

Charity Registration No. 1124807

Company Registration No. 06472055 (England and Wales)

**LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 OCTOBER 2021**

# LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mrs CD Leeland Mrs AL Swinfield Mrs S Macaffer	(Appointed 12 January 2021)
<b>Charity number</b>	1124807	
<b>Company number</b>	06472055	
<b>Registered office</b>	Unit F, Whiteacres Cambridge Road Whetstone Leicester LE8 6ZG	
<b>Independent examiner</b>	Tessa Fowler BA FCA C/o HSP Tax & Accounts Ltd Whiteacres Cambridge Road Whetstone Leicestershire LE8 6ZG	

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# LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY

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# LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 OCTOBER 2021

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The trustees present their annual report and financial statements for the year ended 31 October 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

#### **Objectives and activities**

The charity's objects were:

"To deliver support and training to young people and adults with Autistic Spectrum Conditions and/or learning difficulties and provide advice, guidance and support to their parents and carers. "

LEAT is a provider of specialist support to young people 16 plus and adults with Autistic Spectrum Conditions, with most of our service-users having a diagnosis of Asperger syndrome. The core programme is providing consultancy support to clients who have funding in place from their local authorities.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **Achievements and performance**

During the year LEAT undertook the following work and projects:

##### **Consultancy**

Providing a wide range of individual person-centred autism specialist support funded by the local Authority in the form of Direct Payments or Personal Budgets. Individual Support Plans are created by Adult Social Care for the person concerned and the support is delivered by LEAT staff in accordance with these plans. The support is delivered on a one to one basis with the main focus on encouraging and supporting the individual service-user to become more independent, this can include support to access the local community, seek and become engaged in voluntary work, employment of further/higher education. We have supported service users with their university studies and issues they have had in the workplace, thus helping them to maintain their education and/or employment.

Other priority areas when supporting service-users has been to help them improve their social and communication skills, improve confidence, understand anxiety and stress learn coping strategies.

We have assisted many service-users by advocating for them to the Benefits Agency, Local Authority, GP, Hospital, Community Mental Health Services, Employers etc. We have also been successful in representing several service-users at Benefits Tribunal Hearings resulting in them having their benefits reinstated. This a growth area for LEAT due to the high level of government cuts to clients benefits such as PIP and ESA.

Mindful of the COVID-19 situation over this accounting period we have continued to provide one to one support to clients remotely, by telephone, email, Zoom and Skype meetings, with in person support being provided where necessary. Fortunately all clients have engaged very well with the support and consequently we have not lost any income nor had to furlough staff.

##### **Other areas of support**

We have several adults with Asperger syndrome who pay privately for services due to them not being eligible for Government funding. The support delivered is the same as that delivered to Consultancy clients but at a reduced cost. We also help and support people to apply for benefits and funding for services from the Local Authority that may have been previously denied.

# LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

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### Social Mornings

We have continued to hold social mornings remotely given how well that method was received over the period of 'lockdown'. These social mornings have continued to help improved the social and communication skills of clients.

### Training

Throughout the year we have also delivered online training courses in Personal Development to small groups of clients covering areas such as:

- Confidence Building
- Improving Social and Communication Skills
- Assertiveness
- Anxiety/Stress Awareness and Management
- Next Steps – introduction to options (voluntary work, further education, employment etc)

### **Financial review**

The financial results are shown on page 5 of these financial statements.

The trustees regularly review the financial position of the charity and aim to keep reserves sufficient to cover at least three months of ongoing expenses.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### **Structure, governance and management**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Leicester Employment for Autism Today (LEAT) was registered as a Company limited by guarantee on 14 January 2008 and registered as a Charity on 2 July 2008. It is governed by its Memorandum and Articles of Association. On 1 November 2008 LEAT took over the work then being undertaken by the unincorporated charity of the same name.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs CD Leeland

Mrs EK Hunt

Mrs AL Swinfield

Mrs S Macaffer

(Resigned 3 June 2021)

(Appointed 12 January 2021)

Power to appoint new trustees lies with the Board of Trustees. Trustees are selected for their experience, skills and contacts in a variety of areas and their time is given freely. None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees' report was approved by the Board of Trustees.

**Mrs S Macaffer**

Trustee

Dated: 28 July 2022

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# **LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 OCTOBER 2021***

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The trustees, who are also the directors of Leicestershire Empowerment For Autism Today for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY

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I report to the trustees on my examination of the financial statements of Leicestershire Empowerment For Autism Today (the charity) for the year ended 31 October 2021.

#### **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**Tessa Fowler BA FCA**

C/o HSP Tax & Accounts Ltd  
Whiteacres  
Cambridge Road  
Whetstone  
Leicestershire  
LE8 6ZG

Dated: 28 July 2022

# LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 OCTOBER 2021**

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		Unrestricted funds 2021 £	Unrestricted funds 2020 £
	Notes		
<b><u>Income from:</u></b>			
Charitable activities	2	86,778	86,341
Investments	3	4	43
		<hr/>	<hr/>
<b>Total income</b>		86,782	86,384
		<hr/>	<hr/>
<b><u>Expenditure on:</u></b>			
Charitable activities	4	93,295	94,584
		<hr/>	<hr/>
<b>Net expenditure for the year/ Net movement in funds</b>		(6,513)	(8,200)
Fund balances at 1 November 2020		74,037	82,237
		<hr/>	<hr/>
<b>Fund balances at 31 October 2021</b>		67,524	74,037
		<hr/>	<hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.



# LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY

## BALANCE SHEET

AS AT 31 OCTOBER 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	8		71		302
<b>Current assets</b>					
Debtors	9	8,437		7,206	
Cash at bank and in hand		62,014		69,339	
		<u>70,451</u>		<u>76,545</u>	
<b>Creditors: amounts falling due within one year</b>	10	<u>(2,998)</u>		<u>(2,810)</u>	
Net current assets			67,453		73,735
<b>Total assets less current liabilities</b>			<u>67,524</u>		<u>74,037</u>
<b>Income funds</b>					
Unrestricted funds			67,524		74,037
			<u>67,524</u>		<u>74,037</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 October 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 28 July 2022

Mrs S Macaffer  
**Trustee**

**Company Registration No. 06472055**

# LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 OCTOBER 2021**

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### **1 Accounting policies**

#### **Charity information**

Leicestershire Empowerment For Autism Today is a private company limited by guarantee incorporated in England and Wales. The registered office is Unit F, Whiteacres, Cambridge Road, Whetstone, Leicester, LE8 6ZG.

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### **1.4 Income**

Income is recognised in the Statement of Financial Activities once the the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **1.5 Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

# LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 OCTOBER 2021**

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### **1 Accounting policies**

**(Continued)**

#### **1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and machinery	33% on cost
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### **1.7 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### **1.8 Cash and cash equivalents**

Cash and cash equivalents include cash, bank deposits and any other short-term liquid investments with original maturities of three months or less.

#### **1.9 Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

#### **1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.11 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### **1.12 Operating leases**

Rentals payable under operating leases are charged as an expense on a straight line basis over the term of the relevant lease.

# LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

### 2 Charitable activities

	Unrestricted Funds	Total
	2021 £	2020 £
Consultancy income	86,778	86,341

### 3 Investments

	Unrestricted funds	Total
	2021 £	2020 £
Interest receivable	4	43

### 4 Charitable activities

	Unrestricted funds	Total
	2021 £	2020 £
Staff costs	79,515	77,395
Depreciation and impairment	231	617
Travel and client activities	3,254	4,512
Rent and serviced offices	3,600	3,600
Insurance	-	325
Professional fees	5,547	6,255
Telephone	539	840
Computer and website	167	518
Postage and stationery	193	296
Sundry expenses	249	226
	93,295	94,584
	93,295	94,584

# LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 OCTOBER 2021**

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### **5 Trustees**

Included in the figure for professional fees is £2,328 (2020: £3,348) being amounts paid to Mrs CD Leeland, Trustee. This is in respect of professional advisory services provided to the charity. These payments were made in accordance with the provisions of the governing document of the charity.

### **6 Employees**

The average monthly number of employees during the year was:

	<b>2021</b>	<b>2020</b>
	<b>Number</b>	<b>Number</b>
	5	5
	<u>5</u>	<u>5</u>
<b>Employment costs</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and salaries	66,723	71,937
Social security costs	1,270	2,304
Other pension costs	11,522	3,154
	<u>79,515</u>	<u>77,395</u>
	<u>79,515</u>	<u>77,395</u>

The total employment benefits, including employer pension contributions of the key management personnel amounted to £47,656 (2020: £46,600). In addition to this, an allowance for the use of home as an office was paid amounting to £3,600 (2020: £3,600).

There were no employees whose annual remuneration was more than £60,000.

### **7 Fees to independent examiner**

Fees paid to the Independent Examiner in relation to accounting and payroll services amounted to £1,032 (2020: £1,032)

# LEICESTERSHIRE EMPOWERMENT FOR AUTISM TODAY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2021

### 8 Tangible fixed assets

	Plant and machinery £
<b>Cost</b>	
At 1 November 2020	1,851
At 31 October 2021	1,851
<b>Depreciation and impairment</b>	
At 1 November 2020	1,549
Depreciation charged in the year	231
At 31 October 2021	1,780
<b>Carrying amount</b>	
At 31 October 2021	71
At 31 October 2020	302

### 9 Debtors

	2021 £	2020 £
<b>Amounts falling due within one year:</b>		
Other debtors	8,437	7,206

### 10 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	1,381	658
Trade creditors	580	1,289
Other creditors	1,037	863
	2,998	2,810

### 11 Coronavirus Pandemic

As noted in the 2020 accounts, in the spring of 2020 there was an outbreak of Coronavirus which developed into a global pandemic and which continued into 2021. The charity has continued to work with its clients in a manner which is in line with Government recommendations issued as part of their response to the pandemic, thus maintaining the safety of clients and staff whilst continuing to provide the same levels of valuable support to clients.

The trustees continue to keep the position under close review and make business decisions based on their assessment of current and future developments. The trustees are of the opinion that the measures taken to date together with the healthy levels of reserves are sufficient for the charity to continue to fulfil its objectives over the next 12 months.