

**LEEDS CHRISTMAS CHARITY LUNCH  
TRUSTEES' REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**Charity Number 1124699**

# LEEDS CHRISTMAS CHARITY LUNCH

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# LEEDS CHRISTMAS CHARITY LUNCH

## CHARITY INFORMATION

<b>Trustees:</b>	Mr K Rouse Mr P Rouse Mr M Flannery	Chairperson
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<b>Charity Number:</b>	1124699
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<b>Charity Offices:</b>	8 Carr Crofts Drive Armley Leeds LS12 3AL
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<b>Independent Examiner:</b>	Birdsall & Bennett LLP Chartered Accountants 12A-16 North Street Wetherby West Yorkshire LS22 6NN
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<b>Bankers:</b>	Handelsbanken 5 <sup>th</sup> Floor 3 The Embankment Sovereign Street Leeds LS1 4BJ
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# LEEDS CHRISTMAS CHARITY LUNCH

## TRUSTEES ANNUAL REPORT

### YEAR ENDED 31 MARCH 2023

The trustees present their report and the accounts of the charity for the year ended 31 March 2023.

#### **Trustees**

The trustees named on page 1 have served throughout the year except where stated. Appointment of trustees is governed by the constitution of the charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing trustee.

#### **Investment Powers**

The Trust Deed authorises the trustees to make and hold investments using the general funds of the charity.

#### **Constitution, Objects and Policies**

The objects are to raise funds, which are to be donated to a nominated beneficiary.

The trustees consider that the performance of the charity this year has been satisfactory.

#### **Development, Activities and Achievements**

The trustees consider that the performance of the charity this year has been satisfactory.

#### Activities and Achievements

- The December 2022 Christmas Charity Lunch has generated income of £374,723 and donated £342,249 to nominated beneficiaries.

#### Targets for 2023/24

- To maintain the level of income generated by the Christmas Lunch.

**LEEDS CHRISTMAS CHARITY LUNCH**  
**TRUSTEES ANNUAL REPORT**  
**YEAR ENDED 31 MARCH 2023**

**Statement of Trustees' Responsibilities**

The trustees are required under the constitution of the charity to prepare financial statements for each financial year.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Reserves**

The trustees consider that the reserves held are sufficient.

**Risk**

The trustees actively review the major risks which the charity currently faces on a regular basis and have also examined other operational and business risks faced by the charity. The trustees confirm that they have established systems to mitigate the significant risks.

**Approval**

This report was approved by the trustees on 9<sup>th</sup> October 2023 and signed on their behalf by

Mr K Rouse  
Chair



9<sup>th</sup> October 2023

# **LEEDS CHRISTMAS CHARITY LUNCH**

## **INDEPENDENT EXAMINER'S REPORT**

**YEAR ENDED 31 MARCH 2023**

I report on the accounts of the charity for the year ended 31 March 2023, as set out on pages 6 to 8.

### **Respective Responsibilities of trustees and independent examiner**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility:

- to examine the accounts (under section 43 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act), and
- to state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the account and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiners Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
  - Proper accounting records are kept (in accordance with section 41 of the Act); and
  - Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act.
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

# LEEDS CHRISTMAS CHARITY LUNCH

## INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 MARCH 2023

Independent Examiner  
Birdsall & Bennett LLP  
12A-16 North Street  
Wetherby  
West Yorkshire  
LS22 6NN

Signed

*Birdsall & Bennett LLP*

Date

*18/10/2023*

# LEEDS CHRISTMAS CHARITY LUNCH

## INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
<b>INCOME</b>		
Auction & Other Donations	305968.00	310725.00
Ticket Sales	33390.00	31165.00
Sponsorship and Advertising	20500.00	20000.00
Raffle	7050.00	6000.00
£20 draw	7815.00	7480.00
Bank interest	0.00	0.00
<b>TOTAL INCOME</b>	<b>374723.00</b>	<b>375370.00</b>
<b>DONATIONS</b>	<b>342249.00</b>	<b>308778.00</b>
<b>EXPENSES</b>		
Caterers	15270.00	17195.00
Speakers	500.00	2200.00
Security & Other Event Costs	720.00	691.00
Auction & Raffle Prizes	21309.00	23500.00
Bank & Visa Charges	417.00	512.00
<b>TOTAL EXPENDITURE</b>	<b>380465.00</b>	<b>352876.00</b>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>	<b>-5742.00</b>	<b>22494.00</b>



# LEEDS CHRISTMAS CHARITY LUNCH

## BALANCE SHEET

31 MARCH 2023

	Note	2023 £	2022 £
<b>CURRENT ASSETS</b>			
Bank Current Account		118608.00	124350.00
Prepayments		0.00	0.00
		<u>118608.00</u>	<u>124350.00</u>
<b>CURRENT LIABILITIES</b>			
None		0.00	0.00
<b>NET CURRENT ASSETS</b>			
		<u>118608.00</u>	<u>124350.00</u>
<b>TOTAL CAPITAL</b>			
		<u>118608.00</u>	<u>124350.00</u>

## **1. ACCOUNTING POLICIES**

### **Basis of accounting**

The accounts are prepared on the receipts and payments basis and include the results of the charity's operations which are described in the Trustees' report, all of which are continuing.

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 from including a cash flow statement in the financial statements on the grounds that it qualifies as a small charity.

## **2. Income**

All income is accounted for as received by the charity. The income is shown gross with the associated costs included in expenses.

## **3. Value Added Tax**

Value Added Tax is not recoverable by the charity, and as such is included in the relevant costs in the income and expenditure account.