

CRICKLADE OPEN DOOR

England & Wales · Charity number 1124700

Details

Other names	CRICKLADE COMMUNITY DAY CENTRE
Status	Registered
Legal form	Other
Registered	2008-06-25
Register	View on the Charity Commission register

Contact

Address	1 Pleydells Cricklade Swindon SN6 6NG
Phone	07540948730
Email	crickladeopendoor@gmail.com

Activities

Objects: THE RELIEF OF THE ELDERLY,DISABLED, AND/OR VULNERABLE ADULTS IN ANY MANNER WHICH NOW IS OR HEREINAFTER MAY BE DEEMED BY LAW TO BE CHARITABLE, INCLUDING THE PROVISION OF MINIBUS TRANSPORT SERVICES TO THOSE THAT ARE PREDOMINANTLY DISABLED OR ILL, AND IN PARTICULAR TO PROVIDE OR ASSIST IN THE PROVISION OF DAY SERVICE FACILITIES FOR THE RESIDENTS OF CRICKLADE AND THE SURROUNDING AREAS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR AGE, DISABILITY, AND/OR VULNERABILITY WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE AND PROMOTING SOCIAL INCLUSION

Activities: The relief of the elderly, and/or vulnerable persons and in particular to provide or assist in the provision of day service facilities for the residents of Cricklade and the surrounding areas who have need of such facilities by reason of their age, and/or vulnerability with the object of improving their conditions of life and promoting social inclusion.

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** Other Charitable Purposes
- **Who:** Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** CRICKLADE
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£44,947	£40,101	-	-
2024-12-31	£48,275	£39,661	-	-
2023-12-31	£46,971	£35,168	-	-
2022-12-31	£33,730	£37,508	-	-
2021-12-31	£28,991	£18,049	-	-
2020-12-31	£78,649	£18,779	-	-

Trustees

Name	Role	Appointed
Adina Elizabeth Grace	Chair	2015-08-04
DAVID NIGEL TETLOW		2009-10-29
HELEN MARGARET DIXON		2009-10-29
Jonathan Taylor		2024-03-14
Simon Moreton		2024-03-14
Yvonne Lucille Marie Hill		2021-09-07

CRICKLADE OPEN DOOR

England & Wales - Charity number 1124700

Accounts

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 st	January	2025		31 st	December	2025

Section A Reference and administration details

Charity name CRICKLADE OPEN DOOR

Other names charity is known by

Registered charity number (if any) 1124700

Charity's principal address JENNER HALL

BATH ROAD

CRICKLADE

Postcode

SN6 6AX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Cowler	Trustee		Annual General Meeting
2	Helen Dixon	Vice Chairperson		Annual General Meeting
3	Adina Grace	Chairperson		Annual General Meeting
4	Yvonne Hill	Trustee		Annual General Meeting
5	Simon Moreton	Trustee		Annual General Meeting
6	Yvonne Keeble	Minutes Secretary		Annual General Meeting
7	David Tetlow	Treasurer		Annual General Meeting
8	Jonathan Taylor	Trustee		Annual General Meeting
9				
10				
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17				
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Staff members: Janet Aylward (Co-ordinator) & Chris Archer (Co-ordinator)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	ASSOCIATION
Trustee selection methods (eg. appointed by, elected by)	ELECTED EACH YEAR AT THE ANNUAL GENERAL MEETING BY THE MEMBERSHIP.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief of the elderly, disabled, and/or vulnerable adults in any manner which now is or hereinafter may be deemed by law to be charitable, including the provision of minibus transport services to those that are predominantly disabled or ill, and in particular to provide or assist in the provision of day service facilities for the residents of Cricklade and the surrounding areas who have need of such facilities by reason of their age, disability, and/or vulnerability with the object of improving their conditions of life and promoting social inclusion

In carrying out their duties the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

See the Chairperson's report and Treasurer's commentary, attached to this document, for further details.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has set aside designated reserves for

- Closure Reserve
- Unforeseen Operational Costs
- Potential Loss of Income
- Minibus Replacement

This policy was established in early 2019 and the amounts are reviewed by the Trustees annually. The remaining funds are the Charity's working capital.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See the Chairperson's report, attached to this document, for any details.

Section F

Other optional information

None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Adina E Grace

David N Tetlow

Full name(s)

ADINA ELIZABETH GRACE

DAVID NIGEL TETLOW

Position (eg Secretary, Chair, etc)

CHAIRPERSON

TREASURER

Date

12/04/2026



Cricklade Open Door Chair's Report 2026

Thank you all for coming today, this is my eighth annual report as chair of Cricklade Open Door. As with last year the trustees have kept a careful watch on financial issues of which our treasurer will say more on later.

We currently have 58 members, down by two from last year, and the average age is increasing. Rather than asking our members to complete a questionnaire on what they valued and what they would like to see included Jan held discussions with 47 members contributed.

Good things included the activities that are on offer, meeting people, the friendship, the flexibility to come and go and that Open Door is community minded

Amongst the suggestions meeting more people, a card game afternoon, more outings and smaller, group activities during sessions – 3/4 people who would like craft or a book group or a group to play whist or bridge. Where you are members shone was your views on how we can attract new members and spread the word.

Amongst your suggestions were:

- Make it clear that Open Door is not just for elderly people and is not a care facility.
- Maybe posters, similar to WW2 posters – 'We need YOU!' with age 18 + on them
- Music and disco dancing in the day, to get us moving and laughing and might encourage younger people to come along
- Jan to visit other groups in the area e.g. Fun and Friendship in Hayden Wick, to find out how they recruit new members etc
- A half page, colourful advertisement in The Chronicle, to catch the eye, as well as the usual article about what's taking place
- Flyers to go out with The Chronicle, inviting people to come and meet us all and find out about Open Door, advertising free coffee/tea and cake if they bring the flyer

The trustees are very grateful for your input, and we will be taking things forward.

Once again, you, the members, have enjoyed a varied, stimulating and life enhancing programme Open Door provides. The usual activities continued, games in the mornings, knitting group on a Monday morning, seated exercises Monday afternoon, bingo on a Thursday afternoon and a hot lunch every day we are open.

Musical activities during the year were Sian and Rob's Christmas singalong and buffet lunch. Six musical productions from St Sampson's Primary School and Manor Prep School as well as four visits from the schools and Thames Preschool. Other activities included two fund-raising coffee mornings and Jumble Trail, a visit from some of the residents at White Lodge Care Home, delivering mince pies from Manor Prep School to members, a "Techie" morning which was extremely well attended and a visit from Utility Warehouse on how to reduce your energy costs.

As usual food played a big part in the programme, a lunch at Jicsaw Thai Restaurant, two pub lunches during the year, Christmas Lunch at The White Hart, four tea parties and of

course the members Christmas party. The activities throughout the year reflect our partnership with the local community.

Again, members and volunteers stepped up and organised a stall for the jumble trail and a table top sale and coffee morning, cake sale and raffle. Thank you to all those who planned, manned and supported these events. We are fortunate that local businesses and the residents of Cricklade recognise Open Door as an important community facility and the role it plays in the community.

I would like to thank Jan and Chris our coordinators for all the work they do throughout the year not just for the time at open Door but all the behind the scenes work as well, especially when they provide lunches from our small kitchen.

Thank you to our fantastic volunteers without whom Open Door would be unable to function. Jon Hill our minibus manager who organises the everything to do with the maintenance of the minibus, our drivers who bring our members to and from Open Door and who willingly give up a whole day to drive and support our outings, and the volunteer who organises the driver's rota not an easy task I can assure you. We also have amazing team of escorts who assist on the minibus.

Now to the 36 committed volunteers who, by coming to Open Door every week, ensure that you all have an enjoyable time here. The list of tasks undertaken by them is endless, supporting Jan and Chris, cooking, playing games, chatting and joining in activities, the list goes on and on. The amount of volunteer hours given to Open Door for the year were 3509.5 hours, that's 79.76 hours a week. Thank you one and all.

I would like to thank my fellow trustees for their support and understanding during the past year. To David for his grasp of the finances and meticulous accounts, to Yvonne our minutes secretary, Helen for being my vice chair and sounding board, Yvonne Hill who has taken the role of Health and Safety Advisor, Jonathan Taylor, Simon Moreton and Pam Cowler.

Throughout my time as Chair Yvonne Keeble, who has been our secretary, has decided that it is time to retire as a trustee. Being secretary is not easy and takes time and patience and Yvonne makes it seem so easy and has been done the job brilliantly. Pam Cowler has also decided it is time to retire from the Board of Trustees; she has supported us well and enjoyed walking around Cricklade delivering Open Door leaflets. I would like to think they will both continue to support Open Door in other ways and spread the word of what we have to offer. Our very grateful thanks to you both.

Last but not least, thank you to you our delightful members who make all that we do so worthwhile. Your participation in events and fund-raising activities is much appreciated. We welcome your feedback and ideas and from your comments we seem to be on the right track, so please keep coming and tell your friends about us as well.

Once again, my sincere thanks to everyone who makes Cricklade Open Door possible and the wonderful experience it is.

Adina Grace

24th March 2026

(presented at the AGM held on 26th March)

CRICKLADE OPEN DOOR 2025 ACCOUNTS

– COMMENTARY



Overview

Cricklade Open Door sustained its strong financial performance in 2025, building on the success of recent years. The Cricklade community continues to show strong support, with a significant level of donations and a renewed grant from Cricklade Town Council. The dedicated efforts of our staff and volunteers, complemented by a variety of organized events throughout the year, continue to play a pivotal role in strengthening our financial position.

Areas of concern however include:

- ❖ the declining number of meals being served
- ❖ the dip in the level of donations
- ❖ increases in our operating expenditure
- ❖ continued erosion of our levels of operating surplus

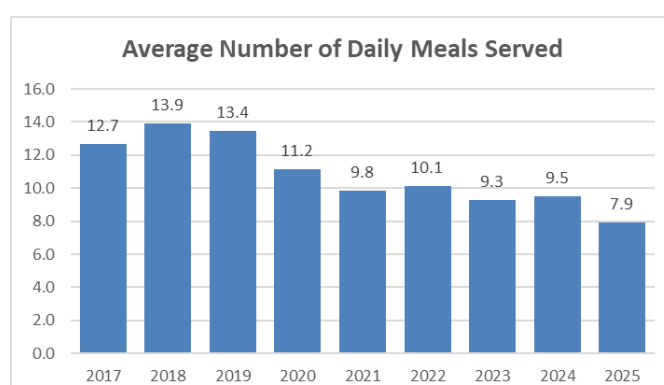
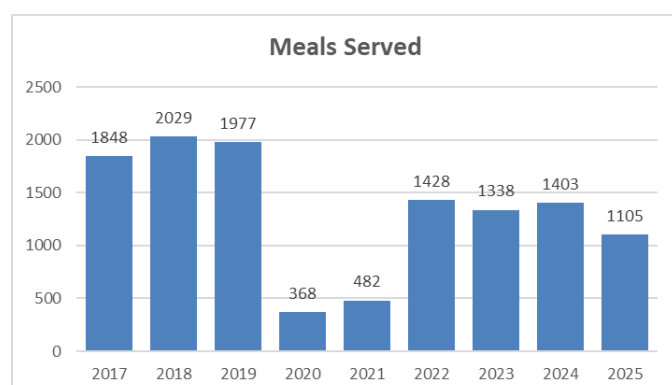
Service Levels

Community day centres, drop-in centres, and lunch clubs across Wiltshire, often managed by small charities, play a vital role in supporting older adults facing frailty or health challenges. These services help individuals maintain their independence and stay in their own homes and communities by providing essential daytime care and support. Cricklade Open Door is the sole facility of its kind serving the Royal Wootton Bassett & Cricklade community area.

In 2025, Cricklade Open Door operated for 140 days, down from the 148 in 2024. Meals were served on all operating days. However, the number of meals reduced by 21.2% compared to 2024 and, at 1,105 is the lowest recorded other than the COVID affected years.

Key Figures:

- ❖ **Meals served:** 1,105 (an average of 7.9 per day – the lowest average since records began).
 - **From Cricklade Manor Prep School:** 862 meals (1,118 in 2024).
 - **Prepared internally:** 273 meals (285 in 2024).



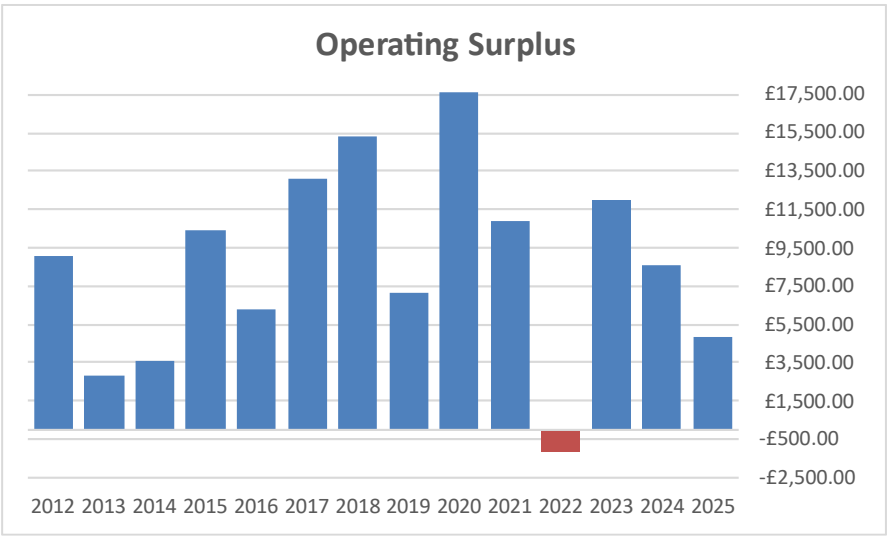
Key Financial Performance Figures for 2025

- ❖ **Operating surplus:** £4,846.10 (£8,613.36 in 2024), a healthy but declining surplus, which would have been an operating loss had it not been for the Cricklade Town Council grant.

- ❖ **Net Assets:** Increased to £107,472.04 (£103,483.22 in 2024).
 - ❖ **Grants received:**
 - Cricklade Town Council: £5,000
 - ❖ **Donations:** Totalled £10,266.24 (£12,072.60 in 2024), 93% of target and representing a 15% decrease from 2024.
 - ❖ **Minibus operating loss:** £2,348.66 (£628.46 in 2024), marking the eighth consecutive year of losses.
 - ❖ **Salary expenditure:** £18,988.23, up 3.9% from £18,271.49 in 2024 and a 22.8% increase over the 2023 amount, reflecting the recent increases in the National Minimum wage (2024 was distorted by our decision to pay sickness benefit).
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Operating Surplus Trend

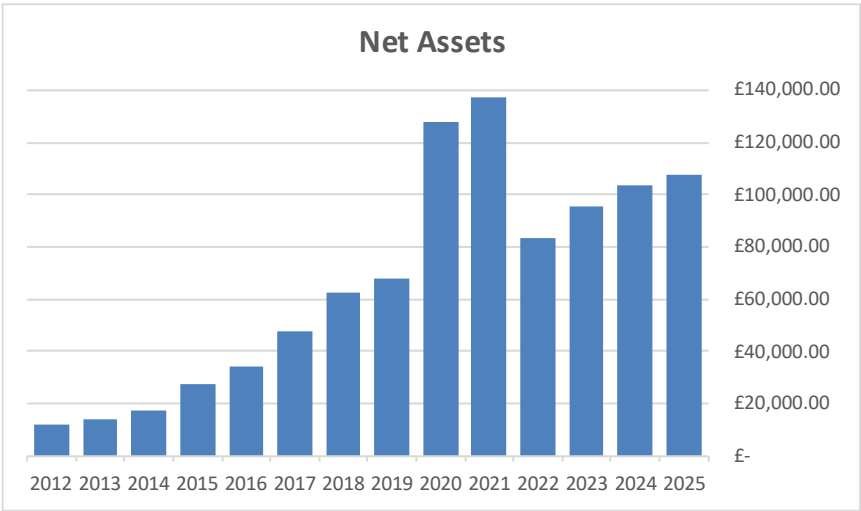
The following graphs highlight the Charity’s operating surplus over the last fourteen years (ignoring capital items):



The declining operating surplus in recent years is a cause for concern and the budget set for 2026 (see later) is a deficit budget.

Balance Sheet Overview – Net Assets

Net assets continue to grow:



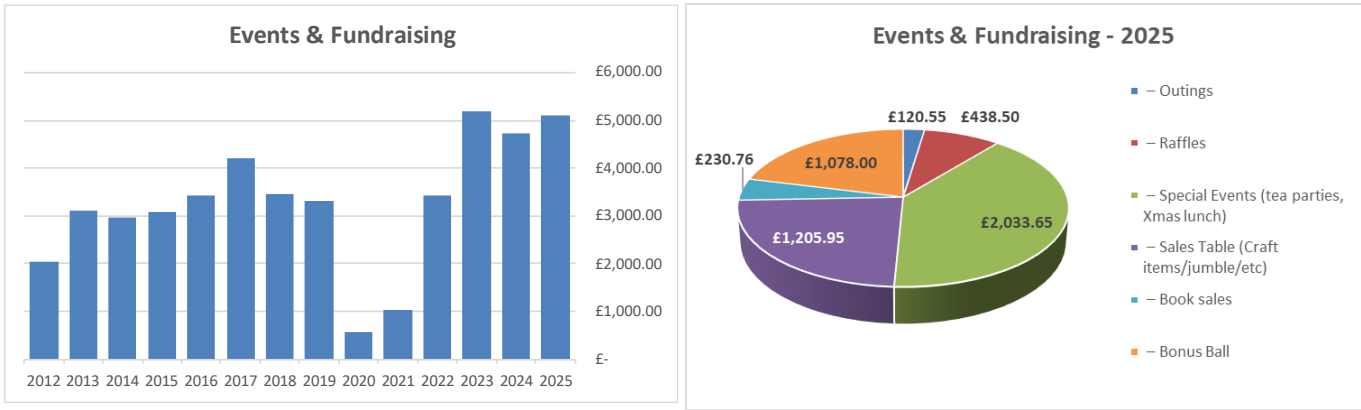
- ❖ **Minibus valuation:** Whilst not forming part of the formal accounts, at year-end, the Martin Read Minibus (registration DY72FJX, first registered October 2022) was valued at £19,219.49 (£29,816.34) after depreciation.
- ❖ **Unrestricted provisions:** The Trustees review the level and purpose of the charity’s reserves on a regular basis to ensure that sufficient funds are held to support the charity’s activities, manage financial risks and meet future commitments. These designations represent internal allocations of unrestricted funds and may be varied by the Trustees as circumstances require. Following a review these were set at £76,600, a decrease on the amount reserved at the end of 2024 (£80,857).
- ❖ **Working capital:** £30,872.04 (£21,772.22) This is equivalent to nine months’ 2026 budgeted expenditure).

Investments

- ❖ £60,000: Cambridge & Counties Bank 5-year fixed rate bond (matures September 2028) – 5.00%.
- ❖ £25,000: Cambridge & Counties 95-day notice account – 3.49%.
- ❖ £23,000 (£15,395.73): HTB (Lloyds Bank) instant access deposit account – 3.81%.
- ❖ £1,111.32 (£3,851.88): Lloyds Bank current account
- ❖ £70.00 (£87.61): Petty Cash

Events & Fundraising

Core fundraising activities include (in order of importance) special events such as afternoon teas, sales of craft items/jumble/etc, bonus ball, raffles, book sales and outings. The amount raised in 2025 was £5,107.41 (£4,725.12) – an 8% increase over the previous year and the second highest amount ever. 40% of this (just over £2,000) is as a direct result of the work put in by Jan and Chris with their coffee mornings and afternoon teas.



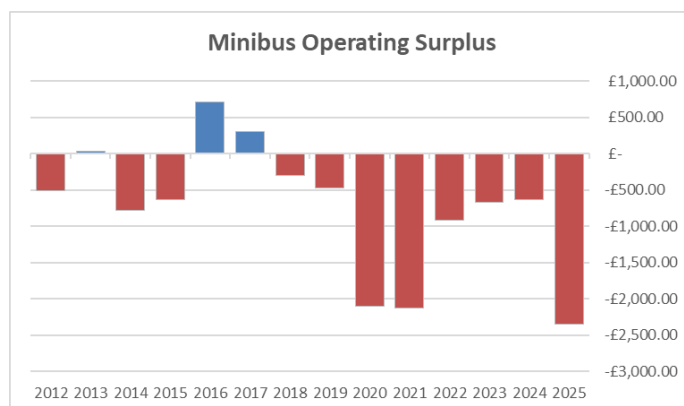
Donations

2025 witnessed continued strong support from the community, but nonetheless we suffered a 15% fall in the total amount donated:

- ❖ **Total donations:** £10,266.24 (£12,072.60 in 2024) from 395 (386) separate donations.
- ❖ **Major contributions** (amounts over £500):
 - £1,263.00: Red Lion Meat Raffle.
 - £ 953.85: Cricklade Open Gardens.
 - £ 750.00: Cricklade Sportsmen’s Association.
- ❖ **Donations by standing order:** £4,524 (£4,595), a small decrease over 2024.

Minibus Operations

- ❖ **Income:** £2,315 (£3,282) - fares, hiring charges, and fuel duty rebate.
- ❖ **Expenditure:** £4,664 (£3,910) - fuel, insurance, maintenance, road tax.
- ❖ **Operating loss:** £2,349 (£628).



2026 Budget - The following budget ignores any grants that we might receive.

	2026 Budget	2025 Budget	2025 Actual
Donations & Gift Aid: reflecting continuation of the strong performance of the last three years.	£11,500	£12,165	£11,433
Interest	£4,150	£4,150	£4,102
Activities net contribution	£1,450	£1,450	£1,541
Events & Fundraising net contribution	£3,835	£3,620	£5,108
Food & Kitchen surplus	£4,970	£5,614	£6,169
Salaries: to cover National Living Wage increases and staff overtime.	(£20,000)	(£19,790)	(£19,178)
Rent: 146 days at £44 per day.	(£6,424)	(£6,424)	(£6,174)
Overheads	(£720)	(£650)	(£807)
Minibus losses	(£1,760)	(£665)	(£2,349)
Projected Operating Surplus/(Deficit)	(£2,999)	(£530)	(£155)

Conclusion

Looking ahead to 2026, the Charity once again faces significant challenges, including ambitious targets for donations and interest, as well as the impact of further increases in the National Minimum Wage. However, it is well-prepared to navigate these obstacles and continue providing its essential services, at least for the medium term.

David Tetlow
Treasurer
January 2026

**INCOME ACCOUNT
FROM 1ST JANUARY TO**
31 DECEMBER

	2025	2024
GENERAL INCOME		
Donations	£ 10,266.24	£ 12,072.60
Gift Aid	£ 1,166.73	£ 1,011.63
Grants	£ 5,000.00	£ 5,000.00
Interest on Savings	£ 4,102.11	£ 4,229.73
	£ 20,535.08	£ 22,313.96
FOOD & REFRESHMENTS		
Meals	£ 7,616.00	£ 8,325.00
Refreshments	£ 4,455.95	£ 5,039.30
	£ 12,071.95	£ 13,364.30
ACTIVITIES		
Exercises	£ 1,335.00	£ 1,322.00
Bingo	£ 281.90	£ 266.10
Crafts / Art / Flower Arranging	£ 183.70	£ 171.00
Games / Beetle	£ 153.77	£ 168.00
	£ 1,954.37	£ 1,927.10
EVENTS & FUNDRAISING		
Outings	£ 183.00	£ 195.00
Raffles	£ 438.50	£ 430.70
Special Events (e.g. Tea Parties)	£ 2,474.05	£ 2,687.32
Sales Table (e.g. Craft items/Jumble)	£ 2,049.50	£ 1,272.07
Book sales	£ 230.76	£ 192.44
Bonus Ball Income	£ 2,590.00	£ 2,610.00
	£ 7,965.81	£ 7,387.53
MINIBUS INCOME		
Minibus Fares	£ 1,953.00	£ 2,850.50
Minibus Hire Charges	£ 174.69	£ 232.50
Fuel Duty Rebate	£ 188.01	£ 199.23
	£ 2,315.70	£ 3,282.23
Sundry Income	£ 103.90	£ -
	£ 103.90	£ -
Total Receipts	£ 44,946.81	£ 48,275.12
Total Payments	£ 40,100.71	£ 39,661.76
Net Operating Surplus	£ 4,846.10	£ 8,613.36

**EXPENDITURE ACCOUNT
FROM 1ST JANUARY TO**
31 DECEMBER

	2025		2024	
STAFF & VOLUNTEERS				
Co-ordinator Wages	£	18,988.23	£	18,271.49
Volunteer costs	£	189.68	£	184.50
		£ 19,177.91		£ 18,455.99
RENT				
Rent	£	6,174.00	£	6,255.00
		£ 6,174.00		£ 6,255.00
OTHER OVERHEADS				
DBS Checks	£	64.50	£	-
Training costs	£	140.00	£	93.60
Transaction Fees	£	-	£	0.08
Stationery	£	115.42	£	168.48
Telephone	£	291.99	£	87.18
Insurance	£	100.99	£	96.00
Sundry Expenses	£	197.90	£	211.43
		£ 910.80		£ 656.77
FOOD & KITCHEN				
Cost of Meals	£	5,132.57	£	6,395.54
Cost of refreshments	£	575.31	£	666.93
Kitchen Supplies	£	194.61	£	280.43
		£ 5,902.49		£ 7,342.90
ACTIVITIES				
Exercises	£	30.50	£	-
Bingo	£	128.89	£	125.24
Crafts / Art / Flower Arranging	£	126.06	£	123.01
Games / Beetle	£	127.30	£	129.75
		£ 412.75		£ 378.00
EVENTS & FUNDRAISING				
Outings	£	62.45	£	81.35
Raffles	£	-	£	-
Special Events (e.g. Tea Parties)	£	440.40	£	397.06
Sales Table (e.g. Craft items/Jumble)	£	843.55	£	700.00
Bonus Ball prizes	£	1,512.00	£	1,484.00
		£ 2,858.40		£ 2,662.41
MINIBUS				
Fuel	£	453.70	£	602.53
Minibus Insurance	£	1,392.94	£	1,400.79
Maintenance	£	2,646.72	£	1,742.37
Road Tax	£	171.00	£	165.00
		£ 4,664.36		£ 3,910.69
GRANT & CAPITAL EXPENDITURE				
Capital purchases	£	-	£	-
Grant expenditure	£	-	£	-
		£ -		£ -
Total Payments		£ 40,100.71		£ 39,661.76

**BALANCE SHEET
AS AT**
31 DECEMBER 2025
CASH AT BANK

Current Account	£	1,111.32	
Deposit Account	£	23,000.00	instant access @ 3.81%
C&C 95-day Notice Account	£	25,000.00	95 day notice @ 3.49%
C&C 5 Year Fixed Rate Bond	£	60,000.00	matures 04/09/2028 @ 5.00%

TOTAL £ 109,111.32

PLUS

PETTY CASH		£	70.00
		£	109,181.32

LESS CREDITORS

Meals	£	1,313.28	
Rent	£	396.00	
		£	1,709.28

NET ASSETS **£ 107,472.04**

NET ASSETS b/f £ 103,483.22

plus Receipts	£	44,946.81	
less Payments	£	40,100.71	
Operating Surplus		£	4,846.10
		£	108,329.32

plus Creditors b/f	£	852.00	
less Creditors c/f	£	1,709.28	
		-£	857.28
NET ASSETS c/f			£ 107,472.04

Accounts prepared by the Treasurer, David Tetlow, 1 Pleydells, Cricklade, Wiltshire, SN6 6NG



NOTES TO THE ACCOUNTS**1. Basis of Accounting**

These accounts have been prepared on a receipts and payments basis, in accordance with the Charities Act 2011 and the Charity Commission's guidance for non-company charities with gross income not exceeding £250,000. They include only the cash transactions for the year and a statement of assets and liabilities at the year end.

2. Trustees' Responsibilities

The Trustees are responsible for ensuring that the charity keeps proper accounting records which accurately record the financial transactions of the charity and which enable the preparation of receipts and payments accounts. The Trustees are also responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

3. Audit / Independent Examination

The charity's gross income for the year exceeds £25,000 and therefore, under section 145 of the Charities Act 2011, the Trustees must arrange for an independent examination of the accounts. The Trustees consider that an audit is not required under section 144 of the Charities Act 2011 and that the statutory requirement is met by obtaining an independent examination.

4. Reserves (This statement does not form part of the statutory Receipts and Payments Accounts)

The Trustees review the level and purpose of the charity's reserves on a regular basis to ensure that sufficient funds are held to support the charity's activities, manage financial risks and meet future commitments. These designations represent internal allocations of unrestricted funds and may be varied by the Trustees as circumstances require.

At the year end the following reserves were designated by the Trustees:

Closure Reserve	£	6,350.00
Held to ensure the charity could meet necessary closure costs should activities cease.		
Operational Costs Reserve	£	1,000.00
Maintained to provide a small buffer for unexpected operational expenditure.		
Loss of Income Reserve	£	5,000.00
Set aside to protect the charity against short-term fluctuations or interruptions in income.		
New Minibus Reserve	£	63,000.00
Designated towards the future replacement of the charity's minibus.		

In addition to the designated reserves listed above, the Trustees also designated the unexpired portion of a grant received during the year, as the grant covers a period extending beyond the financial year end. Under the receipts and payments basis, grant income is recognised when received; however, the Trustees consider it prudent to earmark the unspent balance to ensure it is applied for its intended purposes in the next financial period.

The following reserve has therefore been designated:

Unexpired Grant Reserve	£	1,250.00
Representing the portion of the grant relating to activities or costs that fall after the year end.		

These designations are for management purposes only and are not legally binding commitments.

After allowing for the above designated reserves, the working capital available to the charity is:

£ 30,872.04

This represents the unrestricted funds readily available to support day-to-day operations and cash flow needs.

NOTES TO THE ACCOUNTS (continued)**5. Minibus (Estimated Current Value)**

The charity owns a minibus which is used to support its charitable activities. As the financial statements are prepared on a receipts and payments basis, the value of this asset is not included in the statutory accounts and no depreciation is recorded.

For the information of users of the accounts, the Trustees have estimated the current value of the minibus on a straight-line depreciation basis over an assumed useful life of 5 years. On this basis, the estimated value of the minibus at the year end is: £ 19,219.49

This estimate is provided solely for transparency and does not form part of the statutory accounting information.

INDEPENDENT FINANCIAL EXAMINER'S STATEMENT

It is my responsibility to:

- 1) examine the accounts under section 43 of the 1993 Act,
- 2) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- 3) to state whether particular matters have come to my attention.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - * to keep proper accounting records in accordance with Section 41 of the 1993 Act; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Accounts independently examined by Anne Garnett, 46 North Meadow Road, Cricklade SN6 6LU.

A handwritten signature in blue ink, reading "A. C. Garnett".

5th March 2026

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
CRICKLADE OPEN DOOR

On accounts for the year
ended

31ST DECEMBER 2025

Charity no
(if any)

1124700

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A. C. Garnett.

Date:

5.3.26

Name:

Anne C Garnett.

Relevant professional
qualification(s) or body
(if any):

Address:

46, North meadow Road,
Cricklade,
Swindon, Wilts. SN6 6NU.

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

CRICKLADE OPEN DOOR

England & Wales - Charity number 1124700

Accounts

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 st	January	2024		31 st	December	2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Cowler	Trustee		Annual General Meeting
2	Helen Dixon	Vice Chairperson		Annual General Meeting
3	Adina Grace	Chairperson		Annual General Meeting
4	Yvonne Hill	Trustee		Annual General Meeting
5	Robert Jones	Trustee	1/1/24 – 4/1/24	Annual General Meeting
6	Simon Moreton	Trustee	14/3/24 – 31/12/24	Annual General Meeting
7	Yvonne Keeble	Minutes Secretary		Annual General Meeting
8	David Tetlow	Treasurer		Annual General Meeting
9	Jonathan Taylor	Trustee	14/3/24 – 31/12/24	Annual General Meeting
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Staff members: Janet Aylward (Co-ordinator) & Chris Archer (Co-ordinator)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	ASSOCIATION
Trustee selection methods (eg. appointed by, elected by)	ELECTED EACH YEAR AT THE ANNUAL GENERAL MEETING BY THE MEMBERSHIP.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief of the elderly, disabled, and/or vulnerable adults in any manner which now is or hereinafter may be deemed by law to be charitable, including the provision of minibus transport services to those that are predominantly disabled or ill, and in particular to provide or assist in the provision of day service facilities for the residents of Cricklade and the surrounding areas who have need of such facilities by reason of their age, disability, and/or vulnerability with the object of improving their conditions of life and promoting social inclusion

In carrying out their duties the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

See the Chairperson's report and Treasurer's commentary, attached to this document, for further details.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has set aside designated reserves for

- Closure Reserve
- Unforeseen Operational Costs
- Potential Loss of Income
- Minibus Replacement

This policy was established in early 2019 and the amounts are reviewed by the Trustees annually. The remaining funds are the Charity's working capital.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See the Chairperson's report, attached to this document, for any details.

Section F

Other optional information

None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Adina E Grace

David N Tetlow

Full name(s)

ADINA ELIZABETH GRACE

DAVID NIGEL TETLOW

Position (eg Secretary, Chair, etc)

CHAIRPERSON

TREASURER

Date

25/03/2025



Cricklade Open Door Chair's Report 2025

Thank you all for coming today, this is my seventh year as chair and still going strong. As with last year the trustees have kept a careful watch on financial issues which are much stronger than last year. Our treasurer will say more on that later. Following the last AGM, we welcomed two new trustees Jonathan Taylor and Simon Moreton.

We currently have 60 members, down from last year, who value what Open Door has to offer. A survey of all members was undertaken by Jan: 41 survey forms were completed with views written about the good things/not so good things and changes that could be made at Open Door.

Good things include:

- thanks for all volunteers for their hard work, patience and smiley faces!
- Jan and Chris certainly do more for everyone than they are expected to do.
- I am partially disabled and the help I am given is very much appreciated.
- This is a super all-encompassing friendship group, not just for a particular group of people.
- I love the activities, exercises, games, quizzes etc.
- Cricklade is very lucky to have Open Door, other places are not so lucky.
- I have made new friends.
- My wife and I really appreciate the extra things Jan and Chris arrange for us all – in their own time, outside the three Open Door days.
- I would have so much time on my own if it was not for Open Door. I cannot do without it.
- The church service once a month means a lot to me – thank you.
- Music mornings are great, especially followed by the lovely buffet. I would like more!
- It is lovely to have visits from children through the schools and playgroups.
- Outings to pubs for lunches are a real treat.

Amongst the suggestions:

- I am sad that Open Door has to fight for funds and hope that everything can be done to protect its future.
- The doctors' surgeries should recommend Open Door to their suitable patients.

Once again you the members have enjoyed a varied, stimulating and life enhancing programme Open Door provides. Please continue spreading the word of just what a good experience Open Door is. The usual activities continued, games in the mornings, knitting group on a Monday morning, seated exercises Monday afternoon, bingo on a Thursday afternoon and a hot lunch every day we are open.

Musical activities during the year were Bob and Pete, musicians, and Becky and Lucy, violinists who visited twice. Three musical productions from St Sampson's Primary School and Manor Prep School as well as five visits from the schools and Thames Preschool. Other activities included a fund-raising coffee morning and Jumble Trail, a visit to White Lodge Care Home 50's themed fete, delivering mince pies from Manor Prep School to members and participating in St Sampson's Church Christmas Tree Festival.

As usual food played a big part in the programme a fish and chip lunch celebration to mark 80th anniversary of D Day, a lunch at Jicsaw Thai Restaurant, three pub lunches during the year, Christmas Lunch at The White Hart, two tea parties and a pancake afternoon on Shrove Tuesday. The activities throughout the year reflect our partnership with the local community.

I would like to thank Jan and Chris our coordinators for all the work they do throughout the year not just for the time at open Door but all the behind the scenes work as well, especially when they provide lunches from our small kitchen.

Thank you to our fantastic volunteers without whom Open Door would be unable to function. Our drivers who bring our members to and from Open Door and who willingly give up a whole day to drive and support our outings, and the volunteer who organises the driver's rota not an easy task I can assure you. Last month saw the return to driving of our minibus manager Jonathon Hill. We also have amazing team of escorts who assist on the minibus.

Now to the 33 committed volunteers who, by coming to Open Door every week, ensure that you all have an enjoyable time here. The list of tasks undertaken by them is endless, supporting Jan and Chris, cooking, playing games, chatting and joining in activities, the list goes on and on. The amount of volunteer hours given to Open Door for the year were 3921.5 hours that's 85.76 hours weekly. Thank you one and all.

I would like to thank my fellow trustees for their support and understanding during the past year. To David for his grasp of the finances and meticulous accounts, to Yvonne our minutes secretary, Helen for being my vice chair and sounding board, Pam Cowler who has taken the role of Health and Safety Advisor and Yvonne Hill who has been active behind the scenes on a variety of issues. Jonathon Taylor and Simon Morton took on the responsibility of the minibus during Jonathon Hill's absence and Jonathon Taylor has also been seeking new drivers and escorts.

Last but not least, thank you to you our delightful members who make all that we do so worthwhile. Your participation in events and fund-raising activities is much appreciated. We welcome your feedback and ideas and from your comments we seem to be on the right track, so please keep coming and tell your friends about us as well.

Again, members and volunteers stepped up and organised a stall for the jumble trail and a tabletop sale and coffee morning, cake sale and raffle. Thank you to all those who planned, manned and supported these events. We are fortunate that local businesses and the residents of Cricklade recognise Open Door as an important community facility and the role it plays in the community.

Once again, my sincere thanks to everyone who makes Cricklade Open Door possible and the wonderful experience it is.

Adina Grace
16th March 2025
(presented at the AGM held on 18th March)

CRICKLADE OPEN DOOR 2024 ACCOUNTS

– COMMENTARY



Overview

Cricklade Open Door sustained its strong performance in 2024, building on the success of 2023. The Cricklade community has shown remarkable support, with increased donations and a renewed grant from Cricklade Town Council. Notably, there has been a significant rise in donations through standing orders. The dedicated efforts of our staff and volunteers, complemented by a variety of organized events throughout the year, have played a pivotal role in strengthening our financial position.

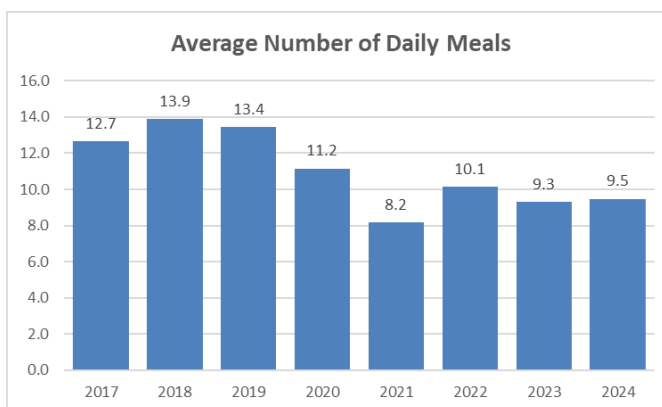
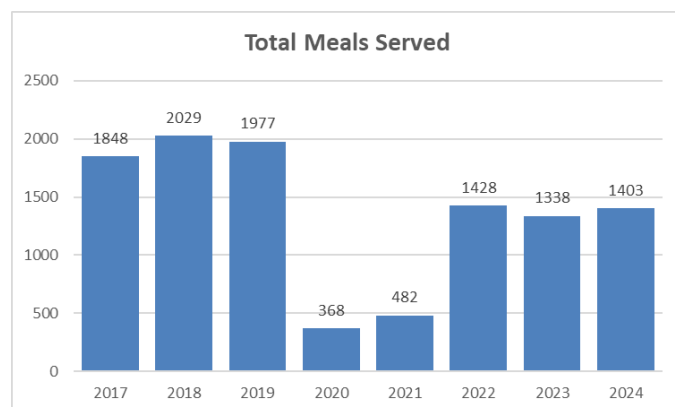
Service Levels

Community day centres, drop-in centres, and lunch clubs across Wiltshire, often managed by small charities, play a vital role in supporting older adults facing frailty or health challenges. These services help individuals maintain their independence and stay in their own homes and communities by providing essential daytime care and support. Cricklade Open Door is the sole facility of its kind serving the Royal Wootton Bassett & Cricklade community area.

In 2024, Cricklade Open Door operated for 148 days, slightly up from 144 in 2023. Meals were served on all operating days. The uptake increased by 5% compared to 2023 but remains significantly below pre-COVID levels.

Key Figures:

- ❖ **Meals served:** 1,403 (an average of 9.5 per day).
 - **From Cricklade Manor Prep School:** 1,118 meals (1,166 in 2023).
 - **Prepared internally:** 285 meals (172 in 2023).



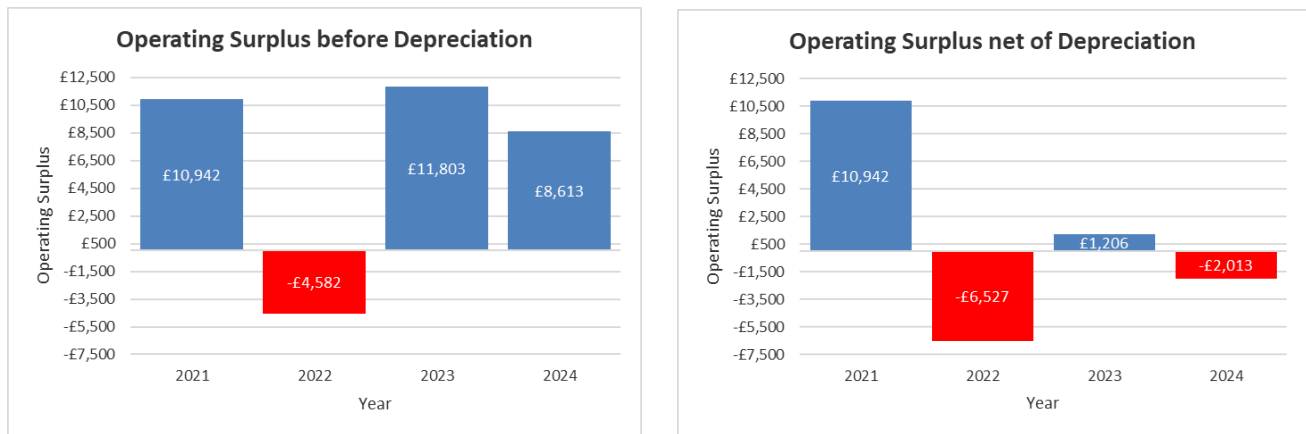
Key Financial Performance Figures for 2024

- ❖ **Operating surplus:** £8,613.36 (£11,802.57 in 2023), a healthy but declining surplus.
- ❖ **Balance sheet value:** Declined to £134,151.56 (£136,164.08 in 2023), comprising:
 - £29,816.34 (£40,442.22 in 2023): Written-down value of the minibus.
 - £104,335.22 (£95,721.86 in 2023): Cash reserves.
- ❖ **Grants received:**
 - Cricklade Town Council: £5,000
- ❖ **Donations:** Totalled £12,072.60 (£11,720.11 in 2023), 150.9% of target and representing a 3% increase over 2023.
- ❖ **Minibus operating loss:** £628.46 (£671.87 in 2023), marking the seventh consecutive year of losses.

- ❖ **Salary expenditure:** £18,271.49 (up 18.1% from £15,466.84 in 2023 due to salary increases driven by increases in the National Minimum Wage and the need to pay overtime to cover staff illnesses).

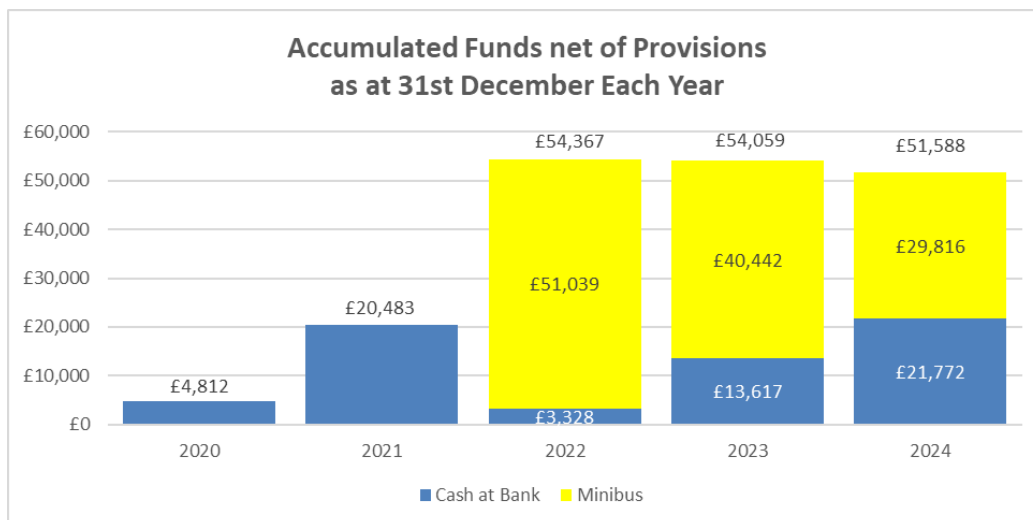
Operating Surplus Trend

The following graphs highlight the Charity's operating surplus over the last four years both before and after allowing for the depreciation of the minibus:



Balance Sheet Overview

The balance sheet reflects a slight decrease in accumulated funds net of reserves because of the operating deficit after allowing for depreciation of the minibus:



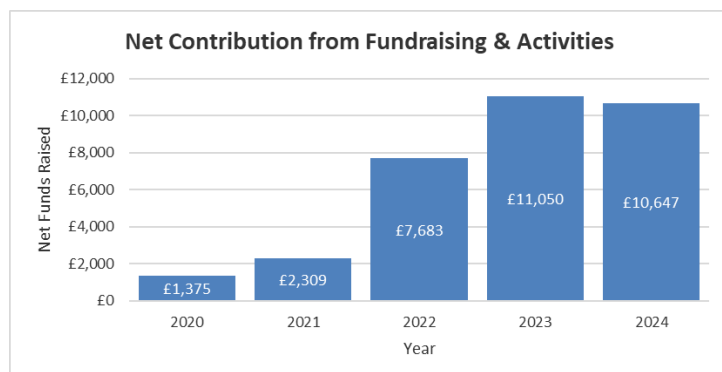
- ❖ **Working capital:** £21,771.75 (£13,616.85) This is equivalent to just over six months' 2025 budgeted expenditure).
- ❖ **Minibus valuation:** £29,816.34 (£40,442.22.)
- ❖ **Unrestricted provisions:** Increased marginally to £80,857.47 (£79,725.41) for potential service closure liabilities.

Investments

- ❖ £60,000: Cambridge & Counties Bank 5-year fixed rate bond (matures September 2028) – 5.00%.
- ❖ £25,000: Cambridge & Counties 95-day notice account – 4.05%.
- ❖ £15,395.73 (£9,706.30): Lloyds Bank instant access deposit account – 1.00%.
- ❖ £3,851.88 (£945.56): Lloyds Bank current account
- ❖ £81.67 (£70.00): Petty Cash

Fundraising & Activities

Core fundraising activities include refreshments, events, exercises classes, bonus ball, raffles and other activities such as book sales and beetle drives.



Refreshments	41.1%	£4,372
Events	21.5%	£2,290
Exercises	12.4%	£1,322
Bonus Ball	10.6%	£1,126
Other	10.4%	£1,105
Raffles	4.0%	£431

Key Figures:

❖ **Net amount raised:** £10,646.14 (£11,049.74)

The reduced income reflects fewer special events, largely because of Chris Archer's illness.

Donations

2024 witnessed continued strong support from the community:

❖ **Total donations:** £12,072.60 (£11,720.11 in 2023) from 386 (230) separate donations.

❖ **Major contributions:**

- £1,400.00: St Mary's Choir (Candlelit Carol Concert).
- £1,094.00: Red Lion meat raffle.
- £ 677.00: Jackie Blastland (sponsored swim).
- £ 508.75: Donations given in memory of Meg Cripps.

❖ **Donations by standing order:** £4,595 (£3,240), a 41.8% increase over 2023.

Minibus Operations

At year-end, the Martin Read Minibus (registration DY72FJX, first registered October 2022) was valued at £29,816.34 after depreciation.

Income and Expenditure:

❖ **Income:** £3,282 (£3,144) - fares, hiring charges, and fuel duty rebate.

❖ **Expenditure:** £3,910 (£3,816) - fuel, insurance, maintenance, road tax.

❖ **Operating loss:** £628 (£672).

There will be a reduction in the Bus Service Operator's Grant in the second half of 2025, as the current DoT uplift of 60% applied during the Covid period falls away. This is reflected in the budget figures below.

2025 Budget

Key Assumptions:

	2025 Budget	2024 Budget	2024 Actual
Donations: reflecting continuation of the strong performance in the last two years.	£11,000	£8,000	£12,072
Interest & Gift Aid: assumes a continuation of the current high interest rates and increased donations.	£5,315	£4,510	£5,241
Fundraising net contribution	£9,270	£8,820	£10,647
Meal surplus	£1,664	£1,641	£1,929
Salaries: to cover National Living Wage increases and staff overtime.	(£19,590)	(£18,150)	(£18,271)
Rent: 146 days at £44 per day.	(£6,424)	(£6,351)	(£6,255)
Overheads: reduced slightly despite inflationary pressures.	(£1,100)	(£1,250)	(£1,122)
Minibus losses	(£665)	(£1,060)	(£628)
Projected Operating Surplus/(Deficit)	(£530)	£1,060	£3,613

Conclusion

Cricklade Open Door has had another remarkable year in 2024, with strong financial performance, growing community support, and unwavering commitment from its staff and volunteers. Looking ahead to 2025, the Charity faces significant challenges, including ambitious targets for donations and interest, as well as the impact of further increases in the National Minimum Wage. However, it is well-prepared to navigate these obstacles and continue providing its essential services.



David Tetlow
Treasurer
January 2025

**INCOME ACCOUNT
FROM 1ST JANUARY TO 31 DECEMBER**

	2024	2023
GRANTS & DONATIONS		
Grants	£ 5,000.00	£ 9,227.00
Donations	£ 12,072.60	£ 11,720.11
Gift Aid	£ 1,011.63	£ 810.36
Interest on Savings	£ 4,229.73	£ 619.52
	£ 22,313.96	£ 22,376.99
LUNCH INCOME		
Meals	£ 8,325.00	£ 6,944.00
	£ 8,325.00	£ 6,944.00
FUNDRAISING		
Refreshments	£ 5,039.30	£ 4,924.21
Raffles	£ 430.70	£ 642.45
Bingo	£ 266.10	£ 315.95
Bonus Ball Income	£ 2,610.00	£ 2,505.00
Book sales	£ 192.44	£ 143.07
Quizzes	£ -	£ -
Sales Table/Other	£ 1,272.07	£ -
	£ 9,810.61	£ 8,530.68
ACTIVITIES		
Whist	£ -	£ -
Outings	£ 195.00	£ 257.00
Exercises	£ 1,322.00	£ 1,328.00
Beetle Drives	£ 253.00	£ 179.00
Pancakes/Flower Arranging/Art	£ 86.00	£ 271.00
Special Events	£ 2,687.32	£ 3,939.76
	£ 4,543.32	£ 5,974.76
MINIBUS INCOME		
Minibus Fares	£ 2,850.50	£ 2,554.00
Minibus Hire Charges	£ 232.50	£ 275.00
Fuel Duty Rebate	£ 199.23	£ 315.30
Extraordinary Item	£ -	£ -
	£ 3,282.23	£ 3,144.30
Sundry Income	£ -	£ -
	£ -	£ -
Total Receipts	£ 48,275.12	£ 46,970.73
Total Expenditure	£ 39,661.76	£ 35,168.16
Net Operating Surplus	£ 8,613.36	£ 11,802.57

**EXPENDITURE ACCOUNT
FROM 1ST JANUARY TO**
31 DECEMBER

	2024	2023
RENT & PERSONNEL COSTS		
Co-ordinator Wages	£ 18,271.49	£ 15,466.84
Rent	£ 6,255.00	£ 5,040.00
DBS Checks	£ -	£ -
Volunteer costs	£ 184.50	£ 193.36
Training costs	£ 93.60	£ 24.00
	£ 24,804.59	£ 20,724.20
LUNCH EXPENDITURE		
Cost of Meals	£ 6,395.54	£ 6,446.46
	£ 6,395.54	£ 6,446.46
FUNDRAISING EXPENSES		
Cost of refreshments	£ 666.93	£ 602.30
Raffle expenses	£ -	£ -
Bingo expenses	£ 125.24	£ 188.99
Bonus Ball Prizes	£ 1,484.00	£ 1,442.00
Quizzes	£ -	£ -
Sales Table/Other	£ 700.00	£ -
	£ 2,976.17	£ 2,233.29
ACTIVITY EXPENSES		
Whist expenses	£ -	£ -
Outings	£ 81.35	£ 55.20
Exercises	£ -	£ 25.30
Beetle Drives	£ 193.17	£ 145.65
Pancakes/Flower Arranging/Art	£ 59.59	£ 188.61
Special Events	£ 397.06	£ 807.65
	£ 731.17	£ 1,222.41
ADMINISTRATION OVERHEADS		
Grant expenditure	£ -	£ 108.94
Transaction Fees	£ 0.08	£ -
Stationery	£ 168.48	£ 165.75
Kitchen Supplies	£ 280.43	£ 169.59
Telephone	£ 87.18	£ 80.35
Insurance	£ 96.00	£ 96.00
	£ 632.17	£ 620.63
MINIBUS EXPENSES		
Minibus Insurance	£ 1,400.79	£ 1,397.56
Maintenance	£ 1,742.37	£ 1,463.24
Fuel	£ 602.53	£ 790.37
Road Tax	£ 165.00	£ 165.00
	£ 3,910.69	£ 3,816.17
Sundry Expenses	£ 211.43	£ 105.00
	£ 211.43	£ 105.00
Total Payments	£ 39,661.76	£ 35,168.16

**BALANCE SHEET
AS AT**
31 DECEMBER 2024

ACCUMULATED FUNDS AS AT	01/01/2024		£ 54,059.08
PLUS INCOME ACCOUNT	£	48,275.12	
LESS EXPENDITURE ACCOUNT	£	39,661.76	
LESS INCREASE IN RECEIPTS IN ADVANCE	-£	673.60	
LESS INCREASE IN UNRESTRICTED PROVISIONS	£	1,132.06	
LESS DEPRECIATION	£	10,625.88	
		<u>-£ 2,470.98</u>	
ACCUMULATED FUNDS AS AT	31/12/2024		£ 51,588.09
REPRESENTED BY			
CURRENT ACCOUNT	£	3,851.88	
DEPOSIT ACCOUNT	£	15,395.73	instant access @ 1.00%
C&C 95-DAY NOTICE ACCOUNT	£	25,000.00	95 day notice @ 4.05%
C&C 5 YEAR FIXED RATE BOND	£	60,000.00	matures 04/09/2028 @ 5.00%
CASH AT BANK			<u>£ 104,247.61</u>
PLUS			
PETTY CASH			<u>£ 87.61</u>
			<u>£ 104,335.22</u>
LESS RECEIPTS IN ADVANCE (DEBTORS)			
GRANTS	£	1,250.00	
MEALS	£	456.00	
		<u>£ 1,706.00</u>	
			<u>£ 102,629.22</u>
LESS UN-RESTRICTED PROVISIONS			
CREDITORS	£	396.00	
CLOSURE RESERVE	£	5,461.47	
OPERATIONAL COSTS RESERVE	£	1,000.00	
LOSS OF INCOME RESERVE	£	14,000.00	
NEW MINIBUS RESERVE	£	60,000.00	
		<u>£ 80,857.47</u>	
WORKING CAPITAL			<u>£ 21,771.75</u>
PLUS			
MINIBUS (DY72 FJX)			<u>£ 29,816.34</u>
ACCUMULATED FUNDS AS AT	31/12/2024		£ 51,588.09

CRICKLADE OPEN DOOR

NOTES TO THE ACCOUNTS

1) Where a charity's annual income is over £25,000, the Trustees must arrange for an independent person or accountancy firm to carry out either an audit or an independent examination of the Charity's accounts.

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

2) The accounting provisions have been set in line with the Charity's Reserves Policy.

3) The Minibus is being written down in value over 5 years on a straight line basis.

PREPARED BY

Accounts prepared by the Treasurer, David Tetlow, 1 Pleydells, Cricklade, Wiltshire, SN6 6NG



INDEPENDENT FINANCIAL EXAMINER'S STATEMENT

It is my responsibility to:

- 1) examine the accounts under section 43 of the 1993 Act,
- 2) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- 3) to state whether particular matters have come to my attention.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- * to keep proper accounting records in accordance with Section 41 of the 1993 Act; and
- * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Accounts independently examined by Sam Foxton, 3 Pleydells, Cricklade, Wiltshire SN6 6NG
15th January 2025

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

CRICKLADE OPEN DOOR

**On accounts for the year
ended**

31ST DECEMBER 2024

**Charity no
(if any)**

1124700

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (~~other than that disclosed below*~~)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Hayden Foxton

Date:

15th Jan '25

Name:

HAYDEN FOXTON

**Relevant professional
qualification(s) or body
(if any):**

Address:

3 PLEYDELLS

CRICKLADE

WILTSHIRE SN6 6NG

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

Report to the trustees members of		CRICKLADE OPEN DOOR	
On accounts for the year ended	31st DECEMBER 2024	Change no. (if any)	1124700
Set out on pages			
Respective responsibilities of trustees and examiner		The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) or a charity's independent examination is needed. It is my responsibility to: • examine the accounts under section 43 of the 1993 Act • to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act) and • to state whether particular matters have come to my attention.	
Examiner's statement		My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or transactions in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view, and the report is limited to those matters set out in the statement below.	
Independent examiner's statement		In connection with my examination, no matter has come to my attention other than that disclosed below: 1. which gives me reasonable cause to believe that in any material respect the requirements: • to keep accounting records in accordance with section 41 of the 1993 Act and • to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. * Please delete the words in the brackets if they do not apply.	
Signed:		Hayden Foxton	
Name:		HAYDEN FOXTON	
Relevant professional qualification(s) or body (if any):			
Address:		3 PLEYDELLS CRICKLADE WILTSHIRE SN10 2NG	

Accounts

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 st	January	2023		31 st	December	2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Cowler	Trustee		Annual General Meeting
2	Helen Dixon	Vice Chairperson		Annual General Meeting
3	Adina Grace	Chairperson		Annual General Meeting
4	Yvonne Hill	Trustee		Annual General Meeting
5	Robert Jones	Trustee		Annual General Meeting
6	Yvonne Keeble	Minutes Secretary		Annual General Meeting
7	David Tetlow	Treasurer		Annual General Meeting
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Staff members: Janet Aylward (Co-ordinator) & Chris Archer (Co-ordinator)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	ASSOCIATION
Trustee selection methods (eg. appointed by, elected by)	ELECTED EACH YEAR AT THE ANNUAL GENERAL MEETING BY THE MEMBERSHIP.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief of the elderly, disabled, and/or vulnerable adults in any manner which now is or hereinafter may be deemed by law to be charitable, including the provision of minibus transport services to those that are predominantly disabled or ill, and in particular to provide or assist in the provision of day service facilities for the residents of Cricklade and the surrounding areas who have need of such facilities by reason of their age, disability, and/or vulnerability with the object of improving their conditions of life and promoting social inclusion

In carrying out their duties the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

See the Chairperson's report and Treasurer's commentary, attached to this document, for further details.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has set aside designated reserves for

- Closure Reserve
- Unforeseen Operational Costs
- Potential Loss of Income
- Minibus Replacement

This policy was established in early 2019 and the amounts are reviewed by the Trustees annually. The remaining funds are the Charity's working capital, which, during the ordinary course of events, we would not expect to exceed 50% of our annual turnover.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See the Chairperson's report, attached to this document, for any details.

Section F

Other optional information

None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Adina E Grace

David N Tetlow

Full name(s)

ADINA ELIZABETH GRACE

DAVID NIGEL TETLOW

Position (eg Secretary, Chair, etc)

CHAIRPERSON

TREASURER

Date

14/03/2024



Cricklade Open Door Chair's Report 2024

Thank you all for coming today, this is my sixth year as chair I am not sure where the years go. Our major focus for the trustees this year has been securing funding to allow us to continue Cricklade Open Door and in this we have been successful. Our treasurer will say more on that later. Sadly, it also saw the passing one of the trustees Bob Jones. Bob was one of the original trustees when the community of Cricklade took over responsibility in 2008 the trustee with responsibility for health and safety and the minibus. His fellow trustees will miss his invaluable experience and advice.

Now to more happier things. We currently have 72 members who value what Open Door provides Jan has varied her survey of members views which allowed for more comment these have been very positive and a great testament to Jan and Chris and the 33 volunteers who support them, again more on this later.

Once again you the members have enjoyed a varied, stimulating and life enhancing programme Open Door provides. Please continue spreading the word of just what a good experience Open Door is. The usual activities continued, games in the mornings, knitting group on a Monday morning, seated exercises Monday afternoon, bingo on a Thursday afternoon and a hot lunch every day we are open.

Musical activities during the year were a Singalong with Sian and Rob with a buffet lunch, four musical productions from St Sampson's Primary School and Maor Prep School as well as visits from the schools and Thames Preschool. Other activities included flower arranging, a visit to Cricklade Museum, delivering mince pies from Manor Prep to members School and litter picking organised by the Town Council.

As usual food played a big part in the programme two lunches at Jicsaw Thai Restaurant, four pub lunches during the year, Christmas Lunch at The White Hart, six tea parties to celebrate Christmas including entertainment, Easter, King Charles II Coronation, Valentine's Day, autumn tea party and one for the sheer fun of it. The biggest celebration was the birthday party to mark one of our members 100th birthday. The activities throughout the year reflect our partnership with the local community.

I would like to thank Jan and Chris our coordinators for all the work they do throughout the year not just for the time actually at open Door but all the behind the scenes work as well, especially when they provide lunches from our small kitchen.

Thank you to our fantastic volunteers without whom Open Door would be unable to function. Our drivers who bring our members to and from Open Door and who willingly give up a whole day to drive and support our outings, and the volunteer who organises the driver's rota not an easy task I can assure you. A special mention here to Jonathon Hill as minibus manager who is not too well at present but hopes to resume his role in the future, I am sure we all send him our good wishes and wish

him a speedy recovery. We also have amazing team of escorts who assist on the minibus.

Now to the 33 committed volunteers who, by coming to Open Door every week, ensure that you all have an enjoyable time here. The list of tasks undertaken by them is endless, supporting Jan and Chris, cooking, playing games, chatting, and joining in activities, the list goes on and on. The amount of volunteer hours given to Open Door for the year were 4,404 hours. Thank you one and all.

I would like to thank my fellow trustees for their support and understanding during the past year. To David for his grasp of the finances and meticulous accounts, to Yvonne our minutes secretary, Helen for being my vice chair and sounding board, Pam Cowler who supports us all in any way she can and Yvonne Hill who has been active behind the scenes on a variety of issues but mainly supporting our fund raising.

Last but not least, thank you to you our delightful members who make all that we do so worthwhile. Your participation in events and fund-raising activities is much appreciated. We welcome your feedback and ideas and from your comments we seem to be on the right track, so please keep coming and tell your friends about us as well.

As to the coming year there is good news and not so good news. The grant we received from Wiltshire Council stopped the end of March 2023. The Trustees had already identified possible alternative sources of funding and implemented a range of measures. Cricklade Town Council are planning to include Open Door as an item in its budget which means we should have a grant from them each year we are still waiting confirmation of this. Wootton Bassett Area Board awarded us a grant and a leaflet drop in Cricklade resulted in several new standing orders from the local community. Again, members and volunteers stepped up and organised a stall for the jumble trail, a tabletop sale and coffee morning and a coffee morning, cake sale and raffle. Thank you to all those who planned, manned, and supported these events. Please be assured Cricklade Open Door will survive. We are fortunate that local businesses and the residents of Cricklade recognise Open Door as an important community facility and the role it plays in the community.

Once again, my sincere thanks to everyone who makes Cricklade Open Door possible and the wonderful experience it is.

Adina Grace
13th March 2024

CRICKLADE OPEN DOOR ACCOUNTS – 2023



Overview

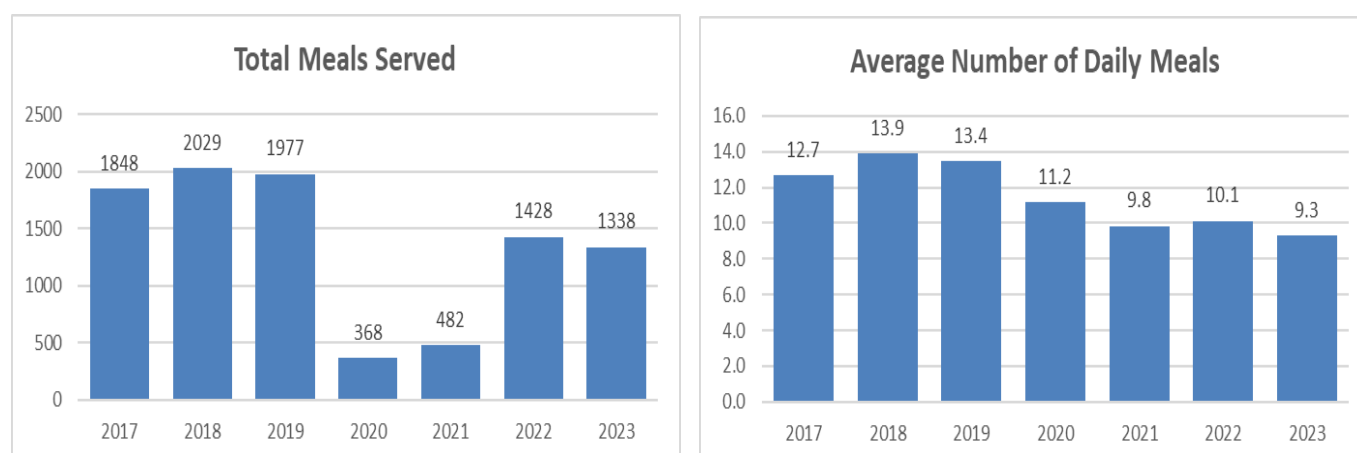
2023 has been a year of strong recovery from the poor year the Charity had in 2022. The Cricklade community has rallied to support the important service we provide through a huge increase in donations and the grants from both the Town Council and the Area Board. Particularly pleasing is the significant increase in regular donations by standing order.

Not only has the Cricklade community helped turn around our finances but also the efforts of our staff and volunteers through holding events during the year has also made a significant contribution to our results.

Service Levels

Community Day/Drop-In Centres and Lunch Clubs in Wiltshire are typically run by small, local charities largely staffed by volunteers. They exist to provide daytime support to older people who are finding it difficult to manage in their own homes because of frailty or ill health. Daytime support can often mean that residents can stay in their own home and within the community that they know. The aim of such a service is to keep people independent through supportive care. We delivered our service on 144 days in 2023 compared with 141 in 2022.

Meals have been served on all the days we were open in 2023. The take up of meals is however 8% down on the 2022 figure and significantly lower than our pre-Covid levels. The following graphs are informative:



Members were served with 1,338 meals in 2023, an average of 9.3 for every day that meals were served. 1,166 (1,084) of these were supplied by Cricklade Manor Prep School whilst the remaining 172 (344) were prepared from our own resources (figures in brackets are for 2022).

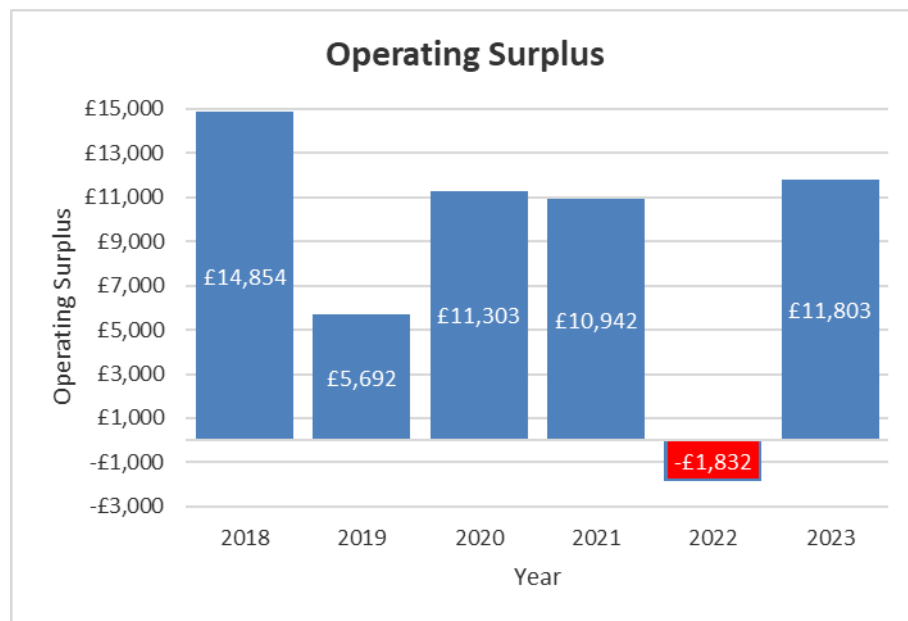
2023 Key Financial Performance Figures

- The Charity made an operating surplus of £11,802.57. This is a welcome return to similar levels of operating surplus that we experienced in 2020 and 2021.
- The balance sheet value increased slightly to £136,164.08. Of this, £40,442.22 represents the written down value of the minibus, whilst the remaining £95,721.86 is held in the form of cash at the bank and a small amount of cash in hand.
- We received three grants, one from Cricklade Town Council (£5,000), one from Wiltshire Council's Area Board (£4,000) and the other from Wayland Estates Charity (£227). The latter grant was specifically for the production and delivery of a leaflet to raise awareness of Cricklade Open Door across the area.
- Donations of £11,720.11 were 234.4% of target and a 117.8% increase on last year's figure of £5,381.58.

- The Minibus made an operating loss of £671.87, the sixth year in a row that we have made such losses. This excludes the cost of repairing the recent damage to the tail lift which will fall into next year's maintenance costs.
- Our salary bill for 2023 was £15,466.84. This compares with £15,299.43 in 2022. The modest increase is because no sickness and holiday cover has been needed in 2023, unlike 2022 when Jan and Chris covered for each other during absences. The Government have now increased the National Living Wage again by 9.8% from April 2024, adding a further £1,655 to our annual salary bill.

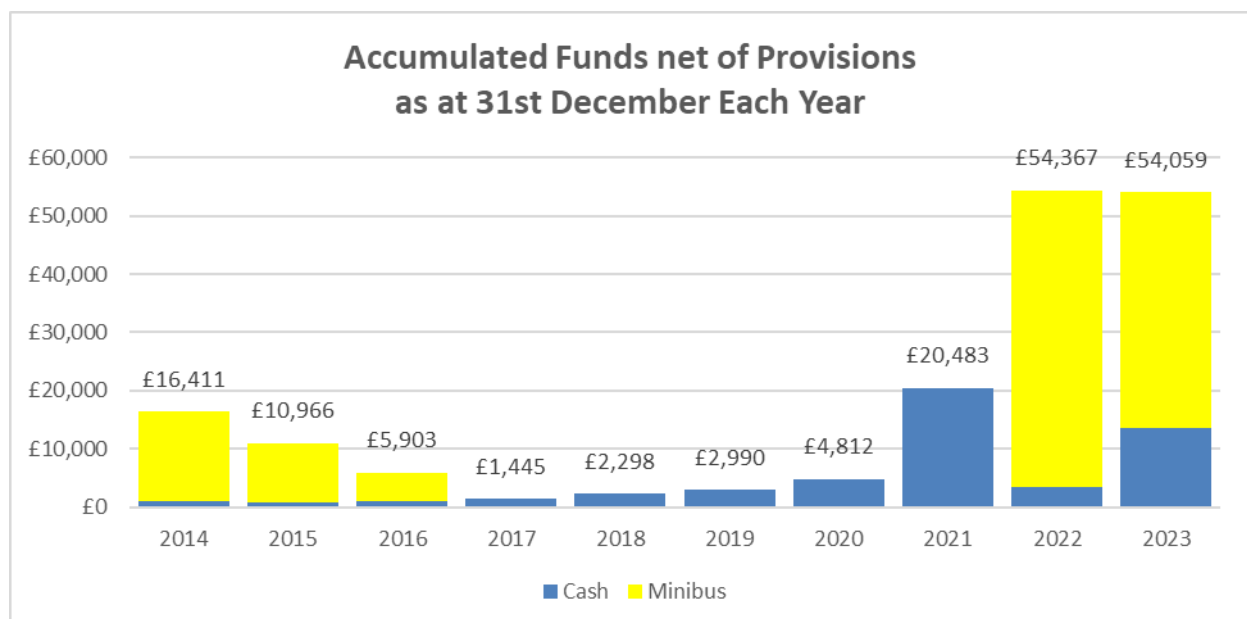
Operating Surplus

The following graph shows the Charity's operating surplus over the last six years (ignoring the significant legacy in 2020).



Balance Sheet

Our balance sheet, in terms of accumulated funds net of reserves/accounting provisions has decreased slightly during the year (largely the net effect of a significant operating surplus offset by the depreciation of the minibus).



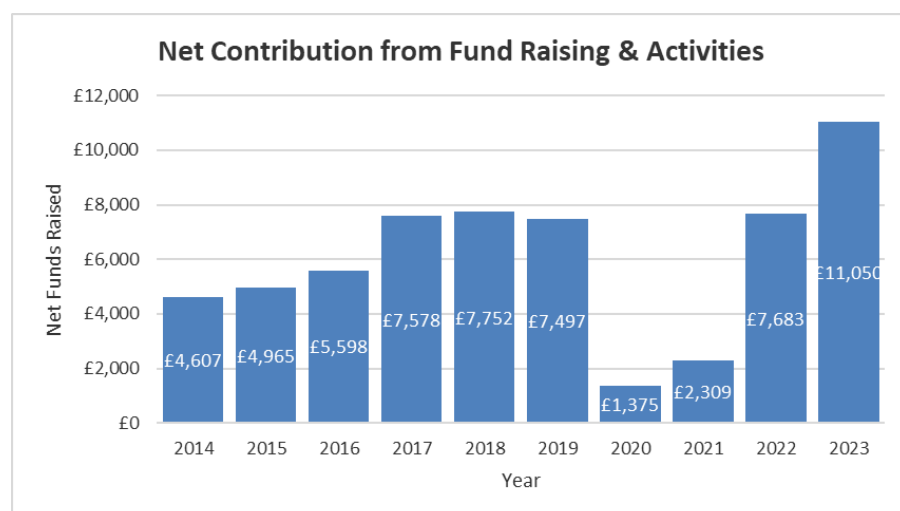
£40,442.22 represents the written down value of the new minibus. Following a review of our investments £60,000 is now invested in a Cambridge & Counties Bank 5 year fixed rate bond that matures on 4th September 2028 and £25,000 is invested in a Cambridge & Counties 95-day notice account. £9,706.30 is invested in a Lloyds Bank instant access deposit account, £70 is held as petty cash and the remainder, £945.56, is working capital, in a Lloyds Bank current account.

We have again reviewed our designated reserves. The reserve we put to one side should we ever have to close the service we provide has been increased to £4,515 (to meet our contractual liabilities). No changes have been made to our other accounting reserves/provisions.

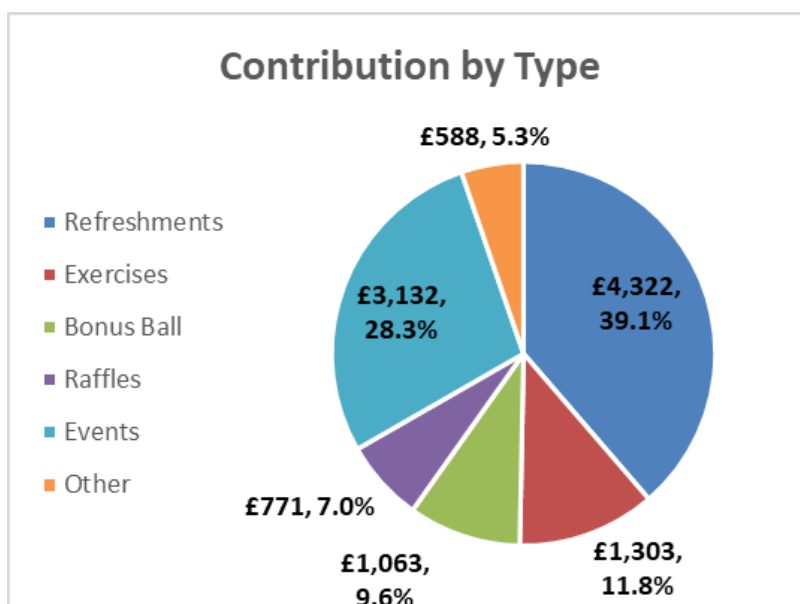
This means that our working capital (£13,616.85) has significantly increased to a level that represents just over four month's anticipated expenditure.

Fundraising & Activities

Our core fundraising activities include the money we raise from providing refreshments, raffles, bingo, bonus ball, book sales, quizzes and/or beetle drives and any other fund-raising activities such as a sales table. The following graphs set out the total amount raised through these activities and the contribution from the different types of activity. The most important contributions (in order) are refreshments, events, exercises, and the weekly bonus ball, which in total account for 88.8% of the total amount raised.



The net amount raised from all our core fundraising activities was £11,049.74. The significant increase in amount raised during 2023 is down to an increase in the charge we make for refreshments and the significant efforts of our staff and volunteers in holding fund raising events during the year.



Donations

This year we smashed our donations target, which is a fantastic performance and a reflection of the support that the Charity receives from the wider community. We had 230 separate donations during 2023 compared to 116 from the previous year.

In total, £11,720.11 was donated to the Charity and this included several large donations - £1,410 from Gloria & Graham Light on behalf of the Open Gardens event, £1,196.90 from the Red Lion meat raffle, £1,000 from Monica Bull and £500 from Brian & Shirley Danby. The remaining cash donations were well spread across a wide range of supporters, and we continue to write to personally thank each person who donates £100 or more (17 letters during 2023).

We currently have twenty regular standing orders for a total of £361 a month and a small one on an annual basis – an increase of thirteen since last year. For 2023 (2022), larger donations represented 35.0% (41.5%) of all donations received, regular donations by standing order represented 27.6% (28.7%) and the balance of 37.4% (29.8%) were smaller one off donations such as penny pots and monies given in memory of deceased members.

The Minibus

At the end of 2023 our Vauxhall Movano 17-seater minibus (registration DY72FJX and first registered on 25th October 2022), the Martin Read Minibus, was valued at £40,442.22 in our accounts, after depreciation of £10,596.85.

If we look at the Minibus income and expenditure items, they are as follows:

Minibus fares	£2,554
Hiring charges	£275
Fuel Duty Rebate	£315
Income	£3,144

Fuel	£790
Minibus Insurance	£1,398
Maintenance Costs	£1,463
Road Tax	£165
Expenditure	£3,816

Minibus Operating Loss	£672
-------------------------------	-------------

The above figures reflect the first full year of operating the minibus and are therefore not to be compared with previous years where there was a mix of the income and outgo associated with two minibuses.

In each of the last six years the Minibus has made an operating loss, which averaged £1,160 per annum. Whilst it is very difficult to predict the costs of running the Minibus, we already know that we are expecting a significant maintenance cost in respect of the tail lift in the early part of 2024. It is difficult to see how we would do any better than an average year and so we should budget to make an operating loss of around £1,160 in 2024.

2024 Budget

Cricklade Open Door provides a community service and from 2008 up until 2022, the cost of providing the service was met by a combination of the fund raising activities of the members, donations, and a substantial service grant from Wiltshire Council's Adult Care Commissioning team. The service grant has been withdrawn and so 2023 saw a significant increase in the Charity's efforts to raise additional funds to close a budget deficit of £10,855. As is clear from the earlier part of my commentary, we have been hugely successful in that, but 2024 raises new challenges. Specifically:

- 1) At the time of writing, we do not have any committed grant funding although all the signs are that in 2024, we should receive a further £5,000 from Cricklade Town Council. This has therefore been included in our 2024 budget.
- 2) The rent we pay Jenner Hall will increase by 26% with effect from the beginning of February.
- 3) Once again, we face pressure on salaries as the government continues to increase the National Minimum Wage significantly above inflation.

In setting the 2024 budget the following key assumptions have been made (figures in brackets are the corresponding 2023 budgets):

- Salaries will be in line with the Government's proposals to increase the National Living Wage. We estimate that we need £18,150 (£16,665) in 2024, which allows for a modest amount of overtime for Jan and Chris covering for each other whilst on holiday.
- Allowing for the expected rent increase we will need to create a 2024 budget of £6,351 (£5,040), allowing for the planned days that we will be open during the year.
- Overheads such as staff training costs, public liability insurance, telephone costs, etc. and other sundry expenses will be £1,250 (£1,350) - this is again slightly lower than previous budgets at a time of increasing inflation, as we continue to generally underspend in these areas.
- Whilst we endeavour to operate the minibus on a break even basis this has not been possible for many years and the analysis above suggest that we should anticipate an operating loss in 2024 of approximately £1,060 (£2,000).
- We will make a surplus from the provision of Meals, of around 25%. The budgets reflect the increased margin on meals but offset by falling number of meals being provided. This should contribute some £1,641 (£700) in a full year unless costs rise with inflation.
- Other income such as interest and Gift Aid will amount to approximately £4,510 (£1,000). This is a significant increase and largely driven by our having locked in 5% interest on our fixed rate bond and the generally higher rates of interest that are available than at the same time last year. Our record level of donations also adds to the Gift Aid we expect to be able to reclaim.
- As will be clear from the section on fundraising activities, a net contribution of £8,820 (£7,500) from our fund raising activities in a full year might be regarded as reasonable, given we do not expect the same levels of fundraising to be attained considering our 2023 results and not wanting to over-burden our already busy employees and volunteers.
- Donations of £8,000 (£5,000) are a significant increase over previous budgets and reflect the higher level of donations we now expect to receive through standing orders, whilst also recognising that a couple of our larger donations are unlikely to happen during 2024.

Simple calculation therefore suggests that, on these budgets and given their underlying assumptions, we are projecting an operating surplus of £1,060 (-£10,855).



David Tetlow
Treasurer
January 2024

**INCOME ACCOUNT
FROM 1ST JANUARY TO 31 DECEMBER**

	2023	2022
GRANTS & DONATIONS		
Grants	£ 9,227.00	£ 5,279.00
Donations	£ 11,720.11	£ 5,381.58
Gift Aid	£ 810.36	£ 459.37
Interest on Savings	£ 619.52	£ 46.92
	£ 22,376.99	£ 11,166.87
LUNCH INCOME		
Meals	£ 6,944.00	£ 6,976.00
	£ 6,944.00	£ 6,976.00
FUNDRAISING		
Refreshments	£ 4,924.21	£ 3,334.81
Raffles	£ 642.45	£ 770.80
Bingo	£ 315.95	£ 307.00
Bonus Ball Income	£ 2,505.00	£ 2,511.00
Book sales	£ 143.07	£ 190.40
Quizzes	£ -	£ -
Sales Table/Other	£ -	£ 866.67
	£ 8,530.68	£ 7,980.68
ACTIVITIES		
Whist	£ -	£ -
Outings	£ 257.00	£ -
Exercises	£ 1,328.00	£ 1,262.00
Beetle Drives	£ 179.00	£ 178.00
Pancakes/Flower Arranging/Art	£ 271.00	£ 40.00
Special Events	£ 3,939.76	£ 1,155.10
	£ 5,974.76	£ 2,635.10
MINIBUS INCOME		
Minibus Fares	£ 2,554.00	£ 1,342.00
Minibus Hire Charges	£ 275.00	£ 349.33
Fuel Duty Rebate	£ 315.30	£ 530.51
Extraordinary Item	£ -	£ 2,750.00
	£ 3,144.30	£ 4,971.84
Sundry Income	£ -	£ -
	£ -	£ -
Total Receipts	£ 46,970.73	£ 33,730.49
Total Expenditure	£ 35,168.16	£ 35,562.76
Net Operating Surplus	£ 11,802.57	-£ 1,832.27

**EXPENDITURE ACCOUNT
FROM 1ST JANUARY TO**
31 DECEMBER

	2023	2022
RENT & PERSONNEL COSTS		
Co-ordinator Wages	£ 15,466.84	£ 15,299.43
Rent	£ 5,040.00	£ 5,484.00
DBS Checks	£ -	£ -
Volunteer costs	£ 193.36	£ 222.04
Training costs	£ 24.00	£ -
	£ 20,724.20	£ 21,005.47
LUNCH EXPENDITURE		
Cost of Meals	£ 6,446.46	£ 7,109.53
	£ 6,446.46	£ 7,109.53
FUNDRAISING EXPENSES		
Cost of refreshments	£ 602.30	£ 529.66
Raffle expenses	£ -	£ -
Bingo expenses	£ 188.99	£ 109.48
Bonus Ball Prizes	£ 1,442.00	£ 1,456.00
Quizzes	£ -	£ -
Sales Table/Other	£ -	£ -
	£ 2,233.29	£ 2,095.14
ACTIVITY EXPENSES		
Whist expenses	£ -	£ -
Outings	£ 55.20	£ -
Exercises	£ 25.30	£ 73.85
Beetle Drives	£ 145.65	£ 124.70
Pancakes/Flower Arranging/Art	£ 188.61	£ 38.78
Special Events	£ 807.65	£ 600.01
	£ 1,222.41	£ 837.34
ADMINISTRATION OVERHEADS		
Grant expenditure	£ 108.94	£ 695.08
Stationery	£ 165.75	£ 239.14
Kitchen Supplies	£ 169.59	£ 189.71
Telephone	£ 80.35	£ 72.12
Insurance	£ 96.00	£ 96.00
	£ 620.63	£ 1,292.05
MINIBUS EXPENSES		
Minibus Insurance	£ 1,397.56	£ 1,450.60
Maintenance	£ 1,463.24	£ 877.54
Fuel	£ 790.37	£ 732.59
Road Tax	£ 165.00	£ 82.50
	£ 3,816.17	£ 3,143.23
Sundry Expenses	£ 105.00	£ 80.00
	£ 105.00	£ 80.00
Total Payments	£ 35,168.16	£ 35,562.76

BALANCE SHEET AS AT

31 DECEMBER 2023

ACCUMULATED FUNDS AS AT	01/01/2023		£ 54,367.41
PLUS INCOME ACCOUNT	£	46,970.73	
LESS EXPENDITURE ACCOUNT	£	35,168.16	
LESS INCREASE IN RECEIPTS IN ADVANCE	£	502.35	
LESS INCREASE IN UNRESTRICTED PROVISIONS	£	1,011.70	
LESS DEPRECIATION	£	10,596.85	
		<u>-£ 308.33</u>	
ACCUMULATED FUNDS AS AT	31/12/2023		£ 54,059.08
REPRESENTED BY			
CURRENT ACCOUNT	£	945.56	
DEPOSIT ACCOUNT	£	9,706.30	instant access @ 1.30%
C&C 95-DAY NOTICE ACCOUNT	£	25,000.00	95 day notice @ 4.41%
C&C 5 YEAR FIXED RATE BOND	£	60,000.00	matures 04/09/2028 @ 5.00%
CASH AT BANK			£ 95,651.86
PLUS			
PETTY CASH			£ 70.00
			<u>£ 95,721.86</u>
LESS RECEIPTS IN ADVANCE (DEBTORS)			
GRANTS	£	2,250.00	
MEALS	£	129.60	
		<u>£ 2,379.60</u>	
			<u>£ 93,342.26</u>
LESS UN-RESTRICTED PROVISIONS			
CREDITORS	£	210.00	
CLOSURE RESERVE	£	4,515.41	
OPERATIONAL COSTS RESERVE	£	1,000.00	
LOSS OF INCOME RESERVE	£	14,000.00	
NEW MINIBUS RESERVE	£	60,000.00	
		<u>£ 79,725.41</u>	
WORKING CAPITAL			£ 13,616.85
PLUS			
MINIBUS (DY72 FJX)			£ 40,442.22
ACCUMULATED FUNDS AS AT	31/12/2023		£ 54,059.08

NOTES TO THE ACCOUNTS

1) Where a charity's annual income is over £25,000, the Trustees must arrange for an independent person or accountancy firm to carry out either an audit or an independent examination of the Charity's accounts.

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

2) The accounting provisions have been set in line with the Charity's Reserves Policy.

3) The Minibus is being written down in value over 5 years on a straight line basis.

PREPARED BY

Accounts prepared by the Treasurer, David Tetlow, 1 Pleydells, Cricklade, Wiltshire, SN6 6NG



INDEPENDENT FINANCIAL EXAMINER'S STATEMENT

It is my responsibility to:

- 1) examine the accounts under section 43 of the 1993 Act,
- 2) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- 3) to state whether particular matters have come to my attention.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- * to keep proper accounting records in accordance with Section 41 of the 1993 Act; and
- * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Accounts independently examined by Sam Foxton, 3 Pleydells, Cricklade, Wiltshire SN6 6NG
10th January 2024

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
CRICKLADE OPEN DOOR

**On accounts for the year
ended**

31ST DECEMBER 2023

**Charity no
(if any)**

1124700

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

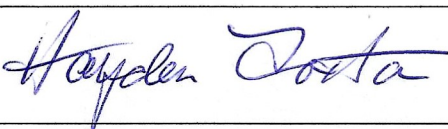
**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

10th Jan '24

Name:

HAYDEN FOXTON

**Relevant professional
qualification(s) or body
(if any):**

Address:

3 PLEYDELLS

CRICKLADE

WILTSHIRE SN6 6NG

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

Report to the trustees members of		CRICKLADE OPEN DOOR
On accounts for the year ended	31st DECEMBER 2023	Charity no. 1131700 (if any)
Set out on pages		
Respective responsibilities of trustees and examiner		The charity's trustees are responsible for the preparation of the accounts. The charity's trustees confirm that an audit is not required for the year under section 43(2) of the Charities Act 1993 (the 1993 Act), and that an independent examination is needed. It is my responsibility to: • examine the accounts under section 43 of the 1993 Act; • to follow the procedures set down in the general directions given by the Charity Commission (under section 4(7)(b) of the 1993 Act); and • to state whether particular matters have come to my attention.
Examiner's statement		My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any other documents or records in the accounts and seeking explanations from the trustees concerning any such matters. The procedures under section 43 do not provide an evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts presented are true and fair, and the report is limited to those matters set out in the statement below.
Independent examiner's statement		In connection with my examination, no matter has come to my attention that requires me to state that the accounts are not true and fair, and the report is limited to those matters set out in the statement below. 1. which gives the responsible officer a chance to have any material respect the redress: • to keep accounting records in accordance with section 41 of the 1993 Act and • to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act. 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. * Please delete the words in the brackets if they do not apply.
Signed:		
Name:		HAYDEN FOXTON
Relevant professional qualification(s) or body (if any):		
Address:		3 PLYMOUTH CRICKLADE VALTSHIRE SNG ENG

Accounts

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 st	January	2022		31 st	December	2022

Section A Reference and administration details

Charity name

CRICKLADE OPEN DOOR

Other names charity is known by

Registered charity number (if any)

1124700

Charity's principal address

JENNER HALL

BATH ROAD

CRICKLADE

Postcode

SN6 6AX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Cowler	Trustee		Annual General Meeting
2	Helen Dixon	Vice Chairperson		Annual General Meeting
3	Adina Grace	Chairperson		Annual General Meeting
4	Yvonne Hill	Trustee		Annual General Meeting
5	Robert Jones	Trustee		Annual General Meeting
6	Yvonne Keeble	Minutes Secretary		Annual General Meeting
7	David Tetlow	Treasurer		Annual General Meeting
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Staff members: Janet Aylward (Co-ordinator) & Chris Archer (Co-ordinator)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	ASSOCIATION
Trustee selection methods (eg. appointed by, elected by)	ELECTED EACH YEAR AT THE ANNUAL GENERAL MEETING BY THE MEMBERSHIP.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief of the elderly, disabled, and/or vulnerable adults in any manner which now is or hereinafter may be deemed by law to be charitable, including the provision of minibus transport services to those that are predominantly disabled or ill, and in particular to provide or assist in the provision of day service facilities for the residents of Cricklade and the surrounding areas who have need of such facilities by reason of their age, disability, and/or vulnerability with the object of improving their conditions of life and promoting social inclusion

In carrying out their duties the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

See the Chairperson's report and Treasurer's commentary, attached to this document, for further details.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has set aside designated reserves for

- Closure Reserve
- Unforeseen Operational Costs
- Potential Loss of Income
- Minibus Replacement

This policy was established in early 2019 and the amounts are reviewed by the Trustees annually. The remaining funds are the Charity's working capital, which, during the ordinary course of events, we would not expect to exceed 50% of our annual turnover.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See the Chairperson's report, attached to this document, for any details.

Section F

Other optional information

None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Adina E Grace

David N Tetlow

Full name(s)

ADINA ELIZABETH GRACE

DAVID NIGEL TETLOW

Position (eg Secretary, Chair, etc)

CHAIRPERSON

TREASURER

Date

26/3/2023



Cricklade Open Door Chair's Report 2023

Thank you all for coming today, as this is my fifth year as chair, I am not sure where the years go. We have had a full year since our reopening after lockdown and are numbers are increasing, we currently have 69 members.

This is a testament to the varied, stimulating and life enhancing programme Open Door provides and how the people of Cricklade view Open Door. Please continue spreading the word of just what a good experience Open Door is.

Over the past year our members have enjoyed a varied and interesting programme, the usual activities have resumed, games in the mornings, knitting group on a Monday morning, seated exercises Monday afternoon, bingo on a Thursday afternoon and a hot lunch every day we are open.

Musical activities during the year were two Singalongs from Wiltshire Music Centre, Manor prep and St Sampsons schools' singers came in December. Both schools invited the members to the end of school year plays and Manor Prep also invited them to two other productions.

As usual food played a big part in the programme a lunch at Jicsaw Thai Restaurant, three other pub lunches during the year, Christmas Lunch at The White Hart, Christmas Tea Party with 'in house' entertainment, a Valentine Tea Party, a Pancake Fun afternoon, cream tea, summer buffet, autumn tea party and International Friendship Day tea party. Two more unusual events were the Coffee and Jigsaw Fundraising Morning and Coffee and Vintage Clothing Sale. In April our members participated in the town's annual litter picking day.

The activities throughout the year reflect our partnership with the local community.

November saw the arrival of the Martin Reed minibus with duck signage and a duck for the dashboard in memory of Martin who was very fond of ducks. We even have a duck keyring! We are very grateful to Martin whose legacy enabled us to purchase the minibus and to his family who braved a very wet 5th November to attend the official handover.

I would like to thank Jan and Chris for all the work they do throughout the year not just for the time they are actually in open Door but all the behind the scene work as well, especially when they provide lunches from our small kitchen.

Thank you to our fantastic volunteers without whom Open Door would be unable to function. Our drivers who bring our members to and from Open Door and who willingly give up a whole day to drive and support our outings, and the volunteer who organises the driver's rota not an easy task I can assure you. A special mention here to Jonathon Hill in as minibus manager who spent a great of time in securing

the new minibus for us, of which more later. We also have amazing team of escorts who assist on the minibus.

Now to the 32 committed volunteers who, by coming to Open Door every week, ensure that you all have an enjoyable time here. The list of tasks undertaken by them is endless, supporting Jan and Chris, cooking, playing games, chatting and joining in activities, the list goes on and on. The amount of volunteer hours given to Open Door for the year were 3357 hours. Thank you one and all.

I would like to thank my fellow trustees for their support and understanding during the past year. To David for his grasp of the finances and meticulous accounts, to Yvonne our minutes secretary, to Bob for his excellent advice on all matters relating to health and safety and ensuring our members and volunteers have a safe environment, and to his help in our relationships with the Town and County Councils. Helen for being my vice chair and sounding board who spent many hours with me in registering as a provider service to obtain funding from the Wiltshire Council, Pam Cowler who supports us all in any way she can and Yvonne Hill who has been active behind the scenes on a variety of issues.

Last but not least thank you, to you our delightful members who make all that we do so worthwhile. Your participation in events and fund-raising activities is much appreciated. We welcome your feedback and ideas and from what you are saying we seem to be on the right track, so please keep coming and tell your friends about us as well.

As to the coming year there is good news and not so good news. The grant we received from Wiltshire Council stops at the end of the month, March 2023. The Trustees are identifying alternative sources of funding and implementing a range of measures which hopefully will raise the money needed. In the meantime Cricklade Town Council have awarded us a grant of £5,000 which will see us through the first six months of this year giving us time to implement our financial plans. Please be assured that whatever the outcome Cricklade Open Door will survive. We are fortunate that local businesses and the residents of Cricklade recognise Open Door as an important community facility and its role it plays in the community.

Once again, my sincere thanks to everyone who makes Cricklade Open Door possible and the wonderful experience it is.

Adina Grace
15th March 2023

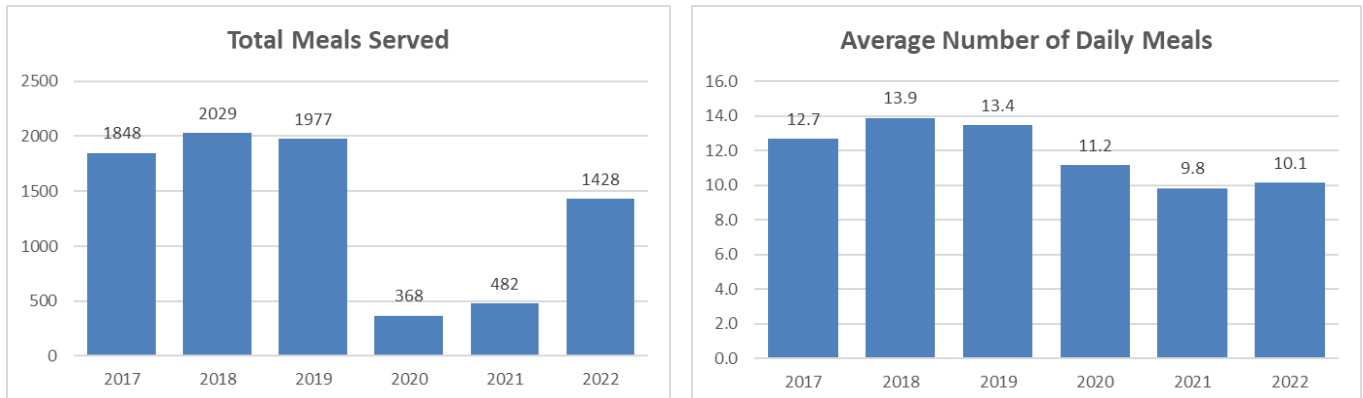
CRICKLADE OPEN DOOR ACCOUNTS – 2022



Overview

Despite being closed for a week whilst Jenner Hall carried out some necessary work on their floors and one day due to bad weather, 2022 can be regarded as a “normal” year – the first since 2019. Both 2020 and 2021 were very much Covid-19 affected years where we opened on 33 and 59 occasions respectively. We opened on 141 days in 2022 compared with 147 in 2019.

Meals have been served on all the days we were open in 2022. The take up of meals is marginally better than 2021 but has some way to go before recovering back to 2019 levels. The following graphs are informative:



Members were served with 1,428 meals in 2022, an average of 10.1 for every day that meals were served.

2022 has been a very difficult year for the Charity, the most difficult since Cricklade Community Day Centre (the previous name of the Charity under different management) planned to close on 28 August 2008. The primary causes have been:

- The announcement by Wiltshire Council that they were cutting the grant by 50% for 2022/23 and withdrawing it in its entirety for 2023/24; and
- Pressure on our finances through the Government's increase in the National Living Wage, which has had a significant impact on 2022 and will again in 2023 and beyond.

Community Day/Drop-In Centres and Lunch Clubs in Wiltshire are typically run by small, local charities largely staffed by volunteers. They exist to provide daytime support to older people who are finding it difficult to manage in their own homes because of frailty or ill health. Daytime support can often mean that residents can stay in their own home and within the community that they know. The aim of such a service is to keep people independent through supportive care. The continued survival of a Day Centre service in Cricklade urgently requires additional funding support.

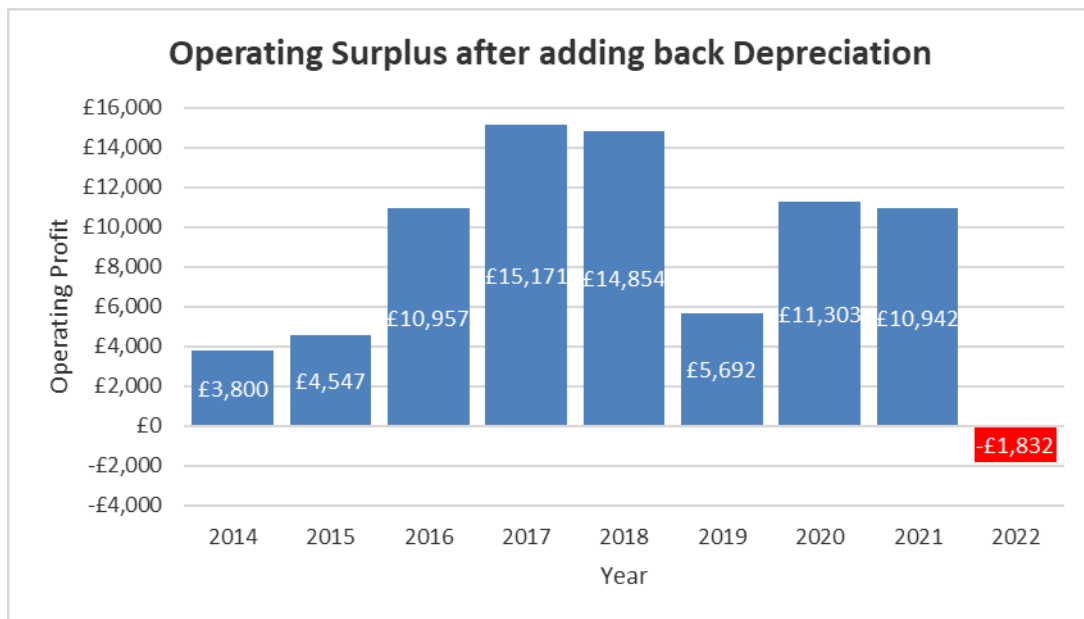
2022 Key Financial Performance Figures

- The Charity made an operating loss of £3,777.45. This is the first time since 2008 that an operating loss (both before and after depreciation) has been incurred.
- The balance sheet value fell to £134,958.36. Of this, £51,039.07 represents the written down value of the new minibus, whilst the remaining £83,919.29 is held in the form of cash at the bank and a small amount of cash in hand.
- We received two grants, one from Cricklade Town Council and the other from Wayland Estates Charity, totalling £788. This was used to purchase a modern laptop needed for the day to day administration tasks.
- We received a final service grant from Wiltshire Council's Adult Care Commissioning team of £4,491.00.
- Donations of £5,381.58 were 107.6% of target but a 23.1% decrease on last year's figure of £6,994.90.

- The Minibus made an operating loss of £921.39, the fifth year in a row that we have made such losses.
- Our salary bill for 2022 was £15,299.43. This compares with £11,990.27 in 2019, a 33% increase after allowing for the differing number of days we were open. The Government have now increased the National Living Wage again by 9.7% from April 2023, adding a further £1,500 or so to our 2023 salary bill.

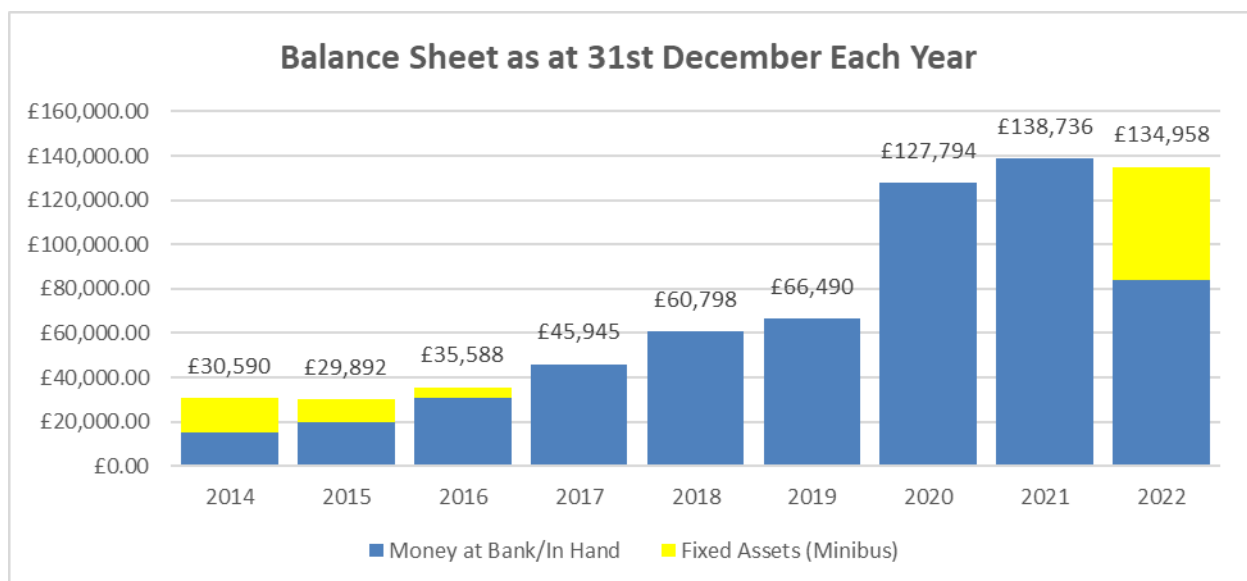
Operating Surplus

The following graph shows the Charity's operating surplus over the last nine years after adding back any depreciation charges.



Balance Sheet

Our balance sheet value has fallen slightly during the year because of the operating loss, and we can expect it to continue to fall in future years as we write down the value of the new minibus and incur further operating losses if we are unable to replace the lost grant funding.



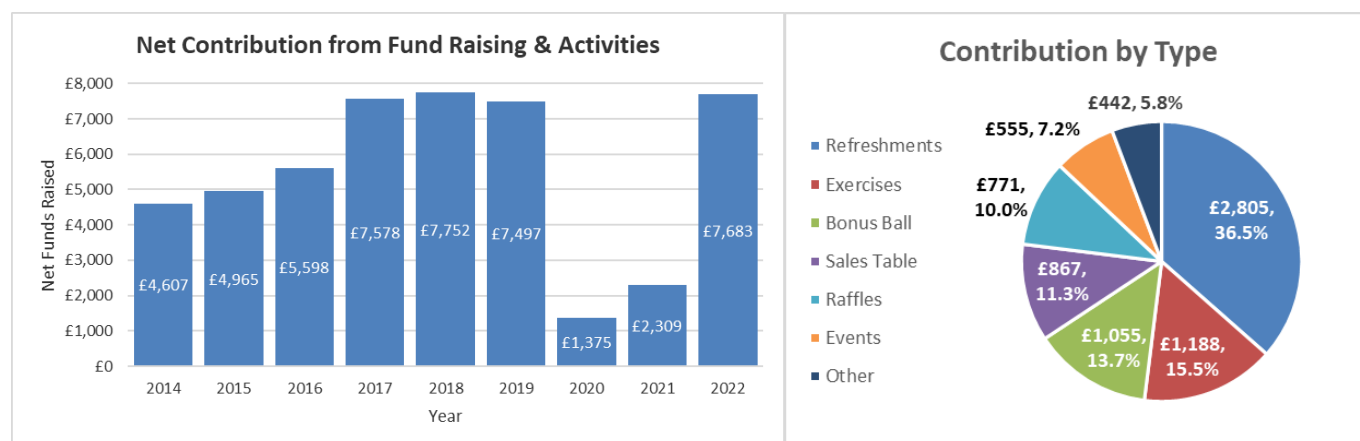
£51,039.07 represents the written down value of the new minibus. The bulk of the remaining funds (£83,919.29) are invested in a Lloyds Bank instant access deposit account, £70.00 is held as petty cash and the remainder is working capital, sat in a Lloyds Bank current account.

We have again reviewed our designated reserves. The reserve we put to one side should we ever have to close the service we provide has been increased to £3,712 (to meet our contractual liabilities). We reviewed our reserves policy in 2022 and have increased the reserve needed for a potential loss of income (now needed of course) to £14,000. We have also set aside £60,000 for the replacement of the existing minibus in due course. This latter figure has been set having regard to the cost of the recently purchased new minibus but allowing for an increase in costs given the current inflationary climate. We will need to keep this under regular review.

This means that our working capital has significantly reduced to a level that represents just over one month's anticipated expenditure. Whilst our reserves are strong it is likely that they will need to be weakened should we incur an operational loss in 2023.

Fundraising & Activities

Our core fundraising activities include the money we raise from providing refreshments, raffles, bingo, bonus ball, book sales, quizzes and/or beetle drives and any other fund-raising activities such as a sales table. The following graphs set out the total amount raised through these activities and the contribution from the different types of activity. The most important contributions (in order) are refreshments, exercises, and the weekly bonus ball, which in total contribute almost two-thirds of the total amount raised.



The net amount raised from all our core fundraising activities was £7,683.30. The recovery from 2020 and 2021 can be clearly seen and the amount raised is similar to the amounts raised in 2017 through 2019.

Donations

This year we once again hit our donations target, which continues to be a creditable performance given the circumstances. We had 116 separate donations during 2022 compared to 131 from the previous year. The corresponding figure for 2019 was 159.

In total, £5,381.58 was donated to the Charity and this included a couple of larger donations - £1,000.00 from Marion Parsons from her Cricklade Revealed booklet sales (likely to be her last such donation), £732.50 from mLettings and £500.00 from Cirencester Friendly Society. The remaining cash donations were well spread across a wide range of supporters. We continue to write to personally thank each person who donates £100 or more.

We currently have seven regular standing orders for a total of £194 a month and a small one on an annual basis – an increase of one since last year. For 2022, larger donations represented 41.5% of all donations received, regular donations by standing order represented 28.7% and the balance of 29.8% were smaller one off donations such as penny pots and monies given in memory of deceased members.

The Minibus

During 2022 we replaced our minibus, which had served us well for the last 10 years. Our new minibus (DY72FJX), the Martin Read Minibus, is a Vauxhall Movano 17-seater minibus and cost £52,984.25. It was first registered on 25th October 2022, and we took delivery in early November.

If we look at the Minibus income and expenditure items, they are as follows:

Minibus fares	£1,342	Fuel	£733
Hiring charges	£349	Minibus Insurance	£1,451
Fuel Duty Rebate	£530	Maintenance Costs	£877
		Road Tax	£82
Income	£2,222	Expenditure	£3,143

Minibus Operating Loss	£921
-------------------------------	-------------

The above figures are a mix of the income and outgo associated with both minibuses. In addition, we increased the fares by 50% in July to reflect the increased fuel costs. To that extent 2022 should not be regarded as a “normal” year. From a financial point of view, it is also important to note that the old minibus was sold for £2,750, whilst we incurred depreciation costs of £1,945.18 during 2022 on the new minibus.

In each of the last five years the Minibus has made an operating loss, which averaged £1,310 per annum. The new Minibus, whilst we hope to see savings in the amount of fuel used and maintenance costs, will also come with significantly increased insurance costs. We will pay more vehicle road tax next year and receive less fuel duty rebate because we received three rebates in 2022 (for timing reasons), are now using less fuel, mileage is lower, and it is likely that the DoT will withdraw their grant underpin that was introduced to help the industry through the Covid-19 pandemic. Whilst it is very difficult to predict the costs of running the Minibus, we should budget to make an operating loss of around £2,000 in 2023.

2023 Budget

Cricklade Open Door provides a service and, since 2008, the cost of providing the service has been met by a combination of the fund raising activities of the members, donations, and grants from Wiltshire Council and other funding bodies. The withdrawal of the Wiltshire Council grant leaves a significant funding gap that needs to be closed.

In setting the 2023 budget the following key assumptions have been made:

- Salaries will be in line with the Government’s proposals to increase the National Living Wage. We estimate that we need £16,665 in 2023.
- Rent will not increase (but we have a reserve set aside in case this happens). This amounts to £5,040.
- Overheads such as staff training costs, public liability insurance, telephone costs, etc. and other sundry expenses will be £1,350 - this is slightly lower than previous budgets at a time of increasing inflation, as we generally underspend in these areas.

- Whilst we endeavour to operate the minibus on a break even basis this has not been possible for many years and the analysis above suggest that we should anticipate an operating loss in 2023 of approximately £2,000.
- We will continue to make a small surplus from the provision of Meals, of around 10%. This should contribute some £700 in a full year unless costs rise with inflation.
- Other income such as interest and Gift Aid will amount to approximately £1,000.
- As will be clear from the section on fundraising activities, a net contribution of £7,500 from our fund raising activities in a full year might be regarded as reasonable.
- Donations of £5,000 are in line with our experience over 2022 and is the same budget as we have set in the last three years.

Simple calculation therefore suggests that, on these assumptions, we need to raise a further £10,855 to break even if we are to maintain service levels and/or our current reserves.



David Tetlow
Treasurer
January 2023

CRICKLADE OPEN DOOR - ACCOUNTS



Accounts period: 01/01/2022 to 31/12/2022

Revenue Account

2022

INCOME:	Receipts	Income	Budget	EXPENDITURE:	Payments	Expenditure	Budget
Grants	£ 5,279.00	£ 5,279.00	£ 4,491	Co-ordinator Wages	£ 15,299.43	£ 15,299.43	£ 15,350
Donations	£ 5,381.58	£ 5,381.58	£ 5,000	Rent	£ 5,484.00	£ 5,484.00	£ 5,145
Gift Aid	£ 459.37	£ 459.37	£ 460	CRB Checks	£ -	£ -	£ 100
Interest on Savings	£ 46.92	£ 46.92	£ 10	Volunteer costs	£ 222.04	£ 222.04	£ 250
				Training costs	£ -	£ -	£ 250
Meals	£ 6,976.00	£ 6,976.00	£ 5,500	Cost of Meals	£ 7,109.53	£ 7,109.53	£ 5,000
Refreshments	£ 3,334.81	£ 3,334.81	£ 3,500	Cost of refreshments	£ 529.66	£ 529.66	£ 450
Raffles	£ 770.80	£ 770.80	£ 1,250	Raffle expenses	£ -	£ -	£ 25
Bingo	£ 307.00	£ 307.00	£ 250	Bingo expenses	£ 109.48	£ 109.48	£ 100
Bonus Ball Income	£ 2,511.00	£ 2,511.00	£ 1,400	Bonus Ball Prizes	£ 1,456.00	£ 1,456.00	
Book sales	£ 190.40	£ 190.40	£ 200	Quizzes	£ -	£ -	£ 170
Quizzes	£ -	£ -	£ 250	Sales Table/Other	£ -	£ -	£ 100
Sales Table/Other	£ 866.67	£ 866.67	£ 500				
Whist	£ -	£ -		Whist expenses	£ -	£ -	£ 25
Exercises	£ 1,262.00	£ 1,262.00		Exercises	£ 73.85	£ 73.85	
Beetle Drives	£ 178.00	£ 178.00		Beetle Drives	£ 124.70	£ 124.70	
Flower Arranging	£ 40.00	£ 40.00		Flower Arranging	£ 38.78	£ 38.78	
Special Events	£ 1,155.10	£ 1,155.10	£ 250	Special Events	£ 600.01	£ 600.01	£ 350
				Grant expenditure	£ 695.08	£ 695.08	
				Stationery	£ 239.14	£ 239.14	£ 325
				Kitchen Supplies	£ 189.71	£ 189.71	£ 250
				Telephone	£ 72.12	£ 72.12	£ 100
				Insurance	£ 96.00	£ 96.00	£ 300
Minibus Fares	£ 1,342.00	£ 1,342.00	£ 1,200	Minibus Insurance	£ 1,450.60	£ 1,450.60	£ 1,300
Minibus Hire Charges	£ 349.33	£ 349.33		Maintenance	£ 877.54	£ 877.54	£ 1,600
Fuel Duty Rebate	£ 530.51	£ 530.51	£ 350	Fuel	£ 732.59	£ 732.59	£ 1,000
Sale of FJ08 OSV	£ 2,750.00	£ 2,750.00		Road Tax	£ 82.50	£ 82.50	£ 165
				Minibus depreciation	£ 1,945.18	£ 1,945.18	
Sundry Income	£ -	£ -		Sundry Expenses	£ 80.00	£ 80.00	£ 200
Total Income	£ 33,730.49	£ 33,730.49	£24,611	Total Expenditure	£ 37,507.94	£ 37,507.94	£ 32,555
Excess of Income over Expenditure		-£ 3,777.45	-£ 7,944				

CRICKLADE OPEN DOOR - ACCOUNTS



Balance Sheet b/f		£ 138,735.81	as at 01/01/2022
Assets:			
Bank Current A/c	£	5,699.35	
Savings A/c	£	132,966.46	
Petty Cash	£	70.00	
	Current Assets		£ 138,735.81
Fixed Assets (Minibus)	£	-	
	Total Assets		£ 138,735.81

Reserves			
Restricted Reserves			
Wiltshire Council Grant	£	2,245.50	
Creditors	£	1,757.00	
			£ 4,002.50
Designated Reserves:			
Closure Reserve	£	3,250.00	
Unforeseen Operational Costs	£	1,000.00	
Potential Loss of Income	£	10,000.00	
Minibus plus Replacement	£	100,000.00	
			£ 114,250.00
Free Reserves:			
Working Capital	£	20,483.31	
			£ 20,483.31
	Current Assets:		£138,735.81

Balance Sheet c/f		£ 134,958.36	as at 31/12/2022	2022
Assets:				
Bank Current A/c	£	6,962.16		
Savings A/c	£	76,887.13		
Petty Cash	£	70.00		
	Current Assets		£ 83,919.29	
Fixed Assets (Minibus)	£	51,039.07		
	Total Assets		£ 134,958.36	

Reserves			
Restricted Reserves			
Wiltshire Council Grant	£	1,122.75	
Creditors	£	754.50	
			£ 1,877.25
Designated Reserves:			
Closure Reserve	£	3,713.71	
Unforeseen Operational Costs	£	1,000.00	
Potential Loss of Income	£	14,000.00	
Minibus plus Replacement	£	111,039.07	
			£ 129,752.78
Free Reserves:			
Working Capital	£	3,328.33	
			£ 3,328.33
	Current Assets:		£134,958.36

Notes to the Accounts:

- 1) Where a charity's annual income is over £25,000, the Trustees must arrange for an independent person or accountancy firm to carry out either an audit or an independent examination of the Charity's accounts. The trustees have agreed to present the accounts for an independent examination to be carried out in accordance with the Charity Commission Directions and guidance for examiners (CC32).
- 2) The investments making up the balance sheet value at the end of the year have been allocated, by the Trustees, to the reserve categories as shown above.

Accounts prepared by the Treasurer, David Tetlow, 1 Pleydells, Cricklade, Wiltshire, SN6 6NG

Accounts independently examined by Hayden Foxton, 3 Pleydells, Cricklade, Wiltshire, SN6 6NG on 4th January 2023, there being no matter which came to my attention which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:

1. proper accounting records are kept (in accordance with Section 41 of the Charities Act 1993); and
2. accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

To be presented at the 2023 AGM

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
CRICKLADE OPEN DOOR

On accounts for the year
ended

31ST DECEMBER 2022

Charity no
(if any)

1124700

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

4th January 2023

Name:

HAYDEN FOXTON

Relevant professional
qualification(s) or body
(if any):

Address:

3 PLEYDELLS

CRICKLADE

WILTSHIRE SN6 6NG

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

CRICKLADE OPEN DOOR

England & Wales - Charity number 1124700

Accounts

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 st	January	2021		31 st	December	2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Cowler			Annual General Meeting
2	Helen Dixon	Vice Chairperson		Annual General Meeting
3	Adina Grace	Chairperson		Annual General Meeting
4	Yvonne Hill	Trustee	7/9/2021 to 31/12/2021	Annual General Meeting
5	Robert Jones			Annual General Meeting
6	Yvonne Keeble	Minutes Secretary		Annual General Meeting
7	David Tetlow	Treasurer		Annual General Meeting
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Staff members: Janet Aylward (Co-ordinator) & Chris Archer (Co-ordinator)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	ASSOCIATION
Trustee selection methods (eg. appointed by, elected by)	ELECTED EACH YEAR AT THE ANNUAL GENERAL MEETING BY THE MEMBERSHIP.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief of the elderly, disabled, and/or vulnerable adults in any manner which now is or hereinafter may be deemed by law to be charitable, including the provision of minibus transport services to those that are predominantly disabled or ill, and in particular to provide or assist in the provision of day service facilities for the residents of Cricklade and the surrounding areas who have need of such facilities by reason of their age, disability, and/or vulnerability with the object of improving their conditions of life and promoting social inclusion

In carrying out their duties the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

See the Chairperson's report and Treasurer's commentary, attached to this document, for further details.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has set aside designated reserves for

- Closure Reserve
- Unforeseen Operational Costs
- Potential Loss of Income
- Minibus Replacement

This policy was established in early 2019 and the amounts are reviewed by the Trustees annually. The remaining funds are the Charity's working capital, which, during the ordinary course of events, we would not expect to exceed 50% of our annual turnover.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See the Chairperson's report, attached to this document, for any details.

Section F

Other optional information

None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Adina E Grace

David N Tetlow

Full name(s)

ADINA ELIZABETH GRACE

DAVID NIGEL TETLOW

Position (eg Secretary, Chair, etc)

CHAIRPERSON

TREASURER

Date

26/3/2022

Cricklade Open Door Chair's Report 2022

Thank you all for coming today, it doesn't seem five minutes ago since we had our last AGM in September last year. This is my fifth year as chair I am not sure where the years go. Please do shout if you have had enough of me after all this time!

We held a big celebration to mark the reopening of Cricklade Open Door at the beginning of August last year which was well attended, more than well attended when I came the hall was full and really buzzing demonstrating just how much Open Door had been missed by our members. At that point had we had 43 returning members, since then we have gained 21 new members. This is a testament to the varied, stimulating and life enhancing programme Open Door provides and how the people of Cricklade view Open Door. Please continue spreading the word of just what a good experience Open Door is.

Since August our members have enjoyed a varied and interesting programme, the usual activities have resumed, games in the mornings, knitting group on a Monday morning, bingo on a Thursday afternoon and a hot lunch on each of the days we are open.

A new session that began was seated exercise classes this has proved very popular with our members and musically there was a Music and Mirth Old Time Musical Afternoon, 60's Music Morning, from Wiltshire Music Centre, Revd Shirley Danby visited with handbells, Music and Mirth Christmas Show and a harpist, from the Wiltshire Music Centre.

As usual food played a big part in the programme two lunches at Jicsaw Thai Restaurant, Christmas Lunch at The White Hart, Christmas Tea Party with 'in house' entertainment, a Valentine Tea Party and a Pancake Fun afternoon. Two more unusual events were the Coffee and Jigsaw Fundraising Morning and White Lodge Care Home residents visited with 'goodie' bags.

I would like to thank Jan and Chris for all the work they do throughout the year not just for the time they are actually in open Door but all the behind the scene work as well, especially when they provide lunches from our small kitchen.

Thank you to our fantastic volunteers without whom Open Door would be unable to function. Our drivers who bring our members to and from Open

Door and who willingly give up a whole day to drive and support our outings, and the volunteer who organises the driver's rota not an easy task I can assure you. A special mention here to Jonathon Hill in his new role as minibus manager and who has spent a great of time in sourcing a new minibus for us, of which more later. We also have amazing team of escorts who assist on the minibus.

Now to the committed volunteers who, by coming to Open Door every week, ensure that you all have an enjoyable time here. The list of tasks undertaken by them is endless, supporting Jan and Chris, cooking, playing games, chatting and joining in activities, the list goes on and on. The amount of volunteer hours given to Open Door between August and December is 1535.5 hours. Thank you one and all.

I would like to thank my fellow trustees for their support and understanding during the past year. To David for his grasp of the finances and meticulous accounts, to Yvonne our minutes secretary, to Bob for his excellent advice on all matters relating to health and safety and ensuring our members and volunteers have a safe environment. Helen for being my vice chair and sounding board, Pam Cowler who supports us all in any way she can and our new trustee Yvonne Hill who has been active behind the scenes but has not been visible for health reasons, we wish her well and look forward to her return in the very near future.

Last but not least thank you, to you our delightful members who make all that we do so worthwhile. Your participation in events and fund-raising activities is much appreciated. We welcome your feedback and ideas and from what you are saying we seem to be on the right track, so please keep coming and tell your friends about us as well.

As to the coming year there is good news and not so good news. The not so good news is that Wiltshire Council have halved our grant for 2022-23 and ending it completely at the end of March 2023. We are in discussion with Wiltshire Council about alternative sources of funding but whatever the outcome Cricklade Open Door will survive. We have been fortunate to receive grants over the years from other sources and we continue to receive support from local businesses and the residents of Cricklade. Open Door is a true community facility and appreciated by the community and you the members

The good news we have placed an order for a brand-new minibus with money left to us in a legacy, this should be with us by the middle of April. Because it is brand spanking new, we have been able to make

adaptations specific to our member's needs which is a huge bonus. It will be more reliable, no tail lift problems or side step issues marvellous!! The bus will have a name "The Martin Read Minibus" with a duck motif in memory of Martin who was very fond of ducks.

Once again, my sincere thanks to everyone who makes Cricklade Open Door possible and the wonderful experience it is.

Adina Grace
18th March 2022

CRICKLADE OPEN DOOR ACCOUNTS – 2021

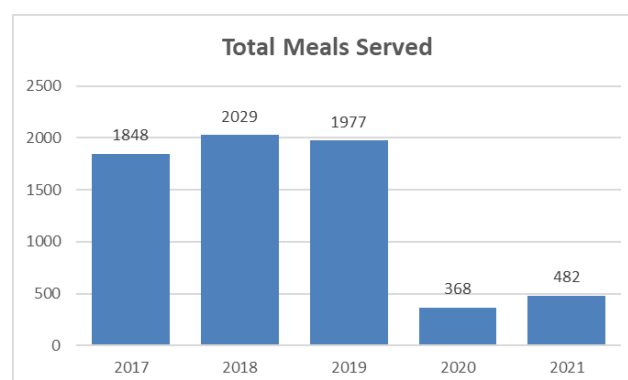
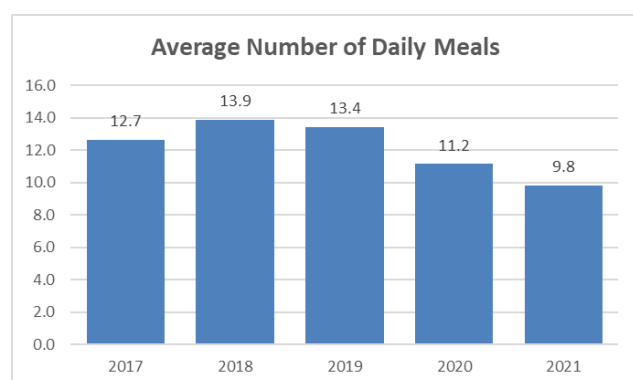


Overview

The first half of 2021 saw a continuation of the Covid-19 regulations that meant we were unable to provide a service to our members. However, the rules changed by the middle of the year, and we opened on 2nd August in a covid secure manner. So, like 2020, 2021 has been far from a “normal” year in financial terms, as will be seen from what follows.

The Open Door centre opened on only 59 occasions in 2021 i.e., three times a week from the beginning of August, when we recommenced our service, until the end of the year. We opened on 33 occasions in 2020, but 147 occasions in 2019, which is a better indicator of “normal” conditions.

Meals have been served on the majority, but not all, of the days we were open in 2021. The take up of meals continues to decline and the following graphs are informative:



Members were served with 482 meals in 2021, an average of 9.8 every day that meals were served, and the average is a 12.5% decrease on the previous year.

Being open for only 40% of our usual opening hours has meant a reduction in the income we receive from our core fundraising activities. Whilst we continued to focus on reducing our costs, some are not capable of being reduced (e.g., the minibus insurance cover, public liability, etc) and we were only able to continue employing our two members of staff through the generosity of the Government Coronavirus Job Retention Scheme. They nonetheless had to take a drop in income whilst they were on furlough. Wiltshire Council have also supported us with the continuation of their grant agreement from the Adult Care Commissioning team.

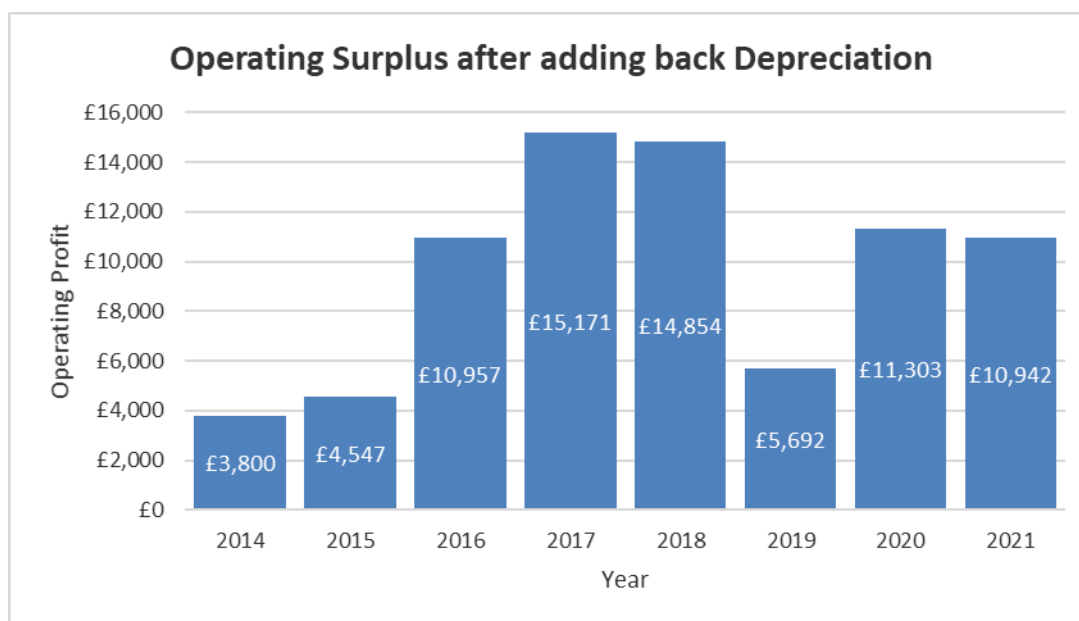
2021 Key Financial Performance Figures

- The Charity made an operating surplus of £10,942.19.
- The balance sheet correspondingly increased to £138,735.81.
- We received 7 Government Job Retention Scheme grants from the Government during the year, that amounted to £5,894.55.
- We received a grant from Wiltshire Council's Adult Care Commissioning team of £8,982.00.
- Donations of £6,994.90 were 140% of target and a 31.2% increase on last year's figure of £5,331.94.
- The Minibus made an operating loss of £2,122.33.

Operating Surplus

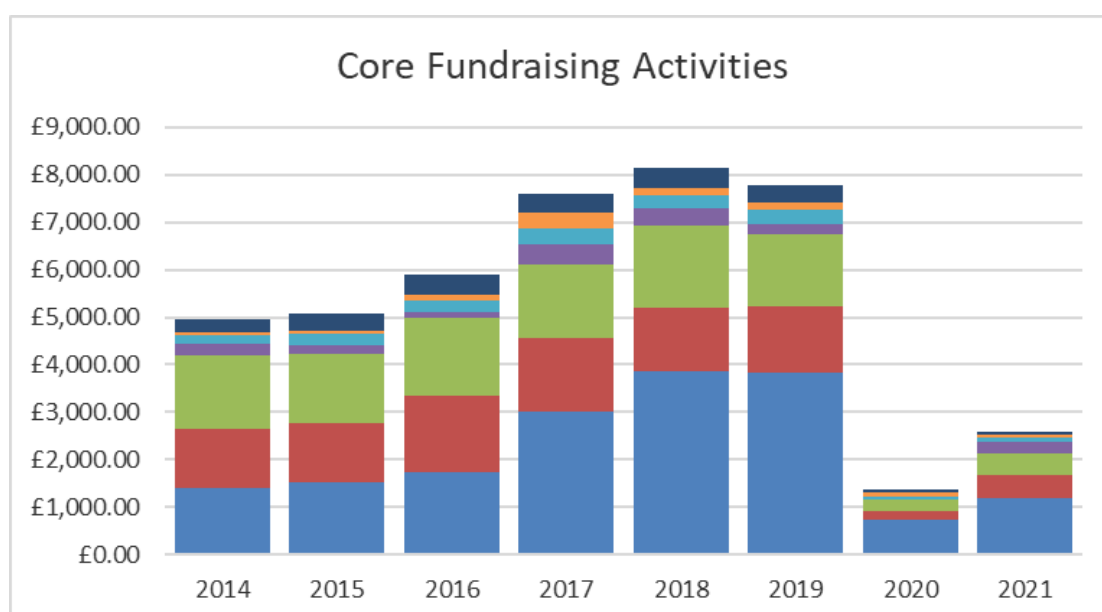
Last year we ignored the grant from Wiltshire Council but as we have again received a grant in 2021 for the provision of our services, we have restated last year's operating surplus to £11,303. To provide a better comparison to our results this year.

The following graph shows the Charity's operating surplus over the last eight years.



Key contributors to our finances are the grants for which we apply and our core fundraising activities. The grants received in 2021 have been, as was the case in 2020, significant. They are much needed and appreciated at this time of crisis, and without which we would have been reporting an operating loss.

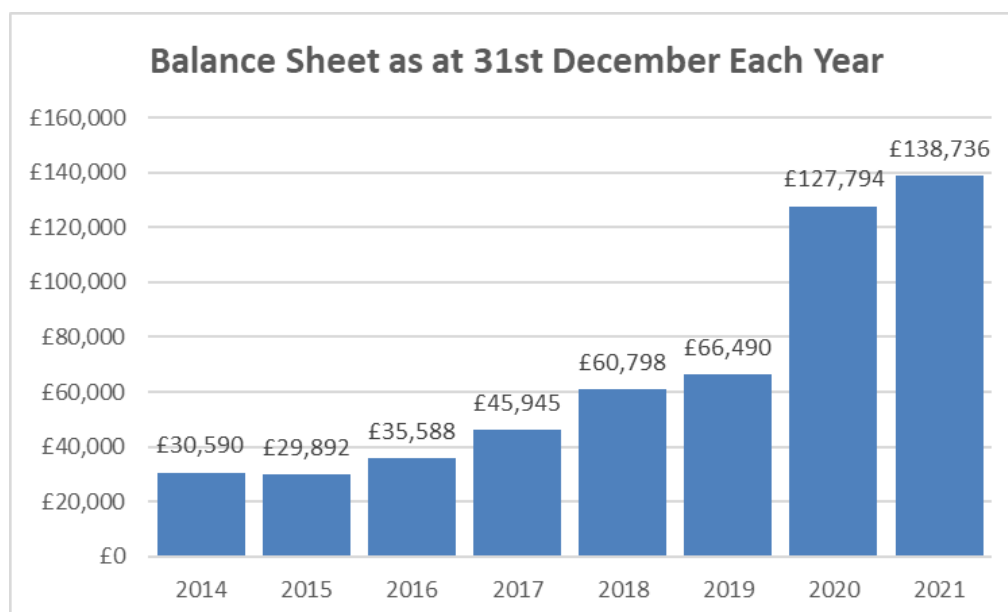
Our core fundraising activities include the money we raise from providing refreshments, raffles, bingo, bonus ball, book sales, quizzes and/or beetle drives and any other fund-raising activities such as a sales table. The following graph, despite lacking a legend, is informative and demonstrates the most important contributions (in order) continue to be refreshments, the weekly bonus ball, and raffles:



The amount raised from all our core fundraising activities was £2,592.79. The impact of only being open for 40% of our usual annual opening hours can clearly be seen.

Balance Sheet

Our balance sheet continues to grow:



The bulk of the funds (£132,966.46) are invested in a Lloyds Bank instant access deposit account, £70.00 is held as petty cash and the remainder is sat in a Lloyds Bank current account.

We have again reviewed our designated reserves. The reserve we put to one side should we ever have to close the service we provide has been increased to £3,250 (to meet our contractual liabilities). The other designated reserves have been held at their previous levels and will be reviewed again after we have purchased a replacement Minibus, planned for 2022. This means that our working capital has increased to a level that represents somewhere between six and twelve months anticipated expenditure.

Donations

This year we once again hit our donations target, which continues to be a creditable performance given the circumstances. We had 131 separate donations during 2021 compared to 116 from the previous year. This reflects the fact that we were open for more days. The corresponding figure for 2019 was 159.

In total £6,994.90 was donated to the Charity and this included a couple of larger donations - £1,404.00 from the Cricklade Open Gardens event, courtesy of Graham & Gloria Light, and £1,149.80 from the winding up of Cricklade Show. The remaining cash donations were well spread across a wide range of supporters. I should also mention that we are given many items that are of value, be they raffle prizes or more significant items like the kind donation of a flat screen TV and DVD player courtesy of Michael & Belinda Baverstock. We continue to write to personally thank each person who contributes £100 or more.

We currently have six regular standing orders for a total of £115 a month and a small one on an annual basis – the same as last year.

The Minibus

If we look at the Minibus income and expenditure items they are as follows:

Minibus fares	£419
Hiring charges	£0
Fuel Duty Rebate	£348
Income	£767

Fuel	£327
Minibus Insurance	£1,224
Maintenance Costs	£1,173
Road Tax	£165
Expenditure	£2,889

Minibus Operating Loss	£2,122
-------------------------------	---------------

The minibus was bought in late 2012 and we have nine whole years of experience running the bus. During this time, the minibus has only made an operating surplus on two occasions and, on a cumulative basis, has been run at an operating loss. The average annual operating loss is £752 a year and the higher than average loss in 2020 and 2021 of £2,405 and £2,122 respectively is primarily down to the lack of income through being off the road during the pandemic.

The minibus was first registered on 26th August 2008 and is now over 13 years old and has been written off in terms of the balance sheet. A brand-new Vauxhall Movano 17-seater minibus currently costs around £47,500 plus VAT (we might not have to pay VAT). This includes all the options that we are likely to require.

2022 Budget

The Trustees have set a budget for next year, based on their best view of both income and expenditure against the background of a gradual recovery from the Covid-19 pandemic. The budget for 2022 shows a planned operating loss, which reflects increasing wage costs (driven by the continuing increase in the National Minimum Wage) and reduced attendance levels (as illustrated by the reducing number of meals served).

The planned operating loss is both a conservative estimate and a small fraction of our working capital.



David Tetlow
Treasurer
January 2022

CRICKLADE OPEN DOOR - ACCOUNTS



Accounts period: 01/01/2021 to 31/12/2021

Revenue Account

2021

INCOME:	Receipts	Income	Budget	EXPENDITURE:	Payments	Expenditure	Budget
Grants	£ 14,876.55	£ 14,876.55	£ 8,982	Co-ordinator Wages	£ 11,673.35	£ 11,673.35	£ 13,400
Donations	£ 6,994.90	£ 6,994.90	£ 5,000	Rent	£ 1,330.00	£ 1,330.00	£ 5,250
Gift Aid	£ 788.71	£ 788.71	£ 460	CRB Checks	£ -	£ -	£ 100
Interest on Savings	£ 12.45	£ 12.45	£ 30	Volunteer costs	£ 277.17	£ 277.17	£ 200
				Training costs	£ 120.00	£ 120.00	£ 250
Meals	£ 2,219.00	£ 2,219.00	£ 9,500	Cost of Meals	£ 395.65	£ 395.65	£ 8,550
Refreshments	£ 1,416.86	£ 1,416.86	£ 4,000	Cost of refreshments	£ 219.35	£ 219.35	£ 450
Raffles	£ 457.30	£ 457.30	£ 1,500	Raffle expenses	£ -	£ -	£ 25
Bingo	£ 95.70	£ 95.70	£ 575	Bingo expenses	£ 26.49	£ 26.49	£ 225
Bonus Ball	£ 469.00	£ 469.00	£ 1,425	Quizzes/Beetle Drives	£ 42.33	£ 42.33	£ 170
Book sales	£ 85.95	£ 85.95	£ 300	Sales Table/Other	£ 29.35	£ 29.35	£ 200
Quizzes/Beetle Drives	£ 114.00	£ 114.00	£ 300				
Sales Table/Other	£ 271.50	£ 271.50	£ 500				
Whist	£ -	£ -		Whist expenses	£ -	£ -	£ 25
Special Events	£ -	£ -		Special Events	£ 284.14	£ 284.14	£ 350
				Grant expenditure	£ -	£ -	
				Stationery	£ 304.60	£ 304.60	£ 325
				Kitchen Supplies	£ 60.04	£ 60.04	£ 250
				Telephone	£ 84.00	£ 84.00	£ 125
				Insurance	£ 96.00	£ 96.00	£ 300
Minibus Fares	£ 419.00	£ 419.00	£ 2,500	Minibus Insurance	£ 1,223.75	£ 1,223.75	£ 1,200
Minibus Hire Charges	£ -	£ -	£ 650	Maintenance	£ 1,173.04	£ 1,173.04	£ 1,600
Fuel Duty Rebate	£ 347.96	£ 347.96	£ 350	Fuel	£ 327.50	£ 327.50	£ 1,350
				Road Tax	£ 165.00	£ 165.00	£ 165
Sundry Income	£ 422.00	£ 422.00		Sundry Expenses	£ 216.93	£ 216.93	£ 200
Total Income	£ 28,990.88	£ 28,990.88	£36,072	Total Expenditure	£ 18,048.69	£ 18,048.69	£ 34,710
Excess of Income over Expenditure		£ 10,942.19	£ 1,362				

CRICKLADE OPEN DOOR - ACCOUNTS



Balance Sheet b/f		£127,793.62	as at 01/01/2021
Investments:			
Bank Current A/c	£	3,821.61	
Savings A/c	£	123,972.01	
Petty Cash	£	0.00	
Reserves			
Restricted Reserves			
Wiltshire Council Grant	£	8,982.00	
			£ 8,982.00
Designated Reserves:			
Closure Reserve	£	3,000.00	
Unforeseen Operational Costs	£	1,000.00	
Potential Loss of Income	£	10,000.00	
Minibus Replacement	£	100,000.00	
			£ 114,000.00
Free Reserves:			
Working Capital	£	4,811.62	
			£ 4,811.62
			£127,793.62

Balance Sheet c/f		£138,735.81	as at 31/12/2021	2021
Investments:				
Bank Current A/c	£	5,699.35		
Savings A/c	£	132,966.46		
Petty Cash	£	70.00		
Reserves				
Restricted Reserves				
Wiltshire Council Grant	£	2,245.50		
Creditors	£	1,757.00		
			£	4,002.50
Designated Reserves:				
Closure Reserve	£	3,250.00		
Unforeseen Operational Costs	£	1,000.00		
Potential Loss of Income	£	10,000.00		
Minibus Replacement	£	100,000.00		
			£	114,250.00
Free Reserves:				
Working Capital	£	20,483.31		
			£	20,483.31
				£138,735.81

Notes to the Accounts:

- 1) Where a charity's annual income is over £25,000, the Trustees must arrange for an independent person or accountancy firm to carry out either an audit or an independent examination of the Charity's accounts. The trustees have agreed to present the accounts for an independent examination to be carried out in accordance with the Charity Commission Directions and guidance for examiners (CC32).
- 2) The investments making up the balance sheet value at the end of the year have been allocated, by the Trustees, to the reserve categories as shown above.

Accounts prepared by the Treasurer, David Tetlow, 1 Pleydells, Cricklade, Wiltshire, SN6 6NG

Accounts independently examined by Hayden Foxton, 3 Pleydells, Cricklade, Wiltshire, SN6 6NG on 3rd January 2022, there being no matter which came to my attention which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:

1. proper accounting records are kept (in accordance with Section 41 of the Charities Act 1993); and
2. accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

To be presented at the 2022 AGM

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
CRICKLADE OPEN DOOR

On accounts for the year
ended

31ST DECEMBER 2021

Charity no
(if any)

1124700

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Hayden Foxton

Date:

3rd Jan 2022

Name:

HAYDEN FOXTON

Relevant professional
qualification(s) or body
(if any):

Address:

3 PLEYDELLS

CRICKLADE

WILTSHIRE SN6 6NG

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

Accounts

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 st	January	2020		31 st	December	2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Dixon	Vice Chairperson		Annual General Meeting
2	Adina Grace	Chairperson		Annual General Meeting
3	Robert Jones			Annual General Meeting
4	Yvonne Keeble	Minutes Secretary		Annual General Meeting
5	Russell Osman			Annual General Meeting
6	David Tetlow	Treasurer		Annual General Meeting
7	Pamela Cowler			Co-opted by Trustees on 08/01/2019
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Staff members: Janet Aylward (Co-ordinator) & Chris Archer (Co-ordinator)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	ASSOCIATION
Trustee selection methods (eg. appointed by, elected by)	ELECTED EACH YEAR AT THE ANNUAL GENERAL MEETING BY THE MEMBERSHIP.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief of the elderly, disabled, and/or vulnerable adults in any manner which now is or hereinafter may be deemed by law to be charitable, including the provision of minibus transport services to those that are predominantly disabled or ill, and in particular to provide or assist in the provision of day service facilities for the residents of Cricklade and the surrounding areas who have need of such facilities by reason of their age, disability, and/or vulnerability with the object of improving their conditions of life and promoting social inclusion

In carrying out their duties the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

See the Chairperson's report and Treasurer's commentary, attached to this document, for further details.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

See the Chairperson's report and Treasurer's commentary, attached to this document, for any details.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has set aside designated reserves for

- Closure Reserve
- Unforeseen Operational Costs
- Potential Loss of Income
- Minibus Replacement

This policy was established in early 2019 and the amounts are reviewed by the Trustees annually. The remaining funds are the Charity's working capital, which, during the ordinary course of events, we would not expect to exceed 50% of our annual turnover.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See the Chairperson's report, attached to this document, for any details.

Section F

Other optional information

None

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Adina E Grace

David N Tetlow

Full name(s)

ADINA ELIZABETH GRACE

DAVID NIGEL TETLOW

Position (eg Secretary, Chair, etc)

CHAIRPERSON

TREASURER

Date

26/6/2021

Cricklade Open Door Chair's Report 2020-21

This is my fourth year as chair of Open Door, and what a year it has been. We temporarily closed Open Door on the 18th March 2020, before the first lockdown started, as most of our members had made the decision to stay home. We reluctantly made the decision to place Chris and Jan, our two coordinators, on furlough to retain two excellent workers in preparation for the reopening. We are committed to opening Open Door as soon as we can, although as I write this, we still don't know when that will be, as we are dependent on the trustees of the hall to set a date for its reopening. When we do return to the Jenner Hall, we will have a new kitchen to prepare and serve hot lunches for our members so we have that to look forward to.

The Trustees have not been idle during the three lockdowns, meeting quarterly via Zoom, revising our information leaflet and maintaining contact with the co-ordinators who voluntarily have been in contact with our 33 volunteers at intervals over the period. In turn some of our volunteers have supported the members in a variety of ways from collecting prescriptions, contacting them by phone for a chat, proving books and jigsaws etc. I would like to thank the volunteers for being so committed to the work that Open Door does that they continued to do this outside of the Open Door framework. The new information leaflet will be distributed, by the trustees and volunteers, to every house in the area Open Door covers.

During the pandemic the minibus has been off the road and even though the engine has been started every week for a vehicle of its age this has not been in its best interest so the trustees have been looking at a replacement vehicle.

I would like to thank my fellow trustees for their support and understanding during the past year. To David for his grasp of the finances and meticulous accounts, to Yvonne our minutes secretary, to Bob and Russell who between them look after the minibus and drivers and Bob for his excellent advice on all matters relating to health and safety and ensuring we will have a safe environment for the members to return to. Helen for being my vice chair and dealing with Wiltshire County Council when necessary and generally being involved as much as ever. Pam Cowler who supports us all in any way she can.

I would also like to thank our delightful members who make all we do so worthwhile. We look forward to their return and a big celebration to mark the reopening and enjoyment of the friends and fellowship that Cricklade Open Door brings to them. We hear from the members how much they are missing Open Door and how much the work it does means to them all.

Adina Grace
June 2021

CRICKLADE OPEN DOOR ACCOUNTS – 2020



Overview

2020 was unprecedented both for the nation and for the Cricklade Open Door charity. First and foremost, has been the impact of the Covid-19 pandemic and few would have imagined the impact this would have on our ability to provide our service.

The Open Door centre opened on only 33 occasions in 2020 i.e., three times a week up to and including 19th March when the service closed as a result of the Covid-19 pandemic. We opened on 147 occasions in 2019. Members were served with 368 meals during this period, an average of 11.2 every day that the centre was open, and a 17% decrease compared to the same period in 2019.

The reduction in the number of days we were open reduced the income we receive from our core fundraising activities. Whilst action was taken to reduce our costs, some are not capable of being reduced (e.g., the minibus insurance cover, public liability, etc) and we have only been able to continue employing our two members of staff through the generosity of the Government Coronavirus Job Retention Scheme. They nonetheless have had to take a drop in income whilst they are on furlough. Wiltshire Council have also supported us with the continuation of their grant agreement from the Adult Care Commissioning team.

The second significant factor that affected us in 2020 is the bequest that was made to the Charity by Martin Read, in his will. The proceeds from his estate were £50,000 to be used for our general charitable purposes.

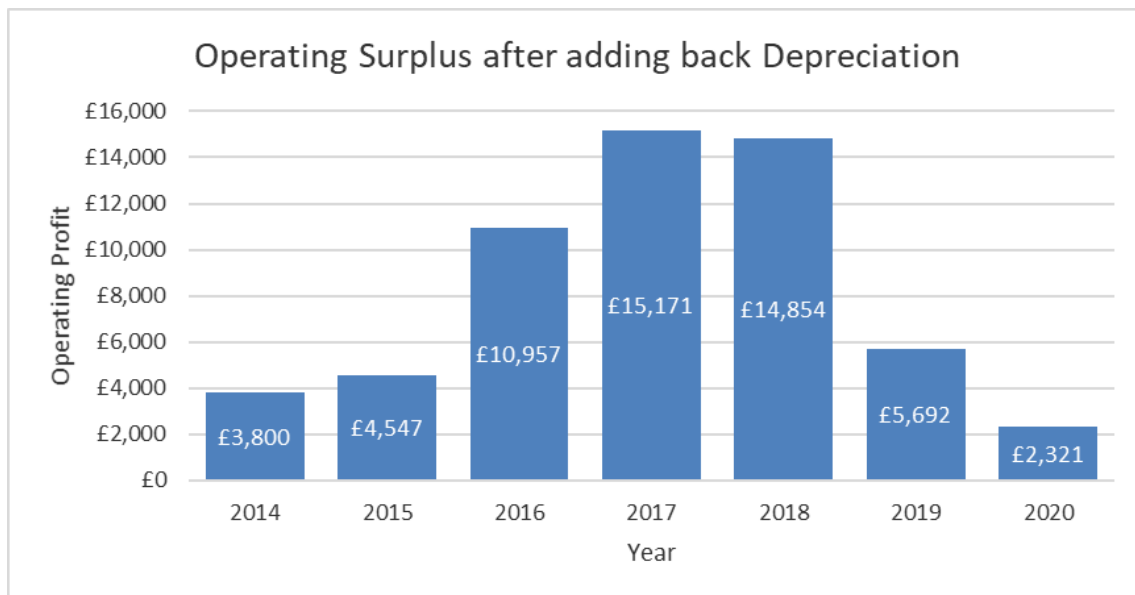
Finally, the approach to the accounts this year has been amended to move to a true receipts and expenditure basis and away from an “accruals basis”, which is more appropriate for an organisation such as ourselves. This means that for this year only our income will be higher than normal as the full payment from Wiltshire Council is credited in full. The corollary to this is that the grant is treated as a restricted reserve, until such time as the grant conditions have been met.

2020 Key Financial Performance Figures

- The Charity made a record operating surplus of £61,303.31 against a budgeted surplus of £1,362.
- This resulted in the balance sheet increasing to £127,793.62.
- We benefitted from our first ever legacy amounting to £50,000.
- Donations of £5,331.94 were 106.6% of the target and a 10.9% increase on last year's figure of £4,809.09.
- The Minibus made a loss of £2,405.00.
- We received record grants during the year.

Operating Surplus

The 2020 operating surplus was significantly higher than expected primarily due to the £50,000 bequest from which the charity benefitted. We have also received a Wiltshire Council grant despite not having provided a service so far in their financial year. If we ignore both these receipts, then our operating surplus is the lowest figure since 2008:

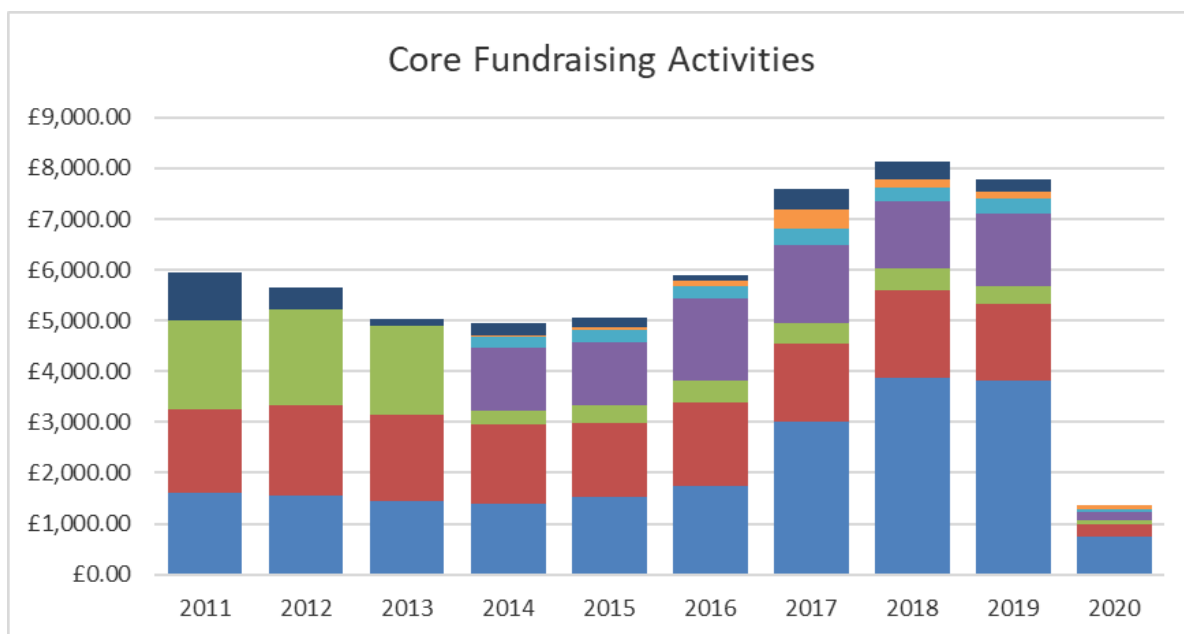


Key contributors to our finances are the grants for which we apply and our core fundraising activities. Taking the grants first:

- We were awarded £8,982 by Wiltshire Council in August 2020 notwithstanding the fact that we were closed and not providing a service. However, the status of the grant that we have received remains uncertain given our inability to meet some of the grant terms and conditions, which were only received in late October.
- We applied for the Government Coronavirus Job Retention Scheme grants from April through to December. Nine grant payments, totalling £7,428.62, were received.

The grants received in 2020 are the highest ever figure for the Charity, but much needed and appreciated at this time of crisis.

Moving on to our core fundraising activities, these include the money we raise from providing refreshments, raffles, bingo, bonus ball, book sales, quizzes and/or beetle drives and any other fund-raising activities such as a sales table. The following graph, despite lacking a legend, is informative and demonstrates the most important contributions (in order) continue to be refreshments, raffles, and the weekly bonus ball:



The amount raised from all our core fundraising activities was £1,374.91. The impact of being closed since late March can clearly be seen.

Balance Sheet

Our balance sheet is strengthened considerably as a result of the record grants we have received and the legacy:

Asset	31/12/2015	31/12/2016	31/12/2017	31/12/2018	31/12/2019	31/12/2020
Current Account	£1,400.29	£1,181.21	£4,814.44	£5,072.04	£3,145.54	£3,821.61
Petty Cash	£70.00	£70.00	£70.00	£70.00	£70.00	£0.00
Savings Account	£27,379.28	£33,895.02	£42,915.15	£57,941.06	£66,953.84	£123,972.01
Other	£1,042.13	£442.08	-£1,855.07	-£2,285.00	-£3,679.07	£0.00
Total	£29,891.70	£35,588.31	£45,944.52	£60,798.10	£66,490.31	£127,793.62

We have again reviewed our designated reserves in light of the record operating surplus. The reserve we put to one side should we ever have to close the service we provide has been increased to £3,000 (to meet our contractual liabilities) and the designated reserve to replace the Minibus has been increased by the amount of the legacy, which reflects Martin Read's expressed desire for us to replace our now tired Minibus. Whilst the reserve is now more than needed to purchase a new vehicle, what is left after the purchase will provide a good starting point for the subsequent replacement.

Donations

This year we just hit our donations target, which is a creditable performance given the circumstances. Underlying this however is a fall in the number of donations to 116 from last year's figure of 159 – a drop of 27%. It is difficult to judge whether this is a continuation of the falling number of donations we experienced in 2019 (a 17% fall) or simply down to the fact that we were closed for much of the year. However, the donations amount was in line with budget - we received £5,331.94, a 10.9% increase over 2019.

Notwithstanding the falling number of donations, we still have some important donors: Marion Parsons - £1,450 from the sale of her Cricklade Revealed booklets, which we help to publicise on our Facebook page and mLettings - £675 from the proceeds of their Christmas raffle, are both worthy of mention.

We currently have six regular standing orders for a total of £115 a month and a small one on an annual basis – this is two less standing order donations than last year, and the overall monthly amount has decreased by £20.

The Minibus

If we look at the Minibus income and expenditure items they are as follows:

Minibus fares	£464	Fuel	£294
Hiring charges	£34	Minibus Insurance	£1,683
Fuel Duty Rebate	£165	Maintenance Costs	£1,201
Road Tax Refund	£110	Road Tax	£0
Income	£773	Expenditure	£3,178

Minibus Operating Loss	£2,405
-------------------------------	---------------

The minibus was bought in late 2012 and we have nine whole years of experience running the bus. During this time, the minibus has only made an operating surplus on two occasions and, on a cumulative basis, has been run at an operating loss. The average annual operating loss is £567 a year and the higher than average loss in 2020 of £2,405 is primarily down to the lack of income through being off the road during the pandemic.

The minibus was first registered on 26th August 2008 and is now over 12 years old and has been written off in terms of the balance sheet. A brand-new Ford Transit 17-seater minibus currently costs around £48,000 plus VAT (we might not have to pay VAT), to which needs to be added the cost of a sliding step and rear tail lift.

2021 Budget

Given the current unprecedented nature of the pandemic it is exceedingly difficult to forecast when we might be able to return to our usual service levels. It is therefore recommended that we operate with the same budgets as we have done in 2020 and review them once we are able to open and have been providing our usual service for a period of at least three months.

A handwritten signature in blue ink, appearing to be 'DT', with a large, sweeping loop above it.

David Tetlow
Treasurer
January 2021

CRICKLADE OPEN DOOR - ACCOUNTS



Accounts period: 01/01/2020 to 31/12/2020

Revenue Account

2020

INCOME:	Accruals b/f	Receipts	Income	Budget	EXPENDITURE:	Accruals b/f	Payments	Expenditure	Budget
Grants	-£ 2,245.50	£ 16,410.62	£ 18,656.12	£ 8,982	Co-ordinator Wages	-£ 253.68	£ 11,018.25	£ 11,271.93	£ 13,400
Donations		£ 55,331.94	£ 55,331.94	£ 5,000	Rent	£ 1,225.00	£ 2,380.00	£ 1,155.00	£ 5,250
Gift Aid		£ 476.18	£ 476.18	£ 460	CRB Checks		£ -	£ -	£ 100
Interest on Savings		£ 36.17	£ 36.17	£ 30	Volunteer costs		£ 128.00	£ 128.00	£ 200
					Training costs		£ -	£ -	£ 250
Meals		£ 1,820.00	£ 1,820.00	£ 9,500	Cost of Meals	£ 918.00	£ 1,654.18	£ 736.18	£ 8,550
Refreshments		£ 819.05	£ 819.05	£ 4,000	Cost of refreshments		£ 85.19	£ 85.19	£ 450
Raffles		£ 246.50	£ 246.50	£ 1,500	Raffle expenses		£ -	£ -	£ 25
Bingo		£ 92.10	£ 92.10	£ 575	Bingo expenses		£ 14.25	£ 14.25	£ 225
Bonus Ball		£ 184.00	£ 184.00	£ 1,425	Quizzes/Beetle Drives		£ 80.55	£ 80.55	£ 170
Book sales		£ 49.95	£ 49.95	£ 300	Sales Table/Other		£ -	£ -	£ 200
Quizzes/Beetle Drives		£ 163.30	£ 163.30	£ 300					
Sales Table/Other		£ -	£ -	£ 500					
Whist		£ -	£ -		Whist expenses		£ -	£ -	£ 25
Special Events		£ -	£ -		Special Events		£ -	£ -	£ 350
					Grant expenditure		£ -	£ -	
					Stationery		£ 99.80	£ 99.80	£ 325
					Kitchen Supplies		£ 47.73	£ 47.73	£ 250
					Telephone		£ 125.50	£ 125.50	£ 125
					Insurance	-£ 46.17	£ 255.36	£ 301.53	£ 300
Minibus Fares		£ 464.00	£ 464.00	£ 2,500	Minibus Insurance	-£ 409.58	£ 1,273.76	£ 1,683.34	£ 1,200
Minibus Hire Charges		£ 34.00	£ 34.00	£ 650	Maintenance		£ 1,201.36	£ 1,201.36	£ 1,600
Fuel Duty Rebate		£ 165.41	£ 165.41	£ 350	Fuel		£ 293.71	£ 293.71	£ 1,350
					Road Tax		£ -	£ -	£ 165
Sundry Income		£ 110.00	£ 110.00		Sundry Expenses		£ 121.34	£ 121.34	£ 200
Total Income	-£ 2,245.50	£ 76,403.22	£ 78,648.72	£ 36,072	Total Expenditure	£ 1,433.57	£ 18,778.98	£ 17,345.41	£ 34,710
Excess of Income over Expenditure			£ 61,303.31	£ 1,362					

CRICKLADE OPEN DOOR - ACCOUNTS



Balance Sheet b/f **£66,490.31** as at 01/01/2020

Investments:	
Bank Current A/c	£ 3,145.54
Savings A/c	£ 66,953.84
Petty Cash	£ 70.00
Y/E Accruals	-£ 3,679.07

Reserves

Designated Reserves:	Closure Reserve	£ 2,500.00	
	Unforeseen Operational Costs	£ 1,000.00	
	Potential Loss of Income	£ 10,000.00	
	Minibus Replacement	£ 50,000.00	
			£ 63,500.00
Free Reserves:	Working Capital	£ 2,990.31	
			£ 2,990.31

£66,490.31

Balance Sheet c/f **£127,793.62** as at 31/12/2020 **2020**

Investments:	
Bank Current A/c	£ 3,821.61
Savings A/c	£ 123,972.01
Petty Cash	£ 0.00
Y/E Accruals	£ -

Reserves

Restricted Reserves	Wiltshire Council Grant	£ 8,982.00	
			£ 8,982.00
Designated Reserves:	Closure Reserve	£ 3,000.00	
	Unforeseen Operational Costs	£ 1,000.00	
	Potential Loss of Income	£ 10,000.00	
	Minibus Replacement	£ 100,000.00	
			£ 114,000.00
Free Reserves:	Working Capital	£ 13,793.62	
			£ 13,793.62

£127,793.62

Notes to the Accounts:

- 1) Where a charity's annual income is over £25,000, the Trustees must arrange for an independent person or accountancy firm to carry out either an audit or an independent examination of the Charity's accounts. The trustees have agreed to present the accounts for an independent examination to be carried out in accordance with the Charity Commission Directions and guidance for examiners (CC32).
- 2) The investments making up the balance sheet value at the end of the year have been allocated, by the Trustees, to the reserve categories as shown above.

Accounts prepared by the Treasurer, David Tetlow, 1 Pleydells, Cricklade, Wiltshire, SN6 6NG

Accounts independently examined by Hayden Foxton, 3 Pleydells, Cricklade, Wiltshire, SN6 6NG on 2nd January 2021, there being no matter which came to my attention which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:

1. proper accounting records are kept (in accordance with Section 41 of the Charities Act 1993); and
2. accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

To be presented at the 2021 AGM