



Trustees' Annual Report and Unaudited Financial Statements

For the year ended 31st October 2023

Festival Medical Services

Mission: Professional event healthcare supporting charities worldwide

Vision: Best possible medical care at UK events and support for health-related charities making a difference around the world

Core values:

We care for people: We care for the whole community including festival goers, workers, and performers.

We are innovators: We do this through the provision of specialist event medicine through governance, training, evolution, and continuous development.

We have Big Hearts: We are a family of intrepid souls with a big heart for people, here and abroad.

We care for your welfare: We create a caring and safe place for our festival community.



1. Introduction by Chair of Trustees

After several years of disruption FMS members have been busy in all aspects of the charity. I believe that all members should be very proud of the expansion and progress made in the past year; FMS has really grown in stature. We have seen more patients, at more festivals and given more money in grants, than ever before. We have also made great changes behind the scenes to make ourselves more effective both clinically and in the way that we care for our members.



Our new Patron, Annie Maw, officially opened our new HQ in Somerton in April 2023. This was the culmination of a great deal of work. FMS bought the building outright and have adapted it to serve as a warehouse, a training facility, a garage and a headquarters for the charity. We have attended to our green credentials by reducing the carbon footprint, fitting insulation and solar panels. This will be an ongoing theme to constantly improve.

In October, Annie Maw held a tea party at our HQ to showcase the work of FMS. This attracted much positive feedback, with some guests being 'blown away' by the presentation, and most just 'did not know' the way that we lessen the health impact of festivals and the very many lives that benefit from our charitable grants. We plan to follow this up with another event in the Spring 2024.

In 2023 FMS granted £218,000 to projects throughout the world with the focus on reducing health inequalities. This is the highest amount FMS has granted in one year. It is a considerable achievement and demonstrates how well FMS has recovered since the COVID lockdowns when we were unable to make any grants.

The Trustees are looking at ways that FMS can recognise members achievements and ways to further improve volunteer experience when attending events.

The Trustees, with the Senior Leadership Team, have reviewed and updated many policies in 2023 including:

- Making recommendations to the AGM regarding adjustments to the FMS governing documents to make them more applicable to the organisation.
- ESG (Environment, Social and Corporate Governance)
- EDB (Equity, Diversity, and Belonging) with data gathering of our diversity.
- Replacing the previous Volunteer Agreement with four separate documents (Volunteer Handbook, Code of Conduct for Volunteers, Resolving Problems with Volunteers, and Expenses Policy)
- Revised Incident Reporting
- Patient Safety and Concerns Policy
- FMS' position on drug checking at events

Chris Howes has been instrumental in setting up the **Events Medical Association (EMA)** under the umbrella of the **National Outdoor Events Association (NOEA)**. The EMA will bring together event medical providers to promote the highest standards of medical care at outdoor events. We truly are leaders in our field.

We are grateful for a grant that allowed us to supply haemostatic dressings to Ukraine. These dressings are a vital component for the treatment of trauma injuries. They promote blood clotting in wounds allowing emergency services to get patients to definitive treatment before they succumb to blood loss.

We have given a warm welcome to new trustees Sarah Todd and Derek Jenkins.

During the year Tony Daniel and Peter Jordan left the Board. We are indebted to Tony and Peter for the high level of skills that they brought to our work.

Nich Woolf BEM
Chair of FMS Trustees



FMS Headquarters Official Opening 1st April 2023

At the Festival Medical Services headquarters official opening are (L-R) FMS Chief Operating Officer David Parry, FMS Chief Executive Dr Chris Howes, FMS Trainer Mike Gray, Somerset Councillor Tessa Munt, FMS Chair Nich Woolf, FMS Trustee Dr Neil Rushton with Mrs Annie Maw and Michael Eavis in front.

2. Festival Medical Services ESG Report (Environmental, Social, Corporate Governance)

FMS' ESG at a Glance

Environmental

We are monitoring our energy use and introducing solar panels. Most of our meetings are now virtual, but Festivals involve travel, and we encourage lift sharing and use of public transport.

Social

- We support communities in the UK through medical services at events, and vaccinations
- We support communities internationally, and at home in the UK, through provision of grants to medical projects
- We support our staff and volunteers by providing fair pay, expenses reimbursement, and a safe comfortable environment for both staff and volunteers
- FMS is committed to preventing acts of modern slavery and human trafficking from occurring within both its business and supply chain

Governance

- We follow the Charity Commissions advice set out in the Charity Governance Code
- We have a fair and open way of recruiting Trustees, Staff, and Managers
- FMS is committed to ensuring that there are no conflicts of interest
- We have Internal Financial Controls, and Invest our funds ethically



The Wheelbase Fred Whitton Challenge is one of the most popular sportives in the UK and is also famed as being particularly difficult. Dubbed 'The Daddy of them all' by *Cycling Weekly*, riders rank it alongside European events such as the Marmotte in terms of difficulty. The ride is a real challenge and everyone who completes it has a true sense of achievement. The Wheelbase Fred Whitton Challenge is a charity event in honour of the late Fred Whitton who was a great advocate for cycle sport in Cumbria and North Lancashire

Medical Cover provided by Festival Medical Services

Environmental

Since purchasing our own premises we have been able to improve the insulation with the installation of suspended ceilings, separated those areas which require more heating than other areas (e.g. storage has a lower temperature than areas where we train staff/volunteers) and installed solar panels which are able to provide surplus power to the grid.

In 2022, we calculated that the miles travelled by our volunteers attending the Glastonbury and Reading Festivals was a total of 275,000. We are attempting to reduce this by encouraging lift sharing, public transport, and electric vehicles. In 2023 our Carbon Footprint had reduced. However, this was in part, owing to not being so heavily involved in carrying out COVID and flu vaccinations. Our 2023 calculations tell us that FMS needs to plant 1,930 trees this year to offset the carbon that we produce. The Trustees are considering offsetting this by restoring tree cover in Mali to provide fruit, combat desertification, soil conditioning and providing food.

Post COVID use of virtual meetings has reduced the need to travel to meetings (including our AGM).

The power for our medical centres at Glastonbury Festival uses renewables.



Rhoda Dolo who carries out midwifery training.

Joliba Trust: Midwifery Training (Mali)

In the last 20 years Joliba Trust has trained over 800 Village Birth Attendants, which has dramatically reduced maternal and child mortality. When they began their work one in four women were dying of childbirth-related causes and it was not uncommon for women to lose half or even all of their children.

Festival Medical Services granted £12,149 in 2023 to support the training programme for 106 Birth Attendants in 53 villages and 16 hamlets in the districts of Wadouba and Kendé on the Dogon Plateau of Bandiagara in Central Mali.

Social

Charity Objects

Festival Medical Service charity's objects are:

- (a) the relief of sickness by the provision of medical services and emergency relief particularly at public gatherings.
- (b) to advance the education and training of members and volunteers of the Charity, and of members of the public in general, in the subject of medical care; and
- (c) any Charitable purpose which the trustees shall from time to time think fit

FMS' Community

- **Medical Services at Festivals.** Festival Medical Services (FMS) is a charity that provides doctors, nurses, paramedics, first responders and other trained medical and administrative personnel to music festivals and outdoor events throughout the UK. At 31st October 2023 FMS had 1341 volunteers, and four paid part time staff.

We provide a full range of medical services to minimise the health footprint of events. By providing on-site medical care at events FMS achieves the following:

- Early treatment of casualties preventing escalation of trauma and medical emergencies
- Prevention of casualty deterioration by treating on site, where possible
- Reducing the impact on local health services
- Assisting event organisers in complying with their obligations

Our charity is almost exclusively staffed by volunteers, and it is extremely grateful to all those that have given their time, skills, given up holidays and weekends to assist. In 2023 this amounted to a total of 28,500 hours which our volunteers spent on medical care duty at events or duties associated with events. Additionally, there was time spent by our Team Leaders and Managers in managing this effort, and Trustees with steering the charity. The total hours of medical care duty, Team Leaders, and Managers is 31,500 hours.

- **Vaccinations.** In addition to the voluntary hours above our members have supported the NHS in the rolling out of the national vaccination programmes. This amounted to 858 hours in 2023.
- **Grant Making.** FMS has granted £1.5m to projects since 1991 throughout the world which have changed health outcomes for the better of a very considerable number of people.

FMS aims to make a real, practical difference in everything it does. Our grants demonstrate this commitment with the range of grants awarded.

- **Ukraine Trauma Boxes** FMS applies its skills in preparing Trauma Boxes, first aid kits, and hospital equipment for clinicians working in war torn Ukraine. This is funded by donations.
- **Training** providing certified courses for responders to increase the skills of the public.
- **Fundraising** Using our fundraising capacity to maximise the support we can achieve in reducing health inequalities.
- **Public Benefit** The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011, to have due regard to the Charity Commission's general guidance on public benefit "Charities and Public Benefit".

The provision of medical care at events, vaccinations, Ukraine Medical supplies, and grants to worthy causes, are charitable for the purposes of public benefit. We are here to provide a service to the public and support worthy causes. We consider how our planned activities contribute to public benefit.

Human Capital Management

- **Pay Policy** Responsibility for determining pay rests with the Board of Trustees. The annual review of staff pay takes place in March. In setting the staff salaries consideration is given to rises in the cost of living, national trends in pay rises, and the market rate for the work. Pay benchmarking studies are carried out to ensure that FMS staff are paid the market rate.
- **Equity, Diversity, and Belonging.** We have recently appointed a Trustee with EDB experience and are now rolling out an Action Plan which will:
 - Meet our legal responsibilities.
 - Agree a timetable of implementation.
 - Support and encourage EDB throughout FMS.
 - Ensure that all policies and decisions have EDB considerations.
 - Re draft the FMS Strategy to include EDB.
 - Include EDB as part of all training.
- **Equity Diversity and Belonging (EDB) statement.** We are committed to being fair to our employees, trustees, volunteers, and service users. We aim for an environment of equity of opportunity and treatment wherever practically possible, with reasonable adjustments made to ensure we can offer an inclusive experience to those who are disadvantaged.

Our EDB vision is that we will build a culture of inclusivity, encourage diversity and foster good relations between people, including those with protected characteristics, and we will strive to create equity of opportunity.

We do not accept discrimination on the grounds of age, disability, gender, reassignment, marriage and civil partnership, race, religion or belief, sex or sexual orientation, pregnancy and maternity.

Members are protected against discrimination in all aspects of their employment, volunteer status, education, and training relationship, which includes recruitment and selection, employment terms and conditions, promotion, appraisal/annual review, assessment of performance, dismissal, and post-termination (such as providing references).

Priorities and next steps:

1. Increase awareness of the organisational commitment to EDB.
2. Improve accessibility in all areas including making reasonable adjustments for volunteers and staff and improving the website and social media content.
3. Review opportunities for personal development and advancement within FMS including all levels of the organisation.

These aims demonstrate the overall strategy of FMS. A working group of staff, Board members and volunteers will be initiated to build a framework of actions which will ensure they succeed.

- **Safeguarding** We are committed to being accountable and transparent regarding our safeguarding policies and approaches. We have zero tolerance for harassment, bullying or exploitation of any kind.

We have a comprehensive safeguarding policy which is regularly reviewed. This policy is applied to our patients and volunteers equally.

- **Staff/Volunteer Support.** Staff have a Disciplinary Procedure, and a Grievance Procedure. Volunteers have a:
 - **Handbook** setting out the hopes, expectations, and information.
 - **Code of Conduct** setting out behaviour expectations
 - **Problem Resolving** setting out what we do in the event of things going wrong.
 - **Expense Reimbursement Policy**
 - **Wellbeing and emotional support**
 - **Fantastic camping facilities while working at Festivals.**

Supply Chain Partners

- **Slavery and Human Trafficking.** FMS is committed to preventing acts of modern slavery and human trafficking from occurring within both its business and supply chain.



End of the Road Festival is an annual music festival in England which focuses on independent rock and folk music. It is hosted at the Larmer Tree Gardens, on the border of north Dorset and Wiltshire, and usually takes place over the last weekend of August or the first full weekend in September. The first festival took place in 2006, and after selling out for the first time in 2008, it has sold out in advance every year since

Medical Cover provided by Festival Medical Services

Governance

- **How we operate** Together, every decision we make ensures our work is efficient, effective and sustainable, and takes us closer to our goal of relieving of sickness by the provision of medical services and emergency treatment at festivals, vaccinations, Ukraine Medical supplies, and making the world a better place with the grants that we make
- **Leadership** FMS has a Board of Trustees that provides Leadership, Strategic Planning, and Direction. It takes responsibility for all decisions made by the organisation and follows best practice. Under a Scheme of Delegation, the Senior Leadership Team leads the management and operations of FMS.
- **Recruitment, Training, and Induction of Trustees** Our Trustees are appointed by secret ballot at the Annual General Meeting. Trustees retiring can stand for re-election to the Board subject to the "nine-year rule". When a vacancy arises, the Board will advertise the post within the membership and include details of the desired skills needed to ensure the Board have the right skills mix to effectively govern. We will also encourage those from under-represented groups to apply, in order to bring a range of experience and viewpoints to the organisation. All applications will be considered equally and the best candidate will be offered the role.

- **Conflict of Interest** FMS has adopted a Conflict-of-Interest policy, part of which is a requirement for Trustees to declare any potential interest at the beginning of a meeting and absent themselves from the meeting when such items are discussed and not take part in any vote. Additionally, Trustees are required to complete an annual Conflict-of-Interest Form declaring any potential interest.

- **Risk Management**

Our Risk Register is split into four areas:

- Organisational Risk
- Clinical Risk
- Operational Risk
- Board Oversight

At every meeting, our trustees monitor one of these risks in detail on a rotational basis.

The Risk Register helps to ensure that there are sufficient risk assessment processes in place, and that assurances are provided to the board as well as highlighting any areas for concern and agreeing mitigation measures

- **Internal Financial Controls.** FMS Trustees protect their charity's assets and resources and make sure they are only used to further the charity's aims. They have robust internal financial controls in place to protect funds from misuse.

Our system includes a rolling five-year cash-flow, and annual budgets approved by trustees. These are reviewed by the Senior Leadership Team and the Board. The Board also considers actual results compared with plans and forecasts. Our Financial Procedures are regularly reviewed by the Finance Officer and Chief Finance Officer. Tests are carried out to ensure the procedures are being adhered to.

- **Charity Governance Code.**

- FMS Board meets four times a year.
- The Chair:
 - Plans the annual cycle of board meetings and AGM.
 - Sets agendas for the board and AGM.
- The Chair develops the board of trustees including induction, training, appraisal, and succession planning.
- The Chair addresses conflict within the board.
- The board can get independent, professional advice in areas such as governance, the law and finance.
- The Board carries out an annual Skills Audit.
- The Board has a minimum of five and a maximum of twelve Trustees.
- All new trustees are provided with an induction and key documents.
- Trustees receive ongoing support through training opportunities.
- Trustees have been requested to undertake Self Reflection using the format provided by the NCVO.

- **Investment policy** We bank our cash to obtain maximum interest payments with minimum charges, mainly through the specialist charity services provided by the Co-operative Bank, Triodos Bank, Nationwide, Charities Aid Foundation Bank (Scottish Widows), Charity Bank, and Reliance Bank. We spread our funds so that we stay under the £85,000 covered by the Financial Services Compensation Scheme. We are unwilling to invest in long term investments as our funds are comparatively small and all but working capital is granted to charities (see Reserves below).

FMS ensures that its deposits are not being invested in arms manufacture, tobacco, fast food, gambling, alcohol, fossil fuel, slavery, fracking, nuclear, pornography, and companies with a dubious human rights records.

- **Reserves Policy** Our trustees annually review the charity's reserves and after quantifying all known risks the trustees recently set a level of reserves of £150,000. This is the working capital that Festival Medical Services needs to give it time (one year) to rebuild in the event of it losing a considerable amount of activity. These reserves are freely available.

At 31 October 2023 the level of reserves held by the charity stood at £778,339 (2022: £687,386) of which £740,166 (2022: £649,558) were unrestricted funds. Of these funds £266,102 (2022: 243,902) was held as fixed assets and £14,823 (2022: £10,600) stock. This leaves £459,241 (2022: £395,056) of free reserves which are readily available. In 2024 FMS plans to make grants and donations of £180,000.



Project Harar (Ethiopia) Since 2001 Project Harar has worked in the poorest and most remote areas of Ethiopia to provide access to treatment for young patients with cleft lip and palate.

Children who live in remote areas of Ethiopia already experience food insecurities due to environmental, social, and economic factors, these difficulties are heightened for those with cleft lip and palate and these children can become dangerously undernourished. Babies are often unable to suckle and may be prone to choking, making breastfeeding a near impossible task. Without corrective surgery, not only will these children face malnourishment, they often go on to struggle with further developmental barriers, such as speech and hearing difficulties.

Funded by Festival Medical Services

3. FMS' Strategy for the future

In September 2021 we adopted a five-year strategy:

The right people

- o Recruitment and retention – attracting the right people and keeping them
- o Volunteer experience – communication, safety, fairness, facilities, opportunities

Good organisation

- o Finance – sound finances and financial probity
- o Risk management – organisational, clinical, operational
- o Information governance
- o Relationships – customers, agencies, media

Clinical and operational effectiveness

- o Operating policy
- o Clinical guidance
- o Equipment – enough of the right kit where it is needed
- o Patient safety – checking qualifications and registrations, DBS, safeguarding, infection control, complaints handling
- o Quality assurance – learning from what happens
- o Training and refreshers

Well-managed charitable activities

- o Project management – assessment and monitoring
- o Fund raising
- o Participation - opportunities for member involvement



WOMAD Festival was founded in 1980. WOMAD Festivals have travelled all over the world, bringing artists to 27 countries and entertaining over one million people

Medical Cover in UK provided by Festival Medical Services

4. FMS' Grants and Donations in 2023

Charity/Project	Purpose of Grant/Donation		Grant	Progress in 2023
Ethiopian Prolapse Project	Item	£	£10,238	This funding contributed to the costs of local staff members and start the surgery preparation program. The work will continue in 2024.
	New Staff Members	2,559.38		
	Medicines	6,288.75		
	Laboratory Testing	1,389.37		
	Total	10,237.50		
Joliba Trust	Support the training programme for 106 Birth Attendants in 53 villages and 16 hamlets in the districts of Wadouba and Kendé on the Dogon Plateau of Bandiagara in Central Mali.		£12,149	110 Birth Attendants trained.
Anchor of Hope	Provide solar power electricity to a Prenatal Nourishment Center, Haiti.		£8,388	Solar panels are all complete and working. There was \$2,000 left and FMS agreed that they use this to buy an ultrasound probe to plug into a mobile phone.
Project Harar	<ol style="list-style-type: none"> 1. To provide access to vital surgery and treatment for 100 children affected by cleft lip and palate in remote and insecure living situations. 2. To provide comprehensive rehabilitation services – referring for nutritional support, speech therapists and social workers 3. To address the large 'backlog' of children waiting for treatment as a result of civil conflict and the Covid-19 pandemic . 		£15,900	115 children received surgery, and children who needed nutritional support were provided with it.

Charity/Project	Purpose of Grant/Donation	Grant	Progress in 2023
Bridge2Aid	<p>Fund a training and awareness programme in Northern Tanzania to stop the practice of Oral Mutilation in children.</p> <p>If infants suffer from sickness or diarrhea when they are developing their first set of teeth, traditional healers often diagnose the growing teeth as the cause of the illness. They call these plastic teeth (due to their softness). The 'treatment' (Infant Oral Mutilation) is to remove the growing canine teeth without the use of anesthetic – and usually with unsterilised, improvised implements. This is extremely painful, dangerous and can be fatal.</p>	£24,750	<p>864 local community members trained. Post training results show:</p> <ul style="list-style-type: none"> a significant decrease of associating childhood illness with the plastic teeth myth and need for treatment from 63% to 6% an increase from 27% to 91% saying there is no illness caused by what is known as plastic teeth myth.
Akamba Aid Fund	Fund an operating theatre in Kenya.	£12,820	Operating Theatre now functioning with kit that FMS funded. Please see photo at foot of this table.
North East Wales Search and Rescue	Purchase of full body trainer and trauma manikin moulage kit.	£3,552	FMS purchased on behalf of North East Wales Search and Rescue with input from a FMS member.
Partnership Overseas Network Trust	Provide a Tuk Tuk Ambulance in Eastern Uganda	£7,800	An engineering team is going to Uganda to add the finishing touches in Mid-February 2024. They are looking to hand over to the District Director of Health when the team arrives on 27th February, when it will then become operational. Please see photo at the foot of this table.

Charity/Project	Purpose of Grant/Donation	Grant	Progress in 2023
Move the Mind	Contribution to the cost of an animal stable/barn project near Bath, England.	£10,000	Full planning permission received in January 2024 for the new stable block and the work begins in April 2024 (weather permitting) They have raised £32,000 (as at January 2024) in total and only need another £6,000.
Tossing a Star Fish	Funding approved for a water well in Marhatsara, Madagascar.	£5,000	<p>Tossing a Star Fish is waiting for its partner organisation Feedback Madagascar to access the site and do test drilling to establish the quality of the water to ensure that it is safe to drink.</p> <p>Unfortunately it is held up by weather conditions as it is in a very remote site which is difficult to access in wet conditions.</p>
RE:ACT	Donation to assist in the rescue work following the earthquakes in Morocco and Turkey/Syria.	£20,000	
Mines Advisory Group	Training medics to work with demining teams and procure essential medical equipment for Ukraine.	£9,500	Training is progressing and teams have been deployed.
Matt Carapiet Trust	Part fund a fresh water scheme providing potable water to two remote villages in Langtang region of Nepal.	£10,000	

Charity/Project	Purpose of Grant/Donation			Grant	Progress in 2023
Equal Aqua Uganda	Nancy School for the Deaf Project	Units	Price £	£4,498	This has provided wash facilities and training for the 396 students at Nancy School for the Deaf in Northern Uganda. The main phase of the programme has been completed with two latrines with disabled access and a 10,000-rainwater harvesting tank using 'ecobricks' (upcycled drinks bottles) thereby also tackling the issue of plastic pollution in Uganda.
	Ecobricks Water Tank 10,000 Litre	1	1000		
	Latrine (2x4 stands, 1 disability stand, urinals, wash basin)	1	3242		
	Viva Purifaaya Ceramic Water Filters	4	256		
	TOTAL		4498		
				£9,595	Work completed. Please see https://www.youtube.com/watch?v=1h0x8DDZG0
	Kyaka II Refugee Settlement- 2 Schools	Units	Price £		
	ISSb & Eco brick Latrines (2x5 stands)	2	6484.00		
	Eco brick Water Tank 10,000 litre	2	2000.00		
	Viva Purifaaya Ceramic Water Filters	4	256.00		
	WASH and ISSB educational workshops	4	427.36		
	Menstrual Hygiene Management courses	4	427.36		
	TOTAL		9594.72		
St Peters Lifeline	Purchase equipment for clinic which treats disabled children in remote tribal Kenya.			£5,239	Equipment purchased and in use.
Vanuatu Physio	Two therapeutic ultrasound machines, and interferential machine and two TENs machines, and training.			£5,000	Awaiting Bank Details from Vanuatu Physio in order to pay the grant (as at 15 Jan 24).

Charity/Project	Purpose of Grant/Donation		Grant	Progress in 2023
Tulsi Trust			£16,540	<ul style="list-style-type: none"> • 588 patients treated under the Tribal Health Care programme. • 1042 Medical Camps patients treated. • Mother and baby camps held throughout the year, where medicine, tonics, health advice, and health checks are available to pregnant women, mothers, and young children. Pregnancies have been monitored and given after care to 41 mothers and their new-born. Mothers have been taken to hospital for deliveries and monitored the newborn babies for some months after birth. Checks are carried out, and medicine distributed with nutritional tonics as necessary. • School visits have taken place and students have engaged in a number of common health issues. • The Women and Girls Health Programme has been delivered by running camps particularly focused on women's health and hygiene.
	Tribal Health care	£2,400		
	Medical Camps	£2,400		
	Mother and Baby Programme	£1,700		
	Referral Outreach Hospital	£8,100		
	School Health Education Visits	£590		
	Woman and Girls Health Programme	£1,350		
	Total	£16,540		
International Health Partners	Increase access to lifesaving medicines in Zanzibar.		£10,000	The FMS donation has contributed overall to enable IHP to treat 49,088 patients.

Charity/Project	Purpose of Grant/Donation	Grant	Progress in 2023
Lalibela	Eye surgery expenses and health post refurbishment in Ethiopia.	£17,500	<p>Lalibela has completed the restoration of 6 of the damaged Health Posts. The remaining 4 are all in Bugna Woreda, which is still in a red line zone where it is deemed unsafe to work in the remote rural area. The Woreda Head of Health cannot put a date on when this will become free.</p> <p>However, Lalibela's informal partners, Create Impact (Australia), have secured funding for the construction and the community are enthusiastic and quickly agreed to provide the labour for the foundations, free of charge. This will leave only a need for new equipment, e.g. birthing couch, refrigerator, shelving etc.; all damaged by the Tigray Peoples Liberation Front.</p> <p>In the circumstances FMS agreed that the remaining funds are used to fund this equipment.</p>
	Total	£218,469	



Partnership Overseas Network Trust (PONT) relieves sickness and poverty and promotes and preserves good health in Uganda.

Tuk Tuk Ambulance funded by Festival Medical Services



Akamba Aid Fund (Kenya) focuses on three main areas:

- Provision of clean water and sanitation
- General health, including focus on eye care and women's health
- Education at Primary and Secondary level

Operating theatre funded by Festival Medical Services

FMS Grant Making Policy

FMS aims to make a real, practical difference in everything we do. Our grants demonstrate this commitment with the range of grants awarded. These are the criteria that we use:

- Applications from charities registered with the Charity Commission of England and Wales, Scotland, or Northern Ireland are preferred. Where this is not possible the Grants Committee will ensure that the project meets the same standard of reporting detail as the UK bodies require. As a Board we are responsible for the money transferred to a charity and that the money is spent in the manner agreed.
- Every such application will be considered. Our Grants Committee will look at published data about the recipient charity to satisfy itself about its financial stability and probity and ensure that the application complies with FMS policy.
- Applications from smaller charities will be given priority. FMS is itself a small charity and we believe that we have a duty to our members to ensure that every penny of the money they raise goes to the cause that we are supporting and will do the most for the most.
- The application must be focused on a specific project with a defined time frame. The timeframe should be one or two years and who is to benefit must be clearly stated. Some projects will have a natural progression but will require further application for later stages. Often the initial project is something which should ideally be funded by government and showing the project can succeed may persuade government to continue to support it.
- The project must be health or education based. Within FMS our trustees and members have many different skills which we use to help the projects that we take on.
- The project must have an element of capacity building, in other words it must leave a legacy of enduring benefit. "Give a man a fish and you feed him for a day. Teach a man to fish and you feed him for life". Capacity building also gives a sense of ownership to the people who are running a project. Indirectly this helps to combat opportunities for corruption.
- FMS does not support funding for international or domestic airfares but may occasionally support local transport or similar where it is an integral part of a projected course. To elaborate further we would not fund travel for consultants from the UK to visit remote hospitals, but we would give consideration to supporting poor health workers travelling relatively short distances.
- Successful charities are expected to provide a five-minute video for the FMS web site demonstrating to the membership how their grant has been used, what benefits it has provided and to whom. Restrictions of time will mean that in future this may be published on our website.

- Successful applications will usually have a champion within FMS, someone who would oversee the project and may be able to visit it. We encourage members to become champions of projects so that we can receive up-to-date news on progress and ensure that the project is kept on track.
- FMS will strive to ensure a project delivers the greatest possible benefit for the sum donated. FMS members work extremely hard at festivals to raise the money that goes into providing these grants to other charities. It is only right that we take on projects that produce clearly defined benefits so that our members can be motivated to carry on with this work.
- FMS will satisfy itself that all donations are used in a nonpartisan way and take all reasonable steps to ensure these are not used to support terrorist activities as determined by the Terrorism, Counter Terrorism and Border Security Acts.

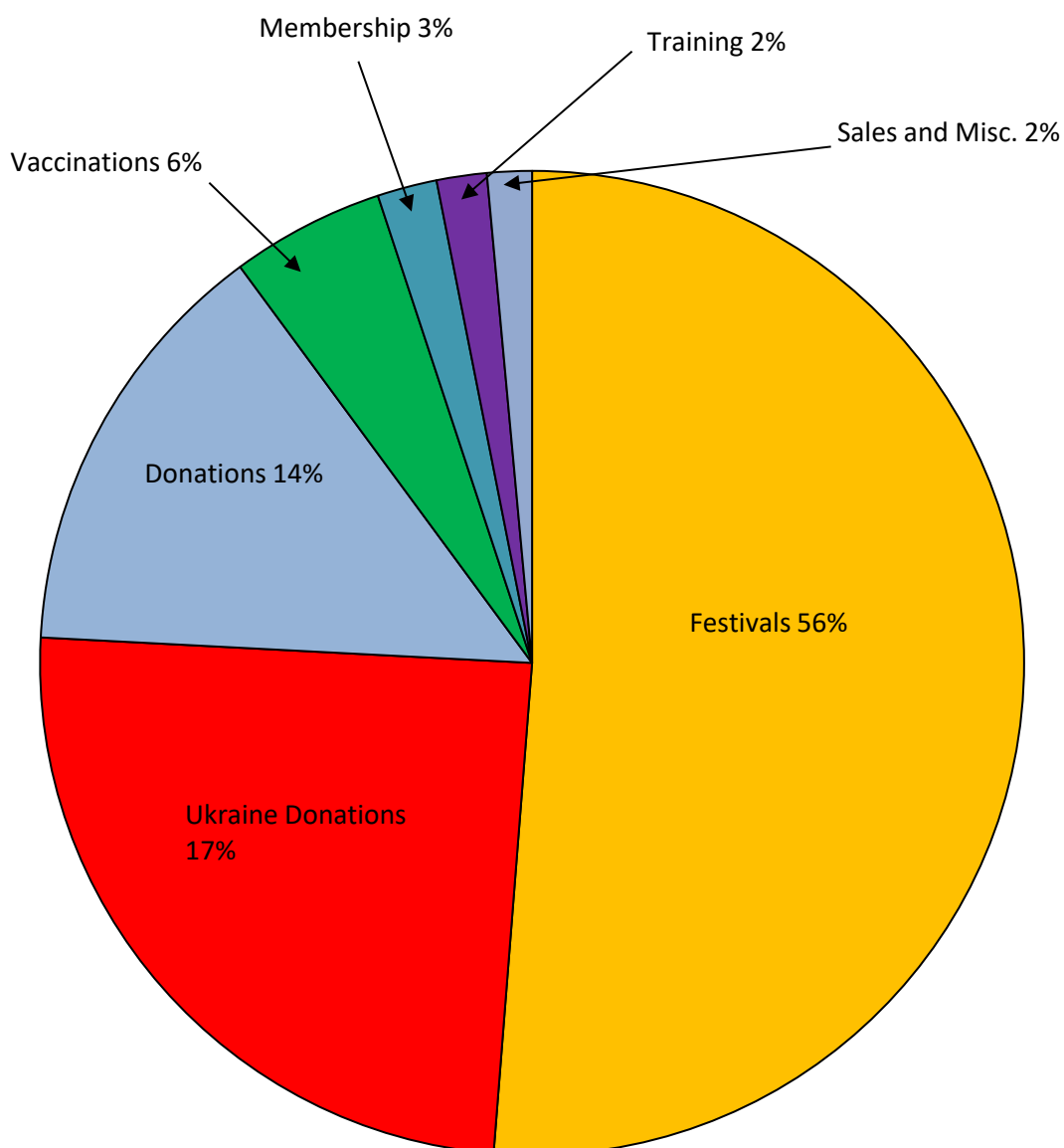


Ukraine Trauma Boxes provided by Festival Medical Services.
Boxes filled with medical supplies needed in the event of an attack

5. Financial Review of FMS

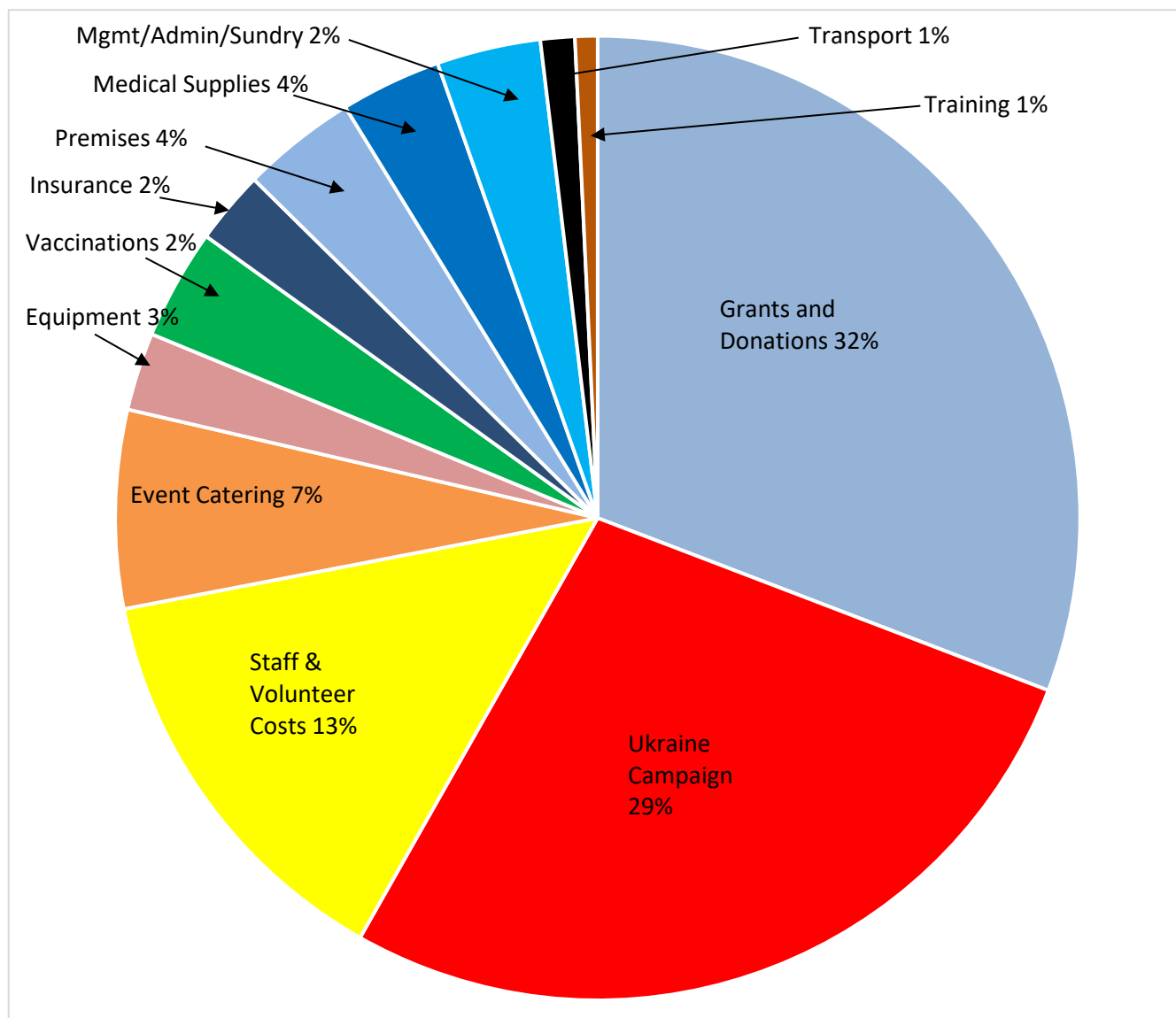
Where our income came from 2022/23

Total income for the year was £799,845 (2022: £679,744). The split of the funding sources can be seen below:



How the money was spent 2022/23

Total expenditure for the year was £708,892 (2022: £468,651). The split of the funding sources can be seen below:





The **North Somerset Show** is an agricultural show held annually in May at Wraxall, North Somerset, England. It is organised by the North Somerset Agricultural Society.

Medical Cover provided by Festival Medical Services

6. How FMS Trustees carry out their work

Patrons

Heidi Thomas
Stephen McGann
Annie Maw

Trustees

Our governing document is our Memorandum and Articles of Association.

Trustees for the year ending 31st October 2023:

Chris	Howes	Chief Executive Officer
Dave	Parry	Chief Operations Officer
Derek	Jenkins	Appointed March 2023
Elaine	Tomlins	Appointed March 2022
Grahame	Paine	Vice Chair Appointed
Lainey	Jewell-Moore	Appointed March 2023
Neil	Rushton	Lead for Grants
Nich	Woolf BEM	Chair
Paul	Hooton	Chief Clinical Officer
Peter	Jordan	Resigned August 2023
Phil	Barker	Resigned March 2023
Sarah	Todd	Appointed March 2023
Tony	Daniel	Resigned November 2023
Lorae	Allford	Appointed March 2024
Nathan	Ware	Appointed March 2024

Festival Medical Services was incorporated as a company limited by guarantee on 1st June 2007 and registered as a charity on 1st June 2007 with a Memorandum and Articles as its Governing Document. It had previously been registered as an unincorporated charity on the 18 February 1998. It operates throughout England and Wales.

FMS has a “Unitary Board” comprising senior leaders and trustees.

It is not unusual for small charities to have trustees that play both a governance and executive role. Having three trustees that are ex officio senior leaders has many advantages:

- faster decision making
- shared responsibility
- clearer strategic thinking

There is scope for increasing the diversity of the Board at each annual election. We are introducing equality monitoring to enable the FMS Board to reflect our membership and patients.

- Gender: FMS as a whole has 56% female membership. Female Membership of the Board is 30%.
- Ethnicity: The events that FMS covers do not at present publish ethnicity data. FMS is keen to represent the UK population in our membership.
- Disability: Equality monitoring will enable FMS to assess and provide help for disabled members. At a clinical level we are actively engaged with promoters to provide facilities for people with disabilities.
- Age: Currently the average age of FMS Trustees is 63 years. FMS aims to reduce this figure over time.



Glastonbury Festival Organiser Emily Eavis welcoming festivalgoers as she opens the gates on the Wednesday before the Glastonbury Festival.

Medical Cover provided by Festival Medical Services

FMS Trustee Board Meetings

March Board Meeting

- Management Accounts
- Cash Flow Statement
- Salary Reviews
- Festival Financial Analysis
- Grants
- Approve TAR
- ESG Review
- Strategic Plan Progress
- Risk Register Performance
- SLT Report
- Governance reports

January Board Meeting

- Grants
- Management Accounts
- Cash Flow Statement
- Trustee Skills Audit Analysis
- SLT Report
- Strategic Plan Progress



May Board Meeting

- Approve Financial Statements
- Grants
- Management Accounts
- Cash flow Statement
- Strategic Plan Progress
- Risk Register Performance
- SLT Report
- Governance reports

October Board Meeting

- Management Accounts
- Cash Flow Statement
- Grants
- Appt. of Independent Examiner
- Approve Budget
- Reserves Policy
- Strategic Plan Progress
- Risk Register Performance
- SLT Report
- Governing Document Review
- Financial Procedures Manual Review

Occasionally Trustees provide paid cover at events. In doing this the Trustees are satisfied that it is in the interests of the Charity on some occasions, Trustees have the same access to paid roles as the rest of the membership. In reaching this decision the Trustees balanced the advantage of employing a Trustee against the disadvantages of doing so. This decision is reached on the understanding that the majority of the Trustees in office will receive no such payments.

Trustees receive no remuneration for their work as Trustees. The role of Chief Operating Officer is currently a part paid one. The current COO is both a paid employee of the charity and a Trustee. The Board has decided that it is in the interests of the charity for him to continue in both roles. In reaching this decision Trustees balanced the advantage of employing a Trustee against the disadvantages of doing so. Also, this decision was reached on the understanding that the majority of the Trustees in office will have no such paid positions.

FMS has adopted a Conflict-of-Interest policy, part of which is a requirement for Trustees to declare any potential interest at the beginning of a meeting and absent themselves from the meeting when such items are discussed and not take part in any vote. Additionally, Trustees are required to complete a Conflict-of-Interest Form declaring any potential interest.



Oktoberfest began in 1810 to celebrate the marriage of Prince Ludwig to Princess Therese of Saxe-Hildburghausen. The royal newlyweds deemed the party so great that they wanted to repeat it every year and so Oktoberfest has been celebrated in Munich every fall since then. Today, Oktoberfests are held in many countries.

Medical Cover in UK provided by Festival Medical Services

Management and Administration

We have a headquarters and stores at Somerton, where we train staff, store medical supplies and ambulances. Most of our work is done from home. Most meetings are now by video call.

The Managers are led by a Senior Leadership Team.

Delivery is organised by Managers and Team Leaders who:

- Are appointed by the Senior Leadership Team with advice from members.

- Coordinate teams between and at events
- Disseminate information from Senior Leadership Team
- Recruit staff and check qualifications
- Manage rotas.

Senior Leadership Team	
Chief Executive Officer	Head of Human Resources & Organisational Development
Chief Operating Officer	Senior Manager (Medical Centres)
Chief Finance Officer	Senior Manager (Responder Team)
Chief Clinical Officer	Operations Manager

Management and Administration Staff	
Chief Operating Officer	Communications & Finance Officer
Membership Administrator	Warehouse Supervisor

Managers	
Clinical Governance Manager	IT & Administration Manager
Patient Safety Manager & Caldicott Guardian	Training & Development Manager
Medical Communications Manager	Health & Safety Manager
Support Team Manager	Information Governance Manager

Teams	
Medical Centre Teams	Responder Teams
Doctors	Recruitment administration
Nurses	First Responders
Dentists	Cycle Responders
Mental Health	Stages
Pharmacy	Ambulance and Paramedics
Physiotherapy	Small Events
Podiatry	
Imaging	Patient Safety Team
Porters	Incidents and Complaints
Clinical Governance Teams	Medical Communications Team
Safeguarding	
Infection Control	Operations Teams
CQC Preparedness	Warehouse
	Logistics and Procurement
Support Teams	Transport
Production	Fleet
Campsite	Accreditation
Bar	Emergency Preparedness, Resilience and Response
	Event Liaison
Administration & IT Team	Duty Ops
Training Team	
	Media Liaison Team
Marketing & Fundraising Team	Social media
Volunteer Wellbeing Team	



Lalibela Trust is a UK registered charity which works to improve health, education, and drinking water through the construction of health posts, classrooms, and clean water projects in Amhara Region, Northern Ethiopia.

Funded by Festival Medical Services

10. Reference and administrative details of the charity, its trustees, and advisers

Festival Medical Services (known as FMS) is a registered Charity and Company limited by guarantee. Our Registered Charity Number is 1124695 (England and Wales) and our Company Registration Number is 6265957.

Independent Examiner:

A C Mole LLP
Stafford House
Blackbrook Park Avenue
Taunton
Somerset TA1 2PX

Registered Office:

Festival Medical Services
Unit 17,
Canvin Court,
Somerton Business Park,
Somerton,
Somerset, TA11 6SB

Bankers

The Charity Bank Limited,
Fosse House,
182 High Street,
Tonbridge,
Kent, TN9 1BE

Triodos Bank
Deanery Road
Bristol
BS1 5AS

The Cooperative Bank plc
P O Box 101
1 Balloon Street
Manchester
M60 4EP

Nationwide Building Society
Nationwide House
Pipers Way
Swindon
SN38 1NW

Reliance Bank Ltd
Faith House
23-24 Lovat Lane
London
EC3R 8EB

Charities Aid Foundation
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

11. Declarations

Statement of trustees' responsibilities

The trustees (who are also directors of Festival Medical Services for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Nich Woolf BEM	Phil Barker
Position (for example Secretary, Chair, etc)	Chair	Company Secretary
Date		

FESTIVAL MEDICAL SERVICES

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FESTIVAL MEDICAL SERVICES

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 October 2023, which are set out on pages 33 to 45.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants England & Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Twist FCA DChA
Chartered Accountant
A C Mole LLP
Stafford House Blackbrook Park Avenue
Taunton Somerset TA1 2PX

_____2024

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 OCTOBER 2023

		Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
	Note	£	£	2023 £	2022 £
Income					
Donations and Grants	2	295,592	13,479	309,071	206,505
Income from Other Trading Activities	3	-	33,332	33,332	47,985
Income from Charitable Activities	4	-	452,390	452,390	416,363
Other Income	6	-	801	801	8,042
Investment Income	5	-	4,251	4,251	849
TOTAL INCOME		295,592	504,253	799,845	679,744
Expenditure					
Costs of Raising Funds					
Festival tickets		-	10,024	10,024	15,667
Expenditure on Charitable Activities	7	284,632	414,236	698,868	452,984
TOTAL EXPENDITURE		284,632	424,260	708,892	468,651
Net income for the year		10,960	79,993	90,953	211,093
Transfers		(10,615)	10,615	-	-
Net movement in funds		345	90,608	90,953	211,093
Reconciliation of Funds:					
Total funds brought forward		37,828	649,558	687,386	476,293
Total funds carried forward		38,173	740,166	778,339	687,386

The notes on pages 36 to 45 form part of these financial statements.

BALANCE SHEET AS AT 31 OCTOBER 2023

	Note	£	2023 £	£	2022 £
FIXED ASSETS					
Tangible Assets	8		266,102		244,447
			<u>266,102</u>		<u>244,447</u>
CURRENT ASSETS					
Stock	7	14,823		10,600	
Debtors & Prepayments	11	12,792		30,772	
Cash at Bank and in Hand		503,068		421,558	
		<u>530,683</u>		<u>462,930</u>	
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	12	18,446		19,991	
		<u>18,446</u>		<u>19,991</u>	
NET CURRENT ASSETS			512,237		442,939
			<u>512,237</u>		<u>442,939</u>
TOTAL NET ASSETS			778,339		687,386
			<u>778,339</u>		<u>687,386</u>
THE FUNDS OF THE CHARITY					
Unrestricted Funds	14		740,166		649,558
Restricted Funds	14		38,173		37,828
			<u>778,339</u>		<u>687,386</u>
TOTAL CHARITY FUNDS			778,339		687,386
			<u>778,339</u>		<u>687,386</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 October 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 October 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions of part 15 of the Companies Act 2006 relating to small companies regime.

The accounts were approved by the trustees and signed on their behalf by:

..... Trustee
N Woolf BEM - Chair of Trustees

..... 2024

The notes on pages 36 to 45 form part of these financial statements

CONSOLIDATED STATEMENT OF CASHFLOWS FOR THE YEAR ENDED 31 OCTOBER 2023

	Note	2023		2022	
		£	£	£	£
Cashflows from operating activities					
Net cash from operating activities			110,478		211,603
Cashflows from investing activities					
Interest income	5	4,251		849	
Purchase of fixed assets		(39,718)		(237,599)	
Proceeds from sale of fixed assets		6,499		4,500	
Net cash provided by investing activities			(28,968)		(232,250)
Change in cash and cash equivalents in the reporting period			81,510		(20,647)
Cash and cash equivalents at the beginning of the reporting period			421,558		442,205
Cash and cash equivalents at the end of the reporting period			503,068		421,558

Reconciliation of net income to net cashflow from operating activities

Net income for the year as per Statement of Financial Activities		90,953		211,093
Adjustments for:				
Depreciation charges		16,797		13,622
Profit on disposal of fixed assets		(5,233)		(2,118)
Impairment of fixed asset investment		-		1
Investment income		(4,251)		(849)
(Increase) in stock		(4,223)		(4,600)
Decrease/(Increase) in debtors		17,980		(393)
(Decrease) in creditors		(1,545)		(5,153)
		110,478		211,603

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2023

1 ACCOUNTING POLICIES

(i) Charitable company status

The charity is a company limited by guarantee and does not have any share capital. The liability of the guarantors, who are the members is limited to £10 per guarantor. At 31 October 2023 the charity had 1,341 members. The company is registered in England and Wales. The registered office Unit 17 Canvin Court, Bancombe Road, Somerton, Somerset, TA11 6SB.

(ii) Basis of preparation and assessment of going concern

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) - (Charities SORP (FRS102) second edition), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(iii) Funds Structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Further details of each fund are disclosed in note 14.

iv) Income Recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations and grants are recognised when the charity been notified in writing of both the amount and settlement date. Memberships, festival income and service level agreements are recognised in the period to which it relates.

Income in the form of gifts in kind (including festival passes and equipment) are included at fair value in the statement of financial activities. Fair value is determined as the maximum sale proceeds which could be obtained by the charity.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2023 – Continued

v) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities comprises those costs incurred by the charity in delivery of its activities and service for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

Governance costs are included within support costs and comprise all costs associated with meeting the constitutional and statutory requirements of the charity and include the professional fees and costs linked to the strategic management of charity.

vi) Fixed Assets

Only items with a value greater than £1,000 are treated as tangible fixed assets. Items below this value are written off in the year they are acquired.

Depreciation on fixed assets has been provided at the following rates

Freehold Property	2%	Straight Line
Motor Vehicles	25%	Reducing balance
Equipment	25%, 20% & 10%	Straight Line

vii) Fixed Asset Investments

Investments in subsidiary undertakings are included in the Balance Sheet at cost less impairment.

viii) Stock

Stock is valued at the lower of cost and net realisable value.

ix) Cash and Cash Equivalents

Cash and cash equivalents include cash in hand, deposits and other short-term highly liquid investments that are readily convertible to known amounts of cash with insignificant risk of change in value.

x) Financial Instruments

The charity only has financial assets and liabilities that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at settlement value.

xi) Critical Accounting Estimates and Judgements

The preparation of the financial statements requires the trustees to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2023 – Continued

xi) Critical Accounting Estimates and Judgements - continued

The resulting accounting estimates will, by definition seldom equal the related actual results. The trustees are of the opinion that there were no estimates or assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

xii) Volunteer Reimbursements

FMS makes a contribution to volunteers costs which is below actual costs incurred and is therefore a reimbursement. HMRC has confirmed that "If there is no office or employment, it follows that the reimbursement of any expenses incurred by voluntary workers in doing the work of the organisation will not give rise to a tax liability."

xiii) Donated Services

In accordance with the Charities SORP (FRS102), any unpaid volunteer time is not recognised in the financial statements.

2 DONATIONS AND GRANTS

	Restricted £	Unrestricted £	2023 £
Donations	9,000	13,479	22,479
Glastonbury Festival	90,000	-	90,000
Ukraine Campaign	196,592	-	196,592
	<hr/>	<hr/>	<hr/>
	295,592	13,479	309,071
	<hr/>	<hr/>	<hr/>

	Restricted £	Unrestricted £	2022 £
Donations	-	9,917	9,917
Covid 19 Grants	-	688	688
Glastonbury Festival	80,093	-	80,093
Ukraine Campaign	115,807	-	115,807
	<hr/>	<hr/>	<hr/>
	195,900	10,605	206,505
	<hr/>	<hr/>	<hr/>

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2023 – Continued

3 INCOME FROM OTHER TRADING ACTIVITIES	2023 £	2022 £
Sale of guest passes	10,024	22,171
Hire Income	900	250
Other from trading activities	1,543	6,553
Electrical hook ups	4,245	5,628
Food and bar takings	4,277	3,729
Facilities fees	12,343	9,654
	—	—
	33,332	47,985
	=====	=====
4 INCOME FROM CHARITABLE ACTIVITIES	2023 £	2022 £
Events	383,252	329,461
Membership*	15,685	17,975
Training	13,158	16,256
Covid 19 Vaccination Programme	40,295	52,671
	—	—
	452,390	416,363
	=====	=====

Income from Events includes £10,024 (2022: £22,171) of gifts in kind.

*MEMBERSHIP INCOME

All members apply through the FMS website, and team coordinators are responsible for their team selection. Once selected, applicants will be emailed welcoming them to FMS and requested £25 for a three-year membership. Teams are split between patient and non-patient facing teams. All members who are patient facing must have a current enhanced DBS disclosure for Adult and Child Workforce and their membership will not be finalised until a valid DBS certificate has been received. All non patient facing applicants must supply two forms of identification as proof of identity and residency before membership is completed. Full details can be found on the FMS website under 'Membership' or by emailing membership@festival-medical.org.

5 INVESTMENT INCOME	2023 £	2022 £
Bank Interest	4,251	849
	—	—
	4,251	849
	=====	=====

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2023 – Continued

6 OTHER INCOME

Other income includes £Nil from the sale of shipping containers (2022 - £6,750).

7 EXPENDITURE ON CHARITABLE ACTIVITIES	2023 £	2022 £
Opening Stock	10,600	6,000
Closing Stock	(14,823)	(10,600)
Medicines and Dressings	23,935	29,325
Small Equipment Purchases	15,677	6,316
Equipment	5,596	10,066
Insurance and Fees	17,387	22,888
Volunteer Expenses and Reimbursements	1,452	4,582
Volunteer Catering and Facilities *	53,084	48,751
Wages	52,558	49,483
Telephone	1,941	1,779
Transport	11,494	10,886
Postage, Stationery, Website, IT and Software	7,162	7,790
Grants	218,469	90,001
Rent	1,972	14,970
Premises Costs	25,186	6,271
Sundries	4,595	1,842
Depreciation	16,797	13,622
Profit on Disposal of Vehicles	(5,233)	(2,496)
Loss on Disposal of Equipment	-	378
Impairment of investments	-	1
Bank Charges	628	542
Training	6,889	7,239
Payroll Services	282	1,000
Independent Examiner's Fees	2,040	1,577
Trustee Meeting Travel Expenses	4,087	942
Medical Cover	15,426	6,864
Professional Fees	1,146	3,387
Bad Debt	179	-
Covid 19 Vaccination Programme	26,263	39,431
Ukraine Campaign Expenditure	194,079	80,147
	<hr/>	<hr/>
	698,868	452,984
	<hr/>	<hr/>

*Volunteer Catering and Facilities: Festival Medical Services provides food and beverages for those working at events. Charges are made to those volunteers not on duty. This has been found to be the most efficient way of providing good quality food for volunteers at events.

In 2023 there was £284,632 (2022: £161,328) of restricted expenditure of which £553 (2022: £1,088) related to depreciation, £194,079 (2022: £80,147) Ukraine campaign expenditure and £90,000 (2022: £80,093) grant expenditure.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2023 – Continued

8 TANGIBLE FIXED ASSETS

	Freehold Property £	Equipment £	Motor Vehicles £	Total £
Cost				
1 November 2022	201,165	48,788	88,785	338,738
Additions	-	20,468	19,250	39,718
Disposals	-	-	(9,495)	(9,495)
	_____	_____	_____	_____
31 October 2023	201,165	69,256	98,540	368,961
	_____	_____	_____	_____
Depreciation				
1 November 2022	4,023	28,046	62,222	94,291
Charge for the Year	4,023	5,475	7,299	16,797
Eliminated on Disposal	-	-	(8,229)	(8,229)
	_____	_____	_____	_____
31 October 2023	8,046	33,521	61,292	102,859
	_____	_____	_____	_____
Net book value				
31 October 2023	193,119	35,735	37,248	266,102
	_____	_____	_____	_____
31 October 2022	197,142	20,742	26,563	244,447
	_____	_____	_____	_____

9 TRUSTEE EXPENSES AND REMUNERATION

Remuneration of £24,458 (2022: £23,028) was paid to the Trustee D Parry during the year for his role as Chief Operating Officer. The Charity's Memorandum of Association includes a provision giving legal authority to make the payment. No remuneration has been paid to, or on behalf of any other trustees (2022: Nil).

During the year £3,161 (2022: £843) was reimbursed to three (2022: two) Trustees for travel expenses and £142 (2022: £1,183) to one (2022: two) trustee for other expenses. At the year-end £7,404 (2022: £453) was owed to a trustee and £0 (2022: £51) was due back from a trustee with regards to expenses incurred on behalf of the charity.

10 INDEPENDENT EXAMINER'S FEES	2023 £	2022 £
Independent Examination and Accountancy	2,040	1,577
Payroll Services	282	1,000
	_____	_____
	2,322	2,577
	_____	_____

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2023 – Continued

11	DEBTORS	2023	2022
		£	£
	Trade Debtors	8,364	19,945
	Prepayments	2,429	8,399
	Other Debtors	1,999	2,428
		<hr/>	<hr/>
		12,792	30,772
		<hr/>	<hr/>

12	CREDITORS	2023	2022
		£	£
	Amounts falling due within one year:-		
	Trade Creditors	9,778	12,126
	Accountancy	2,250	2,316
	PAYE/NIC	918	762
	Deferred income	500	4,787
	Grant Commitments	5,000	-
		<hr/>	<hr/>
		18,446	19,991
		<hr/>	<hr/>

13 STAFF NUMBERS AND COSTS

The average number of staff employed during the year was: 4 (2022: 4)

	2023	2022
	£	£
The aggregate payroll costs were as follows:		
Wages & salaries	52,558	49,483
	<hr/>	<hr/>

There were no employees with emoluments above £60,000 in the period (2022: Nil).

The charity considers its key management personnel to comprise the Trustees and the Senior Leadership Team. The Chief Operating Officer is the only paid Senior Leader with a remuneration of £24,458 (2022: £23,028).

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2023 – Continued

14 STATEMENT OF FUNDS

	Balance as at 31 October 2022 £	Income £	Expenditure £	Transfers £	Balance as at 31 October 2023 £
Unrestricted funds	649,558	504,253	(424,260)	10,615	740,166
Restricted funds:					
Bikes	2,168	-	(553)	(1,615)	-
Glastonbury Festival	-	90,000	(90,000)	-	-
Ukraine Campaign	35,660	106,592	(104,079)	-	38,173
Skoda	-	5,000	-	(5,000)	-
Ukraine Tolkien Trust	-	90,000	(90,000)	-	-
Van	-	4,000	-	(4,000)	-
Total Restricted Funds	37,828	295,592	(284,632)	(10,615)	38,173

Unrestricted funds are to be applied to the general purposes of the Charity.

Emico Building Services provided a grant of £4,000 in 2019 for the purchase of bikes used by responders at festivals. The funds have been fully spent, fulfilling the conditions of the grant. The transfer to unrestricted funds represents the net book value of purchased bikes.

The Glastonbury Festival restricted fund represents a grant received from Glastonbury Festivals to support the grant making activities of FMS.

The Ukraine Campaign restricted fund represents income and expenditure relating to medical support for Ukraine in the ongoing conflict.

The Skoda and Van funds represent donations received for specific asset purchases. These assets have been purchased fulfilling the conditions of the grants. The transfer to unrestricted funds represents the portion of the net book value purchased with the restricted donation.

Ukraine, Tolkien Trust made a grant for the purchase of specialist haemostatic trauma dressings. These dressings interact with blood to promote blood clotting and are essential to saving lives in severe trauma, especially in war zones.

Represented by:	Unrestricted Funds £	Restricted Funds £
Fixed Assets	266,102	-
Stock	14,823	-
Debtors and Prepayments	12,792	-
Cash at bank and in hand	464,895	38,173
Creditors	(18,446)	-
At 31 October 2023	740,166	38,173

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2023 – Continued

15 STATEMENT OF FUNDS FOR THE YEAR ENDED 31 OCTOBER 2022

	Balance as at 31 October 2021 £	Income £	Expenditure £	Balance as at 31 October 2022 £
Unrestricted Funds	473,037	483,844	(307,323)	649,558
Restricted Funds:				
Bikes	2,762	-	(594)	2,168
Defibrillators	494	-	(494)	-
Glastonbury Festival	-	80,093	(80,093)	-
Ukraine Campaign	-	115,807	(80,147)	35,660
Total Restricted Funds	3,256	195,900	(161,328)	37,828

Unrestricted funds are to be applied to the general purposes of the Charity.

Emico Building Services provided a grant of £4,000 in 2019 for the purchase of bikes used by responders at festivals, however, only £2,377 was spent on the purchase of bikes. The balance on the fund represents the net book value of purchased bikes plus the remaining £1,623 of unspent funds.

The Co-op in Evercreech is supporting the purchase/replacement of the defibrillators used at festivals. In 2019 £1,876 was spent on defibrillators of which £1,042 was funded by the Co-op funds. The reserve balance represents the net book value of the assets purchased with restricted funds.

Represented by:

	Unrestricted Funds £	Restricted Funds £
Fixed Assets	243,902	545
Stock	10,600	-
Debtors and Prepayments	30,772	-
Cash at bank and in hand	384,275	37,283
Creditors	(19,991)	-
At 31 October 2022	649,558	37,828

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2023 – Continued

16 RELATED PARTY DISCLOSURES

There were no related party transactions during the year (2022: None).

17 STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 OCTOBER 2022

	Restricted Funds	Unrestricted Funds	Total Funds
	£	£	2022 £
Income			
Donations and Grants	195,900	10,605	206,505
Income and Other Trading Activities	-	47,985	47,985
Income from Charitable Activities	-	416,363	416,363
Other Income	-	8,042	8,042
Investment Income	-	849	849
	<hr/>	<hr/>	<hr/>
TOTAL INCOME	195,900	483,844	679,744
	<hr/>	<hr/>	<hr/>
Expenditure			
Costs of Raising Funds			
Festival tickets	-	15,667	15,667
Expenditure on Charitable Activities	161,328	291,656	452,984
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURE	161,328	307,323	468,651
	<hr/>	<hr/>	<hr/>
Net income for the year	34,572	176,521	211,093
Reconciliation of funds:			
Total funds brought forward	3,256	473,037	476,293
	<hr/>	<hr/>	<hr/>
Total funds carried forward	37,828	649,558	687,386
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>