

Trustees' Annual Report for the period

| | | | | | | | |
|------|-------------------|---------|------|----|------------------|----------|------|
| From | Period start date | | | To | Period end date | | |
| | 1 st | January | 2023 | | 31 st | December | 2023 |

Section A Reference and administration details

Charity name CRICKLADE OPEN DOOR

Other names charity is known by

Registered charity number (if any) 1124700

Charity's principal address JENNER HALL

BATH ROAD

CRICKLADE

Postcode

SN6 6AX

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------|-------------------|-----------------------------------|---|
| 1 | Pamela Cowler | Trustee | | Annual General Meeting |
| 2 | Helen Dixon | Vice Chairperson | | Annual General Meeting |
| 3 | Adina Grace | Chairperson | | Annual General Meeting |
| 4 | Yvonne Hill | Trustee | | Annual General Meeting |
| 5 | Robert Jones | Trustee | | Annual General Meeting |
| 6 | Yvonne Keeble | Minutes Secretary | | Annual General Meeting |
| 7 | David Tetlow | Treasurer | | Annual General Meeting |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

Staff members: Janet Aylward (Co-ordinator) & Chris Archer (Co-ordinator)

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | CONSTITUTION |
| How the charity is constituted (eg. trust, association, company) | ASSOCIATION |
| Trustee selection methods (eg. appointed by, elected by) | ELECTED EACH YEAR AT THE ANNUAL GENERAL MEETING BY THE MEMBERSHIP. |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief of the elderly, disabled, and/or vulnerable adults in any manner which now is or hereinafter may be deemed by law to be charitable, including the provision of minibus transport services to those that are predominantly disabled or ill, and in particular to provide or assist in the provision of day service facilities for the residents of Cricklade and the surrounding areas who have need of such facilities by reason of their age, disability, and/or vulnerability with the object of improving their conditions of life and promoting social inclusion

In carrying out their duties the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

See the Chairperson's report and Treasurer's commentary, attached to this document, for further details.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has set aside designated reserves for

- Closure Reserve
- Unforeseen Operational Costs
- Potential Loss of Income
- Minibus Replacement

This policy was established in early 2019 and the amounts are reviewed by the Trustees annually. The remaining funds are the Charity's working capital, which, during the ordinary course of events, we would not expect to exceed 50% of our annual turnover.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See the Chairperson's report, attached to this document, for any details.

Section F

Other optional information

None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Adina E Grace

David N Tetlow

Full name(s)

ADINA ELIZABETH GRACE

DAVID NIGEL TETLOW

Position (eg Secretary, Chair, etc)

CHAIRPERSON

TREASURER

Date

14/03/2024



Cricklade Open Door Chair's Report 2024

Thank you all for coming today, this is my sixth year as chair I am not sure where the years go. Our major focus for the trustees this year has been securing funding to allow us to continue Cricklade Open Door and in this we have been successful. Our treasurer will say more on that later. Sadly, it also saw the passing one of the trustees Bob Jones. Bob was one of the original trustees when the community of Cricklade took over responsibility in 2008 the trustee with responsibility for health and safety and the minibus. His fellow trustees will miss his invaluable experience and advice.

Now to more happier things. We currently have 72 members who value what Open Door provides Jan has varied her survey of members views which allowed for more comment these have been very positive and a great testament to Jan and Chris and the 33 volunteers who support them, again more on this later.

Once again you the members have enjoyed a varied, stimulating and life enhancing programme Open Door provides. Please continue spreading the word of just what a good experience Open Door is. The usual activities continued, games in the mornings, knitting group on a Monday morning, seated exercises Monday afternoon, bingo on a Thursday afternoon and a hot lunch every day we are open.

Musical activities during the year were a Singalong with Sian and Rob with a buffet lunch, four musical productions from St Sampson's Primary School and Maor Prep School as well as visits from the schools and Thames Preschool. Other activities included flower arranging, a visit to Cricklade Museum, delivering mince pies from Manor Prep to members School and litter picking organised by the Town Council.

As usual food played a big part in the programme two lunches at Jicsaw Thai Restaurant, four pub lunches during the year, Christmas Lunch at The White Hart, six tea parties to celebrate Christmas including entertainment, Easter, King Charles II Coronation, Valentine's Day, autumn tea party and one for the sheer fun of it. The biggest celebration was the birthday party to mark one of our members 100th birthday. The activities throughout the year reflect our partnership with the local community.

I would like to thank Jan and Chris our coordinators for all the work they do throughout the year not just for the time actually at open Door but all the behind the scenes work as well, especially when they provide lunches from our small kitchen.

Thank you to our fantastic volunteers without whom Open Door would be unable to function. Our drivers who bring our members to and from Open Door and who willingly give up a whole day to drive and support our outings, and the volunteer who organises the driver's rota not an easy task I can assure you. A special mention here to Jonathon Hill as minibus manager who is not too well at present but hopes to resume his role in the future, I am sure we all send him our good wishes and wish

him a speedy recovery. We also have amazing team of escorts who assist on the minibus.

Now to the 33 committed volunteers who, by coming to Open Door every week, ensure that you all have an enjoyable time here. The list of tasks undertaken by them is endless, supporting Jan and Chris, cooking, playing games, chatting, and joining in activities, the list goes on and on. The amount of volunteer hours given to Open Door for the year were 4,404 hours. Thank you one and all.

I would like to thank my fellow trustees for their support and understanding during the past year. To David for his grasp of the finances and meticulous accounts, to Yvonne our minutes secretary, Helen for being my vice chair and sounding board, Pam Cowler who supports us all in any way she can and Yvonne Hill who has been active behind the scenes on a variety of issues but mainly supporting our fund raising.

Last but not least, thank you to you our delightful members who make all that we do so worthwhile. Your participation in events and fund-raising activities is much appreciated. We welcome your feedback and ideas and from your comments we seem to be on the right track, so please keep coming and tell your friends about us as well.

As to the coming year there is good news and not so good news. The grant we received from Wiltshire Council stopped the end of March 2023. The Trustees had already identified possible alternative sources of funding and implemented a range of measures. Cricklade Town Council are planning to include Open Door as an item in its budget which means we should have a grant from them each year we are still waiting confirmation of this. Wootton Bassett Area Board awarded us a grant and a leaflet drop in Cricklade resulted in several new standing orders from the local community. Again, members and volunteers stepped up and organised a stall for the jumble trail, a tabletop sale and coffee morning and a coffee morning, cake sale and raffle. Thank you to all those who planned, manned, and supported these events. Please be assured Cricklade Open Door will survive. We are fortunate that local businesses and the residents of Cricklade recognise Open Door as an important community facility and the role it plays in the community.

Once again, my sincere thanks to everyone who makes Cricklade Open Door possible and the wonderful experience it is.

Adina Grace
13th March 2024

CRICKLADE OPEN DOOR ACCOUNTS – 2023



Overview

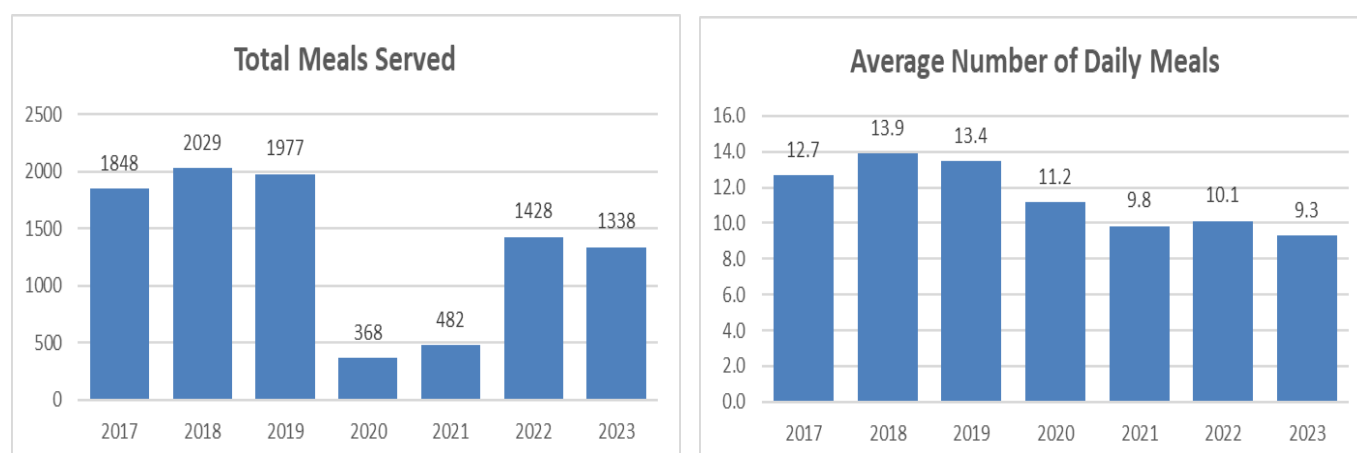
2023 has been a year of strong recovery from the poor year the Charity had in 2022. The Cricklade community has rallied to support the important service we provide through a huge increase in donations and the grants from both the Town Council and the Area Board. Particularly pleasing is the significant increase in regular donations by standing order.

Not only has the Cricklade community helped turn around our finances but also the efforts of our staff and volunteers through holding events during the year has also made a significant contribution to our results.

Service Levels

Community Day/Drop-In Centres and Lunch Clubs in Wiltshire are typically run by small, local charities largely staffed by volunteers. They exist to provide daytime support to older people who are finding it difficult to manage in their own homes because of frailty or ill health. Daytime support can often mean that residents can stay in their own home and within the community that they know. The aim of such a service is to keep people independent through supportive care. We delivered our service on 144 days in 2023 compared with 141 in 2022.

Meals have been served on all the days we were open in 2023. The take up of meals is however 8% down on the 2022 figure and significantly lower than our pre-Covid levels. The following graphs are informative:



Members were served with 1,338 meals in 2023, an average of 9.3 for every day that meals were served. 1,166 (1,084) of these were supplied by Cricklade Manor Prep School whilst the remaining 172 (344) were prepared from our own resources (figures in brackets are for 2022).

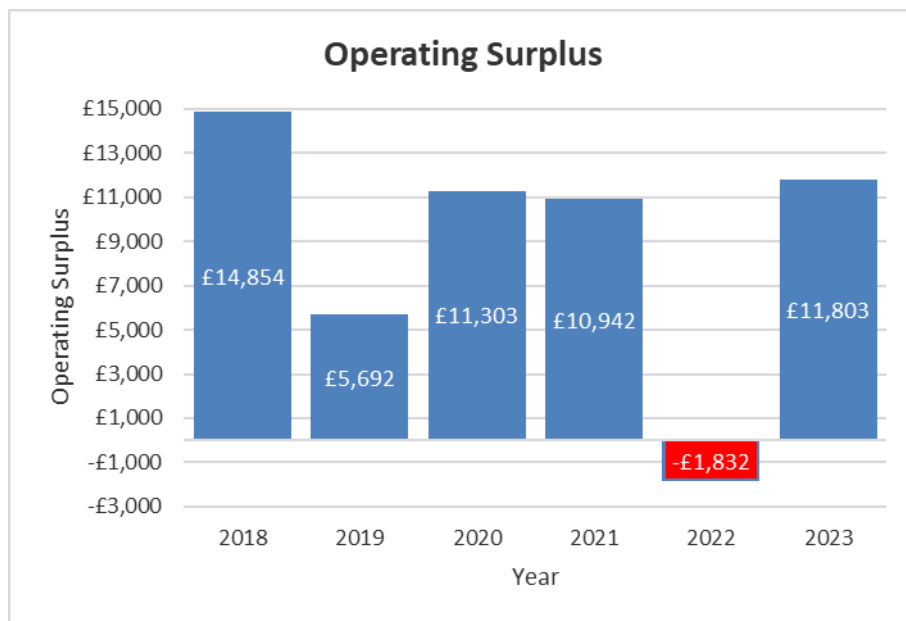
2023 Key Financial Performance Figures

- The Charity made an operating surplus of £11,802.57. This is a welcome return to similar levels of operating surplus that we experienced in 2020 and 2021.
- The balance sheet value increased slightly to £136,164.08. Of this, £40,442.22 represents the written down value of the minibus, whilst the remaining £95,721.86 is held in the form of cash at the bank and a small amount of cash in hand.
- We received three grants, one from Cricklade Town Council (£5,000), one from Wiltshire Council's Area Board (£4,000) and the other from Wayland Estates Charity (£227). The latter grant was specifically for the production and delivery of a leaflet to raise awareness of Cricklade Open Door across the area.
- Donations of £11,720.11 were 234.4% of target and a 117.8% increase on last year's figure of £5,381.58.

- The Minibus made an operating loss of £671.87, the sixth year in a row that we have made such losses. This excludes the cost of repairing the recent damage to the tail lift which will fall into next year's maintenance costs.
- Our salary bill for 2023 was £15,466.84. This compares with £15,299.43 in 2022. The modest increase is because no sickness and holiday cover has been needed in 2023, unlike 2022 when Jan and Chris covered for each other during absences. The Government have now increased the National Living Wage again by 9.8% from April 2024, adding a further £1,655 to our annual salary bill.

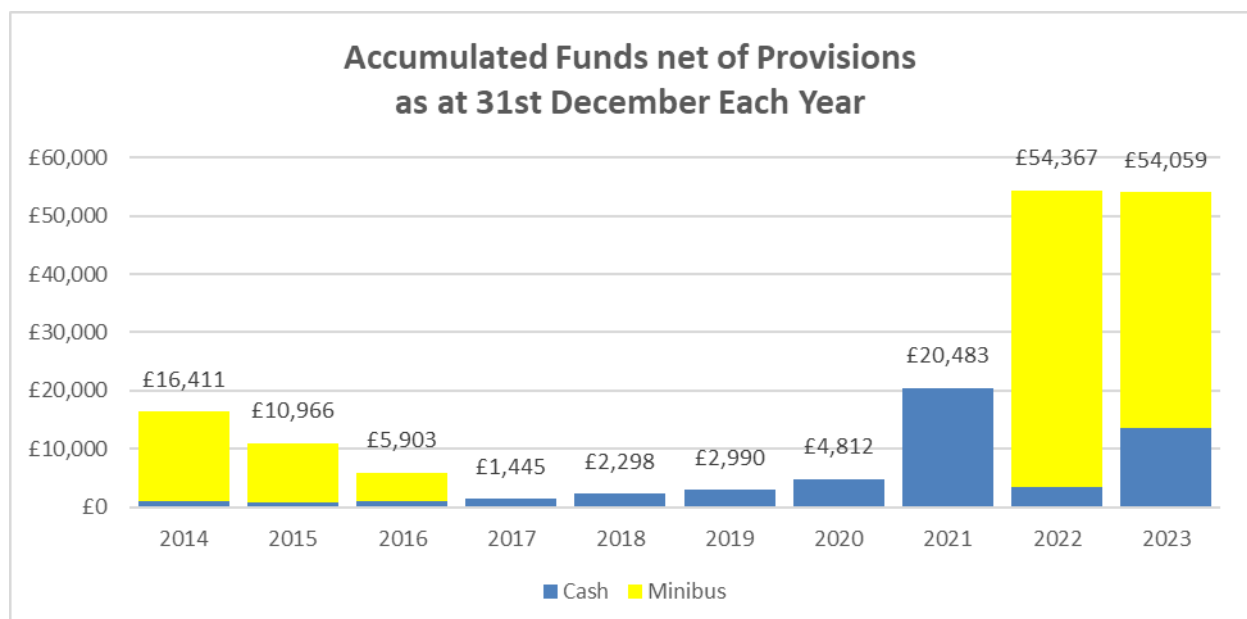
Operating Surplus

The following graph shows the Charity's operating surplus over the last six years (ignoring the significant legacy in 2020).



Balance Sheet

Our balance sheet, in terms of accumulated funds net of reserves/accounting provisions has decreased slightly during the year (largely the net effect of a significant operating surplus offset by the depreciation of the minibus).



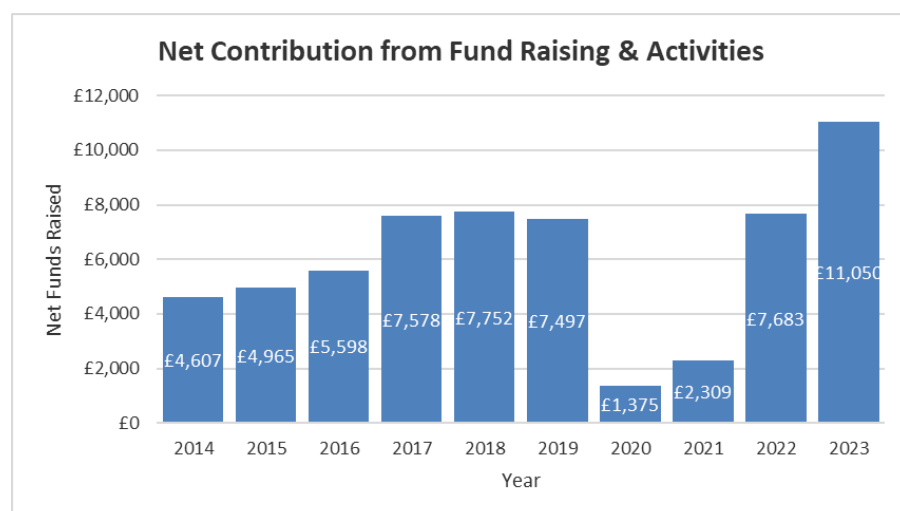
£40,442.22 represents the written down value of the new minibus. Following a review of our investments £60,000 is now invested in a Cambridge & Counties Bank 5 year fixed rate bond that matures on 4th September 2028 and £25,000 is invested in a Cambridge & Counties 95-day notice account. £9,706.30 is invested in a Lloyds Bank instant access deposit account, £70 is held as petty cash and the remainder, £945.56, is working capital, in a Lloyds Bank current account.

We have again reviewed our designated reserves. The reserve we put to one side should we ever have to close the service we provide has been increased to £4,515 (to meet our contractual liabilities). No changes have been made to our other accounting reserves/provisions.

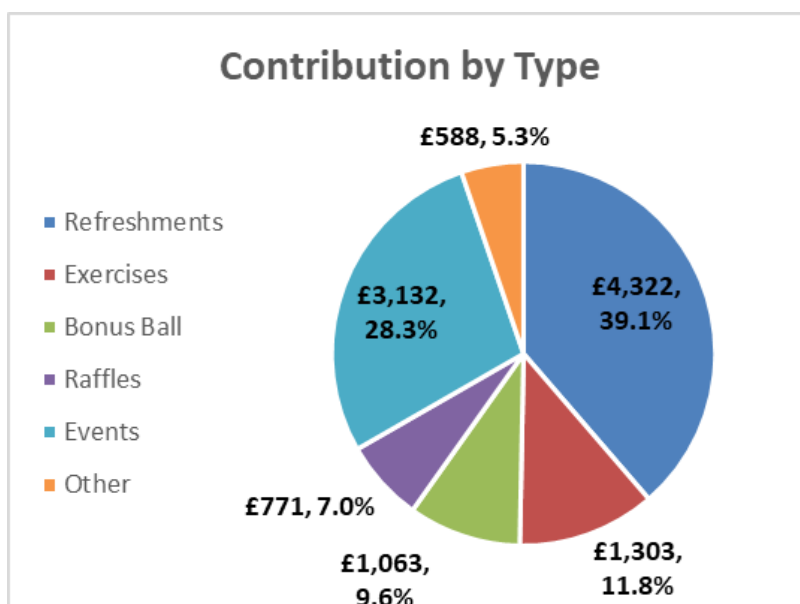
This means that our working capital (£13,616.85) has significantly increased to a level that represents just over four month's anticipated expenditure.

Fundraising & Activities

Our core fundraising activities include the money we raise from providing refreshments, raffles, bingo, bonus ball, book sales, quizzes and/or beetle drives and any other fund-raising activities such as a sales table. The following graphs set out the total amount raised through these activities and the contribution from the different types of activity. The most important contributions (in order) are refreshments, events, exercises, and the weekly bonus ball, which in total account for 88.8% of the total amount raised.



The net amount raised from all our core fundraising activities was £11,049.74. The significant increase in amount raised during 2023 is down to an increase in the charge we make for refreshments and the significant efforts of our staff and volunteers in holding fund raising events during the year.



Donations

This year we smashed our donations target, which is a fantastic performance and a reflection of the support that the Charity receives from the wider community. We had 230 separate donations during 2023 compared to 116 from the previous year.

In total, £11,720.11 was donated to the Charity and this included several large donations - £1,410 from Gloria & Graham Light on behalf of the Open Gardens event, £1,196.90 from the Red Lion meat raffle, £1,000 from Monica Bull and £500 from Brian & Shirley Danby. The remaining cash donations were well spread across a wide range of supporters, and we continue to write to personally thank each person who donates £100 or more (17 letters during 2023).

We currently have twenty regular standing orders for a total of £361 a month and a small one on an annual basis – an increase of thirteen since last year. For 2023 (2022), larger donations represented 35.0% (41.5%) of all donations received, regular donations by standing order represented 27.6% (28.7%) and the balance of 37.4% (29.8%) were smaller one off donations such as penny pots and monies given in memory of deceased members.

The Minibus

At the end of 2023 our Vauxhall Movano 17-seater minibus (registration DY72FJX and first registered on 25th October 2022), the Martin Read Minibus, was valued at £40,442.22 in our accounts, after depreciation of £10,596.85.

If we look at the Minibus income and expenditure items, they are as follows:

| | | | |
|------------------|---------------|--------------------|---------------|
| Minibus fares | £2,554 | Fuel | £790 |
| Hiring charges | £275 | Minibus Insurance | £1,398 |
| Fuel Duty Rebate | £315 | Maintenance Costs | £1,463 |
| | | Road Tax | £165 |
| Income | £3,144 | Expenditure | £3,816 |

| | |
|-------------------------------|-------------|
| Minibus Operating Loss | £672 |
|-------------------------------|-------------|

The above figures reflect the first full year of operating the minibus and are therefore not to be compared with previous years where there was a mix of the income and outgo associated with two minibuses.

In each of the last six years the Minibus has made an operating loss, which averaged £1,160 per annum. Whilst it is very difficult to predict the costs of running the Minibus, we already know that we are expecting a significant maintenance cost in respect of the tail lift in the early part of 2024. It is difficult to see how we would do any better than an average year and so we should budget to make an operating loss of around £1,160 in 2024.

2024 Budget

Cricklade Open Door provides a community service and from 2008 up until 2022, the cost of providing the service was met by a combination of the fund raising activities of the members, donations, and a substantial service grant from Wiltshire Council's Adult Care Commissioning team. The service grant has been withdrawn and so 2023 saw a significant increase in the Charity's efforts to raise additional funds to close a budget deficit of £10,855. As is clear from the earlier part of my commentary, we have been hugely successful in that, but 2024 raises new challenges. Specifically:

- 1) At the time of writing, we do not have any committed grant funding although all the signs are that in 2024, we should receive a further £5,000 from Cricklade Town Council. This has therefore been included in our 2024 budget.
- 2) The rent we pay Jenner Hall will increase by 26% with effect from the beginning of February.
- 3) Once again, we face pressure on salaries as the government continues to increase the National Minimum Wage significantly above inflation.

In setting the 2024 budget the following key assumptions have been made (figures in brackets are the corresponding 2023 budgets):

- Salaries will be in line with the Government's proposals to increase the National Living Wage. We estimate that we need £18,150 (£16,665) in 2024, which allows for a modest amount of overtime for Jan and Chris covering for each other whilst on holiday.
- Allowing for the expected rent increase we will need to create a 2024 budget of £6,351 (£5,040), allowing for the planned days that we will be open during the year.
- Overheads such as staff training costs, public liability insurance, telephone costs, etc. and other sundry expenses will be £1,250 (£1,350) - this is again slightly lower than previous budgets at a time of increasing inflation, as we continue to generally underspend in these areas.
- Whilst we endeavour to operate the minibus on a break even basis this has not been possible for many years and the analysis above suggest that we should anticipate an operating loss in 2024 of approximately £1,060 (£2,000).
- We will make a surplus from the provision of Meals, of around 25%. The budgets reflect the increased margin on meals but offset by falling number of meals being provided. This should contribute some £1,641 (£700) in a full year unless costs rise with inflation.
- Other income such as interest and Gift Aid will amount to approximately £4,510 (£1,000). This is a significant increase and largely driven by our having locked in 5% interest on our fixed rate bond and the generally higher rates of interest that are available than at the same time last year. Our record level of donations also adds to the Gift Aid we expect to be able to reclaim.
- As will be clear from the section on fundraising activities, a net contribution of £8,820 (£7,500) from our fund raising activities in a full year might be regarded as reasonable, given we do not expect the same levels of fundraising to be attained considering our 2023 results and not wanting to over-burden our already busy employees and volunteers.
- Donations of £8,000 (£5,000) are a significant increase over previous budgets and reflect the higher level of donations we now expect to receive through standing orders, whilst also recognising that a couple of our larger donations are unlikely to happen during 2024.

Simple calculation therefore suggests that, on these budgets and given their underlying assumptions, we are projecting an operating surplus of £1,060 (-£10,855).



David Tetlow
Treasurer
January 2024

**INCOME ACCOUNT
FROM 1ST JANUARY TO 31 DECEMBER**

| | 2023 | 2022 |
|-------------------------------|--------------------|--------------------|
| GRANTS & DONATIONS | | |
| Grants | £ 9,227.00 | £ 5,279.00 |
| Donations | £ 11,720.11 | £ 5,381.58 |
| Gift Aid | £ 810.36 | £ 459.37 |
| Interest on Savings | £ 619.52 | £ 46.92 |
| | £ 22,376.99 | £ 11,166.87 |
| LUNCH INCOME | | |
| Meals | £ 6,944.00 | £ 6,976.00 |
| | £ 6,944.00 | £ 6,976.00 |
| FUNDRAISING | | |
| Refreshments | £ 4,924.21 | £ 3,334.81 |
| Raffles | £ 642.45 | £ 770.80 |
| Bingo | £ 315.95 | £ 307.00 |
| Bonus Ball Income | £ 2,505.00 | £ 2,511.00 |
| Book sales | £ 143.07 | £ 190.40 |
| Quizzes | £ - | £ - |
| Sales Table/Other | £ - | £ 866.67 |
| | £ 8,530.68 | £ 7,980.68 |
| ACTIVITIES | | |
| Whist | £ - | £ - |
| Outings | £ 257.00 | £ - |
| Exercises | £ 1,328.00 | £ 1,262.00 |
| Beetle Drives | £ 179.00 | £ 178.00 |
| Pancakes/Flower Arranging/Art | £ 271.00 | £ 40.00 |
| Special Events | £ 3,939.76 | £ 1,155.10 |
| | £ 5,974.76 | £ 2,635.10 |
| MINIBUS INCOME | | |
| Minibus Fares | £ 2,554.00 | £ 1,342.00 |
| Minibus Hire Charges | £ 275.00 | £ 349.33 |
| Fuel Duty Rebate | £ 315.30 | £ 530.51 |
| Extraordinary Item | £ - | £ 2,750.00 |
| | £ 3,144.30 | £ 4,971.84 |
| Sundry Income | £ - | £ - |
| | £ - | £ - |
| Total Receipts | £ 46,970.73 | £ 33,730.49 |
| Total Expenditure | £ 35,168.16 | £ 35,562.76 |
| Net Operating Surplus | £ 11,802.57 | -£ 1,832.27 |

**EXPENDITURE ACCOUNT
FROM 1ST JANUARY TO**
31 DECEMBER

| | 2023 | 2022 |
|-----------------------------------|--------------------|--------------------|
| RENT & PERSONNEL COSTS | | |
| Co-ordinator Wages | £ 15,466.84 | £ 15,299.43 |
| Rent | £ 5,040.00 | £ 5,484.00 |
| DBS Checks | £ - | £ - |
| Volunteer costs | £ 193.36 | £ 222.04 |
| Training costs | £ 24.00 | £ - |
| | £ 20,724.20 | £ 21,005.47 |
| LUNCH EXPENDITURE | | |
| Cost of Meals | £ 6,446.46 | £ 7,109.53 |
| | £ 6,446.46 | £ 7,109.53 |
| FUNDRAISING EXPENSES | | |
| Cost of refreshments | £ 602.30 | £ 529.66 |
| Raffle expenses | £ - | £ - |
| Bingo expenses | £ 188.99 | £ 109.48 |
| Bonus Ball Prizes | £ 1,442.00 | £ 1,456.00 |
| Quizzes | £ - | £ - |
| Sales Table/Other | £ - | £ - |
| | £ 2,233.29 | £ 2,095.14 |
| ACTIVITY EXPENSES | | |
| Whist expenses | £ - | £ - |
| Outings | £ 55.20 | £ - |
| Exercises | £ 25.30 | £ 73.85 |
| Beetle Drives | £ 145.65 | £ 124.70 |
| Pancakes/Flower Arranging/Art | £ 188.61 | £ 38.78 |
| Special Events | £ 807.65 | £ 600.01 |
| | £ 1,222.41 | £ 837.34 |
| ADMINISTRATION OVERHEADS | | |
| Grant expenditure | £ 108.94 | £ 695.08 |
| Stationery | £ 165.75 | £ 239.14 |
| Kitchen Supplies | £ 169.59 | £ 189.71 |
| Telephone | £ 80.35 | £ 72.12 |
| Insurance | £ 96.00 | £ 96.00 |
| | £ 620.63 | £ 1,292.05 |
| MINIBUS EXPENSES | | |
| Minibus Insurance | £ 1,397.56 | £ 1,450.60 |
| Maintenance | £ 1,463.24 | £ 877.54 |
| Fuel | £ 790.37 | £ 732.59 |
| Road Tax | £ 165.00 | £ 82.50 |
| | £ 3,816.17 | £ 3,143.23 |
| Sundry Expenses | £ 105.00 | £ 80.00 |
| | £ 105.00 | £ 80.00 |
| Total Payments | £ 35,168.16 | £ 35,562.76 |

**BALANCE SHEET
AS AT**
31 DECEMBER 2023

| | | | |
|--|-------------------|--------------------|----------------------------|
| ACCUMULATED FUNDS AS AT | 01/01/2023 | | £ 54,367.41 |
| PLUS INCOME ACCOUNT | £ | 46,970.73 | |
| LESS EXPENDITURE ACCOUNT | £ | 35,168.16 | |
| LESS INCREASE IN RECEIPTS IN ADVANCE | £ | 502.35 | |
| LESS INCREASE IN UNRESTRICTED PROVISIONS | £ | 1,011.70 | |
| LESS DEPRECIATION | £ | 10,596.85 | |
| | | <u>-£ 308.33</u> | |
| ACCUMULATED FUNDS AS AT | 31/12/2023 | | £ 54,059.08 |
| REPRESENTED BY | | | |
| CURRENT ACCOUNT | £ | 945.56 | |
| DEPOSIT ACCOUNT | £ | 9,706.30 | instant access @ 1.30% |
| C&C 95-DAY NOTICE ACCOUNT | £ | 25,000.00 | 95 day notice @ 4.41% |
| C&C 5 YEAR FIXED RATE BOND | £ | 60,000.00 | matures 04/09/2028 @ 5.00% |
| CASH AT BANK | | | £ 95,651.86 |
| PLUS | | | |
| PETTY CASH | | | £ 70.00 |
| | | | <u>£ 95,721.86</u> |
| LESS RECEIPTS IN ADVANCE (DEBTORS) | | | |
| GRANTS | £ | 2,250.00 | |
| MEALS | £ | 129.60 | |
| | | <u>£ 2,379.60</u> | |
| | | | £ 93,342.26 |
| LESS UN-RESTRICTED PROVISIONS | | | |
| CREDITORS | £ | 210.00 | |
| CLOSURE RESERVE | £ | 4,515.41 | |
| OPERATIONAL COSTS RESERVE | £ | 1,000.00 | |
| LOSS OF INCOME RESERVE | £ | 14,000.00 | |
| NEW MINIBUS RESERVE | £ | 60,000.00 | |
| | | <u>£ 79,725.41</u> | |
| WORKING CAPITAL | | | £ 13,616.85 |
| PLUS | | | |
| MINIBUS (DY72 FJX) | | | £ 40,442.22 |
| ACCUMULATED FUNDS AS AT | 31/12/2023 | | £ 54,059.08 |

NOTES TO THE ACCOUNTS

1) Where a charity's annual income is over £25,000, the Trustees must arrange for an independent person or accountancy firm to carry out either an audit or an independent examination of the Charity's accounts.

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

2) The accounting provisions have been set in line with the Charity's Reserves Policy.

3) The Minibus is being written down in value over 5 years on a straight line basis.

PREPARED BY

Accounts prepared by the Treasurer, David Tetlow, 1 Pleydells, Cricklade, Wiltshire, SN6 6NG



INDEPENDENT FINANCIAL EXAMINER'S STATEMENT

It is my responsibility to:

- 1) examine the accounts under section 43 of the 1993 Act,
- 2) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- 3) to state whether particular matters have come to my attention.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- * to keep proper accounting records in accordance with Section 41 of the 1993 Act; and
- * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Accounts independently examined by Sam Foxton, 3 Pleydells, Cricklade, Wiltshire SN6 6NG

10th January 2024

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
CRICKLADE OPEN DOOR

On accounts for the year
ended

31ST DECEMBER 2023

Charity no
(if any)

1124700

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

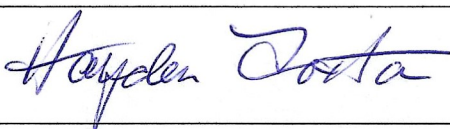
Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

10th Jan '24

Name:

HAYDEN FOXTON

Relevant professional
qualification(s) or body
(if any):

Address:

3 PLEYDELLS

CRICKLADE

WILTSHIRE SN6 6NG

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

| | | |
|--|---------------------------|---------------------------------------|
| <p>CRICKLADE OPEN DOOR</p> | | Report to the trustees |
| <p>On accounts for the year ended</p> | <p>31st DECEMBER 2023</p> | <p>Members of</p> |
| <p>Set out on pages</p> | <p>1 to 10</p> | <p>On accounts for the year ended</p> |
| <p>Respective responsibilities of trustees and examiner</p> | | <p>Report to the trustees</p> |
| <p>My examination was carried out in accordance with the provisions of the Companies Act 1985 (the 1985 Act) and the provisions of the Companies (Accounts) Regulations 2008 (the 2008 Regulations) and the provisions of the Companies (Accounts) Regulations 2008 (the 2008 Regulations) and the provisions of the Companies (Accounts) Regulations 2008 (the 2008 Regulations).</p> | | <p>On accounts for the year ended</p> |
| <p>Independent examiner's statement</p> | | <p>Report to the trustees</p> |
| <p>Signed:</p> | | <p>Members of</p> |
| <p>Name:</p> | | <p>On accounts for the year ended</p> |
| <p>Relevant professional body (if any):</p> | | <p>Report to the trustees</p> |
| <p>Address:</p> | | <p>On accounts for the year ended</p> |