

Company Number: 5487998
Charity Number: 1124792

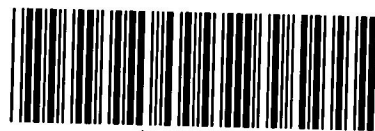
People First Merseyside Company Limited

(A Company Limited by Guarantee)

Annual Report & Financial Statements For the year ended 31 March 2021

**Greater Merseyside Community Accountancy Service
Sefton Council for Voluntary Service
3rd Floor, Suite 3b
Burlington House
Crosby Road North
Waterloo
Liverpool
L22 0LG**

SATURDAY



AAF9BMKB

A04

16/10/2021

#240

COMPANIES HOUSE

People First Merseyside Company Limited

Contents

Pages

3-12	Trustees' Annual Report
13	Independent Examiner's Report
14	Statement of Financial Activities
15-16	Balance Sheet
17-31	Notes to the Financial Statements

People First Merseyside Company Limited

Trustee's Annual Report

For the year ended 31 March 2021

The trustees, who are also Directors for the purposes of the Companies Act, present their annual report and financial statements of the charity for the year ended 31 March 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 applicable in the UK and Republic of Ireland.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

Objectives and Activities

The objects of the charity are to:-

1) To advance and promote the education of those members of the public with learning disabilities or learning difficulties in particular by the provision of training facilities and workshops in self advocacy and related areas, including;

(a) Enabling and assisting people with learning disabilities or learning difficulties to speak up for themselves, to share ideas and voice opinions with others.

(b) Assisting and enabling people with learning disabilities or learning difficulties to enjoy the same rights as everyone else, to attain greater independence, freedom of choice and participation in community.

2) to advance public education about the educational, psychological and emotional needs of people with a learning disability or learning difficulty

3) to promote or assist in promoting research into all aspects of such needs and to disseminate the useful results of such research for the benefit of the public.

In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's guidance on public benefit.

Achievements and Performance

The promotion of Self Advocacy and its benefits for People with learning disabilities is central to People First Merseyside. We aim to help people with learning disabilities in Liverpool and Sefton to:

Improve their Self-confidence and Self Esteem

Reduce Social Isolation

Improve Psychological well being

Have more choice and control over their own lives.

2020 -2021 has been a difficult and exceptional year for People First Merseyside. In March 2020, the country went into lockdown due to the Covid-19 pandemic. This hugely impacted on our activities and project delivery.

People First Merseyside Company Limited

Trustee's Annual Report

For the year ended 31 March 2021

We had to close our office for several months, a place of sanctuary, safety and support for many of our members who are some of the most vulnerable in society. The lockdown restrictions created complex social issues including, isolation, low confidence, inability to cope with daily living and a deterioration in mental health and wellbeing. Our focus changed from meeting project outcomes to the day-to-day welfare of our members.

Staff were allocated members to call daily to ensure they were well, knew how to get food, to offer reassurance and to explain the complex and changing information from the Government.

We also had to adapt to home working which required both time and financial input. We had to invest in new laptop computers, software and printers to ensure that staff were able to connect to the network from home. Staff also had to learn how to use video conferencing facilities such as Zoom and Microsoft Teams.

Some weeks into the lockdown, we began to reintroduce regular project meetings using Zoom to help provide structure to members days and to enable them to see and interact with their peers on a regular basis. However, some members did not have access to the internet or devices to access Zoom. As a result, we submitted applications for emergency funds to several funders.

Emergency Funds:

Initially, emergency funds were utilised to support the welfare of our members. As lockdown restrictions began to ease, we started to look at the costs of returning to the office. We successfully applied for emergency funds to cover costs of increased communication costs, tablets and data cards, PPE, Cleaning materials, desk screens, additional room hire for social distancing.

Emergency funders were: LCR Cares (x2 applications), Lloyds Foundation and The Steve Morgan Foundation.

During this reporting period where we faced a total of 3 national lockdowns, we were able to:

- Make 3,744 wellbeing calls to 43 members.
- Had 941 additional one to one support engagements.
- Had 3,083 non wellbeing engagements with self-advocates.

Despite the difficulties we faced during the year, we were able to continue with some of our project work and are proud to report the following achievements for our projects.

Sefton

Our Sefton group have continued to provide a self-advocacy service for adults with a learning disability living within the borough of Sefton. This work is funded by Sefton MBC and Sefton CCGs.

The Sefton group support the work of the Sefton Transforming Care Partnership Board. People First Merseyside are taking a lead in supporting the Learning-Disabled Co Chairs at meetings.

Members in Sefton take part in Community Networking meetings such as The Ability Network and Health and Social Care Forum and Healthwatch's Community Champions Network. These meetings are an opportunity to promote the work of People First Merseyside and self-advocacy in Sefton. During 2020 - 21, these meetings took place on Zoom and Members were able to continue being part of these networks and to speak up about the services they receive in Sefton.

During this period, we had 6,839 interactions with 1,899 individuals from Sefton and took part in:

People First Merseyside Company Limited

Trustee's Annual Report

For the year ended 31 March 2021

87 consultation events
67 Training Sessions
32 Community Network Meetings
29 Awareness Raising Sessions
2,504 1 to 1 member support sessions
250 Community Activities

Members of People First Merseyside Sefton group gave 3,647 volunteer hours valued at delivered £41,958 from April 2020 - March 2021. Although this number is lower than previous years, we think this is significant achievement during the pandemic and show the commitment of our members.

Merseyside Live and Learn project.

People First Merseyside was established to provide a social support group run by and for people with a learning disability. This project was initially funded by The People's Health Trust and P.H.Holt. It now continued with funding from The National Lottery Community Fund and John Moore's Foundation during 2020 -21.

The aims of the project are to increase opportunities to become more independent, increase friendship groups, increase the number of social opportunities and to improve skills for people with a learning disability.

Covid-19 had a huge impact on the ability to deliver face to face activities. However, the group still met regularly using Zoom and introduced a regular Fun Friday session to provide social interaction opportunities.

During this year of the project (April 20 - March 21) 92 people with learning disabilities have taken part in regular meetings and online activities.

Beneficiaries completed a self-assessment questionnaire during the project and have reported the following:

- 100% reported they feel encouraged to take a lead and ownership of the activities.
- 100% reported they felt they had been able to contribute ideas to the activity programme.
- 100% reported feeling more connected (involved) with their community since they started the project.
- 100% reported they had made new friendships since starting the project and that their social network had expanded.

Don't Live Lonely Lives

We were awarded funds from Burbobank Extension fund and The National Lottery Community Fund (Awards 4 All) to develop a project about relationships.

The Don't Live Lonely Lives project started in September 2019. It began with 20 weeks of relationship training for 24 People First Merseyside members so they could become Relationships champions.

In 2020 -21 the group developed 4 easy read booklets with the following headings:

- All about Relationships
- Consent
- Keeping Safe In Relationships
- Sexual Relationships.

People First Merseyside Company Limited

Trustee's Annual Report

For the year ended 31 March 2021

Our plans for the end of the project included hosting 4 events to promote the booklets and to provide training for up to 200 people with learning disabilities. Unfortunately, we have had to amend these plans because of Covid-19. We are developing a training pack including a PowerPoint presentation, worksheets and the booklets that will be delivered to several provider organisations and groups in the Burbo Bank extension fund area. The training pack can be used by organisations to host relationships training sessions for the people who use their service.

Dignity And Voices In Dying (DAVID)

The project is funded for 5 years by the National Lottery Community Fund. It aims to address the subject of death and dying for people with learning disabilities. The project was developed after the death of one of People First Merseyside's members. When he died, he had no family to make arrangements for his funeral. Our members expressed a desire to learn more about dying and how to plan for our own deaths.

Since the beginning of lockdown, we have continued to run the DAVID Project via zoom meetings. We have completed work on Consent, and Funeral Planning, and aim to re-visit the topic of Religion post-lockdown when we can visit the relevant places of worship.

We have continued to work with professionals. We had a guest speaker from Debbie Bennet Funeral Directors to talk about the importance of pre-planning your funeral.

We have had zoom meetings with an organisation called the BuzzHub, based in St Helens, who have offered to support the project in script writing and filming videos once lockdown is over. We have also had meetings with Pete Le Grys, the director of Photosymbols - a company that produces images to be incorporated into easy-read documents. Pete met with the members to discuss what images we would require to produce easy-read documents around death and dying. There is also scope for members to be the models for some of the pictures, post-lockdown.

During this reporting period we have recorded the following:

- 24 steering group sessions.
- 30 task and finish group sessions.
- 25 members (on average) engaged.

Advocacy Liaison Officer

In April 2020, we employed Daniel Morgan as an Advocacy Liaison Officer. Our purpose is providing group support and project opportunities to people with learning disabilities, but these individuals come with complex personal issues that take time to deal with.

Existing staff did not have the capacity to give support required to resolve these issues. During the lockdowns, these issues were exacerbated. Our members say that they do not know where to go or who to turn to for support when they have problems.

Daniel's role means that we are now able to give our members and other people with learning disabilities the time and attention they need to negotiate their way through these often complex and time-consuming issues.

In his first year, Daniel has supported members with a multitude of issues including, but not limited to the following:

- Social Services' referrals for, safeguarding, new care packages, rehousing.
- Chasing up medical referrals and attending appointments.
- Staffing complaints and dismissals.

People First Merseyside Company Limited

Trustee's Annual Report

For the year ended 31 March 2021

Hate crimes.
Domestic abuse.
Support when criminally culpable.
Support completing and sending forms and attending meetings.
Benefits issues including applications and appeals.
Debt management including setting up repayments, write-offs, and refunds.

Where possible, we educate our members on systems they are working in and the processes that they must go through, involve them in every step, and keep them updated on progress until the issue finds its final resolution. This enables them to feel they maintain control over the issue in hand and the path their lives take.

Aside from practical support, we also provide emotional support when facing up to frightening issues. Knowing that they have a safety net for all matters gives our members a sense of security which they might otherwise not have available as a person with a learning disability.

In some cases, providing this intermediary role can relieve the pressure on families, and so help maintain positive familial relationships.

The project was especially helpful during Covid-19 lockdowns as all services have been forced to depend on phone calls/video calls/emails/messages more than ever before. These are modes of communication many of our members struggle with.

Autism Liaison Officer

In October 2020, we employed Lisa Smeaton as an Autism Liaison Officer. This post was initially funded by the National Lottery Community Fund for 6 months as a direct result of the Covid Pandemic.

Lisa is based in Sefton, providing support to identify issues affecting Autistic people, such as; social isolation, poor mental health and reduced employment opportunities. Lisa helps them to set goals towards achieving steps to independence and personal outcomes e.g. getting/keeping a job, making a friend or becoming an active part of their community.

Communication is a common but complex challenge for many Autistic people. Lisa uses resources that reduce anxieties including a one-page profile that enables a person to share information about their needs and how they can be supported well e.g. with an employer or when starting with a new group.

Further funding was secured from NHS England to continue this post in the next financial year.

Aspiration, Inspiration, Motivation (AIM)

During this reporting period, we received a grant from ESF to support people with a learning disability to learn basic sign language through a combination of accredited guided learning which will be embedded through signing to music as part of a choir.

The plans for this project had to be adapted as a result of Covid-19. We started by holding 20 sing and sign sessions with a freelance British Sign Language tutor called Helen Andrews. This was followed by and introduction to British Sign Language (BSL) and 20 BSL, Unit 101, sessions, delivered by Merseyside Society for Deaf People (MSDP.)

People First Merseyside Company Limited

Trustee's Annual Report

For the year ended 31 March 2021

Many sessions were delivered using Zoom. We were able to revert to face-to-face sessions later in the project. Participants each received 43 hours of guided learning and covered topics such as greetings, fingerspelling, colours, numbers basic conversation etc.

NHS England commissioned projects:

We have several projects commissioned by NHS England in progress during this reporting period.

Cancer Red Flag Symptom & Look After Your Lungs:

Following the success of an initial pilot across Cheshire and Merseyside in 2018, we were commissioned to deliver a further 50 awareness raising roadshows across the Northwest and Yorkshire and Humber. Unfortunately, plans for this project had to be postponed until the following financial year because of the Covid-19 lockdown restrictions.

Learning Disability Annual Health Checks:

Due to the poor uptake of Learning Disability Annual Health Checks, we were commissioned to develop an awareness raising project that would help to increase demand from people with learning disabilities for these checks.

This project had to be adapted during the pandemic and sessions were delivered on Zoom. 33 members took part in a total 37 sessions.

Initial sessions were to learn about Learning Disability Annual Health Checks and what should happen at one. Later sessions were to design and develop an accessible, easy read booklet that would help to raise awareness of these health checks for people with learning disabilities. The booklets were completed and 10,000 printed.

10 Awareness raising workshops to promote and disseminate the booklets have been put on hold until the following financial year.

Passport To Good Health:

This project was commissioned by NHS England through Sefton CCGs. The aim of the project is to promote good general health and health services to people with learning disabilities in Sefton. Again, the project had to be adapted due to Covid lockdown restrictions.

The project began with a series of sessions for our members to learn about a range of health issues and services e.g. screening services, Immunisations, chronic conditions etc.

Members then worked on developing an accessible easy read booklet covering a wide range of health topics. The booklets were completed and 9,000 have been printed.

3 events to promote the booklets and raise awareness of general health for people with learning disabilities, parents / carers and provider organisations have been put on hold until the next financial year.

Financial Review

The charity had a surplus for the year of £33,284 (2020: surplus £107,537). The surplus on the unrestricted funds was £33,714 (2020: Surplus £27,632). Net assets at 31 March 2021 were £286,458.

The balance on the general fund at 31 March 2021 was £73,458.

Reserves Policy

People First Merseyside Company Limited

Trustee's Annual Report

For the year ended 31 March 2021

The Charity endeavours to retain in its unrestricted funds, sufficient funds to cover three months' turnover for the Charity's core activities. The Trustees require a minimum of at least this figure at the start of each financial year in order to safeguard against budgetary problems occasionally experienced by our core funders. Therefore a Contingency Fund of £49,925 has been designated.

Plans for Future Periods

The Board of Directors continues to discuss and source alternative sources of income to diversify funding streams in the future.

The Trustees have set aside full Redundancy Provisions for staff who meet the criteria.

Reference and administrative details

Charity number: 1124792

Company number: 5487998

Registered Office: 3rd Floor The Investment Centre, 375 Stanley Road, Bootle L20 3EF

People First Merseyside Company Limited

Trustee's Annual Report

For the year ended 31 March 2021

Our advisors

Independent Examiner:
Bankers:

Anthony Deegan MAAT, MICB, Dm.dip
Unity Trust Bank, 4 Brindleyplace, Birmingham. B1 2JB

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purposes of charity law. The trustees and officers serving during the year and since the year-end were as follows:

Trustees

Andy Bowskill
Patrick Burke
Karen Duffy
Rebecca Ferguson
Emma Grange
Nicola Hall
Phillip Hume
Ryan Huntley
Derek Jones
Maria McClintock
Siobhan Storey
Susan Williams
Simon Walker
Jade Martlew
Paul Walsh

- resigned 25 January 2021
- resigned 29 March 2021
- resigned 30 November 2020

- appointed 28 June 2021
- appointed 29 March 2021

Other Key Management personnel:

Co-ordinator

Helen Flett

People First Merseyside Company Limited

Trustee's Annual Report

For the year ended 31 March 2021

Structure, Governance and Management

Governing Document

People First Merseyside Company Limited is a company limited by guarantee governed by its Memorandum and Articles of Association dated 22nd June 2005. It is registered with the Charity Commission. Anyone over the age of 18 can become a member of the Company and there are currently - members (13 in 2020), each of whom agrees to contribute £10 in the event of the charity winding up.

Appointment of trustees

As set out in the Articles of Association the trustees are elected by members of the charitable company attending the Annual General Meeting. The longest service one third of trustees retires each year and is able to offer themselves for re-election.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity and any client or supplier is disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

Risk Management

The trustees have a risk management strategy which comprises:

- * an annual review of the principal risks and uncertainties that the charity faces;
- * the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- * the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for both the charity and its subsidiary. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank and active management of trade debtors and creditors balances to ensure sufficient working capital by the charity.

Attention has also been focused on non-financial risks arising from fire, health and safety of clients, food hygiene. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

People First Merseyside Company Limited

Trustee's Annual Report

For the year ended 31 March 2021

Trustees' Responsibilities

The trustees, who are also the directors of People First Merseyside Company Limited for the purpose of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application or resources, including the income and expenditure, of the charitable company for that year. In preparing the financial statements, the trustees are required to:

- 1) select suitable accounting policies and then apply them consistently;
- 2) observe the methods and principles on the Charities SORP;
- 3) make judgements and estimates that are reasonable and prudent;
- 4) state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- 5) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the board of trustees on 5th October 2021 and signed on their behalf.

Andrew Bowskill
Trustee

A. Bowskill 12/10/21

Sue Williams
Trustee

S Williams 5/10/2021

Independent Examiner's Report To the trustees of People First Merseyside Company Limited For the year ended 31 March 2021

I report on the accounts of the charity for the year ended 31 March 2021 which are set out on pages 14 to 31.

Responsibilities and basis of report

As the charity's trustees of People First Merseyside (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Company's Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(9)(b) of the 2011 Act.

Independent examiner's statement

I am a member of the AAT and I am bound by the code of ethics issued by FRC's Revised Ethical Standard 2016.

Accounts preparation services were provided by Sefton CVS, my employer, and I as examiner have applied the ethical standard to my work.

I have completed my examination, I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Anthony Deegan MAAT, MICB, Dm.dip
Community Accountant
Sefton Council for Voluntary Service
Crosby Road North
Waterloo
Liverpool
L20 0LG

5th October 2021

People First Merseyside Company Limited
Statement of Financial Activities
(Incorporating Income & Expenditure Account)
For the year ended 31 March 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income and endowments from:					
Donations and legacies	2	1,216	-	1,216	6,186
Charitable activities	3	-	274,821	274,821	343,973
Other trading activities	4	29,211	-	29,211	30,277
Investments	5	57	-	57	227
Other	6	2,567	550	3,117	-
Total income		33,051	275,371	308,422	380,663
Expenditure on:					
Charitable activities	7	(663)	275,801	275,138	273,126
Total expenditure		(663)	275,801	275,138	273,126
Net income/(expenditure)		33,714	(430)	33,284	107,537
Other recognised gains:					
Net movement in funds		33,714	(430)	33,284	107,537
Reconciliation of funds:					
Funds b/fwd		89,670	143,629	233,299	125,760
Funds c/fwd		123,383	143,201	266,584	233,300

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

All income and expenditure derive from continuing activities.

People First Merseyside Company Limited
Balance Sheet
As at 31 March 2021

Company Number: 5487998

	Note	2021 £	£	2020 £
Current Assets				
Debtors	11	7,679		1,660
Cash at bank and in hand	12	279,234		253,276
		<u>286,913</u>		<u>254,936</u>
Creditors: Amounts falling due within one year	13	455		5,167
		<u></u>		<u></u>
Net Current Assets			286,458	249,769
Total Assets Less Current Liabilities			286,458	249,769
Provisions for Liabilities	14		(19,874)	(16,469)
			<u></u>	<u></u>
Total Net Assets			<u>266,584</u>	<u>233,300</u>
Funds of the charity				
Designated Funds			49,925	62,008
General Fund			73,458	27,662
			<u></u>	<u></u>
Total Unrestricted Funds	15		123,383	89,670
Restricted Funds	16		143,201	143,630
			<u></u>	<u></u>
Total Funds			<u>266,584</u>	<u>233,300</u>

The notes on pages 17 to 31 form part of these financial statements

People First Merseyside Company Limited
Balance Sheet
As at 31 March 2021 (cont.)

Company Number: 5487998

In approving these financial statements as directors of the company we hereby confirm the following:
For the year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- 1) The members have not required the company to obtain an audit for its accounts for the year in question in accordance with section 476.
- 2) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts were approved by the board of directors on 5th October 2021.

Andrew Bowskill, Trustee

A. Bowskill

12/10/21

Sue Williams, Trustee

S Williams 5/10/2021

The notes on pages 17 to 31 form part of these financial statements

People First Merseyside Company Limited

Notes to the Accounts

For the year ended 31 March 2021

1 Accounting Policies

1a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

People First Merseyside Company Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for Charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The functional currency used by People First Merseyside Company Ltd. is the £ Sterling.

1b. Preparation of the accounts on a going concern basis

The unrestricted reserves are considered to be sufficient and are consistent with the reserves policy. The accounts have therefore been prepared on a going concern basis.

1c. Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

The notes on pages 17 to 31 form part of these financial statements

People First Merseyside Company Limited

Notes to the Accounts (cont.)

For the year ended 31 March 2021

1 Accounting Policies (cont.)

1d. Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Self advocacy

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1e. Funds Accounting

All income and expenditure together with gains and loss are allocated to a specific charitable fund.

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Further details of designated funds together with their purpose are set out in note 15.

Restricted funds are donations which the donor has specified are to be used solely for particular areas of the charity's work or for specific projects being undertaken by the charity. Further details of restricted funds together with their purposes are set out in note 16.

1f. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1g. Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

The notes on pages 17 to 31 form part of these financial statements

People First Merseyside Company Limited

Notes to the Accounts (cont.)

For the year ended 31 March 2021

1 Accounting Policies (cont.)

1h. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1i. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

2. Donations and Legacies

	2021 £	2020 £
Donations	1,021	3,786
Membership dues	195	1,650
Conference	-	750
	<u>1,216</u>	<u>6,186</u>

The notes on pages 17 to 31 form part of these financial statements

People First Merseyside Company Limited
Notes to the Accounts (cont.)
For the year ended 31 March 2021

3. Charitable Activity Income

	2021 £	2020 £
Sefton Health Authority	52,400	52,400
National Lottery Dignity&Voices In Dying	74,531	74,363
National Lottery Live & Learn (Live & Learn)	18,385	69,831
National Lottery Don't Live Lonely Lives	-	10,000
John Moores Foundation	-	5,000
Grantscape	5,221	8,643
Sefton CCG VCF Fund	-	1,690
NHSE Transforming Care	-	21,179
Lloyds Bank Foundation	8,458	11,478
European Social Fund	14,425	4,926
NHSE Good Health	-	21,001
NHSE Roadshows	13,768	48,337
PH Holt	8,250	-
NHS Autism Awareness	25,000	-
Peoples Health Trust	-	5,206
LCR Cares Covid Fund	9,364	-
Groundwork	500	-
Heritage Lottery Fund	-	9,919
Steve Morgan Foundation	18,357	-
NLCF Covid Fund	26,162	-
	<u>274,821</u>	<u>343,973</u>

Income from charitable activities has been applied to the following activities:

	2021 £	2020 £
Self advocacy	267,292	343,973
	<u>267,292</u>	<u>343,973</u>

The notes on pages 17 to 31 form part of these financial statements

People First Merseyside Company Limited
Notes to the Accounts (cont.)
For the year ended 31 March 2021

4. Other trading activity income

	2021	2020
	£	£
Services	6,900	750
Management fees	19,092	27,122
Sales	-	1,500
Overhead Fees	2,136	117
Room Hire	1,083	788
	<u>29,211</u>	<u>30,277</u>

5. Investment Income

	2021	2020
	£	£
Interest Receivable	<u>57</u>	<u>227</u>
	<u>57</u>	<u>227</u>

6. Other Income

	2021	2020
	£	£
Other income	<u>3,117</u>	<u>-</u>
	<u>3,117</u>	<u>-</u>

The notes on pages 17 to 31 form part of these financial statements

People First Merseyside Company Limited
Notes to the Accounts (cont.)
For the year ended 31 March 2021

7. Charitable Activities Expenditure

	Activities Undertaken Directly £	Support Costs £	Total 2021 £	Total 2020 £
Self advocacy	236,573	38,565	275,138	273,125
	<u>236,573</u>	<u>38,565</u>	<u>275,138</u>	<u>273,125</u>

8. Support Costs

	Management & Administration £	Total 2021 £	Total 2020 £
Self advocacy	38,565	38,565	44,095
	<u>38,565</u>	<u>38,565</u>	<u>44,095</u>

The notes on pages 17 to 31 form part of these financial statements

People First Merseyside Company Limited
Notes to the Accounts (cont.)
For the year ended 31 March 2021

9. Staff Costs

	2021	2020
	£	£
Wages and Salaries	164,763	156,365
Redundancy	3,405	3,094
Social Security costs	8,434	9,030
Pension costs	5,275	5,081
	<u>181,877</u>	<u>173,570</u>

The average number of employees during the 2021 was:

	2021	2020
	Number	Number
Management & Support Staff	9	8
	<u>9</u>	<u>8</u>

The trustees received no remuneration during the year (2020: £nil).
The trustees did not receive any expenses during the year (2020: £nil).

People First Merseyside Company Limited
Notes to the Accounts (cont.)
For the year ended 31 March 2021

10. Key Management Personnel

The trustees consider that the key management personnel comprise the trustees listed on page 9 and the Senior Management Team as follows:-

Senior Management Team

Co-ordinator - Helen Flett

	2021 £	2020 £
Total Remuneration	<u>31,210</u>	<u>31,210</u>

11. Debtors

	2021 £	2020 £
Amounts falling due within one year		
Trade debtors	7,679	1,660
	<u>7,679</u>	<u>1,660</u>

12. Cash at bank and in hand

	2021 £	2020 £
Cash at bank	279,014	252,762
Cash in hand	219	513
	<u>279,233</u>	<u>253,275</u>

The notes on pages 17 to 31 form part of these financial statements

People First Merseyside Company Limited
Notes to the Accounts (cont.)
For the year ended 31 March 2021

13. Creditors: Amounts falling due within one year

	2021	2020
	£	£
Trade creditors	-	1,771
Other creditors	-	2,864
Accruals and deferred income	455	532
	<u>455</u>	<u>5,167</u>
	<u><u>455</u></u>	<u><u>5,167</u></u>

14. Provisions for Liabilities

	2021	2020
	£	£
Redundancy provision	19,874	16,469
	<u>19,874</u>	<u>16,469</u>
	<u><u>19,874</u></u>	<u><u>16,469</u></u>

The notes on pages 17 to 31 form part of these financial statements

People First Merseyside Company Limited
Notes to the Accounts (cont.)
For the year ended 31 March 2021

15. Unrestricted Funds

	<i>Balance brought forward 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers between funds £</i>	<i>Balance carried forward 2020 £</i>
<i>General Fund</i>	<i>17,504</i>	<i>36,691</i>	<i>(9,059)</i>	<i>(17,475)</i>	<i>27,661</i>
<i>Designated Funds</i>					
<i>Contingency Fund</i>	<i>44,533</i>	<i>-</i>	<i>-</i>	<i>17,475</i>	<i>62,008</i>
<i>Total Funds (previous year)</i>	<i>62,037</i>	<i>36,691</i>	<i>(9,059)</i>	<i>-</i>	<i>89,669</i>

	Balance brought forward 2020 £	Income £	Expenditure £	Transfers between funds £	Balance carried forward 2021 £
General Fund	27,663	33,050	662	12,082	73,457
Designated Funds					
Contingency Fund	62,007	-	-	(12,082)	49,925
Total Funds (current year)	89,670	33,050	662	-	123,382

The Contingency Fund is designated to cover 3 months' running costs in order to provide against fluctuations in income.

People First Merseyside Company Limited
Notes to the Accounts (cont.)
For the year ended 31 March 2021

16. Restricted Funds

	Balance brought forward 2019 £	Income £	Expenditure £	Balance carried forward 2020 £
<i>Lloyds Bank Foundation</i>	-	11,478	(8,118)	3,360
<i>National Lottery Community Fund (DAVID)</i>	-	74,363	(50,220)	24,143
<i>National Lottery Community Fund (Merseyside Live & Learn Group)</i>	-	69,831	(49,743)	20,088
<i>National Lottery Community Fund (Don't Live Lonely Lives)</i>	-	10,000	(5,355)	4,645
<i>NHSE Roadshows</i>	-	48,337	(5,021)	43,316
<i>Sefton MBC</i>	-	52,400	(52,400)	-
<i>Heritage Lottery Fund</i>	16,738	9,919	(26,657)	-
<i>John Moores Foundation</i>	-	5,000	(5,000)	-
<i>Other</i>	46,986	62,645	(61,553)	48,078
Total Funds (previous year)	63,724	343,973	(264,067)	143,630

The notes on pages 17 to 31 form part of these financial statements

People First Merseyside Company Limited
Notes to the Accounts (cont.)
For the year ended 31 March 2021

16. Restricted Funds (cont.)

	Balance brought forward 2020 £	Income £	Expenditure £	Balance carried forward 2021 £
Lloyds Bank Foundation	3,360	8,458	(11,818)	-
National Lottery Community Fund (DAVID)	24,143	74,531	(63,272)	35,402
National Lottery Community Fund (Merseyside Live & Learn Group)	20,088	18,385	(32,302)	6,171
National Lottery Community Fund (Don't Live Lonely Lives)	4,645	-	(4,645)	-
NHSE Roadshows	43,316	13,768	(26,873)	30,211
Sefton MBC	-	52,400	(26,776)	25,624
Steve Morgan Foundation	-	18,357	(17,658)	699
NHSE Autism Awareness	-	25,000	(569)	24,431
Other	48,077	64,472	(91,888)	20,661
Total Funds (current year)	143,629	275,371	(275,801)	143,199

Other Funds

NHSE LeDeR	-	450	(300)	150
Groundwork	-	500	(500)	-
LCR Cares Covid Fund	-	9,364	(9,364)	-
NCLF Covid Fund	-	26,162	(26,162)	-
BBC Home Services	-	100	(100)	-
P H Holt	-	8,250	-	8,250
Sefton CVS Community Resilience	837	-	(288)	549
NHSE Passports to Good Health	21,001	-	(14,722)	6,279
NHSE Annual Health Checks	21,179	-	(18,538)	2,641
European Social Fund	2,773	14,425	(17,198)	-
Grantscape Burbo Bank Extension Fund	2,288	5,221	(4,716)	2,793
Total other funds (current year)	48,078	64,472	(91,888)	20,662

The use of restricted funds is determined by the grant provider.

The Lloyds Bank Foundation was to rebuild the website and train staff and members how to update it.

National Lottery funding was received for Dignity And Voices In Dying (DAVID), Live & Learn, and Don't Live Lonely Lives.

National Health Service England provided funding for cancer / red flag roadshows.

The notes on pages 17 to 31 form part of these financial statements

People First Merseyside Company Limited

Notes to the Accounts (cont.)

For the year ended 31 March 2021

16. Restricted Funds (cont.)

Sefton MBC funding is to provide a self-advocacy service for people with a learning disability in Sefton delivered in accordance with Chapter four of the Valuing People White paper.

People Health Trust funding is to deliver the 'Merseyside Live and Learn' Project, enabling people with learning disabilities to engage in new community opportunities, build friendships and a reduce social isolation

NHSE Stomp is a small grant to produce an awareness raising film about medication and the process of a medications use review.

P H Holt grant contributes to the delivery of the Merseyside Live and Learn project, providing additional support enabling people with learning disabilities to engage in new community opportunities, build friendships and reduce social isolation.

Sefton CVS community resilience funding is for Friends Eating And Socialising Together.

National Health Service England provided funding for resources about general health and encouraging annual health checks.

The European Social Fund grant was for a project called 'Aspiration, Inspiration, Motivation', on which members will learn basic British Sign Language (BSL) and will embed the learning through a sing and sign choir.

Grantscape Burbo Bank Extension Fund finances the Don't Live Lonely Lives project.

People First Merseyside Company Limited
Notes to the Accounts (cont.)
For the year ended 31 March 2021

17. Analysis of Net Assets

Previous year ended 31 March 2020

	<i>Unrestricted Funds £</i>	<i>Designated Funds £</i>	<i>Restricted Funds £</i>	<i>Total Funds £</i>
Current Assets	49,297	62,008	143,630	254,935
Current Liabilities	(5,166)	-	-	(5,166)
Long Term Liabilities	(16,469)	-	-	(16,469)
	<u>27,662</u>	<u>62,008</u>	<u>143,630</u>	<u>233,300</u>

Current year ended 31 March 2021

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Totals Funds £
Current Assets	93,787	49,925	143,201	286,913
Current Liabilities	(455)	-	-	(455)
Long Term Liabilities	(19,874)	-	-	(19,874)
	<u>73,458</u>	<u>49,925</u>	<u>143,201</u>	<u>266,584</u>

The notes on pages 17 to 31 form part of these financial statements

People First Merseyside Company Limited
Notes to the Accounts (cont.)
For the year ended 31 March 2021

18. Comparative Statement of Financial Activities Information

In order to comply with Financial Reporting Standard 102 which requires comparative information to be provided for all amounts, this note provides the necessary disclosure for comparative purposes of the Statement of Financial Activities for the year ended 31 March 2020.

	Unrestricted Fund £	Restricted Fund £	Total Funds £
Income			
Donations and legacies	6,186	-	6,186
Comparative activities	343,973	343,973	343,973
Other Trading Activities	30,277	-	30,277
Investments	227	-	227
Total income	380,663	343,973	380,663
Expenditure on			
Charitable activities	9,059	264,067	273,126
	9,059	264,067	273,126
Net income	27,631	79,906	107,537
Other Recognised gains:			
Net movement in funds	27,631	79,906	107,537

The notes on pages 17 to 31 form part of these financial statements