

Company Number: 06560738

Charity Number: 1124616

CHURCHES TOGETHER IN DORKING

ANNUAL REPORT

31 DECEMBER 2022

TRUSTEES ANNUAL REPORT

The trustees present their report and the financial statements of Churches Together in Dorking ("the charity") for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association of the charitable company, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Charitable objectives

The Charity's objects are to develop the work of the Christian church in Dorking and the surrounding area by the advancement of the Christian religion; relief of poverty, suffering, sickness and distress, the advancement of education and other such activities as are charitable and in accordance with English Law.

Charitable activities

The charity's principal activity in pursuit of its charitable objectives is to act as a meeting point for local churches and their representatives to work together on specific projects and coordinate joint worship events. There are currently 15 Christian member organizations. A key activity has been the operation of the Foodbank. We have also started to collect for a Fuel Fund to assist households having difficulty paying fuel bills. The charity helped the local authorities distribute the Household Support Fund allocated to them. The Methodist church no longer meets in Dorking, but the Dorking and Horsham Methodist Circuit have now taken over running the Christian Centre. The foodbank uses the café of the Christian Centre as its distribution Centre.

Foodbank

The Dorking Area Foodbank supports anyone in Dorking and the surrounding villages who, for whatever reason, have reached a financial crisis point and cannot afford to feed themselves. It's an organic community project with local people giving food, money, and their time to help other local people in need. The foodbank is entrusted to manage and coordinate these valuable and generous resources promptly, efficiently, and responsibly and operates under an agreement with The Trussell Trust.

Of the 32.7 tonnes of food donated to us and supplemented by purchases by us in 2022, approximately two thirds were distributed via our twice weekly foodbank sessions at the Christian Centre with the remainder distributed through other outreach activities throughout the community. Our activities have continued to be particularly challenging this year for the Foodbank which has strived to be creative and supportive in its activities to support families who have suffered hardships because of the growing cost of living crisis. Initiatives have included Christmas treat bags for each Foodbank client, hampers to another local charity, BESOM, 'Holiday Hunger' boost food bags, emergency food bags and breakfast bags for distribution by schools. We are also now providing fresh produce at the distribution centre in addition to the tinned and dried food already provided. This is proving very popular with our clients.

The foodbank currently works with approximately 80 referral agencies. Our message to the referral agencies has always been not to delay in sending a client to the foodbank if they have any practical challenges in issuing a food voucher.

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Fuel Fund

The Fuel fund supports anyone in Dorking and the surrounding villages who, for whatever reason, have reached a financial crisis point and cannot afford fuel. It is largely supported by those who donate their Winter Fuel Allowance. These funds are distributed through the foodbank.

Household Support Fund

Grants to alleviate winter hardship and support households in need of essentials were received and were distributed by the Foodbank team. Among these grants received in the year were £18,250 from Surrey County Council and £20,000 from Mole Valley District Council. The various uses they were put to included buying school uniforms and providing help with energy and water bills.

ACHIEVEMENTS AND PERFORMANCE

Food parcels distributed (measured as 'vouchers' redeemed - each household provides a voucher for each visit to the foodbank) for 2022 – 1131 and in 2021 - 1353.

In 2022, the total was 2902 people fed, of which 1748 were adults and 1154 were children. In 2021, this amounted to 2969 people fed, of which 1991 were adults and 978 were children.

The **school holiday boost bags** - distributed 611 in 2022. The number of requests is going up each term (to give an indication, distributed 180 at Easter 2022, but 220 at Christmas 2022. The summer holidays of 2023 distributed 280.

Number of **referral agencies** (who can issue vouchers for the foodbank) - 82.

Number of **current volunteers** – 78.

Spend on **fuel assistance** - £16,096.21 and Number of households helped – 218.

FINANCIAL REVIEW

Financial results of activities and events

The activities of the charity generated total income of £108,109 (2021 £83,792) and its total expenditure amounted to £89,479 (2021 £79,100). The resulting surplus of £18,630 (2021 £4,692) has been added to charity funds.

Reserves policy

The trustees recognize the need to provide reserves to ensure the long-term and efficient running of the Dorking Area Foodbank, a franchisee of the Trussell Trust: -

1. The risk of losing the use of the warehouse at short notice:

The current warehouse is provided on a licence at a peppercorn rent from Mole Valley District Council. This licence can be terminated at three months' notice. As of April 2023, the foodbank is expecting to move into another warehouse provided by Mole Valley District Council with a licence for 3 years also at a peppercorn rent. After this period the foodbank risks having to provide warehousing space and taking account of the current scarcity of suitable warehouse space available in Dorking, a reserve of £11,000 to provide warehouse space is considered prudent.

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2. Recurrent annual expenditure:

Prior to the Covid-19 pandemic it was thought prudent to make a reserve of 50% of annual recurrent expenditure which at the end of 2022 would have been £45,003. The Trussell Trust has advised that increased need is likely to continue for up to 5 years after the end of the pandemic due to the downturn in economic activity but that increased financial donations are likely to return to previous lower levels after the end of the pandemic. Accordingly, the Trussell Trust advise foodbanks to take account of this mismatch between the likely need and the likely reduction in financial donations in their reserves policy. We are also now seeing the impact of the Cost-of-Living crisis with the increase in the price of essentials including food and utility bills which for many in the community has not been compensated for with increases in income. The foodbank will have to meet increased costs in the future at the new warehouse including paying for fuel for the first time and in the increased cost of employing staff including a cost-of-living salary increase agreed from 1 April 2023. We estimate the combined extra warehouse and salary costs at some £4,000.

The reserve at the end of 2022 for annual recurrent expenditure is therefore set at £85,000 which is approximately 90% of the annual expenditure in 2022 plus 100% of the increased costs at the warehouse and on salaries.

In view of these factors, the total reserve for the foodbank has been set at £96,000 as at December 2022 with an expectation to use some of it in 2023.

Going concern

The trustees have reviewed the financial forecasts for the charity and have considered its anticipated income and expenditure commitments for a period of twelve months from the date of approval of this trustees' annual report. The trustees believe that the charity has adequate resources and the reserves needed to operate for at least the next twelve months and to meet its liabilities. The trustees therefore continue to adopt the going concern basis in preparing the financial statements.

Principal risks and uncertainties

The trustees regularly review the risks to which the charity might be exposed, safeguarding and health and safety, and risks which are covered by insurance. The most serious risk is that the charity fails to secure sufficient funds to support its activities.

STRUCTURE, GOVERNANCE AND MANAGEMENT**Status and History**

Churches Together in Dorking is a registered charity, and a company limited by guarantee, not having share capital. Every member undertakes to contribute an amount not exceeding £10 to the assets of the charity in the event of the charity being wound-up during the period of membership, or within one year thereafter.

Churches Together in Dorking (originally known as Churches Together in Dorking Limited) was incorporated on 9 April 2008 and became a registered charity on 20 June 2008. The charity is governed by the rules and regulations set down in its company Memorandum and Articles of Association dated 9 April 2008.

TRUSTEES ANNUAL REPORT

Method of Recruitment and Appointment of Trustees

The charity's Memorandum and Articles of Association allows for trustees to be appointed.

Trustees' Responsibilities in the Preparation of Financial Statements

The trustees (who are also the directors of Churches Together in Dorking for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees are preparing the financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice and applicable law).

Under company law, the trustees must not approve financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements and accounting estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

David Bassett FCCA, as the charity's independent examiner, has indicated his willingness to continue as the Charity's independent examiner.

Statement as to Disclosure of Information to the Independent Examiner

The trustees and directors at the date of approval of this trustees' annual report confirm that so far as each of them is aware, there is no relevant information of which the independent examiner is unaware, and the trustees and directors have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

TRUSTEES ANNUAL REPORT

REFERENCE AND ADMINISTRATIVE DETAILS

The trustees of the charity, who are also the directors of the company, have held office throughout the year. The Trustees and directors are as follows: -

Rosemary Elias
Paul Gough
Wayne Kitcat (Secretary)
David Wells (Treasurer)

The principal address of the charity and the registered office of the company is: The Presbytery, 2, Falkland Grove, Dorking, Surrey, RH4 3DL.

The charity is registered under the charity number 1124616.

The company is incorporated with the company registration number 06560738.

The trustees have made the following appointment:

Independent Examiner: David Bassett, Tamar, Harrow Road East, Dorking, RH4 2AX.

Treasurer: David Wells, 2 Norfolk Road, Dorking, RH4 3JA.

Management: Day to day management of the operation of the Dorking Area Foodbank is undertaken by Katy Harris at the Food Bank Office, The Christian Centre, Church Street, Dorking. RH4 1DW

Bank: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ.

EXEMPTIONS FROM DISCLOSURE

No exemptions from the disclosure requirements applicable to a small charity have been taken in this trustees' annual report.

INVESTMENTS HELD

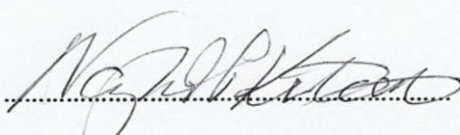
Churches Together in Dorking holds one share in Churches of Dorking Housing Association Ltd.

FUNDS HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS

The charity maintains restricted funds to deal with incoming resources that are earmarked for a particular purpose by donors and other funders. The Charity does not hold funds as a custodian trustee on behalf of third parties.

APPROVAL OF TRUSTEES ANNUAL REPORT

This report was approved by the trustees on 3rd August 2023, and was signed for and on behalf of the board by

Wayne Paul Kitcat  Trustee

..... 3rd August 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHURCHES TOGETHER IN DORKING

I report on the financial statements of Churches Together in Dorking (Charity No. 1124616; Company No. 06560738) for the year ended 31 December 2022, which are set out on pages 7 to 13.

Respective responsibilities of trustees and examiner

The charity trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the Charities Act; and
- state whether matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair view", and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination: or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Bassett FCCA

Tamar

Harrow Road East

Dorking

Date: 5th August 2023

STATEMENT OF FINANCIAL ACTIVITIES

		Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
INCOME AND ENDOWMENTS FROM:	Notes				
Donations and legacies	2	2,176	105,933	108,109	83,792
TOTAL		2,176	105,933	108,109	83,792
EXPENDITURE ON:					
Charitable Activities	3	472	89,007	89,479	79,100
NET INCOME AND NET MOVEMENT IN FUNDS		1,704	16,926	18,630	4,692
RECONCILIATION OF FUNDS					
Fund balances brought forward at 1 January 2022		8,594	92,030	100,624	95,932
FUND BALANCES CARRIED FORWARD AT 31 DECEMBER 2022	6	10,298	108,956	119,254	100,624

These unaudited financial statements have been subjected to independent examination. See report on page 6

BALANCE SHEET

	Notes	2022	2021
		£	£
CURRENT ASSETS			
Debtors and Prepayments		1,825	1,334
Cash at bank and in hand		118,034	99,532
TOTAL CURRENT ASSETS		<u>119,859</u>	<u>100,866</u>
Creditors: amounts falling due within one year	5	605	242
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>119,254</u>	<u>100,624</u>

FUNDS OF THE CHARITY

	Notes	2022	2021
Unrestricted funds	6	10,298	8,594
Restricted funds	6	108,956	92,030
TOTAL CHARITY FUNDS		<u>119,254</u>	<u>100,624</u>

For the year ended 31 December 2022, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 ("the Act") relating to small companies.

The trustees' and directors' responsibilities:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Act,
- The trustees and directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the trustees and authorised for issue on

3rd August 2023, and are signed on their behalf by:

Wayne Kitcat  Trustee

3rd August 2023

STATEMENT OF CASH FLOWS

	2022	2021
	£	£
CASH FLOWS FROM OPERATING ACTIVITIES		
Net cash provided by operating activities	18,502	5,339
CHANGE IN CASH AND CASH EQUIVALENTS	18,502	5,339
Cash and cash equivalents at the beginning of the reporting period	99,532	94,193
CASH AND CASH EQUIVALENTS AT THE END OF THE REPORTING PERIOD	118,034	99,532

NOTES TO THE FINANCIAL STATEMENTS**1. ACCOUNTING POLICIES****Basis of accounting**

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", the requirements of the Companies Act 2006 and under the historical cost convention. Within the definitions of FRS 102, the charity is a public benefit entity. The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association of the charitable company, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Going concern

The trustees have reviewed the financial forecasts for the charity and have considered its anticipated income and expenditure commitments for a period of twelve months from the date of approval of these financial statements. The trustees believe that the charity has adequate resources to continue in operational existence for at least the next twelve months and to meet all its liabilities during that period as they fall due. For that reason, the trustees continue to adopt the going concern basis in preparing the financial statements.

Income

General donations and other similar types of voluntary income are brought into account when receivable and donated income is included gross of any attributable tax recoverable, where relevant. Donations given for specific purposes are treated as restricted income.

Grants

The charity received grants from local government which had conditions as to how they were used, and these are shown separately within restricted funds. The details of grants received, and amount spent are shown in note 6 with details of the impact being given in the Trustees Report on Page 2 under Achievements and Performance.

NOTES TO THE FINANCIAL STATEMENTS (Continued)**Donations to the foodbank**

Donations of food collected and distributed are measured by weight. The weight collected and distributed during the year is disclosed in note 6. The Trussell Trust have recommended that we use £2.37 per kg for 2022 (£1.75 per kg for 2021) as a means of calculating the value of these donations.

Expenditure

Resources expended are allocated to the charity's principal activity as direct costs where the costs can be identified as being directly related to that activity. Any costs that cannot be specifically categorised are allocated in proportions based upon a suitable ratio applicable to the nature of the cost involved.

Taxation

The company is a registered charity and as such its income and gains falling due under section 471 to 489 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 are exempt from corporate tax to the extent that they are applied to its charitable objectives.

Fund accounting

The general fund comprises the accumulated surpluses of unrestricted incoming resources over resources expended, which are available for use in furtherance of the general objectives of the charity.

Restricted funds are funds subject to specific conditions imposed by donors. The purpose and use of the restricted funds are set out in Trustees Report on pages 1 and 2.

2. DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Subscriptions	1,077	-	1,077	1,044	-	1,044
Other donations	1,018	62,683	63,701	728	42,520	43,248
Bank interest	81	-	81	-	-	-
Grants from:						
Trussell Trust	-	5,000	5,000	-	-	-
Mole Valley District Council	-	20,000	20,000	-	10,000	10,000
Surrey County Council	-	18,250	18,250	-	29,500	29,500
	<u>2,176</u>	<u>105,933</u>	<u>108,109</u>	<u>1,772</u>	<u>82,020</u>	<u>83,792</u>

These unaudited financial statements have been subjected to independent examination. See report on page 6

NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds
	2022 £	2022 £	2022 £	2021 £	2021 £	2021 £
Staff costs (see note 4)	-	14,934	14,934	-	12,633	12,633
Bank charges	92	-	92	104	-	104
Insurance and administrative costs	180	4,134	4,314	387	365	752
Fund Expenditure	200	69,939	70,139	129	65,482	65,611
	472	89,007	89,479	620	78,480	79,100

4. STAFF COSTS

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2022 £	2022 £	2022 £	2021 £
Salary and wages	0	14,934	14,934	11,971
Employers pension contributions	0	0	0	662
Total staff costs	0	14,934	14,934	12,633

The average monthly number of employees was 3 (2021 3) and all are part-time which equates to the equivalent of 0.96 (2021 0.7) of full-time employees. All employees are engaged only in charitable activities.

5. Creditors: amounts falling due within one year

	2022 £	2021 £
Rent for foodbank	605	242

NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. THE FUNDS OF THE CHARITY

Movement in 2022		Balance at 1/1/2022	Income	Expenditure	Balance at 31/12/22
		£	£	£	£
Unrestricted funds		8,594	2,176	472	10,298
Restricted funds					
Foodbank	6.1	90,653	65,018	50,869	104,802
Fuel fund	6.2	-	2,665	-	2,665
SCC winter hardship grant	6.3	242	18,250	17,003	1,489
MVDC household support grant	6.4	1,135	20,000	21,135	0
Total Restricted funds		92,030	105,933	89,007	108,956
TOTAL CHARITY FUNDS		100,624	108,109	89,479	119,254
Movement in 2021		Balance at 1/1/2021	Income	Expenditure	Balance at 31/12/21
		£	£	£	£
Unrestricted funds		7,442	1,772	620	8,594
Restricted funds					
Foodbank	6.1	88,490	42,520	40,357	90,653
SCC winter hardship grant	6.3	-	29,500	29,258	242
MVDC household support grant	6.4	-	10,000	8,865	1,135
Total Restricted funds		88,490	82,020	78,480	92,030
TOTAL CHARITY FUNDS		95,932	83,792	79,100	100,624

6.1. Foodbank

The Foodbank administers specific monetary donations by churches, organisations and individuals covering Dorking and the surrounding villages.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

32.7 tonnes of food were donated during 2022 (35.5 tonnes in 2021) that equates to an equivalent value of £77,499 (2021 £62,125). The value of the goods distributed during 2022 was equivalent to a value of £74,892 (2021 £60,900). The stock is valued at £2,370 per tonne (£1,750 for 2021) for the food and goods donated and distributed.

6.2. Fuel Fund

The Fuel fund represents specific monetary donations by churches, organisations, and individuals to assist those who are having difficulty paying for heating.

6.3. Winter Hardship Fund

This fund represents specific monetary grants made by Surrey County Council (SCC) for relief of winter hardship. The charity provides reports to SCC on the use of this fund.

6.4. Household Support Fund

This fund represents specific monetary grants made by Mole Valley District Council (MVDC) for household support. The charity provides reports to MVDC on the use of this fund.

7. CHURCHES OF DORKING HOUSING ASSOCIATION

Churches Together in Dorking holds one share in Churches of Dorking Housing Association.

8. FUNDS HELD AS CUSTODIANS FOR OTHER CHARITIES

No funds were collected or held on behalf of other charities during the year.

9. RELATED PARTY TRANSACTIONS

None of the trustees (or any persons related to them) received any remuneration during the current or previous period. The trustees made total donations of £2237 during the year 2022, this compares with £1295 in 2021.

There were no transactions undertaken with related parties during the current or previous year apart from the monthly direct debit payment for the Foodbank's mobile phone is paid from a trustee's personal account for which reimbursement is obtained periodically (2022 Nil).