u>29,142</u> | <u>11,329</u> |
| Analysis by fund | | |
| Unrestricted funds | <u>29,142</u> | |
| | <u>29,142</u> | |
| For the year ended 31 March 2021 | | |
| Unrestricted funds | | <u>11,329</u> |
| | | <u>11,329</u> |

5 Support costs

| | Support costs £ | Governance costs £ | 2022 £ | 2021 £ | Basis of allocation |
|------------------------------|--------------------|-----------------------|--------------|--------------|---------------------|
| Just Giving fee | 216 | - | 216 | 360 | Support |
| Accountancy | - | 720 | 720 | 780 | Governance |
| Administrative Support | - | 4,008 | 4,008 | 2,945 | Governance |
| | <u>216</u> | <u>4,728</u> | <u>4,944</u> | <u>4,085</u> | |
| Analysed between | | | | | |
| Charitable activities | <u>216</u> | <u>4,728</u> | <u>4,944</u> | <u>4,085</u> | |

Draft Financial Statements at 01 September 2022 at 15:31:39
CHILDRENS ACUTE TRANSPORT SERVICE
T/A CATS
BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2022

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

7 Employees

There were no employees during the year.

8 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).



Trustees' Annual Report for the period

| | | Period start date | | | Period end date | | |
|------|-----------------|-------------------|------|----|------------------|-------|------|
| From | Day | Month | Year | To | Day | Month | Year |
| | 1 st | April | 2020 | | 31 st | March | 2021 |

Section A

Reference and administration details

Charity name

Children's Acute Transport Service

Other names charity is known by

CATS

Registered charity number (if any)

1124897

Charity's principal address

Ground Floor, Ormond House

26-27 Boswell Street

London

Postcode

WC1N 3JZ

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|---------------|-----------------|-----------------------------------|---|
| 1 | Eithne Polke | Treasurer | | |
| 2 | Lynn Shields | Secretary | | |
| 3 | Daniel Lutman | | | |
| 4 | P Ramnarayan | | | |
| 5 | Mark Clement | | | |
| 6 | Emma Sturgess | | | |
| 7 | | | | |
| 8 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|--------------------|---------------------|-------------------------------------|
| Charity Accountant | Veritas Accountants | 49 Peter Street, Manchester, M2 3NG |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B

Structure, governance and management

Description of the charity's trusts

| | |
|--|---|
| Type of governing document <i>(eg. trust deed, constitution)</i> | Trust Deed |
| How the charity is constituted <i>(eg. trust, association, company)</i> | The Charity is constituted by trust deed with the declaration signed on 1 st April 2008 |
| Trustee selection methods <i>(eg. appointment, election)</i> | As the main aim of the charity is to improve on the quality of care delivered to the critically ill child all of the trustees have the skills, knowledge and experience to be able to identify areas that would benefit from additional charity input Additional trustees will be selected by the existing panel of trustees |

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve sickness and to promote and protect the good health of critically ill or injured children by-

- 1) The provision of services to safely transfer the critically ill child to appropriate facilities
- 2) To promote best practice in the stabilisation and emergency transport environment
- 3) To advance the education of all staff within the CATS team and at the local hospital involved in their care.
- 4) Supporting our staffs education training and well being

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Children's Acute Transport Service is a specialised service designed to make intensive care rapidly available to critically ill children mainly in the North Thames and East Anglia regions.

Most hospitals do not have a Paediatric Intensive Care Unit (PICU) - paediatric intensive care is only provided in a small number of specialist units. However, most critically ill children initially present to hospitals without a PICU. The Children's Acute Transport Service (CATS) facilitates the safe and speedy transfer of these children to a PICU.

CATS deploy a skilled paediatric intensive care team to assist in the treatment of critically ill children both before and during transfer to ICU. We offer telephone consultation, liaison with sub-specialists and skilled inter-hospital transport within one service.

The Children's Acute Transport Service aims to provide the highest quality paediatric intensive care for children and their families from the first point of contact to the final unit destination.

The service:

- Provides easy access and service coordination for referring children's units
- Facilitates improvements in transport provision for critically ill children
- Provides the flexibility to meet fluctuating demands
- Provides telephone advice and a triaging facility for all referrals
- Facilitates the delivery of the most appropriate care in the most appropriate place for any infant or child requiring Intensive Care

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

One of our key aims is to ensure continued close collaboration with our referring hospitals across our region in order to support them in the initial stabilisation and management of the critically ill child. We do this by providing a comprehensive outreach education programme in conjunction with our NHS partners.

Since April 2020 all of the outreach sessions have been delivered virtually offering shorter more frequent sessions, which has been well received by our district general hospitals.

The scope of the education programme provided by CATS has increased dramatically with use of virtual platforms which has facilitated many more doctors and nurses being able to attend our sessions.

The charity supported the purchase of an online package "Slido" used to support our education programme which is used consistently in the education we provide.

What we have managed to deliver has been incredible and down to the commitment of our team.

Internal

- 144 Ten Minute "snapshot" education session with many dedicated to covering the safety aspects of Personal Protective Equipment (PPE) with 6-10 attendees at each session
- We also managed to run 6 Ultrasound courses for our team as well as the intensive care registrars and the Advanced Nurse Practitioner teams
- A study day titled "I will survive" – the tricks you need know to survive at CATS
- Pandemic training for all staff – focussing on how to remain safe throughout the whole stabilisation and transfer process

External

- CATS Forum (run twice with > 200 attendees), prior to the pandemic the Forum was face to face with a maximum of 60 people per session.
- 6 webinars covering various topics including COVID 19 in children (between 190-200+ attendees)
- Faculty "One Heart Network" North Thames regional congenital heart disease day. These study days run 4 times per year and CATS consistently receives excellent feedback about the positive impact it makes to staff caring for acutely unwell patients in district general hospitals
- In conjunction with the North Thames Paediatric Network, we designed and hosted a 2 hour nursing webinar which focused on identification and management and of common presenting childhood illnesses. There is an appetite from local hospitals for

Section D

Achievements and performance

such webinars to enable continued education delivered in bite size pieces.>100 participants.

- Many of the changes we made during the pandemic to the delivery of our education programme have continued to be utilised going forward, with a gradual re-introduction of face-to-face sessions, and study days.
- The first face to face multi professional team day was very successful with the teams enjoying the in- person interactions and practical scenarios that are essential to enhance leadership and communication skills, and also have a positive effect on team building.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity received a total of £30,040 (2021: £12,854) from donations in 21/22.

The majority of our spend was on BabyPods £11,388 (2021: Get Well Friends packages £5,192)

As our charity income year on year is quite small it is sometimes necessary to reserve much of the income donations in order to accumulate enough funds for the purchase of specialist medical equipment which can be quite expensive.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to major risks

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any

ethical investment policy
adopted.

| |
|--|
| |
|--|

| | |
|------------------|-----------------------------------|
| Section F | Other optional information |
|------------------|-----------------------------------|

| |
|--|
| |
|--|

| | |
|------------------|--------------------|
| Section G | Declaration |
|------------------|--------------------|

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s).

Position (e.g. Secretary,
Chair, etc.)

Date

| | |
|---|--|
|  | |
| Mark Clement | |
| Trustee | |

| |
|------------|
| 31/08/2022 |
|------------|